

Agenda Item #1

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

October 10, 2018

The Kanabec County Board of Commissioners met at 9:00 am on Wednesday, October 10, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Kim Smith, and Les Nielsen. Absent: None. Others Present: Board Clerk Patrick Christopherson, County Attorney Barbara McFadden, and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the agenda with the following additions: Emergency Management Grant, Gambling Permit.

Action #2 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the September 26, 2018 minutes as presented.

Action #3 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
East Central Energy	113.00
Verizon Wireless	745.40
East Central Energy	1,202.79
MNPEIP	144,232.24
Sun Life Financial	3,396.75
Holiday Credit Office	9,300.25
Mora Municipal Utilities	21,507.31
Office of MN.IT Services	1,300.00
Spire Credit Union	5,967.83
Verizon Wireless	315.13
East Central Energy	308.45
11 Claims Totaling:	<u>188,389.15</u>

Action #4 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund	
VENDOR	AMOUNT
A and E Cleaning Services	500.00
Ace Hardware	167.85
Advanced Correctional Healthcare	16,215.72
Auto Value	9.99
Bachman, Fran	220.69
Bernicks	214.56
Braham Motor Service Inc	1,513.66
Carda, Eugene	64.08
Chapman's Auto Repair	261.47
City of Milaca	27.40
Curtis, Michael	1,140.66
CW Technology	1,094.40
Mn Dept of Public Safety	270.00
E-911	410.00
East Central Exterminating	240.00
Eckdahl, Ashley	550.94
Faust, Patrick	393.50
Ford Township	1,028.66
Frisch, Justin	86.03
G & N Enterprises	92.28
Glen's Tire	28.00
Glen's Tire	26.00
Glen's Tire	990.30
Government Forms & Supplies	400.75
Granite Electronics	673.74
Hennepin County Medical Center	178.00
Hoefert, Robert	1,022.70
Hohn's Auto Body & Glass	3,476.96
Horizon Towing	420.88
Innovative Office Solutions, LLC	275.32
Innovative Office Solutions, LLC	983.07
IT SAVVY	1,535.25
IT SAVVY	3,975.90
Kanabec County Highway Department	39.99
Kanabec County Highway Department	145.20
Kanabec County Highway Department	722.32
Kanabec County Highway Department	3,418.14
Kanabec County Information Systems	142.00

Kanabec Publications	275.89
Manthie, Scott	1,166.31
Manthie, Wendy	67.58
Marco	134.68
Marco, Inc.	486.00
Matthew Bender & Co Inc	165.43
MCCC	751.79
MCCC	11,770.75
McKinnis & Doom	144.50
McKinnis & Doom	204.00
Mehlhop, Ron	99.15
Mille Lacs Disposal Inc.	20.00
Minnesota Dept of Finance	25.50
Minnesota Dept of Finance	4,616.00
Minnesota Dept of Finance	150.00
Minnesota Dept of Health	1,820.00
MN Public Transit Assn	500.00
National Medical Services	344.00
Novus Glass	250.00
Novus Glass	325.00
O'Brien, Pat	64.08
Oak Gallery	9.81
Office Depot	111.36
Office Depot	13.32
Office Furniture Solutions, Inc	1,200.00
Oslin Lumber	211.20
Pakor Inc.	280.64
Parallel Technologies, Inc	1,340.50
Payne, Elisabeth	341.71
Peterson Company LTD	3,600.00
Quality Disposal Systems	22.50
Quality Disposal Systems	190.00
Quality Disposal Systems	380.01
Ramsey County	5,620.00
Regents of the University of MN	18,048.00
Reliance Telephone, Inc	2,100.00
Shi International Corp	243.00
Solomon, Nicholas	46.99
Stellar Services	350.47
Strelow, David	30.52
Strickland, Charlie	42.63
Summit Food Service Management	10,046.09
Tinker & Larson Inc	771.95

Tinker & Larson Inc	42.00
Verizon Wireless	263.80
Verizon Wireless	864.98
Verizon Wireless	50.76
Verizon Wireless	92.83
Verizon Wireless	50.76
Verizon Wireless	652.46
Verizon Wireless	638.36
Verizon Wireless	394.23
Verizon Wireless	67.58
Verizon Wireless	60.76
Verizon Wireless	111.52
Verizon Wireless	182.28
Visser, Maurice	696.81
Von Eschen, Tina	230.60
Wickeham, Teresa	45.78
Zamora, Ray	881.27
98 Claims Totaling:	<u>116,664.55</u>

Road and Bridge Fund

Vendor	Amount
A and E Cleaning Services	1,200.00
Ace	333.61
Ameripride	523.10
Auto Value	1,386.98
Blum Sand and Gravel	897.92
Braham Motor Service	547.00
Crawford's Equipment	284.47
East Central Solid Waste Commission	452.78
Glens Tire	202.00
Hass Construction	320.63
Johnson Hardware	210.93
Knife River Corporation	1,668,827.39
Marco	188.00
Midwest Machinery Co	2,000.00
Owens Auto Parts	217.08
Petty Cash	38.79
Power Plan	1,179.19
Quality Disposal	160.00
Sanitary Systems	112.08
Towmaster	496.88
Terpstra, Trent	173.31
USDA	1,393.94
Ziegler Inc.	38.93

23 Claims Totaling: 1,681,185.01

The Board held a discussion regarding the Highway 23 Coalition. Les Nielsen and Dennis McNally will attend the next meeting on October 26, 2018. Information only, no action was taken.

Dan Loch from Clifton Larson Allen met with the County Board and gave the Annual Audit Report. Information only, no action was taken.

Action #5 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve an updated P-110 Data Practices Policy, to be enacted January 1, 2019.

Action #6 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the EMS Grant.

Action #7 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #7 – 10/10/18

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the application and facility owners re in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Vasaloppet Inc. for a raffle and bingo event to be held at Fish Lake Resort, 674 Fish Lake Dr., Mora, MN 55051 on January 12, 2019.

Action #8 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to recess the board meeting to a time immediately following the Public Health Board.

The Kanabec County Public Health Board met at 9:24am on Wednesday, October 10, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen, Dennis McNally, and Kathi Ellis. Public Health Director, Kathy Burski presented the Public Health Agenda.

Action #PH9 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the Public Health Agenda as presented.

Action #PH10 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH10 – 10/10/18

Statewide Health Improvement Program (SHIP) contracts Resolution

WHEREAS, Kanabec County Community Health has allocated and encumbered funds for the purpose of reducing obesity and tobacco use and exposure through increasing healthy eating, increased activity, and managing chronic disease through the Statewide Health Improvement Program (SHIP) grant, and

WHEREAS, as the fiscal agent for the grant, Kanabec County Community Health requests contracts for the purpose of providing staffing to implement the chosen strategies and carrying out the work plans, assisting with evaluation of the strategies, data reporting, and other duties as needed, and

WHEREAS, Isanti, Mille Lacs and Pine counties have qualified staff and are willing and able to provide these services.

THEREFORE, the Kanabec County Community Health Administrator requests contracts with Isanti, Mille Lacs and Pine counties to fulfill the duties of the SHIP grant.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Community Health Board approves contracting with the Isanti County Community Health Board, Mille Lacs County Community Health Board and Pine County Public Health Board to provide staffing to carry out the chosen strategies of the Statewide Health Improvement Program grant through October 31, 2019.

Action #PH11 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 115 claims totaling \$56,226.58 on Public Health Funds.

Action #PH12 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to adjourn Public health Board at 9:38am and to meet again on Wednesday, November 14, 2018 at 9:05am.

The County Commissioners gave reports on the activities of the boards and committees in which they participate.

Leota Lind from South Country Health Alliance met with the County Board to give a presentation. Information only, no action was taken.

10:23am – The Chairperson called for Public Comment. Those that responded included:

Dave Etter	Comments regarding Shoreland Ordinance #5
Jeff Hamme	Comments regarding Shoreland Ordinance #5
Tom Jones	Comments regarding Shoreland Ordinance #5
Bob Mayo	Comments regarding Shoreland Ordinance #5
Kristen Faurie	Announced National Newspaper Week. Questions regarding cemeteries within the

_____ county.

10:52am – The Chairperson Closed Public Comment.

Action #13 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

BE IT RESOLVED to close at the meeting at 10:54am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Coordinator & Personnel Director, Patrick Christopherson and County Attorney, Barbara McFadden.

Action #14 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to re-open the meeting at 10:59am.

Action #15 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #15 – 10/10/18
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of County Coordinator, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes to hire a County Coordinator at 40 hours a week to refill the vacant position at Range 21 of the pay plan which is \$95,056 to \$116,438.40 annually or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Future Agenda – Using SCORE Funds for tire recycling. Maintenance of cemeteries in Kanabec County.

Action #16 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the meeting at 11:10am and to meet again in regular session on Wednesday, October 24, 2018 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____ Board Clerk