

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

November 6, 2019

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, November 6, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the agenda with the following changes: Move #8, Surveyor Reimbursement Policy Discussion to 11:00am appointment. Delete #6, PTO Discussion.

Action #2 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the October 23, 2019 minutes as presented.

Action #3 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Minnesota Energy Resources	4,156.22
Quality Disposal	24.15
Chamberlain Oil	259.73
Consolidated Communications	1,114.35
Further	702.25
Kanabec County Auditor HRA	7,587.61
Consolidated Communications	66.72
East Central Energy	1,333.94
Braham Public Schools	52,102.20
East Central School District	16,990.57
First Citizens Bank	903.00
Hinckley-Finlayson Schools	18,028.73
Isle Public Schools	14,476.11
Kanabec County	103,565.11
Milaca Public Schools	4,030.69
Mora Public Schools	604,937.04
Ogilvie Public Schools	168,046.54
Pine City Public Schools ISD 578	199.29

Ann Lake Twp	28,897.11
Arthur Twp	63,418.75
Braham Public Schools	52,102.21
Brunswick Twp	39,660.17
City of Braham	15,130.35
City of Grasston	7,713.33
City of Mora	452,040.04
City of Ogilvie - Clerk	43,598.82
City of Quamba	35,726.70
Comfort Twp	51,427.24
Comm of Finance-Treas Div	221.32
ECRDC	9,642.09
East Central School District	16,990.57
Ford Twp	31,636.80
Grass Lake Twp	23,726.06
Haybrook Twp	23,321.54
Hillman Twp	23,899.63
Hinckley-Finlayson Schools	18,028.73
Kanabec County	103,565.11
Kanabec Twp	31,356.73
Knife Lake Improvement District	14,707.10
Knife Lake Twp	39,282.68
Kroschel Twp	19,637.58
Milaca Public Schools	4,030.70
MN Commissioner of Revenue	6.40
Mora Public Schools	604,774.71
Ogilvie Public Schools	168,046.54
Peace Twp	51,056.56
Pine City Public Schools ISD 578	199.29
Pomroy Twp	33,950.58
Southfork Twp	16,068.70
Whited Twp	26,697.92
Carda, Jeff	26,925.00
Meyer, Pat	80.00
Mora Municipal Utilities	17,207.41
Totalfunds	4,000.00
Verizon Wireless	210.14
MNPEIP	146,769.02
Sun Life Financial	3,679.32
The Hartford Priority Accounts	2,024.29

58 Claims Totaling: 3,249,981.49

Action #4 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #4a – 11/6/19

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Vasaloppet Inc. for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Drive, Mora, MN 55051 on January 18, 2020.

Resolution #4b – 11/6/19

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$3,696.32
Quality Disposal	\$4,071.00
Arthur Township	\$400.00
Total	\$8,167.32

9:03am – County Attorney Barbara McFadden arrived.

Action #5 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:07am to a time immediately following the Public Health Board.

The Kanabec Public Health Board met at 9:07am on Wednesday, November 6, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH6 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the Public Health Board Agenda as presented.

Kathy Burski, Public Health Director gave the Director’s Report. Information only, no action was taken.

Jenilee Telander, Regional ATOD Prevention Coordinator met with the board to give a presentation, Cannabis Impact on Counties. Information only, no action was taken.

It was requested by Dennis McNally to remove item 4, Kanabec County Community Health and Children’s Dental Services for dental care from the consent agenda.

Action #PH7 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #PH7a – 11/6/19

Occupational, Speech and Physical Therapy Contract Resolution

WHEREAS, Kanabec County Community Health does contract for services in support of the Home Care Program, and

WHEREAS, such a contract has been presented to the Community Health Board for 2020;

BE IT RESOLVED to approve an Agreement between Kanabec County Community Health and Welia Health System for Occupational, Speech and Physical Therapy for the Home Health Program clients for the year 2020.

Resolution #PH7b – 11/6/19

Infant Mental Health Consultant Agreement Resolution

WHEREAS, Kanabec County Community Health is responsible for ensuring that the terms of the Maternal Infant Early Childhood Family Home Visiting Grant contract (hereinafter “MIECHV”) are met, and

WHEREAS, the Mental Health Consultant desires to function in the role of Infant Mental Health Consultant to Kanabec County Community Health for the Evidence-Based Family Home Visiting Program.

THEREFORE BE IT RESOLVED to approve an agreement between Kanabec County Community Health and Julie Hanenburg of Lighthouse Child and Family Services for Infant Mental Health Consulting for the year 2020 and for the Community Health Administrator to sign said agreement.

Resolution #PH7c – 11/6/19

Medical Consultant Resolution

WHEREAS, The Kanabec County Community Health Board has the responsibility to and shall ensure responsible medical consultation and direction by employing or contracting with a practicing licensed physician pursuant to Minnesota Statute 145A.04, subdivision 3, and ,

WHEREAS, Randall Bostrom, M.D. represents that he is a practicing licensed physician and is duly qualified and willing to perform the services and duties set forth herein.

THEREFORE BE IT RESOLVED that the Kanabec County Community Health Board approves a contract with Randall Bostrom, M.D. for Medical Consultant services for the period January 1, 2020 through December 31, 2020

Resolution #PH7d – 11/6/19

Statewide Health Improvement Program (SHIP) contracts Resolution

WHEREAS, Kanabec County Community Health has allocated and encumbered funds for the purpose of reducing obesity and tobacco use and exposure through increasing healthy eating, increased activity, and managing chronic disease through the Statewide Health Improvement Partnership (SHIP) grant, and

WHEREAS, as the fiscal agent for the grant, Kanabec County Community Health requests contracts for the purpose of providing staffing to implement the chosen strategies and carrying out the work plans, assisting with evaluation of the strategies, data reporting, and other duties as needed, and

WHEREAS, Isanti, Mille Lacs and Pine counties have qualified staff and are willing and able to provide these services.

THEREFORE, the Kanabec County Community Health Administrator requests contracts with Isanti, Mille Lacs and Pine counties to fulfill the duties of the SHIP grant.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Community Health Board approves contracting with the Isanti County Community Health Board, Mille Lacs County Community Health Board and Pine County Public Health Board to provide staffing to carry out the chosen strategies of the Statewide Health Improvement Program grant November 1, 2019 through October 31, 2020 and approves the Community Health Director signing said contacts.

Action #PH8 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #PH8 – 11/6/19

Timber Trails Public Transit Vehicle Purchase Resolution

WHEREAS, Timber Trails Public Transit is planning for future transportation needs and has a van that has served its purpose and is in need of replacement, and

WHEREAS, Timber Trails has received bids for multiple options for purchasing a vehicle or vehicles; and

WHEREAS, the Community Health Administrator and Public Transit Director are recommending to purchase a van for a cost not to exceed \$30,000 in order to provide the needed transportation services throughout the County.

THEREFORE BE IT RESOLVED that the Kanabec County Community Health Board approves Timber Trails Public Transit to purchase a van for a cost not to exceed \$30,000.00 from Tinker and Larson, and

THEREFORE BE IT FURTHER RESOLVED funds should be used from the Unemployment Restricted account.

Action #PH9 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the Public Health Financial Report.

Action #PH10 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the payment of 92 claims totaling \$61,083.89 on Community Health Funds.

Action #PH11 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to adjourn Public Health Board at 9:50am and to meet again on Wednesday December 4, 2019 at 7:00pm.

The Board of Commissioners reconvened.

Karen Onan ECRDC RTCC Director, met with county board to give a presentation regarding regional public transit and collaboration efforts. Information only, no action was taken.

Action #12 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
Ace Hardware	90.66
Ace Hardware	178.16
AIS Consulting Services	825.00
Ingebrand Funeral Home	830.00
Ann Lake Watershed Alliance	95.00

Anoka County Corrections	7,710.00
Anoka County Corrections	1,004.00
Aspen Mills	177.85
Bachman, Fran	49.30
BADGES	200.00
Blowers, Lisa	88.16
Card Services (Coborns)	367.04
Clifton Larson Allen LLP	2,500.00
Coborns Grocery	350.00
Coleman, Robert	77.14
Curtis, Michael	1,506.29
CW Technology	1,141.40
Dala Business Women	25.00
East Central Exterminating	240.00
Fairview Health Services	82.00
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
Fischer, Doreen	100.00
Frisch, Justin	125.00
Galls	387.13
Galls	440.11
Gillette, Cara	65.99
Hoefert, Robert	1,229.59
Holiday Credit Office	321.55
Holiday Credit Office	4,949.94
Holiday Credit Office	680.60
Holiday Credit Office	20.47
Holiday Credit Office	93.19
Holiday Credit Office	138.55
Holiday Credit Office	356.60
Holiday Inn St. Paul Downtown	562.05
Horizon Towing	249.63
IT SAVVY LLC	1,493.95
IT SAVVY LLC	458.97
Johnson, Blake	100.00
Johnsons Hardware	1,069.74
Jungbluth, Matt	450.00
Kanabec County Highway Department	81.57
Kanabec County Highway Department	3,230.24
Kanabec County Highway Department	108.76
Kanabec County Highway Department	114.11
Kanabec Publications	183.75
Kanabec Publications	374.60

Kanabec Publications	629.00
Kanabec Soil & Water Cons.	142.00
Labels Direct	52.60
RELX Inc. DBA LexisNexis	374.82
M&H Appliance Sales and Service	199.97
Manthie, Wendy	884.96
Mark's	636.22
MCAA	325.00
MCCC Bin #135033	165.00
McGaw, Susan	9.99
McKinnis & Doom PA	34.00
McKinnis & Doom PA	34.00
McKinnis & Doom PA	85.00
McKinnis & Doom PA	170.00
McKinnis & Doom PA	306.00
McNally, Dennis	178.64
Michael Keller, Ph.D., L.P.	650.00
Michael B. McGee M.D.	2,000.00
Mid-American Research Chemical	211.07
Miller, Kelly	75.00
Minnesota Dept of Labor & Industry	50.00
Minnesota Monitoring, Inc.	78.00
Minnesota Monitoring, Inc.	162.00
Nelson, Jerald	62.64
Nelson, Ronette	603.48
Novus, Gary Fix & Son	60.00
Office Depot	41.59
Office Depot	36.99
Office Depot	177.00
Office Depot	93.34
Office Depot	93.07
Owens Auto Parts	9.99
Pieper, Helen	160.78
Project Lifesave Inc	99.09
Ramsey County	1,454.75
Reliance Telephone Inc	1,500.00
Rupp, Anderson, Squires & Waldspurger PA	19.50
Schiferli, Kelsey	66.31
Schiferli, Kelsey	20.00
Stellar Services	929.43
Stenstrom Collision & Detail	7,332.44
Streichers	1,555.70
Summit Food Service Management	10,618.56

Summit Companies	798.00
Summit Companies	600.00
Sunshine Printing	105.00
UPS	33.80
Van Alst, Lillian	368.88
Visser, Maurice	662.50
Winthrop EDA	500.00
Zamora, Ray	1,134.48
Zimmermann's	23,163.36
100 Claims Totaling:	<u>101,672.08</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	338.01
Amerpride	584.38
Auto Value	3,803.07
Berndt, Steve	58.46
Boyer Trucks	422.86
Central McGowan	151.16
DKN Construction	16,190.00
East Central Energy	218.20
EGT Testing	825.00
Fluegge's	112.00
Kanabec County Highway Petty Cash	73.50
Knife River Corp.	5,379.52
Kraemer, Dave	650.00
Marco, Inc	188.00
MN Dept of Transportation	2,022.97
Mora Utilities	883.31
Newman Traffic Signs	218.62
Nuss Truck	3,193.43
Scott, Rod	300.00
19 Claims Totaling:	<u>\$ 35,612.49</u>

The board held a discussion regarding 2020 Budget Considerations. Information only, no action was taken.

10:42am – The Chairperson called for public comment three times, none responded.

10:43am – The Chairperson closed public comment.

Court Administrator Sharon Schubert met with the County Board to discuss law library statistics. Information only, no action was taken.

County Coordinator Kris McNally led a discussion regarding the use of social media to enhance information dissemination.

Action #13 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the creation and use of a Kanabec County Facebook page, with settings restricted to no comments and no reviews allowed, for a trial period of six months.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #14 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #14 – 11/6/19

Courthouse Roof Repair

WHEREAS the courthouse roof on the 1973 addition is in need of replacement, and

WHEREAS said portion of the building has a flat, 60 Mil EPDM rubber membrane roof that has developed a major tear, and

WHEREAS the following quotes were received to replace the rubber membrane roof:

DKN Construction	\$29,800
Horizon Roofing	\$36,508
McDowall Company	\$51,700

WHEREAS the low quote of \$29,800 was submitted by DKN Construction, and

THEREFORE BE IT RESOLVED to accept the low quote of \$29,800 by DKN Construction as submitted and authorize the Coordinator and Chairperson to sign the contract.

BE IT FURTHER RESOLVED to pay for this project out of the future capital improvement fund.

Chairperson Kathi Ellis led a discussion regarding the Rowly property. Information only, no action was taken.

Commissioner Dennis McNally led a discussion regarding the Surveyor Reimbursement Policy. Information only, no action was taken.

The Board of Commissioners held a discussion regarding bonding. Information only, no

action was taken.

The Board of Commissioners held a discussion regarding beaver trapping. Information only, no action was taken.

Chairperson Kathi Ellis led a discussion regarding a donation to the Kanabec County Agricultural Society.

Action#15 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to allow the Kanabec County Auditor Treasurer’s Office to accept a donation on behalf of the Kanabec County Agricultural Society.

Action #16 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #16 – 11/6/19
Closed Session

BE IT RESOLVED to close the meeting at 11:48am pursuant to the Open Meeting Law, MN Statute §13D.05, subd. 3(d). to discuss matters related to security that are not public under the Minnesota Government Data Practices Act.

Action #17 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to re-open the meeting at 11:57pm.

Action #18 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to increase liability insurance.

Action #19 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 12:08pm and to meet again in regular session on November 20, 2019 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk