

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 18, 2020

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, February 18, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Absent: None. Others Present: County Coordinator Kris McNally, County Attorney Barbara McFadden, and Recording Secretary Kelsey Schiferli.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the agenda with the following changes: Add gambling policy discussion.

Action #2 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the February 4, 2020 minutes with the following corrections:

- a. Remove Barbara McFadden from “Others Present”.
- b. Add language to Action #4 stating that Dennis McNally requested item c be removed from the Consent Agenda.
- c. Edit item letters in Action #4 to match item letters on Agenda Item #4.
- d. Add language to Action #10 to show that it is the resolution that had been removed from the Consent Agenda.

Action #3 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:05am on Tuesday, February 18, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS4 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the Family Services Agenda as presented.

Chuck Hurd, Family Services Director gave the Director’s Report.

Chuck Hurd led a discussion regarding chemical health assessments. The board expressed consensus to follow the recommendation of the Family Services Director to outsource chemical health assessments to local Rule 25 assessors.

Action #FS5 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the payment of 124 claims totaling \$130,190.80 on Welfare Funds.

Action #FS6 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to adjourn Family Services Board at 9:20am and to meet again on March 17, 2020 at 9:05am.

The Board of Commissioners reconvened.

Action #7 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Further	690.40
Holiday Credit Office	5,962.80
Minnesota Department of Finance	5,484.50
Minnesota Department of Finance	147.53
Mora Municipal Utilities	14,807.42
Spire Credit Union	6,472.93
Verizon Wireless	210.06
East Central Energy	83.47
Mora Municipal Utilities	937.20
The Hartford Priority Accounts	2,043.59
Consolidated Communications	1,070.48
Midcontinent Communications	187.02
Verizon Wireless	4,303.37
East Central Energy	185.92
14 Claims Totaling:	<u><u>\$42,586.69</u></u>

Action #8 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
A and E Cleaning Services	525.00
Ace Hardware	144.47
Advanced Correctional Healthcare	17,415.13
Aspen Mills	574.02
Aspen Mills	144.39
Auto Value	20.94
Auto Value	9.98
Bliss, Erica	63.25
BMO Harris Bank NA	5,862.00
BMO Harris Bank NA	381.27
Bob Barker	1,748.15

Chase on the Lake	189.22
Clifton Larson Allen LLP	1,680.00
Coborn's Inc.	55.81
Coleman, Robert	32.20
Consolidated Communications	722.36
Consolidated Communications	64.46
Consolidated Communications	162.03
Consolidated Communications	69.44
CORE Professional Services P.A.	800.00
Curtis, Michael	98.28
East Central Exterminating	125.00
East Central Solid Waste Commission	30.00
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
First Witness Child Advocacy Center	100.00
G & N Enterprises	777.80
G & N Enterprises	3,640.25
Glen's Tire	43.05
Glen's Tire	78.30
Glen's Tire	50.00
Grainger	83.59
Grand Event Center	1,280.50
Granite City Jobbing	649.27
Handyman's Inc	113.34
Handyman's Inc	211.32
Hoefert, Robert	1,347.08
IAEMD	30.00
Johnson, Brendan	120.00
Kanabec County Highway Department	60.67
Kanabec County Highway Department	3,680.85
Kanabec Publications	165.00
Kanabec Publications	1,303.00
Kanabec Publications	257.95
Kanabec Publications	773.31
Kanabec Publications	205.00
Kastenbauer, Paul	345.11
Kroschel Land Surveyors, Inc.	400.00
League of Minnesota Cities	1,980.00
MACO-MOMS	750.00
Manthie, Wendy	1,458.58
Marco	134.68
Marco Inc.	159.00
Mattson Electric	222.64
Mattson Electric	93.75
McKinnis & Doom PA	306.00

McKinnis & Doom PA	127.50
McKinnis & Doom PA	552.50
Metropolitan Mechanical Contractors	605.29
Michael K. Pepin Law Offices	714.00
Michael K. Pepin Law Offices	1,946.50
Midcontinent Communications	127.91
Midcontinent Communications	58.43
Minnesota Monitoring Inc	16.00
MN Board of Water & Soil Resources	425.00
Nelson, Ronette	711.53
North TH 65 Corridor Coalition	500.00
Office Depot	70.59
Office Depot	148.16
Office Depot	27.34
Olson, Jessica	87.40
O'Reilly Auto Parts	21.93
O'Reilly Auto Parts	17.95
Oslin Lumber	160.25
Pieper, Helen	352.00
Premium Waters Inc	21.59
Quality Disposal Systems	199.35
Quality Disposal Systems	388.36
Quality Disposal Systems	24.15
Quill	104.97
Risk & Needs Assessment, Inc.	400.00
RJ Mechanical	881.53
RS Eden	17.25
Sea Change LLC	6,062.48
Stellar Services	464.93
Steven, Lisa	188.99
Summit Food Service Management	10,785.62
Tinker & Larson Inc	391.20
Tinker & Larson Inc	99.00
Van Alst, Lillian	119.03
Visser, Maurice	499.02
WCMP-FM	250.00
Welia Health	93.00
Wickeham, Teresa	103.50
Zamora, Ray	1,006.83
95 Claims Totaling:	<u><u>\$87,503.56</u></u>

Road & Bridge Fund

Vendor	Amount
Ace	727.87

Ameripride	657.09
Beaudry Oil & Propane	14,775.80
Cragun's Resort	666.00
Federated Co-ops	31.14
Glen's Tire	134.50
Gopher State One-call	6.75
Kanabec County Highway Department	60.25
Kwik Trip	14.01
Little Falls Machine	922.50
Marco	188.00
Midway Iron & Metal	2,708.83
Mille Lacs County Public Works	2,098.00
MADI	50.00
Office Depot	172.54
Owens Auto Parts	1,524.88
Power Plan (RDO)	39,331.53
Quality Disposal Systems Inc	164.25
Scott's Lawn & Landscapes	19,332.50
Ziegler Inc	258.34
20 Claims Totaling:	<u><u>\$ 83,824.78</u></u>

Action #9 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #9 - 2/18/20

WHEREAS the Nemeth Orthodontics utilizes space in the Courthouse Building, and

WHEREAS the lease agreement and the lease rate have not been updated in several years,

BE IT RESOLVED that the Kanabec County Commissioners approve the attached lease agreement and rate increase from \$100 per month to \$105 per month for Nemeth Orthodontics.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Les Nielsen

OPPOSED: Dennis McNally, Craig Smith

ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

County Sheriff Brian Smith met with the County Board to hold a discussion regarding consideration to adopt language that would make the county a Second Amendment Sanctuary County. Information only, no action was taken.

County Assessor, Tina Von Eschen met with the Board to discuss hospital taxation, taxation of entities leasing county property, gravel pits, and the assessment of shoreland properties under the revised Shoreland Ordinance. Information only, no action was taken.

County Auditor, Denise Snyder met with the Board to discuss matters concerning her department.

Action #10 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #10 – 2/18/20

Revised 2020 Budget Summary

WHEREAS The Kanabec County Board of Commissioners approved the 2020 Budget, and

WHEREAS the Auditor/Treasurers Office has made recommendations for changes in fund allocations with no change to the net levy amount.

BE IT RESOLVED the Kanabec County Board of Commissioners adopts the Revised 2020 Budget Summary.

Action #11 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #11 - 2/18/20

**FEDERAL RECREATIONAL TRAIL PROGRAM
2020 EQUIPMENT GRANT APPLICATION**

WHEREAS, the County of Kanabec supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to purchase snowmobile trail grooming equipment for the East Central Riders Snowmobile Club

WHEREAS, the East Central Riders Snowmobile Club recognizes the twenty-five (25) percent match requirement for the Federal Recreational Trail Program, and has secured the matching funds

NOW, THEREFORE, BE IT RESOLVED, if Kanabec County is awarded a grant by the Minnesota Department of Natural Resources, Kanabec County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Kanabec County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, Kanabec County names the fiscal agent for this project as:

Denise Snyder

Auditor/Treasurer

BE IT FURTHER RESOLVED, Kanabec County hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

County Auditor, Denise Snyder led a discussion regarding the special tax levy for the benefit of the Kanabec History Center. Information only, not action was taken.

10:41am – The Chairperson called for Public Comment. Those that responded included:

Greg Wahlstrom	Comments regarding 2 nd Amendment Sanctuary County
Clayton Berg	Comments regarding 2 nd Amendment Sanctuary County

10:48am – The Chairperson closed Public Comment.

The Board held a discussion regarding the former jail facility.

Action #12 – Les Nielsen introduced a motion to demolish the old jail, to fund the demolition when funds are available, no later than the 2021 County Budget, and to shut off all utilities to the facility immediately.

The motion for the adoption of the foregoing motion was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

- IN FAVOR THEREOF:** Gene Anderson, Dennis McNally, Craig Smith, Les Nielsen
- OPPOSED:** Kathi Ellis
- ABSTAIN:**

whereupon the resolution was declared duly passed and adopted.

Action #13 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #13 – 02/18/20

WHEREAS there is a vacancy for an At-Large Member on the governing body of Kanabec County’s Economic Development Authority due to a resignation, and

WHEREAS the Economic Development Authority Board desires to refill this vacant position; and

WHEREAS the Economic Development Authority Board recommends the appointment of Wayne Davis to fill the At-Large vacancy, and

WHEREAS Wayne Davis has submitted a letter of interest and application and meets the

criteria to be an At-Large Member, and

WHEREAS the Kanabec County Board of Commissioners has the authority to fill this vacant position by appointment for the balance of the unexpired term;

BE IT RESOLVED that the County Board hereby appoints Wayne Davis as an At-Large Member of the Economic Development Authority Board effective 2/18/2020 through 01/03/2023.

Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #14 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #14 – 2/18/20 GIS Data Policy and Fee Schedule

WHEREAS geographic information system (GIS) mapping and data maintenance is necessary to serve the residents of Kanabec County, and

WHEREAS a policy on the transfer of data and a fee schedule for GIS products and services is necessary to operate efficiently, and

WHEREAS a recommended policy, titled “Kanabec County GIS Data Sharing Policy”, and a recommended fee schedule, titled “Kanabec County GIS Fee Schedule” was presented before the Board of Commissioners and is included herein, and

THEREFORE BE IT RESOLVED that we do adopt “Kanabec County GIS Data Sharing Policy” as presented, and

BE IT FURTHER RESOLVED that we do adopt “Kanabec County GIS Fee Schedule” as presented.

Action #15 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #15 – 2/18/20 Environmental Services Fee Schedule

WHEREAS the Environmental Services office recommends an update to its fee schedule, and

WHEREAS “Environmental Services Fee Schedule” has been updated with recommended changes and presented before the Board, and

WHEREAS said fee schedule is included herein, and

THEREFORE BE IT RESOLVED that we do adopt “Environmental Services Fee Schedule” as presented with the exception of changing the fee for Ordinance Amendments to \$2,000.

A discussion was held with Environmental Services Supervisor, Teresa Wickeham regarding the enforcement of Shoreland Ordinance #5 and vacation rental properties. Information only, no action was taken.

Action #16 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #16 – 2/18/20 **Purchase Medium Duty Truck**

WHEREAS a quote for a 2020 Chevrolet Silverado 6500 Crew Cab Work Truck chassis at State Contract pricing was received from Ranger Chevrolet for \$57,180.64, and

WHEREAS a quote for a contractor-style dump box at State Contract pricing was received from Towmaster for \$17,897.00, and

THEREFORE BE IT RESOLVED to accept the quote of \$57,180.64 by Ranger Chevrolet and approve the purchase a 2020 Chevrolet Silverado 6500 Crew Cab Work Truck, and

BE IT FURTHER RESOLVED to accept the quote of \$17,897.00 by Towmaster and approve the purchase of a contractor-style dump box, and

BE IT FURTHER RESOLVED for the total purchase price not to exceed \$75,077.64 plus licensing fees.

Public Works Director, Chad Gramentz led a discussion regarding a request to purchase two pickup trucks. The Board expressed consensus for Chad to get quotes from the local Chevrolet, Ford, and Dodge dealerships.

Public Works Director, Chad Gramentz led a discussion regarding a Federal Surface Transportation Program Funding update. Information only, no action was taken.

County Coordinator, Kris McNally led a discussion regarding employee health insurance. The Board expressed consensus for Kris to proceed with contracting with an experienced insurance broker, and going out for bids on employee health insurance.

County Coordinator, Kris McNally led a discussion regarding the updated County Gambling Policy and reporting requirements. Information only, no action was taken.

Action #17 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to close the meeting at 12:28pm pursuant to the Open Meeting Law, MN Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25. Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen; as well as County Coordinator & Personnel Director Kristine McNally.

Action #18 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:31pm.

Action #19 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to clarify language in the tentative agreement with the Local 363 for 100% PTO payout upon the death of an employee.

Action #20 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #20 – 2/18/20

WHEREAS the negotiating team has presented the Board with a proposed 2020-2022 bargaining unit agreement between Kanabec County and the Union Local 363;

BE IT RESOLVED to approve a 2020-2022 bargaining unit agreement between Kanabec County and the Union Local 363.

Future Agenda: Hospital Taxation, Highway Vehicle Bids, 2nd Amendment Sanctuary County, Kanabec History Center Ballot Resolution.

Action #21 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to adjourn the meeting at 12:35pm and to meet again in regular session on Tuesday, March 3, 2020 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk