

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

January 8, 2019

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 8, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: Interim Board Clerk Jerry Tvedt, County Attorney Barbara McFadden, and Recording Secretary Kelsey Johnson.

The Board Clerk led the assembly in the Pledge of Allegiance.

The meeting was called to order by the Board Clerk.

Nominations for Board Chairperson for 2019 were called for.

Action #1 – Dennis McNally nominated Kathi Ellis for Chairperson.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

The nomination was seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Dennis McNally, Craig Smith, Les Nielsen
OPPOSED:
ABSTAIN: Kathi Ellis

Commissioner Ellis was declared Board Chairperson for 2019. The gavel was handed over to Chairperson Ellis.

Nominations for Board Vice-Chairperson for 2019 were called for.

Action #2 – Les Nielsen nominated Dennis McNally for Vice-Chairperson.

The Board Clerk called for nominations for Vice-Chairperson three times with no further nominations.

The nomination was seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Craig Smith, Les Nielsen

OPPOSED:

ABSTAIN: Dennis McNally

Commissioner McNally was declared Vice-Chairperson for 2019.

Action #3 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the agenda as presented.

Action #4 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the December 19, 2018 minutes of the Kanabec County Board of Commissioners as presented.

Action #5 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to adjourn the meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 9:05am on Tuesday, January 8, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH6 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the agenda with the following addition: Under “other business”, Transportation Advisory Committee.

Action #PH7 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH7 – 1/8/19
Family Home Visiting Support Grant Request Resolution

WHEREAS, the Minnesota Department of Health has funds available to support current Family Home Visiting grantees in implementing and/or enhancing family home visiting services through training, evaluation or technical assistance, and

WHEREAS, Kanabec County Public Health meets the eligibility guidelines for such funding, and

WHEREAS, the Kanabec County Public Health Administrator is requesting approval to apply for and accept said grant funds upon approval by the Minnesota Department of Health.

THEREFORE BE IT RESOLVED the Kanabec County Public Health Board approves the Kanabec County Public Health Administrator applying for the Minnesota Department of Health Family Home Visiting support grant and accepting said grant funds upon approval by the Minnesota Department of Health.

Action #PH8 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the payment of 98 claims totaling \$55,824.40 on Community Health Funds.

Kathy Burski led a discussion regarding the Transportation Advisory Committee. Information only, no action was taken.

Action #PH9 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn Public Health Board at 9:17am.

The Board of Commissioners Reconvened.

Action #10 - It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #11 – 01/02/18

Meeting Dates

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 8, 2019, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second and fourth Wednesday of each month with the following exceptions, and

BE IT FURTHER RESOLVED that the meetings in November and December shall be held on the first and third Wednesdays, and

BE IT FURTHER RESOLVED that all meetings with the exception of the March 27, June 12, September 25, and December 4 meeting shall commence at 9:00am, and

BE IT FURTHER RESOLVED that the meetings on March 27, June 12, September 25, and December 4 shall commence at 6:30pm and end by 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort

will be made to contact the media and to each person who has filed a written request for such meetings.

Action #12 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #12a - 1/8/19

Family Service Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 8, 2019, regular meetings of the Kanabec County Family Service Board shall be held in the County Courthouse in the City of Mora, Minnesota on the fourth Wednesday of each month.

BE IT FURTHER RESOLVED that the meetings shall be held commencing at 9:05am, with the exception of the March 27, June 26, September 25 meetings and

BE IT FURTHER RESOLVED that the meeting in November shall be held on the third Wednesday, November 20, 2019, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Family Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Resolution #12b- 1/8/19

Public Health Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 8, 2019, regular meetings of the Kanabec County Public Health Board shall be held in the County Courthouse in the City of Mora, Minnesota on the second Wednesday of each month.

BE IT FURTHER RESOLVED that the meetings shall be held commencing at 9:05am, with the exception of the December 4 meeting and

BE IT FURTHER RESOLVED that the meeting in November shall be held on the first Wednesday, November 6, 2019, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Public Health Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours-notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #13 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #13 – 1/8/19

Official Newspaper

BE IT RESOLVED by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2019 is hereby accepted, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2018 Financial Statement, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2019, shall be published.

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #14 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA14- 1/8/19

Housing and Redevelopment Authority Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 31, 2019, regular meetings of the Kanabec Housing and Redevelopment Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

BE IT FURTHER RESOLVED meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

BE IT FURTHER RESOLVED, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #15 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #HRA15 – 1/8/19

Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND REDEVELOPMENT OF
KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the HRA offices set forth opposite their respective names:

Chair: Kathi Ellis

Vice-Chair: Dennis McNally

Secretary* Kristine McNally, County Coordinator

*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

Action #16– It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #HRA16 – 1/8/19

Official Newspaper

BE IT RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Housing and Redevelopment Authority, and

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #17- It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve using the federal mileage reimbursement rate of \$0.58 per mile for the Housing and Redevelopment Authority's mileage reimbursements.

Action #18- It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #18 – 1/8/19

Official Depository Bank

BE IT RESOLVED that First Citizens Bank is hereby designated as the official depository bank of Kanabec County.

PSAP Manager/Emergency Management Director, Jeffrey Anderson met with the County Board to discuss the All Hazard Mitigation Plan.

Action #19 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #19 – 1/8/19

**Amendment to the Kanabec County
All Hazard Mitigation Plan**

WHEREAS, Kanabec County has adopted the All Hazard Mitigation Plan and FEMA approve it on May 8, 2017, and

WHEREAS, the City of Mora was a member of the Kanabec County All Hazard Planning Team in the creation of the All Hazard Mitigation Plan, and

WHEREAS, Kanabec County and the City of Mora have suffered from the effects of severe weather during a federally declared disaster DR-4390 in July 2018, and

WHEREAS, these storms have shown the need for additional mitigation strategies;

NOW THEREFORE BE IT RESOLVED that Kanabec County supports the City of Mora by amending the Kanabec County All Hazard Plan approved on May 8th, 2017 to include:

Chapter 5, Section 2, page 81.

5.2.1 Storm Water Mitigation Amendment

Mitigation Strategy: Perform studies and determine storm water projects to alleviate flash flood hazards. This action includes installation of projects.

Who: Kanabec County Emergency Management, City of Mora

Type: Protection

Cost: Medium

Benefits: Property-Public Infrastructure

Timeframe: 2019-2020

Status: In Progress

Chapter 5, Section 2, page 82

5.2.1 **Actions by City** amended to show City of Mora as participating in mitigation strategy

Action #20 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve advertising for all committee vacancies.

County Auditor/Treasurer, Denise Snyder met with the County Board to discuss matters concerning her department.

Action #21 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #21– 1/8/19

Informal Timber Sale – Sappi Fine Paper

WHEREAS Sappi Fine Paper has requested a permit to remove timber on tax forfeited property, and

WHEREAS the request has been reviewed and appraised by a DNR Forester, and

WHEREAS the DNR Forester has set forth conditions, including but not limited to:

- 1) Removed only trees within the permit area.
- 2) Permit area is the area designated by the DNR within the SW1/4 of NW, Section 2, Haybrook Township (42-24)
- 3) No cutting allowed from March 15, 2019 to December 1, 2019

- 4) Timber to be removed is under the direction of the DNR and limited to:
440 cords Aspen, 336 cords Red Maple, 159 cords Basswood, 105 cords Ash, and 221
cords of Paper Birch

WHEREAS this permit shall expire May 31, 2020:

BE IT RESOLVED to approve an informal timber sale and issue timber permit #33.19.181 for Sappi Fine Paper to remove approved timber within the SW of NW of Section 2, Haybrook Township (07.00045.00), and

BE IT FURTHER RESOLVED that all conditions of set forth by the DNR Forester be met.

Action #22– It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #22 – 1/8/19

BE IT RESOLVED to re-appoint Gene Anderson to the Central Minnesota Council on Aging for a three year term commencing immediately and expiring January 3, 2022.

Action #23 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #23 – 1/8/19

BE IT RESOLVED to appoint Bruce Burk to the City/County Airport Zoning Board for a three year term commencing immediately and expiring January 3, 2022.

Action #24 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #24 – 1/8/19

BE IT RESOLVED to re-appoint Tyler Kroschel as the Kanabec County Surveyor for a four year term commencing immediately and expiring January 9, 2023.

Action #25 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #25 – 1/8/19

BE IT RESOLVED to appoint Craig Smith to the E-911 Committee for a three year term commencing immediately and expiring January 3, 2022.

Action #26 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #26 – 1/8/19

BE IT RESOLVED to re-appoint Gene Anderson to the East Central Regional Library board for a three year term commencing immediately and expiring January 3, 2022.

Action #27 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution

Resolution #27 – 1/8/19

BE IT RESOLVED to re-appoint Dennis McNally to the East Central Solid Waste Commission for a three year term commencing immediately and expiring January 3, 2022, and

BE IT FURTHER RESOLVED to re-appoint Les Nielsen as an alternate to the East Central Solid Waste Commission for a three year term commencing immediately and expiring January 3, 2022.

Action #28 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #28 – 1/8/19

BE IT RESOLVED to appoint Craig Smith to the Emergency Medical Services Board for a two year term commencing immediately and expiring January 4, 2021, and

BE IT FURTHER RESOLVED to appoint Les Nielsen as an alternate to the Emergency Medical Services board for a two year term commencing immediately and expiring January 4, 2021.

Action #29 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #29 – 1/8/19

BE IT RESOLVED to re-appoint Dan Wilder to the Advisory Committee for the Emergency Medical Service Board for a three year term commencing immediately and expiring January 3, 2022.

Action #30 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #30 – 1/8/19

BE IT RESOLVED to appoint Craig Smith to the Extension Committee for a three year term commencing immediately and expiring January 3, 2022.

Action #31– It was moved by Les Nielsen seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #31 – 1/8/19

BE IT RESOLVED to appoint Chuck Hurd to the FEMA Board for a three year term commencing immediately and expiring January 3, 2022.

Action #32 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #32 – 1/8/19

BE IT RESOLVED to appoint Les Nielsen to the Hospital Board for a three year term commencing immediately and expiring January 3, 2022.

Action #33 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #33 – 1/8/19

BE IT RESOLVED to appoint Craig Smith to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2022.

Action #34 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #34 – 1/8/19

BE IT RESOLVED to re-appoint Gene Anderson to the Lakes & Pines Community Action Council Board for a three year term commencing immediately and expiring January 3, 2022.

Action #35 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #35 – 1/8/19

BE IT RESOLVED to re-appoint Kathi Ellis to the Outlook Health Services Board for a three year term commencing immediately and expiring January 3, 2022.

Action #36 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #36 – 1/8/19

BE IT RESOLVED to re-appoint Ron Hallin to the Planning Commission for a three year term commencing immediately and expiring January 3, 2022.

Action #37 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #37 – 1/8/19

BE IT RESOLVED to re-appoint Gordon Gullixson to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 3, 2022.

Action #38 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #38 – 1/8/19

BE IT RESOLVED to re-appoint Dave Mulvaney to the Safety Committee for a three year term commencing immediately and expiring January 3, 2022.

Action #39 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #39 – 1/8/19

BE IT RESOLVED to appoint Craig Smith to the Snake River Watershed Committee for a three year term commencing immediately and expiring January 3, 2022.

Action #40 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #40 – 1/8/19

BE IT RESOLVED to re-appoint Les Nielsen to the Substance Abuse Coalition for a three year term commencing immediately and expiring January 3, 2022.

Action #41 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #41 – 1/8/19

BE IT RESOLVED to appoint Craig Smith to the Timber Trails Advisory Board/Transportation Advisory Board for a three year term commencing immediately and expiring January 3, 2022.

Action #42 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #42 – 1/8/19

BE IT RESOLVED to appoint Craig Smith to the LELS Local 107 Union Negotiation Committee commencing immediately and expiring January 6, 2020, and

BE IT FURTHER RESOLVED to appoint Craig Smith to the Teamsters Local 320 Union Negotiation Committee commencing immediately and expiring January 6, 2020.

Action #43 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #43 – 1/8/19

BE IT RESOLVED to appoint Kristine McNally as a Voting Delegate to the Association of Minnesota Counties for a three year term commencing immediately and expiring January 3, 2022.

Action #44 – Craig Smith introduced a consent agenda including all of the following actions and moved its adoption:

Resolution #44a – 1/8/19

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2018 for the County Auditor/Treasurer, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Auditor/Treasurer;

BE IT RESOLVED to set the Y2019 annual wage of County Auditor/Treasurer Denise Snyder at \$109,969.60, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2019 = \$52.87 per hour

Resolution #44b – 1/8/19

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2018 for the County Sheriff, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Sheriff;

BE IT RESOLVED to set the Y2019 annual wage of County Sheriff Brian Smith at \$118,767.00, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2019 = \$57.10 per hour

Resolution #44c – 1/8/19

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2018 for the County Attorney, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Attorney;

BE IT RESOLVED to set the Y2019 annual wage of County Attorney Barb McFadden at \$128,273.60 which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2019 = \$61.67 per hour.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Dennis McNally, Les Nielsen

OPPOSED: Craig Smith

ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

The Board held a discussion regarding Commissioner Wages. Information only, no action was taken.

Action #45 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #45 – 1/8/19

BE IT RESOLVED to appoint the following AMC Committee Delegates for 2019:

Environment & Natural Resources Policy Committee	Teresa Wickeham
General Government Policy Committee	Kristine McNally
Health & Human Services Policy Committee	Kathy Burski
Public Safety Policy Committee	Brian Smith
Transportation & Infrastructure Policy Committee	Chad Gramentz

BE IT FURTHER RESOVED to appoint the following AMC Voting Delegates for 2019:

1. Kathi Ellis
2. Dennis McNally
3. Les Nielsen
4. Gene Anderson
5. Craig Smith
6. Kristine McNally

Action #46– It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
City of Milaca	27.40
East Central Reg Dev Commission	47.50
FirstLight Health System	12,852.50
Further	694.00
Holiday Credit Office	7,408.40
Kanabec County Aud HRA	9,299.03
Spire Credit Union	4,201.32
East Central Energy	321.61
Mora Municipal Utilities	1,221.13
East Central Energy	103.00
Eustice, Todd	39.24
Magaard, Andrew	25.07
Mora Municipal Utilities	13,091.82
Payne, Elisabeth	278.50
Verizon Wireless	1,015.58
Chamberlain Oil	243.24
City of Quamba	3,746.98
Hocum, Brenda	6.00
Ruettimann, Timothy	724.00
Health Partners	6,292.59
MNPEIP	147,831.54
Sun Life Financial	3,491.09
Centerpoint Energy	47.56
Consolidated Communications	942.14
E C Riders	16,479.27

Kanabec County Aud HRA	47,094.68
Kanabec County Aud-Treas	5,387.53
Minnesota Energy Resources Corp	6,183.64
Consolidated Communications	65.39
East Central Energy	317.37
Kanabec County Auditor HRA	5,724.00
Kanabec County Auditor HRA	318.00
Kanabec County Auditor HRA	9,381.00
33 Claims Totaling:	<u>304,902.12</u>

Action #47 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	47.47
Ace Hardware	19.54
Anoka County Human Services	215.00
Anoka County Juvenile Center - Secure	478.00
Association of MN Counties	8,975.00
Auto Value Mora	132.96
Auto Value	14.99
Bachman, Fran	80.55
Bernicks	278.40
Bina & Guptil Law Firm	2,086.75
Black, Ivan	300.00
Bond Trust Services Corp	512,677.50
Creative Forms & Concepts Inc	441.29
Creative Forms & Concepts Inc	19.91
Curtis, Michael	1,822.08
CW Technology	1,129.40
D&T Ventures	225.00
East Central Exterminating	240.00
East Central Exterminating	120.00
Eckdahl, Ashley	195.49
Engan Associates	2,500.00
Faust, Patrick	206.43
Grainger	1,744.17
Grainger	521.89
Galls	224.86
Granite City Jobbing Co Inc	676.40
Granite Electronics	762.50

Granite Electronics	400.00
Harvey, RandiAnn	80.50
Hoefert, Robert	1,444.74
Holcomb, Lisa	300.00
Information Systems Corp	12,750.00
Indianhead Specialty Co	40.55
Innovative Office Solutions LLC	127.87
Jelsing, Doyle	275.00
Kanabec County Highway Dept	7,600.00
Kanabec County Highway Dept	2,860.23
L'Heureux, Jack	50.00
MACVSO	150.00
MailFinance	1,686.42
Manthie, Scott	1,204.45
Marco Business Products	989.92
Marco Business Products	508.43
Marco	1,716.91
Marco	526.55
Marco Technologies LLC	343.13
Marco Technologies LLC	592.70
Marco Technologies LLC	1.77
Marco, Inc	1,882.25
Marco Business Products	312.30
Matthew Bender & Co	320.31
Matthew Bender & Co	184.10
Mattson Electric	1,315.82
MCCC; Mi33	8,750.00
MCCC; Mi33	1,250.00
MCCC; Mi33	200.00
McKinnis & Doom PA	42.50
McKinnis & Doom PA	93.50
McKinnis & Doom PA	289.00
McKinnis & Doom PA	297.50
Menards	185.18
Meta13	25.00
Methven Funeral & Cremation Svcs	350.00
Midcontinent Communications	642.34
MN Counties Insurance Trust	105,659.00
MN Counties Insurance Trust	111,735.00
MN Counties Insurance Trust	32,599.00
MN Counties Insurance Trust	74,888.00
MN Counties Insurance Trust	35,605.00
MN Counties Insurance Trust	813.00

Mora Unclaimed Freight	82.08
MRA - The Mgmt Assn	1,550.00
NACO	450.00
Nelson, Ronette	589.52
Northland Fire Protection	416.69
Oak Gallery	10.46
Office Depot	70.19
Office Depot	181.87
Office Depot	52.59
OnSolve LLC	7,500.00
Pizza Hut	177.79
Quality Disposal	380.01
Quality Disposal	22.50
Ramsey County	1,400.00
Regents of the University of MN	18,048.00
Reliance Telephone Inc	500.00
Resource Training & Solutions	250.00
Schneider Corporation	7,600.00
Scott's Lawn & Landscapes	775.00
State of MN BCA	120.00
Stellar Services	616.44
Strelow, David	27.80
Summit Food Service Mgmt	10,281.55
Total Compliance Solutions, Inc	522.55
Treiber, Sara	225.00
Triminn Systems Inc	13,500.00
Tvedt, Jerry	6,000.00
Visser, Maurice	1,260.24
Zamora, Ray	1,437.99
99 Claims Totaling:	<u>1,021,271.82</u>

Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	950.00
Ace	289.00
Ameripride	603.83
Auto Value	2,038.31
Boyer Trucks	1,516.05
Cargill	17,911.07
Central McGowan	107.89
Conduent Enterprise Solutions	5,866.80
Crawford's Equipment	53.71
Currie, Mike	20.83

Emergency Automotive Tech	163.00
Federated Co-op	337.32
Fluegge's Ag	155.00
Glens Tire	883.00
Gopher State One-Call	41.85
J. A. Smith	250.00
Kanabec County Highway-Petty Cash	36.39
Magnuson, Dale	3.60
Marco	1,493.80
MCEA	450.00
Mora Unclaimed Freight	23.94
Newman Traffic Signs	22.97
Office Depot	237.97
Owens Auto Parts	1,014.91
Premier Outdoor Services	5,740.00
Power Plan	992.54
Quality Disposal	160.00
State of MN Dept of Transportation	1,506.51
Westling, Nathan	5.53
29 Claims Totaling:	<u>42,875.82</u>

Action #48 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #48 – 1/8/19

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Kanabec County Pheasants Forever for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Drive Mora, MN 55051 on February 2, 2019.

Action #49 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #49– 1/8/19

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid

from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$3,521.65
Quality Disposal	\$3,478.80
Arthur Township	\$400.00
Total	\$7,400.45

Action #50 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #50a – 1/8/19

Environmental Services/GIS Technician Evaluation

WHEREAS the board did by Resolution #23 – 12/19/18 refer the position of Environmental Services/GIS Technician to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Environmental Services/GIS Technician” position, which results in Pay Range 11:

Category	Rank	Points
Qualifications	q43	75
Decisions	d23	43
Problem Solving	p14	55
Relationships	r13	48
Effort A	ea9	5
Effort B	eb11	12
Hazards	h18	25
Environment	n14	22
TOTAL POINTS		285

Resolution #50b – 1/8/19

ORDER OF THE BOARD

WHEREAS there is a new position of an Environmental Services/GIS Technician, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the Public Works Director and the County Personnel Director to hire a full time Environmental Services/GIS Technician to fill the new position at Step A, Range 11 of the pay plan which is \$22.21 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

The Board held a discussion regarding a request from Arthur Township. Information only, no action was taken.

Action #51 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #51– 01/08/19

HEO III Position

WHEREAS there is a new position of an HEO III, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the County Public Works Director and the County Personnel Director to hire and HEO III to fill the new position at Step A, Range 10 of the pay plan which is \$20.75 per hour or the rate set by rule for internal promotion, or in accordance with current union contract for promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #52 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #52 – 1/8/19

BE IT RESOLVED to close at the meeting at 11:55am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Also present were Interim County Coordinator & Personnel Director Jerry Tvedt and County Coordinator Kristine McNally.

Action #53 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to re-open the meeting at 12:20pm.

Action #54 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 12:25pm and to meet again in regular session on January 23, 2019 at 9:00am.

Future Agenda Items: Commissioner per diems, Knife Lake property, Ordinance 5 work session

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk