

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**November 3, 2020**

The Kanabec County Board of Commissioners held a Regular Board Meeting at 9:00am on Tuesday, November 3, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, and Les Nielsen. Absent: Craig Smith. Staff present in-person: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli. County Attorney Barb McFadden was in attendance via WebEx.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the agenda with the following addition: Isanti County Pheasants Forever – Request to Change Dates for Lawful Gambling Event.

Action #2 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the October 20, 2020 minutes with the following correction: Action #11 - Road & Bridge Claims, correct amount of A & M Aggregate claim from \$3,298.86 to \$740.28

Action #3 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	494.00
Arthur Twp	882.66
Braham Public Schools	52,789.64
Brunswick Twp	738.78
City of Grasston	414.33
City of Mora	1,218.25
City of Ogilvie-Clerk	467.20
City of Quamba	409.01
Comfort Twp	681.57
Dearborn National Life Insurance Co	720.41
East Central Energy	1,096.58

East Central Energy	221.25
East Central School District	18,619.51
Grass Lake Twp	637.56
Health Partners	6,353.77
Hillman Twp	505.51
Hinckley-Finlayson Schools	19,646.33
Isle Public Schools	16,394.02
Kanabec County	108,685.66
Kanabec County Auditor-Treas	7,098.53
Life Insurance Company of North America	648.10
Milaca Public Schools	5,122.41
Minnesota Energy Resources Corp	28.84
MNPEIP	146,247.26
Mora Municipal Utilities	793.81
Mora Public Schools	627,562.08
Ogilvie Public Schools	166,219.07
Peace Twp	658.15
Pine City Public Schools	29.41
Sun Life Financial	3,679.84
The Public Group	14,718.00
Verizon Wireless	1,120.29
VSO Insurance Co	278.80
<b>33 Claims Totaling:</b>	<b><u>1,205,180.63</u></b>

Action #4 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to recess the Board Meeting at 9:03am to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 9:03am on Tuesday, November 3, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, and Les Nielsen. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH5 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the Public Health Board Agenda as presented.

Public Health Director Kathy Burski gave an update on COVID-19. Information only, no action was taken.

Public Health Director Kathy Burski gave the Director’s Report.

Action #PH6 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

## **Resolution #PH6 – 11/3/20**

First Citizens Bank Grant Resolution

**WHEREAS**, First Citizens Bank has a grant program available to local businesses and groups for community-minded projects, and

**WHEREAS**, the Community Health Director is requesting approval to apply for funds through First Citizens Bank to continue much needed dental services in the community through Children’s Dental Services of Minneapolis.

**THEREFORE BE IT RESOLVED**, the Kanabec County Community Health Board approves the Community Health Director applying for grant funds through First Citizens Bank and accepting said funds upon approval of the grant.

Action #PH7 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve a consent agenda including all of the following actions:

## **Resolution #PH7a – 11/3/20**

Statewide Health Improvement Program (SHIP) Amendment Resolution

**WHEREAS**, The State of Minnesota has a 2020 Statewide Health Improvement grant project agreement with the Kanabec County Community Health Board as the Fiscal Agent, to convene, coordinate, and implement evidence-based strategies targeted at reducing the percentage of Minnesotans who are obese or overweight and at reducing the use of tobacco, and

**WHEREAS**, Work was postponed due to the COVID-19 pandemic outbreak and Grantee’s time being diverted to the pandemic response effort.

**THEREFORE**, the Agreement for Year 5 is being amended to extend the end date to June 30, 2021 including spending the balance of existing allocated funds.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Community Health Board approves amending the Year 5 SHIP contracts with Isanti County Community Health Board, Mille Lacs County Community Health Board and Pine County Public Health Board to extend the end date from October 31, 2020 to June 30, 2021 including spending the balance of existing allocated funds.

## **Resolution #PH7b – 11/3/20**

Statewide Health Improvement Program (SHIP) 2021 Contracts Resolution

**WHEREAS**, Kanabec County Community Health has allocated and encumbered funds for the purpose of reducing obesity and tobacco use and exposure through increasing healthy eating, increased activity, and managing chronic disease through the Statewide Health Improvement Partnership (SHIP) grant, and

**WHEREAS**, as the fiscal agent for the grant, Kanabec County Community Health requests contracts for the purpose of providing staffing to implement the chosen strategies and carrying out the work plans, assisting with evaluation of the strategies, data reporting, and other duties as needed, and

**WHEREAS**, Isanti, Mille Lacs and Pine counties have qualified staff and are willing and able to provide these services.

**THEREFORE**, the Kanabec County Community Health Administrator requests contracts with these three counties to fulfill the duties of the SHIP grant.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Community Health Board approves contracting with the Isanti County Community Health Board, Mille Lacs County Community Health Board and Pine County Public Health Board to provide staffing to carry out the chosen strategies of the Statewide Health Improvement Program grant November 1, 2020 through October 31, 2021 and approves the Community Health Director signing said contacts.

Action #PH8 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve a consent agenda including all of the following actions:

### **Resolution #PH8a – 11/3/20**

Health Dimensions Rehabilitation for OT, PT, ST Contract Resolution

**WHEREAS**, Kanabec County Community Health does contract for services in support of the Home Care Program, and

**WHEREAS**, such a contract has been presented to the Community Health Board for 2020;

**BE IT RESOLVED** to approve an agreement between Kanabec County Community Health and Health Dimensions Rehabilitation for Occupational, Speech and Physical Therapy for the Home Health Program clients for the year 2021 at a rate of \$85.00 per hour plus mileage and drive time.

### **Resolution #PH8b – 11/3/20**

Infant Mental Health Consultant Agreement Resolution

**WHEREAS**, Kanabec County Community Health is responsible for ensuring that the terms of the Maternal Infant Early Childhood Family Home Visiting Grant contract (hereinafter

“MIECHV”) are met, and

**WHEREAS**, the Mental Health Consultant desires to function in the role of Infant Mental Health Consultant to Kanabec County Community Health for the Evidence-Based Family Home Visiting Program.

**THEREFORE BE IT RESOLVED** to approve an agreement between Kanabec County Community Health and Julie Hanenburg of Lighthouse Child and Family Services for Infant Mental Health Consulting for the year 2021 and for the Community Health Administrator to sign said agreement.

### **Resolution #PH8c – 11/3/20**

#### Medical Consultant Resolution

**WHEREAS**, The Kanabec County Community Health Board has the responsibility to and shall ensure responsible medical consultation and direction by employing or contracting with a practicing licensed physician pursuant to Minnesota Statute 145A.04, subdivision 3, and ,

**WHEREAS**, Randall Bostrom, M.D. represents that he is a practicing licensed physician and is duly qualified and willing to perform the services and duties set forth herein.

**THEREFORE BE IT RESOLVED** that the Kanabec County Community Health Board approves a contract with Randall Bostrom, M.D. for Medical Consultant services for the period January 1, 2021 through December 31, 2021.

### **Resolution #PH8d – 11/3/20**

#### Welia Health - Occupational, Speech and Physical Therapy Contract Resolution

**WHEREAS**, Kanabec County Community Health does contract for services in support of the Home Care Program, and

**WHEREAS**, such a contract has been presented to the Community Health Board for 2021;

**BE IT RESOLVED** to approve an Agreement between Kanabec County Community Health and Welia Health System for Occupational, Speech and Physical Therapy for the Home Health Program clients for the year 2021.

Action #PH9– It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 71 claims totaling \$39,808.92 on Community Health Funds.

Action #PH10 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to adjourn the Public Health Board at 9:24am and to meet again on December 1, 2020 at 9:05am.

The Board of Commissioners reconvened.

Action #11 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

**Revenue Fund**

<b>Vendor</b>	<b>Amount</b>
4Imprint	738.15
Advanced Correctional Healthcare	108.72
ASLIS	25.20
Aspen Mills	293.39
Aspen Mills	2,741.88
Auto Value	10.99
BCA, State of Minnesota	1,605.00
BCA: Public Safety	120.00
Christian Froehling LLC (Methven Funeral and Cremation Services)	1,200.00
Coborn's Inc	10.65
Consulting Radiologists LTD	45.00
Creative Forms & Concepts Inc	286.06
Curtis, Michael	1,326.83
DS Solutions	45.77
DS Solutions	775.50
East Central Exterminating	240.00
Emergency Automotive Technologies	15,016.85
Emma's Pizza	33.00
G&N Enterprises	2,300.00
Gerhardson, Alex	20.00
Grainger	1,319.80
Grainger	382.00
Granite Electronics	460.00
Handyman's	60.60
Hirsch, Dean	19.50
Hoefert, Robert	1,407.60
Horizon Towing	493.93
IT SAVVY LLC	2,585.66
IT SAVVY LLC	118.90
Kanabec County Highway Dept	18.50

Kanabec County Highway Dept	96.71
Kanabec County Highway Dept	174.69
Kanabec Publications	707.36
Kanabec Publications	29.23
Kanabec Publications	84.00
Kanabec Soil & Water Cons.	15,970.08
Knife Lake Improvement District	6,626.74
Kroschel Land Surveyors, Inc.	2,150.00
LAMAR	5,350.00
Lexis Nexis	187.58
M&I Lockbox:MCCC	1,800.00
M&I Lockbox:MCCC	1,437.50
M&I Lockbox:MCCC	400.00
Manthie, Wendy	1,405.88
Minnesota Human Services	174.28
Mora Bakery	81.25
Motorola	57,954.24
Nelson, Jerald	122.48
Nelson, Ronnette	568.68
Office Depot	118.42
Office Depot	15.68
Office Depot	52.02
O'Malley & Kron Land Surveyors Inc	900.00
Premium Waters Inc	16.81
Ramsey County	1,542.00
Ratwik, Roszak & Maloney, PA	18.00
RJ Mechanical	10,442.09
Schumacher, Sarah	300.00
Stellar Services	194.69
Steven, Lisa	169.00
Summit Companies	1,948.00
Summit Companies	1,759.50
Summit Food Service Management	11,260.52
Uline	90.14
Van Alst, Lillian	338.68
Visser, Maurice	378.35
<b>66 Claims Totaling:</b>	<b><u>158,674.08</u></b>

**Road & Bridge**

**Vendor** **Amount**

American Pressure	131.94
Auto Value	2,997.62
Bjorklund Companies	686.84
Cargill Incorporated	13,554.63
Central Pension Fund	134.60
Federated Co-ops	279.96
Frontier Precision	44.00
Granite City Jobbing	63.25
Kanabec County Highway Department	67.50
Knife River Corporation	120,756.79
Mei Total Elevator Solutions	6.00
Mora Chevrolet	159.20
Northern Safety Co.	6.73
Northern States Supply	173.49
Office Depot	104.97
Sanitary Systems	60.58
Scientific Sales	59.50
Summit Companies	(600.00)
Trueman Welters	610.55

**19 Claims Totaling: 139,298.15**

**COVID & CARES Act Claims**

<b>Vendor</b>	<b>Amount</b>
AmericInn Mora by Wyndham	7,500.00
Beautifully Bronzed	1,250.00
City of Quamba	4,338.96
City of Quamba	918.00
City of Quamba	400.00
DM Stamps & Specialties	583.11
DM Stamps & Specialties	71.28
DS Solutions	1,750.00
DS Solutions	693.00
DS Solutions	1,166.00
Grainger	169.68
Granite City Jobbing	303.31
Handyman's Inc	3,150.00
Handyman's Inc	22,568.00
IT SAVVY LLC	234.29
IT SAVVY LLC	7,197.40



Marco Inc NW 7128	131.90
Marco Technologies, LLC	9,500.00
MAYRA	6,000.00
Mora Housing & Redevelopment Authority	20,200.00
Mora Public Schools	63,369.44
Reliance Telephone, Inc	4,050.00
RJ Mechanical	656.10
RJ Mechanical	6,006.56
RJ Mechanical	11,155.04
RJ Mechanical	9,388.50
RJ Mechanical	2,624.40
Sea Change Print Innovations	2,210.00
Sea Change Print Innovations	977.28
Sea Change Print Innovations	499.20
SHI	4,294.36
SHI	3,686.67
TIERNEY	9,364.00
TIERNEY	9,157.88
TIERNEY	109.80
TIERNEY	809.55
TIERNEY	1,156.80
TIERNEY	2,483.64
Vasaloppet Inc	2,000.00
<b>39 Claims Totaling:</b>	<b><u>222,124.15</u></b>

Kroschel Township Supervisor Marvin Rostberg met with the Board to present a design to reconstruct a portion of 370<sup>th</sup> Avenue using tire shreds on top of the existing road bed. The Board expressed consensus for the tire shreds to be enveloped in all wetland areas of this project. The Board also expressed consensus for Mr. Rostberg to move forward with this project by applying for a Tire Shred Usage Permit from Environmental Services Director Teresa Wickeham.

Action #12 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #12 – 11/3/20**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Waste Management	\$1,992.89
Quality Disposal	\$5,344.00
Arthur Township	\$400.00
Total	\$7,736.89

Action #13 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #13 - 11/3/20**

**WHEREAS**, Kanabec County received \$ 1,992,345.00 in Cares Act Funding; and

**WHEREAS**, Kanabec County’s intent is to maximize the relief impact of these funds both internally and across our County, and

**WHEREAS**, the Kanabec County Cares Act Committee has defined three focus areas for local relief: Social Services, Business & Non-Profits, and Government; and

**WHEREAS**, the Government focus area recommends the following expenditures for approval using Cares Act funds:

- \$56,800 County Attorney's Office request to switch from MCAPS to Prosecutor by Karpel hosted case management system
- \$3,000 Public Health request for mental health support services for staff
- \$2,200 New mask campaign specific to Kanabec County
- \$1,000 Additional 20% match for election Cares Act grant

**WHEREAS**, the Government focus area also recommends reallocating funds from the Social Service focus area to the Government focus area;

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners approves the expenditure request of the Cares Act Government Committee up to the amount of \$63,000.

HR Specialist Kim Christenson met with the Board to discuss job description re-evaluations and the 2021 holiday schedule.

Action #14 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## Resolution #14 - 11/03/20

**WHEREAS** Kanabec County Policy P-106, Section IV.A. calls for a reevaluation of all county job classifications on a three year rotation, and

**WHEREAS** the following positions are on the rotation schedule for 2020:

<b>Department</b>	<b>Position</b>
Assessor	Certified Appraiser
Assessor	Assistant Assessor
Attorney	Assistant County Attorney
Attorney	Legal Secretary/Paralegal
Attorney	Victim & Witness Service Coordinator
Auditor/Treasurer	Collections Clerk
Auditor/Treasurer	County Auditor/Treasurer
Auditor/Treasurer	Deputy Auditor Finance
Auditor/Treasurer	Deputy Auditor - Tax
Auditor/Treasurer	Deputy Finance
Family Services	Financial Assistant Supervisor
Family Services	Child Support Officer
Family Services	Community Support Tech
Family Services	Family Based Service Provider
Family Services	Office Support Specialist
Family Services	Case Aide
Family Services	Accounting Tech
Family Services	Lead Social Worker
Probation	Work Site Supervisor
Probation	Secretary
Probation	Case Aide
Public Health	Home Health Aide & Homemaker
Public Health	Clerk Typist II
Public Health	Family Health Supervisor
Public Health	Administrative Assistant
Public Health	Case Aide
Public Health	Nursing Supervisor
Public Works - Highway	Accountant
Public Works - Highway	CADD Technician
Public Works - Highway	HEO I
Public Works - Highway	HEO II

Public Works - Highway	Maintenance Superintendent
Public Works - Highway	Mechanic's Assist/Bldg & Grounds Maint Worker
Public Works-Highway	Public Works Director
Public Works-Highway	Assistant Engineer
Recorder	County Recorder
Sheriff	Deputy
Sheriff	Jail Programmer
Sheriff	Jail Administrator
Sheriff	Corrections Officer/Dispatcher
Sheriff	County Sheriff
Sheriff	Jail/Office Assistant
Sheriff	Administrative Sergeant
Sheriff	Chief Deputy
Sheriff	Civil Process Coordinator
Sheriff	Law Enforcement Assistant
Sheriff	Sergeant
Sheriff	PSAP/EMS Administrator

and,

**WHEREAS** the job descriptions were given to the Department Heads for updating and returned to the Personnel Director and HR Specialist for final review, and

**WHEREAS** the following job descriptions were submitted to the wage consultant at MRA for evaluation:

- CADD Technician
- Nursing Supervisor
- Case Aide-Probation
- Victim & Witness Service Coordinator

**WHEREAS** the wage consultant has examined and evaluated the four job descriptions that were submitted and recommends those four job descriptions remain at the same pay grade;

**BE IT RESOLVED** to approve the wage consultants' recommendations for the job descriptions that were sent in for review, and

**BE IT FURTHER RESOLVED** that it is the decision of the county board to accept and approve the remaining job descriptions with updates made.

*Action #15* – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to designate Friday, December 24, 2021 and Monday, December 27, 2021 as

holidays for the 2021 Christmas Eve and Christmas Day holiday calendar, as well as designate Friday, December 31, 2021 as the 2022 New Year's Day holiday, per county policy.

Action #16 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #16 – 11/3/20**  
**AUTHORIZING THE SALE OF PROPERTY PURSUANT TO MINNESOTA**  
**STATUTES SECTION 373.01**

**WHEREAS**, Kanabec County owns the parcel legally described as follows:

That part of Lots 5, 6, 7 and 8, Block 7, Original Town of Mora, Kanabec County, Minnesota, described as follows:

Beginning at the southeast corner of said Block 7; thence northerly, along the east line of said Block 7, a distance of 78 feet; hence westerly, parallel with the south line of said Block 7, a distance of 199.74 feet, more or less, to the west line of the east 50 feet of said Lot 8; hence southerly, along the west line of the east 50 feet of said Lots 7 and 8, a distance of 78 feet, more or less, to the south line of said Block 7, thence easterly along said south line to the point of beginning; and

**WHEREAS**, the Parcel Code for this Property is 22.02835.00, and

**WHEREAS**, this Property is zoned as B-1 Central Business District in the City of Mora, and

**WHEREAS**, the Kanabec County Board of Commissioners has determined that it no longer needs the Property; and

**WHEREAS**, Minnesota Statutes Section 373.01, subd. 1(4) authorizes a county to sell, lease, and convey real or personal property owned by the county; and

**WHEREAS**, Kanabec County has obtained an appraisal on the Property, which determined that the fair market value of said Property is \$45,000.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The County Coordinator is authorized to proceed with the actions required under law to sell the Property, including, but not limited to, listing the parcel for sale pursuant to Minnesota Statute 373.01, by written bids. A time and date for the bid opening shall be set and included in the required advertising for the property sale.

2. The minimum bid price for the Property shall be \$45,000. The appraised value does not represent a basis for future taxes.

3. The Property shall be sold to the highest bidder for not less than the minimum bid price. The successful bidder shall fully pay the bid amount to the County within 30 days of being awarded the bid. Upon full payment by the bidder, the County shall issue the bidder a quit claim deed for the Property, subject to any reservations required under law. If the bidder does not submit payment within 30 days or if the Property does not receive a bid, the County Coordinator may proceed with selling the Property in compliance with Section 373.01.

4. The Property is sold “as-is” and may not conform to local building and zoning ordinances. The County does not provide any warranty or representation regarding the condition of the building or any future use of the property. All sales are final, and no refunds or exchanges are permitted. The Property is sold subject to easements, reservations, and restrictions of record and further subject to easement for roads and public utilities existing on, over, or under the Property.

5. The bidder is responsible for all costs of completing the sale, including but not limited to the state deed fee, state deed tax, recording fee, and well certificate fee, if applicable.

County Assessor Tina Von Eschen met with the Board to discuss her re-appointment as County Assessor and a vacancy in her department.

Action #17 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #17 – 11/3/20**

**WHEREAS** there is a vacancy in the position of an Appraiser Trainee, and

**WHEREAS** the board desires to refill this vacant position with an Appraiser Trainee or a Certified Appraiser;

**BE IT RESOLVED** that the County Board authorizes the County Assessor and the County Personnel Director to hire a either a Full Time Appraiser Trainee to fill the position at Step A, Range 9 of the pay plan which is \$19.92 per hour or the rate set by internal promotion or a Full Time Certified Appraiser to fill the position at Step A, Range 11 of the pay plan which is \$22.59 per hour or the rate set by internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

Action #18 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #18 - 11/3/20**

**WHEREAS** the Kanabec County Board’s reappointment of County Assessor Tina Diedrich-Von Eschen in Resolution #11 – 1/7/20 contained errors in the date of record, and

**WHEREAS** the current term of County Assessor Tina Diedrich-Von Eschen expires on December 31, 2020, and

**WHEREAS** the board is well satisfied with the performance of County Assessor Tina Diedrich-Von Eschen; and

**BE IT RESOLVED** to reappoint Kanabec County Assessor Tina Diedrich-Von Eschen to a four year term effective January 1, 2021 and expiring December 31, 2024;

**BE IT FUTHER RESOLVED** this resolution replaces Resolution #11 – 1/7/20.

The Board reviewed and discussed existing county-owned land disposition and future plans. Information only, no action was taken.

Public Works Director Chad Gramentz and Assistant Engineer Jay Munson met with the Board to discuss the transfer of state aid construction dollars and the ADA transition plan.

*Action #19* – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #19 – 11/3/20**  
**Transfer State Aid Construction Dollars**

**WHEREAS**, Minnesota Statute 162.08, Subd 4 (d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5,000 population when approved solely by resolution of the county board.

**WHEREAS** Screening Board rules state unencumbered funds in excess of \$500,000 in the Municipal Construction Account result in a construction needs deduction,

**WHEREAS** Kanabec County’s Municipal Construction Account balance is \$605,158.28, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioner of Transportation transfer \$105,158.28 into the Regular Construction Account.

Assistant Engineer Jay Munson introduced a draft Americans with Disability Act transition plan and reviewed the recommended approach for Kanabec County and specific requirements. Information only, no action was taken.

**10:44am** – The Chairperson called for public comment. Those that responded included the following:

Evangeline Tutt	Comments regarding the upcoming closed session regarding the potential privatization of Welia Health.
-----------------	---

**10:46am** – The Chairperson closed public comment.

County Coordinator Kris McNally led a discussion regarding the Comprehensive Plan process. Ms. McNally will create a draft request for proposal for a consulting firm or individual to facilitate the Comprehensive Plan. The start date for the Comprehensive Planning process is yet to be determined based on COVID-19, but the goal is mid-2021.

**10:52am** – County Attorney Barb McFadden arrived in person.

County Coordinator Kris McNally presented a request from Isanti County Pheasants Forever to change the date on an existing gambling permit for a lawful gambling event in Kanabec County.

Action #20 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #20 – 11/3/20**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request to change the date for a lawful gambling event within Kanabec County due to the COVID-19 pandemic, and

**WHEREAS** the original exempt gambling permit application was approved by the Kanabec County Board of Commissioners on 2/4/20 for a raffle scheduled for 3/28/20 that was postponed due to the pandemic;

**WHEREAS** the raffle has now been rescheduled for 11/28/20 and the MN Gambling Control Board requires consent of the County Board to authorize the date change on the permit;

**BE IT RESOLVED** to approve the date change for the Exempt Permit for the Isanti County Pheasants Forever Chapter 334 for a raffle event to be held at Pheasant Ridge, 1547 Imperial Street, Ogilvie, MN 56358 on November 28, 2020.

The Board held a discussion regarding the next steps for finalization of the 2021 budget. The Board expressed consensus to hold a Budget Work Session on Wednesday, November 18, 2020 at 9:00am.



Future agenda items: Comprehensive Plan, Tire Shred Follow Up, Bonding, Gravel Pits, DNR Request, No Parking Signs

*Action #21* – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to close the meeting at 11:06am pursuant to the Open Meeting Law, Minn. Stat. §13D.05, subd. 3(c) (3)) to develop or consider offers or counteroffers for the potential transfer of real or personal property with Welia Health that are not public data under the Minnesota Government Data Practices Act. Those present during the closed portion of the meeting include Commissioners Gene Anderson, Les Nielsen, Kathi Ellis, and Dennis McNally; as well as Coordinator Kris McNally, County Attorney Barb McFadden, and consulting attorney, Mary Foarde.

*Action #22* – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to reopen the meeting at 12:40pm.

In other business, a brief discussion was held on when to resume regular board meeting operations as related to COVID-19. Information only, no action was taken.

*Action #23* – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 12:44pm. The Kanabec County Board of Commissioners will meet again in regular session on Tuesday, November 17, 2020 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk