

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**May 23, 2018**

The Kanabec County Board of Commissioners met at 9:00 am on Wednesday, May 23, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Kim Smith, and Les Nielsen. Absent: None. Others Present: County Attorney, Barbara McFadden, Board Clerk Patrick Christopherson, and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the May 9, 2018 minutes as presented.

Action #3 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to recess the board meeting at 9:01 am to a time immediately following the Human Services Board.

The Kanabec County Human Services Board met at 9:01am on Wednesday, May 23, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen Dennis McNally, and Kathi Ellis. Human Services Director, Chuck Hurd presented the Human Services Agenda.

Action #HS4 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the Human Services Agenda as presented.

Fraud Prevention Specialist, Stephanie Klemz met with the County Board to give an overview of fraud prevention programs and incentives in Kanabec County. Information only, no action was taken.

Human Services Director, Chuck Hurd gave the Director's Report.

Action #HS5 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve 61 claims totaling \$130,174.26 on Welfare Funds.

Action #HS6 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to adjourn Human Services Board at 9:30am.

The Board of Commissioners reconvened.

Action #7 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Anne M Carlson Law Office PLLC	408.00
Bina & Guptil LLC	345.00
E C Riders	7,999.00
Midcontinent Communications	1,079.89
Office of MN.IT Services	1,300.00
Verizon Wireless	3,184.16
East Central Energy	174.97
Anne M Carlson Law Office PLLC	518.50
Consolidated Communications	933.25
Core Professional Services PA	800.00
Kanabec County Aud/Treas	4,168.43
Minnesota Energy Resources Corp	5,285.68
Chamberlain Oil	1,637.01
Consolidated Communications	64.77
East Central Energy	822.89
Dearborn National Life Ins Co	634.47
Health Partners	5,834.11
<b>17 Claims Totaling:</b>	<b><u><u>35,190.13</u></u></b>

Action #8 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following claims on the funds indicated:

**Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
A and E Cleaning Services	525.00
Allina Health	27.00
Anderson, Jeff	25.11
Anoka County JC-Secure	8,843.00
Auto Value	19.98
Bachman, Fran	70.85
Card Services	69.80
Card Services	41.39
Centerpoint Energy	98.00
Chapman's Auto Repair	227.79
Chapman's Auto Repair	1,103.88

Christenson, Kim	130.60
Craguns Resort & Conference Center	552.78
Curtis, Michael	1,229.23
CW Technology	9,000.00
D&T Ventures	225.00
ECM Publishers, Inc	394.70
Election Systems & Software Inc	1,904.80
Emergency Automotive Technologies	2,183.84
Faust, Patrick	379.76
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
Further	705.85
Galls	1,588.44
Glen's Tire	77.80
Grainger	62.05
Granite City Jobbing Co	1,129.47
Hennepin County Medical Center	142.58
Hoefert, Robert	911.71
Hunter, Robb	85.00
IT SAVVY	426.65
IT SAVVY	697.20
IT SAVVY	798.78
IT SAVVY	759.00
Johnsons Hardware & Rental	9.99
Johnsons Hardware & Rental	503.37
Kanabec County Community Health	1,914.24
Kanabec County Community Health	170.00
Kanabec Publications	111.10
Kanabec Publications	585.00
Kanabec Publications	802.59
Keller, Michael Ph.D. L.P.	650.00
Kempe, John	22.89
Koch's Hardware	14.99
Lerrssen, Jennifer	615.63
MACAI Shortcourse	170.00
MACATFO	30.00
Magaard, Andrew	93.74
Manthie, Scott	909.06
Manthie, Wendy	932.50
M&I Lockbox: MCCC	9,300.00
Mehlhop, Ron	217.92
Midwest Radar & Equipment	520.00
Mille Lacs Disposal Inc	20.00

Mille Lacs Messenger	62.70
MN Counties Intergovernmental Trust	110.00
Minnesota Monitoring Inc	45.00
Minnesota Monitoring Inc	448.00
Minnesota Pollution Control Agency	42,919.14
NARTEC Inc	487.68
Nelson, Ronette	198.57
Office Depot	20.97
Office Depot	28.72
Office Depot	96.32
Office Depot	118.83
Office Depot	27.76
Office of MN.IT Services	6,168.80
Pieper, Helen	452.51
Pine SWCD	1,262.40
Ploub, Jasmine	141.63
Ploub, Jasmine	37.98
Port Group Homes	238.64
Quill	31.68
Ramsey County	1,400.00
Ratwik, Roszak & Maloney, PA	402.50
RS Eden	1,484.47
Reliance Telephone, Inc	500.00
Safeassure Consultants Inc.	6,907.40
Shopko Stores Operating Co, LLC	494.06
Stellar Services	475.44
Summit Companies	166.00
Summit Food Service Management	9,933.39
Thomson Reuters - West	312.43
Thomson Reuters - West	677.76
Tinker & Larson Inc	545.00
Tinker & Larson Inc	38.00
TitleSmart, Inc	435.05
Totalfunds	3,000.00
Visser, Maurice	431.50
Zamora, Ray	773.10
	<u><u>139,898.53</u></u>

**Road & Bridge**

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning	1,050.00
Bjorklund Companies	10.42
Central McGowan	250.83
City of Mora	16,235.20

FS Solutions	254.55
Lake Superior College	500.00
MN Department of Agriculture	10.00
MN Energy	4,658.85
Northwest Lasers & Instruments	2,499.29
Nuss Truck Equipment	119.50
Oxygen Service Co	149.85
Premier Outdoor Services	2,460.00
Pro Cal Corporation	125.00
Sanitary Systems	140.00
Tri-State Bobcat	33.06
WiarCom, Inc	399.00
<b>16 Claims Totaling:</b>	<b><u>28,895.55</u></b>

Action #9 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #9 – 5/23/18**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for Kick Cancer to the Curb for a raffle event to be held at Ogilvie Raceway, 1539 MN-23 Ogilvie, MN 56358 on August 11, 2018.

Public Health Director, Kathy Burski met with the county board to discuss matters concerning her department.

Action #10 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #10 – 5/23/18**

**WHEREAS**, Ashley Eckdahl was hired as the Coordinator of Transportation on a part time temporary basis through the Easter Seals Grant to work with the Transportation Resources for You (TRY) committee for transportation services, and

**WHEREAS**, the Coordinator of Transportation will be working from home outside of normal business hours for the most part, to complete the tasks for this grant, and

**WHEREAS**, the Information Systems Director has approved the request, and

**WHEREAS**, the Community Health Director is requesting the County Board to approve a Telecommuting Agreement with Ashley Eckdahl so the duties of the Easter Seals grant can be completed.

**THEREFORE BE IT RESOVLED** to approve a Telecommuting agreement with Ashley Eckdahl commencing immediately and ending December 31, 2018.

Leota Lind from South Country Health Alliance met with the County Board to give a presentation. Information only, no action was taken.

Kanabec County EDA Director, Heidi Steinmetz met with the County Board to review and discuss questions from the Mora HRA regarding potential management of Edgewood Mobile Home Park. Information only, no action was taken.

**10:45am** – The Chairperson called for public comment three times. None responded.

**10:46am** – The Chairperson closed public comment.

Kanabec County Auditor, Denise Snyder met with the County Board to discuss the renewal of liquor licenses.

Action #11 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

## **Resolution #11 - 5/23/18**

Liquor & Tobacco Licenses

**WHEREAS** the Kanabec County Auditor/Treasurer has recommended the following applications for liquor and tobacco licenses, and

**WHEREAS** the applications were complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the following license applications:

### **LIQUOR/BEER/ TOBACCO LICENSE RENEWALS 2018-2019 KANABEC COUNTY BOARD - MAY 23, 2018**

<b>Establishment</b>	<b>LIQUOR</b>	<b>BEER</b>	<b>TOBACCO</b>
Braham Moose Lodge 1544	Club/Sun	-	-
Captain Dans' Crow's Nest	On/Off/Sun	-	Yes
Eagles Cove Resort	On/Sun	-	-

Fish Lake Resort & Campground	On/Off/Sun	-	Yes
McBees	On/Off/Sun	-	
Northwoods Steak House & RV Park	On/Off/Sun	-	Yes
Ogilvie Raceway	Wine/SB/On/Sun	On	-
Pink Diamond	On/Sun	-	-
Springbrook Golf Course	On/Sun	-	-

Action #12 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve a request to repurchase parcel #22.08340.00 which forfeited November 8, 2017.

Public Works Director, Chad Gramentz met with the county board to discuss matters concerning his department.

Action #13 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #13 – 5/23/18**  
**KCP 18-06 Aggregate Surfacing**

**WHEREAS** the following bids were received on May 15, 2018:

Aggregate Surfacing:

<b>Bjorklund Companies</b>	<b>\$694,156.96</b>
DLL Excavating	\$756,709.16
Wm D. Scepaniak Inc.	\$774,636.80
Central Specialties Inc.	\$996,469.72

**WHEREAS** the lowest responsible bid was \$694,156.96 submitted by Bjorklund Companies, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$694,156.96 submitted by Bjorklund Companies for aggregate surfacing, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #14 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #14 – 5/23/18**  
**SAP 033-608-014, SAP 033-619-015,**  
**KCP 18-04, KCP 18-08, ECSW 18-01**  
**Bituminous Reconditioning**

**WHEREAS** the following bids were received on May 15, 2018:

Bituminous Reconditioning:

<b>Knife River Corporation</b>	<b>\$1,626,383.93</b>
Hardrives Inc.	\$1,672,530.40
Central Specialties Inc.	\$1,745,708.69
Anderson Brothers	\$1,891,222.13

**WHEREAS** the lowest responsible bid was \$1,626,383.93 submitted by Knife River Corporation, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$1,626,383.93 submitted by Knife River Corporation for bituminous reconditioning, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #15 – Kim Smith introduced the following resolution and moved its adoption:

**Resolution #15 5/23/18**  
**KCP 18-05 Courthouse Parking Lot Improvements**

**WHEREAS** the following bids were received on May 15, 2018:

	<u>Base</u>	<u>Alternate</u>	<u>Total</u>
<b>Kadlec Excavating</b>	<b>\$186,675.30</b>	<b>\$12,806</b>	<b>\$198,481.30</b>
Hjort Excavating	\$225,539.25	\$13,460	\$238,999.25

**WHEREAS** the lowest responsible bid was \$198,481.30 submitted by Kadlec Excavating, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$198,481.30 submitted by Kadlec Excavating for parking lot improvements, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kathi Ellis, Gene Anderson, Les Nielsen, Kim Smith  
**OPPOSED:** Dennis McNally



**ABSTAIN:**

whereupon the resolution was declared duly passed and adopted.

Action #16 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #16 – 5/23/18**  
**SAP 033-611-023**  
**Highway Reconstruction**

**WHEREAS** the following bids were received on May 15, 2018:

Bituminous Reconditioning:

<b>Knife River Corporation</b>	<b>\$1,538,510.13</b>
Hardrives Inc.	\$1,653,993.96
Central Specialties Inc.	\$1,808,622.93

**WHEREAS** the lowest responsible bid was \$1,538,510.13 submitted by Knife River Corporation, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$1,538,510.13 submitted by Knife River Corporation for highway reconstruction, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #17 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #17 – 5/23/18**  
**KCP 18-09, MORA 18-TM**  
**Pavement Markings**

**WHEREAS** the following bids were received on May 15, 2018:

<b>Traffic Marking Service</b>	<b>\$147,094.36</b>
AAA Striping Service	\$169,407.56

**WHEREAS** the lowest responsible bid was \$147,094.36 submitted by Traffic Marking Service, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$147,094.36 submitted by Traffic Marking Service for pavement markings, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #18 –Dennis McNally introduced the following resolution and moved its adoption:

**Resolution #18 – 5/23/18**  
**Purchase Disc Mower**

**WHEREAS** a disc mower for roadside mowing is beyond repair and in need of replacement, and

**WHEREAS** the following quotes were received for a Kuhn GDM 240 Disc Mower:

<b>Fluegge’s Ag Inc.</b>	<b>\$9,250.00</b>
Arnold’s Inc.	\$9,995.00

**WHEREAS** the lowest quote was \$9,250.00 submitted by Fluegge’s Ag Inc., and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$9,250.00 submitted by Fluegge’s Ag Inc. for a Kuhn GDM 240 Disc Mower.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kathi Ellis, Gene Anderson, Dennis McNally, Kim Smith

**OPPOSED:** Les Nielsen

**ABSTAIN:**

whereupon the resolution was declared duly passed and adopted.

Environmental Services Supervisor, Teresa Wickeham met with the County Board to discuss matters concerning her department.

Action #19 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve moving forward with a soil boring analysis and other requirements to see if the Knife Lake property can support two lots.

Action #20 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

## **Resolution #20 – 5/23/18**

**WHEREAS**, the Kanabec County Board of Commissioners has approved Ordinance #34 (Dog Control) and,

**WHEREAS**, Ordinance #34 will be implemented and enforceable July 1<sup>st</sup>, 2018, and

**WHEREAS**, Kanabec County has gone through an official Request for proposal process to solicit an “Animal Control Officer” and,

**WHEREAS**, DBA On line Retrievers has responded to the RFP.

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accept the proposal herein attached establishing On Line Retrievers as the County’s official Animal Control Officer.

*Action #21* – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

## **Resolution #21 – 5/23/18**

**WHEREAS**, the City of Braham desires to retain the County of Kanabec to provide professional prosecution services through the Kanabec County Attorney’s Office, and

**WHEREAS**, the County of Kanabec agrees to provide the services of the Kanabec County Attorney’s Office to provide such prosecution services on behalf of the City of Braham, and

**WHEREAS**, the City of Braham and the County of Kanabec County deem it mutually advantageous to set forth the details of their relationship in writing;

**NOW, THEREFORE**, the City of Braham and the County of Kanabec hereto agree to the retainer agreement for criminal prosecution services for the period of June 1, 2018 through December 31, 2019.

County Assessor, Tina Von Eschen met with the County Board to discuss matters concerning her department. Information only, no action was taken.

*Action #22* – The Chairperson adjourned the meeting at 11:55am. The Kanabec County Board of Commissioners will meet again in regular session on Wednesday, June 11, 2018 at 6:30pm.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk