

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 2, 2021

The Kanabec County Board of Commissioners held a Regular Board Meeting at 9:00am on Tuesday, February 2, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Craig Smith, Dennis McNally, and Les Nielsen. Staff present on-site: Board Clerk Kris McNally, Recording Secretary Kelsey Schiferli. Staff participating via telephone/video included: County Attorney Barbara McFadden.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – Dennis McNally introduced a motion to approve the agenda with the following changes: Add Planning Commission Discussion under other matters. Re-order the agenda to have the DNR presentation first, followed by a decision regarding the DNR request, and finally the No Net Gain Policy and decision.

The motion was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Rickey Mattson, Dennis McNally, Craig Smith, Les Nielsen.
OPPOSED: Gene Anderson
ABSTAIN: None

whereupon the motion was passed.

Action #2 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to adjourn the Board Meeting at 9:06am to a time immediately following the Community Health Board.

The Kanabec County Community Health Board met at 9:06am on Tuesday, February 2, 2021 pursuant to adjournment with the following Board Members present: Gene Anderson, Rickey Mattson, Dennis McNally, Craig Smith, and Les Nielsen. Community Health Director Kathy Burski presented the Community Health Board Agenda.

Action #CH3 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to approve the Community Health Board Agenda with the following addition: Health Dimensions Rehab Agreement.

Action #CH4 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #CH4 – 2/2/21

Agreement with Public for Vaccination Staffing Resolution

WHEREAS, Kanabec County Community Health may be in need of additional staff to provide assistance with vaccination clinics, and

WHEREAS, there are people in the community who are willing and qualified to provide assistance with the vaccination clinics, and

WHEREAS, an Agreement has been created and approved by the County Attorney which meets the need for this situation.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the purchase of services contract which has been reviewed by the County Attorney for use to obtain additional staff for vaccination clinics.

Action #CH5 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #CH5 – 2/2/21

Public Health Emergency Preparedness Concurrence Resolution

WHEREAS, the Minnesota Department of Health (MDH) Public Health Emergency Preparedness third budget period of the five year project period (2021-2022 Budget Period 3) will focus on continuing COVID-19 response activities, preparing for and demobilizing COVID 19 response activities, identifying strengths, challenges, and areas of improvement based on COVID-19 response experiences, and developing strategies to move public health emergency preparedness work forward during Budget Periods 4 and 5, and

WHEREAS, there will be a set of recurring and base grant-related activities that all CHBs will complete, and

WHEREAS, based on funding levels, CHBs will select from a list of elective duties to meet jurisdictional priorities and threats.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves Minnesota Department of Health’s approach to Public Health Emergency Preparedness for the 2021-22 budget period.

Action #CH6 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #CH6 – 2/2/21

Revised Health Dimensions Rehabilitation for OT, PT, ST Contract Resolution

WHEREAS, Kanabec County Community Health does contract for services in support of the Home Care Program, and

WHEREAS, a 2021 contract with Health Dimensions Rehabilitation was presented and approved by the Community Health Board on November 3, 2020, and

WHEREAS, the time frame for submitting paperwork was changed from 14 days to 7 days and the word “late” was added to 4. Compensation, letter c.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the changes made to the agreement between Kanabec County Community Health and Health Dimensions Rehabilitation for Occupational, Speech and Physical Therapy which had previously been approved at the November 3, 2020 board meeting.

Action #CH7 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the payment of 81 claims totaling \$51,637.46 on Community Health Funds.

Action #CH8 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to adjourn Community Health Board at 9:26am.

The Board of Commissioners reconvened.

Action #9 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the January 19, 2021 minutes as presented.

Action #10 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	975.33
Arthur Twp	3,230.96
Braham Public Schools	11,656.93
Brunswick Twp	4,908.74
City of Braham	194.01
City of Grasston	104.74
City of Mora	17,395.01
City of Ogilvie - Clerk	3,050.57
City of Quamba	1,615.33
Comfort Twp	4,314.32

East Cent. Reg Dev Commission	484.08
East Central School District	1,783.20
Ford Twp	2,512.20
Grass Lake Twp	3,380.43
Haybrook Twp	1,519.26
Hillman Twp	609.69
Hinckley-Finlayson Schools	2,248.59
Isle Public Schools	2,547.33
Kanabec County	3,759.25
Kanabec Twp	1,787.52
Knife Lake Improvement District	219.93
Knife Lake Twp	971.69
Kroschel Twp	603.09
Milaca Public Schools	335.15
Mora Public Schools	61,906.19
Ogilvie Public Schools	22,990.17
Peace Twp	2,562.24
Pine City Public Schools ISD 578	4.24
Pomroy Twp	2,151.25
Southfork Twp	1,593.89
Whited Twp	387.36
Kanabec County Auditor-Treas	8,594.66
Minnesota Energy Resources Corp	9,207.66
East Central Energy	278.01
Consolidated Communications	1,140.15
E C Riders	32,352.00
Kanabec County Auditor HRA	10,784.32
Mora Municipal Utilities	250.69
Verizon Wireless	1,365.45
East Central Energy	108.10
Health Partners	6,193.58
Life Insurance Company of North America	945.90
MNPEIP	170,484.46
Sun Life Financial	4,142.13
VSP Insurance Co	328.16
45 Claims Totaling:	<u><u>\$407,977.96</u></u>

County Sheriff Brian Smith and Information Systems Director Lisa Blowers met with the County Board to discuss a proposed new position/succession plan.

The Board expressed consensus for County Sheriff Brian Smith and Information Systems Director Lisa Blowers to move forward with developing a plan for a proposed new position and succession plan, and to bring it back to the County Board for further discussion.

Deputy Auditor Tax II, Karen McClellan met with the County Board to discuss matters regarding Tax & CAMA support contracts.

Action #11 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #11 – 2/2/21

WHEREAS Kanabec County is currently using the Avenu Property Tax System (PTS) and Avenu cama system (CAMAUSA); and

WHEREAS Kanabec Counties is in process of moving to MCIS for our Tax and CAMA needs; and

WHEREAS the process to move completely will take approximately two years once we have conversion software; and

WHEREAS the current support contract for Avenu PTS and Avenu CAMAUSA ended on December 31, 2020; and

WHEREAS we will continue to need the Avenu PTS and Avenu CAMAUSA systems until most likely during 2023;

BE IT RESOLVED, that the County Board approves signing the Ratification Statements for both the Avenu PTS and Avenu CAMAUSA Maintenance and Support Agreement Amendments providing an extension for Tax and CAMA from January 1, 2021 through December 31, 2023.

Action #12 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
A and E Cleaning Services	525.00
Arbogast, Allyn	15.87
Aspen Mills	551.27
Associaion of MN Counties	1,497.00
Auto Value	26.47
Axon Enterprise Inc.	1,746.00
Card Services (Coborn's)	146.29

Carda, Ryan	310.00
Corporate Connection, Inc.	204.45
Creative Forms & Concepts Inc.	185.50
Curtis, Michael	1,012.17
CW Technology	1,337.40
CW Technology	176.00
CW Technology	704.00
CW Technology	462.00
CW Technology	3,858.00
East Central Exterminating	240.00
East Central Regional Juvenile Center	87,120.00
East Central Regional Library	78,671.50
Emergency Automotive Technologies	230.79
Feine, Jeffrey	75.14
Grainger	420.20
Granite Electronics	157.40
Handyman's Inc	199.99
Hoefert, Robert	932.96
Ingebrand Funeral Home	755.00
Kanabec County Environmental Services	25,000.00
Kanabec County Highway Department	251.45
Kanabec County Highway Department	78.98
Kanabec Publications	301.00
Kanabec Publications	52.00
Lillian Van Alst	263.76
MacTek Systems Inc	7,409.00
Manthie, Wendy	1,043.28
MEI Total Elevator Solutions	1,812.00
Minnesota Sheriffs' Association	200.00
MN Counties Intergovernmental Trust	1,238.00
Mora Bakery	28.97
Nelson, Jerald	168.00
Nelson, Ronette	556.64
Northland Fire Protection	385.40
Northspan Group, Inc.	2,000.00
Office Depot	64.27
Office Depot	23.19
Premium Waters, Inc.	16.81
Quill	105.93
RJ Mechanical	363.00
Rupp, Anderson, Squires & Waldspurgen	190.00
Sea Change Print Innovations	638.69
SHI	4,062.62

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SIRCHIE	321.90
Stellar Services	396.07
Summit Food Service Management	7,237.00
SWIFT	371.25
Van Alst, Lillian	263.75
Visser, Maurice	716.90
Zamora, Ray	1,062.88
58 Claims Totaling:	<u>242,245.76</u>

Road & Bridge Fund

Vendor	Amount
A&E Cleaning Services	1,050.00
Federated Co-ops	34.49
Gopher State	50.00
J.R. Oil	55.00
Kanabec County Highway Department	68.45
Mei Total Elevator Solutions	510.28
Midwest Machinery	150.65
MN Dept of Transportation	80.50
Mora Utilities	1,490.92
Oslin Lumber	173.28
USIC Locating Services	30.00
Wiarcom	675.30
Ziegler Inc	335.10
13 Claims Totaling:	<u>\$ 4,703.97</u>

Action #13 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #13a – 2/2/21
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$3,426.35
Quality Disposal	\$3,212.40
Arthur Township	\$400.00
Total	\$7,038.75

Resolution #13b – 2/2/21

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Knife Lake Sportsman’s Club for a raffle event to be held at Knife Lake Sportsman’s Club, 2825 Highway 65, Mora, MN 55051 on July 3, 2021.

County Coordinator Kris McNally led a discussion regarding committee appointments.

Action #14 – Dennis McNally made a motion to appoint Les Nielsen to the State Community Health Services Advisory Board. The motion died for lack of a second.

Action #15 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #15- 2/2/21

BE IT RESOLVED to appoint Rickey Mattson to the State Community Health Services Advisory Board for a 3 year term commencing immediately and expiring January 2, 2024.

The Board held a discussion regarding potential revisions to the Gambling Policy.

Action #16 – It was moved by Rickey Mattson, seconded by Les Nielsen and carried unanimously to approve the Kanabec County Gambling Policy A-107 as presented.

Deputy Auditor Tax, Roberta Anderson met with the County Board to discuss a tax forfeited property and the tax forfeit pricing/sale process.

The Board expressed consensus to allow the following property to remain as-is on the available Tax Forfeit Sale Listing: 26355 Whited Ave, Brook Park, MN 55007.

The Board expressed consensus to move forward with the sale of the Tax Forfeit Property 313 1st St. Mora, MN 55051.

Lonnie Ness of ReMaxx Select, Inc. met with the County Board to present an offer that was made on Knife Lake Parcel B.

Action #17 – It was moved by Rickey Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #17 - 2/2/21

WHEREAS on 10/20/20 the Kanabec County Board of Commissioners approved advertising the sale of county fee-owned parcel #10.00450.00 “**PARCEL B**” located on Salmonson’s River Road with approximately 2.35 Acres ± and approximately 210 feet of lakeshore on Knife Lake, and

WHEREAS the advertising and sale process were conducted pursuant to MN Statute 373.01, and

WHEREAS no sealed bids for said parcel were received on or before 3:30 p.m. on November 13, 2020, and

WHEREAS the parcel was then listed with ReMaxx Select, Inc. following an RFP process, and

WHEREAS a responsible offer, exceeding the minimum of \$165,000, was submitted by Fred Grimm in the amount of \$175,000,

BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the offer of \$175,000 submitted by Fred Grimm.

BE IT FURTHER RESOLVED that the County Coordinator and County Attorney are authorized to proceed with working with ReMaxx Select, Inc. for collecting payment and fees, preparation of a quit claim deed, and recording required documents to complete the land transaction.

BE IT FURTHER RESOLVED that the proceeds from the sale of this parcel will be credited to 01-061-000-0000-5290.

10:34am – The Chairperson called for public comment. Those that responded included:

Dan Kent	Comments regarding a proposed land exchange
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	between Shaun Fiedler and Pheasants Forever.
Kevin Belkholm	Comments regarding a proposed land exchange between Shaun Fiedler and Pheasants Forever.

10:38am – The Chairperson closed public comment.

Tim Marion, DNR; Eran Sandquist, Pheasants Forever; and Shaun Fielder, Property Owner met with the County Board to discuss a DNR Land Exchange Request.

Action #18 – Dennis McNally introduced the following resolution and moved its adoption:

Resolution #18 - 2/2/21

WHEREAS on November 17, 2020, DNR requested Kanabec County parcels 06.02280.00 and 06.02275.50, land owned by Shaun Fiedler or Minnesota Production Agriculture LLC be sold to Pheasants Forever, then sold to DNR for a WMA, and

WHEREAS the DNR has not agreed to Kanabec County Policy A-105 (February 2011) and No Get Gain Policy, and has not agreed to sell back WMA of equal size and value, thus hurting Kanabec County tax base by not paying fair share or equal share (PILT) to Kanabec County, and

WHEREAS, Kanabec County Policy A-105 (February 2011) and No Net Gain Policy does not prohibit this sale to Pheasants Forever as they would be paying taxes set by Kanabec County, not dictated by DNR & State Statute #97A.145;

THEREFORE BE IT RESOLVED to deny the request of the DNR based on the following: Number one, two Kanabec County Policies; A-105 (February 2011) and No Net Gain. Number two, to preserve Kanabec County’s tax base. Number three, Kanabec County Comprehensive Plan, page 37, 3.3.1 to preserve Kanabec County Farm Land. Number four, Kanabec County Soil & Water Strategic Plan for 2021-2025. Number five, more restrictions put on land.

The motion for the adoption of the foregoing resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Craig Smith
OPPOSED: Gene Anderson, Rickey Mattson, Les Nielsen
ABSTAIN: None

whereupon the resolution was declared failed.

Action #19 – Dennis McNally introduced a motion to table the No Net Gain Policy

Discussion.

The motion was duly seconded by Rickey Mattson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Rickey Mattson, Dennis McNally, Craig Smith
OPPOSED: Gene Anderson, Les Nielsen
ABSTAIN: None

whereupon the motion was passed.

Action #20 – Craig Smith introduced a motion to deny the proposed DNR Land Exchange Request.

The motion was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Craig Smith
OPPOSED: Gene Anderson, Rickey Mattson, Les Nielsen
ABSTAIN: None

whereupon the motion was declared failed.

Vasaloppet USA Vice President Debbie Morrison, and Treasurer Wade Weber met with the County Board to request the use of County equipment and volunteer time for the Vasaloppet ski event.

Action #21 – Les Nielsen introduced a motion to continue to support the Vasaloppet by providing volunteer labor and County equipment once a year to remove snow from the roads after the Vasaloppet ski race.

The motion was duly seconded by Rickey Mattson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Rickey Mattson, Les Nielsen
OPPOSED: Dennis McNally, Craig Smith
ABSTAIN: None

whereupon the motion was passed.

Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #22 – It was moved by Dennis McNally, seconded by Les Nielsen and carried

unanimously to approve the following resolution:

Resolution #22 – 2/2/21
Final Payment KCP 20-10
Traffic Striping

WHEREAS the county-wide striping project, KCP 20-10 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises, and

THEREFORE BE IT RESOLVED that we do hereby accept said project for and on behalf of the County of Kanabec and authorize final payment to Traffic Marking Services, in the amount of \$7,818.21.

Action #23 – It was moved by Craig Smith, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

Resolution #23 – 2/2/21
Bridge Design Services

WHEREAS Kanabec County wishes to seek funding and make plans for the replacement for the following bridges: 33507, 33508, and L2576, and

WHEREAS Widseth provided the following quotes for professional engineering services:

<u>Bridge No.</u>	<u>Base Services</u>
33507	\$35,440
33508	\$35,440
L2576	\$24,540
Total	\$95,420

THEREFORE BE IT RESOLVED to accept the professional engineering quotes by Widseth of \$35,440, \$35,440, and \$24,540 for Bridges 33507, 33508, and LL2576, respectively, and

BE IT FURTHER RESOLVED to authorize the Public Works Director to sign the agreements.

Dennis McNally led a discussion regarding the Planning Commission.

Action #24 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to direct the Planning Commission to postpone holding their Organizational Meeting until other Planning Commission business is required.

Kris McNally led a discussion regarding the sale of Haybrook Parcel 07.00690.00.

Action #25 – Rickey Mattson introduced a motion to sell Haybrook Parcel 07.00690.00 as-is, without conducting a survey.

The motion was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Rickey Mattson, Les Nielsen

OPPOSED: Dennis McNally, Craig Smith

ABSTAIN: None

whereupon the motion passed.

The Board held a discussion regarding building use complaints.

Action #26 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to revoke the privilege of county building use for AA meetings due to multiple building complaints.

The Coordinator was directed to update the Building Use Policy and bring back for review at a future meeting.

The Commissioners gave reports on the boards and committees in which they participate.

Action #27 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to adjourn the meeting at 12:29pm and to meet again in regular session on Tuesday, February 16, 2021 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk