

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

September 11, 2019

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, September 11, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: County Coordinator Kris McNally and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the August 28, 2019 minutes as presented.

9:02am – County Attorney, Barbara McFadden arrived.

Action #3 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to recess the board meeting at 9:04am to a time immediately following the Public Health Board.

The Kanabec Public Health Board met at 9:04am on Wednesday, September 11, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH4 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH5 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH5 – 9/11/19

Central MN Healthcare Preparedness Coalition Resolution

WHEREAS, according to the Public Health Emergency Preparedness (PHEP) BP1 2019-2020 recurring grant duties Kanabec County Community Health is required to: Maintain Health Care Coalition (HCC) signed membership, ensure CHB representation on the Health Care Coalition steering/advisory committees, and report back to Kanabec

County Community Health Board, Directors and Emergency Preparedness Coordinators on actions, information, and other important items; and

WHEREAS, the By-Laws of said Coalition have been presented to the Board.

THEREFORE BE IT RESOLVED, the Kanabec County Community Health Board approves the Community Health Administrator signing the Annual Signature Form and agree to be a member of the coalition as described in the Central Minnesota Healthcare Preparedness Coalition (CMHPC) bylaws and agrees to collaborate and assist other healthcare facilities/agencies as resources allow during times of disaster/crisis, as described in the CMHPC MOU.

Action #PH6 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 94 claims totaling \$68,098.88 on Community Health Funds.

Action #PH7 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to adjourn Public Health Board at 9:19am and to meet again in regular session on Wednesday, October 9, 2019 at 9:00am.

The Board of Commissioners reconvened.

Action #8 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
CW Technology	1,139.40
Further	694.35
Mora Municipal Utilities	266.47
Verizon Wireless	3,196.58
East Central Energy	218.57
Mora Municipal Utilities	988.25
Midcontinent Communications	565.65
Mora Municipal Utilities	20,620.58
Quality Disposal	24.15
Spire Credit Union	6,918.87
East Central Energy	84.42
Knife Lake Improvement District	130,842.13
Card Services (Coborn's)	95.62
13 Claims Totaling:	<u>165,655.04</u>

Action #9 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
Ace Hardware	103.49
1st Choice Document Destruction	15.00
1st Choice Document Destruction	80.00
1st Choice Document Destruction	71.50
1st Choice Document Destruction	20.00
1st Choice Document Destruction	25.00
1st Choice Document Destruction	35.75
A and E Cleaning Services	525.00
Ace Hardware	35.98
Advanced Correctional Healthcare	16,742.73
Anne M Carlson Law Office PLLC	34.00
Anne M Carlson Law Office PLLC	943.50
Anne M Carlson Law Office PLLC	102.00
Anne M Carlson Law Office PLLC	178.50
Anne M Carlson Law Office PLLC	408.00
Ace Hardware	4.98
Auto Value	16.96
Bachman, Fran	323.23
Bob Barker	42.37
Clifton Larson Allen LLP	28,000.00
CW Technology	52,228.32
Chosed Valley Testing Inc	500.00
Curtis, Michael	1,506.16
D&T Ventures	225.00
ECM Publishers	87.00
East Central Exterminating	240.00
Emma's Pizza	20.00
Eustice, Todd	214.60
Eric Hanson Consulting	1,100.00
East Central Exterminating	125.00
Faust, Patrick	201.26
Glen's Tire	622.98
Galls	180.32
Galls	497.95
Glen's Tire	18.50
Grainger	135.28
Grainger	316.25
Horizon Towing	299.26
Hoefert, Robert	1,174.48
Johnsons Hardware & Rental	499.49
Kanabec Publications	139.35
Kanabec Publications	52.50

Kanabec County Aud/Treas	557.82
Kanabec County Aud/Treas	688.86
Kanabec Publications	60.00
Klodd, Annie	101.50
Kwik Trip Inc	31.76
RELX Inc. DBA LexisNexis	187.41
Manthie, Wendy	553.32
Marco, Inc	477.00
Mark's	49.05
McFadden, Barbara	177.48
MACATFO	45.00
MN Counties Insurance Trust	(693.24)
MN Counties Insurance Trust	(386.16)
MN Counties Insurance Trust	1,941.40
Marco, Inc	134.68
McNally, Kris	72.15
MN Dept of Finance	6,645.50
MN Sheriffs' Association	450.00
Minnesota Monitoring Inc	510.00
Minnesota Monitoring Inc	135.00
MEI Total Elevator Solutions	985.20
MN Public Transit Association	550.00
MCRA	35.00
Meta13	420.00
National Notary Association	69.25
Nelson, Jerald	31.32
Nelson, Ronette	473.86
Office Depot	52.13
O'Reilly Auto Parts	40.21
Owens Auto Parts	40.02
Office Depot	168.74
Pakor Inc	207.09
Pakor Inc	207.08
Prophoenix Corporation	1,050.00
Quality Disposal	385.01
Quality Disposal	190.00
Ramsey County	1,760.25
Reliance Telephone Inc	2,000.00
RS Eden	62.50
RS Eden	6.55
RT Vision	3,375.00
SWIFT	88.69
Stellar Services	688.33

Summit Food Service Management	16,020.44
Tinker & Larson Inc	1,572.79
Tinker & Larson Inc	226.20
Trane U.S. Inc	887.50
Van Alst, Lillian	622.92
Visser, Maurice	673.96
Zamora, Ray	1,061.52
92 Claims Totaling:	<u>153,781.78</u>

Road & Bridge Fund

Vendor	Amount
A & E Cleaning	1,050.00
Ace Hardware	120.28
Amerpride	581.39
Auto Value	2,174.32
Chosen Valley Testing	500.00
Crawford's Equipment	141.71
Diamond Mowers	1,157.46
Glens Tire	768.62
J A Smith Companies	1,050.00
Knife River Corp.	2,900.74
Kwik Trip	31.76
Kanabec County Highway Petty Cash	51.45
Marco, Inc	188.00
Midwest Machinery Co	825.97
Mille Lacs County Public Works	360.91
Minnesota Fall Expo	420.00
Minnesota Paving & Materials	4,828.95
Mora Chevrolet Buick	26.30
Office Depot	131.34
Owens Auto Parts	518.05
Power Plan	166.07
Quality Disposal Systems	160.00
Sanitary Systems	140.00
Summit Companies	909.95
Towmaster	459.26
USIC	30.00
Zep	470.56
27 Claims Totaling:	<u>20,163.09</u>

Action #10 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following payments on SCORE Claims: Waste Management: \$5,333.15, Quality Disposal \$5,017.28, Arthur Township \$400.00.

Action #11– It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #11 - 9/11/19

WHEREAS the condition of Kanabec County’s transportation infrastructure has a direct impact on the quality of life of Kanabec County residents, the safety of users, the County’s economy and future economic development; and

WHEREAS the current levels of road and bridge funding are inadequate to sustain Kanabec County’s transportation needs to make the necessary repairs and improvements, and

WHEREAS Minnesota Statute 297A.993, Subdivision 1, authorizes the County Board to adopt a countywide Transportation Sales and Use Tax (a.k.a. Local Option Sales Tax) up to ½ percent (0.5%) by resolution after holding a public hearing;

WHEREAS Minnesota Statute 297A.993 states that the proceeds of the taxes must be dedicated exclusively to: (1) payment of the capital cost of a specific transportation project or improvement; (2) payment of the costs, which may include both capital and operating costs, of a specific transit project or improvement; (3) payment of the capital costs of a safe routes to school program under section 174.40; or (4) payment of transit operating costs.

BE IT RESOLVED that the Kanabec County Board of Commissioners calls a public hearing to be held on Monday, September 30, 2019 at 10:00 a.m., in the County Board Room, Kanabec County Courthouse, 18 North Vine Street, Mora, Minnesota 55051, for the purpose of considering a Transportation Sales and Use Tax.

A discussion was held regarding a land exchange proposal from Rod Oslin. Board consensus was not in support of the proposed land exchange.

Tim Kenyon and Steve Nelson met with the County Board to discuss matters concerning the purchase of tax forfeited land. Information only, no action was taken.

Action #12 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #12 - 9/11/19

WHEREAS Kanabec County is participating in the Software Services and License Agreement for our existing Tax and CAMA programs (Legacy), and

WHEREAS the current support agreement ends December 31, 2020, and

WHEREAS Kanabec County had agreed and has been participating in the development of new web based Tax and CAMA programs (PTM), and

WHEREAS Avenu, missed the go live date of February 2019 for the new PTM; and

WHEREAS Amendment 6 was negotiated to avoid court proceedings and to give counties options to continue support of the Legacy system until December 31, 2023, and either continue participation in the PTM Tax and/or CAMA project or to end participation in the PTM Tax and/or CAMA project with no further financial obligations to the project.

BE IT RESOLVED that Kanabec County is choosing to sign Amendment 6, which will extend Software Services and License Agreement with the Legacy system until December 31, 2023; but to end our participation in both the Tax Project and CAMA Project (PTM).

10:26am – The Chairperson called for public comment three times. None Responded

10:27am – The Chairperson closed public comment.

Managing Director of Public Finance from Northland Securities, George Eilertson met with the County Board to discuss transportation infrastructure repair funding options. Information only, no action was taken.

The Board held a discussion regarding surveying properties at the time of sale. Information only, no action was taken.

The Board held a discussion regarding the 2020 Budget process. Information only, no action was taken.

Action #13 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve a contract with the Minnesota Department of Natural Resources for the Off Highway Vehicle (OHV) Enforcement Grant Program, for July 1, 2019 through June 30, 2021. The Kanabec County Sheriff's Office will receive \$4,862.00 each fiscal year, 2020 and 2021, based on the number of interest participants.

Action #14 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve an amended contract for housing DOC offenders, effective July 1, 2019 through June 20, 2020.

Future Agenda Items: Five Year Transit Plan with MNDot, Sales Tax Public Hearing, Preliminary Levy/Budget, Ordinance Five Enforcement, Requiring Surveyors to Record Located Corners.

Action #15 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to recess the meeting at 11:29am and to meet again in continued session for a Budget Work Session on Wednesday, September 18, 2019 at 9:00am.

The Kanabec County Board of Commissioners met at 9:00am on Wednesday September

18, 2019 in the Board Room of the Courthouse pursuant to recess with the following Board Members present: Kathi Ellis, Dennis McNally, Craig Smith, Gene Anderson and Les Nielsen. Also present was County Coordinator, Kris McNally.

The board reviewed departmental budget recommendations for 2020. Information only, no action was taken.

12:03pm - The Chairperson adjourned the meeting. The Kanabec County Board of Commissioners will meet again in regular session on Wednesday, September 25, 2018 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk