



Kanabec County Board of Commissioners

Regular Meeting Agenda

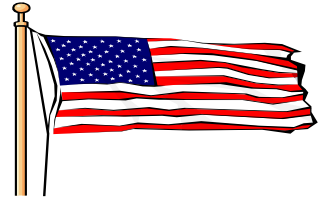
April 16, 2024 9:00am

- The public may join the meeting via WebEx or in-person in the meeting room.
- If attending the meeting in-person, the total number of persons (including commissioners) may be limited and social distancing/safety protocol may be in effect.

To be held via WebEx telephone call or video meeting:

Telephone call-in number for public access: 1-408-418-9388

Access Code: 2482 202 3489



Video Meeting link:

<https://kanabeccounty.webex.com/kanabeccounty/j.php?MTID=m2e8cce75b4088d3efa052fe260cfe97d>

Meeting number: 2482 202 3489

Password: sVhXhFUj857 (78494385 from video systems)

To be held at: Kanabec County Courthouse
Boardroom #164
317 Maple Avenue East
Mora, MN 55051

Please use the Maple Ave entrance and parking lot.

The audience is invited to join the board in pledging allegiance:

*I pledge allegiance to the flag
of the United States of America,
and to the Republic for which it stands:
one nation under God, indivisible
with Liberty and Justice for all*

Scheduled Appointments: Times are approximate and time allotted to each subject will vary. Appointment times may be changed at the discretion of the Board.

- 9:00am a. Call to Order
b. Pledge of Allegiance
c. Agenda approval
- 9:02am **Public Comment** Telephone call-in number for public access: 1-408-418-9388
Access Code: 2482 202 3489
- 9:20am Recess County Board to a time immediately following the Family Services Board.
Family Services Board
- 9:40am Nikki Priebe, 4-H Educator & Tony Hansen, Regional Director
a. Request to hire seasonal employee
b. Extension update
- 9:55am Kevin Braiedy, Chief Deputy- Request to Hold a Fundraising Event and Create an Assigned Fund
- 10:05am Ryan Carda, Environmental Services Supervisor- Discuss County Ordinance #5-vacation rental issue

10:15am Recess County Board to a time immediately following the Drainage Authority Board.

Drainage Authority Board

10:35am Chad Gramentz, Public Works

10:45am Recess County Board to a time immediately following the Community Health Board.

Community Health Board

10:55am Denise Snyder, Auditor/Treasurer- Presentation of Annual Report and request for approval

Other business to be conducted as time is available:

1. Minutes – April 2, 2024
2. Paid Bills
3. Regular Bills- Revenue Fund
4. Regular Bills- Road & Bridge Fund
5. Request for Proclamation of National Child Care Provider Appreciation Day
6. Request for Support for East Central Energy's Boarder to Boarder Grant Round 10
7. Request to Fill a Vacancy- EDA Executive Director
8. Discuss the Local 107 (Correctional Officers & Dispatchers) Notice of Desire to Negotiate
9. Discuss updating Board pictures
10. Request to enter into a lease agreement with MARCO for Coordinator's Office managed account services for the print/copy/scan/fax machine as recommended by I.S.
11. Future agenda items
12. Discuss any other matters that may come before the County Board
13. Adjourn

Kanabec County Family Services

905 East Forest Avenue, Suite 150
Mora, MN 55051
Phone: 320-679-6350
Fax: 320-679-6351

Kanabec County Family Services Board

Agenda

April 16, 2024

9:20 a.m.

- 1. Agenda Approval** **Pg. 1**
- 2. Director's Report** **Pg. 2**
 - Staffing -Community Services Social Worker
 - County Recommendation for Families and Children's MCO Contract
 - Action requested
 - Ongoing Number of Children in Placement
- 3. Family Service Fund Report** **Pg. 3**
 - See attached report
- 4. Financial Report** **Pg.4-5**
 - See attached report
- 5. Abstract Approval** **Pg. 6-9**
 - See attached abstract and board vendor paid list
- 6. Other Business**
- 7. Adjourn**

Family Service Director's Report

April 2024

Staffing

New Community services Social Worker Sonia Hartland has started. We are still recruiting a Child Protection Social Worker.

County Recommendation for Families and Children MCO Contract

The Department of Human Services requested we provide a recommendation for MN Healthcare plans due to our notice to South County Health Alliance. From the scoring for the last procurement and feedback from key staff, I recommend Blue Plus and UCare as our plans. We also need to recommend Blue Plus as our single default option. Staff reported Blue Plus insurance has benefits for our clients in support and are easy to work with. The default occurs when a client does not choose a plan. I would like to fill out this form and submit it to DHS.

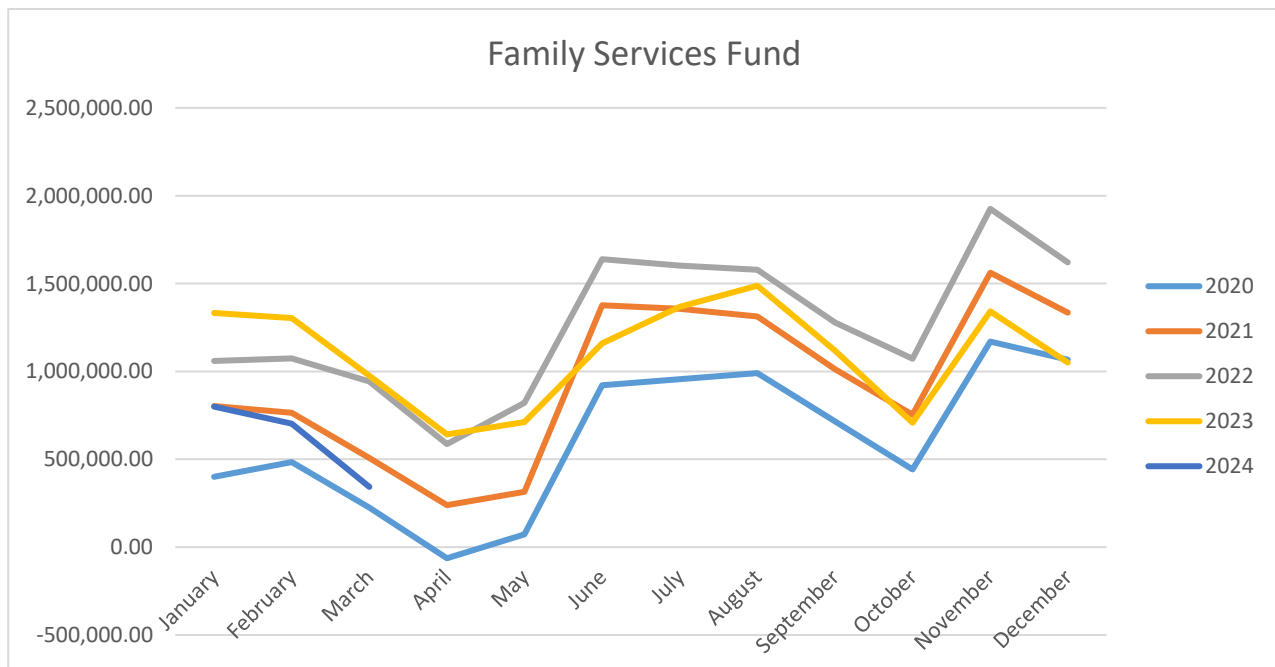
Action

- Direction on sending in form with recommendations above.

Ongoing Update on Number of Children in Placement

Last month we had 23 children in our care in out of home placements. We have 23 children in care this month compared to 26 last year for the same month.

	2020	2021	2022	2023	2024
January	401,131.39	802,602.99	1,060,669.83	1,332,846.30	799,813.22
February	483,781.08	764,375.81	1,074,400.99	1,303,079.82	703,104.94
March	225,078.17	507,711.89	942,838.71	976,432.91	343,023.73
April	-63,141.11	239,129.82	586,755.76	641,596.45	
May	73,382.15	313,993.85	820,322.23	711,400.40	
June	920,867.09	1,376,518.14	1,638,762.92	1,159,594.67	
July	955,700.06	1,355,779.92	1,603,064.80	1,366,971.18	
August	990,235.56	1,312,346.82	1,578,429.94	1,487,944.78	
September	716,408.79	1,012,985.41	1,277,604.14	1,118,266.82	
October	443,084.51	753,774.16	1,072,396.60	707,480.12	
November	1,170,024.75	1,562,104.61	1,925,516.68	1,342,363.76	
December	1,067,709.00	1,335,030.43	1,620,823.12	1,051,493.18	
Totals	7,384,261.44	11,336,353.85	15,201,585.72	13,199,470.39	1,845,941.89
Averages	615,355.12	944,696.15	1,266,798.81	1,099,955.87	615,313.96
6 month Avg.	890,527.11	1,222,003.56	1,512,972.55	1,179,086.64	953,753.67
Rolling 12 month Avg	615,355.12	944,696.15	1,266,798.81	1,099,955.87	952,754.44



Kanabec County Family Services - Board Financial Report				Through March 2024											
	Total year to date/			8.33%	16.67%	25.00%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%
Department	Budget	% of budget	Total	January	February	March	April	May	June	July	August	September	October	November	December
Income Main. Service															
Exp	860,797.00	22.41%	192,879.08	63,394.74	66,342.85	63,141.49									
Rev	400,920.00	24.58%	98,559.01	11,279.78	75,999.45	11,279.78									
Tax	453,352.92	4.73%	21,423.86	21,423.86											
State Shared Rev			0.00												
Recoveries															
Exp	12,200.00	0.00%	0.00	0.00	0.00	0.00									
Rev	16,400.00	71.42%	11,712.87	371.32	8,471.71	2,869.84									
Tax	24,645.34	5.22%	1,287.58	1,287.58											
State Shared Rev			0.00												
Burials															
Exp	25,000.00	35.52%	8,879.62	2,000.00	2,669.62	4,210.00									
Rev			0.00												
Tax			0.00												
Child Support															
Exp	385,670.00	23.15%	89,269.70	28,822.41	31,608.54	28,838.75									
Rev	404,000.00	25.51%	103,063.25	17,088.66	68,654.51	17,320.08									
Tax															
MA Services															
Exp	483,900.00	19.43%	94,025.10	27,843.91	35,962.82	30,218.37									
Rev	476,000.00	10.90%	51,892.09	46,057.98	-8,354.59	14,188.70									
Tax	7,787.93	23.57%	1,835.99	1,835.99											
State Shared Rev			0.00												
Child Care															
Exp	230,950.00	4.26%	9,843.28	99.00	7,801.53	1,942.75									
Rev	232,699.00	0.47%	1,101.00	363.50	411.00	326.50									
Tax			11.92	11.92											
State Shared Rev			0.00												
Fraud															
Exp	81,122.00	22.98%	18,645.79	6,145.03	6,293.09	6,207.67									
Rev	2,500.00		0.00	0.00	0.00	0.00									
Tax	77,506.63	5.54%	4,291.93	4,291.93											
State Shared Rev			0.00												
Adult Services															
Exp	5,500.00	0.00%	0.00	0.00	0.00	0.00									
Rev	13,385.00	19.20%	2,570.52	1,021.41	590.25	958.86									
Tax															
Dev. Disability															
Exp	71,500.00	26.93%	19,255.22	2,930.40	4,861.92	11,462.90									
Rev	52,847.00	12.96%	6,847.00	0.00	6,847.00	0.00									
Tax	18,388.38	6.35%	1,168.36	1,168.36											
State Shared Rev			0.00												

Mental Health															
Exp	1,300,634.00	31.28%	406,776.80	143,087.20	144,242.09	119,447.51									
Rev	873,649.00	13.33%	116,482.73	29,947.54	62,391.07	24,144.12									
Tax	420,927.56	5.83%	24,559.35	24,559.35											
State Shared Rev			0.00												
Chemical Dependency															
Exp	41,000.00	6.39%	2,617.91	3,242.91	0.00	-625.00									
Rev	16,600.00	44.81%	7,438.62	5,771.29	939.60	727.73									
Tax	24,053.85	6.20%	1,490.25	1,490.25											
State Shared Rev			0.00												
Child Services															
Exp	570,701.00	29.64%	169,150.31	60,067.76	54,068.64	55,013.91									
Rev	337,220.00	19.42%	65,494.59	9,093.51	40,617.66	15,783.42									
Tax	230,168.71	7.09%	16,321.24	16,321.24											
State Shared Rev			0.00												
Social Services															
Exp	1,604,407.00	23.44%	376,107.44	127,802.86	124,837.94	123,466.64									
Rev	1,447,543.00	18.97%	274,663.78	58,963.13	150,460.23	65,240.42									
Tax	154,638.64	4.55%	7,033.99	7,033.99											
State Shared Rev			0.00												
Income Main. Admin															
Exp	101,623.00	24.62%	25,019.65	8,255.67	8,459.31	8,304.67									
Rev	44,700.00	25.55%	11,422.38	1,121.67	9,179.47	1,121.24									
Tax	56,115.45	5.10%	2,861.28	2,861.28											
State Shared Rev			0.00												
Social Services Admin.															
Exp	271,214.00	21.92%	59,444.75	19,416.92	19,995.41	20,032.42									
Rev	65,000.00	23.62%	15,352.00	0.00	15,352.00	0.00									
Tax	203,288.53	5.62%	11,421.29	11,421.29											
State Shared Rev			0.00												
FS Admin															
Exp	708,374.00	21.99%	155,748.41	62,909.65	46,611.96	46,226.80									
Rev	136,075.00	24.75%	33,684.98	3,798.55	26,040.08	3,846.35									
Tax	564,180.06	4.52%	25,513.12	25,513.12											
State Shared Rev			0.00												
Agency Totals															
Exp	6,754,592.00	24.10%	1,627,663.06	556,018.46	553,755.72	517,888.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rev	4,519,538.00	17.71%	800,284.82	184,878.34	457,599.44	157,807.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tax	2,235,054.00	5.33%	119,220.16	119,220.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
State Shared Rev			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	6,754,592.00	13.61%	919,504.98	304,098.50	457,599.44	157,807.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

April 2024 Board Report

Vendor	Amount		
Amazon Capital Services	\$1,539.44		
Bowen Ashley	\$214.82		
ChristiansonFroehling LLC	\$2,000.00		
Dahlberg Timothy	\$89.95		
DHS	\$18,517.86		
DNA Diagnostics	\$87.00		
Heacock Katie	\$54.94		
Hjort Leah	\$64.99		
Innovative Office Supplies	\$565.54		
Johnson Makala	\$497.63		
Kanabec Co Court Services	\$13,160.00		
Kanabec County Attorney	\$5,875.20		
Kanabec County Aud Treas	\$8,779.27		
Kanabec County Comm Health	\$2,660.00		
Kruse Patty	\$54.27		
LexisNexis Risk Solutions FL Inc	\$247.20		
Lindstrom Kari	\$936.13		
Linkert Danielle	\$81.74		
McDermeit Alissa	\$7.37		
Metro Legal Services	\$280.00		
Metro Sales Inc	\$417.30		
Minn Dept of Health	\$80.00		
Mitchell Kelly	\$338.35		
Mora Public Schools	\$20,000.00		
Next Chapter Technology Inc	\$44,110.00		
Ogilvie Public Schools	\$20,000.00		
Patron Companies	\$2,196.48		
Struss Kristen	\$175.54		
Sue's Bus Service	\$2,236.52		
Timber Trails	\$10,619.21		
Vork Katie	\$416.07		
Wagner Eileen	\$42.21		
TOTAL IFS DOLLARS	\$156,345.03	32	Total IFS Vendors
TOTAL SSIS DOLLARS	\$172,955.67	28	Total SSIS Vendors
Total	\$329,300.70		
Cost Effective Health Insuarncce & Medicare Part B Reimbursements	\$9,524.28	34	Ins. Reimb.Vendors
MA Medical Mileage	\$2,297.41	12	Med Mileage Vendors
Grand Total	\$341,122.39		
		106	Total Vendors

Board Approval Report

SSIS pymt. batch #: 181359004

Paid Cnty Vendor				Total Payments	Total Amount
10k Realty, LLC, 000016929				1	955.00
Svc Description	Svc Code	Payments	Amount		
Parent Support Outreach Services	167	1	955.00		
A-Z Driver's Instruction, 000010030				1	330.00
Svc Description	Svc Code	Payments	Amount		
Adolescent Life Skills Training	146	1	330.00		
Amazon Capital Services, 000001619				1	30.00
Svc Description	Svc Code	Payments	Amount		
Housing Services	144	1	30.00		
Arrows Family Services, 000010501				3	425.00
Svc Description	Svc Code	Payments	Amount		
Family-Based Counseling Services	162	3	425.00		
Central Minnesota Jobs & Training, 000015800				4	36,039.06
Svc Description	Svc Code	Payments	Amount		
Statewide MFIP Employment Services	237	4	36,039.06		
Central Mn Mental Health Center, 000011298				1	2,000.00
Svc Description	Svc Code	Payments	Amount		
Detoxification	371	1	2,000.00		
DHS, 000011849				3	4,612.00
Svc Description	Svc Code	Payments	Amount		
Northstar Adoption Assistance	178	1	2,152.32		
Northstar Kinship Assistance	175	1	2,360.68		
Other Child Care	214	1	99.00		
DHS STATE OPERATED SERVICES, 000011816				6	9,981.80
Svc Description	Svc Code	Payments	Amount		
State-Operated Inpatient	472	6	9,981.80		
Dungarvin Minnesota, LLC, 000017781				2	1,765.14
Svc Description	Svc Code	Payments	Amount		
Children's Group Residential Care	183	2	1,765.14		
Ignaszewski/Karissa, 000012959				2	11,904.20
Svc Description	Svc Code	Payments	Amount		
Adult Outpatient Psychotherapy	452	2	11,904.20		
Jessica Stokes Inc., 000016761				2	10,245.00
Svc Description	Svc Code	Payments	Amount		
Adult Outpatient Psychotherapy	452	2	10,245.00		
Kanabec County Community Health, 000013263				1	10,093.42
Svc Description	Svc Code	Payments	Amount		
Adult Outpatient Psychotherapy	452	1	10,093.42		
Nexus-Gerard Family Healing , LLC, 000012394				1	14,687.80
Svc Description	Svc Code	Payments	Amount		
Children's Residential Treatment	483	1	14,687.80		
Nexus-Mille Lacs Family Healing, 000014598				1	9,967.40
Svc Description	Svc Code	Payments	Amount		
Children's Residential Treatment	483	1	9,967.40		
NORTHWOOD CHILDREN'S HOME, 000015202				1	12,569.88
Svc Description	Svc Code	Payments	Amount		

Board Approval Report

Paid Cnty Vendor				Total Payments	Total Amount
Children's Residential Treatment	483	1	12,569.88		
Options Residential, 000015334				1	1,511.25
Svc Description	Svc Code	Payments	Amount		
Child Family Foster Care	181	1	1,511.25		
Patron Companies, 000015495				1	1,056.00
Svc Description	Svc Code	Payments	Amount		
Transportation	516	1	1,056.00		
PHASE, Inc., 000015579				2	1,058.40
Svc Description	Svc Code	Payments	Amount		
Day Training and Habilitation	566	1	712.80		
Transportation	516	1	345.60		
PORT GROUP HOMES, 000015735				1	10,849.38
Svc Description	Svc Code	Payments	Amount		
Correctional Facilities	185	1	10,849.38		
Prairie Lake Youth Programs, 000015767				4	22,832.00
Svc Description	Svc Code	Payments	Amount		
Correctional Facilities	185	4	22,832.00		
Premier Biotech Inc, 000015777				1	164.82
Svc Description	Svc Code	Payments	Amount		
Health-Related Services	118	1	164.82		
Premier Biotech Labs, LLC, 000015779				1	143.70
Svc Description	Svc Code	Payments	Amount		
Health-Related Services	118	1	143.70		
Procentive.com LLC, 000010757				1	587.09
Svc Description	Svc Code	Payments	Amount		
Adult Outpatient Psychotherapy	452	1	587.09		
Residential Services of NE MN Inc., 000016246				2	1,440.57
Svc Description	Svc Code	Payments	Amount		
Children's Group Residential Care	183	1	882.57		
Semi-Independent Living Services (SILS)	534	1	558.00		
Richard Allan Anderson, 000016139				1	727.23
Svc Description	Svc Code	Payments	Amount		
Parent Support Outreach Services	167	1	727.23		
Richardson MD/Paul T, 000016136				2	2,245.00
Svc Description	Svc Code	Payments	Amount		
Adult Outpatient Psychotherapy	452	2	2,245.00		
Sue's Bus Service, 000016825				2	3,104.53
Svc Description	Svc Code	Payments	Amount		
Transportation	516	2	3,104.53		
Volunteers Of America of MN, 000017460				2	1,630.00
Svc Description	Svc Code	Payments	Amount		
Semi-Independent Living Services (SILS)	534	2	1,630.00		

Board Approval Report

Paid Cnty Vendor	Total Payments	Total Amount
Report Totals:	51	172,955.67

I hereby certify that the above amounts have been approved and allowed by the county Welfare Board for payment to the claimant as in each instance stated that said county Welfare Board authorizes and instructs the county Auditor and county Treasurer of said county to pay the same.

_____ Signature	_____ Title	_____ Date
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9:40am Appointment

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Request to Fill 4-H Summer Assistant Position & Extension Update	b. Origination: University of Minnesota Extension
c. Estimated time: 5 minutes	d. Presenter(s): Nikki Priebe, 4-H Educator & Tony Hansen, Regional Director

e. Board action requested:

Request for permission to post the County Extension Summer Assistant position. This is a budgeted item in the County Extension Budget.

Resolution #__ – 4/16/24

WHEREAS the county has employed a 4-H Summer Assistant in past years, and

WHEREAS the board did budget for this position in 2024, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to hire a 4-H Summer Assistant to refill the vacant position at \$15.00 per hour, or \$15.30 per hour if the person has prior experience as a Kanabec County 4-H Summer Assistant, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

f. Background:

Two attached documents are 1) the job description for the position and 2) a document that states why this position is important.

Supporting Documents: None Attached: ☒

Date received in County Coordinators Office:

Coordinators Comments:

Kanabec County Position Description

Extension Program Assistant

Exemption Status: Non-Exempt

Date: April 20, 2005

Updated: 2022

Department: Extension

Job Specifications

Factor	Level
Minimum Education.....	High school graduate or equivalent
Minimum Job Related Experience.....	None
Other Requirements	Valid MN Driver's License (preferred)
Supervision Given To:	None
Supervision Received From:.....	Local 4-H Extension Educator

Knowledge, Skills & Abilities Desired

- ▶ Knowledge of office procedures.
- ▶ Skilled in working with young people and adults
- ▶ Skilled in the use of office equipment, including computers and copiers/printers
- ▶ Some skills in oral and written communication
- ▶ Considerable ability to perform detailed work with a high degree of accuracy.
- ▶ Ability to establish and maintain effective working relationships with county officials, employees, and the general public.
- ▶ Ability to perform manual labor tasks involving some dexterity
- ▶ Ability to work productively as part of a team and express enthusiasm for Extension team efforts and individual program participant efforts.

Job Summary

This position is intended to provide hands-on experience for the staff member in this role while at the same time providing clerical support and office assistance to the County Extension programs held during the summertime at Kanabec County.

Some Examples of Essential Duties

In all duties, this position works according to good safety practices as posted,

instructed, discussed, and written in policy. Uses all safety devices provided for their protection and the protection of others. Reports any unsafe condition or act to their supervisor or the safety officer immediately.

1. Assists Local 4-H educator; SNAP-Ed Health & Nutrition educator; and regional Extension educators with educational summer 4-H or community programming
2. Assists with County Fair prep including coordinating programs, activities, and events for 4-H at the Kanabec County Fair.
3. Performs administrative duties including preparing paperwork, flyers, registration materials, educational handouts, database management, media relations, etc.
4. Provides customer services in person, by phone and email by providing information, referring to appropriate person or agency and taking messages.
5. Manages the required registration software systems for county and state fair participation. Works with local 4-H educator to set entry deadlines, print forms, develop show programs, keeps records, issues premium checks, reviews exhibitor forms and assists in collecting, reviewing and entering state fair 4-H paperwork.
6. Assists with 4-H membership recruitment, provides information to new families, guides the enrollment process and encourages family participation and support.
7. Assists with and sometimes leads activities with youth at summer programming, such as daycamps, project days, county fair, etc.
8. Follow the program guidelines of University of Minnesota Extension, the Minnesota 4-H program and Kanabec County.
8. Serves as a respectful, positive role model for youth and adults.
9. Performs other duties as required.

Physical Demand Analysis Summary

PHYSICAL DEMANDS IN THIS JOB WILL VARY AS THE PERSON'S DUTIES CHANGE. FOLLOWING IS AN ESTIMATED AVERAGE.

In a typical 5 hour work day, this person sits 1 hours, stands 2 hours and walks 2 hours. Some special physical demands include:

1. Up to 10% of the time requires carrying up to 24 pounds.
2. Up to 100% of the time requires seeing with near acuity and seeing a

- full field of vision.
4. Up to 100% of the time requires good verbal communication and hearing normal conversation.
 5. Up to 20% of the time requires seeing with far acuity.
 6. Up to 100% of the time requires good written communication, seeing with depth perception and being able to distinguish colors.
 7. Up to 10% of the time requires hearing high pitched or low pitched sounds.
 8. Up to 30% of the time requires reaching above shoulder level and pushing/pulling.
 9. Up to 10% of the time requires bending/stooping and crouching.
 10. Up to 70% of the time requires use of the hands at waist, chest and shoulder height.
 11. Up to 30% of the time requires use of the hands at ear, top of the head, and over the head heights.
-

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Kanabec County Extension Summer Program Assistant



The Extension Program Assistant position is essential for the County Extension Office to provide the number of quality programs it does during the summer months. It takes all-hands- on-deck, including staff and volunteers to implement these quality youth and community efforts.

Wages and FICA are budgeted amounts in the County Extension 2024 budget. Budget details include:

- 380 hours at \$15/hour
- Budgeted amount for wages: \$5,700.
- FICA budget: \$425

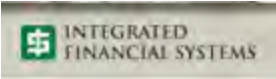


The county board has annually authorized a summer Extension Assistant position to provide administrative assistance to the Extension Office during the high-traffic and busiest time for the office, during the summer months.

This position is essential to providing a quality, hands-on educational experience for Kanabec County community residents. The Extension Assistant supports the Extension efforts for youth through the 4-H program, as well as supports the general office needs for SNAP-Ed health & nutrition education, the certified Master Gardener volunteers, and walk- in customers to the County Extension Office.

The Extension Assistant position is important because...

- By having a summer assistant, the 4-H Educator can focus on offering activities, being present with volunteers and youth, as well as, leading summer programming such as day camps, workshops and summer events.
- Summer assistant helps to prepare for these Extension events by performing administrative duties such as preparing paperwork, posting to the website, taking registrations, creating items such as flyers, registration materials, educational handouts, database management, media relations, etc.
- At the county fair, the summer assistant can collect paperwork and enter the results, which will allow the County 4-H Educator to be at the livestock shows and provide public relations and interact with 4-H families, volunteers and the general public.



REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report:

Include on the Report: 1

Report Thru: 03/2024

Save Report: Y

Comment:

1 - All G/L Accounts

2 - Only G/L Accounts with Budget Amounts

3 - Only G/L Accounts without Budget Amounts

Page Break Option: 1

Report Basis: 1

1 - Page Break by FUND

2 - Page Break by DEPT

1 - Cash

2 - Modified Accrual

3 - Full Accrual

FUND Range From 1 Thru 1

DEPT Range From 663 Thru 663

kelsey
4/10/24 8:36AM

**** Kanabec County ****



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2024

Page 2

1 FUND General Revenue Fund

Report Basis: Cash

		<u>Status</u>	<u>Quarter</u>	<u>Year</u>	Percent of Year	25%
<u>Account Number</u>			<u>To Date</u>	<u>To Date</u>	<u>Budget</u>	<u>% of</u> <u>BDG</u>
663 DEPT	County Extension					
----- REVENUES -----						
01-663-000-0000-5830	Misc Revenues		20.00-	20.00-	0.00	0
01-663-000-0000-5891	Reimbursements		25.72-	25.72-	0.00	0
----- EXPENDITURES -----						
01-663-000-0000-6105	Salaries - Part Time		0.00	0.00	5,700.00	0
01-663-000-0000-6109	Contract Salaries		0.00	0.00	80,648.00	0
01-663-000-0000-6111	Per Diems		0.00	0.00	2,700.00	0
01-663-000-0000-6175	Co Share Fica		0.00	0.00	425.00	0
01-663-000-0000-6205	Postage		143.08	143.08	750.00	19
01-663-000-0000-6211	Services & Charges		310.70	310.70	500.00	62
01-663-000-0000-6331	Mileage & Meals		0.00	0.00	20.00	0
01-663-000-0000-6405	Computers		0.00	0.00	750.00	0
01-663-000-0000-6411	Supplies		464.24	464.24	1,250.00	37
01-663-000-8963-6411	Supplies Education Expo		0.00	0.00	500.00	0
663 DEPT	Totals County Extension	Revenue	45.72-	45.72-	0.00	0
		Expend.	918.02	918.02	93,243.00	1
		Net	872.30	872.30	93,243.00	1
1 FUND	Totals General Revenue Fund	Revenue	45.72-	45.72-	0.00	0
		Expend.	918.02	918.02	93,243.00	1
		Net	872.30	872.30	93,243.00	1
FINAL TOTALS	12 Accounts	Revenue	45.72-	45.72-	0.00	0
		Expend.	918.02	918.02	93,243.00	1
		Net	872.30	872.30	93,243.00	1

9:55am Appointment

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Request for Approval to Conduct a Fundraising Event and to Create an Assigned Fund	b. Origination: Sheriff's Office
c. Estimated time: 10 minutes	d. Presenter(s): Chief Deputy Kevin Braiedy

e. Board action requested: Approve the following resolution:

Resolution # _____ - 4/16/24

Approval to Hold a Fundraising Event & Create an Assigned Fund

WHEREAS the Kanabec County Law Enforcement Division desires to upgrade their protective equipment to provide a higher level of safety for the licensed peace officers; and

WHEREAS upgrading body armor is expensive and will pose an additional burden to Kanabec County taxpayers if funded through the levy process; and

WHEREAS the Law Enforcement Division has an opportunity to hold a fundraising event through Shield 616 to selectively raise funds for enhanced body armor; and

THEREFORE BE IT RESOLVED the Kanabec County Board of Commissioners hereby approves the request to coordinate and host this event to raise funds for enhanced body armor;

BE IT FURTHER RESOLVED that Sheriff Smith is authorized to sign agreements related to said event;

BE IT FURTHER RESOLVED that the Kanabec County Board of Commissioners hereby approves the creation of an assigned fund for the Sheriff's Office protective equipment;

BE IT FURTHER RESOLVED that the account number will be 01-201-201-8252.

f. Background:

The Kanabec County Conflict of Interest Policy states, "No employee shall engage in fund-raising on behalf of Kanabec County or its programs without the prior written approval of the county board committee overseeing the employee's department. If approved, the employee shall notify the County Board commissioners in whose districts there will be fundraising."

Sergeant Obrycki and Sergeant Fine are seeking approval to coordinate a fundraising event to secure funding for high quality body armor through Shield 616 on June 13 or 14.

Supporting Documents: None: **Attached:** ☒

Date received in County Coordinators Office:

Coordinators Comments:

SHIELD616 is a non-profit that started in late 2015, after its Founder, Jake Skifstad, a Colorado Springs Police Officer was involved in two active shooters. In Both shootings, each suspect was armed with a rifle. The goal of **SHIELD616** is to rally the local community around its first responders to not only provide all day rifle rated armor, but to help create and improve relationships between the first responders and the citizens they serve. We want to create one on one opportunities for individuals, churches, foundations, and businesses to have the ability to know and support a first responder.



OUR IMPACT BY THE NUMBERS

\$19.1M Raised

7,783 First Responders Protected

365 Agencies Impacted

34 States We're In

WHO WE ARE

SHIELD616 was founded to provide all-day rifle protection for peace officers and first responders who sacrificially serve our communities.

In up-arming peace officers and first responders, we are also afforded a dynamic opportunity to provide ongoing community support in the form of regular prayer and encouragement for those who protect and serve our communities. We are determined to be light to those who serve and protect our communities.

MISSION STATEMENT

We exist to make KINGDOM impacts by protecting and serving those who serve and protect.



IMPACT NUMBERS

\$15.8M

Raised

6,369

First Responders
Served

345

Agencies Impacted

31

States Aided

www.shield616.org

PHONE: (719)-345-2442

E-MAIL: info@shield616.org

FACEBOOK: SHIELD616

ADDRESS: 13395 Voyager Pkwy
Suite 130 #516

Colorado Springs, CO. 80921

CHECKS: Mail to above address with
email, phone & requested agency



EPHESIANS 6:16

TAKE UP THE SHIELD OF FAITH
WITH WHICH YOU CAN
EXTINGUISH ALL THE FLAMING
ARROWS OF THE EVIL ONE



THE ARMOR

The armor package includes Angel Armor's level IIIa ballistic vest, all-day lightweight level IIIa rifle-rated plates, and vest carrier. Agencies can also request all-day rifle plates to fit their existing vests.

Flex Carrier
\$2400



RUC Uniform Carrier
\$2400



More options and styles available.

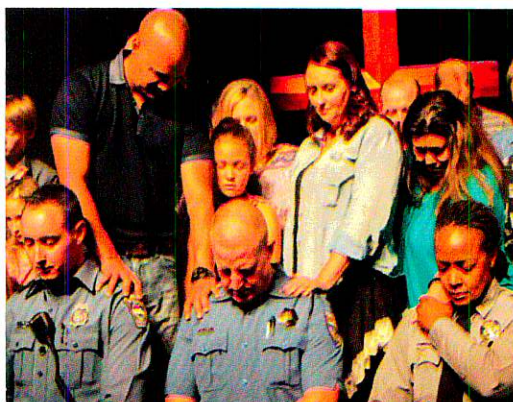
OUR GOALS

PROTECT: SHIELD616 donates the highest quality all-day rifle-rated armor to protect our first responders in all situations. Agencies can select from multiple internal or external rifle-rated vest options that best suit their uniform standards.

SERVE: SHIELD616 helps build relationships between first responders and the citizens they serve.

HOW YOU CAN HELP

- Make a donation - any amount helps!
- Pray for a first responder
- Give monthly for a lasting impact
- Learn more about our program
- Attend an armor presentation
- Fundraise within your community
- Spread the word about our mission!



TOUR de SHIELD616 FUNDRAISING GOAL

Alexandria Police

25 Officers

\$30,000

Douglas Co. Sheriff

41 Deputies

\$49,200

Pope Co. Sheriff

12 Deputies

\$14,400

Perry Police (IA)

15 Officers

\$14,400

Burnsville Police

89 Officers

\$213,600

VEST FUNDRAISING GRAND TOTAL: \$321,600



TOUR de SHIELD616 SPONSORSHIPS

HERO SPONSOR \$25,000

Only 4 HERO Sponsors
Prominent Logo on Jersey
Speaking Opportunities
Volunteer Opportunity

*Includes All benefits of
Advertising Sponsor*

*** DONATES 10 VESTS ***

ADVERTISING SPONSOR \$10,000

Logo on Jersey
Interview with Media

* Includes All Benefits of
Corporate Sponsor*

*** DONATES 4 VESTS ***

CORPORATE SPONSOR \$5,000

Rider Updates
Invitation to VIP Jersey Reveal
Name on Social Media
Logo on Banners
Official T-Shirt
Invitation to Presentation

*** DONATES 2 VESTS ***

CYCLIST SPONSOR \$2,500

Invitation to VIP Jersey Reveal
Name on Social Media
Logo on Banners
Official T-Shirt
Invitation to Presentation

*** DONATES 1 VEST ***

Donation and Ride Information: info@shield616.org or 719-345-2442



TOUR de SHIELD616

SHIELD616 is a non-profit that helps protect our protectors by donating all day rifle rated armor to first responders and also helps to build stronger relationships between first responders and the citizens they serve.

The TOUR de SHIELD616 is a bike ride that helps donate vests and is also a promise to never forget those who gave the ultimate sacrifice.

The route for the TOUR de SHIELD616 were specifically chosen. This route will not only take the riders across MN and into North Dakota, but they will be stopping at all the Scheels locations along the way and enjoying the Wobegon and Central Lakes bike trails! That's right, 110 miles of riding with no cars! This ride will also provide an END OF WATCH coin for Pope County Sheriff Deputy Josh Owen EOW 04-15-23.

During the TOUR de SHIELD616, you can expect to build great friendships, fellowship over great food, and ride with purpose. Help us protect our protectors and never forget those who gave the ultimate sacrifice!

Reserve your spot now.

2024 BIKE RIDE DETAILS

\$100 Rider Deposit: ASAP / First 30 Riders

\$616 Minimum Fundraising Deadline: May 19th, 2024

VIP Dinner / Jersey Reveal: June 17th, 5p-7p

Location TBD or Zoom

Bike Ride: June 19th - 23rd, 2024

Travel Day (18th): Travel to Winona MN

Day 1 (19th): Wisconsin Border to Owatanna (92.2 miles)

Day 2 (20th): Owatanna to Chaska (102 miles)

Day 3 (21st): Chaska to St. Cloud (87.2 miles)

Day 4 (22nd): St. Cloud to Brandon (77.9 miles)

Day 5 (23rd): Brandon to Fargo (97.4 miles)

456.7 Miles - 4,843 Elevation Gain

*Full route and further details will be released to riders

10:05am Appointment

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Discuss County Ordinance #5 – Vacation Rental Issue	b. Origination: Environmental Services
c. Estimated time: 10 minutes	d. Presenter(s): Environmental Services Supervisor, Ryan Carda

e. Board action requested:

Information only

f. Background:

Supporting Documents: None ☒

Attached:

Date received in County Coordinators Office:

Coordinators Comments:



KANABEC COUNTY PUBLIC WORKS DEPARTMENT

Chad T. Gramentz, PE, Public Works Director

903 Forest Avenue East, Mora, MN 55051

320-679-6300

Kanabec County Drainage Authority Board

To Be Held At:

Kanabec County Courthouse

Board Room

317 Maple Ave East, Mora, MN 55051

Date and Time:

April 16, 2024 10:15 AM

AGENDA:

1. Call Meeting to Order
2. Approval of Agenda
3. JD 1 (Kanabec/Isanti) and JD 6 Joint Board Member Selections
4. Public Comment
5. Adjourn

From: [John Kolb](#)
To: ["Joe Willaert"](#)
Cc: [Chad Gramentz](#); deklund@braham.com; [Barry Wendorf](#)
Subject: RE: Judicial Ditch #1 - Isanti/ Kanabec
Date: Thursday, April 4, 2024 11:26:58 AM
Attachments: [image002.png](#)

Welcome back, Joe,

For this email I am only addressing Isanti/Kanabec JD 1.

If there is no currently constituted Joint Drainage Authority (JDA), the two county boards, seated either jointly or concurrently, must form and appoint members to a JDA. Typically, a JDA formed between two counties will recognize a "majority" county based on benefitted acres. Here, we believe this is Isanti. Based on majority county, Isanti would have three members on the JDA and Kanabec, two, but the Board's could agree on a different distribution. The statute says that the JDA shall have five members selected by the constituent counties and at least one member must be from each board.

Selection of members is left to the discretion of each Board and the Board may and should consider any obvious conflicts of interest that might arise. For this reason boards often select representatives for the JDA from districts other than where the system is located, but this is not a requirement. In order to avoid future complications related to the JDA, we usually draft formation orders with by name commissioners and districts and allow for successor membership from the commissioner district originally designated. This has only become a problem when redistricting occurs.

To get started, I would ask that each County Board consider who – which by name/district commissioner would serve on a JDA (likely three from Isanti and two from Kanabec). I would then draft the formation resolutions accordingly. Once the JDA is formed, the JDA can hold a special meeting under the open meeting law (Ch 13D) to consider the initiation of a redetermination of benefits (ROB).

Regarding JD 1 outletting to JD 6, the outlet benefit to JD 1 for use of JD 6 as an outlet would be considered and reviewed during a ROB on JD 6. I understand JD 6 is currently a joint system between Isanti, Kanabec, Pine and Chisago Counties. Same issues would apply to the formation of a JDA for JD 6 and initiation of ROB, if any.

Regarding JD 1 having potentially benefitted property in Chisago County, that may be something discovered and clarified in the viewing process. The ISG map indicates a watershed for JD 1 extending into Chisago County. There may or may not be benefitted properties in Chisago County for JDA 1. If and when benefitted properties in Chisago County are implicated, we would pause the proceedings and determine whether the JDA must be modified to include Chisago County and then take the necessary steps/coordination to reform the JDA in order to continue with the ROB. A JDA with Chisago is not immediately necessary to initiate the ROB for JD 1.

Regarding concerns for the City of Braham. They are best addressed in the short term by performing required maintenance to the system in order to restore, as nearly as possible, the hydraulic

efficiency created by initial construction of the system – at least in areas that directly affect the City. If the proper allocation of costs is a concern, once a ROB is initiated, all costs moving forward can be carried against the anticipated new benefits roll. The County may also consider an option of working with the City to allow City-sponsored maintenance on the system to address its immediate or emergency concerns.

Hopefully, this answers your initial questions. I know we have some additional conversations required related to the other joint systems with Kanabec, Chisago and Pine for JD 6. Feel free to call.

JCK

John C. Kolb
Attorney

RINKE NOONAN
Suite 300, US Bank Plaza
P.O. Box 1497
St. Cloud, MN 56302
(320) 656-3503 Direct
(320) 656-3500 Fax

[website](#) | [email](#) | [bio](#) | [map](#)



For prompt assistance, please contact my paralegal,
Julie Fincher at (320) 656-3527 or jfincher@rinkenoonan.com

From: Joe Willaert <Joe.Willaert@co.isanti.mn.us>
Sent: Wednesday, April 3, 2024 12:04 PM
To: John Kolb <JKolb@rinkenoonan.com>
Cc: Chad Gramentz <chad.gramentz@co.kanabec.mn.us>; deklund@braham.com; Barry Wendorf <Barry.Wendorf@co.isanti.mn.us>
Subject: Judicial Ditch #1 - Isanti/ Kanabec

John,

I hope all is well. Training went great; happy to be home.

I'm ready to hit the ground running. Barry informed me that there has been some context discussed about an ROB for Judicial Ditch #1. I added Chad Gramentz, Kanabec County Engineer and Dan Eklund, City of Braham Public Works Superintendent to this chat.

Question 1: Chad and I want your guidance to build this Joint Board? Majority of JD #1 is Isanti County. I will be discussing it at our Committee of the Whole next week.

Question 2: How should we approach the following: Judicial Ditch #1 outlets both to the south into Isanti County and to the north into Judicial #6 that runs through Kanabec and Pine counties where it terminates. According to ISG Engineering maps (attached), landowners from Chisago County may be impacted as well. What are your recommendations to move forward with ROB's for both ditches? Who are Joint Board members?

I've learned in my short time in this position that drainage projects don't move fast, especially ROB's. The City of Braham is affected by the degradation of these systems; a wet spring could bring severe flooding to many. I plan to work with Chad, Dan, and the Joint Board to relieve these concerns ASAP. Please share any thoughts or advice to help us keep moving forward. Thanks John.

Respectfully,

My cell: (612) 244-0649



Joe Willaert

Drainage Ditch Inspector
Environmental Services Division

555 18th Avenue SW | Cambridge, MN 55008

Phone: (763) 689-8259

Email: joe.willaert@co.isanti.mn.us

www.co.isanti.mn.us

A modern community where all are treated as neighbors

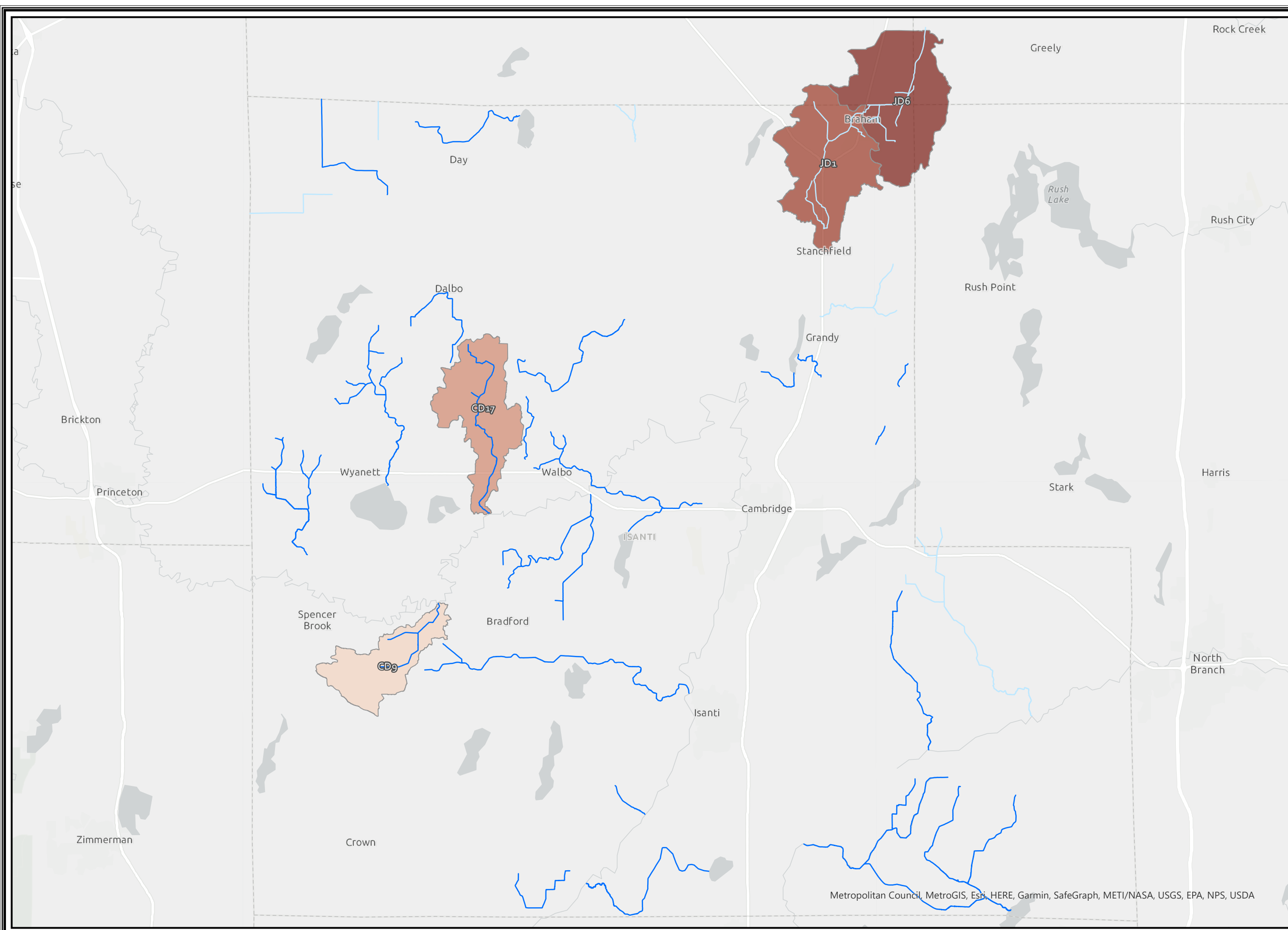
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Drainage Systems

Isanti County,
Minnesota
Tuesday, December 5, 2023

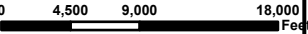
Legend

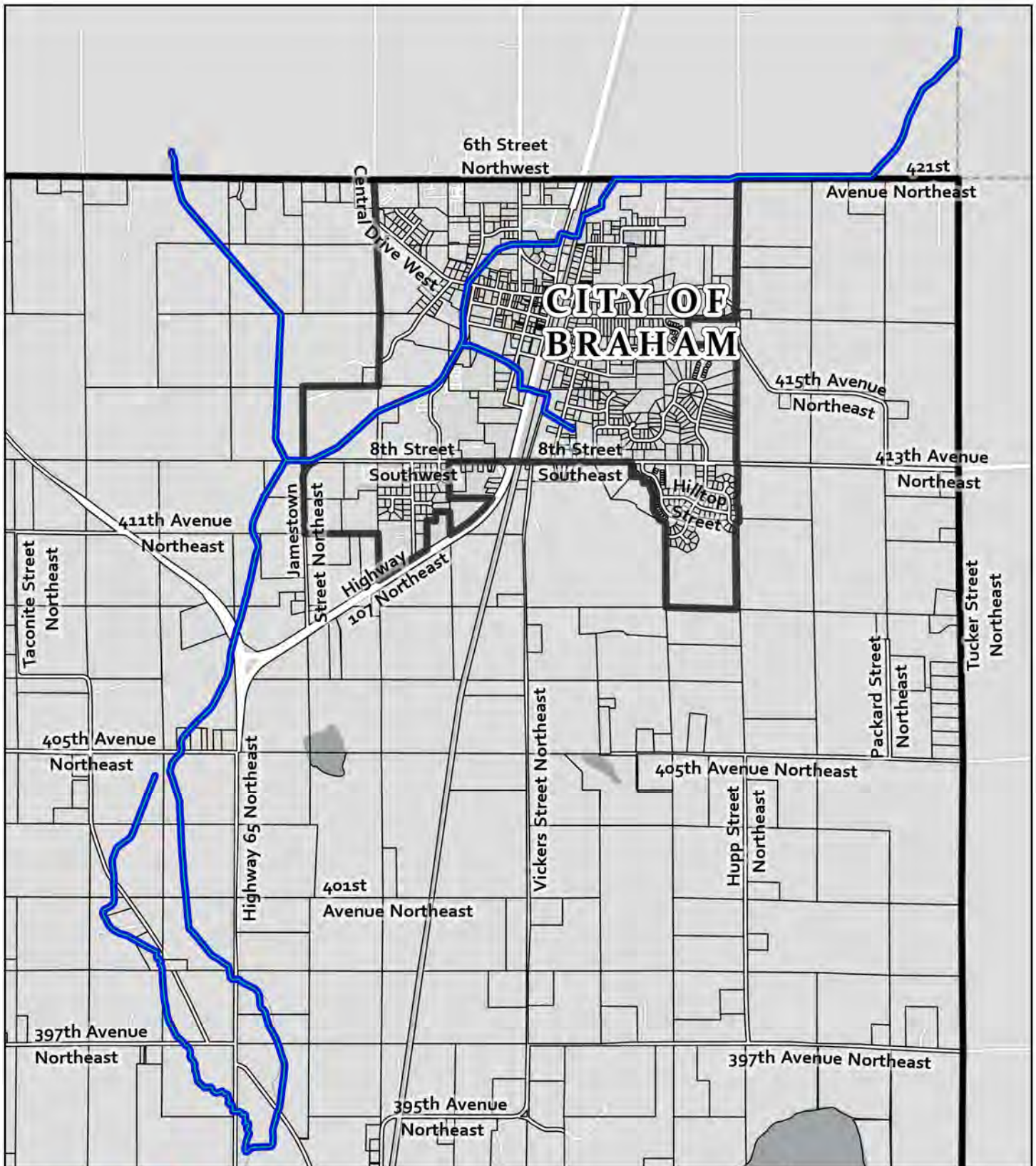
Watershed Size

- 2721.5 - 2725.0 AC
- 2725.1 - 3880.0 AC
- 3880.1 - 4750.0 AC
- 4750.1 - 5230.0 AC

Type

- County Ditch
- Judicial Ditch





Judicial Ditch 1



Coordinate System: NAD 1983 HARN Adj MN Isanti Feet

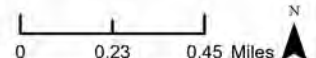
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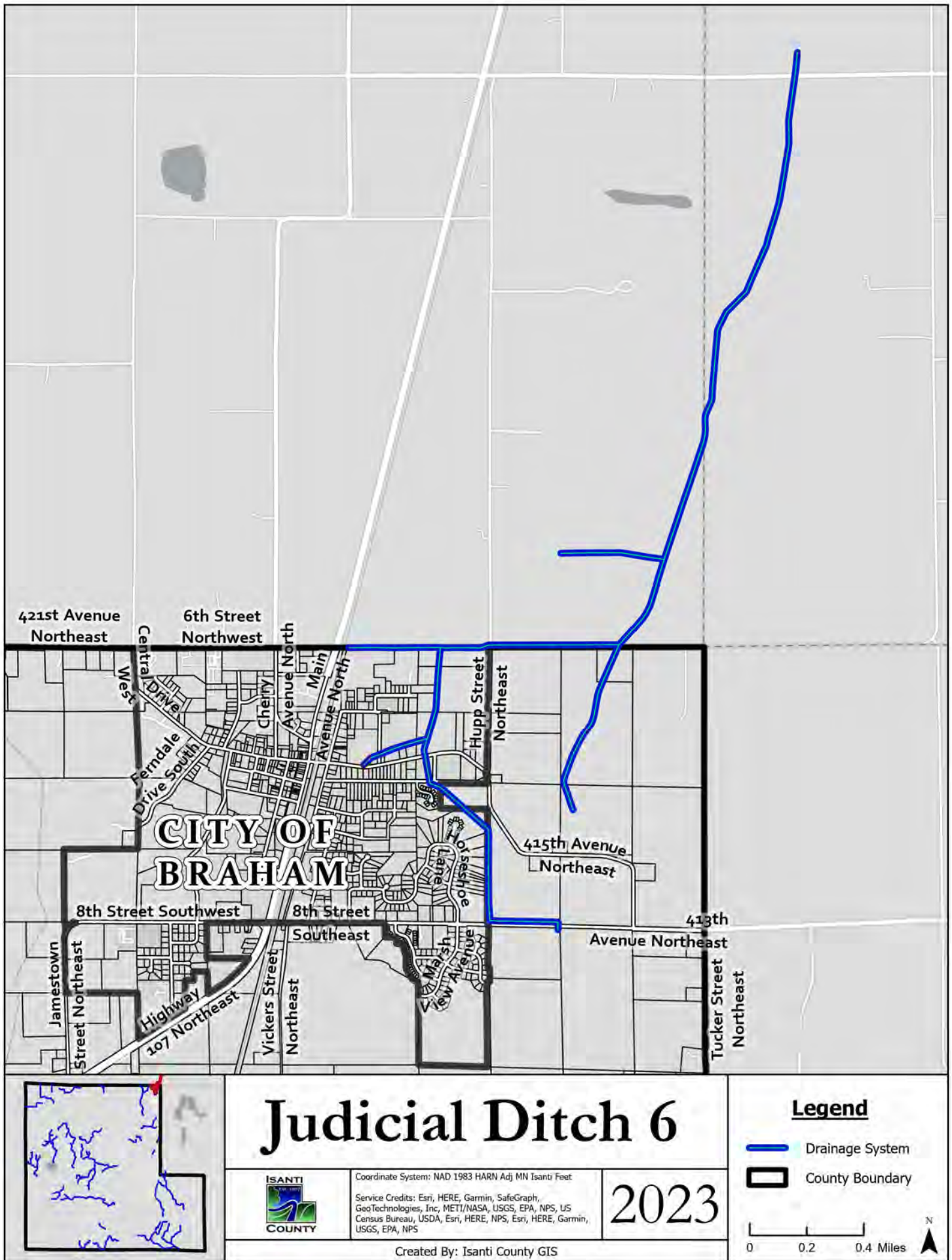
2023

Created By: Isanti County GIS

Legend

- Drainage System
- County Boundary





**April 16, 2024 Appointment
10:35am Agenda of
Chad T. Gramentz, PE
Public Works Director**

- | | |
|----------------------------|------------------------------|
| 1. Fuel Tank Removal | Resolution #1 (04-16-24) |
| 2. Purchase Plow Truck | Resolution #2 & 3 (04-16-24) |
| 3. Equipment Rental Bids | Resolution #4 (04-16-24) |
| 4. CSAH 2 Culvert Lining | Resolution #5 (04-16-24) |
| 5. Fill Accountant Vacancy | Resolution #6 (04-16-24) |

**Resolution #1 (4-16-24)
Removal of Underground Fuel Tanks at Highway Building**

WHEREAS the following quotes were received for removal of the underground fuel tanks and associated fuel system at the County Highway building:

Hjort Excavating:	\$49,638
Landwehr	\$49,854

THEREFORE, BE IT RESOLVED, to accept the quote of \$49,638 by Hjort Excavating for the removal of the underground fuel tanks and associated fuel system.

**Resolution #2 (4-16-24)
Purchase Plow Truck Chassis**

WHEREAS the following quote was received for a 2025 Western Star 47X plow truck chassis:

Boyer Trucks St. Michael: \$151,045

WHEREAS said quote is based on state contract pricing, and

WHEREAS vehicle specifications presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$151,045 by Boyer Trucks St. Michael for a 2025 Western Star 47X plow truck chassis and approve the purchase thereof.

Resolution #3 (4-16-24)
Purchase Plow Truck Body

WHEREAS the following quote was received for a dump body and plow equipment to be outfitted on a 2025 Western Star 47X plow truck chassis:

Towmaster:	\$170,651
------------	-----------

WHEREAS said quote is based on state contract pricing, and

WHEREAS a detailed quotation was presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$170,651 by Towmaster Truck Equipment for a dump body and plow equipment to be outfitted on a 2025 Western Star 47X plow truck chassis and approve the purchase thereof.

Resolution #4 (4-16-24)
Equipment Rental and Service Quotes

WHEREAS, annual quotes were received for equipment rental rates and services, and

WHEREAS, Kanabec County may require various equipment and services throughout the year;

WHEREAS an abstract of quotes was presented before the Board, and

THEREFORE, BE IT RESOLVED to accept all quotes as submitted, and

BE IT FURTHER RESOLVED, that the Public Works Director is directed to utilize the quotes as necessary based on the availability of the lowest responsible price.

Resolution #5 (4-16-24)
Culvert Lining Quotes

WHEREAS the following quotes were received an ultra-violet cured in place pipe lining for a 42" concrete arch pipe on CSAH 2:

Subsurface Inc.	\$51,940
Hydro-Klean, LLC	\$114,335

THEREFORE, BE IT RESOLVED, to accept the quote of \$51,940 by Subsurface Inc. for an ultra-violet cured in place pipe lining for a 42" concrete arch pipe on CSAH 2.



Dean Hjort, President
7454 140th Street
Milaca MN 56353
320.983.3912

March 14, 2024

Project Name: Kanabec County Tank Removal

Estimate Submitted to: Nate Westling

Email: nate.westling@co.kanabec.mn.us

Estimate includes:

MPCA 10 day notification
Gopher One call
Remove and dispose of vent pipes, pumps, tanks
Electric disconnect
Remove concrete and asphalt for taper (cut back)
Tank pumping
Purging/inerting tanks
Cleaning tanks for safe removal
Remove and dispose of (1) 12,000 gal gas tank, (1) 12,000 gal diesel tank
Import and place c/sand for backfill
Import and place c/5 (min 8" thick compacted volume)
Saw cut asphalt
Asphalt patch 4" thick 2" + 2"
Environmental services (6 soil samples)

	<u>\$49,638.00</u>
<i>Liquid disposal</i>	<i>\$2.00 per/gal</i>
<i>Sludge disposal</i>	<i>\$6.00 per/gal</i>
<i>Option: If clean, environmental letter report</i>	<i>\$500.00</i>

Our best,

Dean Hjort

Bid Proposal



Landwehr Construction Inc.

PO Box 1086

St. Cloud, MN 56302

Contact: Aaron Wendlandt

Phone: 320-252-1494

Fax: 320-252-2380

Quote To: Chad GramentzJob Name: Kanabec County Tank RemovalDate: 4/4/24Phone:Fax:

ITEM	DESCRIPTION				
10	MOBILIZATION				
20	REMOVALS				
30	SUBS				
40	BACKFILL				
50	CLASS 5				

GRAND TOTAL**\$49,854.00****NOTES:**

Includes: The removal and disposal of the two 12,000 gal fuel tanks, including the pipes, pumps and electrical services.

Removal of the concrete and asphalt above the tanks

Backfilling of the voids with sand

8" of class 5

4" of asphalt

Unit Prices for unforeseen conditions

Product/Sludge Processing/Recycling/Disposal

*Charges for product/sludge pumping & processing/recycling/disposal will be incurred as follows:

Processing of Gasoline @ \$2.50/gallon

Processing of Gasoline Sludge & Solids @ \$9.00/gallon

Processing of Gasoline Contaminated Water @ \$2.50/gallon

Processing of Diesel Fuel @ \$0.00/gallon

Processing of Diesel Sludge & Solids @ \$5.00/gallon

Processing of Diesel Contaminated Water @ \$1.50/gallon

Excavation and disposal of petroleum contaminated soils @ \$60 a TN

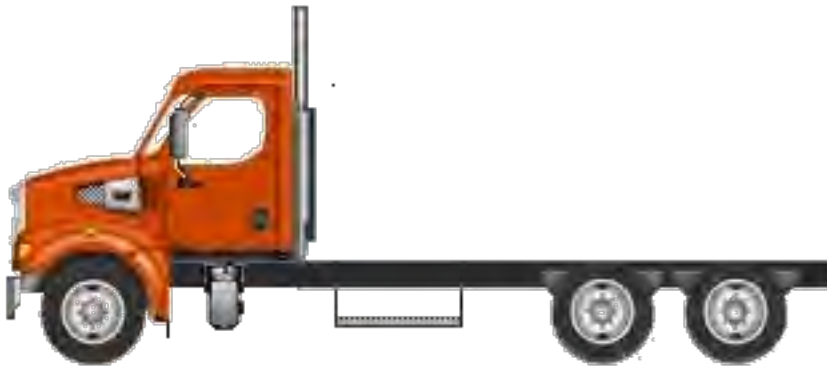
Soil for replacement of Contaminated Soils @ \$25 TN

A proposal for
KANABEC COUNTY

Prepared by
BOYER TRUCKS ST. MICHAEL
Bill Fischer

Mar 27, 2024

Western Star 47X



Components shown may not reflect all spec'd options and are not to scale

S P E C I F I C A T I O N P R O P O S A L

Description	
Price Level	
	WST 47X/49X PRL-28X (EFF:MY25 ORDERS)
Data Version	
	SPECPRO21 DATA RELEASE VER 033
Vehicle Configuration	
	WESTERN STAR 47X 2025 MODEL YEAR SPECIFIED SET FORWARD AXLE - TRUCK TRAILER TOWING PROVISION AT END OF FRAME WITH SAE J560 LH PRIMARY STEERING LOCATION
General Service	
	TRUCK/TRAILER CONFIGURATION DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES) EPA EMISSIONS CERTIFICATION FOR REGISTRATION OUTSIDE CARB STATES - EPA CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR) NONE UTILITY/REPAIR/MAINTENANCE SERVICE GOVERNMENT BUSINESS SEGMENT DIRT/SAND/ROCK COMMODITY TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS MAXIMUM 8% EXPECTED GRADE SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE WESTERN STAR VOCATIONAL WARRANTY EXPECTED FRONT AXLE(S) LOAD : 18000.0 lbs EXPECTED REAR DRIVE AXLE(S) LOAD : 40000.0 lbs

	Description
	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 58000.0 lbs EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs
Truck Service	
	BELLY PLOW BODY WITH HIGH GROUND CLEARANCE TOWMASTER TRUCK EQUIPMENT
Tractor Service	
	FLATBED TRAILER SINGLE (1) TRAILER
Engine	
	DETROIT DD13 GEN 5 12.8L 470 HP @ 1625 RPM, 1900 GOV RPM, 1650 LB-FT @ 975 RPM
Electronic Parameters	
	72 MPH ROAD SPEED LIMIT CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT PTO MODE ENGINE RPM LIMIT - 1600 RPM PTO RPM CONTROL WITH STEERING WHEEL SWITCHES PTO MODE RPM INCREMENT - 100 RPM PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY ONE DASH PTO SPEED SWITCH, WITH ONE TEM PTO SPEED PTO SPEED 1 SETTING - 900 RPM NO FLEET SPEC FOR PARAMETERIZATION PTO MINIMUM RPM - 700 ENABLE DPF REGEN ZONE 1 WITH AUTO ENGINE RPM ELEVATE FOR EXTENDED IDLE MAINTENANCE SYSTEM WITH NO POP-UPS AND NO MENU IN CLUSTER PTO 1, DASH SWITCH, ENGAGE WHILE DRIVING ENGINE MOUNT PTO, DASH SWITCH ENGAGES PTO MODE, DRIVING OPERATION
Engine Equipment	
	EPA 2010/GHG 2024 CONFIGURATION

Description

STANDARD OIL PAN
ENGINE MOUNTED OIL CHECK AND FILL
SIDE OF HOOD AIR INTAKE WITH ENGINE
MOUNTED HIGH CAPACITY AIR CLEANER,
PASSIVE PRECLEANER, WITH INSIDE/OUTSIDE
AIR AND SNOW DOOR
DR 12V 160 AMP 28-SI QUADRAMOUNT PAD
ALTERNATOR WITH REMOTE BATTERY VOLT
SENSE
(3) DTNA GENUINE, HIGH TEMP AGM STARTING
AND CYCLING, MIN 2775CCA, 570RC,
THREADED STUD BATTERIES
BATTERY BOX WITH ALUMINUM COVER
MOUNTED SHORT SIDE TO RAIL
SINGLE BATTERY BOX FRAME MOUNTED LH
SIDE BACK OF CAB
WIRE GROUND RETURN FOR BATTERY CABLES
WITH ADDITIONAL FRAME GROUND RETURN
UNPOLISHED ALUMINUM WST BATTERY BOX
COVER
AUXILIARY POWER NET DISTRIBUTION BLOCK
FOR BODY BUILDER USE
POSITIVE LOAD DISCONNECT WITH CAB
MOUNTED CONTROL SWITCH MOUNTED
OUTBOARD DRIVER SEAT
PROGRESSIVE LOW VOLTAGE DISCONNECT AT
12.3 VOLTS FOR DESIGNATED CIRCUITS
BW MODEL FE-921 19.0 CFM SINGLE CYLINDER
AIR COMPRESSOR WITH SAFETY VALVE
ELECTRONIC ENGINE INTEGRAL SHUTDOWN
PROTECTION SYSTEM
JACOBS COMPRESSION BRAKE
RH OUTBOARD UNDER STEP MOUNTED
HORIZONTAL AFTERTREATMENT SYSTEM
ASSEMBLY WITH RH B-PILLAR MOUNTED
VERTICAL TAILPIPE
ENGINE AFTERTREATMENT DEVICE,
AUTOMATIC OVER THE ROAD REGENERATION
AND VIRTUAL REGENERATION REQUEST
SWITCH IN CLUSTER
11 FOOT 00 INCH (132 INCH+0/-5.9 INCH)
EXHAUST SYSTEM HEIGHT
RH CURVED VERTICAL TAILPIPE B-PILLAR
MOUNTED ROUTED FROM STEP
13 GALLON DIESEL EXHAUST FLUID TANK

Description

UNPOLISHED ALUMINUM WST DIESEL
EXHAUST FLUID TANK COVER

LH HEAVY DUTY STANDARD DIESEL EXHAUST
FLUID TANK LOCATION

STANDARD DIESEL EXHAUST FLUID TANK CAP

STAINLESS STEEL AFTERTREATMENT
DEVICE/MUFFLER/TAILOPIPE SHIELD

ELECTRONICALLY CONTROLLED VARIABLE
SPEED VISCOUS FAN DRIVE

AUTOMATIC FAN CONTROL WITHOUT DASH
SWITCH, NON ENGINE MOUNTED

**DAVCO 385 FUEL/WATER SEPARATOR WITH
ESOC**

DDC SUPPLIED ENGINE MOUNTED FUEL
FILTER/FUEL WATER SEPARATOR WITH
WATER-IN-FUEL INDICATOR

FULL FLOW OIL FILTER

1400 SQUARE INCH VOCATIONAL RADIATOR
WITH PROTECTION PACKAGE

ANTIFREEZE TO -34F, OAT (NITRITE AND
SILICATE FREE) EXTENDED LIFE COOLANT

GATES BLUE STRIPE COOLANT HOSES OR
EQUIVALENT

STANDARD CHARGE AIR COOLER PLUMBING

HDEP FIXED RATIO COOLANT PUMP AND
RADIATOR DRAIN VALVE

LOWER RADIATOR GUARD

1350 ADAPTER FLANGE FOR FRONT PTO
PROVISION

PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK
HEATER

PHILLIPS-TEMRO 300 WATT/115 VOLT OIL
PREHEATER

CHROME ENGINE HEATER RECEPTACLE
MOUNTED UNDER LH DOOR

DELCO 12V MOD 3.175-39MT+ STARTER WITH
ENGINE ECU SOFTWARE PROTECTION AND
INTEGRATED MAGNETIC SWITCH

Transmission

ALLISON 4500 RDS AUTOMATIC TRANSMISSION
WITH PTO PROVISION

Transmission Equipment

Description

ALLISON VOCATIONAL PACKAGE 223 -
AVAILABLE ON 3000/4000 PRODUCT FAMILIES
WITH VOCATIONAL MODELS RDS, HS, MH AND
TRV

ALLISON VOCATIONAL RATING FOR ON/OFF
HIGHWAY APPLICATIONS AVAILABLE WITH ALL
PRODUCT FAMILIES

PRIMARY MODE GEARS, LOWEST GEAR 1,
START GEAR 1, HIGHEST GEAR 6, AVAILABLE
FOR 3000/4000 PRODUCT FAMILIES ONLY

SECONDARY MODE GEARS, LOWEST GEAR 1,
START GEAR 1, HIGHEST GEAR 6, AVAILABLE
FOR 3000/4000 PRODUCT FAMILIES ONLY

S1 PERFORMANCE PRIMARY SHIFT SCHEDULE,
AVAILABLE FOR 3000/4000 PRODUCT FAMILIES
ONLY

S1 PERFORMANCE SECONDARY SHIFT
SCHEDULE, AVAILABLE FOR 3000/4000
PRODUCT FAMILIES ONLY

1800 RPM PRIMARY MODE SHIFT SPEED

1800 RPM SECONDARY MODE SHIFT SPEED

FUEL SENSE 2.0 DISABLED - PERFORMANCE -
TABLE BASED

MAXIMUM OUTPUT SPEED FOR PTO
OPERATION 2600 RPM - ALLISON 5TH GEN
TRANSMISSIONS

QUICKFIT BODY LIGHTING CONNECTOR UNDER
CAB, WITH BLUNTCUTS

ELECTRONIC TRANSMISSION WIRING TO
CUSTOMER INTERFACE CONNECTOR

CUSTOMER INSTALLED CHELSEA 280 SERIES
PTO

PTO MOUNTING, LH SIDE OF MAIN
TRANSMISSION ALLISON

MAGNETIC PLUGS, ENGINE DRAIN,
TRANSMISSION DRAIN, AXLE(S) FILL AND
DRAIN

HEAVY DUTY ELECTRONIC TRANSMISSION
SHIFT CONTROL, COLUMN MOUNTED

WATER TO OIL TRANSMISSION COOLER

TRANSMISSION OIL CHECK AND FILL WITH
ELECTRONIC OIL LEVEL CHECK

SYNTHETIC TRANSMISSION FLUID (TES-295
COMPLIANT)

Front Axle and Equipment

Description	
	CUMMINS-MERITOR MFS-18-133A 18,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE
	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS
	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
	NON-ASBESTOS FRONT BRAKE LINING
	CONMET CAST IRON FRONT BRAKE DRUMS
	FRONT BRAKE DUST SHIELDS
	FRONT OIL SEALS
	STEMCO SERIES 340/343/346 TRADITIONAL ALUMINUM FRONT HUB CAPS WITH WINDOW AND RED VENT PLUGS - OIL
	HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS
	DUAL POWER STEERING GEARS, BENDIX 16- 20K
	4 QUART POWER STEERING RESERVOIR
	OIL/AIR POWER STEERING COOLER
	CURRENT AVAILABLE SYNTHETIC 75W-90
	FRONT AXLE LUBE

Front Suspension

18,000# FLAT LEAF FRONT SUSPENSION
THREADED SPRING PINS AND BUSHINGS -
FRONT SUSPENSION
FRONT SHOCK ABSORBERS

Rear Axle and Equipment

CUMMINS-MERITOR MT-40-14X 40,000# R-
SERIES TANDEM REAR AXLE

CONMET PRESET PLUS PREMIUM IRON REAR
HUBS

4.33 REAR AXLE RATIO

IRON REAR AXLE CARRIER WITH OPTIONAL
HEAVY DUTY AXLE HOUSING

SPL250 HT XL DANA SPICER MAIN DRIVELINE

SPL170 XL DANA SPICER INTERAXLE
DRIVELINE WITH HALF ROUND YOKES

Description	
	<p>DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES</p> <p>(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD- REAR AND REAR-REAR AXLE VALVE</p> <p>INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH</p> <p>INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH</p> <p>MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES</p> <p>NON-ASBESTOS REAR BRAKE LINING</p> <p>BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)</p> <p>CONMET CAST IRON REAR BRAKE DRUMS</p> <p>REAR BRAKE DUST SHIELDS</p> <p>REAR OIL SEALS</p> <p>WABCO TRISTOP D LONGSTROKE 2-DRIVE AXLE SPRING PARKING CHAMBERS</p> <p>HALDEX AUTOMATIC REAR SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS</p> <p>CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE</p> <p>STANDARD REAR AXLE BREATHER(S)</p>
Rear Suspension	<p>TUFTRAC GEN2 40,000# REAR SPRING SUSPENSION</p> <p>9.5 INCH NOMINAL RIDE HEIGHT (460MM GLOBAL REFERENCE HEIGHT)</p> <p>AXLE CLAMPING GROUP</p> <p>55 INCH AXLE SPACING</p> <p>FORE/AFT AND TRANSVERSE CONTROL RODS</p> <p>REAR SHOCK ABSORBERS - TWO AXLES (TANDEM)</p>
Pusher / Tag Equipment	<p>NO PUSHER/TAG BRAKE DUST SHIELDS</p>
Brake System	<p>WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH</p> <p>REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES</p>

Description	
	<p>RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE</p> <p>WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER</p> <p>WABCO OIL COALESCING FILTER FOR AIR DRYER</p> <p>AIR DRYER MOUNTED OUTBOARD ON LH RAIL</p> <p>STEEL AIR BRAKE RESERVOIRS MOUNTED INSIDE RAIL</p> <p>PULL CABLES ON ALL AIR RESERVOIR(S)</p>
Trailer Connections	
	<p>AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS</p> <p>PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION</p> <p>SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME</p>
Wheelbase & Frame	
	<p>5340MM (210 INCH) WHEELBASE, SFA ONLY</p> <p>13.0MM X 87.0MM X 311.0MM STEEL FRAME (0.51X3.43X12.24 INCH) 120 KSI</p> <p>1625MM (64 INCH) REAR FRAME OVERHANG</p> <p>FRAME OVERHANG RANGE: 61 INCH TO 70 INCH</p> <p>24 INCH INTEGRAL FRONT FRAME EXTENSION</p> <p>CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 128.74 in</p> <p>CALC'D FRAME LENGTH - OVERALL : 326.83 in</p> <p>FRAME HEIGHT TOP FRONT UNLADEN : 43.85 in</p> <p>FRAME HEIGHT TOP FRONT LADEN : 40.7 in</p> <p>FRAME HEIGHT TOP REAR UNLADEN : 43.24 in</p> <p>FRAME HEIGHT TOP REAR LADEN : 40.88 in</p> <p>SQUARE END OF FRAME</p> <p>STANDARD WEIGHT ENGINE CROSSMEMBER</p> <p>STANDARD CROSSMEMBER BACK OF TRANSMISSION</p> <p>HEAVY DUTY MIDSHIP #1 CROSSMEMBER</p> <p>HEAVY DUTY REAR C-CHANNEL CROSSMEMBER, NON-TOWING</p> <p>STANDARD SUSPENSION CROSSMEMBER</p>

	Description
	HEAVY DUTY REAR SUSPENSION CROSSMEMBER
Chassis Equipment	UNPOLISHED ALUMINUM WST EQUIPMENT COVERS 1 MID CHASSIS COMPONENT LOCATION REQUEST OMIT FRONT BUMPER, CUSTOMER INSTALLED SPECIAL BUMPER, DOES NOT COMPLY WITH FMCSR 393.203 NO FRONT TOW HOOKS NO LICENSE PLATE MOUNTING CLASS 10.9 THREADED METRIC FASTENERS EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE
Fuel Tanks	90 GALLON/340 LITER RECTANGULAR ALUMINUM FUEL TANK - LH RECTANGULAR FUEL TANK(S) PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS FUEL TANK(S) FORWARD - RAISED MOUNTING PLAIN STEP FINISH FUEL TANK CAP(S) EQUIFLO INBOARD FUEL SYSTEM HIGH TEMPERATURE REINFORCED NYLON FUEL LINE
Tires	MICHELIN XZY-3 385/65R22.5 18 PLY RADIAL FRONT TIRES MICHELIN X MULTI D+ 11R22.5 16 PLY RADIAL REAR TIRES
Wheels	ALCOA LVL ONE 82462X 22.5X12.25 10-HUB PILOT 4.68 INSET 10-HAND ALUMINUM DISC FRONT WHEELS ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2- HAND HD STEEL DISC REAR WHEELS FRONT WHEEL MOUNTING NUTS REAR WHEEL MOUNTING NUTS

Description	
	NYLON WHEEL GUARDS FRONT AND REAR ALL INTERFACES
Cab Exterior	
	111.6 INCH BBC CONVENTIONAL ALUMINUM CAB STAINLESS STEEL CAB ACCENT MOLDING FRONT FENDERS BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A PILLAR GRAB HANDLES AND LH AND RH EXTERIOR NON-SLIP GRAB HANDLES BRIGHT HOOD MOUNTED AIR INTAKE GRILLE, BLACK SCREEN, WITH LED ACCENT LIGHTS X-SERIES STEEL REINFORCED ALUMINUM CAB X-SERIES VOCATIONAL HOOD HOOD OPENING ASSIST WITH LOCKING STRUT WESTERN STAR NAMEPLATES DUAL HADLEY SD-978 26 INCH RECTANGULAR AIR HORNS SINGLE ELECTRIC HORN DUAL STAGE INTELLIGENT LED HEADLIGHTS WITH HEATED LENS SYSTEM VISOR MOUNTED LED MARKER LIGHTS WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH DUAL CONNECTIONS AT BUMPER DAYTIME RUNNING LIGHTS INTEGRAL LED STOP/TAIL/BACKUP LIGHTS LED REAR FACING TURN SIGNAL LAMPS IN CONVEX MIRROR LENS IN ADDITION TO STANDARD C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL HEATED CONVEX, DUAL REMOTE, TURN SIGNAL, STAINLESS STEEL BACK COVER, AND BRIGHT C-BAR 102 INCH EQUIPMENT WIDTH LH AND RH CONVEX MIRRORS INTEGRAL WITH PRIMARY MIRRORS RH DOWN VIEW MIRROR RH AND LH HEATED BLACK HOOD/FENDER MOUNTED SIDE VIEW MIRRORS WITH BRIGHT FINISH MOUNTING ARM

Description	
	STANDARD SIDE/REAR REFLECTORS UNPOLISHED ALUMINUM WST AFTERTREATMENT SYSTEM COVER STAINLESS STEEL EXTERIOR SUN VISOR WITH INTEGRAL MARKER LIGHTS SINGLE SOLAR TINTED REAR WINDOW, (1) 31 INCH X 20 INCH 1-PIECE ROPED-IN SOLAR GREEN GLASS WINDSHIELD 8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITH FLUID LEVEL INDICATOR
Cab Interior	
	X-SERIES PREMIUM INTERIOR TRIM LEVEL PACKAGE CHARCOAL BLACK VINYL UP LEVEL INTERIOR CARBON WITH PREMIUM TEAK ACCENT BLACK MATS WITH ADDED FLOOR HEAT AND NOISE INSULATION (1) DUAL USB CHARGING OUTLET, (1) LIGHTER OUTLET AND ASH TRAY FORWARD ROOF MOUNTED CONSOLE LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS (2) COAT HOOKS ON BACKWALL OF CAB DIGITAL ALARM CLOCK IN DRIVER DISPLAY STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES AT SUPPLY LINES ONLY RADIATOR MOUNTED AIR CONDITIONER CONDENSER PREMIUM INSULATION PREMIUM LED CAB LIGHTING NO SECURITY DEVICE DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME KEY QUANTITY OF 2 LH AND RH ELECTRIC DOOR LOCKS WITH AUTO UNLOCK FEATURE WHEN DOOR IS SET FROM OPEN TO CLOSED POSITION BRIGHT DOOR HANDLES TRIANGULAR REFLECTORS WITHOUT FLARES

Description

PREMIUM 2.0 HIGH BACK AIR SUSPENSION
DRIVER SEAT WITH 2 AIR LUMBAR,
INTEGRATED CUSHION EXTENSION, TILT AND
ADJUSTABLE SHOCK
BASIC 2.0 HIGH BACK NON SUSPENSION
PASSENGER SEAT
DUAL DRIVER SEAT ARMRESTS, NO
PASSENGER SEAT ARMRESTS
BLACK MORDURA CLOTH DRIVER SEAT COVER
WITH EMBROIDERED LOGO
BLACK MORDURA CLOTH PASSENGER SEAT
COVER WITH EMBROIDERED LOGO
3 POINT ADJUSTABLE D-RING RETRACTOR
DRIVER AND FIXED D-RING RETRACTOR
PASSENGER SEAT BELTS
ADJUSTABLE TILT AND TELESCOPING
STEERING COLUMN
4-SPOKE 18 INCH (450MM) LEATHER WRAPPED
STEERING WHEEL WITH CHROME SWITCH
BEZELS
DRIVER AND PASSENGER INTERIOR SUN
VISORS

Instruments & Controls

STANDARD FOOT PEDAL SYSTEM
ELECTRONIC ACCELERATOR CONTROL
BRIGHT ARGENT FINISH GAUGE BEZELS
STANDARD CENTER INSTRUMENT PANEL
DUAL NEEDLE PRIMARY AND SECONDARY AIR
PRESSURE GAUGE
DASH MOUNTED AIR RESTRICTION INDICATOR
WITH GRADUATIONS
97 DB BACKUP ALARM
ELECTRONIC CRUISE CONTROL WITH
CONTROLS ON STEERING WHEEL SPOKES
KEY OPERATED IGNITION SWITCH AND
INTEGRAL START POSITION; 4 POSITION
OFF/RUN/START/ACCESSORY
AUXILIARY POWER DISTRIBUTION MODULE
FOR TEM USE, AUXILIARY EVAUULT MOUNTED,
CIRCUIT BREAKER PROTECTED
PREMIUM INSTRUMENT CLUSTER WITH 5.0
INCH TFT COLOR DISPLAY
DIGITAL PANEL LAMP DIMMER SWITCH IN
DRIVER DISPLAY

Description

HEAVY DUTY ONBOARD DIAGNOSTICS
INTERFACE CONNECTOR WITH DUST CAP
LOCATED BELOW LH DASH
2 INCH ELECTRIC FUEL GAUGE
FUEL FILTER RESTRICTION INDICATOR
ENGINE REMOTE INTERFACE WITH ONE OR
MORE SET SPEEDS
ELECTRICAL ENGINE COOLANT TEMPERATURE
GAUGE
DIGITAL ENGINE OIL TEMPERATURE IN DRIVER
DISPLAY
ELECTRIC ENGINE OIL PRESSURE GAUGE
DIGITAL TRANSMISSION OIL TEMPERATURE IN
DRIVER DISPLAY
ELECTRONIC OUTSIDE TEMPERATURE
SENSOR DISPLAY IN DRIVER MESSAGE
CENTER
ENGINE AND TRIP HOUR METERS INTEGRAL
WITHIN DRIVER DISPLAY
PTO CONTROLS FOR ENHANCED VEHICLE
ELECTRIC/ELECTRONIC ARCHITECTURE
NO OBSTACLE DETECTION SYSTEM
NO SIDE OBJECT DETECTION SYSTEM
NO REVERSE PROXIMITY SENSOR
NO DR ASSIST SYSTEM
NO VEHICLE STABILITY ADVISOR OR CONTROL
NO LANE DEPARTURE WARNING SYSTEM
QUICKFIT PROGRAMMABLE INTERFACE
MODULE + (8) 20 AMP FUSED RELAYS
(2) TMC RP1226 ACCESSORY CONNECTORS: (1)
LOCATED BEHIND PASSENGER SIDE
REMOVABLE DASH PANEL (1) CENTER OF
OVERHEAD CONSOLE
AM/FM/WB WORLD TUNER RADIO WITH
BLUETOOTH, USB AND AUXILIARY INPUTS,
J1939
DASH MOUNTED RADIO
STANDARD SPEAKER SYSTEM
AM/FM ANTENNA MOUNTED ON RH SIDE
MIRROR
POWER AND GROUND WIRING PROVISION
OVERHEAD
ROOF/OVERHEAD CONSOLE CB RADIO
PROVISION

Description

SINGLE REMOTE SPEAKER WITH LEAD FOR 2-WAY RADIO

CB ANTENNA BRACKET AND LEAD LH MIRROR MOUNTED, NO ANTENNA

ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER

ELECTRONIC 2500 RPM TACHOMETER

DETROIT CONNECT PLATFORM HARDWARE

5 YEARS DETROIT CONNECT BASE PACKAGE(FEATURES VARY BY MODEL)
DETROIT CONNECT PLATFORM

IGNITION SWITCH CONTROLLED ENGINE STOP

FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO UNDER CAB, BLUNTCUT

HARDWIRE SWITCH #1, ON/OFF LATCHING, 20 AMPS IGNITION POWER

HARDWIRE SWITCH #2,ON/OFF LATCHING, 30 AMPS IGNITION POWER

HARDWIRE SWITCH #3,ON/OFF LATCHING, 10 AMPS BATTERY POWER

HARDWIRE SWITCH #4, ON/OFF LATCHING, 20 AMPS IGNITION POWER

PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY

BW TRACTOR PROTECTION VALVE

TRAILER HAND CONTROL BRAKE VALVE

DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY

DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY

ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS

TWO VALVE PARKING BRAKE SYSTEM WITH DASH VALVE CONTROL AUTONEUTRAL AND WARNING INDICATOR

SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT

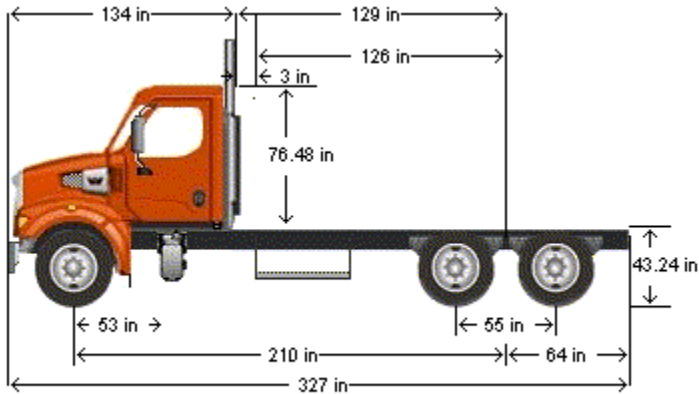
QUICKFIT POWERTRAIN INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH BLUNTCUTS

6 EXTRA PROGRAMMABLE SWITCHES/INDICATORS

Description	
	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) BETWEEN SEATS WITH BLUNTCUTS
Design	
	PAINT: ONE SOLID COLOR
Color	
	CAB COLOR A: L6389EY OMAHA ORANGE ELITE EY BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
Certification / Compliance	
	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
Secondary Factory Options	
	SPECIAL NARRATIVE INSTRUCTIONS ENG BRK PRESLECT - DTNA STANDARD ENGINE BRAKE RANGE ALT ENG BRK PRESLECT - DTNA STD ALT ENGINE BRAKE PRESLECT TRANS PROG-ENABLED 2013 DRIVER SW INPUT - DEFAULT - NO SWITCHES

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	47X
Wheelbase (545)	5340MM (210 INCH) WHEELBASE, SFA ONLY
Rear Frame Overhang (552)	1625MM (64 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	111.6 INCH BBC CONVENTIONAL ALUMINUM CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

TABLE SUMMARY - DIMENSIONS

Dimensions	Inches
Bumper to Back of Cab (BBC)	134.2
Bumper to Centerline of Front Axle (BA)	52.7
Front Axle to Back of Cab (AC)	81.5
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	128.7
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	125.7
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	192.7
Cab Height (CH)	76.5
Wheelbase (WB)	210.2
Frame Overhang (OH)	64.0
Overall Frame Length	326.8
Overall Length (OAL)	327.0
Rear Axle Spacing	55.0
Unladen Frame Height at Centerline of Rear Axle	43.2

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

From: [Bill Fischer](#)
To: [Nate Westling](#)
Cc: [Bill Fischer](#)
Subject: Boyer Trucks Kanabec County Trade Value 3-8-24
Date: Friday, March 8, 2024 10:34:05 AM
Attachments: [image001.png](#)

Good Morning Nate,

Trade Value Kanabec County 2004 Sterling VIN# 5AN84760 \$10,000.
Trade terms and condition applies, must be able to pass a DOT inspection.
All equipment, including the v-box and all plow equipment (one-way, belly, wing) with the chassis.

Please let me know if you have any questions.

Thank you,

Bill

Bill Fischer | Boyer Trucks | Fleet Sales Heavy Trucks | D: 612-676-3806 C: 612-710-4035
4631 Odessa Ave NE | St. Michael, MN 55376 | bfischer@boyertrucks.com



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TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No.
QT 85815

**** QUOTATION ****

Ship To: KANABEC COUNTY HIGHWAY DEPARTMENT 903 EAST FOREST AVENUE MORA MN 55051 USA	Cust: 2896 Phone: MORA MN 55051	Bill To: KANABEC COUNTY HIGHWAY DEPARTMENT 903 EAST FOREST AVENUE MORA MN 55051	Phone: MORA MN 55051
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ATTN: NATE WESTLING

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	3/05/24	3/05/24	0/00/00

Serial No.	
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Order Comments: STATE OF MN CONTRACT
#222949 AMENDED

Build Instructions VALID THRU 02/28/25

Other Instructions F.O.B. LITCHFIELD, MN -OR- CUSTOMERS W/FUEL CHARGES ONLY

Qty	Part No.	Description	Price Ea.	Net Amt.
1	9900068	- Body 14'6" EDGE-RC/CS-56-46-46 - - 56" 3/16" Hardox 450 Front w/CS hoist doghouse, 46" 3/16" Hardox 450 radius sides (no pockets), 46" 3/16" Hardox 450 Tailgate, 1/4" Hardox-450 Floor, 8" I-Beam Longs ills, Air-trip ready linkage, unpainted.	\$17,507.00	\$17,507.00
1	9901704	- Painting of Dump Body; includes media blasting of entire exterior & understructure, Urethane Primed, & Urethane Top Coat s applied. CAB MATCH (HWY ORANGE) Understructure is seam sealed, and painted Gloss Black.	\$4,522.00	\$4,522.00
1	9901701	- Installation of Dump Body to hoist	\$2,262.00	\$2,262.00
1	9900145	- Body acc'y TMTE Air trip kit, w/solenoid valve,	\$399.00	\$399.00
1	9901702	- Installation of air operated tailgate latch kit, with solenoid valve in hydraulic valve enclosure.	\$425.00	\$425.00
1	9900147	- Body acc Box Vibrator - Cougar model DC3200	\$796.00	\$796.00
1	9901703	- Installation of Box Vibrator, with solenoid located in hydraulic valve enclosure.	\$496.00	\$496.00
1	9900155	- Cabshield, 1/2 type Stationary Free-Standing style, w/painted CARBON STEEL canopy, Hot-Dipped Galvanized tubing tion support stand, (2) shovel holders, & reserrior mounts, Installed.	\$2,918.00	\$2,918.00
1	9900185	- Walkrail removable both sides of 14' RC & RS body, Installed	\$2,185.00	\$2,185.00

---- Continued ----

Accepted by

Date

Price:

Total Discounts:

Net Cost:

Freight

Total:

24



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Reference No.
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Ship To:	Cust: 2896	Phone:	Bill To:	Phone:
KANABEC COUNTY HIGHWAY DEPARTMENT			KANABEC COUNTY HIGHWAY DEPARTMENT	
903 EAST FOREST AVENUE			903 EAST FOREST AVENUE	
MORA	MN 55051	USA	MORA	MN 55051

ATTN: NATE WESTLING

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	3/05/24	3/05/24	0/00/00

Serial No.	
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1 9900206 - Ladder Flip-A-Way Access ladder Pkg (Carbon Steel), Including Grab Handle above, and Interior Step, ea, Installed LOCATED LH FRONT	\$558.00	\$558.00
1 9900211 - Body acc'y Dual "split" sander manifolds in rear corner posts	\$534.00	\$534.00
1 9904246 - Light Warning TMTE1SS-3 PKG: (2) STAINLESS STEEL 23H 3-light LED Micro-Edge, (2) 5M-400 Super-LED, (2) Side TIR3 LED, (2) 400 Max B-T-T LED, & (2) 400 LED BU Lights, in Stainless M Housings, (1) TIR3 LED Wing light, and (2) 4" LED work lights Installed	\$4,995.00	\$4,995.00
1 9905778 - Light Mirror Mounted ABL 3800 LED HEAD LAMP PLOW LIGHTS W/ICE MELTING TECHNOLOGY Installed	\$1,506.00	\$1,506.00
1 9900267 - Fender set Minimizer M400, for Tandem Axle, black Poly, Installed	\$1,811.00	\$1,811.00
1 9900283 - Spillshield 12" bolt-on, bolt-together, 1/4", painted Carbon Steel & fitted to body via sander brkts, shipped loose	\$650.00	\$650.00
1 9904691 - INSTALLATION of (Initial) Single camera system **NOTE: MOUNTED ON RH STROBE TUBE, FOR WING VIEWING USAGE, WIRED AS DEFAULT	\$426.00	\$426.00
1 9904692 - Camera System option, NORTECH 9100-2HC 120 degree night vision CCD weather-proof HEATED camera, only GEN 5 6100	\$182.00	\$182.00
1 9904693 - Camera System option, NORTECH 9100-4 Harness, 65' Waterproof GEN 5 6100	\$118.00	\$118.00

--- Continued ---

Accepted by

Date

Price:

Total Discounts:

Net Cost:

Freight

Total:

25



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No.
QT 85815

**** QUOTATION ****

Ship To:	Cust:	2896	Phone:	Bill To:	Phone:
KANABEC COUNTY HIGHWAY DEPARTMENT				KANABEC COUNTY HIGHWAY DEPARTMENT	
903 EAST FOREST AVENUE				903 EAST FOREST AVENUE	
MORA		MN 55051	USA	MORA	MN 55051

ATTN: NATE WESTLING

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	3/05/24	3/05/24	0/00/00
Serial No.					

1 9900317 - Hoist Towmaster/MAILHOT CS130-5.5-3 DOUBLE ACTING	\$5,034.00	\$5,034.00
1 9901711 - Installation of Telescopic DOUBLE acting hoist	\$1,335.00	\$1,335.00
1 9900311 - Hoist TMTE 48" Stabilizer	\$2,619.00	\$2,619.00
1 9902503 - Installation of TMTE Stabilizer & Safety Props	\$675.00	\$675.00
1 9902920 - Scraper FALLS IB-11A 1" MB, w/single lift cylinder, LESS CUTTING EDGES	\$8,795.00	\$8,795.00
1 9901705 - Installation of underbody fixed angle scraper w/single lift cylinder	\$3,546.00	\$3,546.00
1 9904232 - Scraper FORCE Electric pressure transmitter to read on LCD screen, installed	\$429.00	\$429.00
1 9900351 - Scraper FORCE reverse/Auto-Lift system, ADD-A-FOLD valve, installed	\$966.00	\$966.00
1 9902948 - Wing Falls RHSDL10A-HYDPB Primed LESS CUTTING EDGES	\$14,542.00	\$14,542.00
1 9900388 - Installation Falls SDL Series Wing - w/Bulkhead Couplers	\$6,426.00	\$6,426.00
1 9901431 - Wing Falls RL (REAR LIFT) up charge SDL WING	\$626.00	\$626.00
1 9904688 - Wing Falls POST-LESS Toe Lift in lieu of Std Front post/slide system		
1 9900477 - Wing Falls Hwy Orange - Paint Moldboard	\$447.00	\$447.00
1 9900545 - Plow Hitch Falls Installation of (supplied) Multi-Coupler		

---- Continued ----

Accepted by

Date

Price:

Total Discounts:

Net Cost:

Freight

Total:

26



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Reference No.
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ATTN: NATE WESTLING

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	3/05/24	3/05/24	0/00/00

Serial No.	
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FOR PLOW STEER TO BE MOUNTED ON PLOW HITCH

1 9900555 - Plow Hitch Falls 44XB2/STD/STD/SA/SPR-RET/HITCH	\$4,319.00	\$4,319.00
1 9900589 - Installation Falls Plow Hitch - 40 Series 3Line/STDBLKHD	\$2,532.00	\$2,532.00
1 9900625 - Plow Push Unit Falls 24/44 Series Std	\$1,265.00	\$1,265.00
1 9900637 - Plow Falls High Visibility Marker Set	\$151.00	\$151.00
1 9900639 - Plow Falls Rubber Belt Deflector Kit - Installed	\$489.00	\$489.00
1 9900641 - Plow Falls Parking Stand - Screw Adj Style	\$377.00	\$377.00
1 9903091 - Plow Falls RH312R/SPR-TRP/NOSHU/PRI-E1/7GA LESS CUTTING EDGES	\$10,036.00	\$10,036.00
1 9900679 - Plow Falls Hwy Orange Paint, Rev Plow, w/installation	\$594.00	\$594.00
1 9900730 - Plow Falls SCR-ADJ/SHOE/REV-PLW/STD	\$865.00	\$865.00
1 9900757 - Hitch TMTE Heavy Duty plate assembly,	\$723.00	\$723.00
1 9901716 - Hitch Installation of Pup Hitch (weld in style) & Mn Dot Predrilled	\$1,132.00	\$1,132.00
**NOTE: HITCH PLATE FACE TO BE LOCATED: 23" TO BOTTOM OF SADDLE IN REFERENCE TO REAR TIRE FACE.		
1 9900764 - Hitch PREMIER 2300 Air Cushion Pintle, installed	\$1,235.00	\$1,235.00
**NOTE: _____ " Ground to saddle of hook.		
1 9900769 - Hitch TMTE Pup hyd line w/std Coupler & pup trip switch pkg, installed	\$714.00	\$714.00

---- Continued ----

Accepted by

Date

Price:

Total Discounts:

Net Cost:

Freight

Total:

27



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Reference No.
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Ship To:	Cust: 2896	Phone:	Bill To:	Phone:
KANABEC COUNTY HIGHWAY DEPARTMENT			KANABEC COUNTY HIGHWAY DEPARTMENT	
903 EAST FOREST AVENUE			903 EAST FOREST AVENUE	
MORA	MN 55051	USA	MORA	MN 55051

ATTN: NATE WESTLING

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	3/05/24	3/05/24	0/00/00

Serial No.	
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1 9900773 - Hitch Furnish and install gladhands on truck	\$270.00	\$270.00
**NOTE: TO BE PLUMB BLUE/SERVICE ON LH SIDE AND RED/ SUPPLY TO RH SIDE OF HITCHPLATE		
1 9900800 - Sander Falls 1ASD9SS-6P-1D-1S, Std 9" x 6" Auger, Stainless Steel Unit, LH (or RH) Discharge, Berm Chute, Single Poly Sp inner Ass'y, Complete	\$6,316.00	\$6,316.00
1 9901718 - Sander Install & dual manifold RH & LH rear	\$1,361.00	\$1,361.00
1 1917108 - Sander Towmaster Stainless Steel (optional) salt shield	\$57.00	\$57.00
1 9900823 - Sander TMTE Exterior (removable) sander/tailgate spill plates, Stainless Steel	\$840.00	\$840.00
1 9900851 - Valve System, Force Add-A-Fold MCV-ISO Valve 9 Functions , INSTALLED	\$17,160.00	\$17,160.00
HOIST, PUP, PLOW LIFT, PLOW STEER, WING TOE, WING HEEL, WING PUSHBAR, SCRAPER, AUGER, SPINNER		
1 9900998 - Valve Force PUP HOIST Section ADD-A-FOLD, Includes extra section & harness provision	\$1,499.00	\$1,499.00
1 9902501 - Control System Force ULTRA-5-6100 Commander control, Installed	\$16,927.00	\$16,927.00
1 9900874 - Filter Force IN-TANK mounted filter installed	\$459.00	\$459.00
1 9900882 - Reservoir TMTE Cabshield mt (stainless steel) w/intank filter provision, installed	\$4,641.00	\$4,641.00
1 9900888 - Pump Force FASD45L LS (6 ci) installed	\$6,015.00	\$6,015.00

--- Continued ---

Accepted by

Date

Price:

Total Discounts:

Net Cost:

Freight

Total:

28



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ATTN: NATE WESTLING

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	3/05/24	3/05/24	0/00/00

Serial No.	
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1 9900893 - Valve Force Cable pull-off (for use w/telescopic hoist) installed	\$715.00	\$715.00
1 9900871 - Switch TMTE BODY UP Installed (electric controls only)	\$258.00	\$258.00
1 9900884 - Sensor Force Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab, installed	\$317.00	\$317.00
1 9900904 - Valve 2-port 1/2" Multi-Hose coupler system installed FOR PLOW STEER TO BE MOUNTED ON PLOW HITCH	\$1,265.00	\$1,265.00
1 9905014 - Hydraulic Valve Hose Guard installed	\$389.00	\$389.00
1 WARRANTY - TOWMASTER EXCLUSIVE WARRANTY: 5 yr Steel/Stainless Steel Body Structure; 5 yr Whelen LED Light Systems; 3 yr Palfinger		

Accepted by

Date

Price: \$170,651.00

Total Discounts:

Net Cost: \$170,651.00

Freight

Total: \$170,651.00

General Terms and Conditions for the Sale of Goods

by Subsidiaries of ASH North America, Inc

1. SCOPE AND VALIDITY

1.1. These General Terms and Conditions for the Sale of Goods (these "Terms") govern the sale and delivery of all goods and products (the "Products"), and all transactions incidental thereto, by such subsidiary of ASH North America, Inc. identified on the respective Confirmed Order (as defined below) as the seller or supplier ("Seller") to any of its customers (each a "Customer"). The liability of each such subsidiary under these Terms or any Confirmed Order shall be several and not joint. Customer acknowledges and agrees that nothing in these Terms or any Confirmed Order shall be construed as implying joint liability in any case of ASH North America, Inc. or any of its subsidiaries. Each Seller shall be solely responsible for its own acts or omissions under the respective agreement with Customer.

1.2. No other terms or conditions shall be of any force or effect unless otherwise specifically agreed upon by Seller in a writing duly executed by an authorized officer of Seller. These Terms supersede any and all prior oral quotations, communications, agreements, or understandings of the parties in respect to the sale and delivery of the Products. The Seller may issue additional Terms and Conditions of Sale for certain products. These shall apply in addition to the present Terms. Any additional or different terms or conditions contained in Customer's Order (as defined below), response to Seller's confirmation, or any other form or document supplied by Customer are hereby expressly rejected and are rendered null, void, and of no effect. These Terms may not be modified, amended, waived, superseded, or rescinded, except by written agreement signed by an authorized officer of Seller. Delivery of the Products by Seller does not constitute acceptance of any of Customer's terms and conditions and do not serve to modify or amend these Terms.

1.3. The issuance of an Order (as defined below) by Customer to Seller or any communication or conduct of Customer which confirms an agreement for the delivery of Products by Seller, as well as acceptance in whole or in part by Customer of any delivery of Products by Seller, shall be construed as Customer's acceptance of these Terms.

2. OFFERS, ORDERS AND CONFIRMATION

2.1. Unless otherwise specified by Seller in writing, all offers made by Seller are not binding and may be revoked by Seller at any time without any liability to Customer.

2.2. Customer shall issue to Seller orders for the purchase of Products, in written form via the order process determined by Seller from time to time (each, an "Order"). By issuing an Order to Seller, Customer makes an offer to purchase the Products pursuant to these Terms and the terms set forth on such Order. Provided that the Order contains the same terms as in Seller's corresponding offer, the Order shall be binding on Customer for six (6) weeks after Seller's receipt of such Order.

2.3. Seller may refuse an Order for any or no reason. No Order is binding upon Seller until Seller's acceptance of the Order in writing, the issuance of any governmental permit, license, or authority to Seller, as may be required under applicable laws, rules and regulations, and the receipt by Seller of a resale license to be provided by Customer (a "Confirmed Order").

2.4. Specifications and other information on drawings, data sheets, pictures, plans, brochures, catalogs, or Seller's website shall not be binding on Seller unless such specifications and information have been agreed to in writing by Seller in a Confirmed Order. Notwithstanding a Confirmed Order, Seller shall have no obligation to deliver Products to Customer or otherwise fulfill any of its obligations set forth in a Confirmed Order if Customer is in breach of any of its obligations hereunder or any Confirmed Order.

2.5. Customer may submit to Seller written requests to change the terms of a Confirmed Order (each such request, a "Change Order Request"). Seller may, at its sole discretion, consider such Change Order Request, provided that Seller will have no obligation to perform any Change Order Request unless and until Seller has agreed in writing to adopt such Change Order Request. If Seller elects to consider such a Change Order Request, then Seller shall promptly notify Customer of any adjustment to the applicable purchase price for the Products.

2.6. In the event Customer cancels any Confirmed Order for any reason, Customer shall reimburse to Seller all of Seller's costs and expenses associated with or incurred due to such cancellation, including but not limited to the cost of raw materials, labor, and storage if cancellation occurs before Seller's commencement of production. In the event Customer cancels any Confirmed Order for any reason and Seller has started the production of the Product on the respective Confirmed Order, Customer shall pay to Seller the full purchase price.

2.7. Each Confirmed Order shall be considered a separate agreement between the parties, and any failure to deliver the Products under any Confirmed Order shall have no consequences for other deliveries of Products.

3. PRICES

3.1. Unless otherwise agreed to by the parties in the applicable Confirmed Order, the prices of the Products shall be FCA (agreed delivery location on the applicable Confirmed Order), Incoterms 2022.

3.2. Unless otherwise agreed by the parties in a Confirmed Order, the price of the Products shall not include transportation, insurance, packaging, and Tooling (as defined below) and other materials used for the manufacturing and delivery, sales or Heavy Vehicle Use Tax (HVUT), other use tax or any other similar applicable federal, state or foreign taxes, duties, levies, or charges in any jurisdiction in connection with the sale or delivery of the Products ("Taxes"). Such Taxes shall be payable by Customer, and if Seller is responsible for the collection thereof, such Taxes shall either be added to the price invoiced or be separately invoiced by Seller to Customer. Any special requests concerning shipping, transportation, and insurance shall be communicated to Seller in a timely manner and subject to Seller's prior written approval. Customer shall bear all costs resulting from such requests.

In case of lead delivery times of more than two (2) months, Customer hereby acknowledges and agrees that Seller, may, at its sole discretion, increase or decrease the agreed prices on any Confirmed Order in the event of material price changes in wages, materials, energy or raw material after the date of the Confirmed Order.

4. PAYMENT TERMS

4.1. Except as set forth in Section 4.2 or unless otherwise agreed in writing by Seller, the purchase price for the Products and all other amounts due under a Confirmed Order shall be due and payable in US dollars within thirty (30) days following the date of Seller's invoice for such Products without any discount, deduction or offset whatsoever. In no event shall any loss, damage, injury or destruction, Force Majeure (as defined below), or any other event beyond Customer's control release Customer from its obligation to make the payments required herein. Payment of all amounts due hereunder shall be made by bank transfer or in any other manner set forth on Seller's invoice. Customer shall be solely responsible for any bank fees, or other fees, incurred due to the wire transfer or any other selected payment method. If Seller agrees to payment by credit card, Seller shall charge an appropriate transaction fee, which the Customer shall also pay.

4.2. In the event Seller becomes aware of circumstances or has reason to believe that there are circumstances that may have an adverse effect on Customer's financial condition, Seller may require the Customer to pay the total amount of the purchase price or fees, or a portion thereof prior to the delivery of the Products. Seller may, without any liability to Customer, refuse the delivery of any Product in the event the Customer fails to make the payment as required under this Section 4.2.

4.3. Time is of the essence for the payment of all amounts due to Seller under any Confirmed Order. If Customer fails to make payments of any amount when due, Customer shall pay interest to Seller at the rate of one percent (1%) per month or such lesser amount as may be permitted by applicable law starting from the due date until payment to Seller of such amount in full. In addition to the interest, Seller may, at its sole discretion, charge the Customer a flat fee of \$40 for each reminder notice issued to Customer due to late payments. If Customer fails to comply with these Terms or a Confirmed Order, or if Customer becomes insolvent, all balances then due and owing to Seller shall become due immediately, notwithstanding any payment terms agreed by the parties. All costs and expenses incurred by Seller with respect to the collection of overdue payments (including, without limitation, reasonable attorney's fees, expert fees, and other expenses of litigation) shall be borne by Customer. Every payment by Customer shall first be applied to pay for Seller's cost of collection, then interest owed by Customer, and then to the oldest outstanding claim.

4.4. Notwithstanding anything in the foregoing Section 4.3 or Section 5, if the parties agreed on installment payments in a Confirmed Order and Customer fails to make any installment payment when due, the remaining balance including accrued interest, and any expenses incurred by Seller shall be due and payable to Seller promptly upon Customer's receipt of written notice of delinquency from Seller.

5. SECURITY INTEREST

5.1. If Seller extends credit to Customer for the purchase price for any Products (including but not limited to pursuant to Section 4.1.), or any other amounts due to Seller, Customer hereby grants to Seller as security for the timely payment and performance of all Customer's payment obligations to Seller, a first priority security interest (the "Security Interest") in all Products heretofore or in the future delivered to Customer and in the proceeds thereof for as long as such Products shall not have been sold by Customer in the ordinary course of business (the "Collateral"). Seller shall be entitled to file any and all financing, continuation, or similar statements under the Uniform Commercial Code in any jurisdiction and take any and all other action necessary or desirable, in Seller's sole and absolute discretion, to perfect its Security Interest in the Collateral and to establish, continue, preserve, and protect Seller's Security Interest in the Collateral. Customer agrees to take any and all actions and provide Customer with all information necessary to enable Seller to perfect and enforce its Security Interest in all jurisdictions and vis-à-vis any of Customer's creditors, and hereby irrevocably grants to Seller a power of attorney to execute all necessary statements or documents in Customer's name for the perfection and enforcement of such Security Interest. The Security Interest shall remain in force until payment in full of the entire purchase price for such Products, and any other amounts due to Seller by Customer. Seller may, without notice, change or withdraw extensions of credit at any time.

6. OBLIGATIONS OF CUSTOMER

6.1. Customer shall use the Products solely for their intended purpose and pursuant to Seller's instructions, and agrees to use only qualified personnel for the handling of the Products. Customer shall ensure that its customers, employees, agents, and other representatives comply with this Section 6.1. and shall be responsible for their acts and omissions.

7. DELIVERY AND ACCEPTANCE

7.1. Unless otherwise agreed in writing by Seller, all deliveries of Products shall be made FCA (agreed delivery location) (Incoterms 2020) and title to and risk of loss for the Products shall pass to Customer upon delivery pursuant to this Section 7.1.

7.2. Any delivery and performance times or dates communicated by or on behalf of Seller are estimates and shall not be binding on Seller. Seller may make partial delivery of Products to be delivered under any Confirmed Order and invoice Customer separately for such partial deliveries or performance. If Customer has not received the Products after six (6) weeks from the estimated delivery date, Customer may make a written request to Seller for delivery. Customer hereby acknowledges and agrees that the actual delivery date of the Products is conditioned upon the complete, accurate and timely delivery of materials from Seller's vendors and suppliers. No delay in delivery of any Products shall relieve Customer of its obligation to accept the delivery or performance thereof and make payments of any amounts due in accordance with these Terms, including but not limited to delays caused governmental restrictions on exports or imports and similar measures.

7.3. Customer's failure to accept the delivery of Products pursuant to a Confirmed Order shall not release or excuse Customer from its obligation to timely pay all amounts due in connection with such Confirmed Order. The Products shall be deemed delivered at the time they have been made available to Customer. If Customer rejects or revokes acceptance of Products, or fails to pay any amounts when due, Seller, in its sole and absolute discretion, may extend the period of delivery of Products by such period as Seller may deem reasonable with such period not exceeding three (3) months from the agreed delivery date, or withhold or cancel delivery of any Products, or cancel any or all Confirmed Orders without any further obligations to Customer whatsoever. In such event, Customer shall be responsible for any and all costs and expenses incurred, or damages or losses suffered by Seller in connection with any such delay notwithstanding any action or inaction by Seller with regard to such delay. Any remaining Products that have not been accepted by Customer within the extended delivery period determined by Seller will be delivered and invoiced by Seller to Customer and Customer agrees to accept such delivery and pay for the purchase price and other amounts payable for the delivered Products.

8. EXAMINATION AND CONFORMITY TO ORDER

8.1. Promptly upon receipt of any Products, Customer shall conduct a full and complete inspection of such Products as to any defects and to confirm compliance with all requirements of the applicable Confirmed Order. Customer shall notify Seller in writing of any packaging defects, apparent defects, or non-compliance of such Products with the applicable Confirmed Order that Customer has or could reasonably have discovered during such inspection within seven (7) days from the date of receipt of such Products, and Customer shall notify Seller in writing within three (3) days of the date on which Customer shall first have become aware of any hidden defect or non-compliance which could not reasonably have been discovered during Customer's initial inspection of the Products. Such notification shall include reasonable details (including images) on the alleged defects including lot, batch, or Order numbers.

8.2. If Customer fails to timely notify Seller of any defects or other non-compliance of any Products delivered or Customer (or its customers, employees, agents, or representatives) uses, destroys, or modifies any Products that Customer knows or should have known to be defective or non-compliant without Seller's prior written consent, Customer shall be deemed to have unconditionally accepted such Products and waived all of its claims for breach of warranty or otherwise in respect of such Products.

8.3. Customer may only return the Products to Seller with Seller's prior written approval. If the return has been approved by Seller, Customer shall return the Products to Seller at Customer's sole risk and expense to the destination directed by Seller.

8.4. Complaints of Customer in connection with the shipping or transport shall be directed to the carrier promptly upon receipt of the delivery or the freight documents

9. LIMITED PRODUCT WARRANTY

9.1. Seller warrants to Customer that the Products will be free of defects in material and workmanship and conform with the requirements set forth in the applicable Confirmed Order for a period of twelve (12) months from the date of delivery. (the "Limited Product Warranty").

9.2. Unless expressly agreed to in writing by Seller, Seller makes no warranty that the Products comply with applicable law, regulations, or specifications in any jurisdiction in which the Products may be used, integrated or incorporated. Any governmental or other approvals necessary in connection with the use, integration or incorporation of the Products shall be Customer's sole responsibility.

9.3. The Limited Product Warranty shall be void if the Defect (as defined below) resulted from (a) improper or inadequate use, storage, handling, operation, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following delivery of the Product, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

9.4. In the event of an alleged breach of the Limited Product Warranty (a "Defect"), Customer shall, at Customer's sole expense, send the Product to Seller. Seller shall conduct the necessary tests on such Product within a reasonable period. If Seller confirms the Defect, Seller shall, at its sole option and discretion, repair or replace the Defective Product. If the repair or replacement of the Defective Product is commercially unreasonable to Seller, Seller may, at its sole discretion, issue a refund to Customer in the amount Seller deems adequate. Such repair, replacement, or refund shall be the sole liability of Seller and the sole remedy of Customer with respect to a Defect. In no event shall any warranty claims for a Defect be made after twelve (12) months from the date of Customer's receipt of the Products. Any Products or parts returned to Seller for removal or repair under this Section 9.4 shall be the property of Seller. Any applicable Limited Product Warranty period shall not start anew with the repair or replacement of the Defective Product (or any portion thereof).

9.5. Except for Limited Product Warranty, SELLER HEREBY EXPRESSLY EXCLUDES AND DISCLAIMS ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT. Seller makes no other warranties with respect to the Products, and no person is authorized to make any warranties on behalf of Seller that are inconsistent with the warranties set forth under this Section 9.

10. LIMITATION OF LIABILITY

10.1. IN NO EVENT SHALL SELLER BE LIABLE TO CUSTOMER, ITS CUSTOMERS, EMPLOYEES, AGENTS, AND OTHER REPRESENTATIVES FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, REVENUE, GOODWILL, OR USE, WHETHER IN AN ACTION IN CONTRACT, TORT, STRICT LIABILITY, OR IMPOSED BY STATUTE, OR OTHERWISE, EVEN IF SELLER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING ANY OF THE TERMS CONTAINED HEREIN, SELLER'S LIABILITY FOR ANY CLAIM & WHETHER BASED UPON CONTRACT, TORT, EQUITY, NEGLIGENCE, OR ANY OTHER LEGAL CONCEPT & SHALL IN NO EVENT EXCEED THE PURCHASE PRICE PAID BY THE CUSTOMER FOR THE PRODUCTS, GIVING RISE TO SUCH CLAIM. CUSTOMER HEREBY ACKNOWLEDGES AND AGREES THAT THE PROVISIONS OF THESE TERMS FAIRLY ALLOCATE THE RISKS BETWEEN SELLER AND CUSTOMER, THAT SELLER'S PRICING REFLECTS THIS ALLOCATION OF RISK, AND BUT FOR THIS ALLOCATION AND LIMITATION OF LIABILITY, SELLER WOULD NOT HAVE ENTERED INTO AN AGREEMENT WITH CUSTOMER FOR THE SALE OF THE PRODUCTS.

10.2. Seller shall not be liable for, and Customer assumes responsibility and shall indemnify, defend, and hold Seller harmless for any and all claims, including without limitation claims for personal injury or property damages, resulting from (a) the improper or inadequate use, storage, handling, operation, assembly, integration, incorporation, assembly, maintenance, or unauthorized alteration, modification, or repair of the Products (including without limitation, the use storage, handling, operation, or integration of the Products contrary to written instructions and/or recommendations of Seller or inadequate training of personnel), (b) changes to construction and materials pursuant to Customer's requests, (c) use of improper tools, resources, or accessories including those but not limited to any third party tools, resources, or accessories that are not approved by Seller or not in accordance with Seller's recommendations, instructions, or directions, (d) acts or omissions of Customer or third parties following the delivery of the Products, (e) Customer's failure to properly communicate Seller's instructions and warnings to users of the Products, or (f) Customer's, its employees, agents, representatives, customers or any third party's non-compliance with applicable laws, rules and regulation, (g) Force Majeure, or (h) ordinary wear and tear of the Products (e.g., sweep bristles).

10.3. In jurisdictions that limit or preclude limitations or exclusion of remedies, damages, or liability, such as liability for gross negligence or willful misconduct or do not allow implied warranties to be excluded, the limitation or exclusion of warranties, remedies, damages, or liability set forth in these Terms are intended to apply to the maximum extent permitted by applicable law, and these Terms shall be deemed amended to comply with such limitations or exclusions. Customer may also have other rights that vary by state, country or other jurisdiction.

11. CONFIDENTIALITY

11.1. "Confidential Information" means: (i) any know-how, trade secrets, and other business or technical information of Seller that is confidential or proprietary or due to its nature or under the circumstances of its disclosure the Customer knows or has reason to know should be treated as confidential or proprietary, including but not limited to quotations, drawings, project documentation, samples and models.

11.2. Confidential Information does not include information that: (i) is or becomes generally known to the public through no fault or breach of these Terms by the Customer; (ii) is rightfully known by the Customer at the time of disclosure without an obligation of confidentiality; (iii) is independently developed by the Customer without use of Seller's Confidential Information; (iv) is rightfully received by the Customer from a third party without restriction on use or disclosure; or (v) is disclosed with Seller's prior written approval.

11.3. Customer shall not use Seller's Confidential Information except as necessary to use the Products and will not disclose such Confidential Information to any third party except to those of its employees, agents, subcontractors, or representatives who have a bona fide need to know such Confidential Information to enable Customer to use the Products; provided that each such employee, agent, subcontractor, and/or representative is/are bound by a written agreement that contains use and nondisclosure restrictions not less stringent than the terms set forth in this Section 11.3. The Customer will employ all reasonable steps to protect Seller's Confidential Information from unauthorized use or disclosure, including, but not limited to, all steps that it takes to protect its own information of like importance. The foregoing obligations will not restrict the Customer from disclosing Seller's Confidential Information: (i) pursuant to the order or requirement of a court, administrative agency, or other governmental body, provided that the Customer gives reasonable notice to Seller to contest such order or requirement; (ii) to its legal or financial advisors; and (iii) as required under applicable securities regulations.

11.4. In the event of a violation or threatened violation of Customer's obligations under this Section 11, Seller shall be entitled to seek equitable relief, including in the form of a restraining order, orders for preliminary or permanent injunction, specific performance and any other relief that may be available from any court, without the requirement to secure or post any bond, or show actual monetary damages in connection with such relief. These remedies shall not be deemed to be exclusive but in addition to all other remedies available under these Terms, at law, or in equity.

12. INTELLECTUAL PROPERTY

Seller reserves the sole and exclusive ownership of the intellectual property rights in the Products (including but not limited to the technology used to manufacture the Products) and any improvements thereof regardless of inventorship or authorship. Customer shall not (and shall cause its employees, agents, representatives and customers to not) reverse engineer, decompile, disassemble, or decode any of Seller's intellectual property embedded or used in any of the Product.

13. FORCE MAJEURE

13.1. Seller shall not be responsible for any failure or delay in its performance under these Terms due to causes beyond its reasonable control, including, but not limited to, disruptions of the public power supply, communications, and transportation infrastructure, governmental measures, malware or hacker attacks, fire, extraordinary weather events, epidemics, pandemics (or any government restrictions implemented as a result thereof), nuclear and chemical accidents, earthquakes, war, terrorist attacks, labor disputes, strikes, lockouts, shortages of or inability to obtain labor, energy, raw materials or supplies, or other acts of God.

14. MISCELLANEOUS

14.1. If any provision contained in these Terms or any Confirmed Order is held by final judgment of a court of competent jurisdiction to be invalid, illegal, or unenforceable, such invalid, illegal, or unenforceable provision shall be severed from the remainder of these Terms or such Confirmed Order, and the remainder of these Terms or such Confirmed Order shall be enforced. In addition, the invalid, illegal, or unenforceable provision shall be deemed to be automatically modified, and, as so modified, to be included in these Terms, such modification being made to the minimum extent necessary to render such provision valid, legal, and enforceable.

14.2. Seller may assign its rights and/or delegate its liabilities under any Confirmed Order at any time. Customer may not assign its rights or delegate its responsibilities under a Confirmed Order without Seller's prior written consent.

14.3. Seller's waiver of any breach or violation of these Terms or the provisions of any Confirmed Order by Customer shall not be construed as a waiver of any other present or future breach or breaches by Customer.

14.4. The parties hereto are independent contractors and nothing in these Terms will be construed as creating a joint venture, partnership, employment, or agency relationship between the parties.

14.5. Notices by a party regarding the exercise of rights and obligations under these Terms must be signed by authorized representatives of such party, and delivered via courier, mail, or e-mail to the other party's address indicated in the applicable Confirmed Order, provided that a notice by e-mail shall only be validly given if receipt thereof is acknowledged in writing by the recipient.

15. ENTIRE AGREEMENT; CONFLICTS.

15.1. These Terms, including the applicable Confirmed Order, constitute the entire and exclusive agreement of the parties regarding the subject matter hereof and supersede any and all prior or contemporaneous agreements, communications, and understandings (both written and oral) regarding such subject matter. In the event of a conflict between the provisions of these Terms and the provisions of a Confirmed Order, the provisions of the Confirmed Order will govern and control. Seller may amend or modify these Terms from time to time. Seller may, at its sole discretion, provide Customer with written notice of any such changes, revisions, amendments, or modifications, provided, however that any such changes, revisions, amendments, or modifications shall become effective without any further action by any party and that they shall not apply to any Confirmed Order prior to the effective date of such changes, revisions, amendments, or modifications.

16. APPLICABLE LAW AND JURISDICTION

16.1. These Terms and the Confirmed Orders shall be governed by and construed in accordance with the laws of the State of Wisconsin without giving effect to any choice or conflict of law provision or rule that would defer to or cause the application of the substantive laws of any jurisdiction other than Wisconsin. The parties hereby expressly exclude the application of the 1980 United Nations Convention on Contracts for the International Sale of Goods.

16.2. Any dispute, controversy, or claim arising out of or relating to these Terms and any Confirmed Order, including but not limited to the execution, performance, or termination thereof or to any issue of liability arising out of the performance of these Terms or any Confirmed Order, which the parties have not been able to settle amicably shall be submitted to the exclusive jurisdiction of the state or federal courts with jurisdiction in the County of Calumet, Wisconsin, provided that notwithstanding the foregoing, Seller shall be entitled to seek specific performance and injunctive relief in any court of competent jurisdiction. Each party hereby waives any and all claims, pleas, or defenses (including without limitation a plea for forum non conveniens) that would permit such party to seek the jurisdiction of any courts or arbitration tribunals other than those set forth in the preceding sentence.

16.3. EACH PARTY HEREBY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THESE TERMS.

TRACTOR BACKHOE

		J and J Ringler Enterprises	Ziegler
Line Item	Item Description		
1a	list model	310SL extendahoe	420
1b	Dig Depth	17'	17' 11"
1c	hourly w/operator	\$120/hr	
1d	weekly w/operator	\$4800/wk	
1e	hourly w/out operator		
1f	weekly w/out operator		\$1,510

EXCAVATOR

		Crawford Equipment	Hjort excavating	-390-1547 R.C Habeck Exc.	Rydberg and Sons Inc.	Ziegler
Line Item	Item Description					
Mini	list model	E10	60	Kubota KX91-3		305
Mini	weight	2,593	13,700	7,110		11,500
Mini	bucket	10"	24"flat/48"ditch	1' or 1.5'		24"
Mini	thumb or fixed			thumb		Hyd
Mini	hourly w/operator		\$135/hr	\$115/hr		
Mini	weekly w/operator					
Mini	hourly w/out operator	\$202.50/day	\$100/hr	\$30/hr		
Mini	weekly w/out operator	\$675/wk	\$1200/wk	\$900/wk		\$1400/wk
Medium	list model	E35	160	Hiatachi 200LC	Volvo 160	317 GL
Medium	weight	7,800	40,000	50,000	36,000	40,000
Medium	bucket	12"-36"		1.5cy		48"
Medium	thumb or fixed		Thumb	fixed	1 cy hyd	Either
Medium	hourly w/operator		\$150/hr	or w/op- or \$90 wo/op	\$150/hr (40 hrs)	
Medium	weekly w/operator			\$6400/wk	\$6000/wk	
Medium	hourly w/out operator	\$270/day	\$115/hr	\$75.00/hr	\$125/hr (40hrs)	
Medium	weekly w/out operator	\$990/wk	\$2500/wk	\$3000/wk	\$5000/wk	\$3410 w/thumb or \$3210 wo/wk
Large	list model	135	210	Hiatachi 350LC	JD 350	336GL
Large	weight	30,800	55,000	76,000	77,000	84,000
Large	bucket	42"		3.5cy		54"
Large	thumb or fixed		Thumb		3 yd	Either
Large	hourly w/operator		\$165/hr	\$200/hr	\$190/hr (40hrs)	
Large	weekly w/operator			\$8000/wk	\$7600/wk	
Large	hourly w/out operator	\$517.50/day	\$130/hr	\$100/hr	\$170/hr (40hrs)	
Large	weekly w/out operator	\$2070/wk	\$2800/wk	\$400/wk	\$6800/wk	\$6320 w/thumb or \$6020 wo/wk
Long Stick	list model		350		Volvo 360	326LR
Long Stick	weight		85,000		90,000	65,000
Long Stick	bucket				30' reach	60' reach/60"bucket
Long Stick	thumb or fixed		no long stick			
Long Stick	hourly w/operator		\$180/hr		\$215/hr (40 hrs)	
Long Stick	weekly w/operator				\$8600/wk	
Long Stick	hourly w/out operator		\$160/hr		\$175	
Long Stick	weekly w/out operator		\$4500/wk		\$7600/wk	\$6980.00/wk

DOZER

		Crawford Equipment	Hjort excavating	390-1547 R.C Habeck Exc.	Rydberg and Sons Inc.	Ziegler
Line Item	Item Description					
Small	list model		650K	700A	650	D3LGP
Small	weight		22,500	30,000	25,000	22,000
Small	4 or 6 way blade		6 way	6 way	6 way	6 way
Small	hourly w/operator		\$150/hr	0	\$145/hr	
Small	weekly w/operator			0	\$5800/wk	
Small	hourly w/out operator		\$120/hr	0	\$125/hr	
Small	weekly w/out operator		\$2500/wk	0	\$5000/wk	\$2800/wk
Medium	list model	550	750K	850C	D6n	D5LGP
Medium	weight	20,000	38,000	50,000	25,000	40,500
Medium	4 or 6 way blade	4 way	6 way	6 way w/ripper	6 way	6 way
Medium	hourly w/operator		\$175/hr	\$150/hr	\$190/hr	
Medium	weekly w/operator			0	\$7600/wk	
Medium	hourly w/out operator	\$360/day	\$155/hr	\$80/hr	\$170/hr	
Medium	weekly w/out operator	\$1440/wk	\$5700/wk	0	\$6800/wk	\$5060/wk
Large	list model				D8R	D6LGP
Large	weight				76,500	50,000
Large	4 or 6 way blade				4 way	4 way
Large	hourly w/operator				\$275/hr (40hr)	
Large	weekly w/operator				\$11,000/wk	
Large	hourly w/out operator				\$250/hr (40 hr)	
Large	weekly w/out operator				\$10,000/wk	\$6580/wk

MOTOR GRADER

<i>Blading</i>		90-1547 R.C Habeck Ex	Rydberg and Sons Inc.	Ziegler
Line Item	Item Description			
1a	model	JD 772GP	JD 772BH	140
1b	HP	250	200	231
1c	hourly w/operator	\$210/hr	\$145/hr (40hrs)	
1d	weekly w/operator	\$8400/wk	\$5800/wk	
1e	hourly w/out operator	\$125/hr	\$120/hr (40 hrs)	
1f	weekly w/out operator	\$5000/wk	\$5000/wk	\$5170/wk

FRONT END LOADER

Line Item	Item Description	Hjort excavating		Pavement resources	390-1547 R.C Habeck Exc.	Rydberg and Sons Inc.
1a	model	624L w/Scale	744K w/Scale	Case 621H	JD 624J	980G
1b	bucket size	3.5cy	5.5cy	3cy	3.5cy	8cy
1c	hourly w/operator	\$150/hr	\$180/hr		125	\$150/hr
1d	weekly w/operator				0	\$6000/wk
1e	hourly w/o operator	\$130/hr	\$150/hr		60	\$130/hr
1f	weekly w/o operator	\$4800/wk	\$5500/wk	\$1700/wk	0	\$5200/wk

		612-390-1547 R.C Hat	Rydberg and Sons Inc.	Ziegler
Line item	Item description			
1a	model	JD 9520 w/1810E	TS14	627
1b	capacity	18cy	14 CY	24 Cy
1c	type	pull	self propelled	twin engine
1d	hourly w/operator	\$225/hr	\$195/hr	
1e	weekly w/operator	\$900/wk	\$7800/wk	
1f	hourly w/o operator		\$175/hr	
1g	weekly w/o operator		\$6800/wk	\$12,020

PLOW TRUCK WITH WING AND OPERATOR

Line item	Item description	
1a	axels	
1b	GVWR	
1c	underbody (yes or no)	
1d	hourly	
1e	weekly	

OFF ROAD TRUCK

Line item	Item description	Hjort excavating		Ziegler
1a	model	300	740 or 410	730
1b	capacity	30 Ton	40 Ton	30cy
1c	hourly w/operator	\$220/hr	\$235/hr	
1d	weekly w/operator			
1e	hourly w/o operator	\$180/hr	\$200/hr	
1f	weekly w/o operator	\$5500/wk	\$7000/wk	\$6650/wk

HEAVY EQUIPMENT HAULING

Line item	Item description	Crawford Equipment	Hjort excavating	Jims Equipment Inc.
1a	capacity	40,000	110,000	130,000
1b	price/hr	\$125/hr	\$175/hr	\$200Hr (\$400 minimum)
1c	price/mi	3.87/mi		

BALE PROCESSOR

		Roeschlein Farms
Line item	Item description	
1a	model	JD 6430 w/vermeer BPX9010
1b	bale weight	1100# - 1200#
1c	price/hr	\$100 hr (3 hr min)
1d	price/bale	or Alt \$100/ bale, hrly rate incl.

WATER TANKER TRAILER ONLY

		Rydberg and Sons Inc.
Line item	Item description	
1a	capacity	5000 gal
1b	price/day	\$800/day

WATER TANKER WITH OPERATOR

		Rydberg and Sons Inc.
Line item	Item description	
1a	capacity	5000 gal
1b	price/day	\$140/hr

DUMP TRUCK WITH OPERATOR

		Hjort excavating	Rydberg and Sons Inc.
Line item	Item description		
1a	# of axels	6	Tandem
1b	capacity	21.5 Ton	32,000
1c	price/hr	\$135/hr	\$105/hr

BELLY DUMP WITH TRACTOR AND OPERATOR

		Hjort excavating	890-1547 R.C Habeck Exc	Rydberg and Sons Inc.
Line item	Item description			
1a	capacity	24.5	55,000#	48,000#
1b	price/hr	\$145/hr	\$130/hr	\$109/hr

SIDE DUMP WITH TRACTOR AND OPERARTOR

		Hjort excavating	Rydberg and Sons Inc.
Line item	Item description		
1a	# of axels	(end dump)	
1b	capacity	25.5 Ton	44,000#
1c	price/hr	\$145/hr	\$120/hr

SKID STEER

Wheel - 8000#/HP 74

		Crawford Equipment	Hjort excavating	J and J Ringler Enterprises	Rydberg and Sons Inc.	Ziegler
Line item	Item description					
1a	model					CAT262
1b	hourly w/operator		\$110/hr		\$120/hr	
1c	weekly w/operator				\$4800/wk	
1d	hourly w/o operator	\$189/day	\$100/hr		\$110/hr	
1e	weekly w/o operator	\$675/wk	\$1000/wk		\$4400/wk	at 262/\$1020.0

Track - 10000#/HP 90

		Crawford Equipment	Hjort excavating	J and J Ringler Enterprises	Rydberg and Sons Inc.	Ziegler
Line item	Item description					
1a	model					CAT 299
1b	hourly w/operator		\$130/hr	\$150/hr	\$135/hr	
1c	weekly w/operator			\$6000/wk (40 hrs)	\$5400/wk	
1d	hourly w/o operator	\$405/day	\$105/hr		\$120/hr	
1e	weekly w/o operator	\$1530/wk	\$2000/wk		\$4800/wk	\$2,500

HIGH FLOW COLD PLANER WITH COMPATABLE WHEEL POWERED UNIT

24" w/wheel powered unit		Ziegler
Line item	Item description	
1a	model	Cat 246 w/pc306
1b	price/week	\$2960/wk

40" w/wheel powered unit		Ziegler
Line item	Item description	
1a	model	Cat 246 w/pc310
1b	price/week	\$3,060

SPRAY PATCHING

		Pavement resources
Line item	Item description	
1a	price/load	\$4,200/Day*
		*Each day = 7 tons patch mix or 7 hrs on job site whichever comes first

TREE SERVICE

		Pioneer Tree Inc.
Line item	Item description	
1a	price/hr	\$ 495.00

TRACTOR W/SPRAYER OPERATOR (ROADSIDE SPRAYING)

		320-968-8076 Central Applicators
Line item	Item description	
1a	Application Unit	\$0
1b	price/hr	\$0
1b	Application Unit	\$0
1b	price/hr	\$0
1b	Application Unit	\$0
1b	price/hr	\$0
		<i>HERBICIDE PRICES LISTED IN MISC.</i>

LAWN CARE SERVICES

Line item	Item description	
1a	service/equipment	
1b	price/hr	

WINTER MAINTENANCE SAND

		Knife River Corp. North Central
Line item	Item description	
1a	pit location	Kollar Pit - 1540 110th Ave, Ogilvie
1b	loaded by county or bidder	County Bidder
1c	unit price/cy	\$6.79/cy \$7.42/cy

MODIFIED CLASS 5 (3/4" MAX)

		2-390-6032 A&M Aggregate	Knife River Corp. North Central	612-390-1547 R.C Habeck Exc. LLC	320-629-2503 Rydberg and Sons Inc.
Line item	Item description				
1a	pit location	A&M Aggregate	Kollar Pit - 1540 110th Ave, Ogilvie	Habeck Pit - Isle Harbor	Sturgeon Lake, Lind Pits
1b	loaded by county or bidder	County Bidder	County Bidder	Bidder	County Bidder
1c	unit price/cy	\$7.00/cy \$8.00/cy	\$6.75/cy \$7.35/cy	loaded by county \$10.00/cu yd	\$6.50/CY \$7.25/CY

ROCK 1-1/2 SIZE

		612-390-6032 A&M Aggregate	Knife River Corp. North Central	2-390-1547 R.C Habeck Exc.	Rydberg and Sons Inc.
Line item	Item description				
1a	pit location	A&M Aggregate	Kollar Pit - 1540 110th Ave, Ogilvie	Habeck Pit - Isle Harbor	0
1b	loaded by county or bidder	County Bidder	County Bidder	loaded by county \$15/cu	0
1c	unit price/cy	\$10.00/cy \$11.00	\$24.35/cy 25.00/cy	led by bidder \$16.50 cu	0

SOIL TEST BORING

		Independent testing tech.
Line item	Item description	
1a	4" continuous flight augers(4'-16')	\$26/IF
1b	2" split tube sampler (up to 20')	\$36/IF

SOIL TEST REPORT

		Independent testing tech.
Line item	Item description	
1a	uncomplicated basic soils	\$1500/each

AGGREGATE TESTING

		EGT testing Earl Molin	Independent testing tech.	Rydberg and Sons Inc.
Line item	Item description			
1a	cost/unit	\$75/ea	\$150/each	\$97.50/each

DRAINAGE TILE 4" TILE WITH SOCK AND AGG. BEDDING

Line item	Item description	
1a	cost	

DUST CONTROL

CALCIUM CHLORIDE 38%		Knife River Corp. North Central
Line item	Item description	
1a	0.2 GAL	0.35/SY
1b	0.3 GAL	0.525/SY

CSSIH OR EQUAL 4:1		
Line item	Item description	
1a	0.2 GAL	
1b	0.3 GAL	

MILLING BITUMINOUS

		320-384-8657	Premier Asphalt
Line item	Item description		
1a	cost	\$6.00/SY	

CRACK SEALING

Line item	Item description	
1a	cost	

BITUMINOUS PATCHING

		Premier Asphalt	Rocon Paving Inc.
Line item	Item description		
1a	small area (50sy or less) price/SY	\$36/sq yd	\$50/SY
1b	paver laid bit - price/ton	\$150/ton	\$165/ton

MISCELLANEOUS ITEMS

		612-390-6032 A&M Aggregate	0-968-8076 Central Applicato	Hjort excavating
Line item	Item description			
1a	service/price	Pit Run - \$5.00/cu yd	\$ -	GPS Base Rover \$1,500/wk
		Base Material - \$6.00/cu yd	\$ -	\$4,800/mo
		Topsoil Screened - \$20.00/cu yd	\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			Bare ground herbicide Treatment @ Kanabec County Equipment Yard & Gravel Pit - \$3610.00 (includes labor equipment & herbicides)	

MISCELLANEOUS ITEMS

J and J Ringler Enterprises	Ziegler
Brush Clearing w/Drum Mulcher	Massy Ferg. boom mower \$3735/wk
2022 CAT 299XE Land Management	CAT H115E hammer for 314 E \$2200/wk
2021 CAT HM 415C Drum Mulcher	CAT BA118 sweeper broom for Skid \$630/wk*
All Services \$150/hr	CAT BU118 pick up broom for skid \$510/wk*
	* Plus Brush Wear

P.O. Box 37
Moorhead, MN 56561-0037



Phone (701)210-1383
Office (701)997-5040
Email: mark@subsurface-inc.com

January 12, 2024

Mr. Nate Westling
Kanabec County Road Maintenance Superintendent
903 Forest Ave E
Mora, MN 55051
320-515-0010

RE: UV CIPP Liners

Dear Mr. Westling

Subsurface, Inc. recently completed an assessment of 2 sites and we are pleased to provide a quote for UV CIPP locations in Kanabec County, MN. Price includes cleaning, pre-televising, installation, and post-televising.

Mobilization	1	LS	@	\$ 4,000.00	=	\$ 4,000.00
Site 1 – N 45.883474 W 093.312543						
UV CIPP (30" CMP)	113	LF	@	\$ 284.00	=	\$ 32,092.00
Site 2 - N 45.7963530 W 93.3353850						
UV CIPP Lining (42" RCP Arch)	76	LF	@	\$ 565.00	=	\$ 42,940.00
Dewatering / Cofferdams	1	LS	@	\$ 5000.00	=	\$ 5,000.00

Total Estimate: **\$ 84,032.00**
(\$ 51,940.00)

Final quantity for UV CIPP shall be field measured quantity. Quote does include coffer dams where needed. Kanabec County to secure adjacent landowner access agreements if access is needed and work takes place outside of the right of way. Kanabec County to provide traffic control for a single lane closure consisting of approved signing and two flaggers. If county cannot provide traffic control, add \$3,500/day to estimate. Kanabec County is to provide clean water and dumpsite for the cleaning process of the pipe. Kanabec County to complete any grubbing within a 10' radius of inlet and outlet side of pipe.

Sincerely,

Mark Aure
Sales and Business Development Specialist
Subsurface, Inc.
701-210-1383

Top reasons to use Subsurface Inc UV CIPP LINERS

- Monolithic – “Jointless”
- Up to 30 Degree bends
- Environmentally friendly process
 - Less environmental impact on site
 - No styrene contamination issues
 - Carbon footprint substantially less than open cut methods
 - Generally open cut pipe method is 4-5x more expensive
- Designed to be stand-alone/structural pipe
 - Able to re-line fully deteriorated pipe
- Ability to Line Horizontal and Vertical Host pipes
- Ability for various shapes & types:
 - Round, Elliptical, Arch, Box culverts
 - RCP, CMP, Steel, Cast Iron, PVC, HDPE
- Retained 65% of Strength after 70 years.
- Limited inconvenience to the traveling public
- Trenchless means no road closures necessary
 - No detours
- No temporary easements
- No wetland permits
- Minimal impact on hydraulic capacity of existing culvert
 - In the vast majority of host pipes lined, hydraulic capacity was increased
- Ability to re-line wet and dry pipe locations

Patented installation tools and equipment to improve the installation process.

Approved By _____

P.O. Box 37
Moorhead, MN 56561-0037



Phone (701)210-1383
Office (701)997-5040
Email: mark@subsurface-inc.com



Hydro-Klean, LLC
333 NW 49th Place
Des Moines, IA, 50313
Phone: 515-283-0500

Quote

Quote Nbr.: Q009856
Order Date: 03/25/2024
Valid Until: 06/23/2024
Sales Person: Jake Nanti
Customer ID: 108192
Payment Terms:

Job Site:

Kanabec County Highway Dept.
903 East Forest Avenue
Mora MN 55051
United States of America

Bill to:

Kanabec County Highway Dept.
903 East Forest Avenue
Mora MN 55051
United States of America

Job Description

Projected probable project cost to perform the following tasks on a unit cost basis: Variations in the work scope will require execution of a change order.

See Attached Proposal

NO.	ITEM	QTY.	UOM	PRICE	Amount
1	Mobilization	1.0000	EACH	20,000.0000	20,000.00
2	Large Diameter Liner - 30"	122.0000	FOOT	375.0000	45,750.00
3	Large Diameter Liner - 52"x31"	95.0000	EACH	993.0000	94,335.00
					Total: (\$114,335)

*NOTE: Quote does not include any applicable taxes

Prepared By: Jake Nanti
Approved By: Wade Anderson

Accepted By: _____
Date: _____
PO#: _____

*Quote Total: 160,085.00
Total: (\$114,335)

Resolution #6 (4-16-24)
Highway Accountant Position

WHEREAS there is a vacancy in the position of full-time Accountant in the Public Works Department, and

WHEREAS the Board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Public Works Director and County Personnel Director to fill this full-time Accountant position at Grade 10 of the pay plan which starts at \$23.24 per hour, or the rate set by internal promotion;

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted; and

BE IT FURTHER RESOLVED to authorize the County Personnel Director to refill any subsequent vacancies that may occur due to internal promotion.

Kanabec County Community Health Board
AGENDA
Tuesday, April 16, 2024
10:45 a.m.

- 1. Call meeting to order**
- 2. Agenda Approval**
- 3. Request to Hire a Full Time Home Health Aide**
 - Action requested**
 - See attached Resolution**
- 4. Other Business**
- 5. Adjourn**

10:45am Appointment

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Full Time HHA	b. Origination: KCCH
c. Estimated time: 5 minutes	d. Presenter(s): Kathy Burski

e. Board action requested: Approval to hire a full time Home Health Aide

Resolution #__ - 4/16/24

Full Time Home Health Aide Resolution

WHEREAS, Kanabec County Community Health (KCCH) has had several Home Health Aides resign in the past year, and

WHEREAS, the Community Health Director had a discussion with this Board at the April 2, 2024 Community Health Board meeting regarding the Home Health Aide situation, and

WHEREAS, this Board approved the posting of a full time HHA position, and

WHEREAS, a newly hired HHA has applied to take the full time HHA position that was posted, and

WHEREAS, per this Board's direction the Community Health Director is returning to request approval to hire this HHA for the full time Home Health Aide position.

THEREFORE, BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director and HR Director hiring Stephanie Hamilton as the full time Home Health Aide at Grade 5 Range A, which is \$17.37 per hour, her current wage.

f. Background: The Community Health agency has had numerous HHAs resign in the past year and has had a difficult time getting applicants due to the part-time status of the position. Since the last conversation with the board about hiring a full time HHA we had another resign. A part-time HHA that was hired recently has applied to fill the full time position and we would like to give her the opportunity.

Supporting Documents: None: ☒ Attached:

Date Received in County Coordinator's Office:

Coordinators Comments:

10:55am Appointment

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Annual Report	b. Origination: Auditor/Treasurer
c. Estimated time: 30 minutes	d. Presenter(s): Denise Snyder

e. Board action requested:

- a. Annual ACH Resolution
- b. Resolution for 2023 donations, change funds, and routine EFT's
- c. Resolution for YE2023 restricted and assigned fund balances (fund detail on pages 6-37)

f. Background:

Supporting Documents: None **Attached:** ☒

Date received in County Coordinators Office:	4/11/24
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Coordinators Comments:

a. **Annual ACH Resolution**

Resolution #__ - 4/16/24

**DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS
TO THE COUNTY AUDITOR-TREASURER OR THEIR DESIGNEE**

WHEREAS, an electronic funds transfer is defined in Minnesota Statutes 471.38 as a process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government is authorized to make electronic funds transfers if it meets the eligibility requirements in state law; and

WHEREAS, it is required for the governing body to annually delegate the authority to make electronic funds transfers to a designated chief financial officer or the officers designee; and

WHEREAS, it is required that the disbursing bank keep a certified copy of adopted delegation of authority; and

WHEREAS, it is required that the delegated authority present a list of initiators and transfer frequency annually to the board; and

WHEREAS, the county desires to utilize electronic funds transfers as authorized by statute.

THEREFORE, BE IT RESOLVED, that the Kanabec County Board of Commissioners delegates the authority to make electronic funds transfers to the County Auditor-Treasurer, or her designee, under Minnesota Statutes 471.38.

b. **Resolution for 2023 donations, change funds, and routine EFT's**

Resolution #__ – 4/16/24
2023 Donations, Change Funds, Routine EFTs

WHEREAS certain county departments received donations in 2023, and

WHEREAS the County Auditor/Treasurer has monitored and tabulated all donations received;

BE IT RESOLVED to accept the following donations for the calendar year 2023:

KANABEC COUNTY DONATIONS
2023

SHERIFF

General	\$25.00	
Badges Program	\$1,605.97	
Reserves	\$9,500.00	
Project Lifesaver		
K-9 Unit	\$2,962.00	
Total Sheriff Donations	\$14,092.97	\$14,092.97

VETERANS

General	\$4,160.00	
Designated incl Coffee Talk (8240)	\$4,000.00	
EM Vets (8502)	\$1,000.00	
DAV Vets (8501)	\$0.00	
Total Veterans Donations	\$9,160.00	\$9,160.00

EXTENSION

Education Expo	\$314.00	
Total Extension Donations	\$314.00	\$314.00

Total Donations to County in 2023

\$23,566.97

Change Funds 2023

Auditor-Treasurer	Cash drawer	\$500.00
Drivers-License	Cash drawer	\$100.00
Highway	Cash drawer	\$150.00
Recorder	Cash drawer	\$300.00

\$1,050.00

**KANABEC COUNTY - ROUTINE EFTS
2023**

		<u>County</u>	
Wex	Disb	Medical Reimbursement & HRA account claims	daily
County	Disb	Direct deposit payroll	bi-weekly
MNDOR	Disb	State PR WH, Hwy Sales Tax, State General Tax	bi-weekly, monthly
EFTPS	Disb	Federal payroll taxes	bi-weekly
MNDPC/Roth	Disb	State Deferred Compensation plan	bi-weekly
HCSP	Disb	SO Union Benefits	bi-weekly
NACO/ Roth	Disb	Deferred Compensation	monthly
PERA	Disb	Retirement benefits	bi-weekly
Enterprise Fleet	Disb	Vehicle Lease pymts	monthly
IRS	Rcpt	Recorders fees	anytime
USDA	Rcpt	Recorders fees	anytime
State of MN	Rcpt	Medicare payment CH	daily
Dept of Justice	Rcpt	Federal grant payments	anytime
MNDOR	Rcpt	Revenue recapture - SO, Probation, FS	anytime
Medicare	Rcpt	FS & CH patient claims	anytime
US Treasury	Rcpt	FS & CH federal program pymts	anytime
Simplifile	Rcpt	Recorders fees	anytime
Wells Fargo	Rcpt	Property taxes mass escrow	anytime
CoreLogic	Rcpt	Property taxes mass escrow	anytime
Landshark	Rcpt	Recorders fees	anytime
Carlton County	Rept	CH Reimbursement	monthly

c. **Resolution for YE2023 restricted and assigned fund balances**

Resolution #__ – 4/16/24

Restricted and Assigned Funds

WHEREAS the county maintains funds dedicated for specific public purposes, and

WHEREAS the Auditor/Treasurer prepared a report for the board showing the fund balances;

BE IT RESOLVED to accept the following report of Kanabec County Restricted and assigned Fund Balances as of December 31, 2023:

KANABEC COUNTY		
<u>RESTRICTED & ASSIGNED FUNDS 2023</u>		
	RESTRICTED FUNDS	12/31/23
R	911 EMERGENCY	181,922
R	CWP SEPTIC LOANS	250,160
R	GRAVEL TAX - RECLAMATION	117,541
R	FORFEITURE FUNDS - ATTORNEY	36,699
R	FORFEITURE FUNDS - SHERIFF	150,706
R	LAND OFFICE TECH EQUIPMENT	73,245
R	LAW LIBRARY	36,449
R	PROBATION CORRECTIONAL FEES	0
R	RECORDER'S EQUIPMENT	48,460
R	RURAL ADDRESSING	421
R	SCORE	121,735
R	SHORELAND GRANT	11,168
R	SW SURCHARGES	1,075,883
R	TRANSIT MNDOT FARES	213,236
R	WATER PLAN GRANT	41,150
R	WETLAND GRANT	68,540
	UNRESTRICTED - ASSIGNED FUNDS	
A	EXTENSION EDUCATION EXPO	1,245
A	FUTURE CAPITAL EQUIPMENT	530,198
A	FUTURE CAPITAL IMPROVEMENTS	518,083
A	KNIFE LAKE IMPROVEMENT DIST	25,000
A	LEGAL FEE FUND ORD 27	166
A	RETIREE ACCRUED SICK PAY	162,903
A	SHERIFFS COMMUNITY PROGRAMS	14,284
A	SHERIFFS RESERVE UNIT	42,614
A	TRANSIT	618,368
A	UNEMPLOYMENT	53,058
A	VEHICLE POOL	121,112
A	VETERANS PROGRAMS	23,176
	TOTAL	4,537,522

KANABEC COUNTY

RESTRICTED & ASSIGNED FUNDS 2023

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A	VEHICLE POOL	121,112
A	VETERANS PROGRAMS	23,176
	TOTAL	4,537,522

KANABEC COUNTY
RESTRICTED & ASSIGNED FUNDS 2023

(Auditor\Dedicated\DF2023.xls)

		12/31/18	12/31/19	12/31/20	12/31/21	12/31/22	12/31/23
	RESTRICTED FUNDS						
R	911 EMERGENCY	97,511	24,561	29,554	60,760	144,238	181,922
R	CWP SEPTIC LOANS	266,671	284,405	300,742	289,039	284,101	250,160
R	GRAVEL TAX - RECLAMATION		32,406	50,098	71,459	96,735	117,541
R	FORFEITURE FUNDS - ATTORNEY	23,513	25,771	28,601	35,348	35,969	36,699
R	FORFEITURE FUNDS - SHERIFF	135,460	143,748	129,642	154,654	147,020	150,706
R	LAND OFFICE TECH EQUIPMENT	127,737	126,140	137,540	152,906	113,794	73,245
R	LAW LIBRARY	-1,336	13,879	17,414	20,027	28,116	36,449
R	PROBATION CORRECTIONAL FEES	0	0	0	0	0	0
R	RECORDER'S EQUIPMENT	76,212	61,080	62,382	57,216	54,206	48,460
R	RURAL ADDRESSING	438	438	438	421	421	421
R	SCORE	168,050	136,476	113,200	111,237	111,603	121,735
R	SHORELAND GRANT	4,090	4,007	4,090	4,090	4,090	11,168
R	SW SURCHARGES	1,460,587	1,437,548	1,145,772	1,122,544	1,099,004	1,075,883
R	TRANSIT MNDOT FARES	59,449	134,866	185,204	123,720	194,833	213,236
R	WATER PLAN GRANT	15,071	15,071	15,071	15,071	15,071	41,150
R	WETLAND GRANT	25,103	25,103	25,103	25,103	25,103	68,540
	UNRESTRICTED - ASSIGNED FUNDS						
A	EXTENSION EDUCATION EXPO						1,245
A	FUTURE CAPITAL EQUIPMENT	245,562	326,715	413,617	481,617	539,701	530,198
A	FUTURE CAPITAL IMPROVEMENTS	297,466	327,882	288,679	365,181	441,683	518,083
A	KNIFE LAKE IMPROVEMENT DIST		5,000	10,000	15,000	20,000	25,000
A	LEGAL FEE FUND ORD 27	168	166	166	166	166	166
A	RETIREE ACCRUED SICK PAY	-96,670	-18,874	44,364	43,898	37,042	162,903
A	SHERIFFS COMMUNITY PROGRAMS		22,850	26,249	19,167	18,247	14,284
A	SHERIFFS RESERVE UNIT	25,652	29,908	37,174	32,684	38,703	42,614
A	TRANSIT	412,515	316,826	539,826	688,716	691,457	618,368
A	UNEMPLOYMENT	0	0	0	0	42,083	53,058
A	VEHICLE POOL	120,238	121,458	116,815	123,268	122,106	121,112
A	VETERANS PROGRAMS		10,743	16,352	19,272	16,636	23,176
	TOTAL	3,463,487	3,608,173	3,738,093	4,032,565	4,322,128	4,537,522

911 GRANT - RESTRICTED FUND

2014 - 2023

Dept 201

Program 285

YEAR	ENTRY	DEBIT	CREDIT	BALANCE	
2013	YEAR END BALANCE			50,693.74	
2014	STATE GRANT		96,673.98		
	INTEREST		125.10		
	STATE REIMBURSEMENTS		0.00		
	EXPENDITURES	98,394.88		49,097.94	*
2015	STATE GRANT		89,237.52		
	INTEREST		307.82		
	STATE REIMBURSEMENTS		0.00		
	EXPENDITURES	25,078.95		113,564.33	*
2016	STATE GRANT		89,237.52		
	INTEREST		375.39		
	STATE REIMBURSEMENTS		0.00		
	EXPENDITURES	89,923.31		113,253.93	*
2017	STATE GRANT		89,237.52		
	INTEREST		678.44		
	STATE REIMBURSEMENTS		0.00		
	EXPENDITURES	85,918.97		117,250.92	*
2018	STATE GRANT		89,237.52		
	INTEREST		850.05		
	STATE REIMBURSEMENTS				
	EXPENDITURES	109,827.59		97,510.90	
2019	STATE GRANT		89,237.52		
	INTEREST		709.52		
	STATE REIMBURSEMENTS				
	EXPENDITURES	162,896.45		24,561.49	
2020	STATE GRANT		89,237.52		
	INTEREST		378.09		
	STATE REIMBURSEMENTS				
	EXPENDITURES	84,623.47		29,553.63	
2021	STATE GRANT		125,270.82		
	INTEREST		138.07		
	STATE REIMBURSEMENTS				
	EXPENDITURES	94,202.40		60,760.12	
2022	STATE GRANT		176,850.74		
	INTEREST		156.96		
	COUNTY LEVY		54,900.00		
	STATE REIMBURSEMENTS				
	EXPENDITURES	148,430.32		144,237.50	
2023	STATE GRANT		179,402.52		
	INTEREST		5,545.82		
	One Time State Contribution		44,833.01		
	EXPENDITURES	192,097.19		<u>181,921.66</u>	

* Coordinates with annual 911 Audit report w/o levy = \$127,021.66

CWP (MPCA) SEPTIC LOANS - RESTRICTED FUNDS

2013-2023

01-041-683

YEAR	ENTRY	DEBIT	CREDIT	BALANCE	
2012	END OF YEAR BALANCE			140,836.30	
2013	SPECIAL ASSESSMENTS		65,220.05		
	LOAN PAY OFFS		17,662.98		
	INTEREST		552.36		
	MPCA LOAN PAYMENTS	68,942.96		155,328.73	*
2014	SPECIAL ASSESSMENTS		87,558.75		
	LOAN PAY OFFS		15,272.30		
	INTEREST		523.28		
	MPCA LOAN PAYMENTS	68,942.96		189,740.10	*
2015	SPECIAL ASSESSMENTS		73,281.68		
	LOAN PAY OFFS		54,936.45		
	INTEREST		586.92		
	MPCA LOAN PAYMENTS	68,942.96		249,602.19	*
2016	SPECIAL ASSESSMENTS		90,453.95		
	CLA YE14 ADJ JE#51	15,272.30			
	LOAN PAY OFFS		43,755.49		
	INTEREST		721.40		
	MPCA LOAN PAYMENTS	88,811.65		280,449.08	*
2017	SPECIAL ASSESSMENTS		72,236.53		
	LOAN PAY OFFS		21,081.01		
	INTEREST		1,163.72		
	MPCA LOAN PAYMENTS	108,680.35		266,249.99	*
2018	SPECIAL ASSESSMENTS		68,899.24		
	CLA YE14 ADJ JE#51				
	LOAN PAY OFFS		15,892.29		
	INTEREST		1,468.07		
	MPCA LOAN PAYMENTS	85,838.28		266,671.31	*
2019	SPECIAL ASSESSMENTS		72,323.12		
	LOAN PAY OFFS		29,601.28		
	INTEREST		1,647.47		
	MPCA LOAN PAYMENTS	85,838.28		284,404.90	*
2020	SPECIAL ASSESSMENTS		70,343.53		
	LOAN PAY OFFS		48,444.29		
	INTEREST		1,417.29		
	MPCA LOAN PAYMENTS	103,868.24		300,741.77	*
2021	SPECIAL ASSESSMENTS		59,076.52		
	LOAN PAY OFFS		50,715.43		
	INTEREST		403.38		
	MPCA LOAN PAYMENTS	121,898.22		289,038.88	*
2022	SPECIAL ASSESSMENTS		48,327.22		
	LOAN PAY OFFS		22,241.89		
	INTEREST		290.13		
	MPCA LOAN PAYMENTS	75,797.28		284,100.84	*
2023	SPECIAL ASSESSMENTS		36,850.26		
	LOAN PAY OFFS		0.00		
	INTEREST		5,005.49		
	MPCA LOAN PAYMENTS	75,796.81		<u>250,159.78</u>	*

GRAVEL TAX PIT RECLAMATION - RESTRICTED FUNDS

2018 - 2023

01-061.5011

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2018	2017 GRAVEL TAX			13,530.24
2019	2018 GRAVEL TAX		18,875.78	32,406.02
2020	2019 GRAVEL TAX		17,692.02	50,098.04
2021	2020 GRAVEL TAX		21,360.89	71,458.93
2022	2021 GRAVEL TAX		25,276.29	96,735.22
2023	2022 GRAVEL TAX		20,805.56	117,540.78

ATTORNEY FORFEITURE - RESTRICTED FUND

2010-2023

Dept 090 Serv 2779

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2010	DRUG & ALCOHOL FORFEITURES		851.03	18,376.54
2011	DRUG & ALCOHOL FORFEITURES		2,910.95	
	OTHER FORFEITURE EXPENSES	376.48		
	EQUIPMENT	258.09		20,652.92
2012	DRUG & ALCOHOL FORFEITURES		698.86	
	OTHER FORFEITURE EXPENSES	1,457.05		19,894.73
2013	DRUG & ALCOHOL FORFEITURES		1,207.16	
	OTHER FORFEITURE EXPENSES	4,487.25		16,614.64
2014	DRUG & ALCOHOL FORFEITURES		7,373.93	
	OTHER FORFEITURE EXPENSES	241.85		23,746.72
2015	DRUG & ALCOHOL FORFEITURES		904.84	
	COPIER & TABLETS	9,001.00		15,650.56
2016	DRUG & ALCOHOL FORFEITURES		3,510.81	
	COPIER & TABLETS	2,360.32		16,801.05
2017	DRUG & ALCOHOL FORFEITURES		6,658.09	
	OFFICE FURNITURE	990.00		22,469.14
2018	DRUG & ALCOHOL FORFEITURES		1,043.56	
	OFFICE FURNITURE			23,512.70
2019	DRUG & ALCOHOL FORFEITURES		2,258.08	
	EXPENSES			25,770.78
2020	DRUG & ALCOHOL FORFEITURES		2,830.06	
	EXPENSES			28,600.84
2021	DRUG & ALCOHOL FORFEITURES		6,746.73	
	EXPENSES			35,347.57
2022	DRUG & ALCOHOL FORFEITURES		751.30	
	EXPENSES	130.00		35,968.87
2023	DRUG & ALCOHOL FORFEITURES		729.81	
	EXPENSES			<u>36,698.68</u>

SHERIFF FORFEITURES - RESTRICTED FUND

2014 - 2023

Dept 201 Serv 8221

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2013	BALANCE BROUGHT FORWARD			72,092.12
2014	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	15,149.27	17,444.00 29,192.68	103,579.53
2015	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	7,100.44	5,647.48 11,719.75	113,846.32
2016	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	4,639.01	5,570.52 13,571.04	128,348.87
2017	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	14,041.87	23,611.51 2,896.72	140,815.23
2018	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	9,468.93	670.88 3,442.50	135,459.68
2019	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	5,884.64	11,828.92 2,343.72	143,747.68
2020	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	21,348.06	5,606.37 1,636.38	129,642.37
2021	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	7,481.67	30,140.62 2,353.03	154,654.35
2022	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	11,009.21	1,344.00 2,030.70	147,019.84
2023	DRUG & ALCOHOL FORFEITURES REIMBURSEMENTS/RESTITUTION EXPENSES	2,816.11	5,659.74 842.60	<u><u>150,706.07</u></u>

LAND OFFICE TECH EQUIP- RESTRICTED FUND

2014 -2023

Dept 101 Serv 2755

(Started in 2005)

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2013	YEAR END BALANCE			184,657.66
2014	FEES		30,855.00	
	REIMBURSEMENTS		169.62	
	CO SURVEYOR			
	LAND OFFICES (WEB)	13,757.62		
	GIS PROJECT	6,600.00		
	AT PRINTER	4,446.00		190,878.66
2015	FEES		35,238.00	
	REIMBURSEMENTS			
	CO SURVEYOR	0.00		
	LAND OFFICES TAX/CAMA	6,600.00		
	GIS PROJECT	7,600.00		
	AERIAL PROJECT	19,217.25		192,699.41
2016	FEES		38,566.00	
	REIMBURSEMENTS			
	CO SURVEYOR (Budgeted)	12,500.00		
	LAND OFFICES TAX/CAMA	9,300.00		
	GIS PROJECT			
	AERIAL PROJECT	14,726.25		194,739.16
2017	FEES		35,992.00	
	REIMBURSEMENTS			
	CO SURVEYOR (Budgeted)	12,500.00		
	LAND OFFICES TAX/CAMA	16,900.00		
	GIS PROJECT	47,884.00		
	AERIAL PROJECT	19,145.48		
	ASSR/AT SCANNER	4,720.00		
	ES/GIS Reimb (Budgeted)	6,000.00		123,581.68
2018	FEES		37,419.00	
	REIMBURSEMENTS			
	CO SURVEYOR (Budgeted)	9,650.00		
	LAND OFFICES TAX/CAMA	10,200.00		
	AERIAL PROJECT	13,413.36		127,737.32
2019	FEES		39,235.00	
	REIMBURSEMENTS			
	CO SURVEYOR (Budgeted)	12,500.00		
	LAND OFFICES TAX/CAMA	10,500.00		
	AERIAL PROJECT	17,832.58		126,139.74
2020	FEES		43,483.00	
	REIMBURSEMENTS			
	CO SURVEYOR (Actual)	2,850.00		
	LAND OFFICES TAX/CAMA			
	BEACON	11,400.00		
	AERIAL PROJECT	17,832.58		137,540.16
2021	FEES		50,314.00	
	REIMBURSEMENTS			
	CO SURVEYOR (Actual)	4,100.00		
	LAND OFFICES TAX/CAMA			
	BEACON	11,400.00		
	AERIAL PROJECT	19,448.32		152,905.84
2022	FEES		40,172.00	
	REIMBURSEMENTS			
	CO SURVEYOR (Actual)	3,000.00		
	LAND OFFICES TAX/CAMA	37,975.00		
	BEACON	14,712.00		
	LANDLINK	4,149.00		
	AERIAL PROJECT	19,448.34		113,793.50
2023	FEES		32,769.00	
	REIMBURSEMENTS			
	CO SURVEYOR (Actual)	3,000.00		
	LAND OFFICES TAX/CAMA	39,469.00		
	BEACON	11,400.00		
	LANDLINK			
	AERIAL PROJECT	19,448.34		<u><u>73,245.16</u></u>

LAW LIBRARY - RESTRICTED FUND**2007 - 2023**

Dept 011 Prog 025

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2006	END OF YEAR BALANCE			(18,179.86)
2007	EXPENSES	16,092.74		
	FEES COLLECTED		26,076.00	(8,196.60)
2008	EXPENSES	12,862.57		
	FEES COLLECTED		26,636.60	5,577.43
2009	EXPENSES	13,546.85		
	FEES COLLECTED		22,603.26	14,633.84
2010	EXPENSES	14,714.61		
	FEES COLLECTED		19,730.12	19,649.35
2011	EXPENSES	15,984.19		
	FEES COLLECTED		18,236.25	21,901.41
2012	EXPENSES	22,872.80		
	FEES COLLECTED		18,630.00	17,658.61
2013	EXPENSES	15,092.23		
	FEES COLLECTED		17,762.00	20,328.38
2014	EXPENSES	18,495.85		
	FEES COLLECTED		14,250.00	16,082.53
2015	EXPENSES	16,552.99		
	FEES COLLECTED		13,135.00	12,664.54
2016	EXPENSES	14,350.30		
	FEES COLLECTED		12,515.67	10,829.91
2017	EXPENSES	15,315.31		
	FEES COLLECTED		12,950.00	(2,365.31)
2018	EXPENSES	10,940.54		
	FEES COLLECTED		11,970.00	(1,335.85)
2019	EXPENSES	8,605.19		
	FEES COLLECTED		12,990.00	
	2018 CLA AJE 59		10,829.91	13,878.87
2020	EXPENSES	6,434.41		
	FEES COLLECTED		9,970.00	17,414.46
2021	EXPENSES	9,267.10		
	FEES COLLECTED		11,880.00	20,027.36
2022	EXPENSES	2,700.00		
	FEES COLLECTED		10,788.39	28,115.75
2023	EXPENSES	2,876.92		
	FEES COLLECTED		11,210.00	<u><u>36,448.83</u></u>

PROBATION CORRECTIONAL FEES - RESTRICTED FUND

2012-2023

Dept 252 Prog 260

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2012	YEAR END BALANCE	13,012.00		-3,654.95
2013	LOCAL FEES 2013		13,261.26	
	EXPENSES	0.00		
	WAGES EXPENSE 2013	12,500.00		-2,893.69
2014	LOCAL FEES 2014		15,588.39	
	EXPENSES	0.00		
	WAGES EXPENSE 2014	12,500.00		194.70
2015	LOCAL FEES 2015		14,432.49	
	EXPENSES	0.00		
	WAGES EXPENSE 2015	12,500.00		2,127.19
2016	LOCAL FEES 2016		9,965.17	
	EXPENSES	0.00		
	WAGES EXPENSE 2016	12,500.00		-407.64
2017	LOCAL FEES 2017		9,571.32	
	EXPENSES	0.00		
	WAGES EXPENSE 2017	9,163.68		0.00
2018	LOCAL FEES 2018		11,132.22	
	EXPENSES	0.00		
	WAGES EXPENSE 2018	11,132.22		0.00
2019	LOCAL FEES 2019		12,676.12	
	EXPENSES	0.00		
	WAGES EXPENSE 2019	12,676.12		0.00
2020	LOCAL FEES 2020		10,635.69	
	EXPENSES	0.00		
	WAGES EXPENSE 2020	10,635.69		0.00
2021	LOCAL FEES 2021		11,388.13	
	EXPENSES	0.00		
	WAGES EXPENSE 2021	11,388.13		0.00
2022	LOCAL FEES		13,503.68	
	EXPENSES	0.00		
	PROBATION REIMB	13,503.68		0.00
2023	LOCAL FEES		7,809.95	
	EXPENSES	0.00		
	PROBATION REIMB	7,809.95		0.00

EXTENSION EDUCATION EXPO - Assigned

2023

Dept 663 Serv 8963

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2023	Balance Brought Forward			1,521.42
	DONATIONS		314.00	
	EXPENSES	590.14		
				<u>1,245.28</u>

Res #23 12/7/23 Creation of Assigned Fund

RECORDER EQUIPMENT - RESTRICTED FUND

2007 - 2023

Dept 101 Serv 2754

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2006	YEAR END BALANCE			77,125.60
2007	FEES		45,525.00	
	EQUIPMENT	8,286.73		114,363.87
2008	FEES		37,410.00	
	EQUIPMENT	1,003.50		150,770.37
2009	FEES		38,073.00	
	EQUIPMENT	122,569.69		66,273.68
2010	FEES		34,252.00	
	EQUIPMENT	23,033.30		77,492.38
2011	FEES		31,276.00	
	EQUIPMENT	9,740.77		99,027.61
2012	FEES		36,136.00	
	SERVICES	15,006.46		120,157.15
2013	FEES		35,329.18	
	SERVICES	19,522.33		135,964.00
2014	FEES		28,050.00	
	SERVICES	16,902.56		147,111.44
2015	FEES		32,109.00	
	SERVICES	43,385.87		135,834.57
2016	FEES		35,060.00	
	SERVICES	34,235.12		136,659.45
2017	FEES		33,620.01	
	SERVICES	91,240.57		79,038.89
2018	FEES		34,098.00	
	EQUIPMENT	2,650.60		
	SERVICES	34,274.17		76,212.12
2019	FEES		35,670.00	
	EQUIPMENT	1,581.28		
	SERVICES	49,220.43		61,080.41
2020	FEES		39,530.00	
	REIMBURSEMENTS		397.50	
	EQUIPMENT	863.43		
	SERVICES	37,762.48		62,382.00
2021	FEES		45,740.00	
	REIMBURSEMENTS		0.00	
	EQUIPMENT	0.00		
	SERVICES	50,905.81		57,216.19
2022	FEES		36,520.00	
	REIMBURSEMENTS		0.00	
	EQUIPMENT	3,472.83		
	SERVICES	36,056.93		54,206.43
2023	FEES		29,790.00	
	REIMBURSEMENTS		0.00	
	EQUIPMENT	768.63		
	SERVICES	34,767.47		48,460.33

RURAL ADDRESSING GRANT - RESTRICTED FUND

1992 - 2023

Dept 201 Serv 2757

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
1992	RECEIPTS		12,532.50	
	EXPENSES	29.67		12,502.83
1993	RECEIPTS		478.50	
	EXPENSES	5,915.06		7,066.27
1994	RECEIPTS	2.00	8,522.25	
	EXPENSES	54.75		15,533.77
1995	RECEIPTS		6,362.52	
	EXPENSES	15,602.08		6,294.21
1996	RECEIPTS		0.00	
	EXPENSES	5,787.50		506.71
1997	NO ACTIVITY			506.71
1998	NO ACTIVITY			506.71
1999	NO ACTIVITY			506.71
2000	NO ACTIVITY			506.71
2001	EXPENSES	16.00		490.71
2002	NO ACTIVITY			490.71
2003	NO ACTIVITY			490.71
2004	NO ACTIVITY			490.71
2005	NO ACTIVITY			490.71
2006	NO ACTIVITY			490.71
2007	NO ACTIVITY			490.71
2008	NO ACTIVITY			490.71
2009	NO ACTIVITY			490.71
2010	NO ACTIVITY			490.71
2011	EXPENSES	27.00		463.71
2012	EXPENSES			463.71
2013	EXPENSES	25.50		438.21
2014	NO ACTIVITY			438.21
2015	NO ACTIVITY			438.21
2016	NO ACTIVITY			438.21
2017	NO ACTIVITY			438.21
2018	NO ACTIVITY			438.21
2019	NO ACTIVITY			438.21
2020	NO ACTIVITY			438.21
2021	EXPENSES	17.00		421.21
2022	NO ACTIVITY			421.21
2023	NO ACTIVITY			421.21

SCORE GRANT - RESTRICTED FUND

2010 - 2023

Dept 391

Program 392

YEAR	ENTRY	DEBIT	CREDIT	BALANCE	
2012	END OF YEAR BALANCE			111,421.24	
2013	EXPENSES	54,353.15			
	SCORE GRANT		55,950.00		
	COUNTY MATCH		13,868.00		
	CO STAFF SALARIES	3,386.85			
	REIMBURSEMENTS		252.90	123,752.14	*
2014	EXPENSES	54,353.16			54353.16
	SCORE GRANT		55,950.00		
	COUNTY MATCH		13,868.00		
	CO STAFF SALARIES	3,386.85			
	REIMBURSEMENTS		252.90	136,083.03	*
2015	EXPENSES	49,506.82			
	2014 Adjustments		2,898.40		
	SCORE GRANT		69,692.00		
	COUNTY MATCH		15,950.75		
	CO STAFF SALARIES	3,386.85			
	REIMBURSEMENTS		57.25	171,787.76	*
2016	EXPENSES	67,599.73			
	SCORE GRANT		68,710.00		
	COUNTY MATCH		16,933.00		
	CO STAFF SALARIES	3,386.85			
	REIMBURSEMENTS		607.14	187,051.32	*
2017	EXPENSES	65,343.22			
	SCORE GRANT		68,711.00		
	COUNTY MATCH		17,178.00		
	CO STAFF SALARIES	3,386.85			
	REIMB to ES (Budgeted)	10,000.00			
	REIMBURSEMENTS		400.15	194,610.40	
2018	EXPENSES	102,280.50			
	SCORE GRANT		67,729.00		
	COUNTY MATCH		17,178.00		
	CO STAFF SALARIES				
	REIMB to ES (Budgeted)	10,888.00			
	REIMBURSEMENTS		1,700.99	168,049.89	*
2019	EXPENSES	108,516.76			
	SCORE GRANT		68,710.00		
	COUNTY MATCH		17,178.00		
	CO STAFF SALARIES				
	REIMB to ES (Budgeted)	10,888.00			
	REIMBURSEMENTS		1,943.09	136,476.22	*
2020	EXPENSES	99,755.53			
	SCORE GRANT		69,692.00		
	COUNTY MATCH		17,178.00		
	CO STAFF SALARIES	10,888.00			
	REIMBURSEMENTS		497.20	113,199.89	*
2021	EXPENSES	72,898.22			
	EXPENSES (2022)	9,113.68			
	SCORE GRANT		71,066.00		
	COUNTY MATCH		17,423.00		
	CO STAFF SALARIES	10,000.00			
	REIMBURSEMENTS		1,559.64	111,236.63	*
2022	EXPENSES	82,108.40			
	SCORE GRANT		72,440.00		
	COUNTY MATCH		17,423.00		
	CO STAFF SALARIES	10,000.00			
	REIMBURSEMENTS		2,611.62	111,602.85	*
2023	EXPENSES	72,644.78			
	SCORE GRANT		72,440.00		
	COUNTY MATCH		17,423.00		
	CO STAFF SALARIES	10,000.00			
	REIMBURSEMENTS		2,913.88	<u>121,734.95</u>	*

* Coordinates with annual SCORE report

SHORELAND GRANT - RESTRICTED FUND

2015 - 2023

Dept 107 Prog 676

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2014	BALANCE BROUGHT FORWARD			\$4,090.00
2015	STATE GRANT 2016		4,173.00	
	COUNTY MATCH		4,090.00	
	KANABEC COUNTY ZONING	8,180.00		4,173.00
2016	STATE GRANT 2017		4,172.00	
	COUNTY MATCH		4,255.00	
	KANABEC COUNTY ZONING	8,428.00		4,172.00
2017	STATE GRANT 2018		4,090.00	
	COUNTY MATCH		4,172.00	
	KANABEC COUNTY ZONING	8,344.00		4,090.00
2018	STATE GRANT 2019		4,090.00	
	COUNTY MATCH		4,090.00	
	KANABEC COUNTY ZONING	8,180.00		4,090.00
2019	STATE GRANT 2020		4,090.00	
	COUNTY MATCH		4,173.00	
	KANABEC COUNTY ZONING	8,346.00		4,007.00
2020	STATE GRANT 2021		4,090.00	
	KANABEC COUNTY ES		83.00	
	KANABEC COUNTY ZONING	4,090.00		4,090.00
2021	STATE GRANT 2022		4,090.00	
	KANABEC COUNTY ES		0.00	
	KANABEC COUNTY ZONING	4,090.00		4,090.00
2022	STATE GRANT 2023		4,090.00	
	KANABEC COUNTY ES	4,090.00	0.00	4,090.00
2023	STATE GRANT 2024-2025		11,168.00	
	KANABEC COUNTY ES	4,090.00	0.00	<u>11,168.00</u>

SW SURCHARGES - RESTRICTED FUND
2013 - 2023

Dept 391

YEAR	ENTRY	EXPENSES	REVENUES	BALANCE	
				1,739,415.08	
2013	TRANSFER TO SCORE-CO MATCH	13,868.00			
	TRANSFER FOR LOST TAXES	5,032.00			
	COUNTY DITCH CLEANUP	196.63		1,720,318.45	
2014	TRANSFER TO SCORE-CO MATCH	13,868.00			
	TRANSFER FOR LOST TAXES	5,032.00			
	COUNTY DITCH CLEANUP	294.02		1,701,124.43	
2015	TRANSFER TO SCORE-CO MATCH	17,913.00			
	TRANSFER FOR LOST TAXES	987.00			
	COUNTY DITCH CLEANUP	517.87		1,681,706.56	
2016	TRANSFER TO SCORE-CO MATCH	16,933.00			
	TRANSFER FOR LOST TAXES	1,967.00			
	COUNTY DITCH CLEANUP	3,801.03		1,659,005.53	
2017	TRANSFER TO SCORE-CO MATCH	17,178.00			
	TRANSFER FOR LOST TAXES	1,722.00			
	COUNTY DITCH CLEANUP	216.14		1,639,889.39	01.391.6803
2018	TRANSFER TO SCORE-CO MATCH	17,178.00			
	TRANSFER FOR LOST TAXES	1,722.00			
	TRANSFER COURTHOUSE PARKING LOT	160,000.00			
	COUNTY DITCH CLEANUP	402.76		1,460,586.63	01.391.6803
2019	TRANSFER TO SCORE-CO MATCH	17,178.00			
	TRANSFER FOR LOST TAXES	5,032.00			
	COUNTY DITCH CLEANUP	828.37		1,437,548.26	
					01.391.6803
2020	TRANSFER TO SCORE-CO MATCH	17,178.00			
	TRANSFER FOR LOST TAXES	5,032.00			
	CR 60 CONSTRUCTION R#26 12/15/20	268,747.36			
	COUNTY DITCH CLEANUP	818.79		1,145,772.11	
2021	TRANSFER TO SCORE-CO MATCH	17,423.00			
	TRANSFER FOR LOST TAXES	5,462.00			
	COUNTY DITCH CLEANUP	342.76		1,122,544.35	01.391.6803
2022	TRANSFER TO SCORE-CO MATCH	17,423.00			
	TRANSFER FOR LOST TAXES	5,345.00			
	COUNTY DITCH CLEANUP	772.17		1,099,004.18	01.391.6803
2023	TRANSFER TO SCORE-CO MATCH	17,423.00			
	TRANSFER FOR LOST TAXES	5,462.00			
	COUNTY DITCH CLEANUP	236.16		<u>1,075,883.02</u>	01.391.6803

Fiscal Obligation/Reserve Account Form		
Form Revision Date	12/23	Percentage Local Share
Transit system:	Kanabec County	*Cells shaded orange are editable. Cells shaded gray calculate automatically.
Program (5311):	5311	*Protected Formula Cells.
Contract Year	2023	*Cells shaded green are manually populated from contract information.
Contract number:	1051349	
Form completed by:	Helen Pieper	
Date form completed:	3/22/2024	
Item / description	Amount	Source / Comments
Previous year's Reserve Account (\$0 if none or non-existent)	\$194,833.09	From last year's report (confirm) (Amount in Column B must be \$0 or a positive number) <input type="checkbox"/> Audited gain or loss adjustment or revision from previous year(s)
Contract Total Operating Cost	\$738,500.00	*Enter number from contract.
Statutory Local Share Percentage (%)	5.00%	*Enter percentage from contract.
Statutory Local Share Amount	\$36,925.00	Contract operating cost * required percentage
Estimated Contract Revenue	\$18,200.00	*Enter number from contract.
Contract Fiscal Deficit Amt	\$720,300.00	Based upon executed contract
Contract Federal Share (%)	50.00%	*Enter percentage from contract.
Contract Federal share	\$360,150.00	*Enter Federal amount from contract
Contract State share	\$341,425.00	Contract total operating cost, less required local share, less required dedication of Section 5311 funds. Contract Max
Actual Operating Expenses	\$681,739.11	Should match BlackCat total operating expenses, Fiscal Obligation Report. If different, please explain in Comments section below.
Actual Revenue	\$99,686.72	Should match BlackCat revenues (fare revenue and system revenue). Fiscal Obligation Report. If the amount is different, please explain in comments section below.
Calculated Required Local Share on Actuals	\$34,086.96	Actual operating cost * required contract percentage
Calculation of Fiscal Deficit	\$582,052.39	Actual cost less actual revenue
Calculation of Federal Share	\$291,026.20	
If/Then for Contract Max of Federal Amount	\$291,026.20	
Calculated State Share on Actuals (or Contract Max)	\$341,425.00	Actual operating cost, less required local share, less required dedication of Section 5311 funds (or contract max)
Net Local Share	\$49,287.92	Actual Operating Expense minus Contract Max of Federal minus State Share
Excess Operating Revenue (if positive) OR additional Local Share Needed (if negative)	\$50,398.81	Calculated by formula. Should equal amounts in BlackCat generated Fiscal Obligation Report
Total Actual Federal Payments	\$154,789.86	Approved federal payments per BlackCat & Swift

Federal Calculated Amount	\$291,026.20	What the contract federal payment should have been knowing actuals
Federal Funds overpaid or (underpaid)	(\$136,236.34)	Amount underpaid or overpaid if positive. If overpayment is confirmed by audit, transit system to reimburse state.
Total Actual State Payments	\$341,425.00	Approved state payments per BlackCat & Swift
Calculated State Payment (after)	\$341,425.00	What the state contract payment should have been knowing actuals
State Overpayment or (Underpayment)	\$0.00	Amount underpaid or overpaid if positive. If overpayment is confirmed by audit, transit system to reimburse state.
Revenues or Interest income (if any)	\$0.00	In this section, include other sources of revenue derived from transit operations, such as from fares, interest income, vehicle/equipment sales, transit service contracts, donations, and refunds. Please don't include anything not derived from transit operations – e.g. tax levy, property taxes, municipal bonds or other type of municipal/county budgetary support.
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Total of "other" revenues	\$0.00	Calculated by formula
Capital or Operating Expenses	\$0.00	In this section, include local share of capital purchases or miscellaneous purchases approved by MnDOT which would be drawn down from any reserves or excess operating revenue. <input type="checkbox"/> Attached email or memo of MnDOT prior approval for use of reserve funds.
Balance due MnDOT Agreement #1035592 dated 6/29/2023	\$31,995.49	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Enter Description Here	\$0.00	
Total of "other" expenses	\$31,995.49	Calculated by formula
Previous year's reserve account (\$0 if none or non-existent)	\$194,833.09	Duplicated from above by formula
Excess operating revenue if positive or additional local share needed (if negative)	\$50,398.81	Duplicated from above by formula
Total of "other" revenues	\$0.00	Duplicated from above by formula
Total of "other" expenses	\$31,995.49	Duplicated from above by formula
Reserve account balance (If a \$0 balance -- will carry forward to following year as \$0)	\$213,236.41	Calculated by formula
Other comments / explanation		

WATER PLAN GRANT - RESTRICTED FUND

2015 - 2023

Dept 107 Prog 672

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2014	YEAR END BALANCE			15,071.00
2015	STATE GRANT 2016		15,071.00	
	COUNTY MATCH		2,993.00	
	GRANT ADMINISTRATION	7,536.00		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	84.00		
	EDUCATION & INFORMATION	240.00		
	LAND & WATER TREATMENT	100.00		25,175.00
2016	STATE GRANT 2017		15,071.00	
	COUNTY MATCH		2,993.00	
	GRANT ADMINISTRATION	17,831.92		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	142.00		
	EDUCATION & INFORMATION	240.00		
	LAND & WATER TREATMENT 2015	9,518.34		
	KC SOIL & WATER ADMIN	435.74		15,071.00
2017	STATE GRANT 2018		15,071.00	
	COUNTY MATCH		2,993.00	
	GRANT ADMINISTRATION	8,407.67		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	252.00		
	EDUCATION & INFORMATION			
	LAND & WATER TREATMENT	9,404.33		
	KC SOIL & WATER ADMIN			15,071.00
2018	STATE GRANT 2019		15,071.00	
	COUNTY MATCH		2,993.00	
	GRANT ADMINISTRATION	9,104.03		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	220.00		
	EDUCATION & INFORMATION	240.00		
	LAND & WATER TREATMENT			
	KC SOIL & WATER ADMIN	8,499.97		15,071.00
2019	STATE GRANT 2020		15,071.00	
	COUNTY MATCH		2,993.00	
	GRANT ADMINISTRATION	8,949.50		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	132.00		
	EDUCATION & INFORMATION	240.00		
	LAND & WATER TREATMENT			
	KC SOIL & WATER ADMIN	8,742.50		15,071.00
2020	STATE GRANT 2021		15,071.00	
	GRANT ADMINISTRATION	6,527.00		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	44.00		
	EDUCATION & INFORMATION			
	LAND & WATER TREATMENT			
	KC SOIL & WATER ADMIN	8,500.00		15,071.00
2021	STATE GRANT 2022		15,071.00	
	GRANT ADMINISTRATION	5,990.00		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	20.00		
	EDUCATION & INFORMATION	240.00		
	LAND & WATER TREATMENT			
	KC SOIL & WATER ADMIN	8,821.00		15,071.00
2022	STATE GRANT 2023		15,071.00	
	GRANT ADMINISTRATION	6,806.00		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	25.00		
	EDUCATION & INFORMATION	240.00		
	LAND & WATER TREATMENT			
	KC SOIL & WATER ADMIN	8,000.00		15,071.00
2023	STATE GRANT 2024-2025		41,150.00	
	GRANT ADMINISTRATION	6,806.00		
	GIS CONTRIBUTION			
	TESTING & LAB SERVICES	25.00		
	EDUCATION & INFORMATION	240.00		
	LAND & WATER TREATMENT			
	KC SOIL & WATER ADMIN	8,000.00		<u><u>41,150.00</u></u>

WETLAND GRANT - RESTRICTED FUND

2015 - 2023

Dept 107 Prog
674

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2014	BALANCE BROUGHT FORWARD			\$25,103.00
2015	STATE GRANT 2016		25,103.00	
	COUNTY MATCH		16,465.00	
	SCHOOLING /CONFERENCE	123.00		
	LEGAL RETAINER	1,500.96		
	SUPPLIES & SOFTWARE			
	KANABEC CO SOIL & WATER			
	GRANT ADMINISTRATION	29,355.00		\$35,692.04
2016	STATE GRANT 2017		25,103.00	
	COUNTY MATCH		16,465.00	
	SCHOOLING /CONFERENCE	0.00		
	LEGAL RETAINER	4,505.48		
	SUPPLIES & SOFTWARE			
	KANABEC CO SOIL & WATER	5,000.00		
	GRANT ADMINISTRATION	42,651.56		\$25,103.00
2017	STATE GRANT 2018		25,103.00	
	COUNTY MATCH		16,465.00	
	SCHOOLING /CONFERENCE	135.00		
	LEGAL RETAINER	7,477.33		
	SUPPLIES & SOFTWARE			
	KANABEC CO SOIL & WATER	5,000.00		
	GRANT ADMINISTRATION	28,955.67		\$25,103.00
2018	STATE GRANT 2019		25,103.00	
	COUNTY MATCH		16,465.00	
	SCHOOLING /CONFERENCE			
	LEGAL RETAINER	4,931.53		
	SUPPLIES & SOFTWARE			
	KANABEC CO SOIL & WATER	5,000.00		
	GRANT ADMINISTRATION	31,636.47		\$25,103.00
2019	STATE GRANT 2020		25,103.00	
	COUNTY MATCH		16,465.00	
	SCHOOLING /CONFERENCE			
	LEGAL RETAINER	13,798.58		
	KANABEC CO SOIL & WATER	10,000.00		
	GRANT ADMINISTRATION	17,769.42		\$25,103.00
2020	STATE GRANT 2021		25,103.00	
	SCHOOLING /CONFERENCE	425.00		
	LEGAL RETAINER	3,000.00		

	KANABEC CO SOIL & WATER	5,000.00		
	GRANT ADMINISTRATION	16,678.00		\$25,103.00
2021	STATE GRANT 2022		25,103.00	
	SCHOOLING /CONFERENCE			
	LEGAL RETAINER	7,122.75		
	KANABEC CO SOIL & WATER	5,000.00		
	GRANT ADMINISTRATION	12,980.25		\$25,103.00
2022	STATE GRANT 2023		25,103.00	
	SCHOOLING /CONFERENCE			
	LEGAL RETAINER	5,180.34		
	KANABEC CO SOIL & WATER	5,000.00		
	GRANT ADMINISTRATION	14,922.66		\$25,103.00
2023	STATE GRANT 2024-2025		68,540.00	
	SCHOOLING /CONFERENCE			
	LEGAL RETAINER	5,601.90		
	KANABEC CO SOIL & WATER	5,141.00		
	GRANT ADMINISTRATION	14,360.10		<u>\$68,540.00</u>

FUTURE CAPITAL EQUIPMENT (6685) - ASSIGNED FUNDS 2014 - 2023

	REVENUE					
	01.041.063 Data Process	01.041.071 Elections	01.066 Info Systems	01.102. Assessor Vehicle	01.201.201 Sheriff Equipment	
YE 2013	69,700.00	30,000.00	38,115.63	3,000.00		
COUNTY LEVY 2014	8,000.00	2,500.00	19,000.00	1,500.00		
EXPENSES 2014			3,902.05			
YE 2014	77,700.00	32,500.00	53,213.58	4,500.00		
COUNTY LEVY 2015	8,000.00	2,500.00	19,000.00	1,500.00		
EXPENSES 2015			3,974.45			
YE 2015	85,700.00	35,000.00	68,239.13	6,000.00		
COUNTY LEVY 2016		2,500.00	10,100.00	1,500.00		
EXPENSES 2016		4,935.00	7,787.00			
YE 2016	85,700.00	32,565.00	70,552.13	7,500.00		
COUNTY LEVY 2017	0.00	0.00	12,000.00	1,500.00		
EXPENSES 2017	10,334.00		6,732.00			
YE 2017	75,366.00	32,565.00	75,820.13	9,000.00		
COUNTY LEVY 2018	45,000.00		12,000.00	1,500.00		
EXPENSES 2018	(8,000.00)	(10,930.20)		(2,758.66)		
YE 2018	112,366.00	21,634.80	87,820.13	7,741.34		
COUNTY LEVY 2019	106,000.00	55,000.00	32,000.00	1,000.00		
EXPENSES 2019	(44,619.00)		(52,228.32)			
YE 2019	173,747.00	76,634.80	67,591.81	8,741.34		
COUNTY LEVY 2020	0.00	50,000.00	12,000.00	1,000.00		
BETA Testing	23,902.25					
EXPENSES 2020						
YE 2020	197,649.25	126,634.80	79,591.81	9,741.34		
COUNTY LEVY 2021	0.00	55,000.00	12,000.00	1,000.00		
BETA Testing						
EXPENSES 2021						
YE 2021	197,649.25	181,634.80	91,591.81	10,741.34		481,617.20
COUNTY LEVY 2022	0.00	0.00	12,000.00	6,000.00	79,000.00	
Budget Rollover 2022			68,000.00			
EXPENSES 2022	5,894.05	11,004.63	(11,017.71)			
YE 2022	191,755.20	170,630.17	160,574.10	16,741.34	79,000.00	618,700.81
COUNTY LEVY 2023	0.00		12,000.00	6,000.00	25,000.00	
Transfers	(120,000.00)					
EXPENSES 2023		(3,043.57)		(8,458.93)		
YE 2023	71,755.20	167,586.60	172,574.10	14,282.41	104,000.00	530,198.31

SO Equip Board approved R#11_8.16.2022
DP Fund Transfer approved R#26_12.7.23

KLID - ASSIGNED FUNDS

2019-2023

01.061.6839

2739

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2019	BUDGETED APPROPRIATION		5,000.00	5,000.00
2020	BUDGETED APPROPRIATION		5,000.00	10,000.00
2021	BUDGETED APPROPRIATION		5,000.00	15,000.00
2022	BUDGETED APPROPRIATION		5,000.00	20,000.00
2023	BUDGETED APPROPRIATION		5,000.00	<u>25,000.00</u>

ATTORNEY ORD 27 - ASSIGNED FUNDS

2008-2023

01.090.000.2767.5610

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2008	NO ACTIVITY			0.00
2009	NO ACTIVITY			0.00
2010	NO ACTIVITY			0.00
2011	NO ACTIVITY			0.00
2012	NO ACTIVITY			0.00
2013	NO ACTIVITY			0.00
2014	McBees		510.00	510.00
2015	NO ACTIVITY		0.00	510.00
2016	NO ACTIVITY		0.00	510.00
2017	Office Equipment	343.52		166.48
2018	NO ACTIVITY		0.00	166.48
2019	NO ACTIVITY		0.00	166.48
2020	NO ACTIVITY		0.00	166.48
2021	NO ACTIVITY		0.00	166.48
2022	NO ACTIVITY		0.00	166.48
2023	NO ACTIVITY		0.00	<u>166.48</u>

**FUTURE CAPITAL IMPROVEMENTS (6665) - ASSIGNED
2014- 2022**

01-110-810.5810

01-110-810.6665

YEAR	ENTRY	DEBIT	CREDIT	BALANCE	
2013	YEAR END BALANCE			79,518.54	
2014	RENT REVENUES (114.5810)		23,997.50		
	TRANSFER FROM MAINT		0.00		
	COUNTY LEVY		6,000.00		
	PSB Heating Unit	55,571.10		53,944.94	
2015	RENT REVENUES (114.5810)		25,674.00		
	TRANSFER FROM MAINT		0.00		
	COUNTY LEVY		25,000.00		
	PSB Heating Unit			104,618.94	
2016	RENT REVENUES (114.5810)		24,974.00		
	MCIT Dividend Chiller		50,000.00		
	MCIT Dividend Software Upgrade		50,000.00		
	COUNTY LEVY		56,500.00		Retaining wall? Premier
	CRTHS Chiller	24,995.00		211,097.94	
2017	RENT REVENUES (114.5810)		17,974.00		
	COUNTY LEVY		152,500.00		Chiller
	CRTHS Chiller Rebate		13,827.38		
	CRTHS Chiller	99,900.00			
	CRTHS Mini Split	6,125.00		289,374.32	
2018	RENT REVENUES (114.5810)		17,274.00		
	COUNTY LEVY		50,000.00		
	Transfer from SW Surcharge		160,000.00		
	Transfer from TFLS		60,000.00		
	CRTHS Parking Lot	219,182.50		297,465.82	
2019	RENT REVENUES (114.5810)		26,502.00		
	COUNTY LEVY		101,578.00		
	PS Bldg Carpet	72,023.47			
	Cths Parking/Landscaping	25,639.92		327,882.43	
2020	RENT REVENUES (114.5810)		26,502.00		
	COUNTY LEVY				
	Crths Roof & Painting	65,705.00		288,679.43	
2021	RENT REVENUES (114.5810)		26,502.00		
	COUNTY LEVY		50,000.00		
2022	RENT REVENUES (114.5810)		26,502.00		
	COUNTY LEVY		50,000.00		
2023	RENT REVENUES (114.5810)		26,400.00		
	Carpet Project	79,991.00			
	COUNTY LEVY		50,000.00		
				518,083.43	

Levy \$\$
Rent \$\$
Bldg Impro

RETIREE ACCRUED SICK PAY - ASSIGNED FUNDS

2010 - 2023

031.032.2789

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2009	YEAR END BALANCE			19,341.98
2010	COUNTY LEVY EXPENSES	5,231.60	15,254.00	29,364.38
2011	SW Settlements COUNTY LEVY EXPENSES	11,548.63	1,249.91 15,362.00	34,427.66
2012	SW Settlements COUNTY LEVY EXPENSES	7,304.00	888.27 21,096.00	49,107.93
2013	SW Settlements COUNTY LEVY EXPENSES	4,700.66	607.49 13,052.00	58,066.76
2014	SW Settlements COUNTY LEVY EXPENSES	24,088.54	238.40 16,200.00	50,416.62
2015	SW Settlements COUNTY LEVY EXPENSES	63,510.84	213.95 17,200.00	4,319.73
2016	SW Settlements COUNTY LEVY EXPENSES	21,323.06	176.08 12,500.00	-4,327.25
2017	SW Settlements COUNTY LEVY EXPENSES	52,674.31	348.04 15,000.00	-41,653.52
2018	SW Settlements COUNTY LEVY EXPENSES	80,317.17	300.80 25,000.00	-96,669.89
2019	SW Settlements COUNTY LEVY MCIT Dividend EXPENSES	66,378.80	242.04 44,000.00 99,933.00	-18,873.65
2020	SW Settlements COUNTY LEVY MCIT Dividend EXPENSES	76,056.41	62.98 85,000.00 54,231.00	44,363.92
2021	SW Settlements COUNTY LEVY MCIT Dividend EXPENSES	65,573.02	107.08 65,000.00 0.00	43,897.98
2022	SW Settlements COUNTY LEVY MCIT Dividend EXPENSES	71,894.18	38.27 65,000.00 0.00	37,042.07
2023	SW Settlements COUNTY LEVY Fund Transfer EXPENSES	59,407.03	268.00 65,000.00 120,000.00	<u><u>162,903.04</u></u>

SHERIFFS' PROGRAMS - ASSIGNED FUNDS 2014-2023

		REVENUE SO 01.201			
		201.8244 Badges	201.8210 Project Lifesaver	201.8260 K-9 Unit	
Grants 2014		2,700.00			
Donations 2014		6,624.67			
Expenses 2014		(1,563.88)			
	YE 2014	7,760.79			
Grants 2015		1,200.00			
Donations 2015		7,024.75			
Expenses 2015		(6,872.89)			
	YE 2015	9,112.65			
Grants 2016		0.00	4,000.00		
Donations 2016		8,526.24	1,156.50		
Expenses 2016		(7,783.70)	(4,824.00)		
	YE 2016	9,855.19	332.50		
Grants 2017		0.00	0.00		
Donations 2017		8,383.40	2,000.00		
Expenses 2017		(8,210.62)	167.66		
	YE 2017	10,027.97	2,500.16		
Grants 2018		0.00	0.00		
Donations 2018		16,733.44	965.00		
Expenses 2018		(8,033.94)	(908.19)		
	YE 2018	18,727.47	2,556.97		
Grants 2019		0.00	0.00		
Donations 2019		13,426.41	70.00		
Expenses 2019		(11,527.98)	(402.91)		
	YE 2019	20,625.90	2,167.25		
Grants 2020		0.00	0.00		
Donations 2020		4,594.00	0.00		
Expenses 2020		(1,137.74)	0.00		
	YE 2020	24,082.16	2,167.25		
Grants 2021		0.00	0.00		
Donations 2021		884.46	0.00		
Expenses 2021		(7,967.13)	0.00		
	YE 2021	16,999.49	2,167.25		
Grants 2022				7,500.00	
Donations 2022		500.00	30.00	3,770.00	
Expenses 2022		(11,064.70)		(1,655.00)	
	YE 2022	6,434.79	2,197.25	9,615.00	18,247.04
Grants 2023					
Donations 2023		1,605.97		2,962.00	
Expenses 2023		(7,430.73)		(1,100.00)	
	YE 2023	610.03	2,197.25	11,477.00	14,284.28

Board approved R#14-12/18/2019
K-9 Board approved R#15_6.21.2022

SHERIFFS RESERVE UNIT - ASSIGNED FUNDS

2010-2023

01.201.205

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2009	YEAR END BALANCE			8,028.88
2010	DONATIONS		4,118.33	
	COUNTY LEVY		100.00	
	EXPENSES	2,395.23		9,851.98
2011	DONATIONS		6,183.98	
	COUNTY LEVY		100.00	
	EXPENSES	3,015.34		13,120.62
2012	DONATIONS		3,205.00	
	COUNTY LEVY		100.00	
	EXPENSES	1,196.76		15,228.86
2013	DONATIONS		4,801.00	
	COUNTY LEVY		100.00	
	EXPENSES	2,001.21		18,128.65
2014	DONATIONS		6,638.33	
	COUNTY LEVY		0.00	
	EXPENSES	1,009.86		23,757.12
2015	DONATIONS		6,524.09	
	COUNTY LEVY		0.00	
	EXPENSES	10,044.28		20,236.93
2016	DONATIONS		5,686.11	
	GRANT FUNDS		3,512.00	
	COUNTY LEVY		0.00	
	EXPENSES	15,455.33		13,979.71
2017	DONATIONS		7,998.59	
	COUNTY LEVY		0.00	
	EXPENSES	4,605.86		17,372.44
2018	DONATIONS		10,363.11	
	COUNTY LEVY		0.00	
	EXPENSES	2,083.18		25,652.37
2019	DONATIONS		5,725.00	
	CLA YE18 ADJ JE		37.00	
	COUNTY LEVY		0.00	
	EXPENSES	1,506.65		29,907.72
2020	DONATIONS		10,350.00	
	COUNTY LEVY		0.00	
	EXPENSES	3,083.76		37,173.96
2021	DONATIONS		5,750.00	
	COUNTY LEVY		0.00	
	EXPENSES	10,239.68		32,684.28
2022	DONATIONS		6,575.00	
	COUNTY LEVY		0.00	
	EXPENSES	556.30		38,702.98
2023	DONATIONS		9,500.00	
	COUNTY LEVY		0.00	
	EXPENSES	5,588.94		<u>42,614.04</u>

TRANSIT - ASSIGNED FUNDS

2011 - 2023

	REVENUE				Total
	01.140.454.6989	01.140.405.6665	01.140.405.6685	01.140.454.6665	
	Unemployment	Bldg	Buses	County Vehicle	
COUNTY LEVY 2011	25,969.00				
COUNTY LEVY 2012	22,948.00				
YE 2012	48,917.00				48,917.00
Transfer 2013 FB		59,451.00			
YE 2013	48,917.00	59,451.00			108,368.00
COUNTY LEVY 2014	10,000.00	150,000.00	82,000.00		
YE 2014	58,917.00	209,451.00	82,000.00		350,368.00
COUNTY LEVY 2015	10,000.00	120,000.00	15,000.00		145,000.00
EXPENSES 2015		179,621.41	72,965.75		252,587.16
YE 2015	68,917.00	149,829.59	24,034.25		242,780.84
COUNTY LEVY 2016		62,000.00	97,000.00		159,000.00
EXPENSES 2016		123,901.51			123,901.51
YE 2016	68,917.00	87,928.08	121,034.25		277,879.33
COUNTY LEVY 2017		34,981.00	354,000.00		388,981.00
COUNTY MATCH 2017			20,000.00		20,000.00
EXPENSES 2017			(75,166.00)		-75,166.00
YE 2017	68,917.00	122,909.08	419,868.25		611,694.33
COUNTY LEVY 2018		125,000.00	156,000.00		281,000.00
COUNTY MATCH 2018			0.00		0.00
EXPENSES 2018			(480,179.10)		-480,179.10
YE 2018	68,917.00	247,909.08	95,689.15		412,515.23
COUNTY LEVY 2019					0.00
COUNTY MATCH 2019					0.00
EXPENSES 2019					0.00
YE 2019	68,917.00	247,909.08			316,826.08
COUNTY LEVY 2020		203,000.00	20,000.00		223,000.00
COUNTY MATCH 2020					0.00
EXPENSES 2020					0.00
YE 2020	68,917.00	450,909.08	20,000.00		539,826.08
COUNTY LEVY 2021		68,890.00		100,000.00	168,890.00
COUNTY MATCH 2021					0.00
EXPENSES 2021					0.00
YE 2021	68,917.00	519,799.08	0.00	100,000.00	688,716.08
COUNTY LEVY 2022		2,741.00			2,741.00
COUNTY MATCH 2022					0.00
EXPENSES 2022					0.00
YE 2022	68,917.00	522,540.08	0.00	100,000.00	691,457.08
COUNTY LEVY 2023					
EXPENSES 2023					
EXPENSE Pr Yr Adj	(29,555.43)			(43,533.37)	
YE 2023	39,361.57	522,540.08	0.00	56,466.63	618,368.28

2005 - Replaced the Technology Fund

Reason: There were other depts doing long range budgeting for major expenses.

UNEMPLOYMENT - ASSIGNED FUND

2021-2022

01.031.032.6177

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2022	COUNTY LEVY		30,000.00	
	2021 COUNTY LEVY		30,000.00	
	2022 Unemployment	2,750.61		
	2020_21 Unemployment Adj	15,165.91		42,083.48
2023	COUNTY LEVY		25,000.00	
	2023 Unemployment	14,025.35		<u>53,058.13</u>

Board approved R#12_8.17.21

VEHICLE POOL - ASSIGNED FUNDS

2014 - 2023

Dept 031 Prog 062

YEAR	ENTRY	DEBIT	CREDIT	BALANCE
2013	END OF YEAR BALANCE			60,812.99
2014	REIMBURSEMENTS		27,980.51	
	2014 COUNTY LEVY		0.00	
	FUEL EXPENSES	8,573.36		
	MAINT EXPENSES	3,998.91		76,221.23
2015	REIMBURSEMENTS		30,174.88	
	2015 COUNTY LEVY		0.00	
	FUEL EXPENSES	6,260.69		
	MAINT EXPENSES	6,733.53		93,401.89
2016	REIMBURSEMENTS		24,758.87	
	2016 COUNTY LEVY		0.00	
	FUEL EXPENSES	4,299.35		
	MAINT EXPENSES	4,486.21		
	VEHICLE LEASES	3,382.14		105,993.06
2017	REIMBURSEMENTS		23,644.56	
	2017 COUNTY LEVY		0.00	
	FUEL EXPENSES	4,576.43		
	MAINT EXPENSES	4,388.25		
	VEHICLE LEASES	8,441.33		112,231.61
2018	REIMBURSEMENTS		26,558.84	
	2018 COUNTY LEVY		0.00	
	FUEL EXPENSES	5,585.51		
	MAINT EXPENSES	3,969.96		
	VEHICLE LEASES	8,997.00		120,237.98
2019	REIMBURSEMENTS		18,031.38	
	2019 COUNTY LEVY		0.00	
	FUEL EXPENSES	3,475.33		
	MAINT EXPENSES	4,339.08		
	VEHICLE LEASES	8,997.00		121,457.95
2020	REIMBURSEMENTS		8,234.46	
	2020 COUNTY LEVY		0.00	
	FUEL EXPENSES	1,780.34		
	MAINT EXPENSES	2,099.58		
	VEHICLE LEASES	8,997.00		116,815.49
2021	REIMBURSEMENTS		3,719.08	
	VEHICLE SALES		12,972.21	
	FUEL EXPENSES	1,272.46		
	MAINT EXPENSES	2,703.65		
	VEHICLE LEASES	6,262.44		123,268.23
2022	REIMBURSEMENTS		5,159.92	
	VEHICLE SALES			
	FUEL EXPENSES	308.48		
	MAINT EXPENSES	875.55		
	VEHICLE LEASES	5,138.25		122,105.87
2023	REIMBURSEMENTS		1,420.12	
	VEHICLE SALES			
	FUEL EXPENSES	558.68		
	MAINT EXPENSES	178.87		
	VEHICLE LEASES	1,676.21		121,112.23

VETERANS' PROGRAMS - ASSIGNED FUNDS 2014-2023

01.2768

		REVENUE 01.120			Total
		8240 Designated Donations	8501 (2018) VA Local DAV	8502 (2018) VA EM Fund	
Grants 2016					
Donations 2016					
Expenses 2016					
	YE 2016	0.00			
Grants 2017					
Donations 2017					
Expenses 2017					
	YE 2017	0.00			
Grants 2018			2,500.00		
Donations 2018			6,600.00		
Expenses 2018			(2,060.88)		
	YE 2018	0.00	7,039.12		
Grants 2019			0.00		
Donations 2019			4,931.50		
Expenses 2019			(1,227.33)		
	YE 2019	0.00	10,743.29		10,743.29
Grants 2020			0.00		
Donations 2020		3,250.00		3,700.00	
Expenses 2020		(1,841.58)	(8,360.86)	(500.00)	
	YE 2020	1,408.42	2,382.43	4,200.00	7,990.85
Grants 2021			10,000.00		
Donations 2021		5,822.00		8,510.50	
Expenses 2021		(3,061.42)	(7,209.25)	(2,780.75)	
	YE 2021	4,169.00	5,173.18	9,929.75	19,271.93
Grants 2022 (FY23)			10,000.00		
Donations 2022		2,713.00		6,769.50	
Reimbursements 2022				1,247.39	
Expenses 2022		(427.93)	(17,670.73)	(7,764.59)	
	YE 2022	6,454.07	(2,497.55)	10,182.05	14,138.57
Grants 2023 (FY23)			10,000.00	8,380.00	
Donations 2023		4,000.00		1,000.00	
Reimbursements 2023		406.35			
Expenses 2023		(6,404.21)	(7,168.98)	(1,175.71)	
	YE 2023	4,456.21	333.47	18,386.34	23,176.02

Board approved R#14-12/18/2019

Agenda Item #1

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

UNAPPROVED MINUTES

April 2, 2024

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, April 2, 2024 pursuant to adjournment with the following Board Members present: Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka. Others Present: Board Clerk Kris McNally, County Attorney Barbara McFadden and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

The Chairperson called the meeting to order at 9:00am and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Peter Ripka, seconded by Alison Holland and carried unanimously to approve the minutes of March 19, 2024 as presented.

Action #3 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Kanabec County Auditor-Treas	15,342.86
Card Services (Coborn's)	44.40
Marco	178.12
Minnesota Energy Resources Corp	10,034.58
East Central Energy	1,670.28
Kanabec County Auditor HRA	5,781.08
Miller, Jason	500.00
Maetzold, Lanny	425.00
Cigna Health & Life Insurance Company	774.46
Dearborn National Life Insurance Co	477.78
MetLife	6,608.20
The Hartford Priority Accounts	6,720.65
VSP Insurance Co	612.00

13 Claims Totaling: \$ 49,169.41

9:02am – The Chairperson called for public comment. Those that responded included the following:

Juley Speed	Comments regarding the application process for vacation rental homes in Kanabec County and the Kanabec County Shoreland Ordinance.
Ayrlahn Johnson	Comments and updates regarding fully funding roads and bridges.

9:14am – The Chairperson closed public comment.

Action #4 – It was moved by Peter Ripka, seconded by Wendy Caswell and carried unanimously to approve the following claims on the Revenue Fund:

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	69.89
Adam's Pest Control, Inc.	250.00
Amazon Capital Services	499.00
Amazon Capital Services	999.90
Amazon Capital Services	3.99
Amazon Capital Services	102.26
Amazon Capital Services	86.55
Amazon Capital Services	272.38
Amazon Capital Services	96.50
Amazon Capital Services	96.50
Amazon Capital Services	96.50
Anoka Couty Sheriff's Office - Civil Unit	80.00
Aspen Mills	125.24
Auto Value	1,018.75
Auto Value	52.96
Barlow, Jeffery	473.69
Baycom	408.00
Baycom	638.00
Bee Line Service Center, Inc.	133.75
Brownells, Inc	282.07
Clifton Larson Allen LLP	2,205.00
Curtis, Michael	725.41
Daniels Health	314.08
Eagle Mountain Flag & Flagpole	2,156.08
EATI	1,678.69
Electric Motor Service, Inc.	325.00
Family Services Collaboration	40,000.00

Federated Coops	499.04
Fourness, Chris	32.21
GALLS, LLC	527.50
Hamilton Funeral Homes	430.00
Handyman's Inc	41.94
Hayford Ford	716.47
Hoefert, Robert	979.54
J. Buberl Law	260.00
Kanabec County Community Health	3,669.11
Kanabec County Community Health	2,668.98
Kanabec County Community Health	2,002.06
Kanabec County Highway Dept	46.43
Kanabec Publications	3,032.77
Kelly, John	118.74
Laacke & Joys Company LLC	13,112.39
Marco	273.00
McKinnis & Doom PA	140.00
MN Counties Insurance Trust	524.00
Motorola Solutions	2,115.00
North Central Bus & Equipment	84.53
Obrycki, Chaz	289.25
ODP Business Solutions, LLC	62.86
Oslin Lumber	35.84
Primdata	276.36
Quadient Leasing USA, Inc.	2,086.20
Ramsey County	656.00
Ratwik, Roszak & Maloney, PA	1,737.50
Risk & needs Assessment, Inc.	200.00
RS EDEN	1,084.75
SAVVY	773.67
Segelstrom, Chad	167.97
Segelstrom, Chad	119.98
Smith, Trenton	175.00
Stellar Services	26.99
Summit Food Service Management	3,859.98
Summit Food Service Management	3,919.01
Summit Food Service Management	3,882.94
Swank Motion Pictures	535.00
SwipeClock LLC	380.00
Thomson Reuters - West	2,228.00
Van Alst, Lillian	1,311.86

68 Claims Totaling: \$ 108,273.06

Action #5 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following claims on the Road & Bridge Fund:

<u>Vendor</u>	<u>Amount</u>
Alexandria Technical & Community College	245.00
Beaudry Oil & Propane	3,668.15
Berndt, Steve	97.82
Compass Minerals	4,761.92
Frontier Precision	120.00
Herc-U-Lift	230.52
Johnson Hardware	555.00
Kanabec County Highway Dept	118.38
Mattson Electric of Mora	255.00
MEI Total Elevator Solutions	611.74
MN Dept of Public Safety	90.00
MN Dept of Transportation	33,450.01
MN Secretary of State Notary	120.00
Northern States Supply	54.72
ODP	5.49
Rinke Noonan	4,421.00
Safety-Kleen Systems	404.63
Scientific Sales	33.50
Skydio	2,183.00
Trueman Welters	183.09
USIC Locating	70.00
21 Claims Totaling:	<u>51,678.97</u>

Action #6 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to recess the meeting at 9:19am to a time immediately following the Community Health Board.

The Kanabec County Community Health Board met at 9:19am on Tuesday, April 2, 2024 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Rick Mattson, Wendy Caswell, Alison Holland and Peter Ripka. Community Health Director Kathy Burski presented the Community Health Board Agenda.

Action #CH7 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the Community Health Board Agenda as presented.

Family Health Supervisor Ashley Berg gave an update regarding MECSH (Maternal Early Childhood Sustained Home-Visiting), Universal Baby Visits, and Temporary Assistance for Needy Families (TANF) and Maternal Child Health (MCH). Information only, no action was taken.

Community Health Director Kathy Burski gave the Director's report.

Action #CH8 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #CH8 – 4/2/24

Public Health Emergency Preparedness Concurrence Resolution

WHEREAS, the CDC Public Health Emergency Preparedness project period 5, July 1, 2024 – June 30, 2028 provides a detailed list of strategies and activities that state and local public health departments must accomplish during this time period. These strategies and activities are consistent with the ten principles in the newly introduced Response Readiness Framework (RRF) and the Strategies and Activities outlined in the Notice of Funding Award (NOFO).

WHEREAS, the specific CHB Grant Duties for the five-year project period were developed through an iterative process with a work group of local public health representatives, review and discussions with the SCHSAC PHEP Oversight Work Group, and input and direction from the MDH Division of Emergency Preparedness and Response. The work groups reviewed the NOFO and the RRF as part of their discussions. The discussions also included the requirements for the Cities Readiness Initiative (CRI), tiering grant duties to align with funding levels and CHB capacity, base expectations such as attending MDH-sponsored training and responding to Health Alert Messages (HANs), and efforts to continue improving response readiness and ability to rapidly recover from incidents and events. Additionally, this year the work groups addressed aligning and complementing but not replicating work occurring with the state funded Response Sustainability Grant.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board concurs with the general approach to public health emergency preparedness as outlined by the Minnesota Department of Health for the 2024-28 budget period.

Action #CH9 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #CH9 – 4/2/24

Strong Foundations Capacity Building Media and Marketing Resolution

WHEREAS, Kanabec County Community Health has secured a Strong Foundations Capacity Building Grant from the MN Department of Health; and

WHEREAS, the purpose of the grant is to increase recruitment, engagement and retention of families in the family home visiting program; and

WHEREAS, grant funding was budgeted for the purpose of marketing and media work; and

WHEREAS, multiple proposals were received for the provision of social media and marketing work thru 12/31/2024; and

WHEREAS, Community Health staff have evaluated the proposals for ability meet the scope of the work, ability to work within current website constraints, ability to work within the budget of \$34,000, and through a review of sample work products; and

THEREFORE BE IT RESOLVED, the Kanabec County Community Health Board accepts proposal from The Brink Collective and Wildflower Media Ventures;

BE IT FURTHER RESOLVED to authorize Kanabec County Community Health Director to enter into an agreement for the services not to exceed \$34,000.

Action #CH10 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #CH10 – 4/2/24

TriWest Healthcare Alliance Contract Resolution

WHEREAS, Kanabec County Community Health provides services for area residents who may or may not be insured; and

WHEREAS, TriWest Healthcare Alliance (TriWest) has partnered with Blue Cross and Blue Sheild of Minnesota to deliver a network of providers to serve military members and their families, and

WHEREAS, Kanabec County has had participating contracts with several health plans and wishes to contract with TriWest in order to serve the military population, and

WHEREAS, if Kanabec County Community Health contracts with insurance providers, clients receive better benefits for services rendered, relieving some of the out-of-pocket expenses for those services and Kanabec County Community Health is paid directly by the insurance provider, when they otherwise may not receive payment at all.

THEREFORE BE IT RESOLVED to approve the Kanabec County Community Health Director to sign a contract with TriWest to serve the military population locally.

Community Health Director Kathy Burski presented estimated annual costs to hire a Full-time Home Health Aide.

The Board expressed consensus for Community Health Director Kathy Burski to work with Human Resources to advertise to hire one Full-Time Home Health Aide.

Action #CH11 – It was moved by Alison Holland, seconded by Tom Roeschlein and carried unanimously to approve the payment of 86 claims totaling \$40,475.33 on Community

Health Funds.

Action #CH12 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to adjourn Community Health Board at 9:52am. The Community Health Board will meet again on Tuesday, May 7, 2024 at 9:20am.

The Board of Commissioners reconvened.

County Attorney Barbara McFadden presented a request to approve payment of tax court order to RCTC LLC.

Action #13 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #13 - 4/2/24
Approve Payment of Tax Court Order

WHEREAS, an Order Granting Motion for Costs and Disbursements was filed in Court File Nos. 33-CV-21-86 and 33-CV-22-71, a property tax appeal, on March 22, 2024, wherein the County was ordered to pay \$4,767.50 to the petitioning party; and

WHEREAS, the recommendation of the County Attorney and consulting attorney is that it is in the best financial interest of the Kanabec County taxpayers to pay the order and avoid the costly appeal process.

THEREFORE, BE IT RESOLVED the Kanabec County Board of Commissioners hereby approves paying \$4,767.50 to RHTC LLC to satisfy the order granting the petitioner's motion for costs and disbursements.

HR Specialist Kim Christenson met with the Board to discuss matters regarding the county vehicle pool.

Action #14 – It was moved by Peter Ripka, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #14 - 4/2/24
Approval to Sell the 2002 Dodge Caravan

WHEREAS, the County-owned 2002 Dodge Caravan is in need of costly repairs that are estimated to exceed its value and remaining lifespan;

THEREFORE, BE IT RESOLVED, the Kanabec County Board of Commissioners hereby grants authority to staff to sell the 2002 Dodge Caravan via public auction.

County Coordinator Kris McNally presented a request to fill a vacancy on behalf of County Auditor/Treasurer Denise Snyder.

Action #15 – It was moved by Wendy Caswell, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #15 – 4/2/24

WHEREAS, as the result of an upcoming retirement, there is a vacancy in the position of full-time Deputy Auditor-Finance, and

WHEREAS the Board desires to refill this position;

THEREFORE, BE IT RESOLVED that the County Board authorizes the County Auditor/Treasurer and Human Resources to hire a full-time Deputy Auditor- Finance to fill the position at the Grade 10 and step defined by the pay system and policy P-106;

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted;

BE IT FURTHER RESOLVED that if the position is filled by an internal promotion, the vacancy caused by the promotion is approved to be filled.

County Coordinator Kris McNally presented requests to fill vacancies on behalf of County Sheriff Brian Smith.

Action #16 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #16 – 4/2/24 **Approval to Fill an Investigator Vacancy**

WHEREAS, as the result of an internal promotion, there is a vacancy in the Kanabec County Sheriff's Office in the Investigator position, and

WHEREAS the Board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Sheriff or designee and the County Personnel Director to hire a full-time Investigator to fill the position at Grade 15 and Step defined by the pay system and policy P-106.

Action #17 – It was moved by Wendy Caswell, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #17 – 4/2/24 **Approval to Fill Two Full-Time Correctional Officer/Dispatcher Vacancies**

WHEREAS, as the result of one resignation and one retirement, there are two full-time vacancies in the Kanabec County Sheriff's Office in the Correctional Officer/Dispatcher position, and

WHEREAS the Board desires to refill these vacant positions;

BE IT RESOLVED that the County Board authorizes the Sheriff or designee and the County Personnel Director to hire two full-time Correction Officer/Dispatchers to fill the positions at Grade 10 and Step defined by the pay system and policy P-106.

Action #18 – Alison Holland introduced the following resolution and moved its adoption:

Resolution #18 - 4/2/24
Approval to Hire a Deputy Above Step A

WHEREAS, Kanabec County Sheriff's Office has a full-time Deputy vacancy, and

WHEREAS, Kanabec County has an opportunity to hire a highly qualified candidate;
and

WHEREAS, said candidate has 15 years of current law enforcement experience and training, as well as current, valid POST licensure; and

WHEREAS, said candidate has expressed a desire to work for Kanabec County; and

WHEREAS, Kanabec County's Wage & Salary Policy P-106 allows the Board to recognize relevant experience and education for hiring a candidate above Step A on the wage chart; and

WHEREAS, the Kanabec County Sheriff is recommending hiring this candidate at Grade 14, Step F (\$36.18/hour) plus a one-time starting bank of 40 hours of PTO, which is commensurate with his current pay and benefit structure;

THEREFORE BE IT RESOLVED the Board of Commissioners hereby approves the Sheriff and Human Resources to hire this Deputy candidate at Grade 14, Step F with a starting bank of 40 hours of PTO, contingent on successful completion of the background study.

The motion for the adoption of the foregoing Resolution was duly seconded by Wendy Caswell and upon a roll call vote being taken thereon, the following voted:

Peter Ripka, IN FAVOR
Alison Holland, IN FAVOR
Wendy Caswell, IN FAVOR

Tom Roeschlein, IN FAVOR
Rick Mattson, IN FAVOR

Whereupon the resolution was declared duly passed and adopted.

County Surveyor Tyler Kroschel met with the Board to present a request to apply for a section corner re-establishment grant.

Action #19 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #19 - 4/2/24

PLSS Monument/Section Corner Re-Establishment Grant

WHEREAS, Kanabec County is responsible for maintaining Public Land Survey (PLS) corners in Kanabec County, and

WHEREAS, Kanabec County has many PLS corners that need to be re-established, and

WHEREAS, there is funding available from the Spring 2024 Public Land Survey System (PLSS) Monument Grant through MnGeo available, and

WHEREAS, Kanabec County's Surveyor desires to apply for said funds in the amount of \$140,000;

NOW, THEREFORE, BE IT RESOLVED, the Kanabec County Board of Commissioners hereby supports the application for grant funds for reestablishing PLS corners in Kanabec County.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning his department.

Action #20 – It was moved by Tom Roeschlein, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #20 – 4/2/24

Purchase of Real Property and Authorization for Relocation Benefits CSAH 5 SAP 033-605-023

WHEREAS, the County Board has determined that it is necessary and in the public's interest and benefit to build upon and improve County State Aid Highway 5 (the "Project"), and

WHEREAS, the Project requires that the County acquire total fee title acquisition of 2376 Quarter Street, Brook Park, MN 55007-4609, PID No. 15.01340.10, (the "Property"), and

WHEREAS, the acquisition of the Property will result in the displacement of the owners; and

WHEREAS, a purchase agreement for the Property with a value of \$235,000 has been negotiated, and

WHEREAS, Minnesota Statutes Section 117.52 requires the County to provide relocation assistance and benefits to the displaced owners, and

WHEREAS, a memo describing said relocation assistance and benefits was presented before the Board, and

NOW, THEREFORE, BE IT RESOLVED, To authorize the payment of \$235,000.00 for the purchase of 2376 Quarter Street, Brook Park, MN 55007, and

BE IT FURTHER RESOLVED, The County Engineer, together with Rinke Noonan, as special counsel for the County, are hereby authorized to administer and make payments for relocation assistance and benefits including a housing differential and reimbursement of moving expenses in accordance with Minnesota Statutes Chapter 117 and the federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

Action #21 – It was moved by Wendy Caswell, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #21 – 4/2/24

Seasonal Employees

WHEREAS the County Highway Department budget includes funds for the hiring of seasonal employees, and

WHEREAS the County Engineer has requested approval to hire two (2) seasonal employees to perform seasonal maintenance work on county grounds and highways and assist with construction observation/testing, and

WHEREAS the Board desires to fill these seasonal positions;

BE IT RESOLVED that the County Board authorizes the Public Works Director, and the County Personnel Director to hire two(2) full-time seasonal workers for the 2024 season, and

BE IT FURTHER RESOLVED that the rate of pay for seasonal workers will be set at the time of hire by the Public Works Director and Personnel Director at \$13.76, \$14.58, \$15.46 or \$16.39 per hour, respective to seasons worked, and that the hours of work for the seasonal workers be limited to those budgeted.

Public Works Director Chad Gramentz presented a Right-Of-Way Offer from Roger Helmbrecht. Information only, no action was taken.

Public Works Director Chad Gramentz led a discussion regarding the County Road Safety Plan and the establishment of the County Road Safety Plan Task Force. Commissioner

Tom Roeschlein expressed interest in serving on the Task Force. Information only, no action was taken.

Public Works Director Chad Gramentz gave a brief historical overview regarding ownership of parking lots surrounding the County Courthouse. Information only, no action was taken.

10:30am – The Board took a ten minute break.

10:40am – The Board reconvened.

County Coordinator Kris McNally presented a request for a resolution approving the amended Master Agreement with Trim Systems, Inc. on behalf of County Recorder Lisa Holcomb.

Action #22 – It was moved by Wendy Caswell, seconded by Tom Roeschlein and carried unanimously to approve the following resolution:

Resolution #22 - 4/2/24

Approval of Amended Master Software Agreement with Trim Systems, Inc.

WHEREAS the Kanabec County Recorder's office needs new servers to host all its software programs; and

WHEREAS multiple options were discussed at the Kanabec County Board of Commissioner's meeting on March 19, 2024; and

WHEREAS the out-source hosting option with Trim Systems, Inc. was approved; and

WHEREAS the Board has been presented with a request to sign an amended contract with Trim Systems, Inc.;

THEREFORE, BE IT RESOLVED the Board of Commissioners hereby approves the Amended Master Software Agreement with Trim Systems, Inc. and authorizes the Board Chair to sign said contract.

County Coordinator Kris McNally led a discussion regarding the 2025 Budget Preparation Schedule. The Board set the following dates for 2025 Budget (Preliminary) Work Sessions: August 6th, August 20th; and September 3rd after the regular board meetings, and all day on August 13, as well as September 4th if needed.

Commissioner Wendy Caswell led a discussion regarding updates and pictures for the Kanabec County Website. The Board directed County Coordinator Kris McNally to obtain quotes for pictures of County Commissioners and Department Heads.

County Coordinator Kris McNally led a discussion regarding committee appointments.

Action #23 – It was moved by Tom Roeschlein, seconded by Peter Ripka and carried unanimously to approve the following resolution:

Resolution #23 – 4/2/24

BE IT RESOLVED to appoint Adam Munsterteiger to the Extension Committee as a representative of District 1 for a three-year term effective immediately and expiring January 7, 2025.

Action #24 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to approve the following resolution:

Resolution #24 – 4/2/24

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	\$683.67
Quality Disposal	\$3,316.00
Arthur Township	\$500.00
Total	\$4,803.04

The Commissioners gave reports regarding the boards and committees in which they participate. Information only, no action was taken.

Future Agenda Items: Follow up on the VRBO concerns raised by Ms. Speed

Action #25 – It was moved by Alison Holland, seconded by Wendy Caswell and carried unanimously to close the meeting at 11:18am pursuant to MN Statute §13D.05 subd.3.c.3 to discuss matters related to a Possible Real Estate Transaction. Those present during the Possible Real Estate Transaction closed portion of the meeting were Commissioners Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka; as well as Public Works Director Chad Gramentz and County Coordinator & Personnel Director Kris McNally.

Action #26 – At 11:32am Tom Roeschlein made a motion, seconded by Peter Ripka, and carried unanimously to close the Possible Real Estate Transaction closed session.

Action #27- At 11:32am Alison Holland made a motion, seconded by Wendy Caswell, and carried unanimously to enter into a closed session pursuant to MN Statute §13D.05 subd.3.d. to discuss matters related to Security Recommendations at the Courthouse. Those present during the Security Recommendations at the Courthouse closed portion of the meeting were Commissioners Rick Mattson, Tom Roeschlein, Wendy Caswell, Alison Holland and Peter Ripka; as well as Public Works Director Chad Gramentz and County Coordinator & Personnel Director Kris McNally.

Action #28 – It was moved by Alison Holland, seconded by Peter Ripka and carried unanimously to adjourn the meeting at 11:47am. The Kanabec County Board of Commissioners will meet again in regular session on Tuesday, April 16, 2024 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk

Agenda Item #2

Paid Bills

<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>	<u>Dept</u>
City of Mora	15,483.21	Utilities	Various
Kanabec County Auditor HRA	9,225.77	Retirement VEBA, KP & RA	HR
Minnesota Department of Finance	4,836.50	State Fees & Surcharges	Recorder
Quadient Finance USA, Inc.	5,000.00	Courthouse & PSB Postage	Unallocated
VC3, Inc.	8,027.00	Monthly Service	IS
Verizon Wireless Aircards	2,490.24	Monthly Service, Aircards	Various
Verizon Wireless Cell Phones	3,647.25	Monthly Service, Cell Phones	Various
East Central Energy	634.01	Intersection Lighting	Highway
Minnesota Department of Finance	28.50	1Q24 Torrens	State Revenue Fund
Minnesota Department of Health	510.00	1Q24 Well Cert Fees	State Revenue Fund
AT&T Mobility	178.78	Deputy Phones	Sheriff
Blaze Credit Union	9,010.47	See Below	
Consolidated Communications	1,141.86	Monthly Service	Various
Kwik Trip Inc	13,820.81	Gas Credit Cards	Various
Marco	3,335.71	Phone Lease	IS
Midcontinent Communications	462.32	Utilities	Various
Minnesota Department of Finance	974.80	1Q24 Forfeiture State Fees	Sheriff
Quality Disposal	1,083.49	Solid Waste Fees	Various
18 Claims Totaling:	<u><u>\$ 79,890.72</u></u>		
Blaze Credit Union	150.00	MN CI Trust - Class Reg (KC)	Coordinator
	150.00	MN CI Trust - Class Reg (KM)	Coordinator
	156.00	Realtor Assn - MLS Qrtly Serv (JL)	Assesor
	109.15	IM Hotel - Conference Lodging	Assesor
	300.00	MN Assn of Assessors - Seminar (JL)	Assesor
	61.58	Amazon - Stylus, iPad Case, etc.	Veteran Services

155.93	4Imprint - Pulpboard Coaster	Veteran Services
(409.62)	4Imprint - Credit	Veteran Services
306.12	Amazon - TTPT Flammables Cabinet	Transit
79.90	Amazon - headset Battery	Transit
49.49	Amazon - Internal SSD	Transil
175.00	PSI Serv - Drone Trng (JK)	Sheriff
237.30	Country Inn & Suites - Staff Development	Sheriff
175.00	PSI Serv - Drone Trng (CO)	Sheriff
175.00	PSI Serv - Drone Trng (JK)	Sheriff
175.00	PSI Serv - Drone Trng (JA)	Sheriff
175.00	PSI Serv - Drone Trng (DS)	Sheriff
100.84	Amazon - Fargo Ribbons	Sheriff
75.00	USPCA Region 12 - K9 Services	Sheriff
250.00	USPCA Region 12 - K9 Services	Sheriff
234.51	Online Retrievers - Dog Boarding	Sheriff
112.60	Chewy.com - K9 Supplies	Sheriff
161.64	Vitality Med - Disinfectant Wipe	Jail
58.01	Supplies - Pens & Hangers	Jail
149.24	Galls - Uniforms	Jail
96.62	Office Depot - Paper Supplies	Jail
90.04	Thrift Books - Programs	Jail
99.12	Amazon - Program Basketballs	Jail
30.06	LiveAction Safety - Disp Penlight	Jail
41.76	Amazon - Propel Powder	Jail
66.13	Amazon - Thermometer Temp Reader	Jail
313.61	Arrowood Resort - Lodging (CK)	E911
313.61	Arrowood Resort - Lodging (MW)	E911
468.09	Arrowood Resort - Lodging (EL)	E911
795.00	SP Carey Group - Carey Guides	Probation
0.99	Apple - Storage	Highway
80.48	Amazon - Brother Toner	EDA
99.95	Amazon - Plugable Docking Stat	Community Health
679.00	American Assn of Suicidology	Community Health
306.83	SunCountry Airlines RT Travel	Community Health

191.61	Paris Las Vegas Hotel - Conf	Community Health
120.86	Timberlake Hotel - Suicide Prev	Community Health
465.47	Mental Health First Aid Manual	Community Health
124.67	Canal park Lodge - RPC to MPRC	Community Health
25.60	Availity Subscription	Community Health
22.40	Availity Subscription	Community Health
32.00	Availity Subscription	Community Health
282.02	Amazon - Wellness Snack Supplies	Employee Wellness
901.86	Amazon - Wellness Supplies	Employee Wellness
49 Claims Totaling:	\$ 9,010.47	

Agenda Item #3

Regular Bills - Revenue Fund

Bills to be approved: 4/16/24

Department Name	Vendor	Amount	Purpose
AUDITOR	Kanabec Publications	2,898.13	Publish Delq Tax List 2023_2
AUDITOR	MCIS	21,416.00	MCIS Property Tax Quarterly Support Q2
AUDITOR	MCIS	540.00	MCIS DBU (file editor) Maintenance - annual
AUDITOR	MCIS	5,633.00	MCIS Hosting Quarterly Invoice Q2
AUDITOR	MCIS	6,290.00	MCIS Payroll Quarterly Support Invoice Q2
AUDITOR	RT Vision	562.50	Timecard Basic Cloud Subscription 4/25/24 - 4/24/25
		37,339.63	
BUILDINGS MAINTENANCE	Amazon Capital Services	420.74	Amplifier, Battery Adapter, Backpack Vacuum - Courthouse
BUILDINGS MAINTENANCE	FBG Service Corporation	4,829.00	March Cleaning Services - Courthouse
BUILDINGS MAINTENANCE	FBG Service Corporation	2,543.00	March Cleaning Services - PSB
BUILDINGS MAINTENANCE	FBG Service Corporation	672.00	March Cleaning Services - Jail
BUILDINGS MAINTENANCE	Granite City Jobbing Co	495.94	Paper Towels, Toilet Paper - Courthouse
BUILDINGS MAINTENANCE	Granite City Jobbing Co	495.94	Paper Towels, Toilet Paper - PSB
BUILDINGS MAINTENANCE	Rick's Home Furnishings	59.99	Filter - Jail
		9,516.61	
COUNTY CORONER	Methven Funeral and Cremation Services	400.00	Removal
COUNTY CORONER	River Valley Forensic Services, P.A.	500.00	February Monthly Service 2/1 - 2/29 & Postmortem Exam 2/21
		900.00	
COUNTY DEBT SERVICE	Northland Trust Services Inc	40,912.50	2015A Jail Ref Bonds Int
		40,912.50	

COUNTY EXTENSION	Regents of the University of MN	<u>20,162.00</u> 20,162.00	Q1 2024 MOA Billing, 1.0 FTE 4-H Educator
COUNTY RECORDER	Minnesota Association of County Officers	75.00	Registration for MCRA Summer Conference
COUNTY RECORDER	Trimin Systems, Inc.	<u>4,000.00</u> 4,075.00	Image Mover Application
COURT ADMINISTRATOR	Anne M. Carlson Law Office, PLLC	3,050.00	Juvenile Safety & Placement Fees, Various Dates 2/2 - 3/29
COURT ADMINISTRATOR	Anne M. Carlson Law Office, PLLC	140.00	Juvenile Safety & Placement Fees 3/12 - 3/19
COURT ADMINISTRATOR	Anne M. Carlson Law Office, PLLC	500.00	Juvenile Safety & Placement Fees, Various Dates 3/7 - 3/28
COURT ADMINISTRATOR	Anoka County Sheriff's Office - Civil Unit	80.00	Juvenile Safety & Placement Fees 3/26
COURT ADMINISTRATOR	Anoka County Sheriff's Office - Civil Unit	80.00	Juvenile Safety & Placement Fees 3/22
COURT ADMINISTRATOR	Hennepin County Sheriff's Office	80.00	Juvenile Safety & Placement Fees 3/28
COURT ADMINISTRATOR	Michael K. Pepin Law Offices	646.00	Juvenile Safety & Placement Fees 3/6/19 - 5/8/19
COURT ADMINISTRATOR	Mora Psychological Services, PLLC	<u>2,900.00</u> 7,476.00	Doctor Fees Paid to Dr. Harlan Gilbertson 4/1 - 4/7
ENVIRONMENTAL SERVICES	Environmental Systems Research Institute	6,277.00	ESRI - ArcGIS Maintenance & License 7/1/24-6/30/25
ENVIRONMENTAL SERVICES	IT SAVVY LLC	<u>2,775.64</u> 9,052.64	Computer Upgrade, Env Svc Tech
HUMAN RESOURCES	American DataBank	631.85	Background Studies for New Employees (6)
HUMAN RESOURCES	RT Vision	562.50	Timecard Basic Cloud Subscription 4/25/24 - 4/24/25
HUMAN RESOURCES	WEX Health, Inc	<u>434.50</u> 1,628.85	Administrative Fees 3/1-3/31
INFORMATION SYSTEMS	Morris Electronics	<u>1,235.00</u> 1,235.00	Labor Invoices 3/8 & 4/1
LAW LIBRARY	RELX Inc. DBA LexisNexis	<u>238.70</u> 238.70	Law Library Invoice 3/1 - 3/31

PROBATION & JUVENILE PLACEMENT	East Central Regional Juvenile Center	4,957.00	Contracted Beds at East Central RJC, 3/1-3/31
PROBATION & JUVENILE PLACEMENT	Minnesota Monitoring, Inc.	<u>352.00</u>	Remote Electronic Alcohol Monitoring 3/1 - 3/31
		5,309.00	
PUBLIC TRANSPORTATION	A and E Cleaning Services	630.00	Timber Trails Office Cleaning 3/1-3/31
PUBLIC TRANSPORTATION	Ace Hardware	85.85	Shop Supplies & Bus Supplies
PUBLIC TRANSPORTATION	Barlow, Jeffery	824.10	Volunteer Mileage 3/25 - 4/7
PUBLIC TRANSPORTATION	BlueStar Graphics	982.50	Bus Lettering
PUBLIC TRANSPORTATION	Curtis, Michael	180.90	Volunteer Mileage 3/25 - 4/7
PUBLIC TRANSPORTATION	Fourness, Chris	10.50	Background Check
PUBLIC TRANSPORTATION	Glen's Tire	47.00	Bus Repairs
PUBLIC TRANSPORTATION	Hoefert, Robert	598.98	Volunteer Mileage 3/25 - 4/7
PUBLIC TRANSPORTATION	Innovative Office Solutions, LLC	17.98	Office Supplies
PUBLIC TRANSPORTATION	Johnson's Hardware & Rental	80.36	Supplies
PUBLIC TRANSPORTATION	Kanabec County Highway Department	751.61	Bus Repairs
PUBLIC TRANSPORTATION	Kanabec Publications	721.00	Advertising
PUBLIC TRANSPORTATION	MN Dept of Public Safety	50.00	Handicap Placards (10)
PUBLIC TRANSPORTATION	North Central Bus & Equipment	287.23	Bus Parts
PUBLIC TRANSPORTATION	North Central Bus & Equipment	125,379.00	New Bus
PUBLIC TRANSPORTATION	Premium Waters, Inc.	75.70	Bottled Water Supplies 3/1-3/31
PUBLIC TRANSPORTATION	Van Alst, Lillian	<u>875.02</u>	Volunteer Mileage 3/25 - 4/7
		131,597.73	
SANITATION	East Central Solid Waste Commission	<u>32.39</u>	Highway Dept Mixed Solid Waste & Appliance Disposal
		32.39	
SHERIFF	Frontier Precision, Inc.	11,801.99	EVO Dual (Drone)
SHERIFF	Glen's Tire	840.08	Flat Tire, Oil Change, New Tires for Squad
SHERIFF	Gratitude Farms	500.00	Animal Control Services, March 2024
SHERIFF	Horizon Towing	797.94	Towing Services (3)
SHERIFF	Kelly, John	36.55	Reimbursement for Rechargeable Clip-on Light
SHERIFF	Martin, Eric	175.00	Reimbursement for Drone Test

SHERIFF	Motorola Solutions	5,790.40	Squad Setup - Wifi Kit & Video Equipment 7/25/23
SHERIFF	Oak Gallery	20.02	UPS Shipping - BCA 3/27
SHERIFF	Smith, Trenton	1,272.99	Reimbursement for Holosun Red Dot Optic, Optic Plate, Duty Holster, Duty Pistol
SHERIFF	State of Minnesota - BCA	980.00	New Permits (80), Renewals (36)
SHERIFF	Tinker & Larson Inc	1,632.61	Squad Oil Changes (5), Coolant Leak, Replace Leaking Radiator
		23,847.58	
SHERIFF - 911 EMERGENCY	Kanabec County Community Health	285.50	Medical Refrigeration Calibration 4/9/24
SHERIFF - 911 EMERGENCY	Motorola Solutions	2,115.00	Vesta Services 4/1 - 4/30
SHERIFF - 911 EMERGENCY	Motorola Solutions	16,919.81	Service from 4/1/24 - 3/31/25, E911 Service
		19,320.31	
SHERIFF - DISPATCH	East Central Solid Waste Commission	20.00	TV/Monitor Disposal
		20.00	
SHERIFF - JAIL/DISPATCH	24Restore	586.80	Biohazard Cleanup 1/31/24
SHERIFF - JAIL/DISPATCH	Adam's Pest Control, Inc.	250.00	Prevention Plus
SHERIFF - JAIL/DISPATCH	Amazon Capital Services	7.98	Jail Supplies - Carwash Sponge
SHERIFF - JAIL/DISPATCH	Bob Barker	972.19	Towels, Undergarments, Shirts
SHERIFF - JAIL/DISPATCH	Stellar Services	28.86	Canteen 4/1/24
SHERIFF - JAIL/DISPATCH	Stellar Services	31.94	Canteen 3/25/24
SHERIFF - JAIL/DISPATCH	Summit Food Service Management	3,880.74	Inmate Meals 3/16/24 - 3/22/24
SHERIFF - JAIL/DISPATCH	Summit Food Service Management	3,881.82	Inmate Meals 3/23/24 - 3/29/24
		9,640.33	
SHERIFF - RESERVES	Tinker & Larson Inc	214.95	New Battery for Squad
		214.95	
STATE FISCAL RECOVERY ARP	Bluum	22,336.20	EOC Project Mgmt & Install
STATE FISCAL RECOVERY ARP	Kanabec County Community Health	3,316.30	Peer Recovery Service Reimbursement 12/18/23 - 1/27/24
STATE FISCAL RECOVERY ARP	Kanabec County Community Health	2,351.02	Peer Recovery Service Reimbursement 1/2/24 - 2/24/24
STATE FISCAL RECOVERY ARP	Kanabec County Community Health	1,870.54	Peer Recovery Service Reimbursement 2/25/24 - 3/23/24

STATE FISCAL RECOVERY ARP	PDQ.com	<u>1,275.00</u>	Software 4/5/24 - 4/5/25
		31,149.06	
UNALLOCATED	Kanabec Publications	<u>717.34</u>	Ordinance #36, County Board Minutes 2/6 & 2/20
		717.34	
VETERAN SERVICES	Asolare Yoga & Wellness	100.00	Qi-Gong 3/1-3/31, Veterans Wellness Grant
VETERAN SERVICES	Newton, Deb	<u>150.00</u>	Yoga 3/1-3/31 - Veteran Wellness Grant
		250.00	
86 Claims Totaling:		<u><u>\$ 354,635.62</u></u>	

Agenda Item #4

Regular Bills - Road & Bridge

4/16/2024

Vendor	Amount	Purpose
A & E Cleaning	1,260.00	Office cleaning
Ace	57.91	Shop supplies
Aramark	694.31	Janitor supplies and coveralls
Aspen Equipment	1,880.22	Repair parts
Auto Value	3,604.11	Repair parts
B & F Fastener Supply	92.57	Shop supplies
Berndt, Steve	117.92	Mileage
Central McGowan	205.98	Shop supplies
Central Pension Fund	626.40	Training center fee
Diesel Laptops	2,700.00	Software update
Federated Co-ops	109.74	Repair parts
Fluegge's AG	75.00	Repair parts
Gopher State One-Call	22.95	Locates
Havisto, Alice	1,885.00	ROW
Hutchinson, Sheldon and Janet	2,070.40	ROW
Johnson Hardware	359.19	Shop supplies
Kanabec County Highway Dept	84.35	Petty cash, postage
Kanabec County Coordinator	277.13	Postage
Kanabec Publications	106.59	Bid ad
Koch's Hardware Hank	29.99	Maintenance supplies
Kwik Trip	111.13	Car washes
LHB, Inc	220.95	Professional engineering
Marco	352.17	Printer lease
Midwest Machinery	270.80	Repair parts
MN Dept of Transportation	1,642.10	Pavement testing
MN Equipment	299.54	Repair parts
Newman Traffic Signs	23,155.44	Signs
Olson Power & Equipment	39,073.92	Kubota M5 unit 2402
Power Plan	449.76	Repair parts
RTVision	1,125.00	Time-Plus subscription
Safety-Kleen Systems	431.63	Parts washer cleanout
Towmaster	794.78	Repair parts
USIC	80.00	Locates
VanVleet, Randy and Charrie	948.14	ROW
Wiarcom	675.30	GPS

35 Claims Totaling: 85,890.42

Agenda Item #5

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Request for Proclamation of Childcare Provider Appreciation Day	b. Origination: Kanabec County EDA
c. Estimated time: 5 minutes	d. Presenter(s): Kris McNally, Coordinator

e. Board action requested:

Proclaim May 10th as Childcare Provider Appreciation Day in Kanabec County.

f. Background:

Supporting Documents: Attached: ☒

Date Received in County Coordinator's Office:	
--	--

Resolution Proclaiming May 10 as Child Care Provider Appreciation Day in Kanabec County

WHEREAS, Child Care Aware of America and other organizations nationwide are recognizing Child Care Providers on this day; and

WHEREAS, Child Care provides a safe, nurturing place for the enrichment and development of millions of children nationwide, and is vital force in our economy; and

WHEREAS, the pandemic illuminated how indispensable child care providers are for the well-being and economic security of Kanabec County's young children, families, and communities.

WHEREAS, child care programs, which are mostly small businesses, run and staffed predominated by women, are still recovering from health and financial hardships stemming from the pandemic while they have continued to meet the needs of families; and

WHEREAS, Kanabec County recognizes that child care has been a lifeline for families, communities, and the economy and as such, has provided much-needed support to providers to help sustain the viability of child care by including child care growth opportunities as a strategic priority for the Kanabec County EDA. The Kanabec County EDA supports a Child Care Capacity Committee which has led the region in child care capacity research, supply planning, and supporting growth and sustainability.

WHEREAS, our future depends on the quality of the early childhood experiences provided to young children today; support for high-quality child care represents a worthy commitment to our children's future.

NOW, THEREFORE, BE IT RESOLVED, that Kanabec County Board of Commissioners, hereby proclaim May 10, 2024, as Provider Appreciation Day in Kanabec County and urge all residents to recognize Child Care Providers for their important work.

CHILD CARE PROVIDER APPRECIATION DAY in Kanabec County

Signed: _____

Date: _____

Rick Mattson, County Board Chair

Agenda Item #6

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Request for Support for ECE's Boarder to Boarder Grant Applications-Round 10	b. Origination: East Central Energy
c. Estimated time: 10 minutes	d. Presenter(s): Kris McNally, Coordinator

e. Board action requested:

Approve the following:

- a) Resolution of Support of the B2B Grant Round 10 for the Mille Lacs Central Project
- b) Letter of Support for the B2B Grant Round 10- Mille Lacs Central Project
- c) Resolution of Support of the B2B Grant Round 10 for the Pine West Project
- d) Letter of Support for the B2B Grant Round 10- Pine West Project

f. Background:

The Mille Lacs Central project includes a small portion of South Fork Township.

The Pine West project includes a small portion of Pomroy Township.

Kanabec County has ARPA funds reserved for these projects.

Supporting Documents: None: **Attached:** ☒

Date received in County Coordinators Office:

Coordinators Comments:

% of landmass in Kanabec and related financial commitments:

Mille Lacs Central: 0.45% -- \$900.

Pine West: 0.21% -- \$420.



East Central Energy
HOME GROWN, MEMBER OWNED,
COMMUNITY FOCUSED

Rural electric co-ops are the fastest growing segment of broadband providers.
East Central Energy powers some of the **most under-served counties** in the state.
With the right funding, our electric grid can be leveraged to provide residential broadband
and improve the overall quality of life for **over 123,000 residents**.

64,374 MEMBERS SERVED
8,473 MILES OF LINE
14 COUNTIES
180+ EMPLOYEES

Headquartered in Braham, MN,
East Central Energy is **Minnesota's third largest** member-owned electric cooperative.



ECE is **uniquely positioned** to deliver
broadband service to rural parts of
Minnesota. We already have a deep
relationship with our **member-owners**,
plus we maintain a longer-term view of
infrastructure investments.

What makes East Central Energy the broadband provider of choice?

As a not-for-profit organization...

We have
88+ years of
history in solid
service

As ECE did in the
'30s, we intend to
serve all areas...
not just densely
populated

We have strong
relationships
with communities
and access to
resources

Across the nation,
many other co-ops
have deployed
broadband
successfully

...a regional project makes sense

Full fiber-to-the-
home is the
gold standard
for internet
service

ECE has the ability
to blanket our 14-
county area,
helping to **offset**
expenses

Our existing
infrastructure =
potential for
smart grid
technology

Positive long-term
economic impact
for families,
schools, healthcare,
and businesses

To learn more, contact:

Dennis Rice
Broadband Manager



dennis.rice@ecemn.com



763-691-2085

MN Border-to-Border Round 10 Grant Scope - Kanabec County

The Minnesota Office of Broadband has opened the FY 2024 grant window and allocated \$50M to bettering high-speed internet services throughout Minnesota. ECE will be applying for three grants, which are due on May 10, 2024. Two of the three grants will directly impact Kanabec County. The Border-to-Border application awards points for community participation letters of support and financial commitment. The table below shows how much of each township/city would be served with high-speed internet if this grant is approved.

	Sq Miles	% of County
Mille Lacs Central	50.8	
Isanti County	22.2	5%
Kanabec County	3.1	0%
Mille Lacs County	25.6	2%
Mille Lacs North	96.5	
Mille Lacs County	96.5	8%
Pine West	105	
Kanabec County	1.1	0%
Pine County	103.7	7%
Total Kanabec	4.2	

“Community Engagement” wording from the B2B grant application:

Critical Need/Community Participation: 0 to 15 points possible

Addition scoring points will be awarded for the following:

- Project applications must identify why there is a critical need for the proposed project as it relates to access, affordability, reliability and/or consistency (in addition to being a scoring factor, applicants that do not address the critical need for their project may be disqualified from consideration)
- **Verified financial commitment to the project from any qualified community partner(s) [Community partner may be any public, private, non-profit, or philanthropic entity – this would include a business, county, township, city, tribal entity, or community coalition]**
- Projects that propose to serve or partially serve federally recognized tribal lands, and the associated tribal entity has provided application documentation of project support
- **Project applications that provide substantive evidence of community support for the project**

MN Border-to-Border Round 10 Grant Scope - Township Breakdown

Mille Lacs Central					
Townships	Sq Miles	% of Township	Underserved	Unserved	Total Service Points
Isanti County	22.2	-	46	143	189
Dalbo Township	20.4	56%	43	137	180
Wyanett Township	1.8	5%	3	6	9
Kanabec County	3.1	-	3	23	26
South Fork Township	3.1	8%	3	23	26
Mille Lacs County	25.6	-	102	354	456
Bogus Brook Township	21.8	60%	87	285	372
Borgholm Township	0.2	0.5%	-	2	2
Milaca City	0.6	20%	-	2	2
Milaca Township	0.1	0%	-	19	19
Milo Township	2.9	8%	15	44	59
Princeton Township	0.2	1%	-	2	2
Total	50.8	-	151	520	671

Mille Lacs Central			
Demographic Reach	Underserved	Unserved	Total Service Points
Residential	139	470	609
Business	9	37	46
Farm	3	13	16
Community Anchor Institution	-	-	-

MN Border-to-Border Round 10 Grant Scope - Township Breakdown

Pine West					
Townships	Sq Miles	% of Township	Underserved	Unserved	Total Service Points
Kanabec County	1.1	-	-	1	1
Pomroy Township	1.1	2%	-	1	1
Pine County	103.7	-	159	843	1,002
Birch Creek Township	5.1	15%	4	21	25
Bremen Township	27.7	77%	21	204	225
Brook Park City	1.0	100%	13	60	73
Brook Park Township	17.9	60%	32	125	157
Finlayson City	0.8	34%	-	18	18
Finlayson Township	10.2	30%	4	98	102
Hinckley City	0.1	2%	47	143	190
Kettle River Township	2.6	8%	2	34	36
Mission Creek Township	18.8	59%	36	112	148
Pine Lake Township	1.4	4%	-	14	14
Pokegama Township	0.7	1%	-	8	8
Rutledge City	0.4	13%	-	6	6
Total	104.8	-	159	844	1,003

Pine West			
Demographic Reach	Underserved	Unserved	Total Service Points
Residential	130	640	770
Business	25	121	146
Farm	4	82	86
Community Anchor Institution	-	1	1

a) Resolution of Support of the B2B Grant Round 10 for the Mille Lacs Central Project

CERTIFIED RESOLUTION

**RESOLUTION IN SUPPORT OF EAST CENTRAL ENERGY'S BROADBAND
PROJECT
IN KANABEC COUNTY**

WHEREAS, East Central Energy is working to provide efficient and affordable fiber broadband internet to its service area; and

WHEREAS, the mission is to provide high-speed internet to every home and business, fostering community vitality, affordable and quality health care, equitable education, a strong economy, and efficient government; and

WHEREAS, East Central Energy is applying for the Minnesota Border-to-Border Round 10 Broadband Development Grant Program. The Border-to-Border Broadband Round 10 Development Grant Program funds the expansion of broadband service to areas of Minnesota that are unserved or underserved; now therefore, be it

RESOLVED, that the Kanabec County Board of Commissioners, State of Minnesota, hereby endorses East Central Energy's Broadband Project to provide to fiber broadband internet to its Mille Lacs Central service area; and be it further

RESOLVED, that Kanabec County commits \$900 for the matching portion of the 2024 Minnesota Border-to-Border Round 10 Broadband Development Grant Program grants received in support of East Central Energy's Broadband Mille Lacs Central Project; and be it further

RESOLVED, that the Kanabec County Board of Commissioners does adopt this resolution and authorizes the Board Chair to sign said resolution.

IN WITNESS WHEREOF, I have set my hand as *clerk* of this county this 16th day of April 2024.

(signature)

(witness signature)

Board Chair

Clerk

b) Letter of Support of the B2B Grant Round 10 – Mille Lacs Central Project



District #1, Peter Ripka
District #2, Alison Holland
District #3, Wendy Caswell
District #4, Rick Mattson
District #5, Tom Roeschlein

OFFICE OF THE
**KANABEC COUNTY BOARD OF
COMMISSIONERS**

317 Maple Ave East, Suite 181
Mora, MN 55051
Telephone: (320) 679-6440
Fax: (320) 679-6441

East Central Energy
ATTN: ECE Board of Directors
412 Main Avenue North
Braham, MN. 55006

RE: ECE Letter of Support- B2B Round 10 Mille Lacs Central

April 16, 2024

To Whom it May Concern,

Kanabec County would like to express our support for East Central Energy's Broadband Project for the MN Border-to-Border Round 10 grant program for Mille Lacs Central Project, in addition to confirming the local match of \$900.

ECE's efforts will provide access to high-speed internet for many of our community members that currently do not have adequate internet access, or no internet access at all. These residents currently struggle with slow internet speed and poor connectivity—some residents have NO access to broadband—which adversely impacts school, work, and healthcare for these families.

This grant opportunity would greatly improve the quality of life for Kanabec County residents.

Kanabec County strongly supports this project and would appreciate your consideration of ECE's MN Border-to-Border Round 10 grant application for the Mille Lacs Central Project.

Thank you for your consideration.

Sincerely,

Rickey Mattson
Chair of the Kanabec County Board of Commissioners
Kanabec County

Cc: Peter Ripka, County Commissioner District #1
Kris McNally, County Coordinator

c) Resolution of Support of the B2B Grant Round 10 for the Pine West Project

CERTIFIED RESOLUTION

**RESOLUTION IN SUPPORT OF EAST CENTRAL ENERGY'S BROADBAND
PROJECT IN KANABEC COUNTY**

WHEREAS, East Central Energy is working to provide efficient and affordable fiber broadband internet to its service area; and

WHEREAS, the mission is to provide high-speed internet to every home and business, fostering community vitality, affordable and quality health care, equitable education, a strong economy, and efficient government; and

WHEREAS, East Central Energy is applying for the Minnesota Border-to-Border Round 10 Broadband Development Grant Program. The Border-to-Border Broadband Round 10 Development Grant Program funds the expansion of broadband service to areas of Minnesota that are unserved or underserved; now therefore, be it

RESOLVED, that the Kanabec County Board of Commissioners, State of Minnesota, hereby endorses East Central Energy's Broadband Project to provide to fiber broadband internet to its Pine West service area; and be it further

RESOLVED, that Kanabec County commits \$420 for the matching portion of the 2024 Minnesota Border-to-Border Round 10 Broadband Development Grant Program grants received in support of East Central Energy's Broadband Pine West Project; and be it further

RESOLVED, that the Kanabec County Board of Commissioners does adopt this resolution and authorizes the Board Chair to sign said resolution.

IN WITNESS WHEREOF, I have set my hand as *clerk* of this county this 16th day of April 2024.

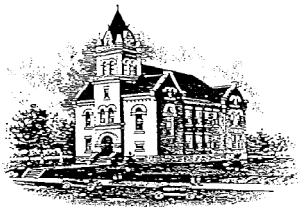
(signature)

(witness signature)

Board Chair

Clerk

d) Letter of Support of the B2B Grant Round 10 – Pine West Project



District #1, Peter Ripka
District #2, Alison Holland
District #3, Wendy Caswell
District #4, Rick Mattson
District #5, Tom Roeschlein

OFFICE OF THE
**KANABEC COUNTY BOARD OF
COMMISSIONERS**

317 Maple Ave East, Suite 181
Mora, MN 55051
Telephone: (320) 679-6440
Fax: (320) 679-6441

East Central Energy
ATTN: ECE Board of Directors
412 Main Avenue North
Braham, MN. 55006

RE: ECE Letter of Support- B2B Round 10 Pine West

April 16, 2024

To Whom it May Concern,

Kanabec County would like to express our support for East Central Energy's Broadband Project for the MN Border-to-Border Round 10 grant program for Pine West Project, in addition to confirming the local match of \$420.

ECE's efforts will provide access to high-speed internet for many of our community members that currently do not have adequate internet access, or no internet access at all. These residents currently struggle with slow internet speed and poor connectivity—some residents have NO access to broadband—which adversely impacts school, work, and healthcare for these families.

This grant opportunity would greatly improve the quality of life for Kanabec County residents.

Kanabec County strongly supports this project and would appreciate your consideration of ECE's MN Border-to-Border Round 10 grant application for the Pine West Project.

Thank you for your consideration.

Sincerely,

Rickey Mattson
Chair of the Kanabec County Board of Commissioners
Kanabec County

Cc: Tom Roeschlein, County Commissioner District #5
Kris McNally, County Coordinator

Agenda Item #7

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Request to Fill Vacancy – EDA Executive Director	b. Originating Department/Organization/Person: Coordinator's Office
c. Estimated time: 5-10 Minutes	d. Presenter(s): Kris McNally, Coordinator

e. Board action requested:

Approve the following resolution:

Resolution #__ – 4/16/24 Post EDA Executive Director Position

WHEREAS there is a vacancy in the position of full-time EDA Executive Director, and

WHEREAS the Board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to post for a full-time EDA Executive Director at Grade 17 of the pay plan which starts at \$38.39 per hour;

BE IT FURTHER RESOLVED that application screening, interviewing, and candidate selection shall be conducted by a committee appointed by the Kanabec County Board of Commissioners;

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted; and

BE IT FURTHER RESOLVED to authorize the County Personnel Director to refill any subsequent vacancies that may occur due to internal promotion.

f. Background:

The last hiring committee consisted of the 2 Commissioners serving on the EDA Board, 2 EDA Board members (non-Commissioners), and the Coordinator.

Supporting Documents: None ☒ **Attached:**

Date Received in County Coordinator's Office:	
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Coordinators Comments:

Agenda Item #8

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Notice of Desire to Negotiate – Local 107 Correction Officers & Dispatchers	b. Origination: Local 107
c. Estimated time: 10 minutes	d. Presenter(s): Kris McNally, Coordinator

e. Board action requested:

Discuss and decide which Commissioners will serve on the committee for the Local 107 CBA negotiation process.

f. Background:

Staff received notice from the Business Agent that Local 107 filed their Desire to Negotiate with the BMS on April 9, 2024.

Staff has asked the Business Agent for available dates.

Supporting Documents: None: ☒ **Attached:**

Date received in County Coordinators Office:

Coordinators Comments:

Agenda Item #9

April 16, 2024

REQUEST FOR BOARD ACTION

a. Subject: Board Picture Update	b. Origination: Commissioner Caswell
c. Estimated time: 10 minutes	d. Presenter(s): Kris McNally, Coordinator

e. Board action requested:

Provide direction on moving forward with Board group and individual pictures.

Provide date options for to have pictures taken.

f. Background:

To enhance the information available on the County's website, the Board asked for the cost to get professional pictures taken as a group and individual.

For consistency in professional services, staff attained a quote from the photographer used in 2022. The cost is \$150.

Supporting Documents: None: ☒ Attached:

Date received in County Coordinators Office:

Coordinators Comments:

Agenda Item #10

July 18, 2023

REQUEST FOR BOARD ACTION

a. Subject: Request for Approval of Marco Copier Lease Agreement	b. Origination: Coordinator's Office
c. Estimated time: 5-10 minutes	d. Presenter(s): Kris McNally, Coordinator

e. Board action requested:

Approve the following resolution:

Resolution # -4/16/24

Marco Copier Lease Agreement Resolution

WHEREAS, the Kanabec County Coordinator's Office has a lease agreement for a copier/printer/scanner/fax machine, and

WHEREAS, the current lease agreement has expired and the I.S. Director has recommended a replacement lease agreement with a higher number of copies included, and

WHEREAS, staff is requesting approval of the lease agreement for a new machine through a managed account program at a cost of \$533.13 per month (not including overages);

THEREFORE, BE IT RESOLVED the Kanabec County Board of Commissioners hereby approves the Coordinator to enter into said lease agreement for a new copier/printer/scanner/fax machine managed account program through Marco and to execute all necessary documents related to said lease.

f. Background:

In 2022, the Coordinators Office's average monthly expense for the copy/print/scan/fax machine was \$407.85.

In 2023, the average monthly expense was \$499.50 due to the overages.

The Coordinator's Office has now set up tracking for other entities who have access to the device and bill printing/copy back to those entities to cover the additional expenses. The billed entities are the Master Gardeners, Extension, Snap-Ed, and EDA.

The charges being billed to the non-Coordinator entities are anticipated to cover the difference between the budgeted amount and the excess cost of the new lease payments.

Supporting Documents: None: **Attached:** ☒

Date received in County Coordinators Office:

Coordinators Comments:



January 17, 2024

PROPOSAL FOR

KANABEC COUNTY COORDINATOR

Prepared by:

Jennifer Bohnsack

Technology Advisor

800.847.3098

Jennifer.bohnsack@marconet.com

Expiration Date: 02.17.2024



Managed Services



Copiers & Printers



Audio Visual



Business IT Services

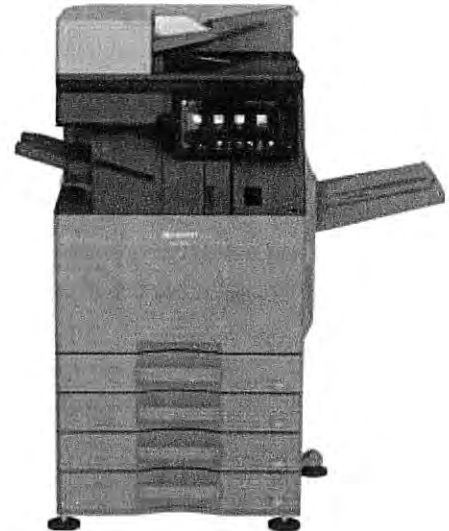
KANABEC COUNTY COORDINATOR

RECOMMENDED PRINT SOLUTION

QTY	ITEM	DESCRIPTION
1	BP-70C36	SHARP BP-70C36 36 PPM A3 COLOR MFP

Sharp BP-70C36

- 36 B/W and Color Pages Per Minute
- 140/280 imp Scan Speed
- Fax Kit
- OCR Capabilities
- Pantone Color Matching
- (4) 550 Sheet Paper Tray
- Inner Finisher
- 300 Sheet Dual Pass Document Feeder
- Right Side Exit Tray
- Scan to E-Mail/network Folder
- 120 Volt Power Requirements



MANAGED ACCOUNT PROGRAM (MAP)

Our Managed Account Program includes equipment, service, and supplies (except staples and paper). The result is a system with the capabilities and features you need—without the administrative headaches.

60 Month MAP\$533.13/Month

- Black and White Prints included per Month: 5,111
- Black and White Print Overage: .01025
- Color Prints included per Month: 3,981
- Color Print Overages: .0764

DELIVERY, INSTALLATION, INITIAL SUPPLIES AND INITIAL TRAINING

Delivery, Installation, Initial Supplies & Initial Training.....Included

Accepted by: _____ Date: _____

By signing this proposal, you are authorizing Marco Technologies LLC to order, install and invoice the above listed equipment.



MARCO SUPPORT DESK (RECOMMENDED OPTION)

Our network and hardware technicians support hardware malfunctions, connectivity and device settings. You can receive support directly from your workstation or we can also provide interactive, remote sessions. Remote work allows our staff access to your computer, so we can walk you through the solution visually.

- Live-call answer Monday-Friday, 8:00 a.m. to 5:00 p.m.
- Setting up scan to e-mail folder and desktop solutions.
- Help with duplex printing, desktop publishing, booklet printing, etc.
- Identification of solutions for device connection and printing
- Support with Sharp, HP, Lexmark, Konica Minolta, Kyocera, Canon, and Toshiba
- Proficiency with both Windows and Mac
- Coordination with IT staff members to resolve server issues.

1-5 Devices	\$10.00/Month*
6-15 Devices	\$20.00/Month*
16+ Devices	\$30.00/Month*

**Note: The monthly cost is per contract.*

The above pricing does not include applicable sales tax.

Accepted by:_____ Date:_____

By signing this proposal, you are authorizing Marco Technologies LLC to order, install and invoice the above listed equipment.

