

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

January 7, 2020

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 7, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden, and Recording Secretary Kelsey Schiferli.

The Board Clerk led the assembly in the Pledge of Allegiance.

The meeting was called to order by the Board Clerk.

Nominations for Board Chairperson for 2020 were called for.

Action #1 – Gene Anderson nominated Kathi Ellis for Chairperson.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

The nomination was seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Dennis McNally, Craig Smith, Les Nielsen

OPPOSED:

ABSTAIN: Kathi Ellis

Commissioner Ellis was declared Board Chairperson for 2020. The gavel was handed over to Chairperson Ellis.

Nominations for Board Vice-Chairperson for 2020 were called for.

Action #2 – Les Nielsen nominated Dennis McNally for Vice-Chairperson.

The Chairperson called for nominations for Vice-Chairperson three times with no further nominations.

The nomination was seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Craig Smith, Les Nielsen

OPPOSED:

ABSTAIN: Dennis McNally

Commissioner McNally was declared Vice-Chairperson for 2020.

Action #3 – Dennis McNally introduced a motion to approve the agenda with the removal of Item #6 Executive Order on Refugee Resettlement. The motion was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Craig Smith, Les Nielsen

OPPOSED: Gene Anderson, Kathi Ellis

ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Action #4 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #4 – 1/7/20

Meeting Dates

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 7, 2020, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the first and third Tuesday of each month, and

BE IT FURTHER RESOLVED that all meetings shall commence at 9:00am, and

BE IT FURTHER RESOLVED that the Board of Equalization and Truth in Taxation Hearings shall be scheduled separately from the regular County Board Meetings, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #5 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #5a - 1/7/20

Family Service Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 7, 2020, regular meetings of the Kanabec County Family Service Board shall be held in the County Courthouse in the City of Mora, Minnesota on the third Tuesday of each month.

BE IT FURTHER RESOLVED that the meetings shall be held commencing at 9:05am, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Family Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Resolution #5b - 1/7/20

Public Health Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 7, 2020, regular meetings of the Kanabec County Community Health Board shall be held in the County Courthouse in the City of Mora, Minnesota on the first Tuesday of each month.

BE IT FURTHER RESOLVED that the meetings shall be held commencing at 9:05am, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Community Health Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #6 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #6 – 1/7/20

BE IT RESOLVED to re-appoint Susan Coon to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Tammy Owens to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Justin Frisch to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Marie Sward as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Jennifer Anderson as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Sharon Wiltout as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Lisa Blowers as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2023.

Action #7 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #7 - 1/7/20

BE IT RESOLVED to re-appoint Chad Gramentz as the County Ditch Inspector for a three year term commencing immediately and expiring January 3, 2023.

Action #8 – It was moved by Les Nielsen, seconded by Gene Anderson and carried

unanimously to approve the following resolution:

Resolution #8- 1/7/20

BE IT RESOLVED to re-appoint Todd Eustice to the Operations Sub Committee to the Juvenile Detention Center Advisory Board for a three year term commencing immediately and expiring January 3, 2023.

Action #9 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #9 - 1/7/20

BE IT RESOLVED to re-appoint Chris Bergwick to the Safety Committee for a three year term commencing immediately and expiring January 3, 2023.

BE IT FURTHER RESOLVED to re-appoint Nate Westling to the Safety Committee for a three year term commencing immediately and expiring January 3, 2023.

Action #10 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #10 - 1/7/20

BE IT RESOLVED to re-appoint Kathi Ellis as the alternate for the Central Minnesota Council on Aging for a three year term commencing immediately and expiring January 3, 2023.

Action #11 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #11 - 1/7/20

Reappoint Assessor

WHEREAS the Term of County Assessor Tina Diedrich-Von Eschen expires on December 31, 2020, and

WHEREAS Minnesota Statute §273.05 requires reappointment at least 90 days prior to the expiration of the term, and

WHEREAS the board is well satisfied with her performance of County Assessor Tina Diedrich-Von Eschen;

BE IT RESOLVED to reappoint Kanabec County Assessor Tina Diedrich-Von Eschen to a four year term effective January 7, 2020.

Action #12 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #12 - 1/7/20

BE IT RESOLVED to extend Karen Rasmusson’s term on the East Central Regional Library Committee for one year, commencing immediately and expiring January 5, 2021.

Action #13 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #13 - 1/7/20

BE IT RESOLVED to appoint Rhonda Olson to the East Central Regional Library Committee for a three year term commencing immediately and expiring January 3, 2023.

Action #14 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #14 - 1/7/20

BE IT RESOLVED to re-appoint Jerry Tvedt to the Economic Development Authority for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Jack L’Heureux to the Economic Development Authority for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to appoint Lonnie Ness to the Economic Development Authority for a three year term commencing immediately and expiring January 3, 2023.

The Board held a discussion regarding the Emergency Medical Services Board Advisory Committee. Craig Smith will ask for information regarding meetings of this committee. Kris McNally will also look for information. Information only, no action was taken.

Action #15 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #15 - 1/7/20

BE IT RESOLVED to re-appoint Jennifer Ernest to the Extension Committee for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Kelsey Schiferli to the Extension Committee for a three year term commencing immediately an expiring January 3, 2023.

Action #16 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #16 - 1/7/20

BE IT RESOLVED to appoint Dennis McNally to the Highway 23 Coalition for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to appoint Les Nielsen as the alternate to the Highway 23 Coalition for a three year term commencing immediately an expiring January 3, 2023.

Action #17 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #17 - 1/7/20

BE IT RESOLVED to re-appoint Becci Steffen to the Hospital Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Amy Anderson to the Hospital Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Kathi Ellis to the Hospital Board for a three year term commencing immediately and expiring January 3, 2023.

Action #18 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #18 - 1/7/20

BE IT RESOLVED to re-appoint Gene Anderson to the Housing Redevelopment Authority Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Kathi Ellis as Chairperson to the Housing Redevelopment Authority Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Dennis McNally as Vice-Chairperson to the Housing Redevelopment Authority Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Craig Smith to the Housing Redevelopment Authority Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Les Nielsen to the Housing Redevelopment Authority Board for a three year term commencing immediately and expiring January 3, 2023.

Action #19 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #19 - 1/7/20

BE IT RESOLVED to re-appoint Les Nielsen the Juvenile Detention Center Advisory Board for a three year term commencing immediately and expiring January 3, 2023.

Action #20 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #20 - 1/7/20

BE IT RESOLVED to re-appoint Gene Anderson the Law Library Board for a three year term commencing immediately and expiring January 3, 2023.

Action #21 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #21 - 1/7/20

BE IT RESOLVED to appoint Gene Anderson as the delegate for the North TH 65 Corridor Coalition for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to appoint Dennis McNally as the alternate to the North TH 65 Corridor Coalition for a three year term commencing immediately and expiring January 3, 2023.

Action #22 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #22 - 1/7/20

BE IT RESOLVED to re-appoint Gene Anderson to the Railroad Authority Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Kathi Ellis to the Railroad Authority Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Dennis McNally to the Railroad Authority Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Craig Smith to the Railroad Authority Board for a three year term commencing immediately and expiring January 3, 2023, and

BE IT FURTHER RESOLVED to re-appoint Les Nielsen to the Railroad Authority Board for a three year term commencing immediately and expiring January 3, 2023.

Action #23 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #23 - 1/7/20

Official Newspaper

BE IT RESOLVED by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2020 is hereby accepted, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2019 Financial Statement, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2020, shall be published.

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #24 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA24 - 1/7/20

Housing and Redevelopment Authority Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 31, 2020, regular meetings of the Kanabec Housing and Redevelopment Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

BE IT FURTHER RESOLVED meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

BE IT FURTHER RESOLVED, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #25 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA25 – 1/7/20

Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND REDEVELOPMENT OF
KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the HRA offices set forth opposite their respective names:

Chair: Kathi Ellis

Action #26 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA26 – 1/7/20

Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND REDEVELOPMENT OF
KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the HRA offices set forth opposite their respective names:

Vice-Chair: Gene Anderson

Action #27 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA27 – 1/7/20

Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND REDEVELOPMENT OF KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the HRA offices set forth opposite their respective names:

Secretary* Kris McNally, County Coordinator

*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

Action #28 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA28 – 1/7/20

Official Newspaper

BE IT RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Housing and Redevelopment Authority, and

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute 331A.02, Subd. 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #29 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA29 – 1/7/20

Official Depository Bank

BE IT RESOLVED that First Citizens Bank is hereby designated as the official depository bank of the Kanabec County Housing and Redevelopment Authority.

Action #29 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #HRA29 – 1/7/20

Mileage Reimbursement

BE IT RESOLVED that the federal mileage reimbursement rate of \$0.575 per mile is the official rate for the Housing and Redevelopment Authority’s mileage reimbursements.

Action #30 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #30 - 1/7/20

WHEREAS Minnesota Statutes require counties to establish the minimum salaries that will be paid to certain elected officials within the county, and

WHEREAS said minimum salaries must be set at the January meeting in the year that individuals may file for elected offices within the county;

BE IT RESOLVED by the Kanabec County Board of Commissioners, that the minimum annual salary in 2020 for the following elected positions shall be set as follows:

County Attorney	\$106,558	M.S. 388.18
County Auditor/Treasurer	\$ 91,333	M.S. 384.151
County Recorder	\$ 67,142	M.S. 386.015
County Sheriff	\$ 98,654	M.S. 387.20

Action #31 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #31 - 1/7/20

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2020 for the County Auditor/Treasurer, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Auditor/Treasurer;

BE IT RESOLVED to set the Y2020 annual wage of County Auditor/Treasurer Denise Snyder at \$111,883.00, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2020 = \$53.79 per hour.

Action #32 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #32 - 1/7/20

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2020 for the County Sheriff, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Sheriff;

BE IT RESOLVED to set the Y2020 annual wage of County Sheriff Brian Smith at \$120,848.00, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2020 = \$58.10 per hour.

Action #33 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #33 - 1/7/20

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2020 for the County Recorder, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Recorder;

BE IT RESOLVED to set the Y2020 annual wage of County Recorder Lisa Holcomb at \$82,243.00 which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2020 = \$39.54 per hour.

Action #34 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #34 - 1/7/20

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2020 for the County Attorney, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Attorney;

BE IT RESOLVED to set the Y2020 annual wage of County Attorney Barb McFadden at \$130,520.00 which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2020 = \$62.75 per hour.

Action #35 – Craig Smith introduced the following resolution and moved its adoption:

Resolution #35 - 1/7/20

WHEREAS, Minnesota Statute 375.055 requires that the County Commissioners' compensation be set by resolution in the year preceding the action;

WHEREAS, the Kanabec County Board of Commissioners approved Y2020 compensation for the County Commissioners by Resolution # 23-12/18/19;

BE IT HEREBY RESOLVED to confirm the annual wage for the year 2020 for Kanabec County Commissioners at \$23,096.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Dennis McNally, Craig Smith
OPPOSED: Gene Anderson, Les Nielsen
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Action #36 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #36 - 1/7/20

BE IT RESOLVED to appoint the following AMC Committee Delegates for 2020:

Environment & Natural Resources Policy Committee	Teresa Wickeham
General Government Policy Committee	Kris McNally
Health & Human Services Policy Committee	Kathy Burski
Public Safety Policy Committee	Brian Smith
Transportation & Infrastructure Policy Committee	Chad Gramentz

BE IT FURTHER RESOLOVED to appoint the following AMC Voting Delegates for 2020:

1. Kathi Ellis
2. Dennis McNally
3. Gene Anderson
4. Les Nielsen
5. Craig Smith
6. Kris McNally

Action #37 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #37 – 1/7/20

Mileage Reimbursement

BE IT RESOLVED that the federal mileage reimbursement rate is the official rate for Kanabec County mileage reimbursements.

Action #38 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the December 18, 2019 minutes with the following changes: Action

#26, j. TOTAL PRELIMINARY PAYABLE Y2020 LEVY should be \$12,612,449 instead of \$12,612,448.

Action #39 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Further	694.00
Minnesota Energy Resources Corp	9,060.03
Dearborn National Life Insurance Co	782.27
Kanabec County Auditor HRA	48,972.00
Total Compliance Solutions Inc	342.83
Chamberlain Oil	331.40
East Central Energy	1,158.17
Health Partners	6,072.44
MNPEIP	152,016.70
Sun Life Financial	3,939.82
Verizon Wireless	210.06
East Central Energy	64.95
Minnesota Energy Resources Corp	727.24
Mora Municipal Utilities	1,177.91
The Hartford Priority Accounts	2,159.49
15 Claims Totaling:	<u><u>227,709.31</u></u>

Action #40 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
A & E Cleaning Services	450.00
Ace Hardware	55.93
Ace Hardware	30.97
Advanced Correctional Healthcare	17,366.11
Anderson, Roberta	60.32
Aspen Mills	1,072.20
Aspen Mills	282.00
Association of MN Counties	9,136.00
Auto Value Mora	20.98
Auto Value Mora	15.99
Auto Value Mora	63.96
Axon Enterprise Inc.	1,866.04
Bachman, Fran	200.79
Bernicks	309.12

Bona Fide Title	73.25
Card Services	235.38
Cemstone	12,307.50
Christenson, Caleb	22.50
Clifton Larson Allen LLP	12,500.00
Commissioner of Transportation	50.00
Commissioner of Transportation	50.00
CORE Professional Services PA	800.00
Cundy, Steven	252.00
Curtis, Michael	1,646.20
CW Technology	1,153.40
DVS Renewal	19.25
East Central Exterminating	240.00
ECRDC	47.50
G & N Enterprises	1,800.00
Glen's Tire	1,086.71
Grainger	101.15
Granite City Jobbing	116.61
Granite City Jobbing	136.49
Hoefert, Robert	1,537.28
Holstad, Joel	162.00
Horizon Towing	563.38
Information Systems Corporation	13,334.00
JCF Properties LLC	2,100.00
Kanabec County Auditor Treasurer	600.00
Kanabec County Highway Department	3,068.26
Kanabec County SWCD	8,500.00
Kanabec Publications	96.25
Kanabec Publications	1,293.62
Kanabec Publications	18.17
Kanabec Soil & Water Cons.	742.32
Kastenbauer, Paul	2,482.68
LexisNexis Mathew Bender	320.31
LexisNexis Mathew Bender	195.10
Lindberg, Jodi	20.00
MACA	771.00
MailFinance	1,686.42
Manthie, Wendy	949.50
MAPCED	280.00
Marco	372.45
Marco	466.36
Marco	1,906.00
Marco	1,590.19

Marco	436.80
Marco	517.40
Marco	1,181.70
Marco	763.04
McGee, Michael B. M.D.	500.00
Michael K. Pepin Law Offices	1,275.00
Mid-American Research Chemical	388.42
Midcontinent Communications	545.19
Minnesota Monitoring Inc.	240.00
MN Counties Insurance Trust	112,492.00
MN Counties Insurance Trust	106,585.00
MN Counties Insurance Trust	21,235.00
MN Secretary of State	120.00
Mora Municipal Utilities	287.39
Motorola Solutions	12,303.36
MRA	1,600.00
Nelson, Ronette	651.34
Northern Technology Initiative	1,000.00
Office Depot	97.88
Office Depot	107.27
Office Depot	58.41
OnSolve LLC	7,500.00
Progressive Title Services	5.50
Protitle of Minnesota	133.00
Ramsey County	1,622.75
Regents of the University of MN	18,444.99
Reliance Telephone Inc.	2,000.00
RELX Inc. DBA LexisNexis	187.41
Sherburne County Abstract	45.00
Stellar Services	817.45
Stenstrom Collission & Detail	588.83
Stenstrom Collission & Detail	200.00
Strelow, David	33.64
Summit Food Service Management	15,006.92
Van Alst, Lillian	413.54
Verizon Wireless	35.01
Verizon Wireless	195.05
Verizon Wireless	35.01
Verizon Wireless	685.39
Verizon Wireless	207.46
Verizon Wireless	846.73
Verizon Wireless	51.53
Verizon Wireless	695.18

Verizon Wireless	51.53
Verizon Wireless	595.30
Verizon Wireless	51.53
Verizon Wireless	61.53
Verizon Wireless	184.59
Verizon Wireless	226.89
Verizon Wireless	113.06
Verizon Wireless	68.69
Verizon Wireless	46.84
Visser, Maurice	8,847.89
Vogel Law	15.75
Welia Health	12,852.50
Widseth Smith Nolting	25.00
Zamora, Ray	1,850.56
114 Claims Totaling:	<u>443,750.89</u>

Road and Bridge Fund

Vendor	Amount
Ace Hardware	226.15
A & E Cleaning Services	900.00
Auto Value	2,214.60
Beaudry	16,659.61
Boyer Truck	91.21
Cargill	21,890.04
Central Mcgowan	36.98
Emergency Auto	394.20
Frontier Precision	810.00
Granite City Jobbing	90.33
Kanabec County Highway Petty Cash	66.65
Lake Superior College	500.00
Little Falls Machine	218.89
Magnuson, Dale	37.02
Maney International	1,840.76
Marco	1,794.20
MEI	495.59
Scientific Sales	94.00
Summit Companies	550.00
Ziegler	747.92
20 Claims Totaling:	<u>49,658.15</u>

Action #41 – It was moved by Dennis McNally, seconded by Gene Anderson and carried

unanimously to approve the following resolution:

Resolution #41– 1/7/20

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$2,408.07
Quality Disposal	\$3,600.70
Arthur Township	\$400.00
Total	\$6,408.77

Action #42 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to recess the board meeting at 10:00am to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 10:00am on Tuesday, January 7, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Public Health Director Kathy Burski presented the Public Health Board Agenda.

Action #PH43 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the Public Health Agenda as presented.

Action #PH44 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH44 - 1/7/20

Children’s Dental Service Contract Resolution

WHEREAS, Kanabec County is in need of dental services for children and adults who are uninsured and under-insured, and

WHEREAS, Kanabec County Community Health would like to continue to have dental services provided locally for children (age 0-26) and pregnant women of any economic status, and

WHEREAS, Kanabec County Community Health has grant funds available which were meant to be used for this purpose.

THEREFORE BE IT RESOLVED to approve an agreement between Kanabec County Community Health and Children’s Dental Service for preventive and restorative dental services and for the Community Health Administrator to sign said Agreement for the year 2020.

Action #PH45 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH45 – 1/7/20

HealthPartners Participating Provider Agreement Resolution

WHEREAS, Kanabec County Community Health has been providing vaccination services to residents; and

WHEREAS, Kanabec County Community Health wishes to be recognized as a provider for such services within the HealthPartners network, and

WHEREAS, HealthPartners has invited Kanabec County to enter into an agreement so that Kanabec County can be paid for the services.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Kanabec County Community Health Director to sign a contract with HealthPartners in order to continue providing vaccination services to residents.

Action #PH46 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #PH46 – 1/7/20

Evidence-Based Home Visiting Innovations grant Resolution

WHEREAS, the Minnesota Department of Health has put out an RFP to support innovative projects and solutions to enhance the ability to provide evidence-based home visiting programs and Kanabec County is a current recipient of Evidence-Based Home Visiting Funds; and

WHEREAS, Kanabec County is looking to increase recruitment, engagement and retention of families through specialized outreach, technology, and training; and

WHEREAS, the Community Health Director is recommending to apply for the Evidence-Based Home Visiting Innovations grant Funding.

THEREFORE BE IT RESOLVED to approve the Community Health Director to apply to the Minnesota Department of Health Evidence-Based Home Visiting Innovations funding/grant and accept the funding if awarded.

Action #PH47 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH47 – 1/7/20
Delta Dental Funding Request Resolution

WHEREAS, Kanabec County Community Health is in need of funding to continue to bring Children’s Dental Services to the area to provide dental services to the County for children and pregnant women; and

WHEREAS, Kanabec County has the opportunity to request funds from Delta Dental in the amount of up to \$12,000 for the dental services, and

WHEREAS, the Community Health Director is recommending to apply for the Delta Dental Foundation funding.

THEREFORE BE IT RESOLVED to approve the Community Health Director to apply to Delta Dental Foundation for dental services funding of approximately \$12,000 and accept the funding if awarded.

Action #PH48 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the payment of 71 claims totaling \$20,538.81 on Community Health Funds.

Action #PH49 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to adjourn Public Health Board at 10:10am.

The Board of Commissioners reconvened.

Action #50 – It was moved by Dennis McNally, and seconded by Les Nielsen to approve the restated Welia Health Bylaws as approved by the Hospital Board.

Action #51 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to rescind Action #50 and send the Welia Health Bylaws back to the Hospital Board for the following correction: Page 9, section 7, part a, should say “as set forth in Article III, Section 4.”

Kathi Ellis led a discussion regarding a bond that all elected officials need to sign and record. Barb McFadden and Kris McNally will look into this. Information only, no action was taken.

Dennis McNally led a discussion regarding the upcoming Minnesota Pipeline Community Awareness Emergency Response meeting in Mora on January 27, 2020. Information only, no action was taken.

10:19am – The Chairperson called for public comment. Those that responded included:

Deb Newton	Comments regarding the Executive Order on Refugee Resettlement.
Jake Mathison	Comments regarding the Executive Order on Refugee Resettlement.
Ron Peterson	Comments regarding the Executive Order on Refugee Resettlement.
Laird Mork	Comments regarding the Executive Order on Refugee Resettlement.
Kate Carlson	Comments regarding the Executive Order on Refugee Resettlement.
Carl Buchanan	Comments regarding the Executive Order on Refugee Resettlement.
Nancy Heins	Comments regarding the Executive Order on Refugee Resettlement.
Lauri Rockne	Comments regarding the Executive Order on Refugee Resettlement.
Angie Johnson	Comments regarding the Executive Order on Refugee Resettlement.
Valerie Raivo	Comments regarding the Executive Order on Refugee Resettlement.
Marty Carlson	Comments regarding the Executive Order on Refugee Resettlement.
Wayne Fredrickson	Comments regarding the Executive Order on Refugee Resettlement.
Barb Schroeder	Comments regarding the Executive Order on Refugee Resettlement.
Karen Larson	Comments regarding the Executive Order on Refugee Resettlement.

10:39am – The Chairperson closed public comment.

Action #52 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the retainer agreement for criminal prosecution services between the City of Ogilvie and the County of Kanabec for the period of January 1, 2020 through December 31, 2020.

Action #53 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #53 - 1/7/20

WHEREAS on 9/25/19 the Kanabec County Board of Commissioners approved advertising the sale of county fee-owned parcel #12015000.00 located at 2079 290th Avenue, Mora, MN 55051 , and

WHEREAS following sealed bids for said parcel were received in the County Coordinator's Office on or before 1:00 p.m. on Friday, January 3, 2020:

Bidder A- \$ 26,100.00 Twenty-six thousand one hundred dollars.

No other bids were received

WHEREAS the highest responsible bid, exceeding the minimum bid of \$24,800, was submitted by Jason Yates in the amount of \$26,100.00,

BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the high bid of \$26,100.00 submitted by Jason Yates.

BE IT FURTHER RESOLVED that the County Coordinator and County Attorney are authorized to proceed with preparation of a purchase agreement, collecting payment and fees, preparation of a quit claim deed, and recording required documents to complete the land transaction.

BE IT FUTHER RESOLVED that the proceeds from the sale of this parcel will be credited to Fund 3 –Road & Bridge as reimbursement for the initial land purchase.

Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #54 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #54 – 1/7/20

SAP 033-611-023

Final Payment

WHEREAS the project SAP 033-611-023 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises, and

THEREFORE BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Knife River Corporation, in the amount of \$81,838.31.

Action #55 – It was moved by Craig Smith, seconded by Dennis McNally and carried

unanimously to approve the following resolution:

Resolution #55 – 1/7/20
KCP 19-07
Final Payment

WHEREAS the project KCP 19-07 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises, and

THEREFORE BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to DLL Excavating, in the amount of \$40,272.17.

Public Works Director, Chad Gramentz led a discussion regarding TH 70 Turnback. The State of Minnesota has offered to pay to redo the road and in exchange, Kanabec County would take ownership of it, and it would become a State Aid Highway. The board expressed consensus to decline the offer at this time.

Public Works Director, Chad Gramentz presented the Kanabec County Public Works 5-Year Plan 2020-2024.

Action #56 – Dennis McNally introduced a motion to approve the Kanabec County Public Works 5-Year Plan 2020-2024 as presented. The motion was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Dennis McNally, Les Nielsen
OPPOSED: Craig Smith
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Action #56 - It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #56 – 1/7/20
Advertise for Bids
2020 Construction Projects

WHEREAS the Kanabec County Board of Commissioners wish to proceed with the following projects:

Road Type Length From To

10	Reclamation	3.2 mi.	TH 23	3.2 mi. S
10	Overlay	2.1 mi.	TH 47	2.1 mi. W
13	Overlay	2.1 mi.	W. Co. Line	TH 23
47	Mill/Overlay	4.5 mi.	CSAH 4	TH 65
81	Reconstruct/Overlay	2.0 mi.	W. Co. Line	to N. Co. Line
	Gravel Surfacing	17 mi.	NW Kanabec Co.	
	Equipment Rental			
	Countywide Striping			

BE IT RESOLVED to authorize the County Engineer, upon final plans, specifications, and proposal, to advertise for bids for said projects.

Action #57 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to close the meeting at 11:00am pursuant to the Open Meeting Law, Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Les Nielsen, Kathi Ellis, Dennis McNally, and Craig Smith; as well as County Coordinator & Personnel Director Kristine McNally.

Action #58 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to re-open the meeting at 11:54am.

Future Agenda Items: Sheriff’s Quarterly Report, Executive Order on Refugee Resettlement, Former Jail.

Action #59 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to adjourn the meeting at 12:15pm and to meet again in regular session on Tuesday, January 21, 2020 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk