

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**June 26, 2019**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, June 26, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Dennis McNally, Craig Smith, and Les Nielsen. Absent: Kathi Ellis. Others Present: County Coordinator Kris McNally and Recording Secretary Kelsey Johnson.

The Vice Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the agenda with the following changes: Change #4 to Family Services . Add beaver trapping discussion, Planning Commission discussion, and hot dog truck request.

Action #2 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Consolidated Communications	1,001.94
EC Riders	1,831.04
Kanabec County Auditor HRA	69,444.00
Minnesota Energy Resources Corp	5,393.95
Dearborn National Life Insurance Co	718.20
Health Partners	6,185.37
Midcontinent Communications	185.40
Ann Lake Twp	8,325.57
Arthur Twp	8,485.51
Braham Public Schools	1,991.14
City of Mora	24,212.27
Comfort Twp	1,195.57
East Central School District	16,791.14
Ford Twp	995.57
Grass Lake Twp	995.57
Haybrook Twp	79,182.28
Hillman Twp	15,748.45
Isle Public Schools	180,177.98
Kanabec Twp	3,791.14
Kroschel Twp	8,395.57
Mora Public Schools	72,745.03

Ogilvie Public Schools	34,821.84
Peace Twp	5,647.02
Southfork Twp	115.37
Whited Twp	7,486.71
The Hartford Priority Accounts	2,059.99
<b>26 Claims Totaling:</b>	<b><u><u>\$557,923.62</u></u></b>

Action #3 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to recess the board meeting at 9:04am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:04am on Wednesday, June 26, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Dennis McNally, Craig Smith, and Les Nielsen. Family Services Director, Chuck Hurd presented the Family Services Board Agenda.

Action #FS4 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the Family Services Board Agenda as presented.

Action #FS5 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #FS5 – 6/26/19**  
Computer Replacement Resolution

**WHEREAS**, Kanabec County Family Services has been on a regular rotation to replace its computer stock, and

**WHEREAS**, the I.S. Director has recommended the replacement of 10 computers at this point in time, and

**WHEREAS**, Family Services has budgeted for the replacement of said computers and is requesting to make those purchases.

**THEREFORE BE IT RESOLVED** that the Kanabec County Family Services Board approves the purchase of 10 computers by the IS department which have been budgeted for by Family Services.

Action #FS6 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #FS6 - 6/26/19**  
Procurement for Health Care Services resolution

**WHEREAS**, the Minnesota Department of Human Services (DHS) has published a Request For Proposals (RFPs) to provide health care services to recipients of Families and Children and MinnesotaCare in eighty (80) Minnesota counties including Kanabec County, and

**WHEREAS**, DHS has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

**WHEREAS**, South Country Health Alliance submitted proposals to provide managed health care services in Kanabec County, and

**WHEREAS**, representatives from Kanabec County Family Services have reviewed and evaluated the proposals; and

**WHEREAS**, South Country Health Alliance has submitted proposals suitable to meet Kanabec County's needs.

**THEREFORE, BE IT RESOLVED** that the Kanabec County Board of Commissioners supports the recommendation of Kanabec County Family Services approving South Country Health Alliance as Managed Care Organization(s) (MCO(s)) providing managed health care services in Kanabec County.

*Action #FS7* – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #FS7 - 6/26/19**

Revised Psychological Services Contract – Rob Lininger

**WHEREAS**, the Family Services Agency does contract for psychological evaluations and counseling services pursuant to MS §245.461 through 245.486 and 245.487 through 245.488 through the Minnesota Comprehensive Adult Mental Health Act and the MN Comprehensive Children's Mental Health Act, and

**WHEREAS**, such a contract was presented to the Kanabec County Board of Commissioners for the year 2019 with Dr. Rob Lininger, and

**WHEREAS**, at this time Dr. Lininger has requested a contract change to an hourly rate and the Family Services Director is recommending to accept this change.

**THEREFORE BE IT RESOLVED** to approve a revised agreement for psychological evaluations and counseling services for the remainder of 2019 at an hourly rate of one hundred twenty dollars (\$120.00), not to exceed \$8494.20 for the year, with Rob Lininger.

*Action #FS8* – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the payment of 50 claims totaling \$96,775.23 on Welfare Funds.

Action #FS9– It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to adjourn Family Services Board at 9:27am and to meet again in regular session on July 24, 2019 at 9:05am.

The Board of Commissioners reconvened.

Action #10– Gene Anderson introduced the following resolution and moved its adoption:

**Resolution #10 – 6/26/19**  
**Initiative Foundation/MN Housing Grants Resolution**

**WHEREAS**, Housing has been identified as a serious need in Kanabec County, and

**WHEREAS**, a group of community members began meeting on April 1 to discuss the housing needs in the County and to determine what could be done to alleviate the need to accommodate more individuals, and

**WHEREAS**, the Kanabec County Housing Group has determined they would like to plan and develop housing for the 17-24 year old working population in the community, and

**WHEREAS**, grant funding is available to assist in the research, development and planning of community housing.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners approve the Kanabec County Community Health Director to apply for grant funds through MN Housing and the Initiative Foundation and to accept said funds upon approval of the grants and the Board also approves Kanabec County Community Health to become the fiscal agent for said funds.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Gene Anderson, Les Nielsen

**OPPOSED:** Dennis McNally, Craig Smith

**ABSTAIN:**

whereupon the resolution failed.

Action #11 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the June 12, 2019 minutes as presented.

Action #12 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve payment of the following bills on the funds indicated:

## Revenue Fund

<b>Vendor</b>	<b>Amount</b>
A and E Cleaning Services	525.00
Ace Hardware	37.58
Ace Hardware	194.17
Advanced Correctional Healthcare	131.28
American Door Works	357.00
Anderson, Jeff	20.00
Ann Lake Watershed Alliance	1,864.66
Aquatic Solutions	1,626.63
Bachman, Fran	475.12
Bob Barker	934.45
Carlson, Nathan	100.00
Coborn's	215.44
Coborn's	584.65
Curtis, Michael	1,438.81
CW Technology	65.00
CW Technology	1,505.00
D&T Ventures	225.00
East Central Solid Waste Commission	133.25
ECM Publishers	203.00
Election Systems & Software Inc	2,400.00
Eustice, Todd	196.62
eRecording Partners Network, LLC	363.40
Feine, Jeff	140.00
Galls	752.92
Grainger	15.40
Grainger	134.23
Griffin, Seth	85.16
The Grand Event Center	140.00
Hoefert, Robert	1,006.90
Hviding, Wendy	58.00
ITSAVVY	280.47
J.J. Keller & Associates	429.97
Jensen, Cassie	19.94
John Henry Foster	167.05
Kanabec County Ag Society	4,500.00
Kanabec County Information Systems	4,200.00
Kanabec County History Center	3,500.00
Kanabec Publications	2,634.80
Manthie, Wendy	1,043.42
MCCC	80.00

MCCC	90.00
McClellan, Karen	705.25
McKinnis & Doom PA	85.00
McNally, Kris	117.16
Meta13	25.00
Methven Funeral and Cremation Services	350.00
Milaca Chiropractic Center	75.00
MRA	314.00
Nelson, Ronette	582.00
Neopost USA Inc	195.00
Northland Business Systems	353.93
Office Depot	10.49
Office Depot	68.31
Office Depot	110.49
Office Depot	70.62
Office Depot	110.29
Office Depot	50.70
Office Depot	133.84
Ogilvie Museum	750.00
Owens Auto Parts	108.15
Parallel Technologies	1,110.00
Peterson, Bobbie	89.48
Prophoenix Corporation	51,617.59
PV Business Solutions	298.50
Meinen, Ron	5,494.01
Ratwik, Roszak & Maloney, PA	3,955.64
Regents of the University of MN	18,444.99
Reliance Telephone Inc	2,100.00
Rupp, Anderson, Squires & Waldspurger, PA	19.50
RS Eden	1,602.10
Stellar Services	562.85
Stevens, Joel	29.95
Streichers	21.99
Summit Companies	194.00
Summit Food Service Management	10,265.05
Smith, Linda	100.00
Thompson-Reuters-West	569.39
Totalfunds	4,500.00
Van Alst, Lillian	1,127.52
Veolia Environmental Services	7,174.61
Visser, Maurice	716.33
Zamora, Ray	712.82
<b>82 Claims Totaling:</b>	<b><u>147,795.87</u></b>

## Road & Bridge Fund

<b>Vendor</b>	<b>Amount</b>
A and E Cleaning Services	1,250.00
Aspen Equipment	91.51
Beaudry Oil & Propane	18,849.17
Commercial Asphalt	124.54
Contech Engineered Solutions	9,843.20
Fahrner Asphalt Sealers	6,000.00
Jim's Equipment	425.00
JMD Manufacturing	5,446.56
Kanabec County Highway-Petty Cash	52.45
Kanabec Publications	314.20
Knife River	113.98
Kor-It	1,739.45
Lakes Gas Co	65.00
Locators & Supplies	537.53
Maney International	287.64
Midway Iron & Metal	66.26
MN Energy Resources	641.30
Northern States Supply	89.91
Nuss Truck	43,470.57
Office Depot	85.59
Oxygen Services Co	250.07
Power Plan	2,783.26
SW Asphalt	3,150.00
Wiarcom, Inc	618.45
<b>24 Claims Totaling:</b>	<b><u><u>\$ 96,295.64</u></u></b>

Action #13 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to declare August 1, 2019 as the effective date for the final draft of Shoreland Ordinance #5 which was approved 6/12/19 – Resolution #22.

Tim Kenyon met with the Board to discuss matters concerning the purchase of a tax forfeited parcel.

Action #14 – Craig Smith introduced a motion to reimburse Tim Kenyon for 58 acres of land totaling approximately \$37,911.92. Auditor/Treasurer's Office will calculate specific reimbursement amount subject to state assurance fund fees and other applicable fees.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Gene Anderson, Dennis McNally, Craig Smith  
**OPPOSED:** Les Nielsen

**ABSTAIN:**

whereupon the resolution passed.

Action #15 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

**Resolution #15 – 6/26/19**

**WHEREAS**, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

**WHEREAS**, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

**BE IT RESOLVED** that Kanabec County hereby declares that the position of Deputy, currently held by our current and future part time employees, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

**BE IT FURTHER RESOLVED** that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

Action #16 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #16 – 6/26/19**

**WHEREAS**, the Kanabec County Board of Commissioners has authorized the platting process for the specified county fee-owned land on Knife Lake; and



**WHEREAS**, the County Attorney’s Office has recommended applying for a variance to use the exemption process instead of the platting process for splitting the specified county fee-owned parcel; and

**WHEREAS**, the fee for the variance application is \$570 and is paid to a County Department (Environmental Services);

**BE IT RESOLVED** that the Kanabec County Board of Commissioners authorizes application for a variance for the exemption process; and

**BE IT FURTHER RESOLVED** that the Kanabec County Board of Commissioners authorizes waiving the variance application fee for the split of the specified county fee-owned land on Knife Lake.

The Board held a discussion regarding the Planning Commission meeting schedule process. They discussed how Environmental Services Supervisor, Teresa Wickeham notifies members whether or not there is a meeting on the 4<sup>th</sup> Monday of the month. The Board expressed consensus to leave this method of notification as is.

The County Commissioners gave reports on the activities of the boards and committees in which they participate.

Action #17 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to allow Becky O’Brien to set up a mobile food unit in the West Courthouse parking lot, with license verification and dates of operation to be set with the County Coordinator, and all proceeds being donated to the Wounded Warrior Project.

**10:30am** – The Vice Chairperson called for public comment. Those that responded included:

Rod Scott	Comments regarding beaver control.
Barb Schroeder	Comments regarding Shoreland Ordinance #5 and a property on Ann Lake.

**10:54am** – The Vice Chairperson closed public comment.

Information Systems Director, Lisa Blowers met with the County Board to discuss matters concerning her department.

Action #18 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the requested server hardware updates as recommended by the Information Systems Department.

Lisa Blowers led a discussion regarding the purchase of a new phone system. The board expressed consensus to not get a new phone system at this time, but to budget for it in 2020.

City Administrator of Mora, Lindy Crawford met with the County Board to discuss the reconstruction of the sidewalk on Forest Avenue. The board expressed consensus to decline cost sharing of the sidewalk reconstruction project.

Action #19 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 11:32am and to meet again in regular session on July 10, 2019 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_

Board Clerk