

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

March 16, 2021

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, March 16, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Craig Smith, Dennis McNally, and Les Nielsen. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli. Staff participating via telephone/video included: County Attorney Barbara McFadden.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the agenda with the following addition: Discuss re-opening plan.

Action #2 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to approve the March 2, 2021 minutes as presented.

Action #3 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Mora Municipal Utilities	14,643.43
Quadient Finance USA, Inc.	3,000.00
Spire Credit Union	2,328.01
Verizon Wireless	1,365.69
The Hartford Priority Accounts	4,499.62
Consolidated Communications	966.57
Further	636.60
Kanabec County Auditor HRA	7,200.00
Kwik Trip Inc	7,997.59
Marco Inc	3,345.68
Midcontinent Communications	459.77
Minnesota Department of Public Safety	125.00
Minnesota Department of Finance	5,306.00

Minnesota Energy Resources Corp	7,685.78
Office of MN.IT Services	1,300.00
Quadient Finance USA, Inc.	2,000.00
Verizon Wireless	3,717.03
Consolidated Communications	173.58
East Central Energy	80.77
Card Services (Coborns)	134.32
20 Claims Totaling:	<u><u>\$66,965.44</u></u>

Action #4 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to recess the meeting at 9:06am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:06am on Tuesday, March 16, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Craig Smith, Dennis McNally, and Les Nielsen. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS5 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the Family Services Board Agenda as presented.

Tim Dahlberg, Financial/Child Support Supervisor met with the County Board to give a presentation on the Financial Management Evaluation (ME) Review. Information only, no action was taken.

Chuck Hurd, Family Services Director gave the Director’s Report.

Action #FS6 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #FS6 – 3/16/21
Copy Machine/Printer Replacement

WHEREAS, a twelve year-old printer/copy machine in the Financial/Child Support area of Family Services has stopped working and is obsolete, therefore parts are unavailable to repair it, and

WHEREAS, IS has acquired a bid to purchase a new copier/printer, and

WHEREAS, Family Services has the money in their equipment budgets to purchase a new copier/printer and they will be reimbursed for a portion of the cost, and

WHEREAS, the Family Services Director and IS recommend replacing the copier/printer through leasing rather than purchasing a machine.

THEREFORE BE IT RESOLVED the Kanabec County Family Services board approves the Family Services Director and IS Director purchasing a new copier/printer rather than leasing, for the amount of \$6,043.00.

Action #FS7 – It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the payment of 68 claims totaling \$112, 687.69 on Welfare Funds.

Action #FS8 – It was moved by Dennis McNally, seconded by Rickey Mattson, and carried unanimously to adjourn Family Services Board at 9:40am and to meet again on April 20, 2021 at 9:05am.

The Board of Commissioners reconvened.

Randy Ulseth, Welia C.E.O. met with the County Board to discuss matters concerning Welia Health.

Action #9 – It was moved by Dennis McNally, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

Resolution #9 – 3/16/21

RESOLUTION AUTHORIZING DEFEASANCE OF GENERAL OBLIGATION MEDICAL FACILITIES EQUIPMENT AND REFUNDING BONDS, SERIES 2012B

BE IT RESOLVED by the Board of Commissioners (the “Board”) of Kanabec County, Minnesota (the “County”), as follows:

SECTION 1. The County has issued its \$2,900,000 General Obligation Medical Facilities Equipment and Refunding Bonds, Series 2012B, dated, as originally issued, as of November 7, 2012 (the “Bonds”), of which \$620,000 in principal amount remains outstanding. The Bonds were issued pursuant to a resolution adopted by the Board on October 10, 2012.

SECTION 2. The County has determined that it is in the best interests of the County to defease the Bonds, in full, to maturity from funds to be provided by Kanabec County Hospital, d/b/a Welia Health, pursuant to an escrow agreement between the County and a bank or trust company qualified by law as an escrow agent. The Chair and the County Coordinator are hereby authorized to enter into an escrow agreement with the escrow agent establishing the terms and conditions for the escrow account.

Action #10 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

Resolution #10 - 3/16/21

Kanabec County Hospital – PERA Transition

WHEREAS, the Kanabec County Board ("Board") has authorized the privatization of Kanabec County Hospital, d/b/a Welia Health ("Hospital") pursuant to Minnesota Statutes Section 447.47 ("Privatization");

WHEREAS, Kanabec County ("County") and Welia Health, a Minnesota nonprofit corporation, ("Corporation") have executed a Master Transaction Agreement and related documents to effect the Privatization ("Agreement");

WHEREAS, Minnesota Statutes Section 353F ("Section 353F") provides for special benefit coverage for individuals employed at public medical facilities that are privatized and who therefore are excluded from retirement coverage under the general employees retirement plan of the Public Employees Retirement Association ("PERA General Retirement Plan");

WHEREAS, the County desires that the PERA General Retirement Plan provide the special benefit coverage under Section 353F to Hospital employees who will no longer be employees of County as a result of the Privatization;

WHEREAS, in order to determine whether such privatization and special benefit may be approved, the executive director of PERA ("Executive Director") must direct that actuarial calculations be performed to determine whether the privatization and benefits will result in a net gain or net loss to the PERA General Retirement Plan ("Actuarial Calculations");

WHEREAS, in order to direct that such Actuarial Calculations be performed, the Board must provide the Executive Director with resolutions supporting providing coverage under Section 353F and agreeing to pay the costs of the Actuarial Calculations; and

WHEREAS, the Corporation is required to reimburse the County for costs necessary to complete the Privatization pursuant to Section 6.16 of the Agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Board supports providing PERA General Retirement Plan coverage pursuant to Section 353F to its employees who will no longer be employees of the County as a result of the Privatization;

FURTHER RESOLVED, that the County shall pay any costs of the Actuarial Calculations; and

FURTHER RESOLVED, that County will be reimbursed in full by the Corporation for all costs of the Actuarial Calculations actually paid by the County.

Action #11 – It was moved by Dennis McNally, seconded by Rickey Mattson, and carried unanimously to approve the following claims on the funds indicated:

	Revenue Fund	
Vendor		Amount
Ace Hardware		216.04

American DataBank	124.60
Auto Value	21.98
Auto Value	8.49
Carda, Ryan	571.73
Clifton Larson Allen LLP	630.00
Curtis, Michael	1,360.32
CW Technology	1,332.40
East Central Exterminating	125.00
East Central Solid Waste Commission	520.63
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
Glen's Tire	68.25
Grainger	447.74
Granite City Jobbing Co	237.71
Handyman's Inc	367.08
Health Partners	6,560.22
Hoefert, Robert	1,108.80
IT SAVVY LLC	182.88
Kanabec County Soil & Water	15,176.00
Kanabec Publications	809.00
Kanabec Publications	34.13
Kanabec Publications	404.60
Kanabec Publications	570.08
Kanabec Publications	60.00
Labels Direct	50.00
League of MN Cities	207.00
M&I Lockbox: MCCC	1,500.00
M&I Lockbox: MCCC	1,874.90
Manthie, Wendy	999.32
Marco	134.68
McFadden, Barbara	160.00
McFadden, Barbara	75.00
McFadden, Barbara	40.00
MEI Total Elevator Solutions	1,014.58
Minnesota Monitoring, Inc.	224.00
Nelson, Ronnette	554.96
Oak Gallery	26.28
Office Depot	18.98
Office Depot	22.83
Office Depot, Inc.	85.18
Premium Waters Inc	33.96
Quality Disposal	400.06
Quality Disposal Systems	24.15

Quill	63.98
RELX Inc. DBA LexisNexis	187.58
RT Vision	6,850.00
Rupp, Anderson, Squires & Waldspurger, PA	1,050.00
Rupp, Anderson, Squires & Waldspurger, PA	57.00
Safeguard Business Systems	121.67
Schiferli, Kelsey	160.00
Schiferli, Kelsey	75.00
Schneider Geospatial, LLC	7,800.00
Schneider Geospatial, LLC	11,400.00
Summit Companies	355.00
Sunshine Printing	64.40
Thomson Reuters-West	1,873.00
Trimin Systems, Inc.	7,500.00
Van Alst, Lillian	281.68
Vertiv Corporation	3,500.00
Visser, Maurice	951.17
Wickeham, Teresa	22.54
62 Claims Totaling:	<u><u>87,691.62</u></u>

Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	308.97
Aramark	452.48
Auto Value	4,090.10
Boyer Truck	363.81
Central McGowan	598.68
Central Pension Fund	217.30
Federated Co-op	58.88
Glens Tire	410.00
Gopher State	1.35
Granite City Jobbing	202.19
Hydrocad Software	1,720.00
Johnson Hardware	67.42
Kanabec County Highway Department	69.30
Northern States Supply	322.93
Northpost	486.55
Owens Auto Parts	216.65
Power Plan	36.40
Quality Disposal	164.25
Stegeman, Jesse	255.00

University of MN	230.00
Ziegler Inc	4,329.76
21 Claims Totaling:	<u>14,602.02</u>

Kris McNally, County Coordinator gave an update on Knife Lake Parcel C. Information only, no action was taken.

Teresa Wickeham, Environmental Services Supervisor met with the County Board to discuss matters concerning her department.

Teresa Wickeham led a discussion regarding the SCORE Program. Information only, no action was taken.

Teresa Wickeham led a discussion regarding the Solid Waste Management Plan and the use of tire shreds in Kanabec County. Information only, no action was taken.

Teresa Wickeham led a discussion regarding the Environmental Services Fee Schedule. Information only, no action was taken.

Teresa Wickeham led a discussion regarding the Comprehensive Plan.

10:33am – The Chairperson called for Public Comment. Those that responded included:

Micah Rogers	Comments regarding opportunities for community involvement, request for information on the tax forfeited property, thank you for concern about Welia employee retirement plans, invitation to Community Leadership Day.
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10:38am – The Chairperson closed public comment.

Teresa Wickeham continued her discussion regarding the Comprehensive Plan. Information only, no action was taken.

Teresa Wickeham led a discussion regarding Kanabec County Cleanup Day and Household Hazardous Waste Cleanup. Information only, no action was taken.

Action #12 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to recess the board meeting at 10:59am to a time immediately following the Drainage Authority Board.

The Kanabec County Drainage Authority Board met at 10:59am on Tuesday, March 16, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Craig Smith, Dennis McNally, and Les Nielsen. Public Works Director Chad Gramentz presented the Drainage Authority Board Agenda.

The Board expressed consensus to schedule the informational meeting for a Ditch Petition on April 7th or 14th at 6:30pm at the Grand Event Center.

Action #13 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to adjourn the Drainage Authority Board at 11:29am.

The Board of Commissioners reconvened.

Chad Gramentz, Public Works Director met with the County Board to discuss matters concerning his department.

Action #14 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #14 – 3/16/21

Seasonal Employees

WHEREAS the County Highway Department budget includes funds for the hiring of seasonal employees, and

WHEREAS the County Engineer has requested approval to hire two (2) seasonal employees to perform seasonal maintenance work on county grounds and highways and assist with construction staking, and

WHEREAS the County Engineer has requested to hire a part time Engineering Technician and/or use consultant services to assist with construction inspection, and

WHEREAS the Board desires to fill these seasonal positions;

BE IT RESOLVED that the County Board authorizes the Public Works Director, and the County Personnel Director to hire two(2) full-time seasonal workers for the 2021 season, and

BE IT FURTHER RESOLVED that the rate of pay for seasonal workers will be set at the time of hire by the Public Works Director and Personnel Director at \$12.71, \$13.47, \$14.29 or \$15.14 per hour, respective to seasons worked, and that the hours of work for the seasonal workers be limited to those budgeted, and

BE IT FURTHER RESOLVED that the County Board authorizes the Public Works Director, and the County Personnel Director to hire one (1) part-time Engineering Technician (CADD tech) for the 2021 construction season, and

BE IT FURTHER RESOLVED that the rate of pay for the part-time Engineering Technician (CADD tech) will be set at the time of hire by the Public Works Director and Personnel Director at \$24.59 to \$30.13 per hour, depending on experience and qualifications.

The motion for the adoption of the foregoing motion was duly seconded by Rickey Mattson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Rickey Mattson, Dennis McNally, Les Nielsen
OPPOSED: Craig Smith
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #15 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #15 – 3/16/21
Establish No Parking Zone
CSAH 6

WHEREAS public safety has become a concern for event parking on CSAH 6 along section 12 in Kanabec Township, and

WHEREAS a no parking zone on the north side of CSAH 6 would limit pedestrian crossings, and

THEREFORE BE IT RESOLVED to establish a no parking zone on the north side of CSAH 6 beginning 1,980 ft. west of Garden St. and extending westward 2,640 ft., and

BE IT FURTHER RESOLVED to direct the County Engineer to install signage to delineate the no parking zone.

The motion for the adoption of the foregoing motion was duly seconded by Rickey Mattson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Rickey Mattson, Les Nielsen
OPPOSED: Craig Smith, Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

11:50am – Craig Smith left the meeting.

Chad Gramentz, Public Works Director led a discussion regarding intersections safety. Information only, no action was taken.

Kris McNally, County Coordinator led a discussion regarding the American Rescue Plan. Information only, no action as was taken.

The County Board reviewed the Bulletin Board Policy A-121. The Board expressed consensus to table this discussion until the next meeting.

Kris McNally, County Coordinator presented County Building Use Policy A-103 for

clarification on “non-county” language section II.G.5. The Board expressed consensus to table this discussion until the next meeting.

Future Agenda Items: Increase SCORE Funding, Highway Summer Project Schedule, County Re-Opening Plan

Action #16 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to adjourn the meeting at 12:34pm and to meet again on Tuesday, April 7, 2021 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk