

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

March 27, 2019

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, March 27, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith and Les Nielsen. Absent: County Attorney, Barbara McFadden. Others Present: County Coordinator Kris McNally and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the March 13, 2019 minutes with the following changes: Change “Highway 47” to “County Road 47” on pages 1 and 9.

Action #3 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Consolidated Communications	941.74
Midcontinent Communications	181.73
Minnesota Energy Resources Corp	11,603.79
Consolidated Communications	65.36
Dearborn National Life Insurance Co	696.55
MNPEIP	147,851.14
East Central Energy	1,128.37
Kanabec County Auditor/Treasurer	4,699.53
8 Claims Totaling:	<u>167,168.21</u>

Action #4 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #4a – 3/27/19

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay

claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of February 2019 and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Kanabec County Auditor/Treasurer	46.63
Schloemer, Rob	11.54
Central Minnesota Aquatics, Inc.	8,500.00
Wells, Terry	192.50
Kanabec Publications	355.56
5 Claims Totaling:	<u>9,106.23</u>

Resolution #4b – 3/27/19

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Mayhem Wrestling for a raffle event to be held at Spring Brook Country Club, 2276 200th Ave Mora, MN 55051 on June 1, 2019.

Resolution #4c – 3/27/19

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Knife Lake Sportsmen’s Club for a raffle event to be held at the Knife Lake Public Water Access – North East, Mora, MN 55051 on May 4, 2019.

Resolution #4d – 3/27/19

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$3,281.74
Quality Disposal	\$2,326.20
Arthur Township	\$400.00
Total	\$6,007.94

Action #5 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to recess the board meeting at 6:32pm to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 6:32pm on Wednesday, March 27, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Craig Smith, Les Nielsen, and Dennis McNally. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS6 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the Family Services Agenda as presented.

Family Services Director, Chuck Hurd gave the Director’s Report, and introduced new Fiscal Supervisor, Cheryl Jenkins.

Action #FS7– It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #FS7 – 3/27/19

Fiscal Consultant Resolution

WHEREAS, Kanabec County Family Services has just replaced a 38 year veteran Fiscal Supervisor who retired, and

WHEREAS, to ensure that the accounting processes, practices, and fiscal reporting are completed in a satisfactory manner, the Human Services Director is requesting a Fiscal Consultant to assist in keeping the agency in compliance with State and Federal requirements;

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board approves an Agreement with Terry Price through December 31, 2019 to provide fiscal consulting services for fees not to exceed \$5,000.

Action #FS8 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 49 claims totaling \$94,996.28 on Welfare Funds.

Action #FS9– It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to adjourn Family Services Board at 6:44pm and to meet again in regular session on April 24, 2019 at 9:05am.

The Board of Commissioners reconvened.

Action #10 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	8.24
Advanced Correctional Healthcare	62.69
Altergott, Cortney	32.95
American Solution for Business	1,674.23
Anoka County Juvenile Center - Secure	3,012.00
Auto Value	1.39
Bachman, Fran	44.88
Bliss, Erica	194.23
Bob Barker	553.45
Coborn's	57.50
Curtis, Michael	1,170.66
ECM Publishers	101.50
Emergency Automotive Technologies	290.10
Faust, Patrick	245.92
Further	678.20
Galls	113.50
Galls	308.87
Grainger	601.45
Granite City Jobbing Co Inc	680.65
The Grand Event Center	614.53
Hoefert, Robert	952.00
Hohn's Auto Body & Glass	174.18
Horizon Towing	149.63
Johnsons Hardware	7.99

Kanabec County Highway Dept	2,566.83
Kanabec County Highway Dept	26.34
Kanabec Publications	1,615.39
Kanabec Publications	49.00
Kapinos, Cynthia	113.98
Keller, Michael	650.00
Kempe, John	252.00
Kev's Depot	292.50
MACAI Shortcourse	190.00
Madison, Nicholas	100.00
MailFinance	1,686.42
Manthie, Scott	1,112.64
Marco, Inc	1,268.30
Marco, Inc	477.00
Mattson Electric	6,465.00
McGee, Michael	2,000.00
MCIT	24.08
McNally, Kris	100.41
Minnesota Dept of Finance	3,700.50
RT Vision	6,850.00
SWIFT	185.95
State of MN - Dept of Transportation	300.00
Mora Unclaimed Freight	35.41
Morgan, Louann	39.99
Nelson, Ronette	147.90
North TH 65 Corridor Coalition	500.00
National Tactical Officers Association	1,480.00
O'Reilly Auto Parts	54.96
O'Reilly Auto Parts	123.42
Oak Gallery	26.39
Oak Gallery	10.28
Oak Gallery	10.54
Office Depot	59.45
Office Depot	90.57
Office Depot	59.77
Office Depot	60.39
Office Depot	130.86
Quill	54.22
Ramsey County	2,976.00
Ratwik, Roszak & Maloney, PA	3,898.20
Regents of the University of MN	50.00
Reliance Telephone, Inc	500.00
Revise LLC	1,900.00

RS Eden	13.10
Sea Change LLC	1,940.05
SHI International	71.00
Shopko Stores Operating Co, LLC	27.93
Stellar Services	1,263.56
Summit Food Service Management	5,196.43
Swan, Bill	14.50
Thompson-Reuters-West	569.39
Totalfunds	3,000.00
Visser, Maurice	800.94
Weaver, Caleb	100.00
Wickeham, Teresa	110.20
Winthrop EDA	25.00
Zamora, Ray	1,057.82
80 Claims Totaling:	<u>68,155.35</u>

Road & Bridge

<u>Vendor</u>	<u>Amount</u>
Auto Value	3,656.61
Beaudry	16,256.42
Bentley Systems	5,000.00
Braun Intertec	6,950.00
Chamberlain Oil	1,859.73
Citi Lites	40.00
Dultmeier Sales	146.16
Grainger	145.52
Holiday Inn - Lakefront	358.28
Kanabec County Highway-Petty Cash	39.55
Kanabec Publications	174.00
Maney International	1,146.25
MN Dept of Transportation	100.00
Minnesota Energy	1,244.75
Mustang Signs & Graphics	200.00
Northern States Supplies	106.40
Nuss Truck	1,631.08
Oslin Lumber	44.97
Oxygen Service Company	72.81
Unversity of MN	225.00
WiarCom, Inc	618.45
19 Claims Totaling:	<u>40,015.98</u>

County Coordinator, Kris McNally led a discussion regarding a request to purchase county-owned property on Forest Avenue. The Board expressed consensus to sell the lot in the

size it existed prior to combining it with other county acquired parcels (50 feet of Lots 7 & 8, Block 7). Kris will contact the interested individual to see if he would be willing to purchase the entire lot instead of just a portion of the lot. She will also find out the value of the lot and bring it back to the Board.

Action #11 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #11 - 3/27/19

BE IT RESOLVED to re-appoint Doyle Jelsing to the Economic Development Advisory Committee effective immediately and expiring January 7, 2020, and

BE IT FURTHER RESOLVED to re-appoint Jerry Tvedt to the Economic Development Advisory Committee effective immediately and expiring January 7, 2020, and

BE IT FURTHER RESOLVED to re-appoint Dan Johnson to the Economic Development Advisory Committee effective immediately and expiring January 4, 2021, and

BE IT FURTHER RESOLVED to re-appoint Gene Anderson to the Economic Development Advisory Committee effective immediately and expiring January 4, 2021, and

BE IT FURTHER RESOLVED to re-appoint Kathi Ellis to the Economic Development Advisory Committee effective immediately and expiring January 4, 2021, and

BE IT FURTHER RESOLVED to re-appoint Lisa Holcomb to the Economic Development Advisory Committee effective immediately and expiring January 3, 2022, and

BE IT FURTHER RESOLVED to re-appoint Sara Treiber to the Economic Development Advisory Committee effective immediately and expiring January 3, 2022, and

BE IT FURTHER RESOLVED to re-appoint Ivan Black to the Economic Development Advisory Committee effective immediately and expiring January 3, 2022.

Kanabec County Extension Program Director, Laura Krist met with the County Board to discuss summer staffing for her department.

Action #12 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #12 - 3/27/19

WHEREAS the county has employed a 4-H Summer Assistant in past years, and

WHEREAS the board did budget for this position in 2019, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to hire a 4-H Summer Assistant to refill the vacant position at \$9.65 per hour, or \$9.95 per hour if the person has prior experience as a Kanabec County 4-H Summer Assistant, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

The County Commissioners gave reports on the activities of the boards and committees in which they participate.

Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #13 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #13 – 3/27/19
KCP 18-09 Striping
Final Payment

WHEREAS Project KCP 18-09 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises,

THEREFORE BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Traffic Marking Service, in the amount of \$7,770.33.

Action #14 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #14 – 3/27/19
SAP 033-603-028
Final Payment

WHEREAS Project SAP 033-603-028 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises,

THEREFORE BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Tri-City Paving Inc., in the amount of \$100,800.49.

Action #15 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #15 – 3/27/19
Seasonal Employees

WHEREAS the County Highway Department budget includes funds for the hiring of seasonal employees, and

WHEREAS the County Engineer has requested approval to hire four (4) seasonal employees to perform seasonal maintenance work on county highways and assist with construction staking, and

WHEREAS the Board desires to fill these seasonal positions;

BE IT RESOLVED that the County Board authorizes the Public Works Director, and the County Personnel Director to hire four (4) full-time seasonal workers for the 2019 season, and

BE IT FURTHER RESOLVED that the rate of pay will be set at the time of hire by the Public Works Director and Personnel Director at \$12.28, \$13.02, \$13.80, or \$14.63 per hour, respective to seasons worked, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #16 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #16 – 3/27/19
Public Service Building Carpeting

WHEREAS the Kanabec County Public Service Building has carpeting in need of replacement, and

WHEREAS the following quotes were received for carpeting:

Zimmerman's \$62,000.00
Intersource Inc. \$74,704.47

WHEREAS the low quote of \$62,000.00 was submitted by Zimmerman's, and

THEREFORE BE IT RESOLVED to accept the quote of \$62,000.00 by Zimmerman's for carpeting at the Public Service Building.

Action #17 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #17 – 3/27/19
Public Works Building Carpeting

WHEREAS the Kanabec County Public Works Building has carpeting in need of replacement, and

WHEREAS the following quotes were received for carpeting:

Zimmerman’s \$2,810.74
DKN Construction \$2,310.00

WHEREAS the low quote of \$2,310.00 was submitted by DKN Construction, and

THEREFORE BE IT RESOLVED to accept the quote of \$2,310.00 by DKN Construction for carpeting at the Public Works Building.

Chad Gramentz led a discussion regarding the replacement of a backhoe. The Board expressed consensus to table the discussion at this time.

7:38pm – The Chairperson called for public comment. Those that responded included:

Sharon Smith	Comments regarding Shoreland Ordinance #5
Jeff Hamme	Comments regarding Shoreland Ordinance #5
Walt Smith	Comments regarding Shoreland Ordinance #5 and the Planning Commission.
Bob Mayo	Comments regarding Shoreland Ordinance #5
Gene Carda	Comments regarding his shoreland property and mapping

8:05pm – The Chairperson closed public comment.

The County Commissioners continued to give reports on the activities of the boards and committees in which they participate.

Future Agenda: Approve Water Plan, Forest Avenue Property, Backhoe replacement

Action #18 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #18 – 3/27/19
Closed Session

BE IT RESOLVED to close the meeting at 8:42pm pursuant to the Open Meeting Law, MN Statute §13D.05, subd. 3(d). to discuss matters related to security that are not public under the Minnesota Government Data Practices Act.

Action #19 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to re-open the meeting at 9:10pm.

Action #20 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 9:12pm and to meet again in regular session on April 10, 2019 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk