

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**December 19, 2018**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, December 19, 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, and Les Nielsen. Absent: Kim Smith. Others Present: Interim Board Clerk Jerry Tvedt, County Attorney Barbara McFadden, and Recording Secretary Kelsey Johnson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the agenda with the following addition: County Road 26 discussion.

Action #2 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the December 5, 2018 minutes as presented.

Action #3 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<b>Vendor</b>	<b>Amount</b>
City of Milaca	27.40
Holiday Credit Office	9,617.44
Kanabec County Auditor HRA	12,212.00
Midcontinent Communications	669.68
Mora Municipal Utilities	14,270.48
Spire Credit Union	3,680.67
East Central Energy	312.66
Mora Municipal Utilities	925.66
Midcontinent Communications	244.16
Minnesota Dept of Finance	4,518.50
Office of MN.IT Services	1,300.00
Verizon Wireless	3,478.71
East Central Energy	1,113.29
Dearborn National Life Insurance	665.55
The Hartford Priority Accounts	1,939.37
	<hr/> <b>54,975.57</b> <hr/>

Action #4 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to recess the Board Meeting at 9:05am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:05am on Wednesday, December 19 2018 pursuant to adjournment with the following Board Members present: Gene Anderson, Les Nielsen, Dennis McNally, and Kathi Ellis. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS5 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the Family Services Agenda with the following addition: Child Welfare Grant.

Action #FS6 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #FS6 – 12/19/18**  
**Establish Health and Human Services Advisory Committee**

**WHEREAS**, MN Statute 402.03 requires each county human services board to establish an advisory committee to formulate the plan for the development, implementation and operation of the programs and services by the board, and

**WHEREAS**, it is not required of Community health Boards to form and advisory committee, but it may be beneficial to have a combined Health and Human Services Advisory Committee to enhance collaboration in the services provided to our community;

**NOW THEREFORE BE IT RESOLVED** by the Kanabec County Board of Commissioners that a combined Health and Human Services Advisory Committee be established in accordance with the parameters of M.S. 402.03.

Action #FS7 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #FS7 – 12/19/18**  
**Respite Care Services Grant for Children**

**WHEREAS**, Kanabec County Family Services has been presented with the opportunity to apply for funding for Respite Care services for families with children who are experiencing an emotional disturbance, with or without a case manager, and

**WHEREAS**, respite services are a much needed support for the caregivers of children with emotional disturbances and there is little funding available to provide the needed break for families, and

**WHEREAS**, Kanabec County Children’s Services Supervisor requests the Board approves the application for the Respite Services Grant Agreement.

**THEREFORE BE IT RESOLVED** that the Kanabec County Family Services Board approves the Agreement for Respite Services through the Minnesota Department of Human Services for the year 2019.

Action #FS8 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the payment of 55 claims totaling \$85,936.73 on Welfare Funds.

Action #FS9 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to adjourn Family Services Board at 9:20am.

The Board of Commissioners reconvened.

Action #10 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve payment of the following claims on the funds indicated:

	<b>Revenue Fund</b>	
<b>VENDOR</b>		<b>AMOUNT</b>
1st Choice Document Destruction		843.00
A and E Cleaning Services		475.00
Akkerman-Ingebrand Funeral Home		400.00
Auto Value Mora		257.07
Bachman, Fran		214.78
Billings Service Inc		10.00
Bliss, Erica		107.81
Coborn's Card Services		11.73
Coon, Susan		50.82
Chapman's Auto Repair		135.58
CPS Technology Solutions		3,200.00
Curtis, Michael		994.36
D&T Ventures		225.00
East Central Energy		572.77
East Central Exterminating		120.00
East Central Solid Waste Commission		195.93
ECM Publishers		87.00
Ellis, Kathi		175.39
Faust, Patrick		333.59
FBG Service Corporation		6,410.24
FBG Service Corporation		584.80
Federated Coops		439.73
Fore Chiropractic & Wellness		90.00
Galls		154.98

Glen's Tire	922.00
Granite City Jobbing	1,261.98
Handyman's Inc	1,683.40
Handyman's Inc	658.08
Hoefert, Robert	1,016.79
IAAO	210.00
Kanabec County Community Health	1,914.24
Kanabec County Highway Department	611.34
Kanabec County Highway Department	24.79
Kanabec Publications	55.00
Kanabec Publications	113.00
Kanabec Publications	412.00
Kanabec Publications	610.00
Kanabec Publications	416.43
Kanabec County Soil & Water	30,631.00
Kanabec SWCD	1,109.02
Kanabec Soil & Water Cons.	899.65
KBEK 95.5 FM	120.00
Keller, Michael Ph.D., L.P.	650.00
Manthie, Scott	1,234.90
Marco	89.28
Marco	61.68
Marco, Inc	486.00
Marco	134.68
Marco Technologies LLC	53.52
Marco Technologies LLC	234.09
Marco, Inc	170.29
Marco Technologies LLC	273.60
McKinnis & Doom PA	144.50
McKinnis & Doom PA	425.00
McFadden, Barbara	381.91
McGee, Michael B., M.D.	5,000.00
MEI Total Elevator Solutions	1,438.01
Mille Lacs Disposals Inc	20.00
Minnesota Monitoring, Inc.	48.00
MRA	218.75
National Academies of Emergency Dispatch	50.00
Nelson, Ronette	431.47
Nielsen, Les	160.38
Noble Medical Inc	312.44
Nortnern Technology Initiative, Inc.	1,000.00
McNally, Dennis	250.56
Office Depot	54.27

Office Depot	403.01
O'Reilly Auto Parts	25.75
O'Reilly Auto Parts	(10.07)
Quality Disposal	380.01
Quality Disposal Systems	190.00
Quality Disposal Systems	22.50
Ratwik, Roszak & Paloney, PA	2,817.50
Steinhagem, Rita Clare	786.25
RS Eden	31.50
Rupp, Anderson, Squires & Waldspurger, PA	1,197.30
Summit Food Services Management	5,099.80
Shopko Stores Operating Co, LLC	59.88
Smith, Kim	261.36
Stellar Services	338.81
Snyder, Denise	21.80
Snyder, Denise	61.76
SWIFT	102.06
Thomson-Reuters-West	569.39
Totalfunds	6,130.00
Trimin Systems Inc	20,678.00
Visser, Maurice	906.30
Zamora, Ray	883.00
89 Claims Totaling:	<u><u>113,037.54</u></u>

#### Road & Bridge

Vendor	Amount
A and E Cleaning Services	900.00
Bjorklund Companies	1,705.54
Blum Sand and Gravel	56.12
Braun Intertec	185.00
Cargill	6,408.26
Dooley, Mark	115.03
Federated Co-ops	15.51
Fluegge's	190.00
Frontier Precision	800.95
FS Solutions	104.40
Kanabec Co Highway-Petty Cash	46.90
Knife River Corporation	15,762.40
Maney International	904.97
Marco	648.12
Minnesota Energy Resources	1,055.25
Office Depot	118.55
Premier Outdoor Services	2,460.00
Ringler, Jeremy	250.00

RTVision	3,000.00
Schneider Corporation	7,600.00
Wiarcom	618.45
Ziegler Inc.	690.33
22 Claims Totaling:	<u><u>43,635.78</u></u>

Action #11 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #11 – 12/19/18**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Waste Management	\$4,448.67
Quality Disposal	\$4,957.20
Arthur Township	\$400.00
Total	\$9,805.87

Action #12 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #12 – 12/19/18**  
ORDER OF THE BOARD

**BE IT RESOLVED** to approve the following wage scale for non-union employees and elected officials effective January 1, 2019:

Grade	2019							Grade
	A	B	C	D	E	F	G	
1	\$ 12.28	\$ 12.74	\$ 13.20	\$ 13.67	\$ 14.13	\$ 14.59	\$ 15.05	1
2	\$ 13.02	\$ 13.50	\$ 13.99	\$ 14.48	\$ 14.97	\$ 15.46	\$ 15.95	2
3	\$ 13.80	\$ 14.32	\$ 14.83	\$ 15.35	\$ 15.87	\$ 16.39	\$ 16.90	3
4	\$ 14.63	\$ 15.18	\$ 15.73	\$ 16.27	\$ 16.82	\$ 17.37	\$ 17.92	4
5	\$ 15.50	\$ 16.09	\$ 16.67	\$ 17.25	\$ 17.83	\$ 18.41	\$ 18.99	5
6	\$ 16.43	\$ 17.05	\$ 17.67	\$ 18.29	\$ 18.90	\$ 19.51	\$ 20.13	6
7	\$ 17.42	\$ 18.07	\$ 18.73	\$ 19.38	\$ 20.03	\$ 20.69	\$ 21.34	7

<b>8</b>	\$ 18.46	\$ 19.16	\$ 19.85	\$ 20.54	\$ 21.24	\$ 21.93	\$ 22.62	<b>8</b>
<b>9</b>	\$ 19.57	\$ 20.31	\$ 21.04	\$ 21.78	\$ 22.51	\$ 23.25	\$ 23.98	<b>9</b>
<b>10</b>	\$ 20.75	\$ 21.53	\$ 22.31	\$ 23.08	\$ 23.86	\$ 24.64	\$ 25.42	<b>10</b>
<b>11</b>	\$ 22.21	\$ 23.03	\$ 23.87	\$ 24.70	\$ 25.53	\$ 26.37	\$ 27.19	<b>11</b>
<b>12</b>	\$ 23.76	\$ 24.64	\$ 25.54	\$ 26.43	\$ 27.32	\$ 28.21	\$ 29.10	<b>12</b>
<b>13</b>	\$ 25.42	\$ 26.38	\$ 27.33	\$ 28.27	\$ 29.23	\$ 30.18	\$ 31.14	<b>13</b>
<b>14</b>	\$ 27.20	\$ 28.22	\$ 29.24	\$ 30.25	\$ 31.27	\$ 32.29	\$ 33.31	<b>14</b>
<b>15</b>	\$ 29.38	\$ 30.48	\$ 31.58	\$ 32.68	\$ 33.78	\$ 34.88	\$ 35.99	<b>15</b>
<b>16</b>	\$ 31.72	\$ 32.92	\$ 34.10	\$ 35.29	\$ 36.49	\$ 37.67	\$ 38.86	<b>16</b>
<b>17</b>	\$ 34.26	\$ 35.55	\$ 36.83	\$ 38.12	\$ 39.40	\$ 40.69	\$ 41.97	<b>17</b>
<b>18</b>	\$ 37.01	\$ 38.39	\$ 39.78	\$ 41.17	\$ 42.55	\$ 43.94	\$ 45.33	<b>18</b>
<b>19</b>	\$ 39.96	\$ 41.46	\$ 42.96	\$ 44.46	\$ 45.96	\$ 47.46	\$ 48.96	<b>19</b>
<b>20</b>	\$ 43.16	\$ 44.78	\$ 46.40	\$ 48.01	\$ 49.63	\$ 51.26	\$ 52.87	<b>20</b>
<b>21</b>	\$ 46.61	\$ 48.36	\$ 50.11	\$ 51.86	\$ 53.60	\$ 55.36	\$ 57.10	<b>21</b>
<b>22</b>	\$ 50.35	\$ 52.23	\$ 54.12	\$ 56.01	\$ 57.90	\$ 59.78	\$ 61.67	<b>22</b>

Action #13 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #13 – 12/19/18**

**WHEREAS** the State of Minnesota’s minimum wage has increased to \$9.86 per hour effective January 1, 2019, and

**WHEREAS** the starting wage for a Homemaker with Kanabec County is currently \$9.65, and

**WHEREAS** Kanabec County needs to be in compliance as of January 1, 2019, and

**WHEREAS** the past pay scale has adopted an aggregate step increase of 3.5% each step, and the new scale reflects that increase.

**NOW, THEREFORE BE IT RESOLVED**, that the new pay scale per the new minimum wage is adopted for the Homemaker position.

#### **2019 Homemaker Pay Scale**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>
\$9.86	\$10.21	\$10.57	\$10.94	\$11.33	\$11.73	\$12.14

Action #14 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve a consent agenda including all of the following actions:

### **Resolution #14a – 12/19/18**

#### **RETAINER AGREEMENT FOR CRIMINAL PROSECUTION SERVICES**

**BETWEEN THE CITY OF MORA AND THE COUNTY OF KANABEC  
FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019**

**WHEREAS**, the City of Mora desires to retain the County of Kanabec to provide professional prosecution services through the Kanabec County Attorney's Office; and

**WHEREAS**, the County of Kanabec agrees to provide the services of the Kanabec County Attorney's Office to provide such prosecution services on behalf of the City of Mora; and

**WHEREAS**, the City of Mora and the County of Kanabec County deem it mutually advantageous to set forth the details of their relationship in writing;

**NOW, THEREFORE**, the City of Mora and the County of Kanabec hereto agree that the following shall constitute a retainer agreement for prosecution services.

**Resolution #14b – 12/19/18**

**RETAINER AGREEMENT FOR CRIMINAL PROSECUTION SERVICES  
BETWEEN THE CITY OF OGILVIE AND THE COUNTY OF KANABEC  
FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019**

**WHEREAS**, the City of Ogilvie desires to retain the County of Kanabec to provide professional prosecution services through the Kanabec County Attorney's Office; and

**WHEREAS**, the County of Kanabec agrees to provide the services of the Kanabec County Attorney's Office to provide such prosecution services on behalf of the City of Ogilvie; and

**WHEREAS**, the City of Ogilvie and the County of Kanabec County deem it mutually advantageous to set forth the details of their relationship in writing;

**NOW, THEREFORE**, the City of Ogilvie and the County of Kanabec hereto agree that the following shall constitute a retainer agreement for prosecution services.

Transit Director, Helen Pieper met with the County Board to discuss the disposal of old file cabinets, etc. from the Milaca office. The Board agreed to scrap the metal file cabinets, rather than hauling them to an auction. Information only, no action was taken.

Action #15 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve a 3 year agreement as corrected between the University of Minnesota and Kanabec County for providing Extension programs locally and employing Extension Staff.

Action #16 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #16 - 12/19/2018**



**BE IT RESOLVED** that the County Board appoints Lisa Holcomb as Acting County Recorder-Registrar of Titles to fill out the unexpired term of the retired County Recorder, said term expiring January 7, 2019, and

**BE IT FURTHER RESOLVED** that the appointment be made effective January 1, 2019 with a pay rate of \$38.10 which is a Grade 16, Step G of the pay plan.

FirstLight Health System CEO, Randy Ulseth met with the County Board.

Action #17 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #17 – 12/19/18**

**BE IT RESOLVED** to re-appoint Kim Smith to the Hospital Board for a three year term commencing immediately and expiring January 5, 2021.

Action #18 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #18 – 12/19/18**

**WHEREAS** Kanabec County has received an Order from the 10<sup>th</sup> Judicial District setting wages for Probation Officers, and

**WHEREAS** the State Legislature has mandated that the Probation Agents wages must be comparable to similar state employees of local wage scales, county pay plans or the impact on a county's pay equity status, and

**WHEREAS** the state has mandated an increase on January 1, 2019;

**BE IT RESOLVED** to approve the following wage rates effective January 1, 2019:

Todd Eustice	\$44.62 per hour
Lucas J. Athey	\$38.75 per hour
Andrew Magaard	\$24.53 per hour
Elisabeth Payne	\$25.37 per hour

Action #19 – Gene Anderson introduced the following resolution and moved its adoption:

### **Resolution #19 – 12/19/18**

**BE IT HEREBY RESOLVED**, that the County Board appoint Kristine McNally as the Kanabec County Coordinator, and

**BE IT FURTHER RESOLVED**, that this appointment is conditional, subject to passing a background check, and

**BE IT FURTHER RESOLVED** that this appointment be made effective January 22, 2019 with a pay grade 21, Step B, \$48.36 per hour.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Gene Anderson, Kathi Ellis, Les Nielsen  
**OPPOSED:**  
**ABSTAIN:** Dennis McNally

whereupon the resolution was declared duly passed and adopted.

The Board held a discussion regarding Committee Assignments. Consensus was to table the discussion until January.

Public Works Director, Chad Gramentz met with the Board to discuss matters concerning his department.

Action #20 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #20 – 12/19/18**  
**SAP 033-603-026 CSAH 3 Grading**  
**Final Payment**

**WHEREAS** Project SAP 033-603-026 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises,

**THEREFORE BE IT RESOLVED** that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Minnerath Construction, in the amount of \$8,790.53.

Action #21 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #21 – 12/19/18**  
**KCP 17-04 Graveling**  
**Final Payment**

**WHEREAS** Project KCP 17-04 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises,

**THEREFORE BE IT RESOLVED** that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to WM. D. Scepaniak, Inc., in the amount of \$22,938.37.

Action #22 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #22 – 12/19/18**  
**KCP 18-06 Graveling**  
**Final Payment**

**WHEREAS** Project KCP 17-04 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises,

**THEREFORE BE IT RESOLVED** that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Bjorklund Companies LLC., in the amount of \$49,933.28.

Action #23 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #23 – 12/19/18**  
**Approve Job Description and Refer for Evaluation**  
**ES / GIS Technician**

**WHEREAS** County Policy P-117 calls for an evaluation of all county job classifications, and

**WHEREAS** the position of Environmental Services /GIS Technician is a newly created position, and

**WHEREAS** the Public Works Director has submitted a job description and position questionnaire, and

**WHEREAS** the board has examined and evaluated the information, and

**THEREFORE BE IT RESOLVED** to approve the job description, and

**BE IT FURTHER RESOLVED** that it is the decision of the Board that the Environmental Services /GIS Technician job description be sent to the salary consultant for scoring review.

Action #24 – It was moved by Dennis McNally, seconded Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #24 – 12/19/18**  
**Retainer for Legal Services**

**WHEREAS** Kanabec County wishes to continue to retain legal services for specialized land and environmental issues, and

**WHEREAS** Scott Anderson, of Rupp, Anderson, Squires and Waldspurger, P.A. has previously provided these services in a cost effective manner, and

**WHEREAS** a retainer fee of \$3,600, is proposed for 2019, and

**THEREFORE BE IT RESOLVED** to approve renewing a retainer with Scott Anderson of Rupp, Anderson , Squires and Waldspurger, P.A. for calendar year 2019 at a cost of \$3,600 paid from wetland funds and authorize the chairperson and Public Works Director to sign the agreement.

Action #25 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #25 – 12/19/18**  
**Funds Transfer**

**WHEREAS** the Public Works Director requested that unspent building and capital improvement funds from the Building Maintenance net budget for 2018 be transferred to the Future Capital Improvement Fund, and

**WHEREAS** the Future Capital Improvement Fund will be used for future county building projects, and

**THEREFORE BE IT RESOLVED** to request that the County Auditor transfer unspent building and capital improvement funds from the Building Maintenance net budget for 2018 to the Future Capital Improvement Fund.

County Auditor, Denise Snyder met with the County Board to discuss matters concerning her department.

Action #26 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #26 – 12/19/18**  
**DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS  
TO THE COUNTY AUDITOR-TREASURER OR THEIR DESIGNEE**

**WHEREAS**, an electronic funds transfer is defined in Minnesota Statutes 471.38 as a process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

**WHEREAS**, a local government is authorized to make electronic funds transfers if it meets the eligibility requirements in state law; and

**WHEREAS**, it is required for the governing body to annually delegate the authority to make electronic funds transfers to a designated chief financial officer or the officers designee; and

**WHEREAS**, it is required that the disbursing bank keep a certified copy of adopted delegation of authority; and

**WHEREAS**, it is required that the delegated authority present a list of initiators and transfer frequency annually to the board; and

**WHEREAS**, the county desires to utilize electronic funds transfers as authorized by statute.

**THEREFORE, BE IT RESOLVED**, that the Kanabec County Board of Commissioners delegates the authority to make electronic funds transfers to the County Auditor-Treasurer, or her designee, under Minnesota Statutes 471.38.

Action #27 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to accept the Procurement Policy as presented.

The Board held a discussion regarding the County Dog Ordinance. Information only, no action was taken.

The Board held a discussion regarding Committee Appointments. Information only, no action was taken.

Action #28 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

## **Resolution #28 – 12/19/18**

**WHEREAS**, the Kanabec County Board of Commissioners passed Resolution #20 on May 10, 2017, setting per diems for attending meetings at \$75.00, and

**WHEREAS**, the resolution stated that the per diems be paid at \$75.00 until the end of the year;

**BE IT RESOLVED**, that it was the intent of the County Board that per diems be set at

\$75.00 until the County Board takes action to change the per diem.

**10:33am** – The Chairperson called for Public Comment. Those that responded included:

Gary Reed	Comments regarding the Local 363 Health Insurance
Jeff Hamme	Comments regarding 12/18/18 Public Hearing
Dave Etter	Comments regarding 12/18/18 Public Hearing

**10:42am** – The Chairperson closed Public Comment.

The Board held a discussion regarding the 12/18/18 Public Hearing. Information only, no action was taken.

Sheriff, Brian Smith met with the County Board to discuss County Road 26. Information only, no action was taken.

Action #29 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

## **Resolution #29 – 12/19/18**

**BE IT RESOLVED** to close the meeting at 11:17am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25, and

Those present during the closed portion of the meeting include Commissioners Dennis McNally Gene Anderson, Les Nielsen, and Kathi Ellis. Also present was Interim County Coordinator & Personnel Director, Jerry Tvedt.

Action #30 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:05pm.

Action #31 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #31 – 12/19/18**

LOCAL 363 HEALTH INSURANCE RENEWAL

**WHEREAS** the county offers health insurance to its employees, and

**WHEREAS** the Minnesota Laborer’s Local 363 Health Insurance renews December 31, 2018, and

**WHEREAS** the County Board of Commissioners did request the insurance committee to review the monthly county contribution insurance amount for the Local 363 and make a

recommendation to the board, and

**WHEREAS** the Insurance Committee has recommended a 4% increase to the county contribution for 2019;

**BE IT RESOLVED** to accept the recommendation of the Kanabec County Insurance Committee and approve the 2019 monthly contribution amount to be \$961.00

*Action #32* – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #32 – 12/19/18**

**WHEREAS** the negotiation team has presented the Board with a proposed 2019-2021 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 106, and

**WHEREAS** the Union has indicated acceptance by signature of the Union Business Agent;

**BE IT RESOLVED** to approve a 2019-2021 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Union Local 106.

*Action #33* - It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to adjourn the meeting at 12:23pm. The Kanabec County Board of Commissioners will meet again in regular session on Tuesday January 8, 2019 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk