

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 4, 2020

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, February, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: County Coordinator Kris McNally, and Recording Secretary Kelsey Schiferli.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the January 21, 2020 minutes as presented.

Action #3 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
E C Riders	1,517.39
Minnesota Energy Resources Corp	9,776.40
City of Quamba	1,166.52
VSP Insurance Co	537.28
Holiday Credit Office	114.73
Kanabec County Auditor HRA	18,000.00
Totalfunds	4,500.00
East Central Energy	796.90
MN County Engineers Assn	450.00
WiarCom Inc	618.45
MN PEIP	138,797.90
Sun Life Financial	3,887.46
12 Claims Totaling:	<u>180,163.03</u>

Action #4 – Dennis McNally requested that item #4c – Request for Lawful Gambling by Pheasants Forever be removed from the Consent Agenda. It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the remaining consent agenda items including all of the following:

Resolution #4a – 2/4/20

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$2,109.00
Quality Disposal	\$3,764.40
Arthur Township	\$400.00
Total	\$6,273.40

Resolution #4b – 2/4/20

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for NWTF – Northern Tough Toms for a raffle event to be held at Moose Lodge, 2353 103rd Ave, Braham, MN 55006 on April 25, 2020.

Resolution #4d– 2/4/20

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Application for the Mora Traveling Baseball Association for charitable gambling to be held at Springbrook Golf Course, 2276 200th

Ave, Mora, MN 55051.

Resolution #4e - 2/4/20

WHEREAS Kanabec County has replaced chairs on the 3rd floor of the Courthouse, and

WHEREAS these chairs have surpassed their scheduled useful life expectancy and are scheduled for disposal, and

WHEREAS a local, non-profit group in good standing with the Secretary of State has requested 6 of these chairs as a donation,

THEREFORE be it resolved that the Kanabec County Board of Commissioners approves donating 6 chairs scheduled for disposal to be donated to the Mora Open Repeater Association.

Action #5 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to recess the board meeting at 9:04am to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 9:04am on Tuesday, February 4, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH6 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the Public Health Agenda as presented.

Action #PH7 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH7 – 2/4/20

Telecommuting Agreement Resolution

WHEREAS, Kanabec County Community Health has received a request for telecommuting, and

WHEREAS, the request is to permit a skilled employee to work with an alternative work arrangement, and

WHEREAS, the request has been reviewed by the Personnel Director and the Information Systems Director and does fall within the guidelines of the Telecommuting Policy.

THEREFORE BE IT RESOVLED, the Kanabec County Community Health Board approves the telecommuting agreement with Kate Mestnik for up to 120 days (4 months) as we can accommodate during the alternative work arrangement.

Action #PH8 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the payment of 115 claims totaling \$64,588.43.

Action #PH9 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to adjourn Public Health Board at 9:27am and to meet again on March 3, 2020 at 9:05am.

The Board of Commissioners reconvened.

Kanabec County Court Administrator, Tracy Gullerud met with the County Board to introduce herself and Court Operations Supervisor, Heather Mickelson. Information only, no action was taken.

Action #10 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution which was removed from the Consent Agenda:

Resolution #10 – 2/4/20

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Pheasants Forever for a raffle event to be held at Pheasant Ridge, 1547 Imperial St, Ogilvie, MN 55658 on March 28, 2020.

Action #11– It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
IAEMD	50.00
Creative Forms and Concepts	398.13
Grainger	98.73
CW Technology	704.00
Kubes, Pamela J.	97.50

RandiAnn C. Harvey	87.50
Granite City Armored Car, Inc	414.12
Bina & Guptil Law Firm	148.75
East Central Regional Library	79,806.50
Oak Gallery	12.72
Snyder, Denise	69.00
SWIFT	155.14
Wickeham, Teresa	110.40
Mora Utilities	1,452.67
Rupp, Anderson, Squires & Waldspurger, PA	453.63
Verizon Wireless	195.05
ECM Publishers	232.00
Association of Minnesoa Counties	1,497.00
CW Technology	72.00
CW Technology	3,168.00
Verizon Wireless	54.22
Allen, Charity	210.00
East Central Regional Juvenile Center	55,973.00
Eustice, Todd	194.30
Bachman, Fran	212.93
Coleman, Robert	16.10
Hoefert, Robert	1,025.97
Manthie, Wendy	956.75
Nelson, Ronette	712.43
Van Alst, Lillian	171.35
Verizon Wireless	348.54
Verizon Wireless	720.26
Verizon Wireless	210.06
Visser, Maurice	749.33
Zamora, Ray	1,559.35
Kanabec County 4-H Clean Up Day	3,581.49
Novus Glass	50.00
Office Depot	169.03
O'Reilly Auto Parts	14.99
SIRCHIE	120.65
State of Minnesota - BCA	345.00
O'Reilly Auto Parts	45.53
Advanced Correctional Healthcare	9.03
Bob Barker	423.33
East Central Exterminating	240.00
G&N Enterprises	693.80
Grainger	34.11
Granite City Jobbing Co	427.73

Granite Electronics	73.75
Mattson Electric	70.00
Medical Disposal Systems	210.04
State of Minnesota Public Safety BCA	270.00
Stellar Services	789.56
Summit Food Service Management	10,517.01
Welia Health	3,837.00
Minnesota Counties Intergovernmental Trust	1,151.00
Kanabec Publications	84.08
Minnesota Counties Insurance Trust	2,500.00
Rupp, Anderson, Squires & Waldspurger, PA	55.50
Snake River Watershed Management Board	24,072.00
CW Technology	176.00
Minnesota Secretary of State	120.00
Verizon Wireless	35.01
Rupp, Anderson, Squires & Waldspurger, PA	900.00
64 Claims Totaling:	<u>203,353.07</u>

Road & Bridge Fund

Vendor	Amount
Auto Value	2,489.09
Boyer Truck	262.77
City of Mora	844.27
Federated Co-op	144.10
Gopher State One-Call	50.00
Granite Electronics	2,876.70
Kanabec County Highway Petty Cash	58.95
Little Falls Machine	7,079.90
Northern States Supply	8.91
Nuss Truck	2,330.63
Pomp's Tire Service	624.28
Westling, Nate	32.75
Ziegler	210.25
13 Claims Totaling:	<u>\$ 17,012.60</u>

Action #12 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #12 – 2/4/20

WHEREAS, pursuant to Minnesota Statutes, Chapter 376, as amended, the County

Board of Kanabec County, Minnesota, has established a county hospital and has committed the care, management and operation of Kanabec Hospital to a hospital board consisting of nine 9 members; and

WHEREAS, the hospital board of Kanabec Hospital has changed the name to Welia Health; and

WHEREAS, the hospital board of Welia Health must be governed by a comprehensive set of bylaws in order to carry out the duties delegated to it by the county board; and

WHEREAS, the hospital board of Kanabec County dba Welia Health has prepared this set of restated bylaws for adoption by the county board of Kanabec County.

NOW, THEREFORE, the county board of Kanabec County does hereby adopt these bylaws under which the Hospital Board shall operate.

Probation Director, Todd Eustice met with the County Board to give an updated regarding the East Central Juvenile Detention Center. Information only, no action was taken.

Action #13 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the revised Kanabec County Gambling Policy A-107 as presented.

County Sheriff, Brian Smith met with the County Board to discuss matters concerning his department.

Action #14 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #14 – 2/4/20

WHEREAS, Kanabec County supports efforts to investigate and prosecute human trafficking and sexual exploitation of children; and

WHEREAS, the State of Minnesota, through the Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension (“BCA”) wishes to work with Kanabec County Sheriff’s Department to accomplish this goal and has provided a Joint Powers Agreement to formalize the participation in accomplishing said goal;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners approves the Human Trafficking Investigators Task Force Joint Powers Agreement and authorizes the Board Chair, Sheriff and County Coordinator to sign said document on behalf thereof.

Action #15 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #15 – 2/4/20

WHEREAS, Kanabec County was awarded an Emergency Management Performance Grant in 2019; and

WHEREAS, said grant requires annual renewal and budget updates;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners approves the updated Emergency Management Performance Grant Agreement for 2020 and authorizes the Board Chair and County Coordinator to sign on behalf thereof.

Action #16 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #16 – 2/4/20

WHEREAS Kanabec County and Summit Food Service, LLC entered into a certain Food Partnership Agreement effective January 12, 2010; and

WHEREAS both parties have agreed to extend the partnership; and

WHEREAS the parties now desire to amend said Agreement upon the terms and conditions stated herein effective February 1, 2020-January 31, 2021,

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners approves the Amendment to the Food Service Partnership Agreement and authorizes the Board Chair and County Attorney to sign on behalf thereof.

Action #17 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #17 – 2/4/20

WHEREAS Kanabec County and Summit Food Service, LLC entered into a certain Food Partnership Agreement effective January 12, 2010; and

WHEREAS both parties have agreed to extend the partnership; and

WHEREAS the parties now desire to amend said Agreement upon the terms and conditions stated herein effective October 1, 2019 - January 31, 2020,

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners approves the Amendment to the Food Service Partnership Agreement and authorizes the Board Chair and County Attorney to sign on behalf thereof.

Brian Smith presented the Quarterly Sheriff's Report. Information only, no action was taken.

Action #18 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the sheriff's office to begin leasing squad cars on the existing squad car replacement schedule.

A discussion was held regarding County Road 26. Information only, no action was taken.

10:46am – The Chairperson called for public comment. Those that responded included:

Ron Peterson	Comments concerning mining and permits.
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10:57am – The Chairperson closed public comment.

A discussion was held regarding the former jail facility. A site tour to examine potential uses will be scheduled by the coordinator. Information only, no action was taken.

The Commissioners gave reports on the boards and committees in which they participate.

Action #19 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to close the meeting at 11:55am pursuant to the Open Meeting Law, MN Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25. Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Dennis McNally, and Craig Smith; as well as County Coordinator & Personnel Director Kristine McNally.

Action #20 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:10pm.

Action #21 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adopt the revised agreement with the Local 363 effective January 1, 2020 through December 31, 2022.

Future agenda items: Assessor to provide updates on gravel pit and hospital taxation. Second amendment sanctuary county. Former jail facility.

Action #22 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 12:19pm and to meet again in regular session on February 18, 2020 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk