

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

June 24, 2015

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, June 24, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen, Dennis McNally, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the agenda as amended: add Board of Equalization, add public comment, and add Resource Training and Solutions check.

Action #2 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the June 10, 2015 minutes of the Kanabec County Board of Commissioners as corrected: Correct language to say Dan Crowell was meeting with the county board to speak on behalf of Sunday liquor sales ordinance. Change Lakes and Pines resolutions to two separate actions.

Action #3 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Bontrager, Joas	100.00
Braham Public Schools	700.00
Brunswick Twp	350.00
Davis, Joann	100.00
East Central Energy	768.50
East Central Energy	160.14
East Central Schools	182.80
Ford Twp	10.00
Hennessey, Jerome	100.00
Hillman Twp	374.50
Hinckley-Finlayson Schools	60.00
Ideal Systems Solutions	131.55
Johnson, Samuel	433.50
Kroschel Twp	91.40
Lolkus, Brandon	100.00
McKinnis & Doom	2,703.10

Midcontinent Communications	525.57
MN Dept of Finance	4,905.50
MN Energy Resource Corp	2,316.98
Mora Municipal Utilities	2,197.09
Mora Public Schools	2,696.04
Netowrk Billing Systems	212.92
Office of Enterprise Technology	1,300.00
Peace Twp	993.52
Schmidt, Louis	100.00
Tober, Tony	100.00
Unger, Eric	100.00
Verizon Wireless	<u>1,758.85</u>
Total	23,571.96

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Advanced Correctional Healthcare	13,007.75
Ahner-Nystul, Barb	43.13
Alkire, Alyce	824.53
Anoka Co Human Services	1,195.00
Assurant Employee Benefits	631.98
A'viands, LLC	9,721.43
Bachman, Fran	165.08
BCA	75.00
Billings, Margaret	462.17
Bob Barker	684.56
Brenny, Laurell	899.08
Christianson, Craig	655.38
Coborns	57.79
Coborns	323.36
Coborns Pharmacy	81.83
Curtis, Michael	2,218.65
Don's Auto & Towing	180.16
E-911	13,849.38
East Central Energy	58.60
East Central Exterminating	240.00
East Central Solid Waste Commission	609.38
Election System & Software	2,400.00

Emerson Network Power	8,697.04
Eustice, Todd	269.74
Fairview Diagnostic	199.00
Faust, Patrick	655.83
FBG Service	6,410.24
FBG Service	584.80
First RE Holding, LLC	950.00
Fore Chiropractic	75.00
Galls	115.50
Galls	536.25
Geared Up Apparel	468.00
Gopher	74.90
Grainger	104.88
Handyman's Inc	355.68
Handyman's Inc	251.42
Hardrives, Inc	122,400.85
Hinrichs, Susanne	104.80
Hoefert, Bob	1,708.16
Hohn's Auto Body	1,833.98
Horizon Towing	625.22
Innovative Office Solutions	1,347.60
Innovative Office Solutions	48.62
Innovative Office Solutions	30.96
Johnsons Hardware	26.99
Johnsons Hardware	9.95
Juettner Marketing	4,865.84
Kanabec Co Ag Society	4,500.00
Kanabec Co History Center	3,500.00
Kanabec Co Hwy Dept	305.59
Kanabec Co Hwy Dept	66.78
Kanabec Co IS	4,200.00
Kanabec Co Soil & Water	15,176.00
Kanabec Publications	237.00
Kanabec-Pine Community Health	70,409.53
Keepers	164.00
Kennedy Jr, Kerry	531.75
Koch's Hardware	51.25
Landreville, Willard	604.25
Lerrssen, Jennifer	368.80
Magaard, Derek	200.00
Magaard, Robert	12.66
Manthie, Mark	39.10
Manthie, Scott	992.48

Manthie, Wendy	589.71
MCCC	65.00
MCCC	30.00
MCIT	605.00
MCIT	107.00
MCIT	100.00
Medical Disposal Systems	177.39
Mehlhop, Ron	96.28
MEI Total Elevator	1,396.47
Mid-American Research Chemical	277.37
MidContinent	78.48
Midwest Protection Agency	6,998.83
Milaca Chiropractic	225.00
Mille Lacs Co Sheriff's Office	2,000.00
MN Co Attorney's Assn	28.00
MN Monitoring	496.00
MN Monitoring	36.00
Moore Medical	369.92
Mora Chevrolet Buick	339.20
Mora Unclaimed Freight	23.44
Mora Unclaimed Freight	16.69
MRA Trusight	535.00
National Government Services	6,390.95
Nelson, Ansel	976.04
Nelson, Jerry	212.89
Nelson, Ronette	471.20
Neopost Great Plains	518.00
Northern Bank Note	131.44
Northspan Group	250.00
Novus Glass	215.00
Office Depot	85.55
Office Depot	52.37
Ogilvie Museum	750.00
Olson, Rhonda	876.83
Owens Auto Parts	18.21
Payne, Liz	144.32
Randy Miller's Roofing	43,050.00
Reliance Telephone	1,100.00
Ringler, Jennie	109.28
Rogers, Pearl	693.23
RS Eden	230.30
RS Eden	76.00
Salmonson, Stef	29.90

Sedlacek, Lowell	178.69
SelectAccount	360.23
SHI International	492.00
Shopko	19.97
Sirchie	44.76
Sirchie	282.01
Squeegee Squad	1,600.00
Stahlke's	85.00
Stellar Services	676.59
Streichers	374.74
Struffert, Delores	121.16
Swanson, Jeremy	392.50
TASER International	486.65
Thompson-Reuters West	1,297.55
Thompson-Reuters West	269.89
Touch & Go	45.42
Visser, Maurice	475.53
Weisenbach Recycled Products	1,027.06
Wiitala, David	480.23
Zamora, Ray	655.95
Total	<u>382,832.90</u>

Action #5 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #5 – 06/24/15

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of June 15, 2015, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Central MN Aquatics	\$2,500.00
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Action #6 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to recess the board meeting at 6:31pm to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **6:31pm** on Wednesday, June 24, 2015 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS7 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS8 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS8 – 06/24/15

WHEREAS the new 2015 Child Protection legislation will provide funding for an additional Child Protection Social Worker, and

WHEREAS the Health & Human Service Director would like to hire an additional Social Worker based on these funds;

BE IT RESOLVED that the County Board authorizes the Health & Human Service Director and the County Personnel Director to hire a full time Social Worker to refill the vacant position at Step A, Range 10 of the pay plan which is \$20.61 per hour (\$18.61 per hour + a \$2.00 market adjustment) or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted based on the Child Protection legislation grant funds, and

BE IT FURTHER RESOLVED to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #HS9 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS9 – 06/24/15

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF KANABEC ON BEHALF OF ITS FAMILY SERVICES DEPARTMENT

WHEREAS, the County of Kanabec on behalf of its Family Services Department desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreement further provides the County with the ability to add, modify and delete

connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Kanabec, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Kanabec on behalf of its Family Services Department is hereby approved. A copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.
2. That the Director, Wendy Thompson, or her successor, is designated the Authorized Representative for the Family Services Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Health & Human Service Director Wendy Thompson is appointed as the Authorized Representative's designee.

3. That Gene Anderson, the Chair of the County of Kanabec, and Patrick Christopherson, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Action #HS10 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HS10 – 06/24/15

DHS Information Privacy and Security Agreement Resolution

WHEREAS, the Minnesota Department of Human Services (DHS) is requesting an Agreement with Kanabec County through its Family Services to ensure both the privacy rights of individuals who receive Minnesota public welfare benefits and the security of information about such individuals, and to establish reasonable expectations and responsibilities applicable to each party with respect to the use of client data, and

WHEREAS, under MN Stat. § 13.46, DHS and County are part of the “welfare system” and data on individuals used by the welfare system are generally classified as “private data” under state law and are subject to the protections under both state and federal privacy and security laws and regulations, and

WHEREAS, Kanabec County agrees, as the administrator for human service programs, to comply with all applicable Required Protections, meaning any state and federal statutes, rules, regulations, and standards governing the use of client data;

THEREFORE BE IT RESOLVED to approve the Department of Human Services Information Privacy and Security Agreement with Kanabec County through its Family Services Department and the Health and Human Services Director to sign such agreement.

Action #HS11 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the payment of 150 claims totaling \$259,501.48 on Welfare Funds.

Action #HS12 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn the Human Service Board at 6:43pm and to meet in regular session on Wednesday, July 22, 2015 at 9:00am.

The Board of Commissioners meeting reconvened.

Action #13 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to recess the board meeting at 6:45pm to a time immediately following the Board of Equalization.

Action #14 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to recess the Board of Equalization to a time immediately following the Public Hearing.

7:11pm – A Public Hearing was held to discuss Ordinance #27 – Liquor Ordinance. Those that spoke included:

Gary Lakeberg, spoke in favor of changing ordinance
Dorothy Haugen, spoke in favor of changing ordinance
Dan Crowell, spoke in favor of changing ordinance
Diana Dahl, spoke in favor of changing ordinance
Jen Telander, spoke on behalf of the SACK Coalition regarding server training oversight

Action #15 – Chairperson Gene Anderson adjourned the Public Hearing at 7:21pm.

Action #16 – Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #16 – 06/24/15

Resolution Adopting changes to the Alcohol Sales Ordinance

WHEREAS, the State of Minnesota has adopted amendments to the sale of alcohol statute to reflect earlier sale times on Sundays, and

WHEREAS, Kanabec County businesses have indicated a desire to start liquor sales earlier on Sundays in accordance with State of Minnesota statutes, and

WHEREAS, all Kanabec County laws reflect statutory requirements with respects to the sale of alcohol enumerated within Minnesota Statute 340A;

NOW THEREFORE BE IT RESOLVED, that the Kanabec County Board of Commissioners adopts a change to their alcohol sale ordinance to reflect Minnesota Statute 340A allowing for sale of alcohol on Sundays to begin at 10am. Changes are attached:

4.0 HOURS OF SALE OF ON-SALE INTOXICATING LIQUOR

4.01 No sale of intoxicating liquor for consumption on the licensed premises may be made:

- (a) between 1:00 a.m. and 8:00 a.m. on the days of Monday through Saturday;
- (b) between 1:00 a.m. and 10:00 am on Sundays;.

4.02 No licensee licensed to sell intoxicating liquor shall permit any person to consume intoxicating liquor in the licensed premises later than 1/2 hour after this ordinance allows for the sale of intoxicating.

4.03 No licensee shall permit any consumer or person whomever, except employees of the licensee, to remain on the licensed premises later than 1/2 hour after this ordinance allows for the sale of intoxicating liquor.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Kim Smith, Gene Anderson
OPPOSED: Les Nielsen, Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

The Board of Equalization meeting continued.

Action#17 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to adjourn the Board of Equalization at 8:08pm.

The Board of Commissioners meeting continued.

8:09pm - The Chairperson then called for public comment three times. None responded.

8:11pm - The Chairperson closed public comment.

Action #18 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #18 – 06/24/15

WHEREAS there is a vacancy in the position of an Appraiser, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Assessor and the County Personnel Director to hire a full time Appraiser to refill the vacant position at Step A, Range 10 of the pay plan which is \$18.61 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that if a qualified applicant is not received for the Appraiser position the County Board authorizes the County Assessor and the County Personnel Director to hire an Clerk-Appraiser at Step A, Range 8 of the pay plan which is \$16.56 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Assessor and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #19 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #19 – 06/24/15

**RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION
APPLICATION IN GREATER MINNESOTA:**

Park or trail name: Kanabec County Railway

Location: City of Mora to Pine County Line

Date of Resolution: 6/24/2015

Check below as identified on application:

- Lead Applicant (Kanabec County)

BE IT RESOLVED that Kanabec County as lead applicant, has the authority to act as legal public sponsor for the application described in the *Request for Designation as a Regional Park or Trail in Greater Minnesota*.

BE IT FURTHER RESOLVED that as lead applicant and joint applicant(s)/partner(s) we are fully aware of the information provided in the application and associated responsibilities,

including long-term commitments as defined in the application and related master plan and supporting information as submitted.

BE IT FURTHER RESOLVED that, should the Kanabec County Railway trail receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as the lead applicant *we* have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

BE IT FURTHER RESOLVED that Kanabec County certify they will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Gene Anderson, Les Nielsen

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #20 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to accept the resignation from Lee Stenstrom from the Economic Development Advisory Committee.

Action #21 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 8:45 p.m. and to meet again in regular session on Wednesday, July 8, 2015 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk