

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

July 21, 2020

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, July 21, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden, and Recording Secretary Kelsey Schiferli.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the agenda with the following addition: Discussion regarding condensed County Board Minutes.

Action #2 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the July 7, 2020 minutes as presented.

Action #3 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Blacks Excavating	13,500.00
Carda, Jeff	11,655.00
Kadlec Excavating of Mora, Inc	17,000.00
Minnesota Department of Finance	5,406.00
R & R Septic	15,000.00
Verizon Wireless	5,050.67
Juola, Jane	100.00
Quality Disposal	164.25
Minnesota Department of Finance	34.50
Minnesota Department of Health	1,062.50
Kanabec County Aud-Treas	4,699.53
Consolidated Communications	1,037.02
Kwik Trip Inc	5,529.75

Midcontinent Communications	187.36
Minnesota Energy Resources Corp	3,635.67
Chamberlain Oil	2,252.67
East Central Energy	174.62
Card Services (Coborn's)	51.71
Health Partners	6,295.26

19 Claims Totaling: 92,836.51

Action #4 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
A and E Cleaning Services	550.00
Advanced Correctional Healthcare	17,584.25
Aspen Mills	74.00
Assured Security	292.50
Auto Value Mora	105.08
Bob Barker	49.15
Braham Motor Service Inc	688.01
Bureau of Criminal Apprehension	120.00
Coborn's Inc	6.62
Curtis, Michael	858.79
Dearborn National Life Insurance Co	751.85
East Central Exterminating	125.00
East Central Regional Library	79,806.50
ECM Publishers	261.00
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
G & N Enterprises	4,175.34
Glen's Tire	5,488.65
Glen's Tire	48.00
Glen's Tire	70.80
Granite City Jobbing Co	629.70
Granite City Jobbing Co	125.81
Handyman's Inc	58.44
Handyman's Inc	736.20
Hoefert, Robert	768.20
Hospital Pathology Associates	250.00
Ingebrand Funeral Home	430.00
IT SAVVY	145.66

Kanabec Publications	188.00
Kanabec Publications	1,192.26
Kastenbauer, Paul	220.27
Kev's Depot	300.00
Marco	134.68
Marco	159.00
Matthew Bender LexisNexis	208.10
Medical Disposal Systems	210.04
MEI Total Elevator Solutions	1,033.00
Midcontinent Communications	693.51
Milaca Chiropractic Center	80.00
Minnesota Monitoring Inc	330.00
MNCCC	170.00
Nelson, Ronette	190.33
Novus, Gary Fix & Son	210.00
Office Depot	118.42
Office Depot	31.41
Office Depot	27.09
O'Reilly Auto Parts	90.49
PD's Embroidery	20.00
Phoenix Supply	1,800.00
Quality Disposal	388.36
Quality Disposal	199.35
Quality Disposal	24.15
Reliance Telephone Inc	4,700.00
RELX Inc DBA LexisNexis	187.58
Rupp, Anderson, Squires & Waldspurger, PA	1,287.22
Sea Change Print Innovations	4,184.67
SHI	968.00
Snyder, Denise	224.22
Snyder, Denise	17.40
State of Minnesota - BCA	780.00
State of Minnesota Public Safety BCA	270.00
Stellar Services	354.16
Summit Food Service Management	3,781.55
Tactical Solutions	544.00
Thomson-Reuters-West	588.30
Van Alst, Lillian	669.88
Visser, Maurice	617.55
Zamora, Ray	970.60

68 Claims Totaling: 149,358.18

Road & Bridge Fund

Vendor	Amount
A and E Cleaning Services	1,300.00
A M Aggregate	3,521.14
Ameripride	674.51
Bjorklund Companies	3,653.44
BlueTarp Financial	114.46
Braham Motor Services	688.01
Brock White	536.94
BuckleyII	1,107.50
Envirotech Services	7,082.64
Fluegge's Ag	1,272.20
Glens Tire	713.29
Gopher State One-Call	51.30
Hjort	3,385.00
Johnson Hardware	99.96
Kanabec County Petty Cash	52.50
Knife River	2,245.88
Marco Inc	371.29
Med Compass	625.00
Nuss Truck	1,480.43
Olson Power & Equipment	533.24
Owens Auto Parts	238.66
Sanitary Systems	140.00
USIC Locating	70.00
Westling, Nathan	36.40
23 Claims Totaling:	<u><u>\$29,993.79</u></u>

Action #5 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to recess the Board Meeting at 9:07am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:07am on Tuesday, July 21, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS6 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the Family Services Board Agenda as presented.

Tim Dahlberg, Financial/Child Support Supervisor met with the County Board via WebEx to give a presentation regarding cost effective health insurance. Information only, no action was taken.

Chuck Hurd, Family Services Director gave the Director's Report.

Action #FS7 - It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #FS7 - 7/21/20

WHEREAS, Family Services is in need of upgrading the Case Works server and software in order to continue to receive support and utilize the items they now operate, and

WHEREAS, Kanabec County Family Services has been offered an alternative to purchasing a new server and software, and

WHEREAS, Clay County is willing and able to host their Case Works server for Kanabec County's use which in the long term would save the County money while enabling the added value of staff being able to send files electronically and the use of the MNsure add on.

THEREFORE, the Human Services Director is recommending that Kanabec County Family Services contract with Clay County for use of their Case Works server rather than upgrading their own and purchasing new software.

THEREFORE BE IT RESOLVED the Kanabec County Family Services Board approves the Human Service Director contracting with Clay County and Next Chapter Technology for the provision of the Case Works system with the County Attorney's approval of the contract language.

Action #FS8 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the payment of 97 claims totaling \$148,926.98 on Welfare Funds.

Chuck Hurd, Family Services Director led a discussion regarding children's out of home placement services in Minnesota and related funding. Information only, no action was taken.

Action #FS9– It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to adjourn Family Services Board at 9:31am and to meet again on August 18, 2020 at 9:05am.

The Board of Commissioners reconvened.

Charlie Strickland Jr., Kanabec County Health and Human Service Advisory Committee Vice Chair met with the County Board to discuss Resolution #FS6 – 12/19/18 Establish Health

and Human Services Advisory Committee and MN Statute 402.03. Information only, no action was taken.

Erica Bliss, Veterans Service Officer met with the County Board to discuss matters concerning her department.

Action #10 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 – 7/21/20

Annual MDVA Grant

WHEREAS the County Veterans Service Office recommends we apply for the MDVA Operational Enhancement Grant. This is an annual grant offered to counties, and

WHEREAS grant money must be used to provide outreach to the county’s veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office;

BE IT RESOLVED to authorize Kanabec County Veterans Service Officer Erica Bliss to sign the grant agreement on behalf of the County Board.

BE IT FURTHER RESOLVED that the Kanabec County Board approves the application of the Veterans Operational Grant for FY21.

Erica Bliss, Veterans Service Officer led a discussion regarding potential upcoming changes to her work schedule. The Board expressed consensus to allow Erica Bliss’ schedule to remain flexible as needed.

Tina Von Eschen, County Assessor met with the County Board to discuss matters concerning her department.

Tina Von Eschen, County Assessor led a discussion regarding an abatement for Knife Lake Parcel 10.00450.00. Information only, no action was taken.

Action #12 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #12 - 7/21/20

WHEREAS the Auditor Treasurer’s Office and County Assessor’s Office have recommended changing to an alternate Tax and CAMA system; and

WHEREAS the Auditor Treasurer's Office and County Assessor's Office have determined that MCIS will fit the needs of Kanabec County and is the most financially viable option for Kanabec County at this time; and

WHEREAS the Auditor Treasurer's Office and County Assessor's Office have performed their due diligence, applied for membership with Minnesota Counties Information Systems (MCIS), and have officially been accepted for membership;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves membership with Minnesota Counties Information Systems (MCIS).

Action #13 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #13 - 7/21/20

WHEREAS Kanabec County is under contract for an aerial flight in spring of 2021; and

WHEREAS EagleView has provided us with an updated budget proposal to provide 556 square miles of 9" GSD/Orthomosaic and 25 square miles of 3" GSD as shown on the map, Disaster Response Program, Oblique Imagery Bundle with 3 years of Electronic Field Study Maintenance and Support, and Pictometry Connect; and

WHEREAS EagleView has provided us a proposal with ChangeFinder at a cost of \$8,925 to complete Building Outlines and perform Change Detection; and

WHEREAS the original proposal from December 1, 2017 estimated the 2021 flight to cost \$53,497.75; and

WHEREAS the most current proposal with updated technology estimates the 2021 flight to cost \$58,345 for an overall increase of \$4,847.25; and

WHEREAS the most current proposal with updated technology estimates the 2024 flight to cost \$54,180, a decrease of \$4,165; and

WHEREAS over the course of the contracted flights an increase of \$682.25 will provide the ChangeFinder outlines and change detection; and

WHEREAS this aerial photography meets the needs of the Assessor's Office, Sheriff's Office, and Highway Department; and

WHEREAS the Kanabec County GIS Committee met and fully supports the budget proposal being presented;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves and signs the updated budget proposal from EagleView.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Dennis McNally, Les Nielsen
OPPOSED: Craig Smith
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Tina Von Eschen, County Assessor led a discussion regarding follow-up to questions posed at the CBAE meeting. Information only, no action as taken.

Tina Von Eschen, County Assessor led a follow-up discussion regarding Welia Health Property Taxation. Information only, no action was taken.

Tina Von Eschen, County Assessor led a discussion regarding the training and certification of an Appraiser Trainee in her department. The Board expressed consensus to authorize the Appraiser Trainee to attend training off site as long as masking and sanitizing measures are followed, and the employee must work from home for one week after the training ends.

10:38am – The Chairperson called for Public Comment. Those that responded included:

Paul Hoppe	Comments regarding zoning in Ann Lake Township.
------------	---

10:41am – The Chairperson closed public comment.

Action #14 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #14 – 7/21/20

WHEREAS on April 7, 2020 the Kanabec County Board of Commissioners approved a request by the Knife Lake Sportsmen’s Club for lawful gambling within Kanabec County, and

WHEREAS the at the time of the approval the application was complete, included all necessary documentation, appeared in accordance with County Policies and the applicant and facility owners were in good standing status with the County, and

WHEREAS, the Knife Lake Sportsmen’s Club postponed the lawful gambling event due to the COVID-19 pandemic and are now requesting a change of date and location for their event, and

WHEREAS the applicant and updated facility owners are currently in good standing status with the County, and

WHEREAS the MN Gambling Control Board has provided guidance on the process for this change,

BE IT RESOLVED the Kanabec County Board of Commissioners approves the change of date and location for the Knife Lake Sportsmen’s Club event to be held at Northwoods Steakhouse, 2732 Hwy 65 N, Mora, MN 55051 on February 6, 2021.

Barbara McFadden, County Attorney led a discussion regarding the Veterans Restorative Justice Program. Information only, no action was taken.

Roberta Anderson, Deputy Auditor Tax met with the County Board to host a demo from online auction company, Public Surplus.

Action #15 – Les Nielsen introduced a motion for Public Surplus to host the 2020 Kanabec County Tax Forfeited Land Sale as an online auction on a trial basis for one year without a contract.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Craig Smith, Les Nielsen
OPPOSED: Dennis McNally
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Action #16 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to add 101 George St E, Ogilvie, PID 23.00730.00 to the 2020 Tax Forfeited Land Sale with a minimum bid of \$20,000.

Kris McNally, County Coordinator led a discussion regarding a revised joint powers agreement with Central Minnesota Emergency Medical Services Region (CMEMS). Information only, no action was taken. Board consensus was in support of the language changes in the agreement consistent with the County Attorney’s approval of the agreement’s language changes.

Kris McNally gave the County Coordinator’s Report. Information only, no action was taken.

Dennis McNally led a discussion regarding the length of the condensed County Board minutes in the newspaper. Information only, no action was taken.

The Board held a discussion regarding driver's license services. Information only, no action was taken.

Action #17 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to close the meeting at 12:09pm pursuant to the Open Meeting Law, Minn. Stat. §13D.05, subd. 3(b) to discuss matters related to pending litigation which are attorney-client privileged and that are not public data under the Minnesota Government Data Practices Act. Those present during the closed portion of the meeting include Commissioners Gene Anderson, Les Nielsen, Kathi Ellis, Dennis McNally, and Craig Smith; as well as Personnel Director Kris McNally and County Attorney Barb McFadden.

Action #18 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to reopen the meeting at 12:32pm.

Action #19 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to adjourn the meeting at 12:36pm and to meet again in regular session on Tuesday, August 4, 2020 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk