

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

December 7, 2016

The Kanabec County Board of Commissioners met at 6:30 pm on Wednesday, December 7, 2016 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Dennis McNally, Les Nielsen, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the agenda as amended: add Jail Sergeant vacancy, add discussion on county zoning, and delete union negotiations closed session.

Action #2 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the November 16, 2016 minutes of the Kanabec County Board of Commissioners as presented.

6:35pm – A Public Hearing was held to discuss the 2017 Budget and Levy. Information was presented and handed out to the members of the audience about the 2017 budget and levy.

Chairperson Anderson opened the floor for public comment. No public comments were made.

Chairperson Anderson adjourned the Public Hearing at 6:37pm.

The meeting of the Kanabec County Board of Commissioners resumed.

The County Board discussed the 2017 budget.

Action #3 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #3a – 12/07/16

A Resolution to set the Maximum Levy for 2017

BE IT RESOLVED by the Kanabec County Board of Commissioners that the following proposed year 2017 levies and proposed budget be adopted:

FUND	PROPOSED BUDGET	PROPOSED LEVY
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<i>a.</i> Revenue Fund	\$12,700,632	\$5,707,100
<i>b.</i> Welfare Fund	\$5,563,149	\$2,012,063
<i>c.</i> Road & Bridge Fund	\$5,907,400	\$2,169,100
<i>d.</i> Railroad Authority Fund	\$2,384	\$2,384
<i>e.</i> Debt Service – Tax Capacity based (<i>not including market value levy</i>) “ <i>Building Fund</i> ”	\$1,171,722	\$1,169,622
<i>f.</i> SUB-TOTALS (<i>total of a. through e.</i>)	\$25,115,327	\$11,916,213
<i>g.</i> - County Program Aid Y2017		\$1,035,424
<i>h.</i> Sub Total (total of f-g)		\$10,880,789
<i>i.</i> + Debt Service For Market Based Referendum Levy		\$178,740
<i>ii.</i> + EDA Levy		\$140,000
<i>j.</i> TOTAL FINAL PAYABLE Y2017 LEVY (total h+i+ii)		\$11,200,269

BE IT FURTHER RESOLVED that \$1,171,722 of the “Building Fund” line and all of the “Debt Service Fund” line at \$178,740 are dedicated to debt service.

Resolution #3b – 12/7/16

County Budget for 2017

WHEREAS the Kanabec County Board of Commissioners has duly considered the budget for general county government purposes for the year 2017 and the matter of providing funds to enable the county to meet its responsibilities;

BE IT THEREFORE RESOLVED that the budget for general government purposes in total and for the individual departments listed for the year 2017 be and hereby is approved as follows:

2017 BUDGET SUMMARY 12/21/16	NET 2016	Expend.	Receipts	from Fund Balance	NET 2017 BUDGET
Assessor	\$ 300,425.00	\$ 403,120.00	\$ 93,925.00		\$ 312,195.00
Attorney	\$ 472,943.00	\$ 613,263.00	\$ 100,400.00		\$ 512,863.00
Auditor/Treasurer					
Office	\$ 455,017.00	\$ 503,077.00	\$ 28,800.00		\$ 474,277.00
Elections	\$ 32,000.00	\$ 27,340.00			\$ 27,340.00
Mainframe Expenses	\$ 95,637.00	\$ 98,082.00	\$ 4,500.00		\$ 93,582.00

Auditor/Treasurer					
Total	\$	582,654.00	\$ 628,499.00	\$ 33,300.00	\$ 595,199.00
Commissioners	\$	171,725.00	\$ 177,275.00	\$ 4,000.00	\$ 173,275.00
Coordinator					
Maintenance	\$	657,090.00	\$ 686,205.00	\$ 64,576.00	\$ 621,629.00
Coordinator (Office)	\$	278,865.00	\$ 375,192.00	\$ 60,975.00	\$ 314,217.00
County Coordinator					
Total	\$	848,064.00	\$ 1,061,397.00	\$ 125,551.00	\$ 935,846.00
Court Administrator	\$	35,000.00	\$ 33,037.00		\$ 33,037.00
Culture & Recreation	\$	8,750.00	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00
E Central Reg Library	\$	145,900.00	\$ 144,426.00		\$ 144,426.00
Environmental Services					
Office	\$	2,364.00	\$ 129,216.00	\$124,192.00	\$ 5,024.00
Water Plan		0.00	\$ 48,064.00	\$ 18,064.00	\$ 30,000.00
Wetlands		-75.00	\$ 41,568.00	\$ 41,568.00	\$ -
Shorelands		0.00	\$ 8,346.00	\$ 8,346.00	\$ -
ISTS	0.00		\$ 18,600.00	\$ 18,600.00	\$ -
Env. Services Total	\$	2,289.00	\$	\$	\$ 35,024.00
Extension	\$	77,575.00	\$ 80,174.00	\$ 300.00	\$ 79,874.00
Information Systems	\$	248,523.00	\$ 292,924.00	\$ 46,160.00	\$ 258,764.00
Law Library		0.00	\$ 12,700.00	\$ 12,500.00	\$ 200.00
Probation					
Office	\$	315,576.00	\$ 485,336.00	\$155,794.00	\$ 329,542.00
Probation Fees		0.00	\$ 12,500.00	\$ 12,500.00	\$ -
Probation Total	\$	315,576.00	\$ 497,836.00	\$ 168,294.00	\$ 329,542.00
Recorder	\$	39,964.00	\$ 161,201.00	\$ 115,000.00	\$ 46,201.00
Sanitation		0.00	\$ 81,597.00	\$ 81,597.00	\$ -
Sheriff					
Law Enforcement	\$	1,133,856.00	\$ 2,081,573.00	\$863,978.00	\$ 1,217,095.00
Boat & Water	\$	4,225.00	\$ 12,550.00	\$ 3,503.00	\$ 9,047.00
Snowmobile		0.00	\$ 4,410.00	\$ 4,410.00	\$ -
ATV		0.00	\$ 3,154.00	\$ 3,154.00	\$ -
Reserves		0.00	0	0	\$ -
Coroner	\$	40,000.00	\$ 40,000.00	0	\$ 40,000.00
Jail	\$	2,436,341.00	\$ 3,086,909.00	\$525,000.00	\$ 2,561,909.00
E-911 System	\$	-	\$ 85,880.00	\$ 89,540.00	\$ (3,660.00)
Sheriff's Total	\$	3,614,422.00			\$ 3,824,391.00
Surveyor	\$	-	\$ 12,500.00	\$ 12,500.00	\$ -

Transit	0.00	\$2,008,077.00	\$2,008,077.00		\$ -
Unallocated	\$ (1,347,631.00)	\$ 770,940.00	\$2,405,913.00		\$(1,634,973.00)
Vet's Services	\$ 53,098.00	\$ 65,486.00	\$ 10,000.00		\$ 55,486.00
Revenue Fund Totals	\$ 5,569,277.00	\$12,621,972.00	\$6,914,872.00		\$5,707,100.00
Road & Bridge Fund	\$ 2,371,509.00	\$ 5,756,100.00	\$3,587,000.00		\$2,169,100.00
Welfare Fund	\$ 1,860,400.00	\$ 5,563,149.00	\$3,418,086.00	\$ 133,000.00	\$2,012,063.00
Railroad Authority	\$ 1,710.00	\$ 2,384.00			\$ 2,384.00
Bond Fund	\$ 1,027,905.00	\$ 1,171,722.00	\$ 2,100.00		\$1,169,622.00
EDA		\$ 140,000.00	-		\$ 140,000.00
TOTALS:	\$ 10,830,801.00	\$25,115,327.00	\$13,922,058.00	\$ 133,000.00	\$11,200,269.00

NET LEVY =	\$ 10,830,801.00	NET LEVY	= \$11,200,269.00
			3.29%
Program Aid	\$ 1,048,543.00		\$ 1,035,424.00

Action #4 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to rescind Resolution #20 from the November 16, 2016 county board minutes.

Action #5 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #5a – 12/07/16

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$3,392.40
East Central Sanitation	\$1,431.33
Arthur Township	\$400.00
Total	\$5,223.73

Resolution #5b – 12/07/16

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$2,166.36
East Central Sanitation	\$1,313.77
Total	\$3,480.13

Resolution #5c – 12/07/16

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of October 19, 2016, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims: Kim Schloemer \$187.50.

Resolution #5d – 12/07/16

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Ann Lake

Watershed Alliance for a raffle event to be held at Pink Diamond Bar & Grill, 1434 Ann Lake Rd Ogilvie, MN 56358 on January 28, 2017.

Resolution #5e – 12/07/16

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Kanabec County Pheasants Forever for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr Mora, MN 55051 on February 4, 2017.

Resolution #5f – 12/07/16

WHEREAS there is a vacancy in the position of a Jail Sergeant, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Sheriff and the County Personnel Director to hire a full time Jail Sergeant to refill the vacant position at Step A, Range 11 of the pay plan which is \$20.31 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #6 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the paid bills. Motion tabled until December 21, 2016 for further clarification.

Action #7 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	187.91
Ace Hardware	28.98
Advanced Correctional Healthcare	173.89
Akkerman-Ingebrand Funeral Home	400.00
Alkire, Alyce	1,023.30
Ambrose, Laura	192.35
American Solutions For Business	963.22
Applied Concepts Inc.	155.00
Association for NonSmokers - Minnesota	232.08
Auto Value Mora	211.88
Auto Value Mora	20.99
Auto Value Mora	23.98
Bachman, Fran	103.28
Bathgate, John	91.80
Bernicks	134.40
Bob Barker	492.68
Bremer Bank, National Association	1,277.75
Brenny, Laurell	1,157.78
Budreau Properties LLC	650.00
Century Link	109.67
Christianson, Craig	1,576.26
City of Mora	51.00
Coborn's Pharmacy	30.40
Consulting Radiologists LTD	39.13
Curtis, Michael	1,419.13
East Central Energy	137.00
East Central Solid Waste Commission	29.72
EDAM	265.00
Election Systems & Software Inc.	7,008.84
Eustice, Todd	126.36
Faust, Patrick	819.06

FirstLight Health System	323.00
G & N Enterprises	94.50
Garcia Clinical Laboratory	10.00
Garcia, Timoth	665.00
Glen's Tire	503.08
Glen's Tire	252.06
Grainger	48.99
Granite City Jobbing Company	57.09
Handyman's Inc.	702.72
Helmin Construction	60,665.09
HelpSystems	335.00
Hennepin County Medical Ctr	100.00
Hirshfield's	63.98
Hoefert, Robert	1,879.26
Hood, Barb	420.15
Horizon Towing	363.37
IAEMD	250.00
Innovative Office Solutions LLC	99.13
IT SAVVY	727.80
Johnson, Aaron-Snake River Watershed	153.27
Johnson, Aaron-Snake River Watershed	433.86
Kanabec Publications, Inc.	186.00
Kanabec Publications, Inc.	85.00
Kanabec Publications, Inc.	59.00
Kanabec Publications, Inc.	380.60
Kanabec SWCD	2,001.86
Kanabec-Pine Community Health	4,339.11
Keepsrs	1,680.45
Keepsrs	2,867.28
Keepsrs	584.06
Kennedy, Kerry Jr	587.66
Klein, Josie	227.00
Knife Lake Sports	478.02
Landreville, Willard	372.22
Lane, Dave	27.00
Lerrssen, Jennifer	390.56
Locksmith Solutions	187.63
MACO	275.00
MACO	720.00
MACO	360.00
Manthie, Mark	103.68
Manthie, Scott	1,631.88

Manthie, Wendy	1,363.10
McClellan, Karen	14.59
Mehlhop, Ron	219.11
Mille Lacs SWCD	320.70
MN Assoc. of Co. Officers	275.00
MN Public Transit Assn	250.00
Moore Medical	282.80
Mora Chevrolet Buick	184.67
Mora Psychological Services	1,500.00
Mora Psychological Services	1,500.00
Nelson, Ansel	1,068.55
Nelson, Gladys	44.72
Nelson, Jerald	154.98
Nelson, Ronette	951.08
Newgard, Jean	665.10
O'Donovan, Barbara	876.96
Office Depot	80.05
Office Depot	58.12
Office Depot	189.70
Office Depot	47.97
Office Depot	54.58
Pautsch, Kim	215.28
P-D's Embroidery	384.75
Petersen, Kevin	92.06
Project Lifesaver INC	4,824.00
Quality Disposal	349.54
Quality Disposal	22.50
Ramsey County	1,400.00
Ratwik, Roszak & Maloney, PA	4,789.08
Reid, Greg	169.56
Reliance Telephone, Inc.	3,800.00
Roberts, Rodney	685.62
Rogers, Pearl	488.70
RS EDEN	1,552.14
SelectAccount	365.03
Sentry Security Fasteners, Inc.	832.00
SHI International	243.00
Stellar Services	1,612.93
Stenstrom Collision & Detail	300.00
Sunshine Printing	189.00
Thompson-Reuters-West	225.00
Torgeson, Tim	58.38

Totalfunds By Hasler	7,010.00
Uniforms Unlimited	106.50
University of Minnesota OSTP	1,010.00
VanDall, Camille	1,110.50
VanGorden, Dylan	225.48
Verizon Wireless	315.15
Visser, Maurice	1,062.86
Wiitala, David	1,110.24
Winn, Alice	41.48
Zamora, Ray	1,372.14
Total	<u>150,888.90</u>

Road & Bridge Fund

Vendor	Amount
Hardrives	20,630.09
Knife River Corp	24,712.26
Landwehr Construction	897.75
Ace Hardware	64.72
AmeriPride	609.97
Auto Value	2,252.60
Berndt, Steve	152.95
Boyer Trucks	401.79
Brockwhite	574.94
Citi Lites	140.00
Compass Minerals	9,978.87
Cragun's Resort	657.04
Fahrner Asphalt Sealers	30,740.40
Fleetmatics	37.26
Force America	289.81
Glens Tire	238.00
Golly, Randy	25.96
Gopher State One Call	58.05
Gramentz, Chad	527.04
Hardrives	14,324.81
H & R Const. co.	5,700.00
Kroschel Land Surveyors, Inc	3,600.00
Mora Municipal	1,034.53
Northern Saftey & Industrial	280.10
Northern States Supply	36.92
Nuss Truck & Equipment	992.88
Olsin Lumber	138.00

Owens Auto Parts	1,125.56
Pomp's Tire Service	5,379.12
Power Plan	728.54
Premier Outdoor Services	28,585.70
Quality Disposal Systems	133.78
Rittenour, Ed	209.95
State of MN Dept of Transportation	751.04
TJM Promos	381.00
Trent Terpstra	57.24
Tri-State Bobcat	156.06
University of Minnesota	485.00
University of Minnesota	310.00
Verizon	37.52
Widseth Smith Nolting	5,665.01
Ziegler Cat	<u>5,250.00</u>
Total	168,352.26

Action #8 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #8 – 12/07/16

WHEREAS the Auditor/Treasurer has presented the board with requests for approval of Grant-in-aid Permits for trails;

BE IT RESOLVED to approve the following:

Permit 144-17-3903 - For a trail within Kanabec County operated by the Isle Skip Drifters in northern Haybrook Township.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #9 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #9 – 12/07/16

City of Mora Maintenance Agreement

WHEREAS the City of Mora has provided routine maintenance on portions of CSAH No. 6 and CSAH No. 27 within the Mora City limits during 2016, and

WHEREAS this has been in the best interest of both units of government;

BE IT RESOLVED that the Kanabec County Board of Commissioners approve the Maintenance Agreement with the City of Mora for 2016, and

BE IT ALSO RESOLVED that the Chairperson is directed to sign the agreement.

Action #10 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #10 – 12/07/16

Transfer State Aid Funds from Municipal to Regular Account

WHEREAS, Minnesota Statute 162.08, Subd 4 (3d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5000 population when approved solely by resolution of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer \$224,044.00 (all funds) in excess of two years apportionment into the Regular Construction Account.

Action #11 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #11 – 12/07/16

Right-Of-Way Title Services

WHEREAS right-of-way acquisition is necessary for the reconstruction of CSAH 11 from TH 65 to TH 70 planned for 2018, and

WHEREAS the following quotes were received for title services for right-of-way acquisition:

Kanabec County Abstract	\$80/parcel
Absolute Title Company	\$90/parcel

BE IT RESOLVED to accept the low quote of \$80/parcel submitted by Kanabec County Abstract.

Action #12 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #12 – 12/07/16

BE IT RESOLVED to approve a lease agreement between Kanabec County and Rise, Inc for office space located in the Public Service Building for 2017.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Les Nielsen, Gene Anderson

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Health & Human Services Quality/Emergency Manager Kathy Burski met with the County Board to discuss matters concerning Public Health.

Action #13 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the Public Health Board agenda as presented.

Action #14 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #14a - 12/07/16

Occupational, Speech and Physical Therapy Contract

WHEREAS, Kanabec County Community Health does contract for services in support of the Home Care Program, and

WHEREAS, such a contract has been presented to the Community Health Board for 2017;

BE IT RESOLVED to approve an agreement between Kanabec County Community Health and FirstLight Health System for Occupational, Speech and Physical Therapy for the Home Health Program clients for the year 2017.

Resolution #14b - 12/07/16

Working Agreement with Lakes and Pines CAC, Inc. Resolution

WHEREAS, Lakes and Pines CAC, Inc. is in need of comprehensive developmental and health services for pregnant women and children up to the age of four (4) years eleven (11) months in the Head Start Program, and

WHEREAS, Kanabec County Community Health is willing and able to coordinate and provide the requested services;

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Working Agreements with Lakes and Pines CAC, Inc. commencing June 30th, 2016 and ending August 31, 2017.

Resolution #14c - 12/07/16

Statewide Health Improvement Program (SHIP) contracts resolution

WHEREAS, Kanabec-County Community Health has allocated and encumbered funds for the purpose of reducing obesity and reducing tobacco use and exposure through increasing healthy eating, increased activity, and managing chronic disease through the Statewide Health Improvement Program (SHIP) grant, and

WHEREAS, as the fiscal agent for the grant, Kanabec County Community Health requests contracts for the purpose of providing staffing to implement the chosen strategies and carrying out the work plans, assisting with evaluation of the strategies, data reporting, and other duties as needed, and

WHEREAS, Isanti, Mille Lacs and Pine counties have qualified staff and are willing and able to provide these services,

THEREFORE, the Kanabec County Community Health Administrator requests contracts with Isanti, Mille Lacs and Pine counties to fulfill the duties of the SHIP grant;

NOW THEREFORE BE IT RESOLVED that the Kanabec County Community Health Board approves contracting with Isanti County Public Health, Mille Lacs County Community Health Board and Pine County Public Health to provide staffing to carry out the chosen strategies of the Statewide Health Improvement Program grant through October 31, 2017.

Resolution #14d - 12/07/16

Health Dimensions Rehabilitation for OT, PT, ST Contract

WHEREAS, Kanabec County Community Health does contract for services in support of the Home Care Program, and

WHEREAS, such a contract has been presented to the Community Health Board for

2017;

BE IT RESOLVED to approve an agreement between Kanabec County Community Health and Health Dimensions Rehabilitation for Occupational, Speech and Physical Therapy for the Home Health Program clients for the year 2017.

Action #15 – it was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #15 - 12/07/16

Infant Mental Health Consultant Agreement Resolution

WHEREAS, Kanabec County Community Health is responsible for ensuring that the terms of the Maternal Infant Early Childhood Family Home Visiting Grant contract (hereinafter “MIECHV”) are met, and

WHEREAS, the Mental Health Consultant desires to function in the role of Infant Mental Health Consultant to Kanabec County Community Health for the Evidence-Based Family Home Visiting Program;

THEREFORE BE IT RESOLVED, to approve an agreement between Kanabec County Community Health and Julie Hanenburg of Lighthouse Child and Family Services for Infant Mental Health Consulting for the year 2017 and or the Community Health Administrator to sign said agreement.

Commissioner McNally led a discussion about County Zoning. No action was taken, information only.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

7:35pm - The Chairperson then called for public comment. Those that responded included:

Bill Roche	Commented on property taxes
Dave VanderVegt	Asked the board a millrate question

7:44pm - The Chairperson closed public comment.

Orrin Haugen met with the County Board to discuss matters concerning expanding their business on Ann Lake. Commissioners McNally and Smith will work with the Haugens and Environmental Services Supervisor Teresa Wickeham to figure out what can be done to the property within the Shoreland Ordinance.

Phil Brook with Grass Lake Township met with the County Board to discuss matters concerning gravel tax. Information only, no action was taken.

The Commissioners continued to give reports on the activities of the Boards and Committees in which they participate.

Action #16 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #16 – 12/07/16

BE IT RESOLVED to close the meeting at 8:58 pm pursuant to the Open Meeting Law, MN Statute §13D.05, subd. 2 to discuss matters related to discuss employee data that is not public under the Minnesota Government Data Practices Act.

Action #17 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to open the meeting at 9:22 p.m.

Action #18 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn at 9:23 p.m. and to meet again in regular session on Wednesday, December 21, 2016 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk