

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

February 13, 2019

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 13, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Dennis McNally, Craig Smith and Les Nielsen. Absent: Kathi Ellis. Others Present: County Coordinator Kris McNally, and Recording Secretary Kelsey Johnson.

The Vice-Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the agenda with the following additions: Discussion regarding trucks and loaders at the Vasaloppet. Update from the MN Council on Aging. Request from the City of Mora.

9:03am – Kathi Ellis arrived.

Action #2 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the January 23, 2019 minutes with the following corrections: Page 3, add “Dennis McNally was appointed to the Rum River Watershed Board” to the paragraph about soil and water. Page 7, add “It was decided not to implement Commissioner Per Diems at this time, but to review it later this year as a budget item.” to the paragraph about per diems.

Action #3 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to recess the Board Meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 9:05am on Wednesday, February 13, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Craig Smith, Les Nielsen, Dennis McNally, and Kathi Ellis. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH4 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the Public Health Agenda as presented.

Action #PH5 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #PH5– 2/13/19

Community Health SPF PFS Grant Resolution

WHEREAS, the Substance Abuse and Mental Health Services Administration (SAMHSA), a division of the U.S. Department of Health and Human Services (HHS) has funds available for a Strategic Prevention Framework –Partnership for Success (SPF PFS) grant; and

WHEREAS, Kanabec County Community Health has the opportunity and is qualified to apply for said grant; and

WHEREAS, the SPF PFS grant’s purpose is to prevent the onset and reduce the progression of substance abuse and its related problems while strengthening prevention capacity and infrastructure at the community level. The grant is intended to address underage drinking among persons aged 9 to 20 and would continue where the Drug Free Communities grant will end September 30, 2019.

THEREFORE BE IT RESOLVED to approve Kanabec County Community Health to apply for and accept if approved, the Strategic Prevention Framework Partnership for Success Grant through the U.S. Department of Health and Human Services, SAMHSA division.

Action #PH6 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH6 – 2/13/19

Agreement for Clinical Training- Pine Technical & Community College Resolution

WHEREAS, Pine Technical & Community College is in need of Clinical Laboratory training sites, and

WHEREAS, Kanabec County Community Health has facilities for providing suitable training experience that meets the educational needs of the students enrolled in Pine Technical and Community College, and

WHEREAS, it is in the best interest of Kanabec County Community Health to provide a training site where College/University students can learn and develop skills and qualifications needed to achieve the student’s occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs.

THEREFORE BE IT RESOLVED to approve the Kanabec County Community Health Administrator to sign an Agreement with the State of Minnesota, through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Pine Technical and Community College and Kanabec County Community Health for Clinical Laboratory training effective January 15, 2019 through June 30, 2023.

Action #PH7 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 127 claims totaling \$83,051.05 on Community Health Funds.

Action #PH8 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to adjourn Public Health Board at 9:44am and to meet again in regular session on March 13, 2019 at 9:05am.

The Board of Commissioners reconvened.

Curt Hoffman from East Central Solid Waste met with the County Board to propose a project using tire shreds. The Board will make a decision and reply to East Central Solid Waste with a letter.

Chairperson, Kathi Ellis presented Corrections Officer/Dispatcher, Lou Ann Morgan with a plaque for recognition of her 30 years of dedicated service to Kanabec County.

Valerie Prax met with the County board to discuss matters concerning Kanabec County Clean Up Day.

Action #9 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #9 – 2/13/19

WHEREAS the board has received a request for support of a Kanabec County Clean-Up Day and Household Hazardous Waste Collection to be held on Saturday, May 18, 2019, and

WHEREAS the Kanabec County Board of Commissioners and Environmental Services Supervisor support such an event;

BE IT RESOLVED that the county will provide up to \$5,000, to be paid using SCORE funds to help fund the County Clean-up Day.

Karen McClellan met with the County Board to discuss matters concerning the Auditor/Treasurer's Office.

Action #10 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the purchase of an IBM Power 9 iSeries at supporting UPS, costing \$42,850.00 and \$1,170.00 respectively, payable from the Auditor/Mainframe Capital Outlay budget.

Action #11 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve allowing GIS Administrator for the MN Department of Education, Scott Freburg to access data with the standard processing fees.

10:40am – The Chairperson called for public comment. Those that responded included:

Rhonda Olson	Question regarding naming of FirstLight Hospital.
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10:42 – The Chairperson closed public comment.

County Auditor, Denise Snyder met with the County Board to discuss matters concerning her department. She presented an edited 2019 Budget Summary and discussed plans for refilling a staff vacancy in her office. Information only, no action was taken.

Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #12 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #12 – 2/13/19

Advertise for Bids - 2019 Construction Projects

WHEREAS the Kanabec County Board of Commissioners wish to proceed with the following projects:

Road	Type	Length	From	To
18	Reclamation	5.3 mi.	CSAH 11	CSAH 5
47	Resurface	4.2 mi.	CSAH 4	TH 65
6	Grade, Base & Bituminous	0.5 mi.	Lake St.	TH 65
	Gravel Surfacing	47 mi.	NE County	
	Equipment Rental			

BE IT RESOLVED to authorize the County Engineer, upon final plans, specifications, and proposal, to advertise for bids for said projects.

Commissioner Craig Smith led a discussion regarding the use of county truck and loaders during the Vasaloppet. Information only, no action was taken.

Action #13 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to close the meeting at 10:53am.

Action #14 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to re-open the meeting at 12:03pm.

Public Health Director, Kathy Burski met with the County Board for a discussion regarding South Country Health Alliance. The board requested more figures and tabled the discussion to the next meeting on February 27, 2019.

The Performance Evaluation of County Assessor, Tina Von Eschen was tabled until the

next meeting on February 27, 2019.

Action #15– It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the February 6, 2019 Work Session Minutes with the following corrections: 16. Under item 6.1.3.2 add “recycled material” to improved surface list. In the 4th paragraph from the end- Gene Anderson proposed leaving currently zoned residential and commercial property “as is” and to look at undeveloped property for mixed use.

Action #16 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	7,376.37
Ann Lake Twp	465.28
Arthur Twp	22,544.34
Arthur Twp	10,219.92
Brunswick Twp	22,117.47
Brunswick Twp	210.33
City of Milaca	12.33
Comfort Twp	15,253.40
Comfort Twp	8,090.59
East Central Energy	327.21
East Central Energy	1,251.21
Ford Twp	5,804.09
Grass Lake Twp	18,216.33
Grass Lake Twp	31.25
Haybrook Twp	4,593.59
Haybrook Twp	585.69
Health Partners	6,329.64
Hillman Twp	8,329.42
Hillman Twp	255.21
Holiday Credit Office	5,453.76
Homan, Roger	28.80
Kanabec Twp	12,517.06
Kanabec Twp	589.59
Knife Lake Twp	16,928.88
Knife Lake Twp	9,651.91
Kroschel Twp	7,647.09
Midcontinent Communications	591.87
MNPEIP	146,866.16
Mora Municipal Utilities	13,336.79
Mora Municipal Utilities	1,256.89
Peace Twp	18,290.69

Peace Twp	3,552.40
Pomroy Twp	8,784.06
Rittenour, Ed	64.98
Southfork Twp	14,730.12
Southfork Twp	19,823.42
Spire Credit Union	4,027.33
Sun Life Financial	3,140.08
The Hartford Priority Accounts	2,019.01
Totalfunds	5,540.00
Verizon Wireless	755.85
Verizon Wireless	35.01
Verizon Wireless	35.01
Whited Twp	11,586.09
Whited Twp	5.79
45 Claims Totaling:	<u>\$439,272.31</u>

Action #17 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	1,100.00
A and E Cleaning Services	575.00
Ace Hardware	16.99
Ace Hardware	19.98
Acumen Psychology	1,200.00
Advanced Correctional Healthcare	16,742.73
Auto Value Mora	295.97
Axon Enterprise Inc.	1,620.00
Bachman, Fran	251.72
Blowers, Lisa	88.16
Bob Barker	825.39
Braham Motor Service Inc	222.82
Chapman's Auto Repair	816.38
Clifton Larson Allen LLP	1,500.00
Commissioner of Revenue	1,025.00
Curtis, Michael	1,794.19
CW Technology	69.00
CW Technology	1,129.40
CW Technology	2,968.00
D&T Ventures	225.00
Driver and Vehicle Services	17.00

E-911	12,006.82
East Central Exterminating	240.00
East Central Exterminating	120.00
ECM Publishers	261.00
Election Systems & Software Inc	904.56
eRecording Partners Network, LLC	273.00
eRecording Partners Network, LLC	13.80
ESRI	6,300.00
Eustice, Todd	203.00
Faust, Patrick	265.67
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
Federated Coops	39.73
Galls	69.97
Glen's Tire	114.60
Glen's Tire	41.50
Grainger	239.03
Granite City Jobbing	182.66
Granite Electronics	53.30
Handyman's Inc	162.90
Heaton, Brandon & Jackie	250.00
Hoefert, Robert	1,433.81
Horizon Towing	149.63
IT Savvy LLC	173.30
IT Savvy LLC	698.90
IT Savvy LLC	85.80
IT Savvy LLC	1,957.02
Johnson, Eric	66.12
Kanabec County Highway Department	25.51
Kanabec County IS	142.00
Kanabec County SWCD	8,530.00
Kanabec Publications	671.00
Kanabec Publications	34.34
Kanabec Publications	944.64
Kanabec Publications	26.25
Kanabec Publications	76.81
Kanabec Publications	47.92
Kanabec Publications	181.50
Keller, Michael	650.00
League of Minnesota Cities	2,070.00
League of Minnesota Cities	195.50
MACA	701.00
MACAI	85.00

Manthie, Scott	1,512.64
Marco	134.68
MAPCED	280.00
McKinnis & Doom PA	102.00
McKinnis & Doom PA	280.50
McKinnis & Doom PA	330.00
McKinnis & Doom PA	93.50
McKinnis & Doom PA	42.50
McKinnis & Doom PA	144.50
McKinnis & Doom PA	187.00
McKinnis & Doom PA	42.50
McKinnis & Doom PA	25.50
McKinnis & Doom PA	58.50
McNally, Kris	95.04
Minnesota Dept of Finance	4,290.50
Minnesota Monitoring Inc.	366.00
Minnesota Sheriffs' Association	625.00
MN Public Transit Association	695.00
Mora Unclaimed Freight	59.10
Nelson, Ronette	246.50
Northland Fire Protection	155.00
Oak Gallery	26.27
Oak Gallery	26.27
Office Depot	125.35
Office Depot	52.45
Office Depot	50.40
Office Depot	61.13
Office Depot	36.30
Office Depot	38.67
Office Depot	13.32
Office Depot	42.47
Office Depot	31.76
Office Depot	9.15
Office Depot	48.35
Owens Auto Parts	2.27
Payne, Elisabeth	157.18
Parallel Technologies, Inc	2,220.00
Quality Disposal Systems	22.50
Quality Disposal Systems	190.00
Quality Disposal Systems	380.01
Quill	48.75
RELX Inc. DBA LexisNexis	187.41
RJ Mechanical	862.42

RT Vision	3,700.00
Rupp, Anderson, Squires & Waldspurgen, PA	1,616.93
Sawatsky, Caleb	349.95
Sea Change LLC	46.61
Sea Change LLC	1,862.47
SHI International Corp	520.00
Snake River Watershed	24,072.00
State of Minnesota - BCA	545.00
Steinhagen, Rita Clare	495.83
Steinhagen, Rita Clare	226.66
Stellar Services	1,479.12
Summit Food Service Management	11,178.22
Sunshine Printing	138.50
Thomson-Reuters-West	527.22
Tinker & Larson Inc	837.45
Tinker & Larson Inc	152.00
Visser, Maurice	1,029.00
Wojcik, Steven & Erica	858.00
Zamora, Ray	1,333.30
126 Claims Totaling:	<u><u>\$145,552.01</u></u>

Road & Bridge

<u>Vendor</u>	<u>Amount</u>
A1 Rescue Towing	200.00
A and E Cleaning Services	1,100.00
Ace Hardware	260.85
American Door Works	4,894.28
Amerpride	820.56
Astleford	115,296.26
Auto Value	1,204.38
Braham Motor Service	1,586.65
Cargill, Incorporated	14,029.63
Citi Lites	180.00
Compass Minerals America	16,882.65
Crawford's Equipment	396.55
Emergency Automotive Technologies	245.34
Federated Co-op	159.63
FS Solutions	302.20
Glens Tire	230.00
Gopher State One-Call	5.40
Grainger	346.63
Granite City Jobbing	1,329.50
H&L Mesabi	2,404.11
Kanabec County Highway-Petty Cash	38.60

Marco	188.00
Office Depot	196.55
Owens Auto Parts	1,037.73
Power Plan	828.69
Premier Outdoor Services	3,880.00
Quality Disposal Systems	160.00
Roeschlein, Tom	219.98
Towmaster	3,533.00
USDA	1,002.91
30 Claims Totaling:	<u>172,960.08</u>

Action #18 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #18a – 2/13/19
KLID Claims

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of January 2019 and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims: Patricia Carlson - \$213.85

Resolution #18b – 2/13-19

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Kanabec County Pheasants Forever for a raffle event to be held at Pheasant Ridge, 1547 Imperial St, Ogilvie, MN 56358 on March 30, 2019 with an alternate date of April 13, 2019 if needed due to inclement weather.

Resolution #18c – 2/13-19

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the National Wild Turkey Federation for a raffle event to be held at Braham Moose Lodge, 2353 103rd Ave, Braham, MN 55006 on April 27, 2019.

Resolution #18d – 2/13-19

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Mustang Boosters Club for a bingo event to be held at Fish Lake Resort, 674 Fish Lake Drive, Mora, MN 55051 on April 13, 2019.

Action #19 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #19 – 2/13/19

BE IT RESOLVED to appoint Linda Holida to the Personnel Board of Appeals for a three year term commencing immediately and expiring January 3, 2022.

Action #20 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #20 – 2/13/19

BE IT RESOLVED to appoint Earl Bracewell to the Planning Commission for a three year term commencing immediately and expiring January 3, 2022.

Action #21 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #21 – 2/13/19

BE IT RESOLVED to appoint Allan Ambrose to the Water Plan for a three year term commencing immediately and expiring January 3, 2022.

Action #22 – It was moved by Craig Smith motioned to appoint Dave Etter to the Board of Adjustment. The motion failed for lack of a second.

Kathi Ellis led a discussion regarding Commissioner Committee Reports. The Board consensus was to schedule committee reports on of the second board meeting of every month.

Action #23 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the retirement agreement for Greg Baldwin. Mr. Baldwin is retiring effective 2/15/19.

The PTO Schedule Discussion was tabled until the next Board Meeting on February 27, 2019.

Action #24 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve a Memorandum of Agreement with The Lower Rum River Watershed Management Organization (LRRWMO) and Upper Rum River Watershed Management Organization (URRWMO) for the One Watershed, One Plan and to become part of the Rum River Watershed Partnership.

The Board held a discussion regarding the continuation of financial report services from Clifton Larson Allen. Consensus was to continue services for one year, no action needed.

The Board held a discussion regarding a second Work Session for Shoreland Ordinance #5. The Work Session will be held on Wednesday, February 20, 2019 at 9:00am in Room 164 of the Kanabec County Courthouse located at 18 N Vine St, Mora, MN 55051.

Agenda Item #13, Closed Session – Negotiations was canceled.

The Board held a discussion regarding the sale of County owned property on Knife Lake. Consensus was to get the assessed value, advertise in the newspaper and on the website following statutory language, and to have the Highway Department make two reusable signs that say “County Property for Sale www.kanabecounty.org”

Future Agenda Items: PTO Discussion, South Country Health Alliance, Use of County trucks during Vasaloppet, Truck Purchase, Closed Session – Union Negotiations.

Action #25 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 1:42pm and to meet again for a Work Session on Wednesday, February 20, 2019 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk