

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

January 6, 2015

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 6, 2015 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Dennis McNally, and Kathi Ellis

The Board Clerk led the assembly in the Pledge of Allegiance.

The meeting was called to order by the Board Clerk.

Action #1 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the December 17, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims to be paid from the Revenue Fund:

Vendor	Amount
Alkire, Alyce	1,285.56
Amundson, Pauline	187.20
Bachman, Fran	563.30
Billings, Margaret	369.04
Brenny, Laurel	856.67
Christianson, Craig	1,448.24
Curtis, Michael	3,233.07
Faust, Patrick	1,211.68
Hoefert, Bob	2,781.00
Kennedy Jr, Kerry	1,037.20
Landreville, Willard	1,166.32
Lerrssen, Jennifer	1,042.96
Luberda, Karen	270.70
Nelson, Ansel	1,742.09
Nelson, Jerry	669.13
Nelson, Ronette	1,238.59
Newgard, Jean	887.14

Struffert, Delores	72.54
Visser, Maurice	958.88
Wiitala, David	2,384.80
Zamora, Ray	2,117.40
Downtown Deli	62.42
Hinckley News	10.50
Kanabec Co Public Health	70,940.60
Lighthouse Child & Family Services	1,296.00
Pine Co Health & Human Services	35,676.57
Ryan, Ellen	121.12
Werner, Julie	143.52
Woods, Danna	121.12
Total	<u>133,895.36</u>

Nominations for Board Chairperson for 2015 were called for.

Action #4 – It was moved by Kim Smith, seconded by Kathi Ellis to nominate Gene Anderson for Chairperson.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

Action #5 - The clerk closed nominations for Chairperson and called for a vote for nominee Gene Anderson. The motion **carried** with all in favor.

Commissioner Anderson was declared Board Chairperson for 2015. The gavel was handed over to Chairperson Anderson.

Nominations for Board Vice-Chairperson for 2015 were called for.

Action #6 - It was moved by Les Nielsen and seconded by Dennis McNally to nominate Kim Smith for Vice-Chairperson.

The Chairperson called for nominations for Vice-Chairperson three times with no further nominations.

Action #7 - The Chairperson closed nominations for Vice-Chairperson and called for a vote for nominee Kim Smith. The motion **carried** with all in favor.

Judge Stoney Hiljus administered Oath of Offices to the following elected officials: Commissioner Kim Smith, Commissioner Les Nielsen, County Recorder Rhonda Olson, County Auditor/Treasurer Denise Cooper, County Attorney Barb McFadden, and County Sheriff Brian Smith.

Action #8 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #8 – 01/06/15
Meeting Dates

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 6, 2015, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second and fourth Wednesday of each month with the following exceptions:

- a. the November meetings will be Wednesday, November 4 and Wednesday, November 18
- b. the December meetings will be Wednesday December 2 and Wednesday, December 16

and,

BE IT FURTHER RESOLVED that all meetings with the exception of the March 25, June 24, September 23, and December 2 meeting shall commence at 9:00am, and

BE IT FURTHER RESOLVED that the meetings on March 25, June 24, September 23, and December 2 shall commence at 6:30pm and end by 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #9 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #9 - 01/06/15
Human Service Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 31, 2015, regular meetings of the Kanabec County Human Service Board

shall be held in the County Courthouse in the City of Mora, Minnesota on the first scheduled commissioner meeting of each month with the exception of the December meeting which will be held on the third Wednesday of the month, and

BE IT FURTHER RESOLVED that the meetings shall be held commencing at 9:05am, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Human Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #10 – It was moved by Kim Smith, seconded Les Nielsen and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #10a – 01/06/15

BE IT RESOLVED to re-appoint Ronald Peterson to the City/County Airport Zoning Board for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10b – 01/06/15

BE IT RESOLVED to re-appoint Commissioner Les Nielsen to the Central Minnesota Jobs & Training board for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10c – 01/06/15

BE IT RESOLVED to appoint Commissioner Dennis McNally to the E-911 Committee for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10d – 01/06/15

BE IT RESOLVED to appoint Commissioner Kathi Ellis to the East Central Regional Development Commission for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10e – 01/06/15

BE IT RESOLVED to appoint Commissioner Kim Smith to the Emergency Medical Service Board for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10f – 01/06/15

BE IT RESOLVED to re-appoint Jean Mattson to the Extension Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Victor Stenberg to the Extension Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Commissioner Kim Smith to the Extension Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to appoint Paula Weber to the Extension Committee for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10g – 01/06/15

BE IT RESOVLED to eliminate the GIS Committee.

Resolution #10h – 01/06/15

BE IT RESOLVED to re-appoint Dr. Jack Schwinghammer to the Hospital Board for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Teri Heggerness to the Hospital Board for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Robert Musgrove to the Hospital Board for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10i – 01/06/15

BE IT RESOLVED to re-appoint Commissioner Kim Smith to the Human Service Board Advisory Committee for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10j – 01/06/15

BE IT RESOLVED to appoint Commissioner Gene Anderson to the Insurance Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to appoint Commissioner Kim Smith as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Todd Eustice to the Insurance Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to appoint Kate Mestnik to the Insurance Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Denise Cooper as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Barb McFadden as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Karen McClellan as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10k – 01/06/15

BE IT RESOLVED to appoint Commissioner Gene Anderson to the Kanabec/Pine Community Health Board for a one year term commencing immediately and expiring January 5, 2016.

BE IT RESOLVED to appoint Commissioner Kim Smith to the Kanabec/Pine Community Health Board for a one year term commencing immediately and expiring January 5, 2016.

BE IT RESOLVED to appoint Commissioner Kathi Ellis to the Kanabec/Pine Community Health Board for a one year term commencing immediately and expiring January 5, 2016.

Resolution #10l – 01/06/15

BE IT RESOLVED to appoint Commissioner Dennis McNally to the North TH 65 Corridor Coalition for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10m – 01/06/15

BE IT RESOLVED to appoint Jason Wahlstrom to the Personnel Board of Appeals for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to appoint Denise Akkerman to the Personnel Board of Appeals for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10n – 01/06/15

BE IT RESOLVED to appoint Commissioner Dennis McNally to the Planning Commission for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Chad Gramentz to the Planning Commission for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10o – 01/06/15

BE IT RESOLVED to reappoint the following to a one year term commencing immediately and expiring January 5, 2016 on the Railroad Authority Board:

- Dennis McNally
- Gene Anderson
- Les Nielsen
- Kathi Ellis
- Kim Smith

Resolution #10p – 01/06/15

BE IT RESOVLED to eliminate the Human Service Board.

Resolution #10q – 01/06/15

BE IT RESOLVED to re-appoint Joel Dhein to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Randy Golly to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Bruce Anderson to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Mike Papenhausen to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10r – 01/06/15

BE IT RESOLVED to appoint Brian Smith to the Regional Radio Board for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to appoint Commissioner Dennis McNally as an alternate to the Regional Radio Board for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10s – 01/06/15

BE IT RESOLVED to re-appoint Kathy Burski to the Safety Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Luann Beachem to the Safety Committee for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to re-appoint Jesse Stegeman to the Safety Committee for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10t – 01/06/15

BE IT RESOLVED to re-appoint Commissioner Kathi Ellis to the Southern Minnesota County Based Purchasing for a three year term commencing immediately and expiring January 2, 2018.

BE IT RESOLVED to appoint Commissioner Dennis McNally as an alternate to the Southern Minnesota County Based Purchasing for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10u – 01/06/15

BE IT RESOLVED to appoint Commissioner Gene Anderson as an alternate to the Timber Trails Advisory Board for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10v – 01/06/15

BE IT RESOLVED to re-appoint Chad Gramentz to the Water Plan for a three year term commencing immediately and expiring January 2, 2018.

Resolution #10w – 01/06/15

BE IT RESOLVED to re-appoint Todd Eustice to the Juvenile Detention Center Advisory Board for a three year term commencing immediately and expiring January 2, 2018.

County Sheriff Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #11 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #11 - 01/06/15

BE IT RESOLVED to set the newly elected County Sheriff Brian Smith's 2015 wage at Step G, Range 20 of the pay plan which is \$40.82 per hour.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Kim Smith, Kathi Ellis, Gene Anderson

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #12 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #12 - 01/06/15

Appointment

WHEREAS there is a vacancy in the position of Chief Deputy Sheriff, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board confirms the appointment of Kevin Braiedy to the position of Chief Deputy Sheriff effective January 10, 2015, and

BE IT FURTHER RESOLVED to set Braiedy's wage at Step G, Range 18 of the pay plan which is \$36.32 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to approve a reinstatement agreement for Braiedy as follows:

Upon Braiedy's appointment to the position of Chief Deputy Sheriff, the Board agrees to a 10-year reinstatement agreement. Should Braiedy be dismissed from the position of Chief Deputy Sheriff for reasons other than just cause, he will be reinstated in the Sheriff's Department in a Post-licensed Sergeant position with his seniority preserved as it was at the time of appointment to Chief Deputy Sheriff.

The reinstatement shall not result in an increase in staff if the Sheriff's Department. Staff reduction consistent with the bargaining unit agreement will be used if necessary to achieve this end. This agreement is valid to the extent that it does not violate a bargaining unit agreement.

BE IT FURTHER RESOLVED to authorize County Sheriff Brian Smith and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Kim Smith, Kathi Ellis, Gene Anderson
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #13 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #13 - 01/06/15 Official Newspaper

BE IT RESOLVED by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2015 is hereby accepted, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2014 Financial Statement, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2015, shall be published.

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #14 – The Chairperson recessed the board meeting at 10:00am to a time immediately following the Kanabec County Housing and Redevelopment Authority meeting.

Action #HRA15 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HRA15 - 01/06/15
Housing and Redevelopment Authority Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 31, 2015, regular meetings of the Kanabec Housing and Redevelopment Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

BE IT FURTHER RESOLVED meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

BE IT FURTHER RESOLVED, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #HRA16 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA16 - 01/06/15
Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND
REDEVELOPMENT OF KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the HRA offices set forth opposite their respective names:

Chair: Gene Anderson
Vice-Chair: Kim Smith

*Secretary: Patrick Christopherson, County Coordinator

*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

Action #HRA17 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA17 – 01/06/15
Official Newspaper

BE IT RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Housing and Redevelopment Authority, and

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #HRA18 – It was Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA18 – 01/06/15
Official Depository Bank

BE IT RESOLVED that Kanabec State Bank is hereby designated as the official depository bank of the Kanabec County Housing and Redevelopment Authority.

Action #HRA19 - It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve using the federal mileage reimbursement rate of \$0.575 per mile for the Housing and Redevelopment Authority's mileage reimbursements.

Action #20 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #20 - 01/06/15

WHEREAS County Attorney Barb McFadden has requested a leave of absence pursuant to Minnesota Statute §3.088, and

WHEREAS it appears that McFadden does qualify for this leave under public law and the county is obligated by law to provide such leave;

BE IT RESOLVED to approve a leave of absence for Barb McFadden pursuant to, and subject to the limitations of, MS §3.088, and

BE IT FURTHER RESOLVED that this leave be effective January 6, 2015 and expires January 7, 2025.

Action #21 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #21 - 01/06/15

WHEREAS County Sheriff Brian Smith has requested a leave of absence pursuant to Minnesota Statute §3.088, and

WHEREAS it appears that Smith does qualify for this leave under public law and the county is obligated by law to provide such leave;

BE IT RESOLVED to approve a leave of absence for Brian Smith pursuant to, and subject to the limitations of, MS §3.088, and

BE IT FURTHER RESOLVED that this leave be effective January 6, 2015 and expires January 7, 2025.

Action #22 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #22 - 01/06/15

WHEREAS Kanabec County has received an Order from the 10th Judicial District setting wages for Probation Officers, and

WHEREAS the State Legislature has mandated that the Probation Agents wages must be comparable to similar state employees of local wage scales, county pay plans or the impact on a county's pay equity status, and

WHEREAS the state has mandated an increase on January 1, 2015 and July 1, 2015;

BE IT RESOLVED to approve the following wage rates effective January 1, 2015:

Lucas J. Athey	\$31.80 per hour
Elisabeth Payne	\$20.25 per hour
Andrew Magaard	\$19.58 per hour

BE IT FURTHER RESOLVED to approve the following wage rates effective July 1, 2015:

Todd W. Eustice	\$40.72 per hour
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Action #23 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #23 - 01/06/15

BE IT RESOLVED to set the newly elected County Attorney Barb McFadden's 2015 wage at Step G, Range 21 of the pay plan which is \$45.26 per hour.

Action #24 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to approve a step movement for Assistant County Attorney Heather Wynn from Grade 16, Step B to Grade 16, Step E of the pay plan effective January 6, 2015.

Action #25 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to recess at 11:00am and to meet in continued session on Wednesday, January 14, 2015 at 9:00am in the Board Room (Room #164) of the Kanabec County Courthouse.

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 14, 2015 in the Board Room of the Courthouse pursuant to recess with the following Board Members present: Kim Smith, Gene Anderson, Kathi Ellis, Dennis McNally and Les Nielsen. Also present were Coordinator Patrick Christopherson and Assistant County Attorney Barb McFadden.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #26 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the agenda as amended: add gambling approvals and 2014 budget discussion.

Action #27 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #27 - 01/07/15

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of December 20, 2014, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Rupp, Anderson, Squires Law Office	\$746.35
Rupp, Anderson, Squires Law Office	\$990.20
Kanabec Publications	\$13.55
Kanabec Publications	\$160.85
MCIT	\$1,837.00
MCIT	\$669.00
Crow's Nest	\$343.00

Action #28 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake twp	1,035.86
Assurant Employee Benefits	628.95
Centerpoint Energy	147.55
East Central Energy	85.39
East Central Energy	290.00
East Central Energy	171.42
EC Riders	15,079.41
Ford Twp	103.00
Haybrook Twp	44.44
Holiday Credit Office	7,587.85
Isle Public Schools	88.89
Kadlec Excavating	9,100.00
Kanabec Co Auditor-HRA	55,013.00
Knife Lake Twp	585.66
MN Dept of Finance	4,990.00
MN Dept of Finance	28.50
MN Dept of Health	977.50
MN Energy Resources Corp	11,097.13
MN Mutual Life Ins	321.79
Mora Municipal Utilities	13,392.28
Mora Municipal Utilities	1,361.24
Mora Public Schools	1,377.33
Office of Enterprise Technology	1,300.00
Ogilvie Public Schools	2,071.71
Resource Training & Solutions	3,399.50
Spire Credit Union	3,429.25
The Hartford	1,633.12
Verizon Wireless	777.43
Total	<u>136,118.20</u>

Action #29 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ability Network	156.00
Accurate Controls	561.60
Ace Hardware	113.99
Ace Hardware	64.71
Ace Hardware	1.36
Advanced Correctional Healthcare	14,541.90
Ahner-Nystul, Barb	79.63
Aitkin County Environmental Services	25.00
Aitkin Medical	244.00
AMC	7,945.00
Andres, Christine	176.40
Anoka County Human Services	1,416.00
Arthur Twp	400.00
Auto Value	121.28
Auto Value	118.45
Auto Value	91.50
Auto Value	11.98
A'viands, LLC	22,891.29
Bartsch, Meganne	255.92
Berg, Ashley	206.08
Bernhardt, Maria	349.44
Biever, Laurie	221.20
Bliss, Erica	111.15
Bond Trust Services Corp	479,240.00
Brothers Fire Protection	895.00
Burski, Kathi	209.37
CADCA	1,170.00
Chisago City Farmers Market	500.00
Chisago Co Public Health	5,812.75
City of Milaca	35.34
Clifton Larson Allen, LLP	14,000.00
Coborns	25.52
Coborns	115.51
Coon, Susan	32.97
CW Technology	373.20
Dalco	7,229.00
Dex Media East	50.23

Dresser Methven Funeral Home	350.00
DVS Renewal	67.00
E. Weinberg	130.08
E911 IES	105.24
East Central Exterminating	120.00
East Central Exterminating	240.00
East Central Solid Waste Comm	670.00
ECM Publishers	172.62
ECRDC	47.50
EG Rud & Sons	5,000.00
Election Systems & Software	1,158.81
Electric Motor Service	142.56
Elfstrum, Brenda	356.72
eRecording Partners Network	293.70
eRecording Partners Network	392.31
FBG Services	6,410.24
FBG Services	584.80
Felland, Becky	140.56
First Citizens National Bank	96.39
First RE Holdings,LLC	1,900.00
Fresonke, Lew	240.00
Fritz, William	350.00
Galls	71.68
Garcia, Timothy	240.00
Glen's Tire	756.56
Granite City Armored Car	359.28
Granite City Jobbing	652.51
Granite Electronics	252.05
Handyman's Inc	75.20
Heins, Mary	166.32
Hoglund Bus & Truck Co	72,965.75
Holland, Jeff	234.64
Horizon Towing	240.47
Hume, Julie	944.29
Indianhead Specialty Co	22.90
Information Systems Corp	9,771.00
Isanti Co Family Services	5,764.76
Johnsons Hardware	107.73
Johnsons Hardware	48.09
Johnsons Hardware	55.98
Johnsons Hardware	8.99
Jones, Willis	100.74
Jones, Willis	91.78

Kanabec Co Abstract, LLC	452.00
Kanabec Co Hwy Dept	78.57
Kanabec Co Hwy Dept	3,582.13
Kanabec Co Hwy Dept	196.29
Kanabec Co Public Health	1,512.47
Kanabec Co Recorder	20.00
Kanabec Co Recorder	15.00
Kanabec Co Sheriff	1,436.00
Kanabec Publications	13.59
Kanabec Publications	1,002.56
Kanabec Publications	439.12
Keeps	268.01
Klatt, Deborah	500.00
Knife Lake Sanitation	1,106.80
Kramersmeier, Wallace	650.00
Krippner, Brittany	32.40
Lamar Companies	2,322.00
Lane, Dave	36.96
Madson, Wayne	150.00
Magaard, Robert	32.48
Manthie, Jessi	24.75
Manthie, Jessi	30.24
Marco, Inc	486.00
Marco, Inc	12.70
Marco, Inc	486.00
Marohn, Brenda	16.80
Mastercare Outdoors	130.00
Mattson Electric	60.00
MCCC	1,025.00
MCCC	166.91
MCCC	16,103.21
MCCC	2,598.02
MCCC	23,558.16
MCCC	26,103.21
MCCC	5,772.00
MCCC	1,573.02
McClellan, Karen	122.42
MCHRMA	100.00
MCIT	89,950.00
MCIT	13,499.00
MCIT	56,492.00
MCIT	6,833.00
MCIT	12,929.00

MCIT	35,928.00
MCIT	4,821.00
MCIT	13,646.00
MCIT	1,623.00
MCIT	95,501.00
MCIT	11,643.00
McKesson	277.72
Metro Sales	119.50
Mille Lacs Co Community & Veterans Services	1,285.73
Mille Lacs Disposal	20.00
MN BCA	120.00
MN County Attorney's Assn	2,107.00
MN County Attorney's Assn	48.00
MN Monitoring	162.00
MN Sheriff's Assn	5,405.40
MNCITLA	250.00
Moore Medical	349.16
Moore Medical	3,620.33
Mora Motor Vehicle Office	18.00
Mora Motor Vehicle Office	12.00
Mora Psychological Services	600.00
Motorola	8,640.00
NACO	450.00
NACVSO	30.00
Neopost Great Plains	753.00
Northern Door & Hardware	26.00
Northland Business Systems	3,446.39
Northland Fire Protection	236.05
Oak Gallery	15.68
O'Bert, Nichole	137.76
Office Depot	59.67
Office Depot	64.99
Office Depot	6.36
Olson, Autumn	360.08
O'Reilly, Molly	31.92
Osterdyk, Dorothy	288.16
Osterdyk, Sue	92.96
Owens Auto Parts	7.72
Owens Auto Parts	7.15
Owens Auto Parts	26.96
PD's Embroidery	19.74
PD's Embroidery	32.66

Pedersen, Jerry	22.40
Petersen, Renee	23.52
Pettipeice & Assoc	1,365.00
Pictometry International Corp	3,810.56
Pine Co Health & Human Services	2,400.00
Quality Disposal	380.34
Quality Disposal	10.98
Quality Disposal	199.23
Raiche, Nancy	99.12
Rancour, Jenifer	4.48
Raudabaugh, Carey	106.96
Reliance Telephone	1,940.00
Resource Training & Solutions	250.00
Ringler, Jennie	118.16
Rittenour, Michelle	4.48
RJ Mechanical	1,620.00
Rosburg, Diane	245.50
RS Eden	412.28
S&T	568.42
S&T	23.50
S&T	141.50
Scott County Government Center	225.00
SelectAccount	356.59
SHI	136.00
Shopko	61.93
Shopko	1,871.39
SimplexGrinnell	2,058.00
Skramstad, Linda	282.24
Stellar Services	872.73
Stevens, Joel	12.83
Strategic Custom Solutions, Inc	250.00
Telander, Sarah	203.28
Thompson, Wendy	382.48
Thomson Reuters-West	60.00
Thomson Reuters-West	1,297.55
Tinker & Larson	370.00
Turner, Virginia	115.36
UHL Company	1,633.60
UHL Company	570.50
UHL Company	1,141.00
US Bank	596,697.50
US Bank	362,805.00
US Postal Service	51,000.00

Verizon Wireless	278.32
Vogel, Darla	407.68
Voight, Jackie	77.28
Wallskog, Jenilee	157.06
Watson Co	219.36
Watson Co	59.34
Wynn, Heather	20.00
Zaiser, Kelly	258.72
Zaudtke, Wayne	140.00
Zimmer, Tabitha	1,000.00
Total	<u>2,174,667.10</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	283.18
Ameripride	519.49
Auto Value Mora	1,468.24
Steve Berndt	8.06
Central McGowan, Inc	236.38
D & M Oil, LLC	14,378.22
DLT Solutions, LLC	5,686.30
Mark Dooley	140.01
Erickson Engineering	1,624.06
Federated Coops, Inc	443.84
Fleetmatics USA, LLC	559.00
Fluegge's Ag, Inc	45.00
Glens Tire	24.50
Randy Golly	22.74
Gopher State One-Call	4.35
Granite City Jobbing	620.97
H & L Mesabi	25,026.75
Landwehr Construction	307,231.04
LiftPro International Inc	97.54
Maney International, Inc	90.80
Mille Lacs Public Works	881.50
MN Co Engineers Association	270.00
City of Mora	8,117.60
North American Salt Co.	5,129.62
Northern States Supply	99.33
Oxygen Service Co	314.15
Power Plan	3,061.18

Quality Disposal Systems, Inc.	155.21
Richards, Lila, The Cleaning Agent	800.00
Tom Roeschlein	110.01
Safety Kleen Systems, Inc	385.09
S & T Office Products, Inc	745.00
Widseth Smith Nolting & Assoc	864.00
Zimmermann's	<u>137.22</u>
Total	379,580.38

Action #30 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve payment to Kanabec-Pine Community Health for \$130,541.50 for first half appropriations.

Action #31 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #31a – 01/06/15

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Snake River Chapter of MN Deer Hunters Association for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr Mora, MN 55051 on March 7, 2015.

Resolution #31b – 01/06/15

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for MAYRA for a raffle event to be held on Knife Lake, Mora, MN 55051 on February 21, 2015.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #32 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #32 – 01/06/15

Advertise for Bids
2015 Construction Projects

WHEREAS the Kanabec County Board of Commissioners wish to proceed with the following projects:

<u>Road</u>	<u>Type</u>	<u>Length</u>	<u>From</u>	<u>To</u>
19	Culvert	-	-	-
350 th	Grading	2.1 mi.	State Park	340th
78	Mill/Overlay	0.6 mi.	TH65	0.5 mi West
3	Microsurfacing	5.0 mi.	CSAH 5	Co. Line
5	Reclamation/Resurface	5.5 mi.	CSAH 17	CSAH 1

BE IT RESOLVED to authorize the County Engineer, upon final plans, specifications, and proposal, to advertise for bids for this project.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Les Nielsen, Gene Anderson, Kathi Ellis

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #33 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #33 – 01/06/15

Approval to Building Maintenance Supervisor Position

WHEREAS, there is a pending vacancy in the position of Building Maintenance Supervisor due to retirement, and

WHEREAS, the board desires to refill this vacant position, and

WHEREAS, the Public Works Director requests to fill the position prior to vacancy for training purposes, and

BE IT RESOLVED, that the County Board authorizes the Public Works Director and the County Personnel Director to hire a Building Maintenance Supervisor to fill the position at Range 13 of the pay plan which is \$46,092 to \$56,472 annually, and

BE IT FURTHER RESOLVED, that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED, to authorize the Public Works Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #34 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #34 – 01/06/15

Snow and Ice Policy

WHEREAS, the Public Works Director has presented an updated snow and ice policy to the Board of Commissioners dated January 14, 2015, and

WHEREAS, said policy is included herein by reference, and

THEREFORE BE IT RESOLVED, to accept and adopt said policy dated January 14, 2015.

Action #35 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #35 – 01/06/15

Retainer Agreement

WHEREAS Kanabec County Environmental Services retains the services of Scott Anderson of Rupp, Anderson, Squires and Waldspurger, P.A. for legal services, and

WHEREAS this has proven to be a very cost effective method of service delivery, and

WHEREAS the retainer fee of \$3,000.00 will remain the same as it has since 2005;

BE IT RESOLVED to approve renewing a retainer with Scott Anderson of Rupp, Anderson, Squires and Waldspurger, P.A. for calendar year 2015 at a cost of \$3,000.00 paid from Wetland Funds.

10:33am - The Chairperson then called for public comment three times. Those that responded included:

Dale Roeschlein	County Road 25 discussion
Stan Cooper	County Road 25 discussion

10:42am - The Chairperson closed public comment.

George Eilertson with Northland Securities met with the County Board to discuss matters concerning jail bond refunding.

Action #36 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #36 – 01/06/15

Municipal Advisory Service Agreement By and Between
Kanabec County, Minnesota and Northland Securities, Inc.

This Agreement made and entered into by and between Kanabec County, Minnesota (hereinafter "County") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the County desires to have NSI provide it with advice on the structure, terms, timing and other matters related to the issuance of the General Obligation Jail Crossover Refunding Bonds, Series 2015A (the "Debt") serving in the role of municipal (financial) advisor, and

WHEREAS, NSI is a registered municipal advisor (registration # 866-00082-00), and

WHEREAS, the County and NSI are entering into this Agreement to define the municipal advisory relationship at the earliest opportunity related to the Debt, and

WHEREAS, NSI desires to furnish services to the County as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

NSI shall provide the County with services necessary to analyze, structure, offer for sale and close the Debt as follows:

Planning and Development

1. Meet with County officials and others as directed to define the scope and the objectives for the Debt.

2. Investigate and consider reasonably feasible financing alternatives.
3. Prepare materials needed to evaluate the material risks, potential benefits, structure and other characteristics of the recommended plan for the Debt, including issue structure, estimated debt service payments, projected revenues, method of issuance, bond rating, sale timing, and call provisions.
4. Prepare a schedule of events related to the issuance process.
5. Coordinate with bond counsel any actions needed to authorize the issuance of the Debt.
6. Attend meetings of the County Board and other project and bond issue related meetings as needed and as requested.

Bond Sale

1. Collect data and prepare preliminary official statement (POS).
2. Provide POS for review and approval by County.
3. Distribute the POS and bid form to prospective bidders.
4. Cause to be published the Official Notice of Sale if required by law.
5. Prepare and submit application for bond rating(s) and assist the County with furnishing the rating agency(s) with any additional information required to conduct the rating review. Assist the County with preparing and conducting rating call or other presentation.
6. Distribute offering materials to underwriters most likely to serve as syndicate managers to assure that bidding interest is established.
7. Assist the County in receiving the bids, compute the accuracy of the bids received, and recommend to the County the most favorable bid for award.
8. Coordinate with bond counsel the preparation of required contracts and resolutions.

Post Sale Support

1. Prepare final official statement and provide to underwriter for posting on EMMA.
2. Coordinate the bond issue closing including making all arrangements for bond printing, registration, and delivery.
3. Furnish to the County a complete transcript of the transaction, if not provided by bond counsel.
4. Assist, as requested by the County, with the investment of bond issue proceeds.

COMPENSATION

For providing these services with respect to the Debt, NSI shall be paid a lump sum of \$25,495. The fee due to NSI shall be payable by the County upon the closing of the Bonds.

NSI agrees to pay the following expenses from its fee:

- Out-of-pocket expenses such as travel, long distance phone, and copy costs.
- Production and distribution of material to rating agencies and/or bond insurance companies.
- Preparation of the bond transcript.

The County agrees to pay for all other expenses related to the processing of the bond issue(s) including, but not limited to, the following:

- Engineering and/or architectural fees.
- Publication of legal notices.
- Bond counsel and local attorney fees.
- Fees for various debt certificates.
- The cost of printing Official Statements, if any.

- County staff expenses.
- Airfare and lodging expenses of one NSI official and County officials when and if traveling for rating agency presentations.
- Rating agency fees, if any.
- Bond insurance fees, if any.
- Accounting and other related fees.

It is expressly understood that there is no obligation on the part of the County under the terms of this Agreement to issue the Debt. If the Debt is not issued, NSI agrees to pay its own expenses and receive no fee for any services it has rendered.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the County and NSI and their successors or assigns. Municipal Advisory Service Agreement 3

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the County or NSI and it shall terminate sixty (60) days following the closing date related to the issuance of the Debt.

Action #37 – Commissioner Les Nielsen introduced the following resolution and moved its adoption, which motion was seconded by Commissioner Kim Smith:

Resolution #37 – 01/06/15

Resolution Authorizing Issuance and Sale of General
Obligation Jail Crossover Refunding Bonds, Series 2015a

BE IT RESOLVED by the Board of County Commissioners (the Board) of Kanabec County, Minnesota (the Issuer), as follows:

SECTION 1. PURPOSE. It is hereby determined to be in the best interests of the Issuer to issue its General Obligation Jail Crossover Refunding Bonds, Series 2015A, in the principal amount of approximately \$8,820,000 (the Bonds), pursuant to Minnesota Statutes, Chapter 475 and Section 641.23, to refund in advance of maturity that portion of the Issuer’s \$5,000,000 General Obligation Jail Bonds, Series 2007A, dated, as originally issued, as of December 19, 2007 and the Issuer’s \$5,000,000 General Obligation Jail Bonds, Series 2008A, dated, as originally issued, as of January 9, 2008 maturing or subject to mandatory redemption in the years 2018-2028 (the Refunded Bonds) in a “crossover refunding” as defined in Minnesota Statutes, Section 475.67, subd. 13.

SECTION 2. TERMS OF PROPOSAL. Northland Securities, Inc., financial advisor to the Issuer, has presented to this Board a form of Notice of Sale for the Bonds which is attached hereto and hereby approved and which shall be placed on file by the County Coordinator. Each and all of the provisions of the Notice of Sale are hereby adopted as the terms and conditions of the Bonds and of the sale thereof. Northland Securities, Inc. is hereby authorized to solicit bids for the Bonds on behalf of the Issuer on a competitive basis.

SECTION 3. SALE MEETING. The Board shall meet at the times and places shown in the Notice of Sale for the purpose of considering sealed bids for the purchase of the Bonds and of taking such action thereon as may be in the best interest of the Issuer.

Upon vote being taken thereon the following voted in favor thereof: Les Nielsen, Kim Smith, Kathi Ellis, Gene Anderson, and Dennis McNally

and the following voted against the same: None

whereupon the resolution was declared duly passed and adopted.

Probation Director Todd Eustice met with the County Board to discuss matters concerning his department. Information only no action taken.

Action #38 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #38– 01/06/15

BE IT RESOLVED to close at the meeting at 11:30a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Les Nielsen, Dennis, McNally, and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #39 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to re-open the meeting at 11:42 a.m.

Action #40 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #40 – 01/06/15

WHEREAS the negotiating team has presented the Board with a proposed 2015 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Local 106, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent:

BE IT RESOLVED to approve a 2015 bargaining unit agreement between Kanabec County and the Law Enforcement Labor Services Local 106.

Action #41 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #41 – 01/06/15

WHEREAS the negotiating team has presented the Board with a proposed 2015 bargaining unit agreement between Kanabec County and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local 320, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent:

BE IT RESOLVED to approve a 2015 bargaining unit agreement between Kanabec County and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local 320.

Action #42 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to adjourn at 11:50am and to meet again in regular session on Wednesday, January 28, 2015 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk