

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

September 25, 2019

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, September 25, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, and Craig Smith. Others Present: County Coordinator Kris McNally and Recording Secretary Kim Christenson. Absent: Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the agenda as amended: Add new hire request and move agenda item #4 to be presented until after public comment.

Action #2 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Consolidated Communications	961.44
Midcontinent Communications	186.87
Verizon Wireless	2,333.66
Chamberlain Oil	2,822.98
Consolidated Communications	66.72
East Central Energy	177.69
Verizon Wireless	251.88
Verizon Wireless	594.40
Dearborn National Life Insurance Co	738.52
Health Partners	6,054.48
The Hartford Priority Accounts	2,062.29
Minnesota Energy Resources Corp	3,130.42
East Central Energy	1,161.06
Kanabec County Highway Dept.	1,800.00
Office of MN.IT Services	1,300.00
Kanabec County Auditor/Treasurer	4,699.53
16 Claims Totaling:	<u><u>28,341.94</u></u>

Action #3 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
Arcand, Elisabeth	257.52
Bachman, Fran	63.22
Bob Barker	2,484.64
C&D Auto	75.00
Card Services (Coborn's)	584.01
Children's Hospitals and Clinics	600.00
City of Mora	150.00
Coborn's	797.68
Coleman, Robert	9.10
Coon, Susan	36.61
Curtis, Michael	1,168.01
Dgog Mora MN	100.00
E.Weinberg Supply & Equipment	1,762.61
East Central Solid Waste Commission	50.87
ECM Publishers	310.35
Emergency Automotive Technologies	57.00
FBG Services Corporation	6,410.24
FBG Services Corporation	584.80
Griffin, Zachary	115.91
Haasken Dental	626.00
Handyman's Inc	510.36
Hoefert, Robert	1,106.18
Horizon Towing	448.89
IAEMD	50.00
Ingebrand Funeral Home	430.00
ITSAVVY	1,448.72
ITSAVVY	137.36
ITSAVVY	724.36
JP Cooke Company	45.95
Kanabec County Highway Dept	53.27
Kanabec County Highway Dept	2,871.54
Kanabec County Highway Dept	115.11
Kanabec Publications	115.39
Kanabec Publications	26.25
Kanabec Publications	287.00
Kroschel Land Surveyors, Inc	1,200.00

Kroschel Land Surveyors, Inc	2,440.00
Lindberg, Jodi	177.98
MailFinance	1,686.42
Manthie, Wendy	982.52
Marco, Inc	159.00
Mark's	284.72
Matthew Bender	195.10
Mid-American Research Chemical	639.11
MN Secretary of State	120.00
Mora Chevrolet	109.00
Nelson, Ronette	586.77
NJC Promos	237.00
Office Depot	66.05
Office Depot	32.33
Office Depot	64.29
Office Depot	110.98
Office Depot	124.88
Office Depot	58.72
Premium Waters, Inc	21.59
Professional Portable X-Ray Inc	150.00
Quill	72.27
Rupp, Anderson, Squires & Waldspurger, PA	1,268.12
Sanitary Systems	190.00
State of MN - BCA	505.00
Stearns DHIA Central Lab	88.00
Steinhagen, Rita Clare	1,282.08
Stellar Services	626.58
Summit Food Service Management	10,306.63
Terhaar, Cheryl	76.61
Thompson-Reuters-West	318.75
Thompson-Reuters-West	250.64
Totalfunds	2,500.00
Van Alst, Lillian	342.78
Visser, Maurice	336.40
Wickeham, Teresa	120.00
Wickeham, Teresa	179.80
Wickeham, Teresa	32.50
YourMembership.com, Inc	149.00
Zamora, Ray	1,000.20
75 Claims Totaling:	<u>53,705.77</u>

Road & Bridge Fund

Vendor	Amount
Berndt, Steve	133.58
Bluetarp Financial	311.48
Broehl, David	350.00
Compass Minerals	15,762.49
Diesel Laptops	1,545.00
DKN Construction	24,826.00
Dultmeier Sales	145.30
Fluegge's Ag	1,111.05
Gopher State One-Call	37.80
Granite City Jobbing	36.54
Granite Ledge Electrical	1,339.74
Hoffman Gravel and Excavating	9,166.50
J. A. Smith	1,050.00
J. R. Oil Co.	50.00
Knife River	96,287.44
Mei Total Elevator Solutions	495.59
Midwest Machinery	351.50
MN Dept of Transportation	484.32
Office Depot	194.08
Oxygen Services Co	49.13
Pomp's Tire	4,281.76
SCTCC	100.00
Scientific Sales	59.50
Stafford Trucking	90.00
Traffic Marking Service	2,513.97
Wiarcom, Inc	618.45
26 Claims Totaling:	<u>\$ 161,391.22</u>

6:32pm – A Public Hearing was held to discuss the Issuance of Gross Revenue Hospital Bonds, Series 2019. Those that spoke included: Randy Ulseth, Nate Canova, and Tom Junnila.

Action #4 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #4 – 09/25/19

BE IT RESOLVED to adopt the resolution authorizing issuance, awarding the sale, prescribing the form and details and providing for the payment of \$4,900,000 gross revenue hospital note (USDA Guaranteed), Series 2019; and authorizing execution of documents related thereto.

Action #5 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #5 – 09/25/19

BE IT RESOLVED to adopt the resolution authorizing issuance, awarding the sale, prescribing the form and details and providing for the payment of \$56,600,000 gross revenue hospital bonds, Series 2019; and authorizing execution of documents related thereto.

Action #6 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to declare October 1 – October 7, 2019 as Minnesota Manufacturing Week in Kanabec County.

Action #7 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the September 11, 2019 minutes of the Board of Commissioners as presented.

The County Board held a discussion concerning the sale of tax forfeited land. Board received a legal opinion from Attorney Scott Anderson. Information only, no action was taken.

Action #8 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #8 - 09/25/19

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

BE IT RESOLVED that Kanabec County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety enforcement projects during the period from October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED that the Kanabec County Sheriff is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Kanabec County and to be the fiscal agent and administer the grant.

Action #9 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to recess the board meeting at 6:56pm to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 6:56pm on Wednesday, September 25, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson,

Kathi Ellis, Dennis McNally, and Craig Smith. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS10 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the Family Services Agenda as presented.

CSO/Financial Assistant Supervisor Tim Dahlberg gave the County Board an update about the proposed eligibility changes for the Supplemental Nutrition Assistance Program (SNAP). Information only, no action was taken.

Action #FS11 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #FS11 – 09/25/19

MFIP Biennial Service Agreement Plan Resolution

WHEREAS, the Minnesota Family Investment Program (MFIP), Minn. Stat. §256J.626, subd. 4, requires counties to have an approved service agreement to receive consolidated funds, and

WHEREAS, the primary purpose of the service agreement is to assess statewide efforts toward the goal of “economic stability for low income families” under MFIP, and

WHEREAS, Kanabec County Family Services has completed, posted and presented a Plan for submission to the Minnesota Department of Human Services.

THEREFORE BE IT RESOLVED to approve the Minnesota Family Investment Program 2020-2021 Biennial Service Agreement.

Action #FS12 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to the payment of 125 claims totaling \$133,215.74 on Welfare Funds.

Action #FS13 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to adjourn Family Services Board at 7:18pm and to meet again in regular session on October 23, 2019 at 9:05am.

The Board of Commissioners reconvened.

Action #14 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #14 – 09/25/19

WHEREAS parcel #12.01500.00 is located at 2079 290th Avenue, Mora, Minnesota; and

WHEREAS parcel #12.01500.00 is described as the East 345 feet of the West 495 feet of the North 264 feet of the NE Quarter of the NE Quarter, Section 30, Township 41, Range 23, Kanabec County, MN, and

WHEREAS, this parcel is Kanabec County Fee Owned land, and

WHEREAS, the Kanabec County Assessor has determined a value of \$34,700 for this parcel; and

WHEREAS, the Kanabec County Board of Commissioners has determined that the highest and best use of said parcel will be achieved by selling the parcel,

NOW, THEREFORE, BE IT RESOLVED, the Kanabec County Board of Commissioners recommends selling parcel #12.01500.00 pursuant to Minnesota Statute 373.0, by written bids. A time and date for the bid opening shall be set and included in the required advertising for the property sale.

Action #15 – Gene Anderson introduced the following resolution and moved its adoption:

Resolution #15 – 09/25/19

BE IT RESOLVED to approve hiring a highly qualified, experienced Certified Appraiser applicant at Range 11, up to Step F of the pay plan with 40 hours of paid time off.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Dennis McNally, Kathi Ellis

OPPOSED: Craig Smith

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

7:28pm – The Chairperson called for public comment. Those that responded included:

Joel Ek	Comments concerning Ann Lake Watershed grant money
Pam Archikavitz	Comments concerning gambling permit for Ann lake Watershed

7:40pm – The Chairperson closed public comment.

Transit Director Helen Pieper met with the County Board to discuss matters concerning the Transit Department. Gavin Piondexter with AECOM gave a presentation to the Board about the MNDot 5 year plan for transportation. Information only, no action taken.

Action #16 - Gene Anderson introduced the following resolution and moved its adoption:

Resolution #16 – 09/25/19

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application to Conduct Excluded Bingo for the Ann Lake Watershed Alliance for a bingo event to be held at Pink Diamond Bar & Grille, 1434 Ann Lake Road, Ogilvie, MN 56358 on November 24, 2019.

The motion for the adoption of the foregoing Resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Craig Smith, Kathi Ellis

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #17 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #17 – 09/25/19

A Resolution to set the Maximum Levy and Proposed Preliminary Budget for 2020

BE IT RESOLVED by the Kanabec County Board of Commissioners that the following proposed year 2020 levies and proposed budget be adopted:

FUND	PROPOSED BUDGET	PROPOSED LEVY
<i>a.</i> Revenue Fund	\$13,591,705	\$6,590,745
<i>b.</i> Welfare Fund	\$6,162,370	\$2,281,523
<i>c.</i> Community Health	\$3,181,735	\$349,072
<i>d.</i> Road & Bridge Fund	\$5,765,868	\$2,354,868
<i>e.</i> Railroad Authority Fund	\$1,729	\$1,429

<i>f.</i> Debt Service – Tax Capacity based (<i>not including market value levy</i>) “ <i>Building Fund</i> ”	\$1,034,539	\$850,999
<i>g.</i> SUB-TOTALS (<i>total of a. through f.</i>)	\$29,737,946	\$12,428,636
i. + Debt Service For Market Based Referendum Levy		\$178,740
ii. + EDA Levy		\$148,300
<i>j.</i> TOTAL PRELIMINARY PAYABLE Y2020 LEVY (<i>total=f+i+ii</i>)		\$12,755,676

BE IT FURTHER RESOLVED that \$850,999 of the debt service tax capacity based and all of the market value based of \$178,740 are dedicated to debt service.

BE IT FURTHER RESOLVED that the budget reflects revenue of **\$1,194,206** in County Program Aid.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #18 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #18 – 09/25/19
Snow Removal

WHEREAS the following quotes were received for 2019/2020 snow removal:

	<u>\$/Snow Event</u>
Scott’s Lawn & Landscapes	\$1,065
Premier Outdoor Services	\$1,070

WHEREAS the low quote of \$1,065/event was submitted Scott’s Lawn and Landscape, and

THEREFORE BE IT RESOLVED to accept the quote of Scott’s Lawn and Landscape as presented and authorize the Coordinator and Chairperson to sign the contract.

Action #19 – Craig Smith introduced the following resolution and moved its adoption:

Resolution #19 – 09/25/19
Ditch Maintenance

WHEREAS Branch No. 3 of County Ditch No. 10 is in need of minor repair, and

WHEREAS cleaning said ditch is necessary to help reduce water levels adjacent to CSAH 3, and

WHEREAS the following quotes were received to perform ditch cleaning:

Hjort Excavating	\$5,900
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THEREFORE BE IT RESOLVED to accept the quote of \$5,900 by Hjort Excavating as presented and authorize the Coordinator and Chairperson to sign the contract, and

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Craig Smith, Kathi Ellis
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #20 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #20 – 09/25/19
Nuisance Beaver Control

WHEREAS the following quotes were received for Beaver control:

Item	<u>Amount</u>
Nuisance Animal Removal Per Site (1-3 beaver) (out of season)	\$300
Additional Animal per Animal (4 th beaver +) (out of season)	\$50
Remote Site Access per Site	\$100
Animal Removal per Animal (In Season)	\$50

THEREFORE BE IT RESOLVED to accept the quote as presented and authorize the Coordinator and Chairperson to sign the contract.

The Commissioners gave reports on the board and committees in which they participate.

Gene Nelson met with the County Board to discuss purchasing pictures of the county for the Courthouse. Information only, no action was taken.

Future agenda items: Clifton Larson Allen 2018 audit presentation, SCHA annual presentation, and continue tax forfeit land sale discussion.

9:00pm - The Chairperson adjourned the meeting. The Kanabec County Board of Commissioners will meet again for a public hearing on Monday September 30, 2019 at 10am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk