

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

December 18, 2019

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 18, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Others Present: County Coordinator Kris McNally, County Attorney Barbara McFadden, and Recording Secretary Kelsey Schiferli.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the agenda with the following changes:

1. Add 9:30am, Item f. Snowmobile Grant.
2. Delete #8, MPCA Grant Agreement.
3. Add SBDC Agreement.
4. Add Knife Lake Rest Area Discussion.

Action #2 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to recess the board meeting at 9:03am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:03am on Wednesday, December 18, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS3 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the Family Services Agenda as presented.

Tim Dahlberg, Financial/Child Support Supervisor gave a presentation regarding the Biennial health Care Access Services Plan. Information only, no action was taken.

Chuck Hurd, Family Services Director gave the Director's Report.

Action #FS4 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to withhold the repayment of \$14,846.85 to the Department of Human Services as recommended by the Association of Minnesota Counties until further notice.

Action #FS5 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #FS5 - 12/18/19
Isanti County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§235.461 through 235.486 and Minn. Stat. §§235.487 through 235.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act, respectively; and

WHEREAS, Isanti County Family Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Isanti County.

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2020 through December 31, 2020 with Isanti County.

Action #FS6 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #FS6 - 12/18/19
IV-D Cooperative Agreement Resolution

WHEREAS, the IV-D Agency is responsible for administering the Child Support Enforcement Program under Title IV-D of the Social Security Act; and

WHEREAS, the County Attorney and Kanabec County Sheriff wish to enter into this cooperative agreement to set forth their respective responsibilities in providing services necessary to the operation of the Child Support Enforcement program.

THEREFORE BE IT RESOLVED to approve the Kanabec County Family Services Director signing an agreement with the Minnesota Department of Human Services, Kanabec County Attorney and Kanabec County Sheriff to provide necessary services to operate the Child Support Enforcement system under Title IV-D of the Social Security Act commencing on January 1, 2020 through December 31, 2021.

Action #FS7 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the payment of 128 claims totaling \$180,996.28 on Welfare Funds.

Action #FS8 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to adjourn Family Services Board at 9:29am.

The Board of Commissioners reconvened.

Action #9 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:29am to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 9:29am on Wednesday, December 18, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Public Health Director, Kathy Burski presented the Community Health Agenda.

Action #PH10 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the payment of 18 claims totaling \$21,530.34.

Action #PH11 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to adjourn Public Health Board at 9:33am.

The Board of Commissioners reconvened.

Denise Snyder, County Auditor met with the County Board to discuss matters concerning her department.

Action #12 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the Timely Deposit Policy with the following changes: Under item #3 – Remove “No department will have more than \$100 in cash collections on hand.”

Action #13 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #13 - 12/18/19

WHEREAS, Kanabec County has maintained an agency fund for the Knife Lake Improvement District and the Kanabec County board has approved the disbursements from this fund;

WHEREAS the County Board received a request from the Knife Lake Improvement District board of directors to release Kanabec County from all financial services as of September 1, 2019;

WHEREAS, Kanabec County has refunded the \$ 130,842.13 balance of agency Fund 78 to Knife Lake Improvement District as of September 5, 2019;

THEREFORE BE IT RESOLVED that the County Board approves the dissolution of Kanabec County Agency Fund 78 Knife Lake Improvement District as of September 1, 2019 and any future county funds designed for the Knife Lake Improvement District will be accounted for as Unrestricted-Assigned funds.

Action #14 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #14 – 12/18/19

Sheriff's Office – Unrestricted –Assigned Funds

WHEREAS the Kanabec County Sheriff has two community service projects, known as Badges and Project Lifesaver, that are dependent on local grants and donations, and

WHEREAS the staff and volunteers are not always able to use all the funds designated for these programs within the year received and it would be in the best interest of these programs to be able to carry funds over from one year to the next, so

BE IT RESOLVED to approve the Sheriff's Badges and Project Lifesaver Program funds as Unrestricted – Assigned Funds for future community service projects.

Denise Snyder led a discussion regarding the dedication of funds for clean-up of tax forfeited properties. Information only, no action was taken.

Action #15 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #15a – 12/18/19

SPIRE Signature Authorization

WHEREAS the county board did, by Resolution #6-12/18/13, establish authorized signatures for county business, and

WHEREAS the board does wish to update this resolution to reflect current staffing;

BE IT RESOLVED to amend Kanabec County Board of Commissioners Resolution #6-12/18/13 as follows:

1. that checks, drafts and other withdrawal orders and any and all other directions and instructions of any character with respect to funds of this county now or hereafter with Spire Credit Union may be signed by any two of the following:

- a. Auditor-Treasurer Denise M. Snyder
- b. Deputy Auditor Finance Laura Birkaker

and Spire Credit Union is hereby fully authorized to pay and charge to such account or accounts any checks, drafts and other withdrawal orders so signed, and to honor any directions or instruments so signed, whether or not payable to the individual order of or deposited to the individual account of or inuring to the individual benefit of any of the foregoing officers or

persons.

2. that any one of the following:

a. Auditor-Treasurer Denise M. Snyder

hereby is or are authorized, for and on behalf of this county, at any time or from time to time to borrow money from Spire Credit Union in such amounts, for such times, at such rate or rates of interest and upon such terms as she or they may see fit; to execute and deliver notes or other evidences of indebtedness of this county therefor, and extensions and renewals thereof: to sell, assign, transfer, mortgage, pledge or otherwise hypothecate to Spire Credit Union any bills receivable, accounts, credit cards, contracts, warehouse receipts, bills of lading, stocks, bonds, chattels, real estate or other property of this county as security; to give guaranties and other undertakings to Spire Credit Union; to discount with Spire Credit Union bills receivable of this county and to authorize modifications and extensions with respect thereto and to waive demand, presentment, protest and notice of dishonor; and to do, authorize and agree to any and all other things at any time or from time to time in connection with any of the foregoing as she or they may deem appropriate.

Resolution #15b – 12/18/2019

FCB Signature Authorization

WHEREAS the county board did, by Resolution #3-05/28/2008, establish authorized signatures for county business, and

WHEREAS the board does wish to update this resolution to reflect current staffing;

BE IT RESOLVED to amend Kanabec County Board of Commissioners Resolution #3-05/28/2008 as follows:

1. that checks, drafts and other withdrawal orders and any and all other directions and instructions of any character with respect to funds of this county now or hereafter with First Citizens Bank may be signed by any two of the following:

a. Auditor-Treasurer Denise M. Snyder

b. Deputy Auditor-Finance Laura Birkaker

and First Citizens Bank is hereby fully authorized to pay and charge to such account or accounts any checks, drafts and other withdrawal orders so signed, and to honor any directions or instruments so signed, whether or not payable to the individual order of or deposited to the individual account of or inuring to the individual benefit of any of the foregoing officers or persons.

2. that any one of the following:

a. Auditor-Treasurer Denise M. Snyder

hereby is or are authorized, for and on behalf of this county, at any time or from time to time to borrow money from First Citizens Bank in such amounts, for such times, at such rate or rates of interest and upon such terms as he or they may see fit; to execute and deliver notes or other evidences of indebtedness of this county therefor, and extensions and renewals thereof: to sell, assign, transfer, mortgage, pledge or otherwise hypothecate to First Citizens Bank any bills receivable, accounts, contracts, credit cards, warehouse receipts, bills of lading, stocks, bonds, chattels, real estate or other property of this county as security; to give guaranties and other undertakings to First Citizens Bank; to discount with First Citizens Bank bills receivable of this county and to authorize modifications and extensions with respect thereto and to waive demand, presentment, protest and notice of dishonor; and to do, authorize and agree to any and all other things at any time or from time to time in connection with any of the foregoing as she or they may deem appropriate.

Resolution #15c – 12/18/2019

NNB Signature Authorization

WHEREAS the county board did, by Resolution #3-05/28/2008, establish authorized signatures for county business, and

WHEREAS the board does wish to update this resolution to reflect current staffing;

BE IT RESOLVED to amend Kanabec County Board of Commissioners Resolution #3-05/28/2008 as follows:

1. that checks, drafts and other withdrawal orders and any and all other directions and instructions of any character with respect to funds of this county now or hereafter with Neighborhood National Bank may be signed by any two of the following:

- a. Auditor-Treasurer Denise M. Snyder
- b. Deputy Auditor-Finance Laura Birkaker

and Neighborhood National Bank is hereby fully authorized to pay and charge to such account or accounts any checks, drafts and other withdrawal orders so signed, and to honor any directions or instruments so signed, whether or not payable to the individual order of or deposited to the individual account of or inuring to the individual benefit of any of the foregoing officers or persons.

2. that any one of the following:

- a. Auditor-Treasurer Denise M. Snyder

hereby is or are authorized, for and on behalf of this county, at any time or from time to time to borrow money from Neighborhood National Bank in such amounts, for such times, at such rate or rates of interest and upon such terms as he or they may see fit; to execute and deliver notes or other evidences of indebtedness of this county therefor, and extensions and renewals thereof: to

sell, assign, transfer, mortgage, pledge or otherwise hypothecate to Neighborhood National Bank any bills receivable, accounts, contracts, credit cards, warehouse receipts, bills of lading, stocks, bonds, chattels, real estate or other property of this county as security; to give guaranties and other undertakings to Neighborhood National Bank; to discount with Neighborhood National Bank bills receivable of this county and to authorize modifications and extensions with respect thereto and to waive demand, presentment, protest and notice of dishonor; and to do, authorize and agree to any and all other things at any time or from time to time in connection with any of the foregoing as she or they may deem appropriate.

Action #16 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #16 – 12/18/19

WHEREAS the Minnesota Snowmobile Trails Assistance Program provides grants to local units of government for the maintenance of recreational trails pursuant to Minnesota Statutes Chapter 84.83, and

WHEREAS the county is the sponsor for such grant funds and the work performed by the trail club, and

WHEREAS a grant of this type in the amount of \$34,483.10 available for the Snake River Trail;

BE IT RESOLVED to approve the updated “Minnesota Snowmobile Trails Assistance Program Snowmobile FY 2020 Maintenance and grooming Grant Agreement.”

County Coordinator Kris McNally led a discussion regarding the RFP for real estate broker professional services. No proposals were submitted. The Board advised to put the property at 330 Forest Ave E on the next auction.

Action #17 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the December 4, 2019 County Board Minutes as presented.

Action #18 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Further	690.40
Holiday Credit Office	5,962.80
Minnesota Department of Finance	5,484.50
Minnesota Department of Finance	147.53
Mora Municipal Utilities	14,807.42
Spire Credit Union	6,472.93
Verizon Wireless	210.06

East Central Energy	83.47
Mora Municipal Utilities	937.20
The Hartford Priority Accounts	2,043.59
Consolidated Communications	1,070.48
Midcontinent Communications	187.02
Verizon Wireless	4,303.37
East Central Energy	185.92
14 Claims Totaling:	<u><u>42,586.69</u></u>

Action #19 – It was moved by Craig Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

Vendor	Amount
Advanced Correctional Healthcare	17,144.55
American DataBank	36.65
Anne M Carlson Law Office, PLLC	42.50
Anne M Carlson Law Office, PLLC	178.50
Anne M Carlson Law Office, PLLC	790.50
Anne M Carlson Law Office, PLLC	391.00
Anne M Carlson Law Office, PLLC	68.00
Anne M Carlson Law Office, PLLC	51.00
Aspen Mills	1,625.18
Auto Value	9.99
Auto Value Mora	13.98
Bachman, Fran	92.39
Besser, Blaine	150.00
Black, Ivan	275.00
Bob Barker	173.27
Bracewell, Earl	146.12
C & D Auto	894.76
Carda, Eugene	69.36
Carda, Eugene	160.00
Carda, Ryan	420.06
Central Lakes College Business & Industry Center	500.00
Clifton Larson Allen LLP	2,500.00
Coborn's	8.99
Creative Product Sourcing Inc	309.50
Curtis, Michael	1,111.02
CW Technology	355.00
CW Technology	4,600.00
CW Technology	1,188.40

CW Technology	72.00
CW Technology	1,359.00
D&T Ventures	225.00
East Central Drug Task Force	196.97
East Central Exterminating	125.00
East Central Solid Waste Commission	2,002.10
East Central Solid Waste Commission	108.10
Ellis, Kathi	188.38
Eric Hanson Consulting	3,300.00
Ernest, Jennifer	525.00
Etter, Dave	87.76
Eustice, Todd	168.78
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
FirstLight Health System	664.17
Galls	260.00
Glen's Tire	892.90
Glen's Tire	294.75
Glen's Tire	1,550.34
Grainger	112.95
Granite City Jobbing Co	936.73
Haasken Dental	26.00
Hallin, Ronald	88.92
Hoefert, Robert	966.84
Holcomb, Lisa	250.00
IAEMD	50.00
Ingebrand Funeral Home	400.00
IT SAVVY	222.34
IT SAVVY	325.15
IT SAVVY	46.78
IT SAVVY	476.21
IT SAVVY	1,459.94
IT SAVVY	3,989.90
Jelsing, Doyle	250.00
Jensen, Scott	85.44
Johnson, Dan	300.00
Johnsons Hardware	38.96
Kanabec County Highway Dept	3,847.93
Kanabec County Highway Dept	842.36
Kanabec County Highway Dept	53.87
Kanabec County Highway Dept	95.94
Kanabec County Highway Dept	30.77
Kanabec County Recorder	20.00

Kanabec County Recorder	20.00
Kanabec Publications	26.25
Kanabec Publications	847.59
Kanabec Publications	120.00
Kanabec Publications, Inc	237.00
Lease, Bailey	29.00
L'Heureux, Jack	200.00
MACO	160.00
MACPZA	140.00
MacTek Systems Inc	18,843.00
Made of Mora/P-D's Embroidery	2,400.00
Manthie, Wendy	495.90
Marco	216.06
Marco	38.78
Marco Technologies LLC	126.13
Marco Technologies LLC	5.18
Marco Technologies LLC	6.65
Marco Technologies LLC NW 7128	96.62
Marco, Inc	159.00
Marco, Inc	134.68
Marco, Inc	194.86
Marco, Inc	477.00
Martin, Eric	248.70
Mattson Electric	70.00
Mattson, Jean	744.00
McClellan, Karen	44.14
McFadden, Barbara	105.42
McFadden, Barbara	265.08
McKinnis & Doom PA	119.00
McNally, Dennis	296.96
McNally, Kris	72.15
MEI Total Elevator Solutions	985.20
Meta13	25.00
Michael B McGee M.D.	3,500.00
Michael K Pepin Law Offices	595.00
Michael K Pepin Law Offices	595.00
Michael K Pepin Law Offices	637.50
Midcontinent Communications	561.05
Mille Lacs County	20.00
Minnesota County Attorneys Association	2,722.00
Minnesota Dept of Agriculture	10.00
MN Counties Intergovernmental Trust	519.00
MN Counties Intergovernmental Trust	2,278.00

MN Secretary of State - Notary	120.00
Nelson, Jerald	98.60
Nelson, Ronette	227.36
Nielsen, Les	178.64
North Central Bus & Equipment	60.36
Oak Gallery	24.59
O'Brien, Pat	200.00
O'Brien, Pat	90.66
O'Brien, Pat	50.66
Office Depot	44.38
Office Depot	26.45
Office Depot	57.52
Office Depot	90.13
Office Depot	171.99
Office Depot	101.92
Penelope A Gulasch Trust	1,088.00
Peterson, Ronald	80.00
Peterson, Ronald	63.10
Pieper, Helen	83.03
Pine County Health & Human Services	940.50
Premium Waters, Inc.	21.59
Quality Disposal	385.01
Quality Disposal Systems	24.15
Quality Disposal Systems	190.00
Quill	107.43
Ramsey County	1,400.00
Relaince Telephone, Inc	1,000.00
RELX Inc. DBA LexisNexis	187.41
RS Eden	6.55
RS Eden	1,530.05
Rupp, Anderson, Squires & Waldspurger PA	1,229.35
Salmela, Terry	603.40
Schiferli, Kelsey	580.37
Schneider Geospatial, LLC	7,840.00
Smith, Craig	404.61
Society for Human Resource Management	219.00
Solomon, Nicholas	52.54
Solomon, Nicholas	120.00
Steinmetz, Heidi	24.80
Stellar Services	345.65
Strickland, Charlie	80.00
Summit Food Service Management	14,288.02
SWAA/AMC	200.00

Thompson-Reuters-West	588.30
Tinker & Larson Inc	992.57
Tinker & Larson Inc	46.00
Total Compliance Solutions, Inc.	342.83
Totalfunds	7,540.00
Trieber, Sara	150.00
Trimin Systems, Inc.	21,712.00
Van Alst, Lillian	281.30
Visser, Maurice	306.31
Weber, Paula	256.32
Young, Kathy	59.16
Zamora, Ray	1,075.90
169 Claims Totaling:	<u>174,613.45</u>

Road and Bridge Fund

Vendor	Amount
Ace Hardware	483.83
Amerpride	506.27
Auto Value	2,347.63
Corneluis, Jake	99.70
Dooley, Mark	300.00
Federated Co-ops	102.52
Frisch, Nick	59.99
Glens Tire	268.45
Gopher State One-Call	6.75
Grainger	47.83
Gramentz, Chad	642.64
It Savvy LLC	2,345.99
J A Smith Companies	1,200.00
Jeff's Machine & Welding	23.58
Kanabec County Highway Petty Cash	104.40
Kwik Trip	26.11
Marco, Inc	421.37
Midstates Equipment	25,379.20
MN Dept of Labor and Industry	100.00
MN Dept of Transportation	1,109.66
Mora Chevrolet Buick	71.94
Munson, Jay	907.12
Nuss Truck	2,245.26
Office Depot	99.27

Olson Power & Equipment	712.43
Oslin Lumber	45.76
Owens Auto Parts	75.60
Oxygen Service	49.13
Power Plan	2,861.02
Quality Disposal Systems	160.00
Stegeman, Jesse	207.22
Van-Tech	84.54
Wulfekuhle, Rod	49.18
Ziegler	625.68
34 Claims Totaling:	<u>43,770.07</u>

The Board expressed consensus to change the account number for the Rupp, Anderson, Squires & Waldspurgen PA Claim to reflect a disbursement from the unallocated fund, and for the EDA to pay the County Commissioner fund for Kathi Ellis’ and Gene Anderson’s 2019 per diems.

Action #20 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #20 – 12/18/19
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$4,013.10
Quality Disposal	\$3,685.00
Arthur Township	\$400.00
Total	\$8,098.10

Action #21 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #21a – 12/18/19
ORDER OF THE BOARD

BE IT RESOLVED to approve the following wage scale for non-union employees and elected officials effective January 1, 2020:

2020 Wages								
Grade	A	B	C	D	E	F	G	Grade
1	\$ 12.50	\$ 12.96	\$ 13.43	\$ 13.91	\$ 14.37	\$ 14.84	\$ 15.31	1
2	\$ 13.24	\$ 13.74	\$ 14.24	\$ 14.74	\$ 15.24	\$ 15.73	\$ 16.23	2
3	\$ 14.04	\$ 14.57	\$ 15.09	\$ 15.62	\$ 16.15	\$ 16.68	\$ 17.20	3
4	\$ 14.88	\$ 15.44	\$ 16.00	\$ 16.55	\$ 17.11	\$ 17.67	\$ 18.24	4
5	\$ 15.78	\$ 16.37	\$ 16.96	\$ 17.55	\$ 18.14	\$ 18.73	\$ 19.32	5
6	\$ 16.72	\$ 17.35	\$ 17.98	\$ 18.61	\$ 19.23	\$ 19.85	\$ 20.49	6
7	\$ 17.73	\$ 18.39	\$ 19.05	\$ 19.72	\$ 20.38	\$ 21.05	\$ 21.71	7
8	\$ 18.79	\$ 19.49	\$ 20.20	\$ 20.90	\$ 21.61	\$ 22.31	\$ 23.02	8
9	\$ 19.92	\$ 20.66	\$ 21.41	\$ 22.16	\$ 22.91	\$ 23.65	\$ 24.40	9
10	\$ 21.11	\$ 21.91	\$ 22.70	\$ 23.49	\$ 24.28	\$ 25.07	\$ 25.86	10
11	\$ 22.59	\$ 23.43	\$ 24.29	\$ 25.14	\$ 25.98	\$ 26.83	\$ 27.67	11
12	\$ 24.17	\$ 25.07	\$ 25.99	\$ 26.89	\$ 27.79	\$ 28.71	\$ 29.61	12
13	\$ 25.86	\$ 26.84	\$ 27.80	\$ 28.77	\$ 29.74	\$ 30.71	\$ 31.69	13
14	\$ 27.68	\$ 28.72	\$ 29.76	\$ 30.78	\$ 31.82	\$ 32.86	\$ 33.90	14
15	\$ 29.89	\$ 31.01	\$ 32.13	\$ 33.25	\$ 34.37	\$ 35.49	\$ 36.62	15
16	\$ 32.28	\$ 33.49	\$ 34.70	\$ 35.91	\$ 37.12	\$ 38.33	\$ 39.54	16
17	\$ 34.86	\$ 36.17	\$ 37.48	\$ 38.78	\$ 40.09	\$ 41.40	\$ 42.71	17
18	\$ 37.65	\$ 39.06	\$ 40.48	\$ 41.89	\$ 43.30	\$ 44.71	\$ 46.12	18
19	\$ 40.66	\$ 42.19	\$ 43.71	\$ 45.24	\$ 46.77	\$ 48.29	\$ 49.82	19
20	\$ 43.91	\$ 45.56	\$ 47.21	\$ 48.85	\$ 50.50	\$ 52.15	\$ 53.79	20
21	\$ 47.43	\$ 49.20	\$ 50.99	\$ 52.76	\$ 54.54	\$ 56.32	\$ 58.10	21
22	\$ 51.23	\$ 53.15	\$ 55.07	\$ 56.99	\$ 58.91	\$ 60.83	\$ 62.75	22

Resolution #21b – 12/18/19

WHEREAS the State of Minnesota’s minimum wage has increased to \$10.00 per hour effective January 1, 2020, and

WHEREAS the starting wage for a Homemaker with Kanabec County is currently \$9.86, and

WHEREAS Kanabec County needs to be in compliance as of January 1, 2020, and

WHEREAS the past pay scale has adopted an aggregate step increase of 3.5% each step, and the new scale reflects that increase.

NOW, THEREFORE BE IT RESOLVED, that the new pay scale per the new minimum wage is adopted for the Homemaker position.

2020 Homemaker Pay Scale

A	B	C	D	E	F	G
\$10.00	\$10.35	\$10.71	\$11.08	\$11.46	\$11.86	\$12.27

Action #22 – Gene Anderson introduced the following resolution and moved its adoption:

Resolution #22 – 12/18/19

WHEREAS, Minnesota Statute 375.055 requires that the County Commissioners’ compensation be set by resolution in the year preceding the action;

BE IT HEREBY RESOLVED to set the annual wage for the year 2020 for Kanabec County Commissioners set at \$22,695 annually.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Les Nielsen
OPPOSED: Kathi Ellis, Dennis McNally, Craig Smith
ABSTAIN:

whereupon the resolution failed.

Action #23 – Dennis McNally introduced the following resolution and moved its adoption:

Resolution #23 – 12/18/19

WHEREAS, Minnesota Statute 375.055 requires that the County Commissioners’ compensation be set by resolution in the year preceding the action;

BE IT HEREBY RESOLVED to set the annual wage for the year 2020 for Kanabec County Commissioners set at \$23,095 annually.

The motion for the adoption of the foregoing Resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Dennis McNally, Craig Smith
OPPOSED: Gene Anderson, Les Nielsen
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

The Board held a discussion regarding the 2020 Budget and Levy.

Action #24 – Craig Smith introduced a motion to decrease the Road & Bridge Equipment Fund by \$130,000.00, and set the 2020 Maximum Levy increase at 6.13%. The motion died for lack of a second.

Action #25 – Gene Anderson introduced a motion to decrease the Road & Bridge Equipment Fund by \$100,000.00 and set the 2020 Maximum Levy increase at 6%.

The motion for the adoption of the foregoing Resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Craig Smith
OPPOSED: Kathi Ellis, Dennis McNally, Les Nielsen
ABSTAIN:

whereupon the resolution failed.

Action #26 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #26 – 12/18/19

Resolution to set the Maximum Levy and Final Budget for 2020

BE IT RESOLVED by the Kanabec County Board of Commissioners that the following proposed year 2020 maximum levy and final budget be adopted:

FUND	2020 FINAL BUDGET	2020 MAXIMUM LEVY
<i>a.</i> Revenue Fund	13,558,728	6,479,328
<i>b.</i> Family Services (Welfare) Fund	6,146,595	2,265,748
<i>c.</i> Community Health	3,172,320	339,657
<i>d.</i> Road & Bridge Fund	5,759,552	2,348,552
<i>e.</i> Railroad Authority Fund	1,729	1,429
<i>f.</i> Debt Service – Tax Capacity based (<i>not including market value levy</i>) “ <i>Building Fund</i> ”	1,034,539	850,999
<i>g.</i> SUB-TOTALS (<i>total of a. through f.</i>)	29,737,946	12,428,636

i. + Debt Service For Market Based Referendum Levy	\$178,740
ii. + EDA Levy	\$147,996
j. TOTAL PRELIMINARY PAYABLE Y2020 LEVY (total=f+i+ii)	\$12,612,449

BE IT FURTHER RESOLVED that \$850,999 of the debt service tax capacity based and all of the market value based of \$178,740 are dedicated to debt service.

BE IT FURTHER RESOLVED that the budget reflects revenue of **\$1,194,206** in County Program Aid.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Les Nielsen
OPPOSED: Dennis McNally, Craig Smith
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

The Board expressed consensus for the Chairperson to write the County Public Works Director to consider moving funds from the capital equipment fund into the road project fund.

County Sheriff, Brian Smith met with the County Board to discuss leasing versus buying squad cars.

Action #27 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to carry capital funding for vehicles in the Sheriff’s Department budget from 2019 to 2020.

11:08am – The Chairperson called for public comment three times. None responded

11:09am – The Chairperson closed public comment.

Commissioner Gene Anderson led a discussion regarding the Knife Lake Rest Area. The Board expressed consensus for County Attorney Barbara McFadden to seek additional information from MNDOT regarding ownership, easements, and processes.

Action #27 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #27 – 12/18/19
SBDC Contract

WHEREAS Minnesota State desires to contract with Kanabec County EDA for Small Business Development Center Services, and

WHEREAS Kanabec County EDA is receptive to continue providing these services, and

WHEREAS the terms of the agreement are mutually agreeable;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Professional Services Contract between the State of Minnesota, Minnesota State Colleges and Universities and Kanabec County EDA.

Coordinator Kris McNally led a discussion regarding a proposed Web Accessibility Policy.

Action #28 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve Kanabec County Web Accessibility Policy A-120 as presented.

Coordinator Kris McNally led a discussion regarding the revision of existing Gambling Policy A-107. The Board expressed consensus to continue revisions and bring the policy back for approval at a future date.

Coordinator Kris McNally led a discussion regarding an executive order on refugee resettlement. The Board expressed consensus to not take any action at this time.

Coordinator Kris McNally presented a year to date budget report. She offered to create more up to date, and easy to read budget reports for each department upon the Board’s request in the future. The Board expressed consensus to accept this offer.

The Commissioners gave reports on the boards and committees in which they participate.

Future Agenda: Old Jail Discussion

Action #21 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the meeting at 12:06pm and to meet again for an Organizational Meeting on Tuesday, January 7, 2020 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk