

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**August 4, 2020**

The Kanabec County Board of Commissioners held a Regular Board Meeting via telephone/video conference call at 9:00am on Tuesday, August 4, 2020 pursuant to adjournment with the following Board Members present on-site: Kathi Ellis, Craig Smith, Dennis McNally, and Les Nielsen. The following Board Members joined the meeting via telephone/video: Gene Anderson. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli. Staff and others participating via telephone/video included: County Attorney Barbara McFadden.

The meeting was held in meeting rooms 3 & 4 in the basement of the courthouse to allow for social distancing due to COVID-19. The meeting was also held via WebEx for anyone wishing to attend virtually.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – Les Nielsen introduced a motion to approve the agenda with the following addition: Under other matters, discussion regarding the enforcement of Ordinance 11.

The motion was duly seconded by Dennis McNally and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #2 – Craig Smith introduced a motion to approve the July 21, 2020 minutes as presented.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor

Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #3 – Les Nielsen introduced a motion to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Clifton Larson Allen LLP	766.50
Further	667.25
Quadient Finance USA, Inc.	5,000.00
East Central Energy	1,127.09
Weinberg, Eric	100.00
Life Insurance Company of North America	648.10
MNPEIP	146,756.82
Sun Life Financial	3,883.38
VSP Insurance Co	263.40
East Central Energy	500.00
Kanabec County Auditor HRA	10,866.68
Mora Municipal Utilities	19,697.26
Office of MN.IT Services	1,300.00
Chamberlain Oil	442.38
East Central Energy	217.22
Harms, Lynn	500.00
WiarCom, Inc	1,236.90
Card Services (Coborn's)	33.75
<b>18 Claims Totaling:</b>	<b><u><u>\$194,006.73</u></u></b>

The motion was duly seconded by Dennis McNally and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #4 – Dennis McNally introduced a motion to recess the Board meeting at 9:09am to a time immediately following the Public Health Board.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

The Kanabec County Public Health Board met at 9:05am on Tuesday, August 4, 2020 pursuant to adjournment with the following Board Members present on-site: Kathi Ellis, Craig Smith, Dennis McNally, and Les Nielsen. The following Board Members joined the meeting via telephone: Gene Anderson. Public Health Administrative Assistant, Renee Petersen presented the Public Health Agenda.

Action #PH5 – Craig Smith introduced a motion to approve the Public Health Board agenda as presented.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Public Health Administrative Assistant, Renee Petersen gave the Director's Report.

Action #PH6 – Les Nielsen introduced the following resolution and moved its adoption:

### **Resolution #PH6 – 8/4/20**

**WHEREAS** certain grants and contracts require travel outside Kanabec County for services within multiple counties; and

**WHEREAS** staff have requested to travel to fulfill the requirements of these grants and contracts;

**BE IT RESOLVED** to allow for staff travel related to the grants and contracts under which they currently work provided COVID-19 safety practices are closely followed.

The motion was duly seconded by Craig Smith and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #PH7 – Dennis McNally introduced the following resolution and moved its adoption:

## **Resolution #PH7 – 8/4/20**

### MDH Influenza Vaccine Grant Projects Resolution

**WHEREAS**, the Minnesota Department of Health has put out a Request for Proposals to provide Influenza Vaccine Projects for 2020 grant; and

**WHEREAS**, Kanabec County Community Health is qualified and willing to address the primary purpose for the grant funding, which is to enhance influenza vaccination coverage as a critical part of COVID-19 response work.

**THEREFORE**, the Kanabec County Community Health Director requests approval to apply for the Minnesota Department of Health (MDH) Influenza Vaccine Projects 2020 grant and to accept funding and sign the contract with MDH once said grant is approved by the State of Minnesota.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Community Health Board approves the Kanabec County Community Health Director to apply for, accept if approved, and sign a contract with the Minnesota Department of Health for the Influenza Vaccine Projects 2020 grant.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #PH8 – Gene Anderson introduced the following resolution and moved its adoption:

## **Resolution #PH8 – 8/4/20**

Statewide Health Improvement Program (SHIP) grant Resolution

**WHEREAS**, the next round of the Statewide Health Improvement Plan (SHIP) grant applications (Nov. 1, 2020 – Oct. 31, 2025) are due in August, and

**WHEREAS**, Kanabec County Community Health has been the acting fiscal agent for the grant with bordering counties of Isanti, Mille Lacs and Pine and is willing and able to continue to manage in that role, and

**WHEREAS**, Isanti, Mille Lacs and Pine counties have qualified staff who are able to provide the services required in the grant.

**THEREFORE**, the Kanabec County Community Health Administrator requests approval to apply for the SHIP grant from the Minnesota Department of Health (MDH) and to accept funding of \$302,408 for the first year, and an undetermined amount at this time, for the 4 additional years, and sign the contract with MDH once said grant is approved by the State of Minnesota and also to sign contracts with Isanti, Mille Lacs and Pine counties for the purpose of providing staffing to implement the chosen strategies and carrying out the work plans, assisting with evaluation of the strategies, data reporting, and other duties as needed.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Community Health Board approves the Kanabec County Community Health Administrator to apply for, accept if approved, and sign a contract with the Minnesota Department of Health for continuation of SHIP funding, and to sign agreements with Isanti, Mille Lacs and Pine counties to implement the chosen strategies and carry out the work plans, evaluation of strategies, data reporting and other duties as required by the SHIP grant.

The motion was duly seconded by Dennis McNally and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #PH9 – Dennis McNally introduced the following resolution and moved its adoption:

## **Resolution #PH9 – 8/4/20**

Agreement for Clinical Training- Anoka Ramsey Community College Resolution

**WHEREAS** Anoka Ramsey Community College is in need of Clinical Laboratory training sites, and

**WHEREAS**, Kanabec County Community Health has facilities for providing suitable training experience that meets the educational needs of the students enrolled at Anoka Ramsey Community College, and

**WHEREAS**, it is in the best interest of Kanabec County Community Health to provide a training site where College/University students can learn and develop skills and qualifications needed to achieve the student's occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs.

**THEREFORE BE IT RESOLVED** to approve the Kanabec County Community Health Director to sign an Agreement with the State of Minnesota, through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Anoka Ramsey Community College and Kanabec County Community Health for Clinical Laboratory training effective August 1, 2020 through July 31, 2025.

The motion was duly seconded by Craig Smith and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #PH10 – Les Nielsen introduced a motion to approve the payment of 63 claims totaling \$38,506.61 on Community Health Funds.

The motion was duly seconded by Craig Smith and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #PH11 – Craig Smith introduced a motion to adjourn the Public Health Board at 9:23am and to meet again on September 1, 2020 at 9:05am.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

The Board of Commissioners reconvened.

Action #12 – Dennis McNally introduced a motion to approve the following claims on the funds indicated:

**Revenue Fund**

<b>Vendor</b>	<b>Amount</b>
Ace Hardware	25.47
Anoka County Corrections	792.00
Aspen Mills	128.88
Assured Security	160.50
Auto-Chlor System	1,584.45
Bos, Henry	150.00
Cambridge Medical Center	1,285.40
Carda, Eugene	105.88
Curtis, Michael	813.05
East Central Exterminating	240.00
Emergency Automotive Technologies	13,634.89
Eric Hanson Consulting	1,925.00
Eustice, Todd	19.08
Grainger	55.00
Grainger	43.51
Granite City Jobbing	680.65
Hoefert, Robert	829.15
IAEMD	150.00
IT SAVVY LLC	17.80
IT SAVVY LLC	839.88

Jacobs, Tim	88.75
Johnson, Aerial	990.00
Kanabec County Auditor-Treasurer	199,234.50
Kanabec County Community Health	2,393.30
Kanabec County Information Systems	4,200.00
Kanabec Publications	29.23
MN Highway Safety & Research Center	890.00
MN Alliance on Crime	150.00
MNCCC	12,462.50
Mora Bakery	62.50
Nelson, Jerald	17.83
Nelson, Ronette	588.23
O'Brien, Pat	123.28
O'Reilly Auto Parts	56.98
O'Reilly Auto Parts	21.07
Peterson, Ronald	117.48
Premium Waters, Inc.	15.09
Ratwik, Roszak & Maloney, PA	36.00
River Valley Forensic Services	250.00
Stellar Services	283.12
Summit Food Services Management	14,941.00
SWIFT	109.26
Van Alst, Lillian	998.19
Verizon Wireless	210.06
Visser, Maurice	1,039.03
Welia Health	681.69
Zamora, Ray	983.25
<b>47 Claims Totaling:</b>	<b><u>264,452.93</u></b>

**Road & Bridge Fund**

<b>Vendor</b>	<b>Amount</b>
Auto Value	1,504.39
Brock White Company	546.71
Crawford's Equipment Inc	41.55
Dultmeier Sales	73.73
Fahrner Asphalt Sealers	64,450.00
Houtsma, Brandon	400.00
Kanabec County Highway Department	52.50
Knife River Corp	1,761,199.61
MN Dept of Transportation	3,560.19



Mustang Signs & Graphics	285.00
Nuss Truck Equipment	1,015.71
Office Depot	181.79
Pomp's Tire	5,568.08
Swanston Equipment Corp	710.04
S.W. Asphalt Inc.	4,648.00
USIC	360.00
<b>16 Claims Totaling:</b>	<b><u><u>\$ 1,844,597.30</u></u></b>

The motion was duly seconded by Gene Anderson and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
 Craig Smith, in favor  
 Les Nielsen, in favor  
 Gene Anderson, in favor  
 Kathi Ellis, in favor

Whereupon the motion was passed.

County Sheriff Brian Smith met with the County Board via WebEx to discuss matters concerning his department.

Action #13 – Dennis McNally introduced the following resolution and moved its adoption:

### **Resolution #13 - 8/4/20**

**BE IT RESOLVED** to approve and authorize the Chairperson to sign the State of Minnesota Annual County Boat & Water Safety Grant Agreement, grant #177146 in the amount of \$4463.00 for the state fiscal year 2020 ending June 30, 2021.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
 Craig Smith, in favor  
 Les Nielsen, in favor  
 Gene Anderson, in favor  
 Kathi Ellis, in favor

Whereupon the motion was passed.

Kanabec County Jail Administrator Chris Bergwick met with the County Board to

discuss matters concerning jail operations. Information only, no action was taken.

County Auditor Treasurer Denise Snyder met with the County Board to discuss matters concerning her department.

Action #14 – Dennis McNally introduced the following resolution and moved its adoption:

## **Resolution #14 – 8/4/20**

**WHEREAS**, the COVID-19 Pandemic requires additional efforts to make the election process safe, sanitary and effective; and

**WHEREAS**, the Office of the Minnesota Secretary of State is currently soliciting grant applications from counties for grants pursuant to Laws 2020, Chapter 77, section 4 and the federal CARES Act; and

**WHEREAS**, grants will be provided to each county pursuant to a formula set forth in Section H of the grant application provided by the Office of the Secretary of State; and

**WHEREAS**, the funds provided by the Office of the Secretary of State are provided for the purpose of the uses set forth in the federal CARES Act and as further restricted by Laws 2020, chapter 77, section 4, subdivision 4; and

**WHEREAS**, those purposes are primarily for the protection of persons involved with the election process including voters, as well as certain other purchases set forth in law; and

**WHEREAS**, the county will work with the municipalities within the county to determine a fair, equitable, and mutually agreeable allocation of the funds within the County and between municipalities, and if an agreement cannot be reached, the funds will be distributed pursuant to the OSS identified default allocation formula as determined by the Secretary and provided in Section E of the grant application; and

**WHEREAS**, the grant application is to be completed by the staff of the auditor and other staff responsible for the administration of elections in this county; and

**WHEREAS**, the grant application must be completed, certified by a county official, typically the chief county election official, returned to the Office of the Secretary of State and a grant agreement executed prior to the receipt of the funds to which the county is entitled pursuant to Sections E and F of the grant application; and

**WHEREAS**, Laws 2020, Chapter 77, section 4 requires a 20% match for the grant; and

**WHEREAS**, the grant agreement will reflect the grant application for each county; and

**WHEREAS**, additional assistance may be forthcoming later in this election cycle from state and federal funds, particularly those funds appropriated or these purposes by the Legislature; and

**WHEREAS**, there are continuing needs throughout the election cycle for both COVID-19 and election security efforts and concomitant costs; and

**WHEREAS**, time is of the essence;

**THEREFORE, BE IT RESOLVED** that the grant application in the form presented to this board and to be submitted to the Office of the Secretary of State is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board hereby appropriates the required match amount as indicted in the application for the purposes set forth in the grant application [ALTERNATIVE: BE IT FURTHER RESOLVED that the Board directs the spending of existing county funds in an amount equivalent to the required match indicated in the application on the purposes for which the grant is received]

**BE IT FURTHER RESOLVED** that the chief elections officer of the County and staff are directed to submit this approved grant application at the earliest opportunity; and

**BE IT FURTHER RESOLVED**, that when the grant agreement is provided to the chief elections officer of the county, that person is delegated the authority to execute that agreement and return it to the Office of the Secretary of State without further approval by this Board; and

**BE IT FINALLY RESOLVED**, that the chief elections officer of the county is hereby authorized to apply for any additional funds made available by the state for the defrayment of costs of efforts to combat COVID-19 in the election process and for the enhancement of election security, and to execute any grant agreements required to access those funds from this date until the general election on November 3, 2020.

The motion was duly seconded by Gene Anderson and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #15 – Craig Smith introduced the following resolution and moved its adoption:

## **Resolution #15 – 8/4/20**

AUTHORIZING A COUNTY ABSENTEE BALLOT BOARD

**WHEREAS** the county board did by Resolution # 11 – 7/9/2008, establish a county absentee ballot board;

**WHEREAS** this resolution will be updated to reflect current absentee ballot board needs;

**BE IT RESOLVED** to amend the Kanabec County Board of Commissioners Resolution #11 – 7/9/2008 as follows:

The absentee ballot board would consist of up to four auditor-treasurer staff and up to four election judges appointed by the Auditor-Treasurer, that have received training in the handling of absentee ballots and consist of different major political parties to conform with party balance required by Minnesota Statute; exceptions being deputy auditor-treasurer staff being exempt from party balance.

This absentee ballot board would remain in effect until the County Board rescinds or revises the authority.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #16 – Craig Smith introduced the following resolution and moved its adoption:

**Resolution #16 - 8/4/20**

RESOLUTION SETTING WAGES FOR COUNTY ELECTION JUDGES

**WHEREAS** the County Auditor-Treasurers is experiencing an excessive increase in absentee voting requests due to the COVID-19 pandemic;

**WHEREAS** the County Auditor-Treasurer will need to hire county election judges to assist office with testing and processing absentee voting requests and ballot processing;

**WHEREAS** the County Auditor-Treasurer will be receiving grant funds from the Cares Act Election Grant to cover additional costs due to COVID-19 for the 2020 election cycle;

**BE IT RESOLVED** that the County Board authorizes the County Auditor-Treasurer to

hire no more than four(4) trained county election judges for assisting the office in election machine testing and absentee ballot processing for this 2020 election cycle;

**BE IT FURTHER RESOLVED** that the rate of pay will be set at \$15.00 per hour.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, abstain  
Kathi Ellis, in favor

Whereupon the motion was passed.

Denise Snyder led a discussion regarding the succession plan for the County Auditor Treasurer's Office. Information only, no action was taken.

Barb McFadden met with the County Board via WebEx to present a retainer agreement for criminal prosecution services with the City of Braham.

Action #17 – Les Nielsen introduced the following resolution and moved its adoption:

**Resolution #17 – 8/4/20**  
**RETAINER AGREEMENT FOR CRIMINAL PROSECUTION SERVICES**  
**BETWEEN THE CITY OF BRAHAM AND THE COUNTY OF KANABEC**  
**FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020**

**WHEREAS**, the City of Braham desires to retain the County of Kanabec to provide professional prosecution services through the Kanabec County Attorney's Office; and

**WHEREAS**, the County of Kanabec agrees to provide the services of the Kanabec County Attorney's Office to provide such prosecution services on behalf of the City of Braham; and

**WHEREAS**, the City of Braham and the County of Kanabec County deem it mutually advantageous to set forth the details of their relationship in writing;

**NOW, THEREFORE**, the City of Braham and the County of Kanabec hereto agree that the following shall constitute a retainer agreement for prosecution services.

The motion was duly seconded by Craig Smith and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #18 – Les Nielsen introduced the following resolution and moved its adoption:

### **Resolution #18 – 8/4/20**

**WHEREAS** the courthouse cupolas and ornate trim are in need of painting, and

**WHEREAS** the following quotes were received for professional painting services:

DKN Construction: \$35,505  
DANCO: \$36,200

**THEREFORE BE IT RESOLVED** to accept the quote of \$35,505 by DKN Construction for professional painting services, and

**BE IT FURTHER RESOLVED** to authorize the Chairperson and Public Works Director to sign the contract.

The motion was duly seconded by Dennis McNally and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #19 – Craig Smith introduced the following resolution and moved its adoption:

### **Resolution #19 - 8/04/20**

**WHEREAS** the Federal Motor Carrier Safety Administration's (FMCSA) Drug and

Alcohol Testing Regulations recently changed to require additional responsibilities by the employer as well as CDL applicants and employees; and

**WHEREAS** Kanabec County employees CDL drivers in Public Works; and

**WHEREAS** the proposed policy has been reviewed by legal counsel and has been recommended for implementation;

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners hereby adopts the Commercial Driver’s License Drug and Alcohol Policy effective immediately.

The motion was duly seconded by Dennis McNally and upon a roll call vote being taken thereon, the following voted:

- Dennis McNally, in favor
- Craig Smith, in favor
- Les Nielsen, in favor
- Gene Anderson, in favor
- Kathi Ellis, in favor

Whereupon the motion was passed.

10:51am – The Chairperson called for public comment three times. None Responded.

10:52am – The Chairperson closed public comment.

Action #20 – Gene Anderson introduced the following resolution and moved its adoption:

**Resolution #20 – 8/4/20**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Waste Management	\$3,163.30
Quality Disposal	\$4,679.40
Arthur Township	\$0.00
Total	\$7,842.70

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

Action #21 – Dennis McNally introduced the following resolution and moved its adoption:

### **Resolution #21 - 8/4/20**

**WHEREAS**, the CARES Act guidance is complex and continues to change; and

**WHEREAS**, the Kanabec County CARES Act committee wishes to utilize the professional services of Clifton Larson Allen, LLP to provide consultation on CARES Act matters on an as needed basis; and

**WHEREAS** Clifton Larson Allen, LLP agrees to provide those services; and

**WHEREAS** the County Attorney has reviewed the agreement and finds it acceptable;  
and

**WHEREAS** the CARES Act consultant fees are eligible for CARES Act reimbursement;

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners approves the agreement and authorizes the Board Chair to sign said document on their behalf.

**THEREFORE BE IT FURTHER RESOLVED** that the maximum authorized for consultant fees at this time is \$4,000.

The motion was duly seconded by Les Nielsen and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor



Whereupon the motion was passed.

Action #22 – Les Nielsen introduced the following resolution and moved its adoption:

## **Resolution #22 - 8/4/20**

**WHEREAS**, Governor Walz has taken executive action to authorize distribution of Federal CARES Act funds to Minnesota counties, townships and cities for relief efforts related to the COVID-19 pandemic, and

**WHEREAS**, the U.S. Department of Treasury and Minnesota Management Budget Office have provided guidance on eligible and ineligible expenses, as well as instructions for spending and reporting, and

**WHEREAS**, Kanabec County has received \$ 1,992,345.00 in Cares Act Funding; and

**WHEREAS**, Kanabec County's intent is to maximize the relief impact of these funds both internally and across our County, and

**WHEREAS**, the Kanabec County Cares Act Committee has defined three focus areas for local relief: Social Services, Business & Non-Profits, and Government; and

**WHEREAS**, the Kanabec County Cares Act Committee is recommending a phased allocation approach to the focus areas as new rules and guidance emerges from the U.S. Treasury Department and MMB; and

**WHEREAS**, the Business and Non-Profit focus area was allocated no less than 10% (\$199,234.50) of the Cares Act funds by County Board Resolution #19-7/7/20 to be administered by the Kanabec County EDA; and

**WHEREAS**, the Kanabec County Cares Act Committee wishes to continue to move forward with a first-round allocation of \$300,000 dollars to the Social Service focus area;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners approves the first-round allocation of \$300,000 of Cares Act funds to the Social Service focus area.

The motion was duly seconded by Gene Anderson and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, opposed  
Craig Smith, opposed  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

County Coordinator Kris McNally gave a general update regarding the CARES Act. Information only, no action was taken.

Action #23 – Gene Anderson introduced a motion to advertise the vacancy on the Planning Commission for two weeks, with candidates from Kanabec County Districts 3 or 4 preferred.

The motion was duly seconded by Craig Smith and upon a roll call vote being taken thereon, the following voted:

Dennis McNally, in favor  
Craig Smith, in favor  
Les Nielsen, in favor  
Gene Anderson, in favor  
Kathi Ellis, in favor

Whereupon the motion was passed.

The Commissioners continued their reports from the last meeting on the boards and committees in which they participate. Information only, no action was taken.

**11:51am** – The Chairperson adjourned the meeting. The Kanabec County Board of Commissioners will meet again for a budget work session on Tuesday, August 11, 2020 at 9:00am, and in regular session on Tuesday, August 18, 2020 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk