

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**June 12, 2019**

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, June 12, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: County Coordinator Kris McNally and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the May 22, 2019 minutes as presented.

Action #3 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Braham Public Schools	77,709.84
East Central School District	26,668.13
Hinckley-Finlayson Schools	27,788.32
Isle Public Schools	22,410.17
Kanabec County	139,178.48
Milaca Public Schools	6,678.38
Mora Public Schools	793,466.95
Ogilvie Public Schools	251,928.93
Pine City Public Schools	138.65
Marco Inc	338.00
Verizon Wireless	630.24
East Central Energy	294.56
Mora Municipal Utilities	964.89
Ann Lake Twp	42,692.11
Arthur Twp	90,822.09
Braham Public Schools	77,709.85
Brunswick Twp	62,811.05
City of Braham	26,044.39
City of Grasston	9,753.38

City of Mora	545,003.12
City of Ogilvie - Clerk	60,520.17
City of Quamba	27,987.65
Comfort Twp	76,554.28
Comm of Finance - Treas Div	251.15
East Central Reg Dev Commission	13,824.01
East Central School District	26,668.13
Ford Twp	50,315.64
Grass Lake Twp	40,516.16
Haybrook Twp	35,585.23
Hillman Twp	32,756.55
Hinckley-Finlayson Schools	27,788.33
Isle Public Schools	22,410.17
Kanabec County	139,178.48
Kanabec Twp	43,675.89
Knife Lake Twp	54,901.47
Kroschel Twp	32,290.33
Milaca Public Schools	6,678.39
MN Commissioner of Revenue	46.80
Mora Public Schools	793,466.95
Ogilvie Public Schools	251,928.94
Peace Twp	74,373.72
Pine City Public Schools	138.65
Pomroy Twp	49,508.52
Southfork Twp	28,257.19
Whited Twp	36,145.95
MNPEIP	150,902.10
Sun Life Financial	3,700.13
Holiday Credit Office	7,146.98
Mora Municipal Utilities	16,252.94
Quality Disposal	24.15
Spire Credit Union	9,665.89
Verizon Wireless	3,302.72

**52 Claims Totaling: \$4,319,795.19**

*Action #4* – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to recess the board meeting at 6:31pm to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 6:31pm on Wednesday, June 12, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Public Health Director Kathy Burski presented the Public Health Board Agenda.

Action #PH5 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH6 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #PH6 - 6/12/19**

Approve Job Description and Refer for Evaluation Resolution

**WHEREAS** County Policy P-117 calls for an evaluation of all county job classifications, and

**WHEREAS** the position of Physical Therapist is a newly created position, and

**WHEREAS** the Community Health Director has submitted a job description and physical analysis, and

**WHEREAS** the board has examined and evaluated the information;

**BE IT RESOLVED** to approve the job description, and

**BE IT FURTHER RESOLVED** that it is the decision of the Board that the Physical Analysis and job description be sent to the salary consultant for review.

Action #PH7 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #PH7 – 6/12/19**

Central Minnesota Council on Aging Grant Resolution

**WHEREAS**, Kanabec County Community Health has been a recipient of Title III grant funding from the Central Minnesota Council on Aging for the Senior Health Promotion Clinic; and

**WHEREAS**, Kanabec County Community Health is in possession of the Request For Proposal for Central Minnesota Council on Aging for the continuation of the Title III grant, and

**WHEREAS**, the Community Health Director recommends applying for the continuation grant and possibly for additional transportation services for seniors being served through these programs.

**THEREFORE BE IT RESOLVED** the Kanabec County Community Health Board approves the Kanabec County Community Health Director to apply for the continuation grant, for the Title III funds and if applicable, senior transportation funding and to accept the

grant if it is approved and to sign the Contract upon review and approval by the County Attorney.

Action #PH8 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution # KCCH – 6/12/2019**

Contract for Regional Prevention Coordinator Grant  
Training and Technical Assistance Services Resolution

**WHEREAS**, Kanabec County Community Health is the fiscal host for the Region 4 Regional Prevention Coordinator and has allocated and encumbered funds for the purpose of delivering alcohol, tobacco and other drug prevention and treatment support services with co-coordinators across the state, and

**WHEREAS**, Dr. William Geary is willing and able to provide training and technical services to assist in meeting the deliverables of the Regional Prevention Coordinator statewide deliverables;

**THEREFORE BE IT RESOLVED** the Kanabec County Community Health Board approves a contract with Dr. William Geary for statewide training and technical assistance in meeting the deliverables of the Regional Prevention Coordinator grant for the period June 30, 2019 through June 30, 2020 in an amount not to exceed \$25,000.

Action #PH9 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #PH9 – 6/12/19**

**Radiological Emergency Preparedness Grant resolution**

**WHEREAS**, Kanabec County is located within 50 miles of a nuclear power plant and eligible to apply for Radiological Emergency Preparedness Grant funding and,

**WHEREAS**, the Radiological Emergency Preparedness (REP) Grant Program provides necessary direction, coordination, guidance, and assistance to support a county level ingestion zone response to an incident at a Minnesota nuclear power plant, and

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners approve the Kanabec County Community Health Director to apply for the Radiological Emergency Preparedness Grant to prepare for a radiological incident for the total allocation and to accept the funds and sign the contract upon approval of the grant.

Action #PH10 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

## **Resolution #PH10 – 6/12/19**

Revised Contract Year 2020 Public Transit Participation Grant Program (5311 – Operating)

**BE IT RESOLVED** that Kanabec County enters into an Agreement with the State of Minnesota to provide public transit service in Kanabec County, and

**BE IT FURTHER RESOLVED** that Kanabec County agrees to provide a local share of up to 15 percent of the total operating cost and up to 20 percent of the total capital costs;

**BE IT FURTHER RESOLVED** that Kanabec County agrees to provide 100 percent of the local share necessary for expenses that exceed funds available from the State;

**BE IT FURTHER RESOLVED** that the Kanabec County authorizes the Transit Director and/or Director/CHS Administrator to execute the aforementioned Agreement and any amendments thereto.

*Action #PH11* – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #PH11 – 6/12/19**

### **TTPT Bus Disposal resolution**

**WHEREAS**, Timber Trails Public Transit has a bus due for disposal, and

**WHEREAS**, the Transit Director is recommending Bus #10 be taken to Paul's Auction Service to be disposed of at the next consignment auction.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners approve the Transit Director to have Bus # 10 taken to Paul's Auction Service for disposal at the next consignment auction.

*Action #PH12* – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 65 claims totaling \$85,248.03 on Community Health Funds.

*Action #PH13* – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to adjourn Public Health Board at 6:48pm and to meet again in regular session on July 10, 2019 at 9:05am.

The Board of Commissioners reconvened.

Julie Lang from Kick Cancer to the Curb met with the County Board to request a gambling permit.

Action #14 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

## **Resolution #14 – 6/12/19**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the TLC of Kanabec County DBA Kick Cancer to the Curb for a raffle event to be held at Ogilvie Raceway, 1534 Hwy 23, Ogilvie, MN 56358 on July 6, 2019.

Action #15 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following claims on the funds indicated:

### **Revenue Fund**

<b>Vendor</b>	<b>Amount</b>
A and E Cleaning Services	75.00
Ace Hardware	19.99
Advanced Correctional Healthcare	16,460.61
Anderson, Jeff	40.60
Area 3 SWCD TSA	5,069.61
ASLIS	11.20
Auto Value	32.97
Auto Value	76.92
Bergh, Sanford	400.00
Bachman, Fran	212.28
Bob Barker	168.75
Bliss, Erica	71.78
CES Imaging	137.00
Carda, Ryan	40.58
City of Mora	11,539.80
Curtis, Michael	2,143.11
CW Technology	1,127.40
Faust, Patrick	111.36
East Central Exterminating	240.00
East Central Exterminating	125.00

FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
G&N Enterprises	7,870.00
Galls	133.02
Galls	47.99
Galls	744.57
Garcia Clinical Laboratory	5.00
Gertken, Adam	134.44
Glen's Tire	233.02
Glen's Tire	566.40
Grainger	135.48
Grainger	16.68
Granite City Jobbing Co	1,584.60
Handyman's Inc	116.82
Handyman's Inc	379.98
Hoefert, Robert	2,015.54
Horizon Towing	374.06
IAEMD	50.00
Imperial Fastener Company	1,670.00
Ingebrand Funeral Home	1,200.00
InTone Imaging	359.96
IT SAVVY LLC	698.90
Johnsons Hardware	9.95
Kanabec Publications	93.00
Kanabec Soil & Water Cons.	3,470.23
KFD Training & Consultation LLC	795.00
Lavalle, Marvin	100.00
Lindberg, Jodi	71.97
M&H Appliance Sales and Service	42.74
Magaard, Andrew	104.40
Manthie, Scott	729.64
Manthie, Wendy	882.30
Marco Technologies LLC	920.04
Marco Inc	477.00
Marco	134.68
MCCC Bin#135033	378.00
McKinnis & Doom PA	127.50
McKinnis & Doom PA	569.50
McKinnis & Doom PA	25.50
McNally, Kris	69.25
Keller, Michael Ph.D., L.P.	1,950.00
McGee, Michael M.D.	1,500.00
Midcontinent Communications	568.66

Mid-American Research Chemical	718.07
Minnesota Alliance on Crime	150.00
Minnesota Department of Finance	5,511.00
Nelson, Ronette	773.72
Northstar	173.56
Office Depot	121.81
O'Reilly Auto Parts	312.62
Parallel Technologies, Inc	3,333.00
Priority Dispatch	365.00
Quality Disposal Systems	190.00
Quality Disposal	385.01
Quill	53.97
Ratwick, Roszak & Maloney, PA	2,728.14
Rupp, Anderson, Squires & Waldspurger, PA	1,512.00
Schmitt, Kelly	116.93
SHI	10,221.42
Simpson, Clint	100.00
Steinmetz, Heidi	65.00
Stellar Services	676.43
Sterling Solutions, INC	1,000.00
Summit Food Service Management	15,764.80
Sunshine Printing	400.55
Taylor, Nathan	100.00
Terhaar, Cheryl	97.44
Tinker & Larson Inc	43.00
Tinker & Larson Inc	47.00
Troupe Advertising	250.00
UPS	10.99
Lillian Van Alst	348.00
Visser, Maurice	1,515.42
Wickeham, Teresa	125.28
Wickeham, Teresa	60.67
Young, Kathy	137.46
Zamora, Ray	1,388.72
<b>97 Claims Totaling:</b>	<b><u><u>125,251.83</u></u></b>

**Road & Bridge Fund**

<b>Vendor</b>	<b>Amount</b>
Ace Hardware	507.04
Amerpride	503.71
Auto Value	2,480.09
Blum Sand and Gravel	601.86



Boyer Trucks	66.67
Brock White Company, LLC	368.00
Central McGowan	244.11
Emergency Auto Tech	166.80
ESRI	4,298.36
Fahrner Asphalt Sealers	22,218.00
Federated Co-ops	35.69
FS Solutions	97.95
Glens Tire	242.40
Gopher State One-Call	33.75
Kanabec County Highway-Petty Cash	142.80
Kanabec Publications	489.36
Marco	188.00
MN Energy Resources	490.34
MN Pollution Control Agency	602.02
Newman Signs	13,713.42
Northern States Supply	365.33
Nuss Truck	152.00
Olsin Lumber	477.60
Owens Auto Parts	575.42
Oxygen Services Co	223.49
Pomp's Tire Service, Inc	4,443.36
Quality Disposal Systems	160.00
Road Machinery & Supplies	309.02
Roeschlein, Tom	80.02
Safety-Kleen Systems	387.85
Sanitary Systems	140.00
Scientific Sales	50.50
Wiarcom, Inc	618.45
Wulfekuhle, Rod	154.99
Zahl Petroleum	2,084.44
<b>35 Claims Totaling:</b>	<b><u><u>\$ 57,712.84</u></u></b>

The County Commissioners gave reports on the activities of the boards and committees in which they participate.

County Assessor, Tina Von Eschen met with the County Board to discuss matters concerning the Board of Appeals and Equalization Training. Information only, no action was taken.

County Probation Director, Todd Eustice met with the County Board to discuss matters concerning his department.

Action #16 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #16 – 6/12/19**  
**Approve Job Descriptions and Refer for Evaluation**  
**Probation Agent, Senior Agent, and Career Agent**

**WHEREAS** County Policy P-117 calls for an evaluation of all county job classifications, and

**WHEREAS** the Court Services Director has submitted updated job descriptions and physical analysis for the position of Probation Agent, and

**WHEREAS** the board has examined and evaluated the information;

**BE IT RESOLVED** to approve the job descriptions, and

**BE IT FURTHER RESOLVED** that it is the decision of the Board that the Probation Agent Corrections, Probation Agent Senior, and Probation Agent Career job descriptions be sent to the salary consultant for review.

*Action #17* – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

**Resolution #17– 6/12/19**  
**SCORE CLAIMS**

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Waste Management	\$3,307.43
Quality Disposal	\$3,086.60
Arthur Township	\$400.00
<b>Total</b>	<b>\$6,794.03</b>

The Board held a discussion regarding a tax forfeiture land sale dispute. The discussion was tabled until the next County Board Meeting on June 26, 2019.

**7:28pm** – The Chairperson called for public comment. Those that responded included:

Bob Mayo	Comments regarding Shoreland Ordinance #5
Rhonda Olson	Comments regarding Shoreland Ordinance #5

Walter Joos	Comments regarding Shoreland Ordinance #5
Juanita Etter	Comments regarding Shoreland Ordinance #5
Richard Anderson	Comments regarding Shoreland Ordinance #5
Walt Smith	Comments regarding Shoreland Ordinance #5
Jeff Hamme	Comments regarding Shoreland Ordinance #5
Barb Schroeder	Comments regarding Shoreland Ordinance #5
Margo Kohl	Comments regarding Shoreland Ordinance #5
Dan Michael	Comments regarding Shoreland Ordinance #5
Betty Jo Williams	Comments regarding Shoreland Ordinance #5

**7:46pm** – The Chairperson closed public comment.

County Auditor/Treasurer met with the County Board to discuss matters concerning her department.

Action #18 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #18 - 6/12/19**

Liquor & Tobacco Licenses

**WHEREAS** the Kanabec County Auditor/Treasurer has recommended the following applications for liquor and tobacco licenses, and

**WHEREAS** the applications were complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the following license applications:

### **LIQUOR/BEER/ TOBACCO LICENSE RENEWALS 2019-2020**

#### **KANABEC COUNTY BOARD – JUNE 12, 2019**

<b>Establishment</b>	<b>LIQUOR</b>	<b>BEER</b>	<b>TOBACCO</b>
Braham Moose Lodge 1544	Club/Sun	-	-
Captain Dans' Crow's Nest	On/Off/Sun	-	Yes
Eagles Cove Resort	On/Sun	-	-
Fish Lake Resort & Campground	On/Off/Sun	-	Yes
McBees	On/Off/Sun	-	-
Northwoods Steak House & RV Park	On/Off/Sun	-	Yes
Ogilvie Raceway	Wine/SB/On/Sun	On	-
Pink Diamond	On/Sun	-	-
Springbrook Golf Course	On/Sun	-	-
Captains Trackside Grille	On/Sun	-	-

Action #19 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #19 - 6/12/19**

**WHEREAS** the Kanabec County Auditor/Treasurer’s Office currently performs accounting services for Knife Lake Improvement District, and

**WHEREAS** the Knife Lake Improvement District’s Board of Directors has voted to discontinue Kanabec County accounting services pursuant to their 1978 by-laws,

**BE IT RESOLVED** effective September 1, 2019, the Knife Lake Improvement District’s treasurer will be responsible to complete all financial transactions and accounting required in the operation of the Knife Lake Improvement District.

County Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department:

Action #20 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

## **Resolution #20 – 6/12/19** **SAP 033-618-003, KCP 19-08, Arthur 1901** **Bituminous Reconditioning**

**WHEREAS** the following bids were received on May 28, 2019:

**Knife River Corp. \$1,521,413.70**  
Central Specialties Inc. \$1,581,902.64  
Minnesota Paving & Materials \$1,671,856.20

**WHEREAS** the lowest responsible bid was \$1,521,413.70 submitted by Knife River Corp., and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$1,521,413.70 submitted by Knife River Corp. for bituminous reconditioning, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #20 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #20 – 6/12/19** **SAP 033-606-022**

**Forest Avenue Reconstruction**

**WHEREAS** the following bids were received on June 3, 2019 for the reconstruction of Forest Avenue from Lake St. to TH 65:

Base	Bid	Alternate	Total
<b>Knife River Corp.</b>	<b>\$939,422.80</b>	<b>\$75,429.40</b>	<b>\$1,014,852.20</b>
Minnesota Paving & Materials	\$1,202,951.55	\$77,162.05	\$1,280,113.60
J.R. Ferche Inc.	\$1,302,283.00	\$99,780.00	\$1,402,063.00

**WHEREAS** the lowest responsible bid was \$939,422.80 base bid and \$75,429.40 alternate bid submitted by Knife River Corp., and

**WHEREAS** the base bid includes street and pedestrian ramp reconstruction, and the alternate bid includes sidewalk reconstruction, and

**WHEREAS**, an agreement with the City of Mora has not been reached for the alternate bid, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$939,422.80 submitted by Knife River Corp. for bituminous reconditioning, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

**BE IT FURTHER RESOLVED** to reject the alternate bid.

Action #21 – Gene Anderson introduced the following consent agenda and moved its adoption:

**Resolution #21a – 6/12/19**

**Highway Maintenance Lead Worker Evaluation**

**WHEREAS** the board did by Resolution #14 – 05/22/19 refer the position of Highway Maintenance Lead Worker to the pay plan consultant for review, and

**WHEREAS** the board has been presented with the results of that study;

**BE IT RESOLVED** to accept the following ranking for the “Highway Maintenance Lead Worker” position, which results in Pay Range 12:

Category	Rank	Points
Qualifications	q46	100
Decisions	d23	43
Problem Solving	P10	41

Relationships	r18	64
Effort A	ea6	5
Effort B	eb11	12
Hazards	h19	38
Environment	n18	26
<b>TOTAL POINTS</b>		<b>329</b>

## **Resolution #21b – 6/12/19**

**WHEREAS** there is a new position of an Highway Maintenance Lead Worker, and

**WHEREAS** the board desires to fill this position;

**BE IT RESOLVED** that the County Board authorizes the Public Works Director and the County Personnel Director to hire a full time Highway Maintenance Lead Worker to fill the new position at Step A, Range 12 of the pay plan which is \$23.76 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

**BE IT FURTHER RESOLVED** to authorize the Public Works Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion

The motion as duly seconded by Les Nielsen and the following voted:

IN FAVOR: Gene Anderson, Kathi Ellis, Dennis McNally, Les Nielsen  
 OPPOSED: Craig Smith  
 ABSTAIN:

Whereupon the motion was passed.

The County Board held a discussion regarding Shoreland Ordinance #5.

Action #22 – Dennis McNally made a motion to accept the Shoreland Ordinance #5 draft and maps as presented, with the exception of removing section 11.5.4 and to amend section 6.1.2 as follows: Commercial, public, and semi-public uses that are not water-dependent must be located on lots or parcels without public waters frontage. The motion was duly seconded by Les Nielsen and the following voted:

IN FAVOR: Gene Anderson, Dennis McNally, Les Nielsen  
 OPPOSED: Kathi Ellis, Craig Smith  
 ABSTAIN:

Whereupon the resolution was passed.

The County Board held a discussion regarding the sale of land on Knife Lake.

Action #23 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #23 – 6/12/19**

**WHEREAS**, the following parcel of land described as:

### **Proposed Descriptions in Section 10, Township 40, Range 24, Kanabec County, for Kanabec County**

#### **Proposed Description for Parcel A (1.03 Acres±):**

That part of the Northwest Quarter of the Southeast Quarter and that part of the Northeast Quarter of the Southwest Quarter of Section 10, Township 40, Range 24, Kanabec County, Minnesota, described as follows:

Commencing at the South Quarter corner of said Section 10 (the south line of the Southwest Quarter of said Section 10 having an assumed bearing of North 89 degrees 47 minutes 48 seconds East); thence North 1 degree 26 minutes 27 seconds East a distance of 2533.91 feet to the point of beginning of the property to be described; thence South 60 degrees 16 minutes 05 seconds West 89.60 feet; thence South 42 degrees 42 minutes 55 seconds East 61.69 feet to a point to be hereinafter referred to as "Point A"; thence North 80 degrees 30 minutes 26 seconds West 91.63 feet; thence North 41 degrees 52 minutes 56 seconds West 232.45 feet, more or less, to the East-West Quarter line of said Section 10; thence easterly along said East-West Quarter line a distance of 455 feet, more or less, to the shoreline of Knife Lake; thence southerly along said shoreline to the intersection with a line that bears South 75 degrees 45 minutes 55 seconds East from the point of beginning; thence North 75 degrees 45 minutes 55 seconds West a distance of 140 feet, more or less, to the point of beginning.

Subject to a 33 foot perpetual easement for ingress/egress and utility purposes over, under and across the above described property. The westerly line of said easement is described as beginning at "Point A" described above; thence North 80 degrees 30 minutes 26 seconds West 91.63 feet; thence North 41 degrees 52 minutes 56 seconds West a distance of 232.45 feet, more or less, to the East-West Quarter line of said Section 10 and said line there terminating.

Said easement to extend by its full width from said East-West Quarter line to a line drawn North 42 degrees 42 minutes 55 seconds West from the point of beginning of said easement line.

**WHEREAS**, the parcel is Kanabec County Fee Owned land, and

**WHEREAS**, the Kanabec County Assessor has appraised this parcel as having a value of \$2,000, and

**WHEREAS**, the Kanabec County Board of Commissioners has determined that the highest and best use of said parcel will be achieved by combining it with an adjoining parcel, and

**WHEREAS**, after receiving due 30-day notice of the proposed sale, adjoining land owners Craig Duane Franklin & Brenda Jo Franklin submitted a written bid for 90% of the fair market value as determined by the County Assessor,

**WHEREAS**, the bid submitted by Craig Duane Franklin and Brenda Jo Franklin was the sole written bid received by the Kanabec County Coordinator's Office,

**NOW, THEREFORE, BE IT RESOLVED:** that upon satisfactory completion of all related closing documents and fund transfers, said parcel shall be sold to Craig Duane Franklin and Brenda Jo Franklin for \$1,800.00 plus Recording Fee \$46.00, Exemption Certificate Fee \$100.00, and State Deed Tax \$5.94. The sale terms are cash only.

Action #24 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

## **Resolution #24 – 6/12/19**

**WHEREAS**, the following parcel of land described as:

**Proposed Description for Remainder (4.95 Acres±):**

That part of the Northwest Quarter of the Southeast Quarter and that part of the Northeast Quarter of the Southwest Quarter of Section 10, Township 40, Range 24, Kanabec County, Minnesota which lies northerly and easterly of Lot 1, Nelson's Knife Lake Addition, Kanabec County, Minnesota; and which lies westerly of the shoreline of Knife Lake; and which lies westerly of the following described line:

Commencing at the South Quarter corner of said Section 10 (the south line of the Southwest Quarter of said Section 10 having an assumed bearing of North 89 degrees 47 minutes 48 seconds East); thence North 1 degree 26 minutes 27 seconds East a distance of 2533.91 feet; thence South 60 degrees 16 minutes 05 seconds West 89.60 feet; thence South 42 degrees 42 minutes 55 seconds East 61.69 feet to a point to be hereinafter referred to as "Point A"; thence continuing South 42 degrees 42 minutes 55 seconds East a distance of 82 feet, more or less, to the shoreline of Knife Lake, and the point of beginning of the line to be described; thence returning North 42 degrees 42 minutes 55 seconds West 82 feet, more or less, to "Point A"; thence North 80 degrees 30 minutes 26 seconds West 91.63 feet; thence North 41 degrees 52 minutes 56 seconds West 232.45 feet, more or less, to the East-West Quarter line of said Section 10 and said line there terminating.



**WHEREAS**, the parcel is Kanabec County Fee Owned land, and

**WHEREAS**, the Kanabec County Board of Commissioners has determined that the highest and best use of said parcel will be achieved by splitting this parcel into two parcels and selling the two parcels, and

**WHEREAS**, the Kanabec County Board of Commissioners recommends the two parcels for Planning Commission approval and platting,

**NOW, THEREFORE, BE IT RESOLVED:** that, after receiving final plat, said parcels shall be listed for sale pursuant to Minnesota Statute 373.0, by written bids. A time and date for the bid opening shall be set and included in the required advertising for the property sale.

The County Board held a discussion regarding members of the Planning Commission.

Action #25 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #25 – 6/12/19**

**BE IT RESOLVED** to appoint Scott Jensen to the Planning Commission for a three year term effective immediately an expiring January 5, 2021.

The County Board held a discussion regarding the preliminary County Budget for 2020. The Board expressed consensus to work toward a 0% increase for the 2020 budget.

**9:17pm** – The Chairperson extended the meeting.

Future Agenda Items: Tax forfeited land sale discussion.

Action #26 - It was moved by Craig seconded by Gene and carried unanimously to adjourn the meeting at 9:23pm and to meet again in regular session on June 26, 2019 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk