

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 16, 2021

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, February 16, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Craig Smith, Dennis McNally, and Les Nielsen. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli. Staff participating via telephone/video included: County Attorney Barbara McFadden.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the agenda with the following changes: Add Lonnie Ness, ReMax Select, Inc. to agenda after 11:00 a.m., Move #7, County Policies Discussion before #4, Gambling Permit Requests. Add discussion regarding traffic on County Roads 5 & 19 to the Public Works Appointment.

Action #2 – It was moved by Les Nielsen, seconded by Rick Mattson and carried unanimously to recess the Board Meeting at 9:04am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:04am on Tuesday, February 16, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Craig Smith, Dennis McNally, and Les Nielsen. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS3 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the Family Services Board Agenda as presented.

Action FS#4 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #FS4 - 2/16/21 **Office Support Specialist resolution**

WHEREAS the Office Support Specialist position in Family Services was vacated in

September, 2020 when the Office Support Specialist was promoted to a Case Aide position after a retirement, and

WHEREAS at the time of the promotion the Family Services Director addressed a plan to evaluate the position in six months, and

WHEREAS the Family Services Director and the Admin team have evaluated the duties for this position and the other administrative positions and have determined that this position plays an essential role in assisting other members in the agency to fulfill their duties as well as having a designated work load of its own.

WHEREAS the Family Services Director is recommending filling the Office Support Specialist position which has been budgeted for 2021.

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board authorizes the County Personnel Director and Family Services Director to hire a full-time Office Support Specialist at Step A, Range 5 of the pay plan which is \$16.05 per hour or the rate set by internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

The motion for the adoption of the foregoing Resolution was duly seconded by Rickey Mattson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Rickey Mattson, Dennis McNally, Les Nielsen
OPPOSED: Craig Smith
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #FS5 – It was moved by Les Nielsen, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

Resolution #FS5 – 2/16/21

Kanabec County Family Services Collaborative Interagency Agreement resolution

WHEREAS, Minnesota Statute permits public and private child-serving agencies to come together by mutual agreement to establish a family services collaborative and to establish an integrated children's service system, and;

WHEREAS, the Parties agree that children's needs cross over the boundaries of the categorical agencies and that services need to be coordinated across traditional systems; and

WHEREAS, The Parties enter into this Agreement for the purposes of improving the social, emotional, educational and economic outcomes of all Kanabec County children,

adolescents and their families by mitigating risk factors and enhancing protective factors for the purpose of creating an integrated service delivery system for children, adolescents and their families with multiple and special needs, and

WHEREAS, the Kanabec County Attorney has reviewed the Interagency Agreement.

THEREFORE BE IT RESOLVED the Kanabec County Family Services board approves the Kanabec County Family Services Collaborative Interagency Agreement which the Family Services and Community Health agencies participate in as partners.

Action #FS6 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the payment of 87 claims totaling \$172,936.35 on Welfare Funds.

Action #FS7 – It was moved by Dennis McNally, seconded by Rickey Mattson and carried unanimously to adjourn the Family Services Board at 9:23am.

The Board of Commissioners reconvened.

Action #8 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the February 2, 2021 minutes with the following corrections: Remove “DNR” from the last sentence in Resolution #18 – 2/2/21.

Chairperson Gene Anderson presented Deputy Auditor Roberta Anderson with a plaque in recognition of her 30 years of service as a Kanabec County Employee.

Deputy Auditor Roberta Anderson met with the County Board to discuss matters concerning Tax Forfeit property 313 1st St Mora, MN 55051.

The Board expressed consensus to list Tax Forfeit property 313 1st St Mora, MN 55051 for sale on an online auction with a minimum bid of \$25,000. Unsold parcels within the City of Quamba will also be listed for sale on the online auction with a price decrease of 25%.

EDA Director Heidi Steinmetz met with the County Board to discuss the Blandin Foundation Community Broadband Resources Cohort Opportunity.

Action #9 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to strongly recommend that the County EDA pursues the grant opportunity from the Blandin Foundation by submitting the application for the new Community Broadband Resources: Accelerate! Program, and that EDA Director Heidi Steinmetz be the team leader.

EDA Director Heidi Steinmetz gave an update regarding the most recent COVID Relief Grant. 36 total applications were received. The EDA Grant Committee will meet for first time this afternoon to review the applications. Information only, no action was taken.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #10 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 – 2/16/21
Advertise for Bids - 2021 Construction Projects

WHEREAS the Kanabec County Board of Commissioners wish to proceed with the following projects:

| <u>Road</u> | <u>Type</u> | <u>Length</u> | <u>From</u> | <u>To</u> |
|-------------|------------------|---------------|--------------------------|------------|
| 10 | Reconstruction | 0.75 mi. | Rutheford and Hill | (Ogilvie) |
| 3 | Reclamation | 11.0 mi. | TH 65 | W. Co Line |
| 16 | Microsurface | 4.3 mi. | S. Co. Line | TH 65 |
| 17 | Microsurface | 4.8 mi. | CSAH 11 | TH 23 |
| | Gravel Surfacing | 50 mi. | West Central Kanabec Co. | |
| | Equipment Rental | | | |

BE IT RESOLVED to authorize the County Engineer, upon final plans, specifications, and proposal, to advertise for bids for said projects.

Action #11 – It was moved by Craig Smith, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

Resolution #11 – 2/16/21
Purchase Tractors

WHEREAS the following quotes were provided by Trueman Welters for highway maintenance tractors:

| | |
|---|---------------------|
| Tractor (2019 Case IH Maxxum 125 AD4 w/Loader) | \$101,829.54 |
| Tractor(2020 Case IH Maxxum 125 AD4) | \$90,728.60 |
| Trade-In (unit no. 41 John Deere 6400 Boom Mower) | <u>-\$14,900.00</u> |
| Total: | \$177,658.14 |

WHEREAS said quotes are based on Sourcewell program pricing and were presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$177,658.14 by Trueman Welters for a 2019 Case IH Maxxum 125 AD4 tractor and a 2020 Case IH Maxxum 125 AD4 Tractor and approve the purchase thereof.

Action #12 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #12 – 2/16/21
Purchase Boom Mower

WHEREAS the following quote was provided by Diamond Mowers, LLC for a tractor mount boom mower:

| | |
|---|-------------|
| 25' Rear Cradle Boom with 60" Rotary Cutter | \$65,255.00 |
|---|-------------|

WHEREAS said quote is based on state contract pricing and was presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$64,255.00 by Diamond Mowers, LLC for a 25 foot rear cradle boom with 60 inch rotary cutter and approve the purchase thereof.

Action #13 – Rickey Mattson introduced the following resolution and moved its adoption:

Resolution #13 – 2/16/21
Purchase Sign Truck

WHEREAS a quote for a 2021 Chevrolet Silverado 6500 Crew Cab Work Truck chassis at State Contract pricing was received from North Country GM for \$57,740.64, and

WHEREAS a quote for a custom sign truck box at State Contract pricing was received from Aspen Equipment for \$97,306.00, and

WHEREAS said quotes were presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$57,740.64 by North Country GM and approve the purchase a 2021 Chevrolet Silverado 6500 Crew Cab Work Truck, and

BE IT FURTHER RESOLVED to accept the quote of \$97,306.00 by Aspen Equipment and approve the purchase of a custom sign truck box.

10:26am – Chairperson Gene Anderson handed the gavel over to Vice Chairperson Dennis McNally.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene

Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Rickey Mattson, Les Nielsen

OPPOSED: Dennis McNally, Craig Smith

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

10:31am – Vice Chairperson Dennis McNally handed the gavel back to Chairperson Gene Anderson.

10:32am – The Chairperson called for public comment. Those that responded included:

| | |
|--------------|---|
| Micah Rogers | Introduced himself as a new Pastor in Mora. Thanked the Board for their service. |
|--------------|---|

10:34am – The Chairperson closed public comment.

Action #14 – It was moved by Dennis McNally, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

Resolution #14 – 2/16/21

2022 Plow Truck Body

WHEREAS Towmaster has provided a quote of \$113,725.00 for a plow truck body for 2022, and

WHEREAS a plow truck is planned for budget year 2022, and

THEREFORE BE IT RESOLVED to accept the quote of \$113,725.00 by Towmaster for a plow truck body and authorize the County Engineer to sign the agreement to reserve the 2022 truck body build.

Action #15 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #15 – 2/16/21

Swing Away Mailbox Support Inventory

WHEREAS Northpost Inc has provided a quote of \$22,626.00 for swing away mailbox support inventory, and

WHEREAS said quote was presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$22,626.00 by Northpost Inc. for swing away mailbox support inventory.

Public Works Director Chad Gramentz led a discussion regarding a quote from A&E Cleaning Services for \$2,210 for removal of trash from the interior of the tax forfeiture property located at 313 1st St. The Board made the decision earlier in the meeting to list the property as is. Information only, no action was taken.

Action #16 – It was moved by Craig Smith, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

Resolution #16 – 2/16/21
Title VI Departmental Policy

WHEREAS federal highway grant recipients are required to comply with Title VI obligations pursuant to 23 C.F.R § 200.9(b)(7), and

WHEREAS the Kanabec County Board of Commissioners wishes to comply with said obligations, and

THEREFORE BE IT RESOLVED to appoint the County Highway Engineer as the Title VI coordinator, and

BE IT FURTHER RESOLVED to authorize the County Highway Engineer to work with MnDOT and the County Coordinator to develop and enact a departmental policy that complies with federal regulations.

Action #17 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to re-key the six exterior doors of the Courthouse at a cost of less than \$1,500.

Public Works Director Chad Gramentz led a discussion regarding the five year plan. Information only, no action was taken.

The Board held a discussion regarding Policy A-105, DNR Land Purchases.

Action #18 – Craig Smith introduced a motion to follow State Statute 97A.145 and eliminate Kanabec County’s Policy A-105, DNR Land Purchases and No Net Gain Resolution #13 – 7/26/17. The motion was seconded by Les Nielsen and the following voted:

The motion for the adoption of the foregoing motion was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Rickey Mattson, Craig Smith, Les Nielsen
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the motion was declared duly passed.

ReMax Select, Inc. Realtor Lonnie Ness met with the County Board to present seven offers that were made for county fee-owned parcel #22.02835.00 located at 330 Forest Avenue East, Mora, MN 55051.

Action #19 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #19 - 2/16/21

WHEREAS on 11/3/20 the Kanabec County Board of Commissioners approved advertising the sale of county fee-owned parcel #22.02835.00 located at 330 Forest Avenue East, Mora, MN 55051, and

WHEREAS the advertising and sale process were conducted pursuant to MN Statute 373.01, and

WHEREAS no sealed bids for said parcel were received on or before 3:30 p.m. on November 13, 2020, and

WHEREAS the parcel was then listed for sale with ReMax Select, Inc. following an RFP process, and

WHEREAS the following responsible offers, exceeding the minimum of \$45,000, were submitted as follows:

by Bidder A in the amount of \$ 74,900,
by Bidder B in the amount of \$ 102,000,
by Bidder C in the amount of \$ 72,777,
by Bidder D in the amount of \$73,000,
by Bidder E in the amount of \$ 65,000,
by Bidder F in the amount of \$81,750,
by Bidder G in the amount of \$78,000

BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the offer of \$102,000 submitted by Bidder B, Darbi Comparetto, with contingent acceptance of the bids for \$81,750 and \$74,900 as back-up offers respectively if the primary offer falls through.

BE IT FURTHER RESOLVED that the County Coordinator and County Attorney are authorized to proceed with working with ReMax Select, Inc. for collecting payment and fees, preparation of a quit claim deed, and recording required documents to complete the land transaction;

BE IT FURTHER RESOLVED that the Board Chair is authorized to execute all documents necessary to close the transaction;

BE IT FUTHER RESOLVED that the proceeds from the sale of this parcel will be credited to 01-061-000-0000-5290.

Action #20 – It was moved by Dennis McNally, seconded by Rickey Mattson and carried unanimously to approve adding the Board Chair and/or Coordinator to execute documents for the sale of the Knife Lake parcels.

Action #21 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following paid claims:

| <u>Vendor</u> | <u>Amount</u> |
|-----------------------------|----------------------|
| Ann Lake Twp | 7,055.22 |
| Arthur Twp | 21,551.82 |
| Brunswick Twp | 21,212.14 |
| Comfort Twp | 14,585.73 |
| Ford Twp | 5,555.05 |
| Grass Lake Twp | 17,424.55 |
| Haybrook Twp | 4,394.42 |
| Hillman Twp | 7,968.10 |
| Kanabec Twp | 11,969.89 |
| Knife Lake Twp | 16,227.62 |
| Kroschel Twp | 7,163.59 |
| Peace Twp | 17,498.31 |
| Pomroy Twp | 8,404.12 |
| Southfork Twp | 14,091.01 |
| Whited Twp | 10,920.43 |
| Ann Lake Twp | 3,225.84 |
| Arthur Twp | 12,593.12 |
| Brunswick Twp | 4,416.19 |
| Comfort Twp | 1,897.31 |
| Grass Lake Twp | 92.88 |
| Haybrook Twp | 1,297.40 |
| Kanabec Twp | 778.12 |
| Knife Lake Twp | 6,415.40 |
| Kroschel Twp | 1,556.55 |
| Peace Twp | 3,944.63 |
| Southfork Twp | 24,305.08 |
| Midcontinent Communications | 247.62 |
| Mora Municipal Utilities | 11,504.03 |
| Spire Credit Union | 3,797.93 |
| Verizon Wireless | 3,617.04 |
| Traffic Marking Service Inc | 7,818.21 |

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|---------------------------------|-----------------------------------|
| Kwik Trip Inc | 7,484.98 |
| Minnesota Department of Finance | 5,497.00 |
| Minnesota Energy Resources Corp | 77,813.46 |
| Office of MN.IT Services | 1,300.00 |
| Quadient Finance USA, Inc. | 2,000.00 |
| Chamberlain Oil | 420.75 |
| East Central Energy | 127.60 |
| 38 Claims Totaling: | <u><u>\$368,173.14</u></u> |

Action #22 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

| <u>Vendor</u> | <u>Amount</u> |
|-------------------------------------|---------------|
| A and E Cleaning Services | 500.00 |
| Ace Hardware | 12.93 |
| Ace Hardware | 18.98 |
| Advanced Correctional Healthcare | 18,076.35 |
| Anne M. Carlson Law Office, PLLC | 34.00 |
| Anne M. Carlson Law Office, PLLC | 518.50 |
| Anne M. Carlson Law Office, PLLC | 680.00 |
| Anne M. Carlson Law Office, PLLC | 42.50 |
| Aspen Mills | 14.70 |
| Association of MN Counties | 4,900.00 |
| AT&T Mobility | 840.89 |
| AT&T Mobility | 44.90 |
| BCA Business Shared Services | 120.00 |
| Cambridge Medical Center | 1,285.40 |
| Carda, Ryan | 495.00 |
| Clifton Larson Allen LLP | 3,675.00 |
| Creative Forms & Concepts Inc. | 72.23 |
| Curtis, Michael | 1,200.37 |
| CW Technology | 71.00 |
| East Central Exterminating | 125.00 |
| East Central Solid Waste Commission | 520.63 |
| ECM Publishers | 136.00 |
| Emergency Automotive Technologies | 298.67 |
| Emergency Automotive Technologies | 381.46 |
| Ernest, Jennifer | 141.15 |
| FBG Service Corporation | 6,410.24 |
| FBG Service Corporation | 584.80 |
| Further | 1,276.95 |

| | |
|---|-----------|
| G&N Enterprises | 70.40 |
| Glen's Tire | 111.65 |
| Grainger | 630.92 |
| Granite City Jobbing Co | 405.21 |
| Granite City Jobbing Co | 807.78 |
| Hoefert, Robert | 1,023.12 |
| Hohn's Auto Body & Glass | 1,394.87 |
| Hohn's Auto Body & Glass | 25,820.06 |
| Horizon Towing | 161.06 |
| Indianhead Foodservice Distributor | 109.48 |
| IT SAVVY LLC | 98.30 |
| IT SAVVY LLC | 219.78 |
| IT SAVVY LLC | 1,992.92 |
| Johnsons Hardware | 3.38 |
| Kanabec County A/T | 838.48 |
| Kanabec County Highway Dept | 34.15 |
| Kanabec Publications | 859.00 |
| Kanabec Publications | 81.90 |
| Kanabec Publications | 500.59 |
| Kanabec Publications | 111.25 |
| Kanabec Publications | 73.00 |
| Kroschel Land Surveyors, Inc. | 4,500.00 |
| League of Minnesota Cities | 1,980.00 |
| LexisNexis | 375.16 |
| Manthie, Wendy | 832.72 |
| Marco | 134.68 |
| Marco | 3,203.65 |
| Marco, Inc. | 159.00 |
| Mattson Electric | 2,205.83 |
| Mattson, Jean | 176.80 |
| McFadden, Barbara | 167.60 |
| Midcontinent Communications | 129.56 |
| Midcontinent Communications | 59.13 |
| Minnesota Counties Computer Cooperative | 49.67 |
| Minnesota Monitoring | 248.00 |
| Minnesota Monitoring | 240.00 |
| MNCCC Lockbox | 1,800.00 |
| MNCCC Lockbox | 1,837.50 |
| Nelson, Ronette | 313.00 |
| North TH 65 Corridor Coalition | 500.00 |
| Northstar Computer Forms, Inc. | 173.55 |
| Office Depot | 108.78 |
| Office Depot | 10.21 |

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|----------------------------------|-----------------------------------|
| Office Depot | 58.25 |
| Office Depot, Inc. | 67.14 |
| Office Depot, Inc. | 42.59 |
| O'Reilly Auto Parts | 9.99 |
| Owens Auto Parts | 16.32 |
| PD's Embroidery | 49.34 |
| Quality Disposal | 388.36 |
| Quality Disposal | 24.15 |
| Quality Disposal Systems | 199.35 |
| Ramsey County | 3,157.00 |
| Randi Ann Harvey, Court Reporter | 143.50 |
| Regents of the University of MN | 18,813.99 |
| Reliance Telephone, Inc | 900.00 |
| Salmela, Terry | 163.00 |
| Schiferli, Kelsey | 156.10 |
| Stellar Services | 230.99 |
| Streicher's | 7,869.99 |
| Summit Companies | 1,150.00 |
| Summit Food Service Management | 11,195.50 |
| Swank Motion Pictures | 519.00 |
| Tinker & Larson Inc | 1,180.58 |
| Van Alst, Lillian | 313.60 |
| Visser, Maurice | 1,005.70 |
| Weber, Paula | 45.35 |
| Welia Health | 1,392.30 |
| 96 Claims Totaling: | <u><u>\$146,121.88</u></u> |

Road & Bridge Fund

| <u>Vendor</u> | <u>Amount</u> |
|-----------------------|---------------|
| A&E Cleaning Services | 950.00 |
| Ace Hardware | 65.47 |
| Aramark | 453.68 |
| Auto Value | 2,282.52 |
| Beaudry Oil & Propane | 12,859.00 |
| Central McGowan | 114.78 |
| Central Pension Fund | 219.40 |
| Currie, Michael | 276.24 |
| Force America | 13.30 |
| Glens Tire | 557.00 |
| Granite City Jobbing | 105.45 |
| Gopher State | 5.40 |

| | |
|-----------------------------------|----------------------------|
| Kanabec County Highway Department | 77.85 |
| Kwik Trip | 14.07 |
| Little Falls Machine | 505.80 |
| Marco | 296.29 |
| Nuss Truck Equipment | 5,068.40 |
| Office Depot | 60.59 |
| Owens Auto Parts | 470.22 |
| Power Plan | 462.78 |
| Premier Outdoor Services | 3,775.00 |
| Quality Disposal | 164.25 |
| USIC Locating Services | 30.00 |
| Ziegler Inc | 835.43 |
| 24 Claims Totaling: | <u>\$ 29,662.92</u> |

The Board held a discussion regarding county policies.

Action #23 – Dennis McNally introduced a motion to have County Coordinator Kris McNally, County Attorney Barb McFadden, and County Auditor Denise Snyder review all county policies and bring them to the County Board for review, one to two policies at a time, or as the Board sees fit.

The motion for the adoption of the foregoing motion was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Rickey Mattson, Dennis McNally, Craig Smith
OPPOSED: Les Nielsen
ABSTAIN: None

whereupon the motion was declared duly passed.

Action #24 – It was moved by Les Nielsen, seconded by Rick Mattson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #24a – 2/16/21

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Women

Anglers of Minnesota for a raffle event to be held at Firepit Bar & Grill, 1434 Ann Lake Road, Ogilvie, MN 56358 on October 2, 2021.

Resolution #24b – 2/16/21

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the National Wild Turkey Federation for a raffle event to be held at Braham Moose Lodge, 2353 103rd Ave, Braham, MN 55006 on May 8, 2021.

The Board held a discussion regarding a proposed temporary addition to County's EMB Policy due to COVID-19.

Action #25 – It was moved by Dennis McNally, seconded by Rickey Mattson and carried unanimously to approve the following resolution:

Resolution #25 – 2/16/21

WHEREAS COVID-19 continues to create a need for employee time off for isolation or quarantine for the safety of the public and other county employees, and

WHEREAS many county employees interact with the public by performing the essential functions of their jobs; and

WHEREAS by the nature of many public service jobs, work at home is not an option while isolated or quarantined, and

WHEREAS the majority of Kanabec County employees have accrued Extended Medical Benefit hours; and

WHEREAS the Kanabec County Board continues to be committed to supporting the well-being of its staff and their families during this pandemic;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners, effective February 1, 2021, hereby TEMPORARILY grants the use of Extended Medical Benefit hours from day one of COVID-19 quarantine or isolation hours in cases in which the employee was exposed to the virus **at work** and is not able to work from home;

BE IT FUTHER RESOLVED that to qualify for the use of this temporary benefit the employee must provide proof that the exposure occurred while performing the essential duties of their job as well as of the requirement to isolate or quarantine, and duration thereof, by submitting a written statement from the Public Health Department;

BE IT FURTHER RESOLVED that if the employee's COVID-19 exposure cannot be definitively demonstrated to have occurred at work through Public Health's case investigation, the employee is not eligible for this temporary benefit;

BE IT FURTHER RESOLVED that the EMB use policy will return its pre-pandemic status upon a timeline determined by Public Health and Human Resources based on the local impact of the COVID-19 virus.

County Coordinator Kris McNally led a discussion regarding proposed updates to the Building Use Policy.

12:11pm – Chairperson Gene Anderson handed the gavel over to Vice Chairperson Dennis McNally.

12:12pm – Chairperson Gene Anderson left the meeting.

Action #26 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to accept the proposed updates to the Building Use Policy as presented.

County Coordinator Kris McNally led a discussion regarding a proposed County Paid Time Off (PTO) Accrual Schedule for New Non-Union Employees. Information only, no action was taken.

Future Agenda Items: County Roads 5 & 19 intersection. Sheriff bidding process for car repair and squad inventory.

Action #27 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to adjourn the meeting at 12:26pm and to meet again on Tuesday, March 2, 2021 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk