

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

December 15, 2020

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, December 15, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden and Recording Secretary Kelsey Schiferli.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the agenda with the following changes: Delete 10:45am Appointment, No Net Gain Resolution Discussion.

Action #2 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the December 1, 2020 Regular Board Meeting minutes as presented.

Action #3 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the December 3, 2020 Truth in Taxation minutes as presented.

Action #4 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to recess the Board Meeting at 9:05am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:05am on Tuesday, December 15, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS5 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the Family Services Board Agenda as presented.

Social Services Supervisor Katie Heacock met with the Board via WebEx to give an update on Chemical Dependency Transition. Information only, no action was taken.

Action #FS6 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #FS6 – 12/15/20

Minnesota Merit System Withdrawal

WHEREAS, Kanabec County Family Service Agency and Coordinators Office have evaluated services for employment done by the Minnesota Merit System for many years, and

WHEREAS, this service is found not to be the most cost effective service available to meet requirements for staffing in Family Services, and

WHEREAS, the county Human Resource department is able to meet the requirements and responsibility of this service through its established personnel system, and

WHEREAS, said Personnel system was established in 1995 in compliance with MN 375.56-375.71 (County Personnel Act), and

WHEREAS, Notice must be given one calendar year in advance of withdrawal from the Merit System

THEREFORE, the Coordinator and Family Services Director are recommending to give notice of withdrawal from the Merit System and to complete withdrawal by January 1, 2022.

THEREFORE BE IT RESOLVED the Kanabec County Family Services Board authorizes the Chair of the Board to sign the withdrawal letter and give notice to withdraw from the Minnesota Merit System effective January 1, 2022.

Action #FS7 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #FS7 – 12/15/20

Pine County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§235.461 through 235.486 and Minn. Stat. §§235.487 through 235.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act, respectively; and

WHEREAS, Pine County Community and Veterans Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Pine County.

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2020 through December 31, 2020 with Pine County.

Action #FS8 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #FS8 – 12/15/20

Mille Lacs County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§235.461 through 235.486 and Minn. Stat. §§235.487 through 235.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act, respectively; and

WHEREAS, Mille Lacs County Community and Veterans Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Mille Lacs County.

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2020 through December 31, 2020 with Mille Lacs County.

Action #FS9 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 100 claims totaling \$210,048.08 on Welfare Funds.

Action #FS10 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn Family Services Board at 9:20am.

The Board of Commissioners reconvened.

Action #11 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Road & Bridge

Vendor	Amount
Ace	205.23
Aramark	491.69
Auto Value	2,145.94
Beaudry	11,440.40
Central Pension Fund	309.70
Central McGowan	36.98

Dooley, Mark	300.00
Dultmeier Sales	38.08
Federated Co-ops	160.56
Frisch, Nick	49.98
Glens Tire	102.50
Gopher State One-Call	12.15
Grainger	48.00
Granite Electronics	684.75
Kanabec County - Petty Cash	60.00
Kwik Trip	20.66
Marco	296.29
Novus Glass	250.00
Nuss Truck Equipment	131.16
Office Depot	109.53
Owens Auto Parts	203.66
Pomp's Tire Service	2,586.08
Power Plan	1,116.21
Quality Disposal	164.25
Schiferli, Kevin	86.87
Scott's Lawn & Landscapes	797.20
Towmaster	633.53
Trueman Welters	197.38
USIC Locating Serices	180.00

29 Claims Totaling: \$22,858.78

COVID & Cares Act

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	47.00
Blue Star Graphics	300.00
IT SAVVY LLC	1,623.94
IT Savvy LLC	79.14
Kanabec Publications	2,888.00
Karpel Solutions	55,600.00
Lighthouse Child & Family Services LLC	400.00
Marco Technologies, LLC	1,393.00
Marco Technologies, LLC	505.23

9 Claims Totaling: \$62,836.31

Action #12 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
Ace Hardware	21.73
A and E Cleaning Services	475.00
Advanced Correctional Healthcare	17,144.55
Ingebrand Funeral Home	430.00
American DataBank	74.60
Auto Value	19.98
Auto Value	21.98
Auto Value	7.99
Bina & Guptil Law Firm	170.00
Black, Ivan	225.00
Braham Motor Service Inc	100.00
Carda, Eugene	110.91
Central Lakes College Business & Industry Center	1,000.00
Clifton Larson Allen LLP	4,213.00
Curtis, Michael	353.96
CW Technology	4,600.00
CW Technology	1,670.00
Davis, Wayne	275.00
East Central Exterminating	125.00
Ellis, Kathi	173.42
Eric Hanson Consulting	4,853.33
Election Systems & Software Inc.	7,702.03
ECM Publishers	121.50
East Central Solid Waste Commission	479.02
FBG Service Corporation	584.80
FBG Service Corporation	6,410.24
Glen's Tire	80.88
Glen's Tire	43.50
Granite City Jobbing Co	172.49
Handyman's Inc	319.48
Handyman's Inc	419.55
Hoefert, Robert	928.63
Holcomb, Lisa	325.00
IT SAVVY LLC	811.87
JCF Properties LLC	2,100.00
Johnson, Dan	325.00

Johnsons Hardware	182.85
Kanabec County A/T	4,033.12
Kanabec County Highway Dept	203.82
Kanabec Publications Inc	175.00
Kanabec Publications Inc	62.00
Kanabec Publications Inc	31.24
Kanabec Publications Inc	62.00
Kanabec Publications Inc	175.00
Kanabec Publications Inc	641.00
Kanabec SWCD	126.00
Kanabec Publications Inc	51.25
Kanabec Publications Inc	1,208.33
MN Counties Insurance Trust	5,391.00
MN Counties Insurance Trust	(278.00)
MN Counties Insurance Trust	(2,801.00)
MN Counties Insurance Trust	550.00
MACVSO	250.00
Manthie, Wendy	553.15
Marco Technologies, LLC	4,750.00
Marco, Inc.	159.00
Marco	134.68
Marco	3,186.68
MCCC	360.00
McNally, Dennis	294.40
McGaw, Susan	4.28
McKinnis & Doom PA	59.50
McKinnis & Doom PA	59.50
McKinnis & Doom PA	212.00
McKinnis & Doom PA	272.00
MEI Total Elevator Solutions	1,008.58
Minnesota County Attorney's Association	2,763.00
Minnesota Monitoring, Inc.	152.00
MNCVSO Assistants & Secretaries Assoc.	50.00
Mora Psychological Service, PLLC	2,400.00
MN Dept. of Agriculture	10.00
Marco	354.42
Marco	274.47
NACVSO	50.00
Nelson, Jerald	332.93
Nelson, Ronette	259.90
Ness, Lonnie	175.00

Nielsen, Les	170.78
Office Depot	177.95
Office Depot	39.86
Office Depot	103.53
Office Depot	85.07
O'Brien, Pat	119.16
O'Reilly Auto Parts	60.78
Quadient Finance USA, Inc	4,010.00
Quality Disposal Systems	24.15
Quality Disposal Systems	199.35
Quality Disposal Systems	388.36
Rupp, Anderson, Squires & Waldspurger, PA	1,195.02
Ramsey County	2,987.00
RELX Inc. DBA LexisNexis	187.58
Sawatzky, Fred	97.59
Smith, Craig	673.61
Society for HR Management	219.00
Stellar Services	214.96
Stevens, Joel	26.31
Streicher's	1,708.00
Summit Food Service Management	3,728.50
Summit Companies	201.50
Sunshine Printing	76.15
Tinker & Larson Inc	51.75
Treiber, Sara	275.00
Trimin Systems, Inc.	22,798.00
Tvedt, Jerry	200.00
UPS	11.52
Visser, Maurice	748.67
YourMembershipcom, Inc	149.00
Zamora, Ray	713.58
108 Claims Totaling:	<u><u>\$130,553.23</u></u>

Action #13 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #13 – 12/15/20
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$5,001.38
Quality Disposal	\$3,688.60
Arthur Township	\$400.00
Total	\$9,089.98

County Assessor Tina Von Eschen met with the County Board to discuss matters concerning her department.

Action #14 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #14 – 12/15/20

WHEREAS Lisa Steven has successfully obtained her Certified Minnesota Appraiser license from the State Board of Assessor’s as of November 17, 2020, and

WHEREAS doing so qualified her for promotion from the Assessor Trainee Appraiser to Assessor Certified Appraiser;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves Ms. Steven’s promotion to Assessor Certified Appraiser and corresponding pay increase to Grade 11, Step A at \$22.59 per hour effective 11/21/2020.

Action #15 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #15 – 12/15/20

Resolution to set the Maximum Levy and Final Budget for 2021

BE IT RESOLVED by the Kanabec County Board of Commissioners that the following proposed year 2021 maximum levy and final budget be adopted:

FUND	2021 FINAL BUDGET	2021 MAXIMUM LEVY
a. Revenue Fund	14,289,626	7,068,068

<i>b.</i> Family Services (Welfare) Fund	6,219,694	2,258,822
<i>c.</i> Community Health	3,106,222	388,459
<i>d.</i> Road & Bridge Fund	9,590,006	1,933,361
<i>e.</i> Railroad Authority Fund	1,017	917
<i>f.</i> Debt Service – Tax Capacity based (<i>not including market value levy</i>) “ <i>Building Fund</i> ”	1,040,524	855,284
<i>g.</i> SUB-TOTALS (<i>total of a. through f.</i>)	34,400,289	12,504,911
i. + Debt Service For Market Based Referendum Levy		\$178,740
ii. + EDA Levy		\$150,000
j. TOTAL PRELIMINARY PAYABLE Y2021 LEVY (total= <i>f+i+ii</i>)		\$12,833,651

BE IT FURTHER RESOLVED that \$855,284 of the debt service tax capacity based and all of the market value based of \$178,740 are dedicated to debt service.

BE IT FURTHER RESOLVED that the budget reflects revenue of **\$1,191,242** in County Program Aid.

Action #16 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following items required by DHS for withdrawal from the Merit System as presented: Kanabec County Political Activity Policy, Kanabec County Employee Training & Development Policy and Merit System Certification effective December 15, 2020.

Action #17 – Dennis McNally introduced the following consent agenda and moved its adoption:

Resolution #17a - 12/15/20

WHEREAS the Nemeth Orthodontics currently leases space in the Kanabec County Courthouse Building one day per month, and

WHEREAS the terms of this lease expire on 12/31/2020 and Nemeth Orthodontics desires to renew for 2021,

BE IT RESOLVED that the Kanabec County Commissioners approve a 1 year lease agreement for 2021 for Nemeth Orthodontics and authorize the Board Chair to sign said lease.

Resolution #17b - 12/15/20

WHEREAS the Rise, Incorporated utilizes space and administrative support assets in the Public Services Building, and

WHEREAS the terms of this lease expire on 12/31/2020 and Rise, Incorporated desires to renew for 2021,

BE IT RESOLVED that the Kanabec County Commissioners approve a 1 year lease agreement for 2021 for Rise, Inc. and authorize the Board Chair to sign said lease.

The motion for the adoption of the foregoing Resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Craig Smith, Les Nielsen

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Additionally, the Coordinator was directed to gather information from Nemeth Orthodontics and Rise, Inc. on the consequences of non-renewal of the lease agreements with the County in future years.

Action #18 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #18a – 12/15/20 ORDER OF THE BOARD

BE IT RESOLVED to approve the following wage scale for non-union employees and elected officials effective January 1, 2021:

2021 Wage Scale								
Grade	A	B	C	D	E	F	G	Grade
1	\$ 12.71	\$ 13.19	\$ 13.66	\$ 14.15	\$ 14.63	\$ 15.10	\$ 15.58	1
2	\$ 13.47	\$ 13.98	\$ 14.49	\$ 15.00	\$ 15.50	\$ 16.01	\$ 16.52	2
3	\$ 14.29	\$ 14.83	\$ 15.35	\$ 15.89	\$ 16.43	\$ 16.97	\$ 17.50	3
4	\$ 15.14	\$ 15.71	\$ 16.28	\$ 16.84	\$ 17.41	\$ 17.98	\$ 18.55	4
5	\$ 16.05	\$ 16.65	\$ 17.26	\$ 17.86	\$ 18.46	\$ 19.06	\$ 19.66	5
6	\$ 17.01	\$ 17.66	\$ 18.29	\$ 18.93	\$ 19.57	\$ 20.20	\$ 20.85	6
7	\$ 18.04	\$ 18.71	\$ 19.39	\$ 20.06	\$ 20.74	\$ 21.42	\$ 22.09	7
8	\$ 19.11	\$ 19.83	\$ 20.55	\$ 21.27	\$ 21.99	\$ 22.70	\$ 23.42	8

9	\$ 20.26	\$ 21.03	\$ 21.79	\$ 22.55	\$ 23.31	\$ 24.07	\$ 24.83	9
10	\$ 21.48	\$ 22.29	\$ 23.09	\$ 23.90	\$ 24.70	\$ 25.51	\$ 26.32	10
11	\$ 22.99	\$ 23.84	\$ 24.71	\$ 25.58	\$ 26.43	\$ 27.30	\$ 28.15	11
12	\$ 24.59	\$ 25.51	\$ 26.44	\$ 27.36	\$ 28.28	\$ 29.21	\$ 30.13	12
13	\$ 26.32	\$ 27.31	\$ 28.29	\$ 29.27	\$ 30.27	\$ 31.25	\$ 32.24	13
14	\$ 28.16	\$ 29.22	\$ 30.28	\$ 31.32	\$ 32.38	\$ 33.43	\$ 34.49	14
15	\$ 30.41	\$ 31.55	\$ 32.69	\$ 33.83	\$ 34.98	\$ 36.12	\$ 37.26	15
16	\$ 32.84	\$ 34.08	\$ 35.30	\$ 36.54	\$ 37.77	\$ 39.00	\$ 40.23	16
17	\$ 35.47	\$ 36.80	\$ 38.13	\$ 39.46	\$ 40.79	\$ 42.12	\$ 43.45	17
18	\$ 38.31	\$ 39.75	\$ 41.18	\$ 42.62	\$ 44.06	\$ 45.49	\$ 46.93	18
19	\$ 41.37	\$ 42.93	\$ 44.48	\$ 46.03	\$ 47.58	\$ 49.14	\$ 50.69	19
20	\$ 44.68	\$ 46.36	\$ 48.04	\$ 49.71	\$ 51.39	\$ 53.06	\$ 54.73	20
21	\$ 48.26	\$ 50.07	\$ 51.88	\$ 53.69	\$ 55.49	\$ 57.31	\$ 59.12	21
22	\$ 52.12	\$ 54.08	\$ 56.03	\$ 57.99	\$ 59.94	\$ 61.89	\$ 63.85	22

Resolution #18b – 12/15/20

WHEREAS the State of Minnesota’s minimum wage has increased to \$10.08 per hour effective January 1, 2021, and

WHEREAS the starting wage for a Homemaker with Kanabec County is currently \$10.00, and

WHEREAS Kanabec County needs to be in compliance as of January 1, 2021, and

NOW, THEREFORE BE IT RESOLVED, that the new pay scale per the new minimum wage is adopted for the Homemaker position:

2021 Homemaker Pay Scale

A	B	C	D	E	F	G
\$10.08	\$10.61	\$10.98	\$11.35	\$11.74	\$12.15	\$12.56

Resolution #18c – 12/15/20

WHEREAS, Minnesota Statute 375.055 requires that the County Commissioners’ compensation be set by resolution in the year preceding the action;

BE IT HEREBY RESOLVED to set the annual wage for the year 2021 for Kanabec County Commissioners set at \$23,095 annually.

Action #19 – It was moved by Les Nielsen, seconded by Craig Smith and carried

unanimously to approve a consent agenda including all of the following actions:

Resolution #19a – 12/15/20

WHEREAS, the City of Mora desires to retain the County of Kanabec to provide professional prosecution services through the Kanabec County Attorney’s Office, and

WHEREAS, the County of Kanabec agrees to provide the services of the Kanabec County Attorney’s Office to provide such prosecution services on behalf of the City of Mora, and

WHEREAS, the City of Mora and the County of Kanabec County deem it mutually advantageous to set forth the details of their relationship in writing;

NOW, THEREFORE, the City of Mora and the County of Kanabec hereto agree to the retainer agreement for criminal prosecution services for the period of January 1, 2021 through December 31, 2022.

Resolution #19b – 12/15/20

WHEREAS, the City of Ogilvie desires to retain the County of Kanabec to provide professional prosecution services through the Kanabec County Attorney’s Office, and

WHEREAS, the County of Kanabec agrees to provide the services of the Kanabec County Attorney’s Office to provide such prosecution services on behalf of the City of Ogilvie, and

WHEREAS, the City of Ogilvie and the County of Kanabec County deem it mutually advantageous to set forth the details of their relationship in writing;

NOW, THEREFORE, the City of Ogilvie and the County of Kanabec hereto agree to the retainer agreement for criminal prosecution services for the period of January 1, 2021 through December 31, 2021.

Resolution #19c – 12/15/20

WHEREAS, the City of Braham desires to retain the County of Kanabec to provide professional prosecution services through the Kanabec County Attorney’s Office, and

WHEREAS, the County of Kanabec agrees to provide the services of the Kanabec County Attorney’s Office to provide such prosecution services on behalf of the City of Braham, and

WHEREAS, the City of Braham and the County of Kanabec County deem it mutually advantageous to set forth the details of their relationship in writing;

NOW, THEREFORE, the City of Braham and the County of Kanabec hereto agree to the retainer agreement for criminal prosecution services for the period of January 1, 2021 through December 31, 2021.

The Board held a discussion regarding per diems.

Action #20 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve that appointees by the Board of Commissioners that attend meetings of paid county committees and boards shall receive a per diem of \$75.00 per meeting.

The Board held a discussion regarding the privatization of Kanabec County Hospital.

10:43am – The Chairperson called for public comment three times. None responded.

10:44am – The Chairperson closed public comment.

The Board held a discussion regarding the bid results of county fee-owned parcel #22.02835.00 located at 330 Forest Avenue East, Mora, MN 55051. No sealed bids for said parcel were received. The Board expressed consensus to authorize the County Coordinator to proceed with contracting with the same realtor who is awarded the contract with the RFP in process to list to continue to attempt to sell the property in compliance with the requirements of MN Statute 373.01.

The Board continued their discussion regarding the privatization of Kanabec County Hospital.

Action #21 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #21 – 12/15/20 **Privatization of Kanabec County Hospital**

WHEREAS, since 1945 the County has owned and operated Kanabec County Hospital, d/b/a Welia Health; and

WHEREAS, Welia Health is governed by a board of directors appointed by the County, and operates as an enterprise fund of the County;

WHEREAS, the Board and the Welia Health Board believe that Welia Health will be better able to operate in the competitive landscape of health care in the State of Minnesota if it is operated as a private non-profit; and

WHEREAS, the Board has been willing to entertain the privatization of Welia Health only if the Board can be assured that Welia Health will continue to deliver excellent health care services to the citizens of the County;

THEREFORE, BE IT RESOLVED, the privatization transaction described in the Master Transaction Agreement (the "Agreement"), attached hereto as Exhibit A, is hereby approved;

RESOLVED FURTHER, that the Kanabec County Board of Commissioners Chairperson is hereby authorized to execute the Agreement and the Lease (attached as Exhibit B) contemplated thereby, substantially in the form attached hereto, and any other documents of transfer or assignment that are contemplated by the Agreement or are reasonably necessary to consummate the transaction contemplated thereby.

County Auditor Denise Snyder met with the County Board to discuss matters concerning her department.

Action #22 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #22 – 12/15/20
Informal Timber Sale – Timberlane Forestry

WHEREAS Timberlane Forestry has requested a permit to remove timber on tax forfeited property, and

WHEREAS the request has been reviewed and appraised by a DNR Forester, and

WHEREAS the DNR Forester has set forth conditions, including but not limited to:

- 1) Removed only trees within the permit area.
- 2) Permit area is the area designated by the DNR within the NE 1/4 of SW, Section 2, Haybrook Township (42-24)
- 3) No cutting allowed from March 15, 2021 to December 1, 2021
- 4) Timber to be removed is under the direction of the DNR and limited to:
110 cords Aspen, 290 cords Red Maple, 110 cords Basswood, 32 cords Ash, and 75 cords of Paper Birch with an appraised sale value of \$6,400.70

WHEREAS this permit shall expire May 31, 2022:

BE IT RESOLVED to approve an informal timber sale and issue timber permit #33.20.184 for Timberlane Forestry to remove approved timber within the SW of NW of Section

2, Haybrook Township (07.00045.00), and

BE IT FURTHER RESOLVED that all conditions of set forth by the DNR Forester be met.

Chairperson Kathi Ellis led a discussion regarding the claim to the Minnesota Secretary of State Elections for \$4,082.96 which was pulled from the approval of Agenda Item #3a for clarification. County Auditor Denise Snyder clarified that the claim is for the return of leftover CARES Act dollars from townships that didn't provide proper documentation to return said funds to the county by the required CARES Act deadline.

Action #23 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following claim on the Revenue Fund: Minnesota Secretary of State Elections, \$4,082.96.

Chairperson Kathi Ellis led a discussion regarding SCORE Claims. She requested that revenues to the SCORE Fund be presented to the county board along with SCORE Claims in the future. County Auditor Denise Snyder agreed to look into this matter and to make sure revenues to the SCORE Fund are provided and reported accurately.

The Board held a discussion regarding the November settlement to Pomroy Township on Agenda Item #2, Paid Bills. Denise Snyder will double check the amounts of all 2020 November settlements to the townships for accuracy.

Action #24 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	4,140.85
Arthur Twp	10,587.94
Braham Public Schools	19,802.96
Brunswick Twp	12,136.44
City of Grasston	368.97
City of Mora	12,725.00
City of Ogilvie - Clerk	4,212.32
City of Quamba	2,873.65
Comfort Twp	13,325.03
CW Technology	1,331.40
East Central Energy	311.25
East Central Regional Development Commission	1,529.10
East Central School District	4,336.88
Fort Twp	6,722.58
Grass Lake Twp	8,352.18

Haybrook Twp	4,959.16
Hillman Twp	4,099.95
Hinckley-Finlayson Schools	11,485.92
Isle Public Schools	6,601.75
Kanabec County	5,649.87
Kanabec Twp	7,262.29
Knife Lake Improvement District	548.01
Knife Lake Twp	9,296.19
Kroschel Twp	2,427.86
Midcontinent Communications	435.19
Milaca Public Schools	2,243.87
Mora Municipal Utilities	255.39
Mora Municipal Utilities	1,114.61
Mora Municipal Utilities	13,164.61
Mora Public Schools	130,323.84
Office of MN.IT Services	1,300.00
Ogilvie Public Schools	58,772.40
Peace Twp	5,864.10
Pine City Public Schools ISD 578	338.50
Pomroy Twp	14,451.21
Southfork Twp	6,913.70
Spire Credit Union	5,785.44
The Hartford Priority Accounts	2,161.37
Verizon Wireless	10,152.55
Whited Twp	4,131.90

40 Claims Totaling: \$412,496.23

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #25 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #25 – 12/15/20
2020 Bituminous Paving Projects
Final Payment

WHEREAS the following projects have in all things been completed and in accordance with the contract and the County Board being fully advised in the premises:

SAP 033-610-017	CSAH 10
SAP 033-610-018	CSAH 10

SAP 033-613-005	CSAH 13
KCP 20-02	CR 81
KCP 19-04	CR 47
KCP 20-20	Patching
Arthur Twp 20-01	Paving

THEREFORE BE IT RESOLVED that we do hereby accept said completed projects for and on behalf of the County of Kanabec and authorize final payment to Knife River Corporation, in the amount of \$25,589.57.

Action #26 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #26 – 12/15/20 **County Road 60 Reimbursement**

WHEREAS KCP 18-04 road project improved County Road 60 from CSAH 12 to TH 23 in 2018 at a total cost of \$268,747.36 paid out of the Road and Bridge fund, and

WHEREAS said portion of CR 60 is adjacent to and provides the main access to the East Central Solid Waste Sanitary Landfill, and

WHEREAS said project consisted of pavement reclamation and resurfacing designed to for a 10-ton spring load limit that is necessary to accommodate the landfill operations, and

WHEREAS the landfill surcharge fund was established to mitigate costs associated with hosting the landfill, and

THEREFORE BE IT RESOLVED to reimburse the Road and Bridge fund \$268,747.36 from the Landfill Surcharge – Restricted fund for KCP 18-04 in 2020.

Action #27 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #27 – 12/15/20 **GIS and Data Host Services**

WHEREAS Schneider Geospatial, LLC had provided a professional services agreement to continue to provide the following: Beacon web portal, Geogear software maintenance, web feature service hosting, support and GIS consulting for 2021-2023,

WHEREAS said agreement including terms, scope, and price schedule was presented before the Board and included herein by reference, and

THEREFORE BE IT RESOLVED to accept and approve the professional services agreement with Schneider Geospatial, LLC as presented, and

BE IT FURTHER RESOLVED that payment for said services for 2021 shall be paid from the Recorder Compliance Fund.

Action #28 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #28 – 12/15/20
Purchase Survey Controller

WHEREAS the Public Works survey controller is obsolete and in need of replacement, and

WHEREAS Frontier Precision has provided a quote of \$8,786.80 for a Trimble TSC7 survey controller and associated hardware, software, and services, and

WHEREAS said quote is based on State Contract Pricing and has been presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$8,786.80 for a Trimble TSC7 survey controller and associated costs by Frontier Precision.

The Board held a discussion regarding Commissioner Per Diems.

Action #29 - Gene Anderson introduced a motion to leave County Commissioner per diems “as is” which requires that any per diems received by County Commissioners be returned to the county, unless the meeting is longer than four hours. The motion died for lack of a second.

Action #30 – Craig Smith introduced a motion to allow County Commissioners to personally accept per diems for attendance at all committee and board meetings, both internal and external and including virtual meetings, effective January 5, 2021.

The motion for the adoption of the foregoing action was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Craig Smith, Les Nielsen

OPPOSED: Gene Anderson, Kathi Ellis

ABSTAIN: None

whereupon the action was declared duly passed and adopted.

The Board held a discussion regarding holding an extra meeting in December for year-end bills.

Action #31 – Les Nielsen introduced a motion to approve the payment of regular bills as paid bills through December 2020 only if a penalty would be applied as a result of waiting until January for payment.

The motion for the adoption of the foregoing Resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Craig Smith, Les Nielsen
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

The Chairperson called for the Board to discuss any other matters.

Dennis McNally presented Chairperson Ellis with a plaque in recognition of her 20 years of service to Kanabec County.

EDA Director Heidi Steinmetz presented Chairperson Ellis with a plaque in recognition of her service to the Kanabec County Economic Development Authority.

Future Agenda Items: Review leases with Rise & Nemeth Orthodontics, Commissioner Operating Guidelines Draft.

12:00pm – The Chairperson adjourned the meeting.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk