

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

October 9, 2019

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, October 9, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the agenda with the following changes: postpone Kenyon land update to next meeting.

Action #2 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the September 25, 2019 Board Meeting minutes as presented.

Action #3 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the September 30, 2019 Public Hearing minutes as presented.

Action #4 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Holiday Credit Office	6,069.73
Minnesota Department of Finance	5,984.50
Mora Municipal Utilities	18,041.95
Spire Credit Union	8,110.71
Verizon Wireless	1,120.41
East Central Energy	82.79
Mora Municipal Utilities	997.44
Minnesota Department of Finance	28.50
Minnesota Department of Health	1,275.00
The Hartford Priority Accounts	2,066.19
Circle K Septic & Excavating LLC	24,003.87
Further	690.40
Jensen Backhoe LLC	17,350.00
Minnesota Energy Resources	2,084.38
Northern Natural Gas	997.65

East Central Energy	216.40
Minnesota Energy Resources	24,594.00
Northern Natural Gas	9,302.00
MNPEIP	147,829.64
Sun Life Financial	3,694.89
Kanabec County Auditor HRA	50,350.00
Kanabec County Family Services	12,453.84
22 Claims Totaling:	<u><u>\$337,344.29</u></u>

Action #5 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec Public Health Board met at 9:05am on Wednesday, October 9, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH6 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH7 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH7 – 10/9/19
Mora Education Foundation grant Resolution

WHEREAS, Kanabec County Community Health has been awarded a teen Mental Health First Aid pilot site grant; and

WHEREAS, Kanabec County Community Health is in need of funding to coordinate with Mora Public Schools to provide the evidence-based training program for students in grade 10, and

WHEREAS, the Community Health Director is recommending to apply for the Mora Education Foundation grant to supplement funding to provide the teen Mental Health First Aid pilot programming in Mora Schools.

THEREFORE BE IT RESOLVED to approve the Community Health Director to apply to the Mora Education Foundation for funding to provide the teen Mental Health First Aid pilot program in Mora Schools and accept the funding if awarded.

Action #PH8 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #PH8 – 10/9/19
Kwik Trip Kares Funding Request Resolution

WHEREAS, Kanabec County Community Health has been awarded a teen Mental Health First Aid Program grant; and

WHEREAS, the grant requires a week long training out of state for the coordinator and does not include funding for that training; and

WHEREAS, Kwik Trip Kares has funding available for community projects, and

WHEREAS, the Community Health Director is recommending to apply for the Kwik Trip Kares funds to cover the cost of the teen Mental Health First Aid training.

THEREFORE BE IT RESOLVED to approve the Community Health Director to apply to Kwik Trip Kares for funding to cover the cost of out of state training for the teen Mental Health First Aid coordinator and accept the funding if awarded.

Action #PH9 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution

Resolution #PH9 – 10/9/19
First Citizens Bank Foundation Funding Request Resolution

WHEREAS, Kanabec County Community Health is in need of funding to continue to bring Children’s Dental Services to the area to provide dental services to the County for children and pregnant women and to continue to support prevention of youth substance use and mental health work through the SACK Coalition; and

WHEREAS, Kanabec County has the opportunity to request funds from the First Citizens Bank Foundation in the amount of \$6,000 for the dental services and between \$10,000 and \$15,000 for the SACK Coalition continuation, and

WHEREAS, the Community Health Director is recommending to apply for the First Citizens Bank Foundation funding.

THEREFORE BE IT RESOLVED to approve the Community Health Director to apply to First Citizens Bank Foundation for dental services and SACK Coalition/mental health funding of approximately \$21,000 and accept the funding if awarded.

Action #PH10 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH10 – 10/9/19
Regional Prevention Coordinator Resolution

WHEREAS, the Minnesota Department of Human Services has put out an RFP through its Alcohol and Drug Abuse Division for a Regional Prevention Coordinator to reduce substance abuse and related problems within Minnesota’s Region 4; and

WHEREAS, Kanabec County is the current recipient of the funding, and

WHEREAS, Kanabec County is willing and able to maintain and continue a system of Regional Alcohol, Tobacco and Other Drug Prevention Coordinators to enhance the implementation of the state’s prevention strategies at the local level, and

WHEREAS, the Community Health Director is recommending to apply for the Regional Prevention Coordinator funding.

THEREFORE BE IT RESOLVED to approve the Community Health Director to apply to the Minnesota Department of Human Services for the Region 4 Prevention Coordinator funding/grant and accept the funding if awarded.

Action #PH11 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #PH11 – 10/9/19

Transit Operations Facility Resolution 2020-2021

WHEREAS, Kanabec County has contracted with the State of Minnesota to provide public transportation in Kanabec County, and

WHEREAS, Kanabec County has a strong commitment to transit and the community; and the community supports and needs transit, and

WHEREAS, the Transit Department needs adequate space to conduct operations and to house vehicles;

THEREFORE, BE IT RESOLVED that Kanabec County agrees to utilize the county-owned facilities for transit operations, and

BE IT FURTHER RESOLVED that Kanabec County agrees to provide these facilities at a cost of \$26,400 for each of the years 2020 and 2021, and

BE IT FURTHER RESOLVED that Kanabec County Board of Commissioners authorizes the CHS Administrator or the Transit Director to execute the aforementioned financial transactions.

Action #PH12 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #PH12 – 10/9/19

Lakes and Pines Bus Lease Agreement Resolution

WHEREAS, Kanabec County, doing business as, Timber Trails Public Transit is providing transportation services for Lakes and Pines, CAC Inc. Head Start program; and

WHEREAS, due to the service provided, Timber Trails Public Transit has a need to lease the appropriate equipment, namely a bus, suited for the Head Start program from Lakes and Pines, CAC Inc. for one dollar (\$1.00); and

WHEREAS, the Transit Director and Community Health Administrator are recommending entering into a lease Agreement with Lakes and Pines, CAC Inc. for the Head Start bus.

THEREFORE BE IT RESOLVED, the Kanabec County Community Health Board approves the Community Health Administrator or Timber Trails Transit Director entering into a Lease Agreement with Lakes and Pines CAC Inc. for a 2017 Chevrolet/Express G3500 bus to provide Head Start transportation commencing September 1, 2019 through August 30, 2020.

Action #PH13 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve 128 claims totaling \$72,594.12 on Community Health Funds.

Action #PH14 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to adjourn Public Health Board at 9:25am and to meet again in regular session on Wednesday, November 6, 2019 at 9:05am.

The Board of Commissioners reconvened.

Family Services Director, Chuck Hurd met with the Board to discuss matters concerning his department.

Action #15 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #15 - 10/9/19

Sue's Bus Service Agreement Resolution

WHEREAS, Kanabec County Family Services is in need of transportation daily for two minor clients from home to St. Cloud for treatment, and

WHEREAS, Sue's Bus Service is transporting said clients to school at this time and is willing and able to continue to transport them to treatment in St. Cloud daily.

THEREFORE BE IT RESOLVED the Kanabec County Human Services Board approves the Agreement with Sue's Bus Service for transporting clients' to St. Cloud, daily

beginning immediately and continuing until further notice and billed at the current DHS Non-emergency Medical Transportation rate.

Doug Host from Clifton Larson Allen met with the County Board to present the 2018 Audit Report and Draft Financial Statements. Information only, no action was taken.

Leota Lind from South Country Health Alliance met with the County Board to give an update on SCHA.

10:26am – The Chairperson called for Public Comment three times. None Responded.

10:27am – The Chairperson closed Public Comment.

Action #16 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
Ace Hardware	691.00
Ace Hardware	70.50
Advanced Correctional Healthcare	16,742.73
Alpine Diversified Services Inc	490.00
Auto Value Mora	217.97
Auto Value	16.48
Aspen Mills	955.23
Bachman, Fran	31.90
Blowers, Lisa	319.00
Bob Barker	126.06
Buckingham, Dylan	100.00
Carda, Ryan	388.65
Clifton Larson Allen LLP	19,500.00
Coleman, Robert	60.32
Cundy, Steven	72.27
Curtis, Michael	1,520.07
CW Technology	210.00
CW Technology	1,144.40
Dahlberg, America	75.00
East Central Exterminating	125.00
East Central Exterminating	240.00
East Central Solid Waste Commission	10.00
Emma's Pizza	20.00
Eustice, Todd	248.24
Faust, Patrick	341.04
Galls	374.46

Glen's Tire	1,307.68
Grainger	493.05
Granite City Jobbing	182.25
Handyman's Inc	258.70
Hildi Inc	3,000.00
Hilton Garden Inn	155.90
Hoefert, Robert	1,036.18
InTone Imaging	659.94
IT SAVVY LLC	109.79
IT SAVVY LLC	2,189.91
IT SAVVY LLC	98.30
Kanabec County Environmental Services	25,000.00
Kanabec County Historical Society	72.00
Kanabec County Soil & Water	5,000.00
Kanabec Publications	78.75
Kanabec Publications	361.14
Kanabec Publications	69.00
Kanabec Publications	165.00
Kanabec Publications	51.00
K & R Meats	125.26
Kubesh, JohnClair	120.00
Lakeland Printers Inc	455.00
Manthie, Wendy	1,216.92
Mariposa Publishing	75.88
MCCC Bin #135033	762.98
MCCC Bin #135033	12,732.75
MCIT	65.00
MN Counties Insurance Trust	860.00
MN Counties Insurance Trust	65.00
Michael Keller PhD, LP	650.00
Michael B McGee MD	1,000.00
MN Dept of Transportation	66,044.61
MN Monitoring	348.00
Mora Chamber of Commerce	75.00
NARTEC Inc	360.68
Nelson, Jerald	100.00
Nelson, Ronette	654.82
North Central Bus & Equipment	87.36
Northstar	173.55
Novus Glass	255.00
Office Depot	41.02
Office Depot	15.35
Office Depot	41.33
Peterson Company LTD	3,800.00

Pieper, Helen	295.80
Quill	62.03
Ramsey County	2,991.75
Regents of the University of MN	18,444.99
Reliance Telephone, Inc	1,500.00
SNG Services	480.94
Steffen, Coleton	100.00
Steinmetz, Heidi	85.17
Stellar Services	1,004.43
Strelow, David	29.58
Summit Food Service Management	10,798.37
Terhaar, Cheryl	32.48
Tinker and Larson	1,343.32
Tinker and Larson	47.00
Van Alst, Lillian	591.60
Ver-Tech Solutions & Service	2,174.59
Registration Fee Trust	10.00
Visser, Maurice	273.49
Warner, Michael	100.00
Zamora, Ray	922.78
Zimmermann's	38,836.64

91 Claims Totaling: 254,629.38

Road & Bridge Fund

Vendor	Amount
A and M Aggregate	3,298.86
Ace Hardware	58.89
Amerpride	471.42
Auto Value	2,688.93
Beaudry	33,800.10
Berndt, Steve	600.00
Force America	1,225.24
Kanabec Publications	155.00
Kanabec County Highway Petty Cash	95.55
Kroschel Land Surveyors	400.00
Marco, Inc	188.00
Mora Chevrolet Buick	217.33
Northern States Supply	56.68
Nuss Truck	668.23
Office Depot	53.71
Oxygen Services	189.48
Power Plan	1,314.38

Scott's Lawn & Landscapes	697.13
Zep	688.50
19 Claims Totaling:	<u>\$46,867.43</u>

Action #17 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the following payments on SCORE Claims:

Waste Management	\$4,068.68
Quality Disposal	\$3,963.60
Arthur Township	\$400.00
Total	\$8,432.28

Action #18 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #18 - 10/9/19

WHEREAS the Central MN Council on Aging (CMCOA) is a non-profit organization designated by the Minnesota Board on Aging as the Area Agency on Aging for Kanabec, Stearns, Benton, Sherburne, Wright, Morrison, Todd, Wadena, Cass, Crow Wing, Isanti, Chisago, Pine and Mille Lacs counties; and

WHEREAS CMCOA provided the following services to Kanabec County Residents 60+ in 2018:

Service	Kanabec County Residents 60+ Served Through Federal OAA Services in 2018
Rides	3 individuals with 47 rides
Homemaker	9 individuals with 161.5 hours of homemaking
Health Assessment Clinics	221 individuals received Health Assessment at the Kanabec County Health Clinic
Evidence Based Health Promotion	23 individuals participated in 2 multi week health prevention workshop series
Congregate	177 individuals with 7,208 congregate meals
Home Delivered Meals	60 individuals with 7,193 home delivered meals
Caregiver Consultant	33 family caregivers with 180 hours of caregiver consultation
Caregiver Education	1 Caregiver Education Session
Respite	2 family caregivers with 63.5 hours of respite
Senior LinkAge	899 Calls for Phone assistance and 134 In-Person Assistance
Legal Assistance	9 individuals with 41 hours

WHEREAS the CMCOA has requested approval of a Memorandum of Agreement for January 1, 2020 through December 31, 2020 which includes an appropriation of \$1,520;

BE IT RESOLVED the Kanabec County Board of Commissioners approves CMCOA’s Memorandum of Agreement for January 1, 2020 through December 31, 2020 and the requested appropriation.

Action #19 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #19 - 10/9/19

WHEREAS the Initiative Foundation’s focus is to build strong local economies and vibrant communities, and

WHEREAS the Initiative Foundation has contributed \$684,150 in grants and support to non-profit organizations and local government projects in Kanabec County, and

WHEREAS the Initiative Foundation has requested an appropriation of \$1,550 in 2020, and

WHEREAS the Kanabec County Economic Development Authority (EDA) Board has budgeted this allocation for 2020 and recommends it for County Board approval;

BE IT RESOLVED to that the Kanabec County Board of Commissioners supports the EDA’s recommendation and authorizes an allocation of \$1,550 to the Initiative Foundation from the EDA budget in 2020.

The Board held a discussion regarding East Central Solid Waste Commission Host Fees. Dennis McNally will follow up with East Central Solid Waste. Information only, no action was taken.

Deputy Auditor Tax, Roberta Anderson met with the Board to present a repurchase request.

Action #20 – Craig Smith made a motion to approve a request from Richard Vivant to repurchase P.I.D.#07.00220.00 with the understanding that payment in full would be received by 10/31/19 and no further repurchase requests would be considered for this parcel.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Craig Smith, Les Nielsen
OPPOSED: Dennis McNally
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

The Board held a discussion regarding a potential Transportation Sales and Use Tax.

Action #21 – Dennis McNally introduced the following resolution and moved its adoption:

Resolution #21 - 10/9/19

WHEREAS the condition of Kanabec County's transportation infrastructure has a direct impact on the quality of life of Kanabec County residents, the safety of users, the County's economy and future economic development; and

WHEREAS the current levels of road and bridge funding are inadequate to sustain Kanabec County's transportation needs to make the necessary repairs and improvements, and

WHEREAS Minnesota Statute 297A.993, Subdivision 1, authorizes the County Board to adopt a countywide Transportation Sales and Use Tax (a.k.a. Local Option Transportation Sales and Use Tax) up to ½ percent (0.5%) by resolution after holding a public hearing;

WHEREAS Minnesota Statute 297A.993, Subdivision 2, requires that the proceeds of the taxes must be dedicated exclusively to: (1) payment of the capital cost of a specific transportation project or improvement; (2) payment of the costs, which may include both capital and operating costs, of a specific transit project or improvement; (3) payment of the capital costs of a safe routes to school program under section 174.40; or (4) payment of transit operating costs.

WHEREAS Minnesota Statute 297A.933, Subdivision 2, further requires the tax to terminate when revenues raised are sufficient to finance the identified projects or improvements; and

WHEREAS the Kanabec County Board desires to implement the Transportation Sales and Use Tax and have the State Department of Revenue collect and distribute the revenues; and

WHEREAS the proceeds from the tax must be spent on projects presented during the September 30, 2019 Public Hearing and as listed as Kanabec County Transportation Improvement Projects (2020-2040) (attached); and

WHEREAS any additional projects to be considered for the Transportation Sales and Use Tax must be presented at a public hearing and adopted by resolution of the Kanabec County Board;

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners authorizes and implements a ½ percent (0.5%) countywide Transportation Sales and Use tax as provided for in Minnesota Statute 297A.993;

BE IT FURTHER RESOLVED the Transportation Sales and Use Tax shall begin January 1, 2020 and continue until revenues are sufficient and all projects listed as Kanabec County Transportation Improvement Projects (2020-2040) as presented at the September 30, 2019 Public Hearing and attached are complete;

BE IT FURTHER RESOLVED that the Kanabec County Transportation Improvement

Projects (2020-2040) list does not establish a prioritization of projects, which may be completed in any order as determined by the County Board;

BE IT FURTHER RESOLVED that the provisions of Minnesota Statute 297A.99, Subdivisions 4, and 6 through 12, govern the imposition, administration, collection, and enforcement of the tax;

BE IT FURTHER RESOLVED that the Kanabec County Board of Commissioners hereby directs the County Coordinator to certify the Transportation Sales and Use Tax to the Minnesota Department of Revenue so as to follow for collection to begin on January 1, 2020.

BE IT FURTHER RESOLVED that the Kanabec County Board of Commissioners hereby agrees to consider the removal of the Kanabec County wheelage tax during the 2021 budget preparation after evaluating the actual revenue produced by the Transportation Sales and Use Tax.

Chairperson, Kathi Ellis handed the gavel over to Vice-Chairperson, Dennis McNally.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Dennis McNally, Les Nielsen

OPPOSED: Gene Anderson, Craig Smith

ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Vice-Chairperson, Dennis McNally handed the gavel back to Chairperson, Kathi Ellis.

The Board held a discussion regarding updated memberships on the Insurance Committee.

Action #22 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #22 – 10/9/19

BE IT RESOLVED to appoint Michael Currie to the Insurance Committee to finish a term commencing immediately and expiring January 3, 2022, and

BE IT FURTHER RESOLVED to appoint Nicholas Frisch as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2022, and

BE IT FURTHER RESOLVED to appoint Jennifer Anderson as an alternate to the

Insurance Committee to finish a term commencing immediately and expiring January 7, 2020.

Information Systems Director, Lisa Blowers met with the Board to discuss updating the phone system.

Action #23 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve signing a contract with Marco to lease a new phone system not to exceed \$3,333 per month (\$40,000/12) for up to 60 months.

The Commissioners gave reports on the board and committees in which they participate.

Future Agenda Items: Policy regarding public hearings, Pine Tech Update, Easy Riders Snowmobile Club, Sheriff's Office Law Enforcement Quarterly Report, Snake River One Watershed One Plan, Kenyon Land Update, Highway 23 Coalition Membership.

11:55am – The Chairperson adjourned the meeting. The Kanabec County Board of Commissioners will meet again in regular session on Wednesday, October 23, 2018 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk