

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

August 3, 2021

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, August 3, 2021 pursuant to adjournment with the following Board Members present on-site: Gene Anderson, Rickey Mattson, Dennis McNally, Craig Smith, and Les Nielsen. Absent: None. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli. Staff present via WebEx: County Attorney Barbara McFadden.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the July 20, 2021 minutes as presented.

Action #3 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
CW Technology	1,283.40
Spire Credit Union	4,243.26
United States Treasury	3,277.12
East Central Energy	221.66
Ann Lake Twp	3,250.20
Arthur Twp	476.31
Braham Public Schools	1,140.00
Brunswick Twp	72.06
Comfort Twp	433.52
East Cent. Reg Dev Commission	90.15
East Central School District	103.05
Ford Twp	2,320.45
Grass Lake Twp	796.61

Haybrook Twp	541.60
Hillman Twp	340.32
Hinckley-Finlayson Schools	4,021.60
Kanabec Twp	943.60
Knife Lake Twp	394.61
Kroschel Twp	2,708.24
Mora Public Schools	4,920.27
Ogilvie Public Schools	3,065.96
Peace Twp	353.66
Pomroy Twp	2,283.94
Southfork Twp	66.53
Whited Twp	104.07
Kanabec County Auditor-Treas	8,117.13
Consolidated Communications	1,143.97
McNally, Kris	270.48
Minnesota Energy Resources Corp	4,974.53
MNPEIP	7,358.08
East Central Energy	1,290.46
Dearborn National Life Insurance Co	810.07
Health Partners	6,528.20
Life Insurance Company of North America	945.90
MNPEIP	158,705.48
Sun Life Financial	4,089.59
The Hartford Priority Accounts	2,249.98
VSP Insurance Co	322.24

38 Claims Totaling: \$234,258.30

Action #4 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Funds

Vendor	Amount
Advanced Correctional Healthcare	21,547.34
Aspen Mills	130.32
Association of MN Counties	325.00
Association of MN Counties	325.00
Auto Value	29.97
Auto Value	58.95
BlueStar Graphics	65.00
Bowland, Tim	110.97
CliftonLarsonAllen	341.25
CPS Technology Solutions	3,200.00

Curtis, Michael	698.22
CW Technology	1,225.25
Department of Transportation	61,149.70
Diedrich - Von Eschen, Tina	58.08
East Central Exterminating	250.00
Forestry Suppliers	69.46
G & N Enterprises	466.08
Glen's Tire	40.25
Government Forms & Supplies	186.43
Grainger	343.52
Grainger	483.01
Granite City Jobbing Co	439.66
Hoefert, Robert	227.36
Kanabec County Information Systems	4,200.00
Kanabec Publications	16.63
Kanabec Soil & Water Cons.	5,117.88
Klodd, Annie	80.00
Knife Lake Improvement District	6,601.21
Lincoln Marketing Inc.	599.00
Lindberg, Jodi	20.00
MAAP	85.00
Manthie, Wendy	700.00
Marco	234.00
McClellan, Karen	117.60
MEI Total Elevator Solutions	451.50
MNCCC Lockbox	19,448.32
Mora Area Chamber	250.00
Motorola Solutions	4,547.50
Mora Unclaimed Freight	98.14
Navy Operational Support Center	30.00
Office Depot	60.32
Premium Waters, Inc.	23.96
Ratwik, Roszak & Maloney, PA	37.00
Rick's Home Furnishings	1,599.95
River Valley Forensic Services, P.A.	1,500.00
State of Minnesota - BCA	1,050.00
Stellar Services	168.97
Summit Food Service Management	7,422.54
Thomason, Swanson & Zahn Attorney at Law	97.75
Visser, Maurice	727.48
Van Alst, Lillian	304.08
Zamora, Ray	1,337.28

52 Claims Totaling: \$ 148,696.93
Road & Bridge

<u>Vendor</u>	<u>Amount</u>
Auto Value	1,773.49
Bjorklund Companies	102,046.54
Boyer Trucks	310.14
Brockwhite	413.75
Central McGowan	165.90
Crawford	43.08
DLL Excavating	725,634.84
Dultmeier	243.79
Granite City Jobbing	105.45
Kanabec County Coordinator Department	84.15
Kanabec County Highway Department	61.60
Knife River	737,315.18
MN Dept of Public Safety	25.00
Mora Utilities	981.93
Northern Safety	78.48
Premier Asphalt	9,496.50
Ray's Gravel	13,999.92
Sanitary Systems	140.00
USIC	30.00
Widseth Smith Nolting	1,266.00

20 Claims Totaling: \$ 1,594,215.74

Action #5 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to recess the meeting at 9:05am to a time immediately following the Community Health Board.

The Kanabec County Community Health Board met at 9:05am on Tuesday, August 3, 2021 pursuant to adjournment with the following Board Members Present: Gene Anderson, Rick Mattson, Dennis McNally, Craig Smith and Les Nielsen. Community Health Director Kathy Burski presented the Community Health Board Agenda.

Action #CH6 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the Community Health Board Agenda as presented.

Community Health Director Kathy Burski gave the Director’s Report.

Action #CH7 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #CH7 – 8/3/21

Grant Application for Children’s Dental Services Resolution

WHEREAS, Children’s Dental Services has been providing dental services for children and pregnant women up to age 27 at the Public Services Building since January, 2018; and

WHEREAS, Kanabec County Community Health is in need of funding to continue to provide this service to our community, and

WHEREAS, the Community Health Director is requesting permission to apply for grant funding and to accept such funding if approved, from agencies such as Citizens Community Bank, East Central Energy’s Roundup program and other such institutions to continue the much needed dental services for community members.

THEREFORE BE IT RESOLVED the Community Health Board approves the Kanabec County Community Health Director to apply for and accept grant funds if approved, to continue having Children’s Dental Services provide dental services for children and pregnant women up to age 27 here in Kanabec County.

Action #CH8– It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #CH8 – 8/3/21

RN to PHN Resolution

WHEREAS a Registered Nurse in the Adult Health area has her Bachelor of Nursing (BSN) degree, and

WHEREAS she is a Certified Public Health Nurse, and

WHEREAS the Community Health Director is requesting to move the Nurse to a Certified Public Health Nurse position in order to utilize the scope of practice she is licensed to provide as the Community Care Connector with South Country Health Alliance as well as serving on the Quality Assurance Team and other areas requiring this degree.

THEREFORE BE IT RESOLVED that the Kanabec County Community Health Board authorizes the Community Health Director and the County Personnel Director to promote Erika Nelson from an RN to a Certified Public Health Nurse at Step A Range 15 at \$30.41 per hour.

Action #CH9 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #CH9– 8/3/21

Public Health COVID-19 Workforce grant Resolution

WHEREAS, the State of Minnesota has been awarded grant funding to establish, train, and sustain the state, tribal and local public health workforce to support COVID-19 prevention, preparedness, response and recovery initiatives; and

WHEREAS, CHB’s will have the opportunity to respond to an RFP to increase capacity to work on COVID-19 prevention, preparedness, response and recovery, which will be published the end July/early August, 2021 and the application will be due to MDH by August 24, 2021; and

WHEREAS, the Community Health Director is requesting permission to apply for this grant funding based upon the parameters set by this Board today, and to accept such funding if approved.

THEREFORE BE IT RESOLVED the Community Health Board approves the Kanabec County Community Health Director to apply for and accept these grant funds if approved. The funding will commence July 1, 2021 and terminate June 30, 2023.

Action #CH10 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve 70 claims totaling \$41,910.74 on Community Health Funds.

Action #CH11 – It was moved by Les Nielsen seconded by Craig Smith and carried unanimously to adjourn Community Health Board at 9:37am and to meet again on August 3, 2021 at 9:05am.

The Board of Commissioners reconvened.

Veteran Service Officer Erica Bliss met with the Board to present an updated MDVA Grant Agreement.

Action #12 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #12 – 8/3/21

WHEREAS Resolution #11-7/20/21 was approved by the Kanabec County Board of Commissioners on July 20, 2021, and

WHEREAS the Kanabec County Veterans Service Officer was later notified by the Department of Veterans Affairs that the resolution language must include reference to Minnesota

Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter12, Article 1, Section 37, Subdivision 2;

BE IT RESOLVED that Resolution #11-7/20/21 is rescinded.

Action #13 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #13 – 8/3/21

WHEREAS the County Veterans Service Office recommends we apply for the MDVA Operational Enhancement Grant. This is an annual grant offered to counties, and

WHEREAS grant money must be used to provide outreach to the county’s veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter12, Article 1, Section 37, Subdivision 2., and

WHEREAS it is approved that Kanabec County Veterans Service Officer Erica Bliss is authorized to sign the grant agreement on behalf of the county board;

BE IT RESOLVED the Kanabec County Board approves the application of the Veterans Operational Grant for FY22.

Action #14 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #14 – 8/3/21

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$1,134.52
Quality Disposal	\$3,637.80
Arthur Township	\$500.00

Total | \$5,272.32

Craig Smith led a discussion regarding organization structure options as providing by the Snake River 1W1P.

Action #15 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to support the organizational structure of the Snake River 1W1P as a joint power entity.

Deanna Pomije, Josh Votruba, and Jon Sanford met with the Board to discuss a proposed Fish Lake Project.

Action #16 – Craig Smith introduced a motion to support research for grant funding and to provide County in-kind support for the proposed Fish Lake Shoreline Erosion Control Project. The motion was seconded by Rick Mattson and the following voted:

IN FAVOR: Gene Anderson, Rick Mattson, Craig Smith, Les Nielsen

OPPOSED: Dennis McNally

ABSTAIN: None

Whereupon the motion was passed.

Kanabec County Assessor Tina Diedrich-Von Eschen met with the Board to discuss matters concerning her department.

Action #17 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the township assessment fee at \$8.00 per parcel for the 2022 and 2023 assessment year and to approve a \$3 per parcel maintenance fee for any jurisdiction employing a local assessor.

County Coordinator Kris McNally led a discussion regarding the budget work sessions schedule. The Board expressed consensus to hold budget work sessions on August 10th, 24th, and 31st at 9:00am.

The Commissioners gave reports on the boards and committees in which they participate.

10:30am – The Chairperson called for public comment three times. None Responded.

10:31am – The Chairperson closed public comment.

The Commissioners continued to give reports on the boards and committees in which they participate.

Future agenda items: Information regarding types of County-owned land for sale. Department updates.

Action #18 – It was moved by Rick Mattson, seconded by Les Nielsen and carried unanimously to close the meeting at 10:49am pursuant to the Open Meeting Law, MN Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25. Those present during the closed portion of the meeting included Commissioners Gene Anderson, Rickey Mattson, Dennis McNally, Craig Smith and Les Nielsen; as well as County Coordinator & Personnel Director Kristine McNally.

Action #19 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to re-open the meeting at 11:02am.

Action #20 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to recess the meeting at 11:03am and to meet again for a budget work session on Tuesday, August 10, 2021 at 9:00am and in regular session on Tuesday, August 17, 2021 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk