

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**August 28, 2019**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, August 28, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, and Craig Smith. Absent: Les Nielsen. Others Present: County Coordinator Kris McNally and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the agenda with the following addition: Carda’s former gravel pit discussion.

Action #2 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the August 14, 2019 minutes as presented.

Action #3 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	3,362.48
Arthur Twp	394.25
Braham Public Schools	1,416.00
Brunswick Twp	71.53
Comfort Twp	539.62
Consolidated Communications	961.00
E-Z Excavating	22,576.96
East Central Regional Dev Commission	98.18
East Central School District	102.18
Ford Twp	2,389.52
Grass Lake Twp	620.33
Haybrook Twp	671.74
Hillman Twp	356.64
Hinckley-Finlayson Schools	4,065.31
Kanabec Twp	925.44
Knife Lake Twp	417.66
Kroschel Twp	2,932.88
Midcontinent Communications	186.83

Mora Public Schools	2,969.93
Ogilvie Public Schools	3,848.37
Peace Twp	355.98
Pieper, Helen	155.60
Pomroy Twp	1,809.85
Southfork Twp	65.49
Whited Twp	96.50
Consolidated Communications	66.69
East Central Energy	1,050.03
Dearborn National	738.52
Health Partners	6,153.12
The Hartford Priority Accounts	2,060.14
Holiday Credit Office	6,307.72
Minnesota Energy Resources Corp	4,207.01
East Central Energy	277.53
MNPEIP	149,239.22
Sun Life Financial	3,721.27
<b>35 Claims Totaling:</b>	<b><u>225,211.52</u></b>

Action #4 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:03am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:03am on Wednesday, August 28, 2019 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, and Craig Smith. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS5 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the Family Services Agenda as presented.

Action #FS6 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following resolution:

### **Resolution #FS6 - 8/28/19**

#### **Income Verification Services Agreement resolution**

**WHEREAS**, the State of Minnesota on behalf of certain Counties and Tribes, is in need of Income Verification Services for social services and/or public assistance program applicants and enrolled program participants using payroll and employment data pursuant to the FCRA permissible purposes, and

**WHEREAS**, under MN Statutes §§ 16C.03, subd. 3, 16C.05, 16C.06 and 256.01, subd. 2, the

State is empowered to enter into contracts to provide services and engage such assistance as deemed necessary to carry out its mission, and

**WHEREAS**, the contractor, TALX Corporation is duly qualified and agrees to perform the services requested to the satisfaction of the State.

**THEREFORE BE IT RESOLVED**, Kanabec County and TALX Corporation agree that Participating County (Kanabec County) shall receive services under the provisions of the Services Procurement Contract dated 7/1/2019 between TALX Corporation and the State of Minnesota.

**THEREFORE BE IT ALSO RESOLVED** that the Kanabec County Family Services Board approves the Participation Agreement with TALX Corporation for Income Verification Services effective July 1, 2019 through June 30, 2021.

Action #FS7– It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #FS7 – 8/28/19**

Teen Focus Recovery Center for Chemical Dependency Treatment Services

**WHEREAS**, Minnesota Statutes Chapter 254B establishes the Consolidated Chemical Dependency Treatment Fund to enable counties to provide chemical dependency treatment services to eligible clients, and

**WHEREAS**, Kanabec County Family Services has designated Teen Focus Recovery Center the agency to provide chemical dependency treatment services pursuant to Minnesota Statutes, Chapter 254B, and

**WHEREAS**, Teen Focus Recovery Center is licensed to provide chemical dependency treatment services and willing to provide said services, and

**WHEREAS**, such a contract has been presented to the Kanabec County Family Services Board.

**THEREFORE BE IT RESOLVED** to approve an agreement for chemical dependency treatment services with Teen Focus Recovery Center for the time period August 28, 2019 through November 1, 2019.

Action #FS8 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the payment of 43 claims totaling \$95,730.47 on Welfare Funds.

Action #FS9 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to adjourn Family Services Board at 9:41am and to meet again in regular session on September 25, 2019 at 6:35pm.

The Board of Commissioners reconvened.

Transit Director, Helen Pieper met with the board to request approval to enter into a contract with Lakes & Pines CAC to lease the Head Start bus to provide public transportation routes in include pick up of students attending the Head Start Program in Mora.

Action #10 – Gene Anderson motioned to approve a resolution allowing Timber Trails to lease the Head Start bus from Lakes & Pines. The motion failed for lack of a second.

Action #11 – It was moved by Craig Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #11 - 8/28/19**

Bus Lease for the provision of public transportation services including Head Start

**WHEREAS**, Timber Trails has agreed to provide transportation services for the Lakes & Pines Head Start Program for one year; and

**WHEREAS**, the MN Department of Transportation has approved the change in Timber Trails service design to accommodate these hours; and

**WHEREAS**, Lakes & Pines has a bus that meets all of the required safety standards; and

**WHEREAS**, Timber Trails has adequate staffing to accommodate the change in service design.

**BE IT RESOLVED** that Kanabec County/Timber Trails lease the Lakes & Pines equipped bus to provide public transit services for the Head Start hours for \$1.00; and

**BE IT FURTHER RESOLVED** that the Kanabec County authorizes the Transit Director and/or Director/CHS Administrator to execute the aforementioned Agreement and any amendments thereto.

EDA Director, Heidi Steinmetz and Janet Johnson from the Seven County Senior Federation met with the board to discuss the PACE Program.

Action #12 – Gene Anderson motioned to approve entering into a Joint Powers Agreement with the St. Paul Port Authority to administer a PACE Program in Kanabec County.

The motion was duly seconded by Craig Smith and the following voted:

**IN FAVOR:** Gene Anderson, Kathi Ellis, Craig Smith

**OPPOSED:** Dennis McNally

Whereupon the motion was passed.

CEO of FirstLight Health System (now Welia Health), Randy Ulseth met with the board to discuss calling a public hearing on issuance of gross revenue hospital bonds, series 2019, by Kanabec County, Minnesota.

Action #13 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #13- 8/28/19**

#### **RESOLUTION CALLING A PUBLIC HEARING ON ISSUANCE OF GROSS REVENUE HOSPITAL BONDS, SERIES 2019, BY KANABEC COUNTY, MINNESOTA**

**BE IT RESOLVED** by the Board of County Commissioners of Kanabec County (the “County”), as follows:

1. Recitals.

The County owns and operates a municipal hospital commonly known as the Kanabec County Hospital (the “Hospital”) and located at 300 Clark Street in the City of Mora, Minnesota, and related clinic facilities (together, the “Facilities”). The County has previously issued its Healthcare Revenue Bond Anticipation Notes (FirstLight Health System Project), Series 2018, for the purpose of financing and refinancing improvements to the Facilities (the “Refunded Bonds”), which are now proposed to be refunded by the issuance of the County’s Gross Revenue Hospital Bonds, Series 2019 (the “Bonds”).

2. Public Hearing. In order that interest on the Bonds, to the extent issued as tax-exempt bonds, not be includable in gross income for purposes of federal income taxation, this Board is required to conduct a public hearing on the issuance of the Bonds, in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended. A public hearing on the proposal to issue the Bonds is hereby called and shall be held on September 25, 2019, at 6:30 P.M., at the Kanabec County Courthouse in Mora, Minnesota.

The County Coordinator shall cause notice of the public hearing to be published in the official newspaper of the County and a newspaper of general circulation in the County, at least once not less than fourteen (14) nor more than thirty (30) days prior to the date fixed for the public hearing. The notice to be published shall be substantially in the form attached as Exhibit A hereto.

#### EXHIBIT A

#### **NOTICE OF PUBLIC HEARING ON ISSUANCE OF GROSS REVENUE HOSPITAL BONDS, SERIES 2019, BY KANABEC COUNTY, MINNESOTA**

**KANABEC COUNTY, MINNESOTA**

**NOTICE IS HEREBY GIVEN** that the Board of Commissioners of Kanabec County, Minnesota (the “County”), will meet on Wednesday, September 25, 2019, at 6:30 p.m. at the Kanabec County Courthouse, Room 164, 18 North Vine Street, Mora, Minnesota, for the purpose of conducting a public hearing on the proposed issuance of the above-referenced bonds (the “Bonds”), in one or more series, as qualified 501(c)(3) bonds or as taxable obligations. The Bonds are being issued in a principal amount not to exceed \$56,600,000 for the purpose of refinancing the expansion, improvement and equipping of Kanabec County Hospital (the “Hospital”) and related clinic facilities (together, the “Facilities”). The Facilities are located at 300 Clark Street, Mora, Minnesota. The Facilities are used in part by Allina Health System, a 501(c)(3) organization, and certain other such organizations.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the County Coordinator prior to the date of the hearing set forth above.

Soil & Water Conservation District Manager, Deanna Pomije met with the board to present a 2019 budget recap, as well as a 2020 budget request. Information only, no action was taken.

**10:45am** – The Chairperson called for public comment. Those that responded included:

Ron Molumby	Concerns regarding nuisance dogs.
Jody Gamache	Concerns regarding repurchase of tax forfeit property.

**10:52am** – The Chairperson closed public comment.

Commissioner, Dennis McNally led a discussion regarding beaver and muskrat control.

Action #14 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following resolution:

**Resolution #14 – 8/28/19**

Proposed Revised Policy for Beaver & Muskrat Control Utilizing Local Trappers

**WHEREAS** roadways under the authority of Kanabec County experience damage from beaver and muskrat activity, and

**WHEREAS** the drainage of the lands of Kanabec County is affected by beaver and muskrat activity within ditches under the authority of the Kanabec County Drainage Authority, and

**WHEREAS** access to said roadways and ditches are by easements on private lands.

**THEREFORE BE IT RESOLVED** it is the policy of Kanabec County to competitively solicit and hire local licensed trappers that have proper equipment for removal of nuisance beaver and muskrat affecting infrastructure under the authority of Kanabec County. Upon removal, the nuisance animals become property of the trapper and shall be disposed of legally, avoiding wanton waste. It is the responsibility of Kanabec County to receive permission from landowners when necessary pursuant to MN Statute 97B.667 and 97B.655.

**BE IT FURTHER RESOLVED** that this policy does not affect state highways or township roads.

**10:56am** – County Attorney, Barbara McFadden left the meeting.

Kanabec County History Center Staff Member, Lynnsey Renaud met with the board to present a funding request and 2020 ballot question request.

Action #15 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #15 – 8/28/19**

**WHEREAS** the Kanabec History Center has presented their annual proposed budget, and

**WHEREAS** the Kanabec History Center has requested a significant increase in funding;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners supports the addition of a question to the 2020 ballot pursuant to MN Statute 138.052 to determine whether or not Kanabec County taxpayers would support a special levy to assist with financial support of the Kanabec History Center;

**BE IT FURTHER RESOLVED** that the Kanabec History Center is directed to work with the Kanabec County Auditor/Treasurer, who is also the Election Administrator, on the necessary steps in the ballot question process.

Action #16 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to approve the following claims on the funds indicated:

#### **Revenue Fund**

<u>Vendor</u>	<u>Amount</u>
Anoka County Corrections	3,012.00
Bachman, Fran	369.03
Beisel and Dunlevy PA	14.50
Bender, Dave	100.00
Blowers, Lisa	99.32

Carda, Eugene	113.64
Carlson, Terrence	100.00
Coborns	28.13
Coleman, Robert	15.08
Consulting Radiologists LTD	260.00
CRT Abstract	7.00
Curtis, Michael	1,170.36
Dochunters	19.75
E. Weinberg Supply & Equipment	952.50
Eagle Lodge Limited Partnership	25.00
East Central Solid Waste Commission	10.00
Emma's Pizza	200.00
Ford Township - Sam Isackson	791.20
G & N Enterprises	38.96
G & N Enterprises	6,902.44
Galls	54.95
Granite City Jobbing Co Inc	676.40
Granite Electronics	590.86
Gunderson, Aaron	100.00
Hartman, Eric - Rock County P&Z Director	200.00
Hoefert, Robert	960.32
Ingebrand Funeral Home	430.00
Kanabec County Highway Department	186.40
Kanabec County Highway Department	3,721.59
Kanabec County Soil and Water	15,175.00
Kanabec County Soil and Water	5,000.00
Kanabec County SWCD	212.50
Kanabec Publications	115.39
Kanabec Publications	26.25
Kastenbauer, Paul	96.12
Lillian Van Alst	618.86
LPS Real Estate Data Solutions	10,597.25
Manthie, Wendy	644.38
Marco	159.00
Mattson Electric	88.55
Mattson, Jean	83.32
MCAA	590.00
Medical Disposal Systems	204.04
Metro Sales, Inc.	516.34
Milaca Chiropractic Center	75.00
Mora Unclaimed Freight	12.33
Motorola	57,954.24
Nelson, Jerald	250.56
Nelson, Ronette	528.26



Oak Gallery	11.41
O'Brien, Pat	50.66
Office Depot	38.70
Office Depot	53.88
Office Depot	167.45
Pakor Inc	280.86
Peterson, Ronald	72.12
Pieper, Helen	222.61
RS Eden	12.30
RS Eden	41.65
Rupp, Anderson, Squires & Waldspurger, PA	923.71
Rupp, Anderson, Squires & Waldspurger, PA	3,785.24
SHI	271.00
Snyder, Denise	139.20
Solomon, Nicholas	68.20
State of Minnesota - Department of Transportation	300.00
Stellar Services	494.26
Sugar Lake Lodge	477.96
Sugar Lake Lodge	477.96
Sukhram, Ramkumarie	100.00
Summit Companies	323.30
Summit Food Service Management	10,586.94
Sunshine Printing	77.00
Terhaar, Cheryl	40.60
Thomson-Reuters-West	318.75
Thomson-Reuters-West	250.64
Totalfunds	2,000.00
University of Minnesota OSTP	1,147.00
Visser, Maurice	436.58
Zamora, Ray	1,147.86
Ziegler Inc	847.26
Zigler Inc	6,310.00

**81 Claims Totaling: 145,571.92**

### Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
Auto Value	446.32
Braun Intertec	2,634.50
Corrpro	1,450.00
Federated Co-ops	2,201.34
Fluegge's Ag	452.23
Frisch, Nick	230.00
Helmin Construction	188,732.70

Kanabec County Highway-Petty Cash	81.85
Knife River Corporation	1,399,244.33
Lake States Tree Service	1,800.00
Northern States Supply	5.60
Quill	194.90
Sanitary Systems	140.00
Sharrow Lifting Products	611.45
Speedtech Lights	552.72
Stegeman, Jesse	207.64
S.W. Asphalt	23,446.00
Towmaster	255.50
USIC Locating Services	120.00
Wiarcom, Inc	618.45
<b>20 Claims Totaling:</b>	<b><u>\$ 1,623,425.53</u></b>

Action #17 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve a consent agenda including all of the following actions:

### **Resolution #17a – 8/28/19**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the Knife Lake Sportsmen’s Club for a bingo and raffle event to be held at Captain Dan’s Crow’s Nest Resort, 2743 Highway 65 North, Mora, MN 55051 on February 1, 2020.

### **Resolution #17b– 8/28/19**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the Knife Lake

Sportsmen's Club for a bingo and raffle event to be held at Northwoods Steak House, 2732 Highway 65 North, Mora, MN 55051 on October 26, 2019.

The board held a discussion regarding a parcel of tax forfeited land purchased by Tim Kenyon. Information only, no action was taken.

Coordinator, Kris McNally led a discussion regarding the lease agreement between Kanabec County and Rise Inc.

Action #18 – Gene Anderson introduced the following resolution and moved its adoption:

### **Resolution #18 - 8/28/19**

**WHEREAS** the Rise, Incorporated utilizes space and administrative support assets in the Public Services Building, and

**WHEREAS** the lease rate for this space and support has not been increased in several years,

**BE IT RESOLVED** that the Kanabec County Commissioners approve an increase from \$160 per month to \$175 per month for the 2020 Rise Lease.

Chairperson, Kathi Ellis handed the gavel over to Vice Chairperson, Dennis McNally.

The motion was duly seconded by Kathi Ellis and the following voted:

**IN FAVOR:** Gene Anderson, Kathi Ellis, Dennis McNally

**OPPOSED:** Craig Smith

Whereupon the resolution was passed.

Vice Chairperson, Dennis McNally handed the gavel back to Chairperson, Kathi Ellis.

The Commissioners gave reports on the board and committees in which they participate.

Commissioner Dennis McNally led a discussion regarding Carda's former gravel pit. Information only, no action was taken.

Future Agenda Items: Carda's Former Gravel Pit, Wayside Park, Sales Tax Discussion

**12:11pm** - The Chairperson recessed the meeting. The Kanabec County Board of Commissioners will meet again in continued session for a Budget Work Session on Wednesday, September 4, 2018 at 9am.

The Kanabec County Board of Commissioners met at 9:00am on Wednesday September 4, 2019 in the Board Room of the Courthouse pursuant to recess with the following Board Members present: Kathi Ellis, Dennis McNally, Craig Smith, Gene Anderson and Les Nielsen. Also present was County Coordinator, Kris McNally.

The board reviewed departmental budget recommendations for 2020. Information only, no action was taken.

The board held a discussion regarding bonding and local sales tax. Information only, no action was taken.

**11:30am** – Les Nielsen left the meeting.

**11:50am** - The Chairperson adjourned the meeting. The Kanabec County Board of Commissioners will meet again in regular session on Wednesday, September 11, 2018 at 9am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk