



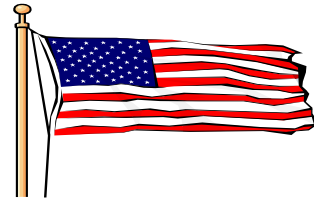
Kanabec County Board of Commissioners

Regular Meeting Agenda The Meeting of July 19, 2022

- Due to COVID-19 safety protocol, this meeting will be in-person and via WebEx (video/phone conference)
- The public may join the meeting via WebEx or in-person at the meeting room.
- If attending the meeting in-person, the total number of persons (including commissioners) will be limited and social distancing/safety protocol may be in effect.

To be held via WebEx telephone call or video meeting:

Telephone call-in number for public access: 1-408-418-9388
Access Code: 2484 419 9315



Video Meeting link:

<https://kanabeccounty.webex.com/kanabeccounty/j.php?MTID=m52a3e1ebaf8240fd5d4f684dc255b076>

Meeting number: 2484 419 9315

Password: C2635nZRGpi (22635697 from video systems)

To be held at: Kanabec County Courthouse
Boardroom #164
18 North Vine Street
Mora, MN 55051

Please use the Maple Ave Entrance and parking lot.

Scheduled Appointments: Times are approximate and time allotted to each subject will vary. Appointment times may be changed at the discretion of the board.

The audience is invited to join the board in pledging allegiance:

*I pledge allegiance to the flag
of the United States of America,
and to the Republic for which it stands:
one nation under God, indivisible
with Liberty and Justice for all*

- 9:00am a. Call to Order
 b. Pledge of Allegiance
 c. Agenda approval

9:05am Recess County Board to a time immediately following the FSB.
 Family Services Board

9:30am Dr. Larry Brettingen, Board Member & Barb Barnes, Executive Director-
Kanabec History Center – Resolution Relating to Approving a Special Tax Levy
for the Benefit of the Kanabec County Historical Society, and Calling an Election
Thereon

9:50am Ryan Carda, Environmental Services/GIS Technician and Tim Jacobs, Deputy
Auditor Property & Tax - Discuss Splitting & Selling Tax- Forfeited PID
#12.02140.00 (360 acres)

10:10am Chad Gramentz, Public Works

10:30am Public Comment

Telephone call-in number for public access: 1-408-418-9388

Access Code: 2484 419 9315

Other business to be conducted as time is available:

1. Minutes
2. Paid Bills
3. Regular Bills
 - a. Revenue Fund
 - b. Road & Bridge
4. Consent Agenda
 - a. Gambling Request – Knife Lake Sportsmen’s Club
 - b. SCORE Claims
5. Resolution Authorizing Legal Representation in Mediation with the Department
Pursuant to Minn. Stat. §256B.69, subd. 3a(d), both on Behalf of the County
Individually and Through [SCHA] as the Single Entity Representing a Group of County
Boards
6. Possible Opportunity for County Acquisition of Former Potlatch-Owned Parcels now
Owned by The Conservation Fund
7. Discuss County Staff Involvement in Ann River Erosion Project
8. Commissioner Reports
9. Future Agenda Items
10. Discuss any other matters that may come before the County Board

ADJOURN

Kanabec County Family Services

905 East Forest Avenue, Suite 150
Mora, MN 55051
Phone: 320-679-6350
Fax: 320-679-6351

Kanabec County Family Services Board

Agenda

July 19, 2022

9:05 a.m.

- | | |
|--|------------------|
| 1. Agenda Approval | Pg. 1 |
| 2. Director's Report | Pg. 2 |
| - Staffing – Sharon Wright retirement | |
| - Children's Unit Staffing Change | |
| - Action requested | |
| - See attached resolution | Pg. 3 |
| - Ongoing Number of Children in Placement | |
| 3. Mental Health Clinical Nurse Specialist (CNS) contract | |
| - Action requested | |
| - See attached Agreement and resolution | Pg. 4-17 |
| 4. Welfare Fund Report | |
| - See attached report | Pg. 18 |
| 5. Financial Report | |
| - See attached report | Pg. 19-20 |
| 6. Abstract Approval | |
| - See attached abstract and board vendor paid list | Pg. 21-23 |
| 7. Other Business | |
| 8. Adjourn | |

Family Service Director's Report

July, 2022

Staffing

Sharon Wright Family Based Services Provider is retiring. We have been reviewing this position.

Children's Unit Staffing Change

We have reviewed the upcoming open position, and have determined that a staffing change would best meet the needs of the agency and our clients. We have seen an increase in the number and complexity of foster care placements. The Agency believes strengthening our foster care system, by changing this position, is the most cost-effective and beneficial direction to take at this time.

Benefits of this position:

- Children will potentially spend less time in foster care. Permanency can be achieved quickly as this worker will be able to do more in-depth relative searches, and will be more efficient with post permanency paperwork. This would result in less county tax dollars spent while children are placed in foster care.
- The goal is to have this worker provide more support to our local foster care homes, thereby increasing recruitment, training, and retention. The intent is to allow children to return safely back to our community earlier and/or to potentially avoid expensive residential placement altogether.
- Eligible for Child Welfare Targeted Case Management reimbursement.
- Reduces staffing pressure within the Community Support Unit as two workers will be able to focus more on MN Choice Assessments and our continued Home and Community Based Waiver growth.

Effect on Budget:

We would be replacing a Family Based Skills Worker, who is currently at level 8 G at \$24.01 per hour, with a Social Worker at the rate of \$27.99 after the 6 month probation period. This would translate to an increased budget cost of \$8,278 annually.

If we average 2.5 children per month in post termination or adoption services, we would claim an additional \$8,550 in child welfare targeted case management. If we reduce one residential placement per year, the minimum savings would be \$24,500.

This is projected to have a net favorable impact on budget.

Recommendation:

Overall, the benefit to our local children and families combined with a potential minimal budget impact lead the Agency to support this staffing change.

Action requested

- See attached resolution

Ongoing Update on Number of Children in Placement

Last month we had 25 children in our care in out of home placements. We have 20 children in care this month compared to 18 last year for the same month.

Resolution #FS __ 7/19/2022
Family Based Services Provider position to Social Worker

WHEREAS, the Family Based Services Provider position will become vacant on July 28, 2022, and

WHEREAS, the Family Services Director is recommending to change this vacant position to a Social Worker position to better align the needs of the agency and the clients we serve, and

WHEREAS, the board desires to change this vacant position to a Social Worker position.

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board authorizes the Family Services Director and the County Personnel Director to hire a Full-time Social Worker to fill the changed position at Step A, Range 13 of the pay plan which is \$26.97 per hour or the rate set by internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

PURCHASE OF SERVICES CONTRACT

The Kanabec County Social Services, 905 Forest Avenue, Mora, MN 55051, hereafter referred to as the “Agency” and Jessica Stokes, 2020 Falcon Street, Ogilvie, MN 56358 hereafter referred to as the “Contractor” enter into this agreement for the period from July 25, 2022 to December 31, 2022.

WITNESSETH

WHEREAS, Minn. Stat. 245.461 through 245.486 and Minn Stat. 245.487 through 245.488 establishes the Minnesota Comprehensive Adult Mental Health Act and

WHEREAS, the Agency is required to provide mental health services in accordance with the Comprehensive Adult Mental Health Act and the Comprehensive Children’s Mental Health Act; and

WHEREAS, the Contractor is an approved provider under Minnesota Rules, parts 9520.0750 to 9520.0870, to provide mental health services to persons; and

WHEREAS, the Agency, pursuant to Minnesota Statutes, section 373.01, 373.02, 245.465 (4) and 256E.08 wishes to purchase such program services from the Contractor, and;

WHEREAS, the Contractor represents that it is duly qualified, licensed and credentialed, and willing to perform such services;

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth, the Agency and the Contractors agree as follows:

I. CONTRACTOR DUTIES AND OBLIGATIONS:

- A. Purchased Services: Under this Agreement, Contractor shall provide program services to persons identified through the Region 7E Adult Mental Health Initiative and other such contracts as designated by Kanabec County. Such services, identified in Exhibit A and included herein as part of this Agreement, shall be within the scope of Contractor’s license and training and shall be consistent with community standards for quality and utilization.
 - a. Contractor will provide services at Kanabec County Social Services unless both parties establish and mutually agree to an alternative arrangement. Such arrangements will be stipulated in Exhibit B and incorporated herein as part of this Agreement.
 - b. The Agency, and Contractor, by mutual agreement, shall establish the office hours to be maintained in order to provide the services described in Exhibit A of this Agreement.

B. Eligibility of Services:

- a. Contractor agrees that the eligibility of the client to receive the purchased services is to be determined in accordance with eligibility criteria established by the Agency's Community Social Service Act Plan.
- b. When the Agency has determined that the client is no longer eligible to receive purchased services or that services are no longer needed or appropriate, the Agency must notify the Contractor within five (5) days of the determination. The Agency must notify the client of the proposed termination of services in writing at least ten (10) days prior to the proposed agency action and of the client's right to appeal this proposed agency action.
- c. Contractor shall obtain all necessary authorizations for services in accordance with specific third party payer requirements. Contractor will document such authorization in the client service record and service charge log sheet to facilitate efficient and timely billing for services.
- d. The contractor must notify the Agency in writing whenever the Contractor proposes to discharge or terminate service(s) to a client.
 - i. The notice must be sent at least 30 days prior to the proposed date of discharge or termination of service(s).
 - ii. The Contractor must not discharge or terminate services to a client prior to the proposed date unless delay would seriously endanger the health, safety, or well being of other residents or service recipients.

C. Participation Status: Contractor agrees to maintain active participation status in managed care and/or Third Party Payer provider networks, as applicable and required by each payer so as to allow for appropriate billing of third party payers for services rendered to Clients on behalf of Agency. Contractor shall provide Agency with qualifications and proof of applicable license included as Appendix B to the Agreement, a copy of which is on file at the Agency offices and hereby incorporated by reference.

D. Billing: The Agency agrees to bill third party payers on behalf of Contractor for services provided by Contractor.

- a. Contractor shall provide such to the Agency, as the case may be, with accurate and complete service codes specific to each service provided so that billing can be completed in a timely manner and in accordance with acceptable timeframes for billing, as established by individual third party payers.
- b. Agency will provide Contractor with applicable billing and coding policies, to which Contractor agrees to abide.
- c. Contractor agrees to accept as payment in full, for services provided under The Agreement to provide services to Agency clients, such amounts as are paid by Agency pursuant to established terms of this agreement. In no event shall Contractor bill a client for the difference between charges and the

amount Contractor has agreed to accept as full reimbursement under the applicable contract.

- E. Indemnity: The Contractor agrees that it will at all times indemnify and hold harmless the Agency from any and all liability for loss, damage or injuries arising from its performance under this contract if:
- a. By reason of any service, clients suffer personal injury, death or property loss of damages either while on premises owned, leased or operated by the Contractor, or while being transported to or from the premises in a vehicle owned, operated, chartered or otherwise contracted for by the Contractor or its assigns;
 - b. By reason of any service a client causes injury to, or damage to, the property of another person during any time when the Contractor, the Contractor's assigns or employee thereof has undertaken or is furnishing the care or service called for under this contract.
 - c. By reason of any service, unforeseen loss is sustained by any person, party or organization.
- F. Insurance: The Contractor further agrees, in order to protect itself and the Agency under the provisions set forth in Section I E a-c above, to, at all times during the term of this contract, have, and maintain in force, a medical malpractice insurance policy in the amount of \$1,000,000 per occurrence and \$3,000,000 aggregate and comprehensive general and/or umbrella liability insurance in the amount of \$1,500,000 per occurrence and 3,000,000 aggregate.
- G. Service and Quality Requirements: The Contractor agrees that all services provided under this contract shall meet the requirements of Minnesota Statutes, Section 245.461 to 245.488. The contractor shall, in writing within 10 days notify the Agency whenever it is unable to, or going to be unable to, provide the required quality or quantity of the Purchase Services. Upon such notification, Agency shall determine whether such inability will require modification or cancellation of said contract.
- H. Audit and Record Disclosures:
- The Contractor shall:
1. Provide Agency with statistical and social services reports including, patient demographics, date of service, all relevant service codes and DX(s) for each encounter in a format and frequency agreeable to both parties, and upon reasonable request by the Agency.
 2. Allow personnel of the Agency, Minnesota Department of Human Services and the U.S. Department of Health and Human Services, access to, at reasonable hours and times, the treatment and billing records of Clients to verify claims information, and to access such other records for the purpose of verifying compliance of the terms of this Agreement.

3. Maintain current clinical records at Kanabec County Social Services' business address for inspection. The Agency's procedures for monitoring and evaluating the Contractor's performance under the terms of this contract may include, but are not limited to: on-site visits to the Contractor's facility; review of Contractor's financial, statistical and program records; and review of reports and data supplied by the Contractor at the Agency's request. Kanabec County has access to patient records as allowed under state and federal law for allowable purposes under the law.
4. Agree to maintain all records to comply with policies of the Minnesota Department of Human Services regarding social services recording and monitoring procedures, as defined in the Department of Human Services Social Services Manual, and the administrative rules of the State Agency.
5. Maintain all records pertaining to the performance of services under this Agreement for a period of not less than ten (10) years for audit purposes at the sites designated. At such time Contractor shall no longer contract with the Agency, all records including the clinical reports, shall be maintained at Kanabec County Social Services primary facility for the requisite ten (10) year period.
6. The contractor shall safeguard all client information as required under Minnesota statutes and rules governing the contractor's licensing. The contractor is responsible for protecting the privacy of clients under federal and state law, Minnesota Rules and according to the guidelines of the contractor's professional associations.

I. Contractor Debarment, Suspension and Responsibility Certification:

Federal Regulation 45 CFR 92.35 prohibits the State/Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes, Section 16C.03 subd. 2 provides for the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with the State/Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

Contractor shall certify that it, and its principals and employees:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal; state or local government department or agency; and
2. Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state anti-trust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or

- destruction of records, making false statements or receiving stolen property; and
3. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal state or local) transaction; 2) violating any federal or state antitrust statutes; 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
 4. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of certifications set forth above.
 5. Shall immediately give written notice to the Contracting Official should Contractor come under investigation for allegations of fraud or criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state anti-trust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

Principals for the purposes of this certification mean officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager; head of subsidiary, decision, or business segment and similar positions).

J. Individual Treatment Plan:

The parties understand and agree that all services provided to eligible clients under the terms of this contract shall be in accordance with the individual treatment plan. The contractor will coordinate service delivery with the client's case manager, as required under Minnesota Statutes, section 245.4711, subdivision 5 and section 245.4881, subdivision 5.

K. Equal Employment Opportunity and Civil Rights and Nondiscrimination:

When applicable, the Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504;

When applicable, the Contractor certifies that it has received a certificate of compliance from the Commissioner of Human Rights pursuant to Minnesota Statutes, section 363.073 (1998). This section only applies if the grant is for more than \$100,000, and the Contractor has employed forty (40) or more full-time employees within the State of Minnesota on a single working day during the previous twelve (12) months.

The parties understand and agree that all services provided to eligible clients under the terms of this contract shall be in accordance with the individual treatment plan. The Contractor will develop the individual client treatment plan and coordinate service delivery with the client's case manager, as required under Minnesota Statutes, section 245.4711, subdivision 5 and section 245.4881, subdivision 5.

2. KANABEC COUNTY DUTIES AND RESPONSIBILITIES

- A. If requested, Agency will provide Contractor with the necessary administrative forms and client service documents to be used during the course of client encounters in accordance with applicable state and federal regulations or Agency policies and procedures:
- Notice of Privacy Practices (NPP)
 - Intake Forms
 - Service Charge Master
- B. Agency will provide Contractor the appropriate office space, phone and clerical services at no additional cost to the Contractor unless otherwise outlined in Exhibit A.
- C. The Agency will provide, at the request of the Contractor, billing services as outlined in this Agreement Section 1 D.

3. FINANCIAL TERMS AND AGREEMENTS

Agency agrees to compensate Contractor in accordance with the terms and conditions as outlined in Exhibit A and as may be amended from time to time. Agency agrees that Agency will amend compensation to Contractor by mutual amendment.

4. GENERAL TERMS AND CONDITIONS

- A. Assignments: Either party, without the consent of the other party, may not assign the contract.
- B. Termination: This Agreement shall be effective only when accepted and executed by both Agency and Contractor and shall continue in effect until terminated by either party according to any one or more of the following provisions.
1. This Agreement may be terminated without cause by either party upon prior written notice to the other party with termination to become effective 60 days after receipt of written notice.
 2. This Agreement may be terminated by either party by written notice for material failure by the other to comply with any of its terms and

conditions, if, after being given an opportunity to correct such failure (such opportunity not to exceed 30 days), such party remains out of compliance.

3. This Agreement may be terminated immediately upon written notice by Agency to Contractor in the event that Agency acquires evidence of the potential for significant patient harm or of fraudulent or illegal conduct on the part of Contractor with regard to the practice of medicine, claim submission, healthcare professional eligibility, or the delivery of services under this Agreement.

C. Dispute resolution: Any dispute arising out of or related to this Agreement shall be settled in accordance with this section. Nothing in this section shall prohibit a party from giving notice of termination under the terms of the Agreement.

1. If any dispute develops between the parties relating to this Agreement, the parties will meet and negotiate in good faith in an attempt to resolve it and will follow the dispute resolution processes outlined below.
2. If such a dispute remains unresolved 30 days after one party sent written notice of the dispute to the other party, either party may submit the dispute resolution through good faith negotiations between one self-appointed executive officer of each party. Unless the parties mutually agree to extend their negotiations or agree to an alternative process, if the dispute remains unresolved 30 days after the date the executive officers commenced their negotiations, then the dispute shall be submitted to mediation. The mediation shall be conducted by one mediator who shall be selected jointly by the parties within ten (10) days after notice of either party's request for mediation. The mediation shall be non-binding and shall commence promptly, but in any case, within 30 days after selection of the mediator. Each party shall bear its own costs associated with the mediation, but the costs of the mediator and related expenses (meeting room costs, etc.) shall be shared equally.
3. In the event the mediator declares that the parties are at an impasse or not all disputes are resolved, then the remaining dispute(s) shall be submitted to binding arbitration. Binding arbitration will be in lieu of litigation, except as permitted below. In no event may arbitration be initiated more than one year after the sending of written notice of the dispute to the other party. Any arbitration will be conducted in Kanabec County, Minnesota, in accordance with the Minnesota Uniform Arbitration Act (Minnesota Statutes Chapter 572); to the extent such Act is not inconsistent with the terms herein.
4. The parties shall mutually select a qualified arbitrator. If the parties cannot agree on an arbitrator in a reasonable time, not to exceed 14 days following the mediator's declaration of impasse, each party will promptly

select an arbitrator and the two arbitrators so selected will promptly meet to select, by mutual agreement between them, a third arbitrator. The third arbitrator shall serve as the sole arbitrator of the dispute unless the parties mutually decide otherwise.

5. The arbitrator will have no authority to award any extra-contractual, punitive or exemplary damages or to vary from the terms of this Agreement, and will be bound by controlling law. Findings of fact and conclusions of law will accompany the arbitration award. Upon application to a court of competent jurisdiction, the court will have the power to review whether the arbitrator's findings of fact are supported by substantial evidence, based solely on the evidence submitted to the arbitrator. The court may review issues of law anew in determining whether the award should be affirmed, modified, or vacated.
6. Nothing in this section will limit a party from bringing an action in any court of competent jurisdiction for injunctive or other equitable relief as a party deems necessary or appropriate to stop the conduct, or threatened conduct, of the other party. In addition, if a party to this Agreement is named as a defendant in a third party lawsuit, claims for contribution or indemnification against the other party hereto may be brought in the third party litigation.

D. Independent contractors: The parties enter in the contract as independent contractors and nothing contained in this contract will be construed to create a partnership, joint venture, agency or employment relationship between the parties.

E. Notices: Notices, reports and records sent to Agency, unless otherwise requested by Agency, shall be addressed to:

Kanabec County Family Services
Chuck Hurd, Director
905 Forest Avenue East, Suite 150
Mora, MN 55051

Notice to provider will be sent to and addressed to:

Jessica Stokes
2020 Falcon Street
Ogilvie, MN 56358

F. Amendments to Agreement: Each section of this agreement shall remain in effect throughout the terms of this agreement unless the parties agree, in written document signed by both parties to amend, add or delete a section. This agreement contains all the agreements of the parties, superseding any prior

agreements and writing and may not be changed other than by an agreement in writing signed by the parties.

- G. HIPAA compliance. Agency and Contractor each agree to be in compliance with the privacy and security standards of the Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. §1320d), including all applicable provisions of the federal privacy standards at 45 C.F.R. §§160-164, prior to the compliance date for such requirements. Contractor and Participant also agree that they shall enter into a business associate agreement, as described in those regulations at 45 C.F.R. §164.504(e), if such an agreement is required, as reasonably determined by either party. All electronic communications will be sent via secure method and comply with application rules and laws.
- H. Compliance with state and federal laws. Participant agrees to comply fully with all applicable state and federal statutes, rules, and regulations pertaining to the delivery of Covered Services, including but not limited to:
 - a. all applicable Medicare laws, regulations, and CMS instructions;
 - b. all state and federal laws applicable to entities which receive federal funds; and
 - c. all applicable laws and regulations promulgated under Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and the Americans with Disabilities Act.
- I. Subcontracting: The contractor shall not enter into subcontracts for any of the goods and services contemplated under this agreement without the written approval of this Agency. All subcontractors shall be subject to all the requirements of this contract, including the requirement that the Commissioner of Human Services shall be a third party beneficiary of the contract. The contractor shall be responsible for the performance of any subcontractors.
- J. Force Majeure: Neither party shall have any liability for any delay, failure to perform, or damages caused by acts of nature, terrorism or any other causes reasonably beyond its control.
- K. Miscellaneous: The Contractor acknowledges and agrees that the Minnesota Department of Human Services is a third-party beneficiary, and as a third-party beneficiary, is an affected party under this agreement. The Contractor specifically acknowledges and agrees that the Minnesota Department of Human Services has standing to and may take any appropriate relief in law or performance of all or any part of the agreement between the County Welfare Board and the Contractor. The Contractor specifically acknowledges that the County Welfare Board and the Minnesota Department of Human Services are entitled to and may recover from the Contractor reasonable attorney's fees, costs and disbursements associated with any action taken under this paragraph that is successfully maintained. This provision must not be construed to limit the rights of any party to the agreement of any other third-party beneficiary, nor must it be construed as a waiver of immunity under the Eleventh Amendment to the United States Constitution or any other waiver of immunity.

- L. Coverage of Employees of Contracted Party: Contractor agrees to provide unemployment and workman's compensation to all their employees directly involved in services to Kanabec County Family Services employed by them on site and at other sites of the contractor.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

BY: _____
(Chairperson, County Board of Commissioners)

DATED: _____

ATTESTED TO:

BY: _____
(County Coordinator)

DATED: _____

BY: _____
(Director, County Social Service Agency)

DATED: _____

BY: _____
(Contractor)

DATED: _____

APPROVED AS TO FORM

BY: _____
(County Attorney)

DATED: _____

EXHIBIT A

Purchased Services and Compensation

1. Contractor agrees to furnish the following services to persons served by the Region 7E Adult Mental Health Initiative and other such contracts as designated by Kanabec County:
 - a. Psych Evaluation and Medication Management
 - b. Outpatient Diagnostic Assessment
 - c. Community Education and Prevention
 - d. Crisis Intervention
 - e. Provide mental health professional clinical supervision and review to case managers on specific clients
 - f. Telemedicine as allowed by MN Statute/Rule or other payor
 - g. Other services requested by County
2. Contractor agrees to complete billing forms and dictation for services, referred by Agency. Contractor agrees to provide documentation supporting services provided on a form prescribed by the Agency, by the monthly Kanabec County Board cut-off date. Process changes in this area, obtains the necessary information inherently.
 - a. List of services provided (CPT, DOS, Name, DX1, DX2, Insurance Name)
 - b. List of unproductive time (Name, Date, Reason) due to no-show or client failed appointment
 - c. List of changed appointments (Name, Date, and Reason) due to Contractor request.
 - d. Copies of current licensing and credentials
3. Agency agrees to compensate Contractor for purchased services in accordance with the following schedule:
 - a. Current schedule of payment
 - b. Hourly rate of **\$85.00** for up to 416 hours per quarter.
 - c. Reimbursement for Theralink cost not to exceed \$600 annually.

EXHIBIT B

Location of Services Provided

1. Upon mutual agreement with the Agency, Contractor agrees to provide services at Kanabec County Family Services or any other mutually agreed upon location.
2. Changes to the location may be necessary due to client need and/or site availability. Changes will be discussed between the Agency and the Contractor as soon as practicable.

Resolution # FS 7/19/2022
Psychiatric Services Contract – resolution

WHEREAS, the Family Services Agency has received notice from Jenny Bliss, CNS who provides psychiatric evaluations and counseling services for the Region 7E Mental Health Project that she will be ending her contract in July, 2022, and

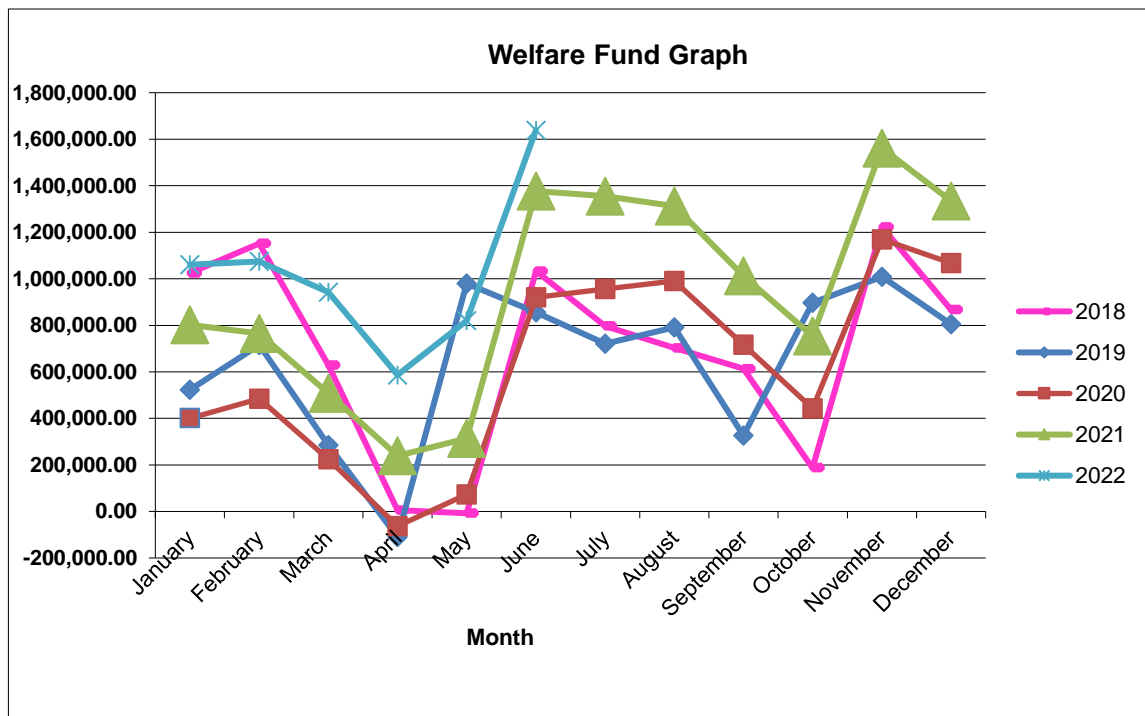
WHEREAS, a new provider has been interviewed and accepted the position, and

WHEREAS, a contract has been presented to the Kanabec County Board of Commissioners for a period beginning July 25, 2022 and ending December 31, 2022, and

WHEREAS, this position is fully funded by the Region Adult Mental Health Initiative Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the period beginning July 25, 2022 and ending December 31, 2022 with Jessica Stokes.

	2018	2019	2020	2021	2022
January	1,024,705.97	523,556.70	401,131.39	802,602.99	1,060,669.83
February	1,151,821.98	715,738.74	483,781.08	764,375.81	1,074,400.99
March	629,190.77	285,341.21	225,078.17	507,711.89	942,838.71
April	5,607.36	-109,902.43	-63,141.11	239,129.82	586,755.76
May	-7,853.46	979,247.26	73,382.15	313,993.85	820,322.23
June	1,032,778.15	855,820.47	920,867.09	1,376,518.14	1,638,762.92
July	796,820.09	721,467.48	955,700.06	1,355,779.92	
August	703,093.77	791,435.79	990,235.56	1,312,346.82	
September	613,301.63	326,963.03	716,408.79	1,012,985.41	
October	187,807.92	897,606.65	443,084.51	753,774.16	
November	1,222,983.64	1,008,939.34	1,170,024.75	1,562,104.61	
December	867,114.62	804,618.63	1,067,709.00	1,335,030.43	
Totals	8,227,372.44	7,800,832.87	7,384,261.44	11,336,353.85	6,123,750.44
Averages	685,614.37	650,069.41	615,355.12	944,696.15	1,020,625.07
6 month Avg.	731,853.61	758,505.15	890,527.11	1,222,003.56	1,020,625.07
Rolling 12 month Avg	685,614.37	650,069.41	615,355.12	944,696.15	1,121,314.32



Kanabec County Family Services - Board Financial Report							Through June 2022		
	Total year to date/			8.33%	16.67%	25.00%	33.33%	41.67%	50.00%
Department	Budget	% of budget	Total	January	February	March	April	May	June
Income Main. Service									
Exp	717,387.00	47.31%	339,386.99	51,831.67	48,106.77	80,924.69	53,106.34	52,548.82	52,868.70
Rev	364,991.00	42.74%	155,981.81	7,767.70	60,202.65	10,634.90	9,823.22	57,730.12	9,823.22
Tax	345,232.48	51.33%	177,191.79	4,846.42					172,345.37
State Shared Rev			0.00						
Recoveries									
Exp	19,100.00	65.60%	12,529.26	1,368.08	2,734.61	236.82	8,189.75	0.00	0.00
Rev	21,100.00	85.73%	18,089.25	8,478.45	1,272.36	4,949.84	1,224.96	1,190.92	972.72
Tax	22,426.52	51.74%	11,602.62	406.95					11,195.67
State Shared Rev			0.00						
Burials									
Exp	25,000.00	80.53%	20,133.31	5,400.00	5,076.69	3,089.50	3,504.92	0.00	3,062.20
Rev			0.00						
Tax			0.00						
Child Support									
Exp	367,603.00	47.75%	175,533.69	28,185.73	27,219.76	35,570.35	29,925.04	27,313.36	27,319.45
Rev	410,000.00	46.61%	191,089.26	1,766.08	77,547.00	17,547.55	16,174.48	61,633.51	16,420.64
Tax									
MA Services									
Exp	483,900.00	45.76%	221,450.99	36,658.39	36,290.38	17,701.02	72,826.52	19,329.61	38,645.07
Rev	418,000.00	56.21%	234,949.58	59,484.31	26,993.02	45,877.24	28,436.21	65,208.57	8,950.23
Tax	64,561.19	51.55%	33,280.62	1,050.67					32,229.95
State Shared Rev			0.00						
Child Care									
Exp	230,950.00	57.34%	132,416.96	36,031.78	93.00	18,896.48	24,495.11	38,761.74	14,138.85
Rev	224,025.00	72.28%	161,914.08	392.00	0.00	86,358.00	462.00	73,807.08	895.00
Tax	6,795.92	50.19%	3,411.13	18.50					3,392.63
State Shared Rev			0.00						
Fraud									
Exp	78,622.00	42.09%	33,088.26	5,508.04	5,429.00	5,430.06	5,655.37	5,428.98	5,636.81
Rev			0.00						
Tax	77,020.37	51.49%	39,659.51	1,209.75					38,449.76
State Shared Rev			0.00						
Adult Services									
Exp	4,000.00	38.50%	1,540.00	440.00	220.00	220.00	220.00	220.00	220.00
Rev	8,581.00	38.46%	3,300.29	18.41	36.40	18.20	18.20	3,190.88	18.20
Tax									
Dev. Disability									
Exp	94,389.00	30.34%	28,640.36	4,574.62	4,909.09	3,506.09	5,919.59	4,751.33	4,979.64
Rev	69,865.00	28.52%	19,924.00		0.00	10,771.00	0.00	9,153.00	0.00
Tax	24,012.23	51.08%	12,264.75	277.47					11,987.28
State Shared Rev			0.00						

Mental Health									
Exp	1,211,095.00	47.00%	569,174.23	99,533.69	87,914.73	79,526.55	99,411.21	84,887.65	117,900.40
Rev	740,269.00	67.42%	499,114.70	75,366.67	46,370.88	82,767.84	61,291.77	149,017.91	84,299.63
Tax	461,216.10	51.73%	238,588.70	8,342.49					230,246.21
State Shared Rev			0.00						
Chemical Dependency									
Exp	117,000.00	12.54%	14,671.40	1,500.00	0.00	4,612.35	1,923.72	0.00	6,635.33
Rev	51,000.00	47.21%	24,075.04		15,181.89	1,000.60	2,124.15	4,476.00	1,292.40
Tax	64,561.19	51.55%	33,284.32	1,054.37					32,229.95
State Shared Rev			0.00						
Child Services									
Exp	586,512.00	47.63%	279,361.43	32,504.74	42,541.26	54,226.44	42,529.13	32,200.75	75,359.11
Rev	377,005.00	42.27%	159,354.55	6,657.07	42,641.16	10,351.13	5,926.90	67,710.07	26,068.22
Tax	205,236.63	51.68%	106,060.66	3,603.36					102,457.30
State Shared Rev			0.00						
Social Services									
Exp	1,324,304.00	46.81%	619,870.10	106,484.12	101,570.28	102,421.94	106,012.27	101,399.99	101,981.50
Rev	1,144,459.00	43.06%	492,861.10	35,569.68	140,631.39	70,194.47	58,141.60	136,048.36	52,275.60
Tax	176,240.73	51.89%	91,444.88	3,462.78					87,982.10
State Shared Rev			0.00						
Income Main. Admin									
Exp	92,014.00	45.92%	42,251.98	7,236.42	6,916.35	6,698.47	7,541.00	7,066.37	6,793.37
Rev	44,300.00	48.64%	21,546.22	908.20	8,858.52	1,129.75	1,098.78	8,452.19	1,098.78
Tax	46,665.28	51.14%	23,865.77	569.74					23,296.03
State Shared Rev			0.00						
Social Services Admin.									
Exp	252,170.00	46.11%	116,268.47	19,236.45	18,767.34	17,416.47	22,712.06	19,056.44	19,079.71
Rev	65,000.00	48.14%	31,291.00		16,331.00	0.00	0.00	14,960.00	0.00
Tax	183,716.24	51.98%	95,498.63	3,784.64					91,713.99
State Shared Rev			0.00						
FS Admin									
Exp	742,159.00	44.62%	331,120.36	74,095.17	57,510.68	46,459.92	60,511.19	47,976.79	44,566.61
Rev	142,305.00	41.35%	58,848.97	2,824.10	22,964.83	3,774.35	3,678.00	21,929.69	3,678.00
Tax	587,620.12	51.35%	301,717.44	8,368.39					293,349.05
State Shared Rev			0.00						
Agency Totals									
Exp	6,346,205.00	46.29%	2,937,437.79	510,588.90	445,299.94	476,937.15	544,483.22	440,941.83	519,186.75
Rev	4,080,900.00	50.78%	2,072,339.85	199,232.67	459,031.10	345,374.87	188,400.27	674,508.30	205,792.64
Tax	2,265,305.00	51.55%	1,167,870.82	36,995.53	0.00	0.00	0.00	0.00	1,130,875.29
State Shared Rev			0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	6,346,205.00	51.06%	3,240,210.67	236,228.20	459,031.10	345,374.87	188,400.27	674,508.30	1,336,667.93

Board Approval Report

SSIS pymt. batch #: 110099846

Paid Cnty Vendor	Total Payments		Total Amount
180 Degrees, Inc., 000015316	1		400.20
Svc Description	Svc Code	Payments	Amount
Child Shelter	171	1	400.20
Bliss/Jenny, 000010784	2		7,438.75
Svc Description	Svc Code	Payments	Amount
Adult Outpatient Psychotherapy	452	2	7,438.75
Central Minnesota Jobs & Training, 000015800	2		22,629.20
Svc Description	Svc Code	Payments	Amount
Statewide MFIP Employment Services	237	2	22,629.20
Family Pathways, 000012298	9		945.00
Svc Description	Svc Code	Payments	Amount
Family-Based Counseling Services	162	9	945.00
Ignaszewski/Karissa, 000012959	2		12,645.40
Svc Description	Svc Code	Payments	Amount
Adult Outpatient Psychotherapy	452	2	12,645.40
Lighthouse Child & Family Services LLC, 000000667	1		600.00
Svc Description	Svc Code	Payments	Amount
Family Assessment Response Services	164	1	600.00
Little Sand Group Homes, 000013715	1		8,298.35
Svc Description	Svc Code	Payments	Amount
Children's Group Residential Care	183	1	8,298.35
Nexus-Gerard Family Healing , LLC, 000012394	2		24,000.00
Svc Description	Svc Code	Payments	Amount
Children's Residential Treatment	483	2	24,000.00
North Homes Inc, 000003260	1		3,280.16
Svc Description	Svc Code	Payments	Amount
Child Shelter	171	1	3,280.16
Options Residential, 000015334	1		1,406.40
Svc Description	Svc Code	Payments	Amount
Child Family Foster Care	181	1	1,406.40
PHASE, Inc., 000015579	2		978.20
Svc Description	Svc Code	Payments	Amount
Day Training and Habilitation	566	1	658.20
Transportation	516	1	320.00
Prairie Lake Youth Program, 000015767	3		9,621.89
Svc Description	Svc Code	Payments	Amount
Child Family Foster Care	181	1	973.04
Correctional Facilities	185	1	8,580.00
Family-Based Counseling Services	162	1	68.85
Richardson MD/Paul T, 000016136	2		4,045.00
Svc Description	Svc Code	Payments	Amount
Adult Outpatient Psychotherapy	452	2	4,045.00
RSI, 000016246	2		511.65
Svc Description	Svc Code	Payments	Amount
Semi-Independent Living Services (SILS)	534	2	511.65
Valley-Lakes Boy's Home Inc., 000017350	1		2,255.00
Svc Description	Svc Code	Payments	Amount

Board Approval Report

Paid Cnty Vendor				Total Payments	Total Amount
Correctional Facilities	185	1	2,255.00		
Village Ranch, Inc., 000017414				9	7,418.05
Svc Description	Svc Code	Payments	Amount		
Child Family Foster Care	181	9	7,418.05		
Volunteers Of America, 000017460				4	2,321.85
Svc Description	Svc Code	Payments	Amount		
Semi-Independent Living Services (SILS)	534	4	2,321.85		
Report Totals:				45	108,795.10

I hereby certify that the above amounts have been approved and allowed by the county Welfare Board for payment to the claimant as in each instance stated that said county Welfare Board authorizes and instructs the county Auditor and county Treasurer of said county to pay the same.

Signature

Title

Date

JULY 2022 BOARD REPORT			
Vendor Name	Amount		
Jen Anderson (Child Protection Travel)	\$ 291.33		
Rhonda Bergstadt (Mental Health Travel)	\$ 382.59		
ChristianonFroehling (GA Burial)	\$ 1,788.88		
Cremation Society of MN (GA Burial)	\$ 1,800.00		
Cassie Dahlberg (Mental Health Travel)	\$ 43.88		
Tim Dahlberg (IM travel)	\$ 69.31		
Tim dahlberg (IM Staff Development)	\$ 15.00		
DHS	\$ 8,267.84		
DNA Diagnostic Center (Child Support Blood Test)	\$ 195.00		
Krista Eye (SCHA Care Coordinator Travel)	\$ 27.41		
Katie Heacock (Social Services Travel)	\$ 81.90		
Leah Hjort (Child Protection Travel)	\$ 463.32		
Linda Hosley (Mental Health Travel)	\$ 592.02		
Innovative Office (Office Supplies)	\$ 308.50		
Itsavvy LLC (Office supplies and equipment)	\$ 267.17		
Kanabec County Attorney	\$ 5,920.20		
Kanabec County Aud-Treas	\$ 7,774.96		
Kanabec County Aud-Treas (Vehilce Lease)	\$ 438.90		
Kanabec County Comm Health (Lcts Coord)	\$ 27,230.00		
Kanabec County Comm Health	\$ 14,999.02		
Kanabec County Sheriff (Child Support Paperwork)	\$ 40.00		
Tamara Kelash (Child Protection Travel)	\$ 60.84		
Patricia Kruse (Admin Travel)	\$ 35.10		
Kari Lindstrom (Child Protection Travel)	\$ 202.41		
Danielle Linkert (DD Travel)	\$ 68.45		
Ashlee Lovaas (DD Travel)	\$ 64.35		
Abby Malecha (Mental Health Travel)	\$ 87.75		
Alissa McDermeit (Mental Health Travel)	\$ 190.13		
Metro Sales Inc	\$ 377.80		
Kelly Mitchell (DD Travel)	\$ 253.31		
Morrison County Social Services (SFTP Site)	\$ 104.00		
Pine County Sheriffs Office (Child Support Paperwork)	\$ 75.00		
Premier Biotech Labs LLS (CP Drug Test Kits)	\$ 366.30		
Procentive.Com	\$ 1,095.00		
Kristen Struss (Social Services Travel)	\$ 125.19		
Timber Trails Public Transit	\$ 12,446.18		
Katie Vork (Child Protection Travel)	\$ 115.83		
Sharon Wright (CSP Travel)	\$ 47.39		
TOTAL IFS DOLLARS	\$ 86,712.26		
	38 Total IFS Vendors		
TOTAL SSIS DOLLARS	\$ 108,795.10		
	16 Total SSIS Vendors		
Total	\$ 195,507.36		
Cost Effective Health Insuarncce & Medicare Part B Reimbursements	\$ 13,562.61	51	Ins. Reimb.Vendors
MA Medical Mileage	\$ 2,585.15	13	Med Mileage Vendors
Grand Total	\$ 211,655.12		
	64 Total Vendors		

9:30am Appointment

July 19, 2022

REQUEST FOR BOARD ACTION

a. Subject: Kanabec History Center Ballot Question Request	b. Origination: Kanabec History Center
c. Estimated time: 15 minutes	d. Presenter(s): Dr. Larry Brettingen, KHC Board Member & Barb Barnes, KHC Executive Director

e. Board action requested:

Consider the Kanabec History Center's 2022 ballot question request.

f. Background:

MN Statute 138.052 is attached for your information.

138.052 TAX LEVY.

The county board of any county is authorized and empowered to appropriate, out of the revenue fund of such county or out of the proceeds from a special tax levy upon all the taxable property in the county, such sum as it may deem advisable, to be paid to the historical society of such county, to be used for the promotion of historical work within the borders thereof, and for the collection, preservation and publication of historical material, and to disseminate historical information of the county, and in general to defray the expense of carrying on the historical work in such county; provided that no county board is authorized to appropriate any funds for the benefit of any county historical society unless such society shall be affiliated with and approved by the Minnesota Historical Society.

History: 1957 c 394 s 2

Supporting Documents: None Attached: ☒

Date received in County Coordinators Office:	7/13/22
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Coordinators Comments:

EXTRACT OF MINUTES OF MEETING
OF BOARD OF COUNTY COMMISSIONERS
OF KANABEC COUNTY
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the Board of County Commissioners of Kanabec County, State of Minnesota, was held in said county on July 19, 2022, at 9 o'clock a.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution
and moved its adoption:

**RESOLUTION RELATING TO APPROVING A SPECIAL TAX LEVY FOR THE
BENEFIT OF THE KANABEC COUNTY HISTORICAL SOCIETY, AND CALLING
AN ELECTION THEREON**

BE IT RESOLVED by the Board of County Commissioners of Kanabec County, State of Minnesota, as follows:

1. (a) The Board of County Commissioners hereby determines and declares, consistent with its Resolution No. 28 dated December 21, 202, that it shall call a special election for the County to establish and levy a special tax levy, to be levied against all taxable property in the County in the aggregate sum of \$45,000 per year, for ten years beginning with taxes payable in 2023, unless otherwise revoked or reduced as provided by law, the proceeds of which shall be appropriated to the Kanabec County Historical Society for the promotion and maintenance of the Kanabec County Historical Society, the preservation and publication of historical material at the Kanabec County Historical Society, disseminating historical information of the County, and defraying the expense of carrying on the historical work of the Kanabec County Historical Society. The Kanabec County Historical Society is affiliated with and approved by the Minnesota Historical Society. The levy is authorized by Section 138.052 of the Minnesota Statutes. The question on the approval of this special tax levy shall be County Question 1 on the county ballot at the special election held to approve said special tax levy.

2. The ballot question specified above and herein shall be submitted to the qualified voters of the county at a special election, which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 8, 2022.

3. Pursuant to Minnesota Statutes, the precincts and the polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the County which have been established by the cities or towns located in whole or in part within the County. The voting hours at those polling places shall be the same as those for the state general election.

4. The Clerk of the Board of County Commissioners is hereby authorized and directed to cause written notice of said special election to be provided to the Kanabec County Auditor/Treasurer at least seventy-four (74) days before the date of said election. The notice shall specify the date of said special election and the title and language for the ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The County Auditor/Treasurer is hereby authorized and directed to cause notice of said special election to be posted at the County's administrative offices at least ten (10) days before the date of said special election.

The County Auditor/Treasurer is hereby authorized and directed to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The County Auditor/Treasurer is hereby authorized and directed to post sample ballots for each precinct in the County Auditor/Treasurer's office for public inspection and transmit an electronic copy of these sample ballots to the Secretary of State at least 46 days before the state general election.

The County Auditor/Treasurer is further authorized and directed to, no earlier than 15 days and no later than two days before the state general election, publish a sample state general election ballot in at least one newspaper of general circulation in the County.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The Clerk of the Board of County Commissioners and the County Auditor/Treasurer are authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The Clerk of the Board of County Commissioners, the County Auditor/Treasurer, and members of the County administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections,

including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.


5. The County Auditor/Treasurer is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

[Form of Ballot on next page.]

Special Election Ballot Kanabec County

November 8, 2022

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

County Question 1 Approval of Special Tax Levy for Kanabec County Historical Society

☐

Yes

☐

No

Shall the Board of County Commissioners of Kanabec County, for the benefit of the Kanabec County Historical Society and the Kanabec History Center, be authorized to establish and levy a special tax levy to be levied on all taxable property in Kanabec County, in the aggregate amount of \$45,000 per year, for ten years beginning with taxes payable in 2023, unless otherwise revoked or reduced as provided by law, the proceeds of which shall be appropriated to the Kanabec County Historical Society to support its historical work and purposes, including collection, preservation, publication, and dissemination of historical documents and information?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. The individuals designated as judges for the state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the Board of County Commissioners for canvass in the manner provided for other county elections. The election must be canvassed by the Board of County Commissioners between the third and the tenth day following the election.

7. The County Auditor/Treasurer shall make all Campaign Financial Reports required to be filed with the County under Minnesota Statutes, Section 211A.02 available on the County's website. The County Auditor/Treasurer must post the report on the County's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The County must make a report available on the County's website for four years from the date the report was posted to the website. The County Auditor/Treasurer must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

8. Unless otherwise agreed-to in writing by the County and the Kanabec County Historical Society, the total election costs for the instant special election shall be allocated according to each jurisdiction's share of eligible voters and its share of the total ballot (measured as a percent of the total "column inches" of ballot), consistent with procedures recommended by the Minnesota Secretary of State.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF KANABEC)

I, the undersigned, being the duly qualified and acting Clerk of the Board of Commissioners of Kanabec County, State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the Board of County Commissioners of said county duly called and held on the date therein indicated, so far as such minutes relate to the calling of a special election of said county, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 19th day of July, 2022.

Clerk

NOTIFICATION OF ELECTION

TO: Kanabec County Auditor/Treasurer

FROM: Board of County Commissioners of Kanabec County
Mora, Minnesota

SUBJECT: November 8, 2022 Special Election

Kanabec County will be holding a special election in conjunction with the state general election on November 8, 2022. The form of the question shall be as specified on the attached Notice of Special Election. Please consider this official notification as required by Minnesota Statutes. Please prepare the necessary polling place rosters for use at this election.

Chairperson

(Attach Notice of Special Election)

NOTICE OF SPECIAL ELECTION
KANABEC COUNTY
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in conjunction with the state general election in and for Kanabec County, State of Minnesota, on Tuesday, November 8, 2022, for the purpose of voting on the following question:

County Question 1
Approval of Special Tax Levy for
Kanabec County Historical Society

☐

Yes

☐

No

Shall the Board of County Commissioners of Kanabec County, for the benefit of the Kanabec County Historical Society and the Kanabec History Center, be authorized to establish and levy a special tax levy to be levied on all taxable property in Kanabec County, in the aggregate amount of \$45,000 per year, for ten years beginning with taxes payable in 2023, unless otherwise revoked or reduced as provided by law, the proceeds of which shall be appropriated to the Kanabec County Historical Society to support its historical work and purposes, including collection, preservation, publication, and dissemination of historical documents and information?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

The precincts and polling places and voting hours at those polling places for this special election shall be the same as those for the state general election.

Any eligible voter residing in the county may vote at said election at the polling place designated for the precinct in which he or she resides.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated: July 19, 2022

BY ORDER OF THE BOARD
OF COUNTY COMMISSIONERS

/s/ _____
Clerk
Kanabec County
State of Minnesota

9:50am Appointment

July 19, 2022

REQUEST FOR BOARD ACTION

a. Subject: Discuss Splitting & Selling Tax – Forfeited PID #12.02140.00 (360 acres)	b. Origination: Auditor Treasurer's Office & Peace Township
c. Estimated time: 20 minutes	d. Presenter(s): Tim Jacobs, Deputy Auditor Property & Tax and Ryan Carda, Environmental Services/GIS Technician

e. Board action requested:

f. Background:

Supporting Documents: None Attached: ☒

Date received in County Coordinators Office:

Coordinators Comments:

SPLIT PROCESS FOR TAX FORFEIT PARCEL #12.02140.00

PEACE TOWNSHIP SECTION 36

360 ACRES

- Determine the size of the new parcels to be created/split from the original tract.
- Submit new tracts to Peace Township for approval.
- Obtain approval from the DNR to split as desired.
- Determine estimated market value for each new parcel.
- Determine minimum bid amount for each parcel.
- Parcels would be sold on the 2023 online auction.
- Apply for State Deeds on the parcels sold based on the new legal descriptions.
- Return the parcels sold to taxable status for taxes payable in 2024.



**Office of Kanabec County
Auditor-Treasurer**

Denise M. Snyder

18 Vine Street N, Suite 261A
Mora, Minnesota 55051-1384

Phone: 320-679-6430

Fax: 320-679-6431

Peace Township
C/O Betty Caza, Township Clerk
2025 290th Ave
Mora, MN 55051

05/06/2022

This letter is in reference to parcel #12.02140.00, described as the (N1/2 ex. NE ¼ of NE ¼; & E ½ of SE ¼ (360 acres) in section 36 of Peace Township.

This parcel was originally obtained through a DNR land swap, it is the desire of the County to sell this property via public land auction and restore its status to a taxable parcel.

This letter shall serve as the County's notice of intent to sell this property.

Within thirty (30) days of receipt of this notice, the Township should formally and in writing request that it be withheld from sale for a period not to exceed six (6) months.

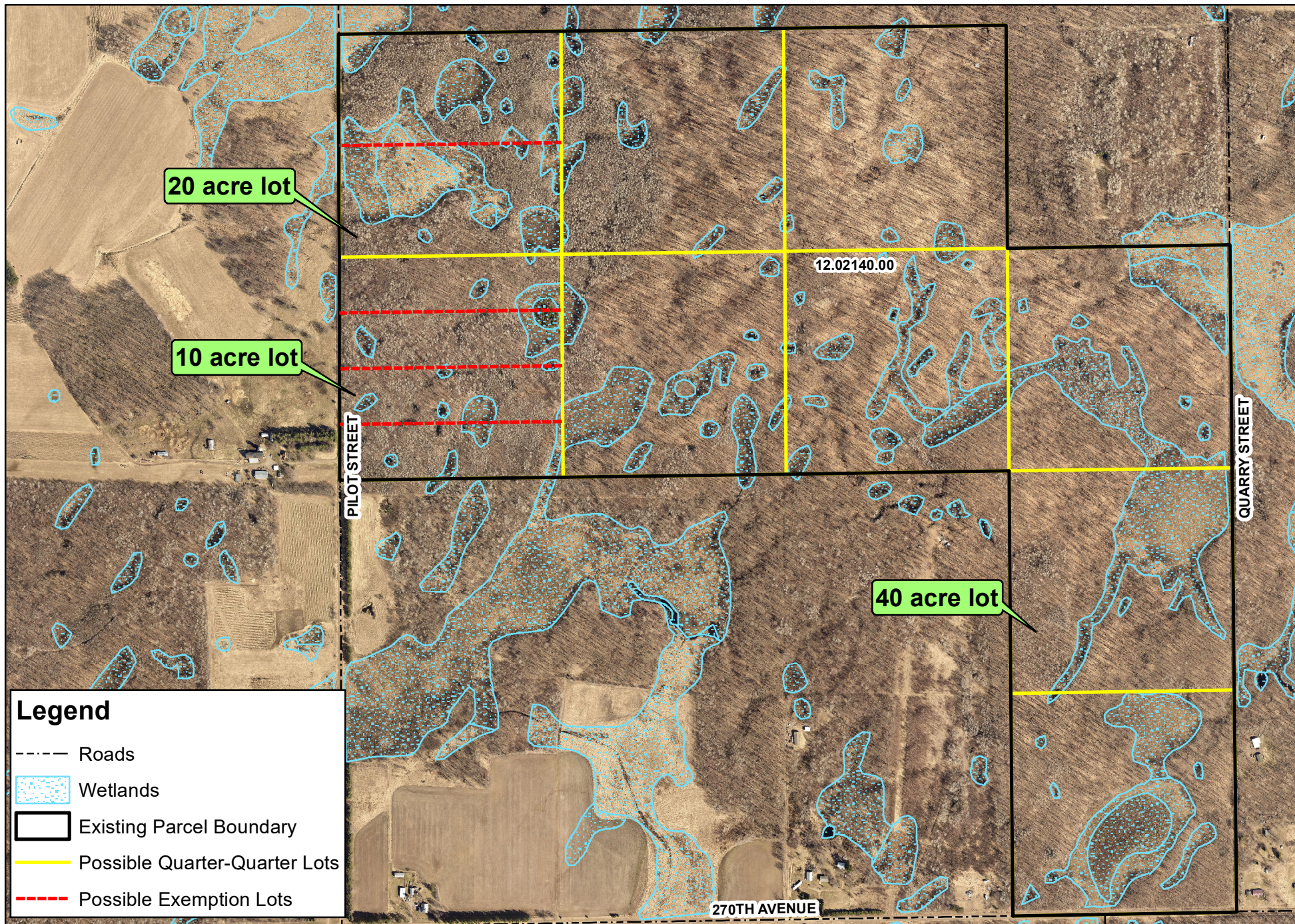
The County will then provide the starting date of the withholding period to the Township, during the withholding period the Township must pay any maintenance costs associated with the parcel.

The Township does have the ability to acquire the parcel by three different means:

1. Acquire for free if implementing an authorized public use, which must be approved by the County Board.
2. Pay market value and use the parcel for an authorized public purpose; or
3. Pay less than market value to correct blight or implement affordable housing.

Additionally and in conclusion, Kanabec County does not offer legal advice, if you have additional legal questions the Township should consult their legal counsel regarding this matter.

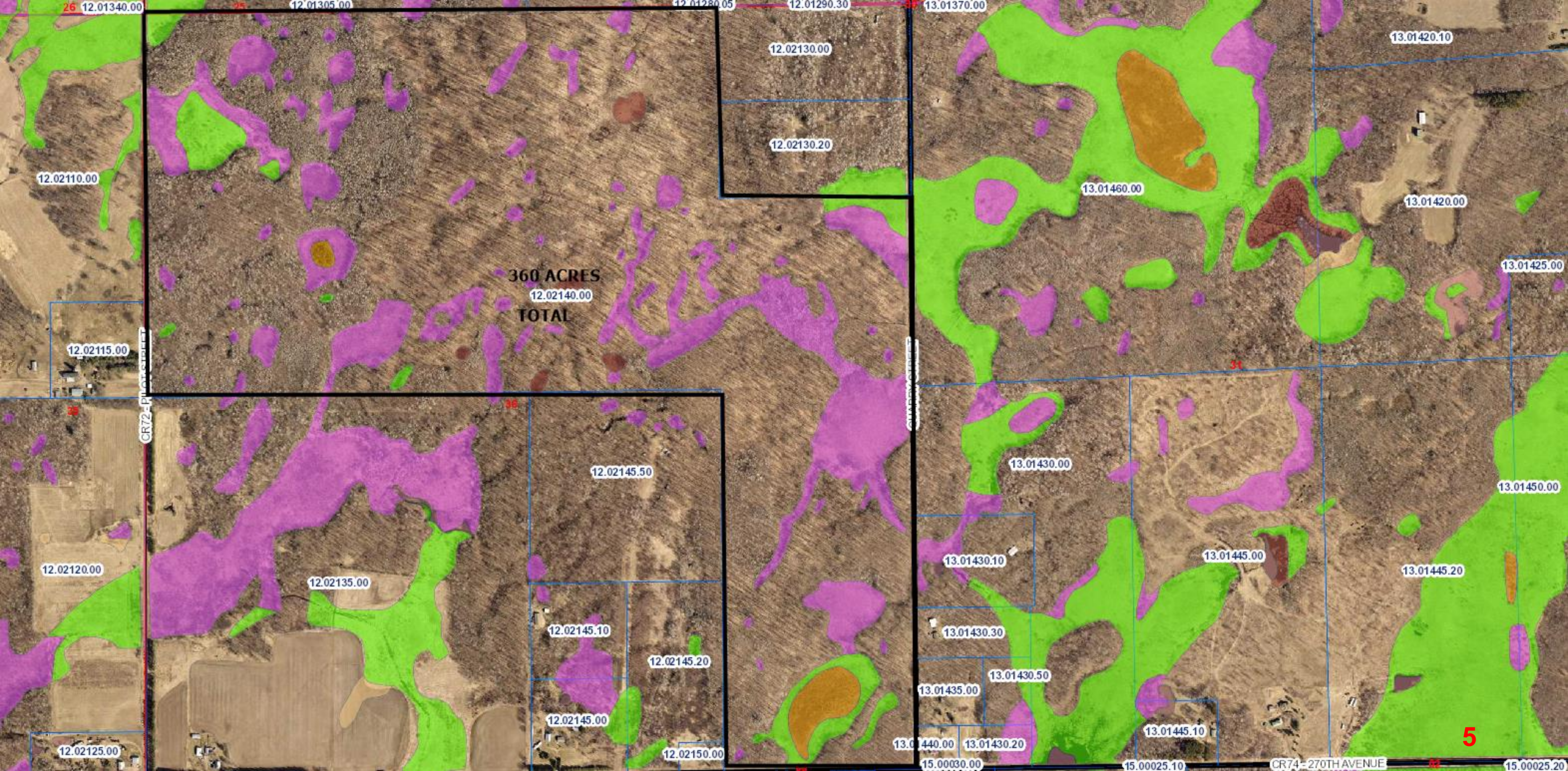
Best Regards,
Tim Jacobs
Deputy Auditor Property/Tax
320-679-6436

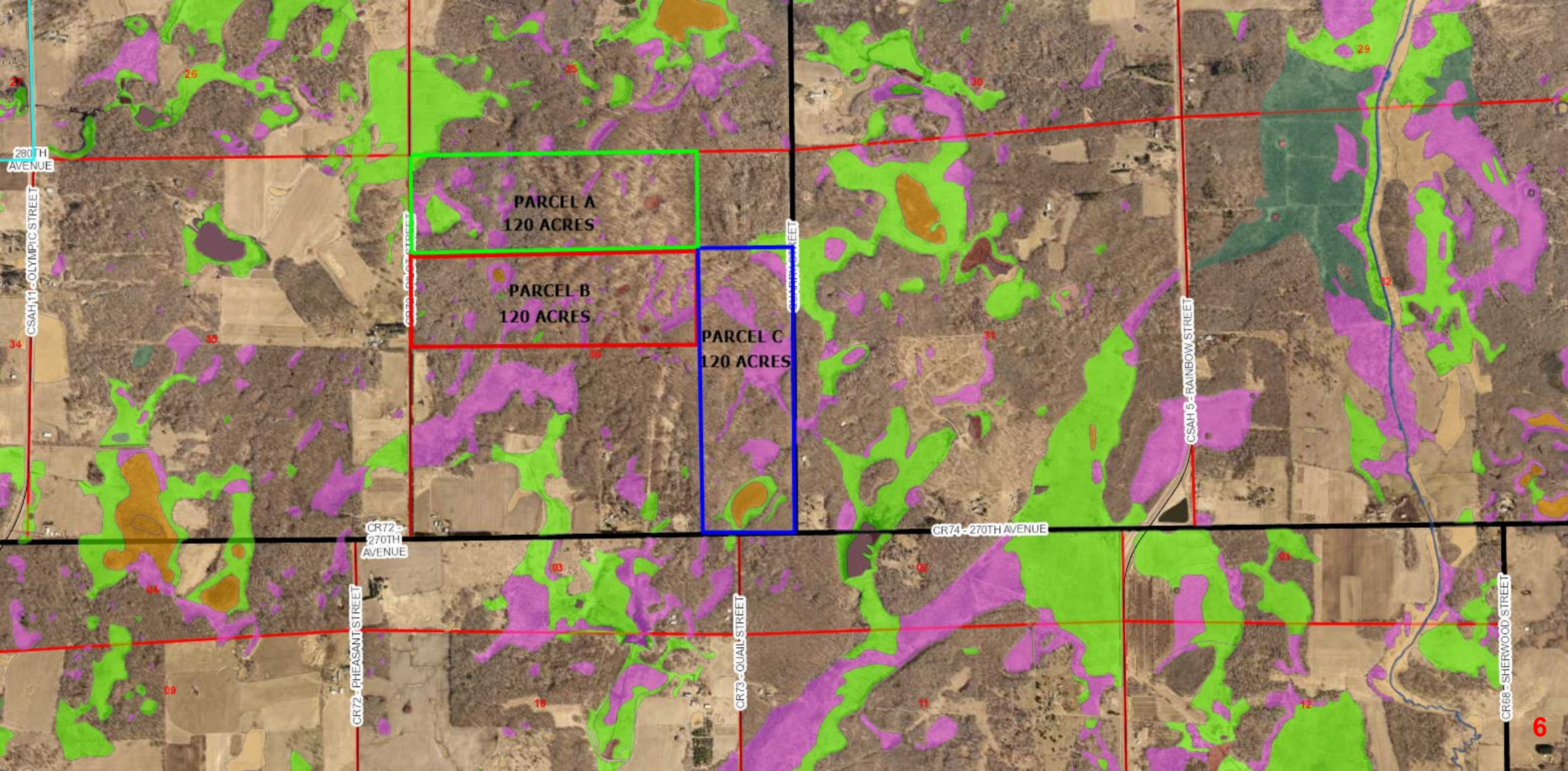


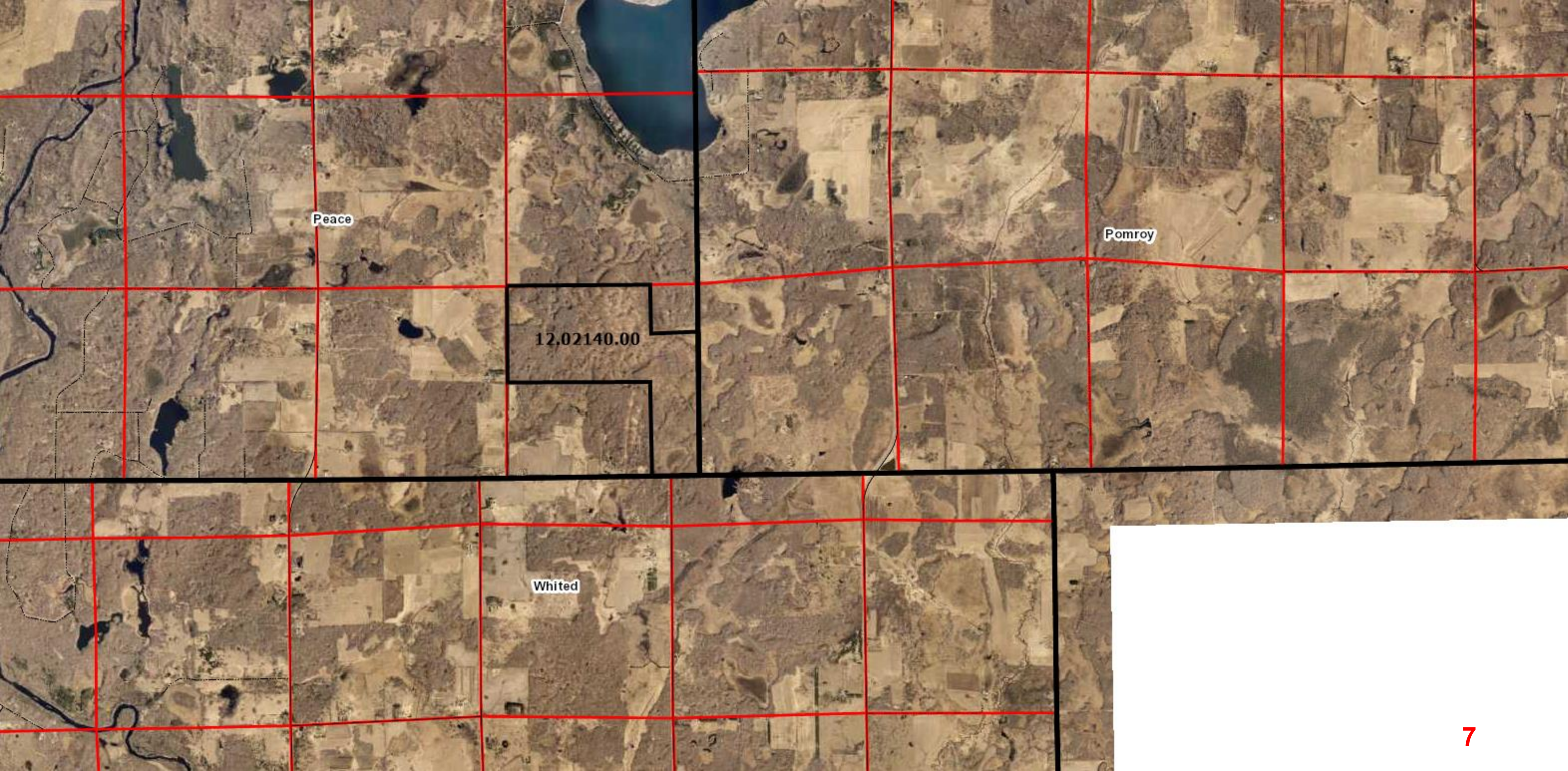
Map Created on June 24th, 2022

0 0.225 0.45 0.9 Miles









July 19, 2022
Appointment Agenda of
Chad T. Gramentz, PE
Public Works Director

- | | |
|--|--------------------------|
| 1. Transfer Parcel No. 22.00830.00 | Resolution #1 (07-19-22) |
| 2. Toward Zero Deaths Safe Roads Coalition Grant | |
| 3. CADD Tech / Senior CADD Tech Advertisement | |
| 4. Intersection Policy Update | |
| 5. Department Update | |

Resolution #1 (7-19-22)
Transfer Parcel No. 22.00830.00

WHEREAS in 1962 Kanabec County acquired a parcel of real property described as:
“The South Twenty Five feet (S. 25’) of Lot Thirty Four (34) of Auditor’s Subdivision 2 of Kanabec County”, and

WHEREAS it is in the mutual interest of Kanabec County and the City of Mora for Kanabec County to transfer said parcel to the City of Mora and retain permanent highway easement over said parcel, and

WHEREAS said highway easement relieves Kanabec County of assessment obligations and allows for placement of future infrastructure by the City of Mora, and

THEREFORE BE IT RESOLVED, upon agreement by the Mora City Council, to transfer Parcel No. 22.00830.00 to the City of Mora for a sum of One Dollar, and secure permanent highway easement over parcel 22.00830.00 for a fee of One Dollar, and

BE IT FURTHER RESOLVED to authorize the Kanabec County Board Chair and County Coordinator to sign the necessary documents.

**Beacon**TM

Kanabec County, MN

Parcel 22.00830.00



Parcel ID	22.00830.00	Alternate ID	n/a	Owner Address	COUNTY OF KANABEC
Sec/Twp/Rng	11-039-024	Class	955 - COUNTY PUB SERV-OTH		18 VINE ST N
Property Address		Acreage	n/a		MORA, MN 55051
District	MORASCH 0332				
Brief Tax Description	Sect-11 Twp-039 Range-024 AUD. SUBD. #2 S 25' OF LOT 34 (HIGHWAY)				
	(Note: Not to be used on legal documents)				

Date created: 7/15/2022

Last Data Uploaded: 7/15/2022 5:37:01 AM

Developed by  Schneider
GEOSPATIAL

State of Minnesota - Department of Public Safety

Request for Proposal - Federal Fiscal Year 2023

Towards Zero Deaths (TZD) Safe Roads Grant



- Responses must be received not later than 4:30p.m. on July 29, 2022.
- Late responses will not be considered.

The DPS-OTS has a mandate to promote the safety of those who use public roadways. The National Highway Traffic Safety Administration (NHTSA) provides federal funding to the DPS-OTS to design and implement Minnesota's highway safety program to reduce traffic crashes and the deaths, injuries, and property damage resulting from those crashes to fulfill this mandate. The DPS-OTS and NHTSA seek to support a traffic safety program

- to reduce injuries and deaths resulting from motor vehicles being driven in excess of posted speed limits,
- to encourage the proper use of occupant protection devices (including the use of safety belts and child restraint systems) by occupants of motor vehicles,
- to reduce injuries and deaths resulting from persons driving motor vehicles while impaired by alcohol or a controlled substance,
- to prevent crashes and reduce injuries and deaths resulting from crashes involving motor vehicles and motorcycles,
- to reduce injuries and deaths resulting from crashes involving school buses,
- to reduce crashes resulting from unsafe driving behavior (including aggressive or fatigued driving and distracted driving arising from the use of electronic devices in vehicles),
- to improve law enforcement services in motor vehicle crash prevention, traffic supervision, and post-crash procedures,
- to increase driver awareness of commercial motor vehicles to prevent crashes and reduce injuries and fatalities,
- to improve driver performance through
 - driver education,
 - driver testing to determine proficiency to operate motor vehicles, and
 - driver examinations (physical, mental, and driver licensing),
- to improve pedestrian performance and bicycle safety, and
- to provide for
 - an effective record system of crashes (including resulting injuries and deaths),
 - crash investigations to determine the probable causes of crashes, injuries, and deaths,
 - vehicle registration, operation, and inspection, and
 - emergency services.

NHTSA requires the DPS-OTS to develop performance measure targets in key traffic safety behavior areas and report yearly on progress toward achieving our goals. These performance standards measure the level of Minnesota's success in moving the bar Toward Zero Deaths.

Overview

To continue working toward the goal of zero traffic deaths and serious injuries on Minnesota's roads, the Office of Traffic Safety (OTS) in the Department of Public Safety is funding coalition work through the Toward Zero Deaths (TZD) Safe Roads grant program.

There are few injuries or deaths more preventable than those caused by the decision to drive irresponsibly. Communities that are aware of the safety risks and costs that result from traffic crashes are more likely to devote their attention and resources to preventing more crashes, injuries and deaths on roadways. In addition, community members working together to solve their local traffic safety issues often increases the community's cohesiveness and improves its quality of living. Community level support is necessary for Minnesota to reach its goal of zero traffic deaths. It takes everyone, and everyone sharing the same message.

It is important that all traffic safety education and outreach efforts, whether legislated or voluntary, provide current information that is accessible to all of Minnesota's diverse communities. Minnesota believes providing local education and outreach through a variety of community programs will provide the biggest impact to the Toward Zero Deaths goal set by Minnesota more than 20 years ago.

Safe Roads Coalitions shall:

1. Meet a minimum of four times, once during each quarter during the grant year.
2. Provide the name and organization of all coalition members.
3. Include current mission statement and/ or a draft of a proposed mission statement.
4. Develop measurable / attainable Coalition goals
5. Establish a Fatality and Serious Injury Review Committee (FSIRC) that meets at least quarterly. A FSIRC Guide is available at: <https://dps.mn.gov/divisions/ots/tzd-safe-roads/Documents/mn-frc-guide.pdf>
6. Implement public information and earned media campaigns using the OTS or NHTSA provided template materials based on the [OTS enforcement events calendar](#)
7. Implement at least one innovative activity that is pre-approved by your DPS-OTS grant coordinator.

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Available Funding

Funding will be allocated through a competitive process with review by a committee representing content and community specialists with regional knowledge. We expect to announce selected grantees in August 2022. If selected, you may only incur eligible expenditures when the grant contract agreement is fully executed and the grant has reached its effective date.

Type of Federal/State Funds

State and Community Highway Safety CFDA 20.600

Amount of Grant Funds

\$500,000.00 402 CP up to \$50,000.00 per grant. This amount includes the \$125 TZD conference registration fee for the coalition's coordinator/ and or designee (1).

Approximate number of grants intended

25

General Funding Rules

Below are links to NHTSA basic considerations for allowable expenses. The OTS coordinator can provide further guidance.

<https://www.ecfr.gov/current/title-2/section-200.403>

<https://one.nhtsa.gov/staticfiles/nti/pdf/memorandum-highway-grant-funds-05182016.pdf>

1. Allowable Costs:

a. Direct Labor:

- TZD Safe Roads Grantees are allowed staff hours while providing grant related activities, including but not limited to coalition coordinator time as an employee or sub-contractor.
- Only the employer's portion of FICA, insurance, and retirement benefits are eligible for reimbursement. Vacation, sick, or personal time off are not eligible costs.
- OTS does not reimburse time for staff with titles such as Executive Director. OTS does not reimburse for general administration such as supervision of employees or other oversight.

b. Contractual Coordinator Services:

- OTS must approve all contracts, including but not limited to the grant coordinator and victim impact speakers.

c. Travel Expenses:

- Travel expenses will be reimbursed at the current IRS mileage reimbursement rate/ commissioner plan.
- The rate can be found at by searching
 - irs.gov standard mileage rate
 - state of Minnesota commissioner travel plan

d. Supplies and Materials:

- Costs for supplies and materials that are reasonable and necessary for approved grant activities.
- Costs to purchase large equipment/crash car trailers to conduct public outreach and education with a grantee match of 50 percent required.

e. Print, Copy, Postage:

- Brochures and other materials provided at no cost by DPS must be used when possible.
- Printed materials must include an educational component and be traffic safety related.
- Estimate print, copy, postage costs in detail in the application.

2. Reimbursement:

The State has an obligation to determine if costs to be reimbursed by this grant contract are reasonable. If requested, the grantee must furnish an explanation.

Eligible costs are determined by problem identification, and if the costs reasonable and necessary. OTS-DPS must follow NHTSA guidance in all decisions on the eligibility of all requests. Grantees will be reimbursed only after the grant recipient incurs the cost, appropriate documentation is provided, and for actual costs incurred during the grant year (Oct. 1, 2022 to Sept. 30, 2023).

3. Program Income:

Program income is defined as money that results directly from a grant-supported activity or that is earned. Volunteer hours, gifts, or services are not considered program income; actual money must be involved.

Grant recipients must document program income, including the activity that generated the income, the amount, and the use of the income, as part of the invoices and reports

with as much detail as if it were federal funds. Check with your DPS-OTS grant coordinator before spending program income or if you are in doubt about the status of a source of funding as program income.

4. Non Allowable Costs:

a. Lobbying:

Grant funds cannot be used for any direct or indirect activity specifically designed to urge or influence a state or local elected representative to favor or oppose the adoption of any specific legislative proposal, ordinance, or law.

Agency Match

Expenses that are paid for with state, county, municipal and/or private funding demonstrate a vested interest and commitment to the program and should be reported. These expenses shall be reported as match costs with each quarterly financial report. Documentation requirements for local match costs are the same as reimbursable costs.

Examples of Match include but not limited to:

- Hourly cost of volunteers based on <https://independentsector.org>
- Administrative time for scheduling, and paperwork for reporting and invoicing
- Time to do public information and outreach
- Time spent at grantee meetings with DPS-OTS
- 50% of equipment costs identified in the grant agreement

TZD Conference

The [TZD Conference](#) is a forum for sharing information on best practices in engineering, enforcement, education and emergency medical/health services and for identifying new approaches to reducing the number of traffic fatalities and life-changing injuries on Minnesota's roads. The conference will be held Oct. 12-13, 2022, in St. Cloud, Minnesota. More information will be posted to the [TZD Statewide Conference](#) page as it becomes available.

Several DPS-OTS grants include reimbursement of individual wages, which continues to increase. When funding becomes limited, these programs along with hotel costs are not sustainable. To continue working toward the goal of zero deaths, the DPS-OTS will fund traffic safety activities instead of hotel costs.

If your agency will not be able to attend the conference because your agency cannot incur hotel costs, a scholarship program is available. Complete the [TZD Hotel Scholarship form](#) can be found

on the TZD Statewide Conference page. The scholarship is open to all interested individuals. The application will be available June 13- July 15, and an executed grant agreement is not necessary to apply.

TZD Conference registration fee:

The Office of Traffic Safety will continue to pay the \$125 TZD Conference registration fee for the coalition's coordinator/ and or designee (1). DPS-OTS grant coordinators will provide further instructions on how to register after grants are awarded.

Eligibility

TZD Safe Roads grants provide funding for city/cities, county, multi-county coalitions, and tribal nations to address and prevent traffic deaths and serious injuries in the area served. Applicants must provide grant services to the area they have defined for their coalition.

OTS will accept applications from but not limited to emergency medical service providers, fire, law enforcement, non-profits, public health, school districts, and other governmental and private agencies, but does not accept applications from individuals or unincorporated organizations.

Reporting and Invoicing

Invoices and Progress Reports are required to be submitted via [eGrants](#) to the OTS on the following schedule:

- Jan. 23, 2023: All project activity between Oct. 1 and Dec. 31, 2022
- April 17, 2023: All project activity between Jan. 1 and March 31, 2023
- July 16, 2023: All project activity between April 1 and June 30, 2023
- Oct. 22, 2023: All project activity between July 1 and Sept. 30, 2023

Final Report Requirement

A final report provides a summary of grant activity during the federal fiscal year. The final report is due Oct. 22, 2023, and should include the following:

- Review of activity
- Review of goals and objectives
- Review of the budget
- Review of the performance measures
- Describe successes and challenges

Collaboration

Grantees are required to meet (either in-person or virtually) with their DPS-OTS grant coordinator at the beginning of the grant year to plan grant activities. Additionally, DPS/OTS grant coordinator is committed to regular communication and a quarterly informational virtual meeting will be scheduled.

Successes and challenges will be discussed and well as a review of progress made toward meeting agency goals. Quarterly Safe Road meetings will be optional but encouraged. Meetings will have a set agenda but also have time for networking with other traffic safety professionals.

OTS-DPS understands the importance of collaborative efforts and focus on planning process inputs – i.e. safety, analysis, data-driven strategies, and equity considerations. Quarterly Coalition meetings, at a minimum, provide an opportunity to review grant activity, discuss ways of improving the program and plan activity. It encourages partners to take ownership of the program and may stimulate new ideas for saving lives on Minnesota’s roadways.

Problem Identification

The State submits a Highway Safety Plan (HSP) to the National Highway Traffic Safety Administration (NHTSA). The HSP documents the State’s highway safety program that is data-driven in establishing performance targets and selecting the countermeasure strategies, planned activities and projects to meet performance targets. The HSP includes a description of the data sources and processes used by the State to identify its highway safety problems. The OTS uses several crash data sources to determine a county’s problem identification.

Minnesota’s Commitment to Diversity and Inclusion

The State of Minnesota DPS/OTS values diversity and inclusion and will take that into consideration. [County Population, VMT Behavioral Measures](#) (2017-2021) see equity tab.

State and County Crash Data

Review [Crash Facts 2020](#) and [County-Specific Fact Sheets](#). This will help to determine what driver behaviors to address in your area. Additional [Reports and Statistics](#) can help plan your grant activities.

Additional Crash Data Resources

- [County Population, VMT Behavioral Measures](#) (2017-2021)
- [Worst Alcohol Counties](#) (2017-2021)

Occupant Protection

- In the past five years (2017-2021) 1,345 motor vehicle occupants died on Minnesota roads of those fatalities, 463 (34%) did not use their seat belt
- Of occupants who were ejected from their vehicle and killed, 67% were unbelted
- Recent year-over-year unbelted trends are alarming
 - 2020 was up 44% from 2019
 - 2021 was up 8% from 2020
- Unbelted fatalities occur almost equally between daytime/sunrise (50.2%) and sunset/nighttime (48.7%)

- Of MVO fatalities occurring at nighttime, 41% were unbelted
- Seatbelt usage is higher in daytime hours.

Killed MVOs by Belt Status and Light Condition

Belt Status	Daylight		Sunrise		Sunset		Dark		Other/Unk		Total (2017-2021)	
	N	%	N	%	N	%	N	%	N	%	N	%
Not Used	217	29.0%	15	44.1%	17	34.7%	208	41.4%	5	50.0%	462	34.4%
Unknown	106	14.2%	7	20.6%	8	16.3%	109	21.7%	2	20.0%	232	17.3%
Used	425	56.8%	12	35.3%	24	49.0%	186	37.0%	3	30.0%	650	48.4%
	748	100.0%	34	100.0%	49	100.0%	503	100.0%	10	100.0%	1,344	100.0%

Grant Monitoring

[Minn. Stat. §16B.97](#) and [Policy 08-10](#) Grant Monitoring require the following:

- One monitoring visit during the grant period on all state grants of \$50,000 and higher
- Annual monitoring visits during the grant period on all grants of \$250,000 and higher
- Conducting a financial reconciliation of grantee's expenditures at least once during the grant period on grants of \$50,000 and higher. For this purpose, the grantee must make expense receipts, employee timesheets, invoices, and any other supporting documents available upon request by the State.

Application Process

The application and 2023 Work Plan can be found in eGrants, and completed in its entirety.

If the application is accepted, the fiscal agent will be responsible for compiling information and submitting plans, reports, and invoices to the DPS-OTS.

Certifications

Program guidelines, terms and conditions, and federal audit requirements must be distributed and acknowledged by all partner agencies receiving federal funds as part of the Enforcement grant. The fiscal lead must send the [Subcontractor/Partner Agency Certifications form](#) to each partner agency prior to completing the eGrants portion of the application. The Partner Agency Certifications form includes the following documents:

- Program Guidelines (Attachment A)
- Terms and Conditions (Attachment B)
- Federal Audit Requirements (Attachment C)

The grant application can be submitted prior to the Subcontractor/Partner Agency Certifications forms being uploaded into eGrants, however, the grant agreement cannot be executed until all forms have been completed and uploaded.

Risk Assessment

Each agency receiving federal funds must complete a risk assessment for the purpose of documenting potential negative events and assessing the likelihood of occurrence and severity so that DPS-OTS can decide whether or not to establish internal controls to mitigate the risk.

The fiscal lead must complete the [Subcontractor/Partner Agency Risk Assessment](#) form for each agency and upload them into eGrants.

The grant application can be submitted prior to the Subcontractor/Partner Agency Risk Assessment forms being uploaded into eGrants, however, the grant agreement cannot be executed until all forms have been completed and uploaded.

Resolution Process

Before a grant may be executed, the lead agency mentioned in the application must provide the DPS-OTS with a resolution from the appropriate city council or county board authorizing its participation in the program. This agency must obtain a resolution from their city council or county board authorizing them to participate in the grant and indicate who is authorized to sign the grant agreement unless the officials below are signing the grant agreement:

- Statutory Cities - Mayor and City Clerk
- Counties - Board Chair and Clerk of the Board

The [sample resolution](#) will ensure acceptability by DPS-OTS and quicker processing of awarded grants. Including a grant dollar amount in the resolution will cause problems if the amount awarded is different than the amount requested. If your council or board requires a specific amount, include “or a lesser amount as awarded by the Department of Public Safety” added after the amount is specified. Including the proper name of an authorized official, rather than just a title, will cause problems if the person in that position or office changes. If your council or board requires a specific name as well as title, include “or (his or her) successor (on staff or in office)” added after the name is specified.

Selection Criteria and Weight

Each application will be reviewed by a team at the DPS-OTS. The review committee will review each applicant on a 100-point scale. Items that will be evaluated in the review process include:

- Problem Identification (40/100)
- Performance measures outlined in the work plan (15/100)
 - Measurable goals

- Evaluation criteria fit identified problems for all activities
- Coalition coordinator Experience and Qualifications (15/100)
- Budget Plan (15/100)
- Equity Score by County (10/100)
- Previous grant performance if/when applicable (5/100)

Negotiations on applications may occur; clarification may be needed, hours, plans, or budgets may be modified. Applications must be submitted to the DPS-OTS via eGrants by 4:30 p.m. on Thursday, July 28, 2022.

Review Process and Timeline:

Once the applications are submitted via eGrants, the review committee has approximately 4 weeks to evaluate the grant applications, and will respond via email to the applicant no later than Thursday, August 25, 2022.

Questions regarding the application and evaluation process must be directed to Kat Vue, by 8:00 a.m., Thursday, July 7, 2022. Answers to questions that are not specific to a proposal will be posted to the DPS-OTS Website within approximately three business days.

Termination of a Grant

A grant may be cancelled by the DPS-OTS if any of the following occur:

- The grantee failed to have activity during a complete quarter unless approved in advance by the DPS-OTS grant coordinator
- The Financial Status Reports (invoices) were submitted one month late at least two times during the grant year unless the grantee was given prior approval from the DPS-OTS coordinator
- Two Financial Status Reports were submitted that included ineligible costs.
- Other breaches of laws, requirements, rules or procedures by the grantee.

A grantee is responsible for letting the DPS-OTS coordinator know whenever the project director will be away from work for fourteen consecutive days or more and for providing the coordinator with contact information on an interim project director during that time period.

These rules will not be in effect in the case of a grantee agency affected by an emergency or natural disaster (such as a major fire, flood or tornado). Having a critical staff person or project director quit or otherwise leave is not a natural disaster. If a critical person leaves, the grantee is responsible for notifying their DPS-OTS coordinator and working out a timeline by which duties, reports, and invoices will be resumed with him or her and obtaining that coordinator's written approval of the plan.

Grant Application Instructions

Responses to the RFP will be submitted as an application through [eGrants](#). If you are new to the system click on the [New User](#) link, on the eGrants log in page, fill out the form and save. Your request will be reviewed by DPS within a day or two. Instructions on how to use eGrants are located on the eGrants home page under Training Materials.

Complete each section of eGrants in the application section.

Problem ID

As you are completing each TZD Safe Roads Grantees must work on the identified problems with the greatest need in the area served. Review data links above and / or use Minnesota public portal <https://mnocrash.state.mn.us/>

Performance measures

Applicants must set measurable and attainable goals based on problem ID, following the [OTS enforcement events calendar](#). These goals and activities shall be evaluated, please provide clear specific information on the evaluation that will be used for each goal/ activity.

Regional TZD Meetings:

Coalition coordinators and members of the coalition are strongly encouraged to attend TZD regional meeting including but not limited steering committee and workshops.

Agenda Item #1

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

UNAPPROVED MINUTES

July 5, 2022

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, July 5, 2022 pursuant to adjournment with the following Board Members present on-site: Les Nielsen, Rick Mattson, Dennis McNally, and Craig Smith. Absent: None. Staff present on-site: County Coordinator Kris McNally, County Attorney Barba and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to participate remotely.

The Chairperson called the meeting to order and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the June 21, 2022 minutes as presented.

Action #3 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Anderson, Peter	500.00
Chamberlain Oil	377.88
Dearborn National Life Insurance Co	773.97
East Central Energy	1,151.40
East Central Energy	220.55
Friday, Thomas	500.00
Health Partners	6,486.88
Kanabec County Auditor HRA	12,000.00
Kanabec County Auditor HRA	44,520.00
Kanabec County Auditor-Treas	8,707.03
Lantz, Tyler	575.00

Life Insurance Company of North America	684.63
McCain, Donovan	500.00
McElhaney, Jamison	500.00
Minnesota Energy Resources Corp	9,630.26
Minnesota Energy Resources Corp	52.74
MNPEIP	10,912.16
MNPEIP	140,965.48
Mora Municipal Utilities	15,205.33
Mora Municipal Utilities	970.21
The Hartford Priority Accounts	6,266.17
Verizon Wireless Aircards	1,464.60
VSP Insurance Co	540.62

23 Claims Totaling: \$ 263,504.91

Action #4 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to recess the meeting at 9:02am to a time immediately following the Community Health Board.

Action #CH5 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the Community Health Board Agenda as presented.

Community Health Director Kathy Burski gave the Director's Report.

Action #CH6 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the temporary Kanabec County Public Health COVID 19 Masking Policy as presented.

Action #CH7 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the payment of 65 claims totaling \$39,695.33 on Community Health Funds.

Action #CH8 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to adjourn Community Health Board at 9:17am and to meet again on Tuesday, August 2, 2022 at 9:05am.

The Board of Commissioners reconvened.

Action #9 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
Arrowhead Scientific, Inc.	97.68

Auto Value	362.58
Axon Enterprises Inc.	611.64
Axon Enterprises Inc.	480.00
Bliss, Erica	312.34
Bliss, Erica	1,102.55
BlueStar Graphics	50.00
C & D Auto	1,162.60
Card Services (Coborn's)	111.61
Curtis, Michael	494.91
CW Technology	2,565.00
CW Technology	188.00
East Central Regional Library	82,422.50
East Central Solid Waste Commission	192.38
Election Systems & Software Inc	380.32
Foster, Deborah	85.00
Hoefert, Robert	764.60
HR Green Fiber and Broadband, Inc	2,160.98
IT SAVVY	1,566.80
Kanabec County Highway Department	481.88
Kanabec County Information Systems	4,200.00
Kanabec Publications	1,122.54
MAAP	190.00
Manthie, Wendy	43.29
MEI Total Elevator Solutions	79.00
Michael Keller, Ph.D., L.P.	675.00
Michael Keller, Ph.D., L.P.	650.00
MNCCC LOCKBOX	90.00
MNCCC LOCKBOX	90.00
Mora Bakery	32.06
Mora Municipal Utilities	239.75
Mora Psychological Services, PLLC	1,815.00
NAMI Minnesota	200.00
Nelson, Jerry	406.58
ODP Business Solutions LLC	17.42
Oslin Lumber	125.46
PRIA	60.00
Quadient Leasing USA, Inc.	2,086.20
Regents of the University of MN	19,237.25
River Valley Forensic Services, P.A.	2,400.00
RJ Mechanical	210.00
Roppe, Eylcia	23.00
Rupp, Anderson, Squires & Waldspurger, PA	1,285.76
Snyder, Denise	140.78

Stellar Services	84.08
Stigen, Jackie	42.00
Summit Food Service Management	4,003.32
Thomas Reuters - West	2,040.00
Tri State Surplus Co	1,484.44
Van Alst, Lillian	570.96
Van Fossen, Wayne & Christine	14.00
Wickeham, Teresa	90.09
Yocum, David & Kelly	27.00

53 Claims Totaling: \$ 139,368.35

Road & Bridge Fund

<u>Vendor</u>	<u>Amount</u>
Auto Value	3,955.00
Berndt, Steve	235.00
Bjorklund Companies	55.76
Boyer Trucks	67.02
Campbell, Gary	1,050.00
DeJong, George	159.32
Grainger	74.96
Houtsma, Brandon	300.00
Kanabec County Highway Dept	65.47
Magnuson, Dale	39.92
Northern Lines Contracting	347,147.97
Schiferli, Kevin	47.09
Towmaster	113,725.00
USIC	340.00
Widseth Smith Nolting	4,573.50
Ziegler	763.24

16 Claims Totaling: 472,599.25

Action #10 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #10 – 7/5/22

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application to Conduct Excluded Bingo for Ann Lake Watershed Alliance for bingo events to be held on July 24, 2022 and November 20, 2022 at Firepit Bar & Grill, 1434 Ann Lake Rd, Ogilvie, MN 56358.

County Coordinator Kris McNally led a discussion requesting Board support and assistance at the proposed staff appreciation lunch tentatively scheduled for Wednesday, August 17, 2022. The Board expressed consensus to support a staff appreciation lunch on August 17th.

East Central Energy Vice President/CIO Ty Hougum met with the County Board to request funding for the Broadband Project.

Action #11 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #11 - 7/5/22

East Central Energy Rural Broadband Project Request for Grant Match Funding

WHEREAS, the Kanabec County Board of Commissioner supports East Central Energy's Rural Broadband Project; and

WHEREAS, the Kanabec County Board of Commissioners reserved American Rescue Plan funds to support the ECE's Broadband Project; and

WHEREAS, ECE intends to partially fund the Rural Broadband Project through grant funding including the USDA's ReConnect Grant, as well as the MN Office of Broadband's Boarder to Boarder Grant; and

WHEREAS, ECE's Boarder to Boarder grant application requires a grant match from local stakeholders; and

WHEREAS, the Kanabec County Board of Commissioners previously committed to fund said grant match requirements at \$1,000 per percentage point of coverage; and

WHEREAS, to improve the likelihood of securing the grant and to be consistent with other participating stakeholders' funding commitments, it is requested to increase the grant match funding to \$2,000 per percentage point of coverage;

BE IT THEREFORE RESOLVED that the Kanabec County Board of Commissioners hereby agrees to increase the funding level for ECE's Boarder to Boarder grant match at \$2,000 per percentage point of coverage.

Action #12 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #12 - 7/5/22

APPLICANT AFFIDAVIT OR LOCAL GOVERNMENT RESOLUTION
RESOLUTION OF APPLICANT

BE IT RESOLVED that East Central Energy will act as the legal sponsor for project(s) contained in the Broadband Development Grant Program to be submitted on August 4, 2022 and that Ty Houglum is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of East Central Energy.

BE IT FURTHER RESOLVED that East Central Energy has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that East Central Energy has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, East Central Energy may enter into an agreement with the State of Minnesota for the above referenced project(s), and that East Central Energy certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT FINALLY RESOLVED that the undersigned is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

HR Specialist Kim Christenson met with the County Board to present the scoring results from the evaluation of the EDA Director Job Description.

Action #13 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #13 - 7/5/22

EDA Director Evaluation

WHEREAS the board did by Resolution #12 – 06/21/22 refer the position of EDA Director the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “EDA Director” position, which results in Pay Range 17:

Category	Rank	Points
----------	------	--------

Qualifications	q56	120
Decisions	d38	77
Problem Solving	p19	98
Relationships	r25	131
Effort A	ea5	4
Effort B	eb14	12
Hazards	h17	13
Environment	n5	8
TOTAL POINTS		463

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #14 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #14- 7/5/22 **Parking Lot Striping**

WHEREAS the following quotes were received for striping of County parking lots:

Sir Lines-A-Lot	\$3,473.00
-----------------	------------

BE IT RESOLVED to accept the low quote of \$3,473.00 submitted by Sir Lines-A-Lot

Public Works Director Chad Gramentz and Mora City Administrator Glenn Anderson met with the County Board to present a proposal for Driver's License services to be handled by the City of Mora in a Public Utilities building with partial funding from and revenue sharing with the County.

Action #15 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to move forward with the service proposal for the Driver's License Office by presenting it to the Mora City Council and the Public Utilities Commission.

Public Works Director Chad Gramentz gave verbal updates regarding his department.

10:21am – The Board took at five minute recess.

10:30am – The Board reconvened.

10:30am – The Chairperson called for public comment. Those that responded included:

Jim Swaningson	Comments on behalf of Ford Township residents regarding increasing burglaries and vandalism in the area, as well as what can be done about it.
Katherine Verdeja	Comments regarding a burglary in Ford

	Township and what can be done to restore a sense of peace and security in the community.
Casey DeGraw	Comments regarding a burglary in Ford Township and what can be done about it.
Michael Verdeja	Comments regarding the need for criminals to serve longer sentences for burglaries and break ins.
Chris Roeschlein	Comments regarding a breaking and entering incident in Ford Township. Request for the County Sheriff's Office to patrol the area more often, especially between 10pm-5am. Concerns regarding uninsured and unlicensed drivers.
Rod Scott	Comments regarding illegal dumping of TVs in Haybrook Township and who is responsible for cleaning them up. Piles of garbage and tires.
Mistea Roeschlein, Ford Township Clerk	Comments regarding problem properties in Ford Township. Request for support from Sheriff's Department in the township.
Greg Buss (via WebEx)	Comments regarding comments made by County Attorney and County Commissioner during the five minute recess.
Fred McKnight	Comments regarding how holding County Board Meetings on Tuesday mornings at 9am doesn't allow for people that work regular hours to attend the meetings.
Tina Simons	Questions regarding who the representatives and senators are for Ford Township.
Dan Nowling	Comments regarding criminal activity in Ford Township, problems with dispatch, what can we do locally, hit property owners financially

County Sheriff Brian Smith responded to the public comments made regarding concerns of criminal activity in Ford Township. He urged the citizens to express their concerns to their State Representatives and Senators in an effort to change the sentencing guidelines for criminal activity. Sheriff Smith also encouraged citizens to call Dispatch if they see "suspicious activity."

County Attorney Barbara McFadden discussed sentencing guidelines and results of a public hearing pertaining to a burglary in Ford Township.

11:42am – The Chairperson closed public comment.

Future Agenda: Peace Township 360 acre split with Tim Jacobs & Environmental Services, information regarding usage of air cards by county department, land sales follow up with Tim Jacobs

Action #16 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to adjourn the meeting at 11:45am and to meet again in regular session on Tuesday, July 19, 2022 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk

Agenda Item #2

Paid Bills

<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>	<u>Dept</u>
Consolidated Communications	1,141.63	Monthly Service	Various
East Central Energy	257.32	Intersection Lighting	Highway
Kanabec County AT ACH_VISA	467.19	See Below	
Kwik Trip Inc	18,720.99	Gas Credit Cards	Various
Marco Inc	3,216.80	Phone Lease	IS
Midcontinent Communications	246.41	Utilities	Transit
Midcontinent Communications	226.26	Monthly Service	Various
Minnesota Department of Finance	5,261.50	6.22 State Fees and Surcharges	Recorder
Minnesota Department of Finance	934.50	2Q22 Real Est Assurance/Torren & State Assurance Fees	State Revenue Fund
Minnesota Department of Health	1,402.50	2Q22 Well Cert Fees	State Revenue Fund
Minnesota Unemployment Insurance	455.87	2Q22 Unemployment Benefits	Unallocated
Quality Disposal	663.75	Solid Waste Fees	Various
Spire Credit Union	9,084.78	See Below	
Verizon Wireless Cell Phones	2,622.90	Monthly Service	Various
	<u>\$44,702.40</u>		
Spire Credit Union	66.45	Checksforless Deposit Slips	Auditor
	119.97	Amazon - Hard Drives	IS
	699.98	B&H Photo - Switches	IS
	349.99	B&H Photo - Switch	IS
	119.99	Amazon - Router	IS
	113.00	Control Sol/Calibrate Data Log	ARPA
	290.00	MSBA/Dues	Attorney
	260.00	MN Lawyer Portal/Lawyer Regist	Attorney
	24.98	Amazon/MiniDP to DHMI Adapt	Attorney

27.23	Amazon - Flash Drives	Attorney
562.11	Arrowood Resort/MNCCC Conf	Assessor
(14.71)	Amazon - Return of Office Supplies	Assessor
118.99	Amazon - Red Quarry Field Tile	Building Maintenance
152.42	Amazon - LCD Graphic Keypad	Jail
424.45	Bldg Controls Grp - EasyIO-FW-08	Jail
148.16	Amazon - Swag for Veterans Event	Veterans
14.99	Amazon - Prime Membership	Sheriff
674.40	Arcantenna/Antenna (3)	Sheriff
(105.00)	Arcantenna Credit	Sheriff
13.82	Amazon - Office Supplies	Sheriff
222.20	Fleet Farm - Law Enforcement Supplies	Sheriff
259.00	Almost Yours Guns & Pawn	Sheriff
13.94	Amazon - Forfeiture - Key Tags	Sheriff
16.52	Amazon - BADGES	Sheriff
79.42	Amazon - BADGES	Sheriff
28.96	Amazon - Jail Supplies	Jail
32.91	Amazon - Jail Supplies	Jail
69.90	Amazon - Jail Medical	Jail
106.58	Amazon - Jail Medical	Jail
53.69	Amazon - Jail Medical	Jail
34.99	Amazon - Speakers	E911
429.00	Amazon - Toner	Extension
0.99	APPLE - Storage	Highway
29.95	Amazon - Chrombook Case	EDA
125.82	Amazon - iPad Case (9)	EDA
987.00	B&H Photo - iPad (3)	EDA
259.99	B&H Photo - Chrombook	EDA
987.00	B&H Photo - iPad (3)	EDA
658.00	B&H Photo - iPad (2)	EDA
61.49	Amazon - Supplies	Community Health
11.26	Amazon - Computer Mouse	Community Health
69.72	Amazon - PHN Clinix Supplies	Community Health
25.60	Availity Subscription	Community Health

	119.00	CAS Data Loggers	Community Health
	22.40	Availity Subscription	Community Health
	32.00	Availity Subscription	Community Health
	286.23	Walmart - Wellness Supplies	Employee Wellness
	\$9,084.78		
Kanabec County AT ACH_VISA	173.93	Amazon - Duct Fan w/ Temp Control	Building Maintenance
	170.76	Amazon - Water Filter Cartridge	Building Maintenance
	122.50	MN Board of AESLAGID/CG	Highway
	\$467.19		

Agenda Item #3a

Regular Bills - Revenue Fund

Bills to be approved: 7/19/22

Department Name	Vendor	Amount	Purpose
ASSESSOR	Bowalnd, Jacob	20.00	Region III Meeting and Safety Training Registration
ASSESSOR	Bowland, Jacob	94.44	Mileage and Meals for Training
ASSESSOR	IT Savvy LLC	783.40	Laptop
ASSESSOR	Lindberg, Jodi	40.00	MAAO Region 3 Training (JL & TB)
ASSESSOR	Marco	159.00	Standard Payment
ASSESSOR	Ruud, Sandy	20.00	MAAO Region Meeting Registration
ASSESSOR	Ruud, Sandy	128.70	Mileage & Meals for ALP Classes in St. Cloud June 27-30
		1,245.54	
AUDITOR	IT Savvy LLC	1,995.76	Computers (2)
		1,995.76	
BUILDINGS MAINTENANCE	Ace Hardware	236.26	Valve, Primer, Roller Set, Grout, Loctite, Paint, Tape, Brushes
BUILDINGS MAINTENANCE	FBG Service Corporation	7,372.00	June 2022 Cleaning, Courthouse & PSB
BUILDINGS MAINTENANCE	FBG Service Corporation	672.00	June 2022 Cleaning, Jail
BUILDINGS MAINTENANCE	Granite City Jobbing Co	749.69	Garbage Bags, Cleaning Spray, Paper Towels, TP
		9,029.95	
COMPUTER EXPENSES	MNCCC Lockbox	2,480.00	Cama/Tax Extracts
COMPUTER EXPENSES	MNCCC Lockbox	13,277.50	3rd Qtr Tax/Cama Support, Tax Beta Testing, Tax Enhancement
		15,757.50	
COUNTY ATTORNEY	Bureau of Criminal Apprehension	120.00	BCA CJDN Quarterly Fee 4/1/22-6/30/22
COUNTY ATTORNEY	McFadden, Barbara	73.71	Mileage to MCCA County Board Meeting in St. Paul
COUNTY ATTORNEY	Mille Lacs County Sheriff's Office	56.24	Service of Subpoena Re Testimony
COUNTY ATTORNEY	RELX Inc. DBA Lexis Nexis	189.08	LexisNexis June 2022 Charges
		439.03	

COUNTY CORONER	Methven Funeral and Cremation Services	400.00	Removal & Transport
COUNTY CORONER	Methven Funeral and Cremation Services	600.00	Removal & Transport
COUNTY CORONER	River Valley Forensic Services, P.A.	500.00	Post Mortem Examination
		1,500.00	
COUNTY RECORDER	MCIS	10,934.00	MCIS Property Tax Quarterly Support
		10,934.00	
COURT ADMINISTRATOR	McKinnis & Doom PA	56.50	Court Appt Attorney Fees
		56.50	
ECONOMIC DEVELOPMENT	Mora Area Chamber c/o Fired Up at the To	250.00	EDA Sponsorship of 8/6/22 "Fired Up at the Tower" Event
		250.00	
ELECTIONS	Lakeland Printers Inc	96.00	New Voter Receipts (3200)
ELECTIONS	MNCCC Lockbox	180.00	2 QR Scanners OmniBallot
		276.00	
ENVIRONMENTAL SERVICES	Kanabec County Highway Department	171.76	Fuel & Postage - June 2022
ENVIRONMENTAL SERVICES	Kanabec County Highway Department	237.85	Fuel & Postage - Nov. 2021 - May 2022
ENVIRONMENTAL SERVICES	Kanabec Publications	40.44	Planning Commission Notice-IUP Vacation Rental 2595 300th Av
ENVIRONMENTAL SERVICES	Rinke Noonan, Attorneys at Law	2,028.50	Snake River One Watershed One Plan
		2,478.55	
INFORMATION SYSTEMS	CW Technology	727.40	Monthly Services
INFORMATION SYSTEMS	IT Savvy LLC	179.38	Toner
		906.78	
PROBATION & JUVENILE PLACEMENT	BCA/Business Shared Services	150.00	BCA Terminal, CJDN Access Fee
PROBATION & JUVENILE PLACEMENT	East Central Regional Juvenile Center	4,335.00	June 2022 Invoice for Contracted Beds at East Central Juvenile C
		4,485.00	
PUBLIC TRANSPORTATION	A and E Cleaning Services	550.00	Cleaning Timber Trails Offices

PUBLIC TRANSPORTATION	Ace Hardware	35.15	Spray Bottles, Nozzles, Carpet Cleaner, Rags
PUBLIC TRANSPORTATION	Curtis, Michael	431.37	Volunteer Mileage & Meals
PUBLIC TRANSPORTATION	Fairview Health Services	45.00	Drug Screens
PUBLIC TRANSPORTATION	Glen's Tire	1,138.63	Van Repairs, Bus Repairs, Bus Tires
PUBLIC TRANSPORTATION	Granite City Jobbing Co	209.38	Office Supplies
PUBLIC TRANSPORTATION	Hoefert, Robert	647.84	Volunteer Mileage & Meals
PUBLIC TRANSPORTATION	Industrial Health Services Network Inc	45.90	Drug Screen
PUBLIC TRANSPORTATION	Johnson's Hardware & Rental	35.61	Armor All, Glass Cleaner, Degreaser, Rags
PUBLIC TRANSPORTATION	Kanabec County Highway Department	136.49	Bus Repairs, Fuel & Oil
PUBLIC TRANSPORTATION	Kanabec Publications	551.00	Advertising
PUBLIC TRANSPORTATION	Marco	134.68	Printer Contracts
PUBLIC TRANSPORTATION	Nelson, Jerry	392.54	Volunteer Mileage
PUBLIC TRANSPORTATION	Premium Waters, Inc.	30.53	Bottled Water Supplies
PUBLIC TRANSPORTATION	Van Alst, Lillian	729.10	Volunteer Mileage
		5,113.22	
SHERIFF	BlueStar Graphics	495.00	Squad Lettering Package & Install
SHERIFF	EATI	3,178.32	Squad Parts - Push Bumpers, Speakers, Lights, Sirens, etc.
SHERIFF	Horizon Towing	456.34	Towing Services (2)
SHERIFF	Horizon Towing	187.91	Towing Services (1)
SHERIFF	Oak Gallery	22.41	Mailed Radar Repair
SHERIFF	River Valley Forensic Services, P.A.	250.00	Contract Monthly Medical Examiner Service/May 2022
SHERIFF	Smith, Trenton	90.00	New Hire Post Board
SHERIFF	StopStick, Ltd.	5,496.00	12 x 9ft Stop Stick Kit with Storage Bag
SHERIFF	Streicher's	358.20	Practice Ammunition
SHERIFF	Tactical Solutions	444.00	Cert of Radar Units (12)
SHERIFF	Tinker & Larson Inc.	1,206.90	Oil Changes, Wiper Switch, Front Brakes, Check Brakes
		12,185.08	
SHERIFF - 911 EMERGENCY	State of Minnesota - BCA	270.00	CJDN Access Fees
		270.00	
SHERIFF - BOAT & WATER	Ace Hardware	12.50	Key Chains (25)
		12.50	

SHERIFF - JAIL/DISPATCH	Accurate Controls Inc.	193.49	Intercom Microphone
SHERIFF - JAIL/DISPATCH	Adam's Pest Control, Inc.	250.00	Prevention Plus, Jail Building
SHERIFF - JAIL/DISPATCH	Advanced Correctional Healthcare	18,464.14	August 2022 On Site Medical and Mental Health Services
SHERIFF - JAIL/DISPATCH	ASLIS	7.00	Over the Phone Interpreting
SHERIFF - JAIL/DISPATCH	Aspen Mills	165.75	Uniform Cargo Pants & Shirt
SHERIFF - JAIL/DISPATCH	Bob Barker	363.37	Size 14 Slip on Shoes (3), Multifold Paper Towels (10)
SHERIFF - JAIL/DISPATCH	Noble Medical Inc	341.46	Noble Split Specimen Cups
SHERIFF - JAIL/DISPATCH	Quality Disposal Systems	233.36	June Services
SHERIFF - JAIL/DISPATCH	Reliance Telephone, Inc	300.00	30 - \$10 Phone Cards
SHERIFF - JAIL/DISPATCH	Stellar Services	83.26	Canteen
SHERIFF - JAIL/DISPATCH	Stellar Services	58.26	Canteen
SHERIFF - JAIL/DISPATCH	Summit Companies	341.00	Semi-Annual Service
SHERIFF - JAIL/DISPATCH	Summit Food Service Management	4,005.46	Inmate Meals 6/25/22-7/1/22
SHERIFF - JAIL/DISPATCH	Summit Food Service Management	4,050.40	Inmate Meals 6/18/22-6/24/22
		28,856.95	
STATE FISCAL RECOVERY ARP	CW Technology	2,515.00	Monthly Service per Resolution #19 - 2/15/22
		2,515.00	
UNALLOCATED	Granite City Jobbing Co	846.80	Copy Paper, 20 Cases
UNALLOCATED	Kanabec Publications	546.66	Board of Appeal & Equalization Notice, County Board Minutes (3)
		1,393.46	
VEHICLE POOL	Kanabec County Highway Department	564.24	2002 Dodge Caravan Repairs
		564.24	
VETERAN SERVICES	Coborns	1,000.00	From Emergency Fund, 20 - \$50 Gift Cards
VETERAN SERVICES	Kwik Trip	1,000.00	From Emergency Fund, 25 - \$40 Gift Cards
VETERAN SERVICES	Mora Bakery	32.06	Donuts - Coffee Talk
VETERAN SERVICES	Veterans Council of Pine City	20.00	Transportation to MPLS VA Pine Co Veterans Council
		2,052.06	
84 Claims Totaling:		<u>\$ 102,317.12</u>	

Agenda Item #3b **Regular Bills - Road & Bridge** **Bills to be approved: 7/19/22**

Vendor	Amount	Purpose
A&E Cleaning	1,100.00	Office cleaning
Ace Hardware	207.35	Shop supplies
Andy's Towing	593.82	Towing
Aramark	338.48	Coveralls and janitorial supplies
Avenu Insights & Analytics	1,000.00	Accounting software conversion
Campbell, Gary	350.00	Beaver removal
Central Pension Fund	384.10	Training center use fee
Dultmeier Sales	231.49	Shop supplies
Glens Tire	435.00	Tire repair
Gopher State One-Call	54.00	Locates
Johnson Hardware and Rental	477.29	Shop supplies
Kanabec County Highway Dept	146.04	Petty Cash, Postage
Kanabec County Coordinator	10.52	Postage
Knife River	7,880.16	Dust control
Kwik Trip	510.13	Fuel
Marco	330.89	Printer fee
Midway Iron & Metal	371.84	Repair parts
MADI	50.00	Registration fee for ditch inspector
MN Dept of Transportation	389.25	Equipment calibration
Newman Traffic Signs	18,416.14	Sign supplies
North Central International	4,858.89	Repair parts
Olson Power & Equipment	479.40	Repair parts
Owens Auto Parts	2,148.02	Repair parts
Pomp's Tire Service	7,236.46	Tires
Post Master	600.00	1,000 Stamps
Power Plan	2,269.25	Grader repairs and repair parts
Swanston Equipment Corporation	1,316.12	Repair parts
Tomlinson, Timothy	57.95	Uniform allowance
Wiacom	675.30	GPS
Ziegler	602.22	Repair parts

30 Claims Totaling: \$53,520.11

Agenda Item #4a

July 19, 2022

REQUEST FOR BOARD ACTION

a. Subject: Gambling Request	b. Originating Department/Organization/Person: Knife Lake Sportsmen's Club
c. Estimated time: 2 Minutes	d. Presenter(s): None

e. Board action requested: Approve the following resolutions:

Resolution #__ – 7/19/22

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Knife Lake Sportsmen's Club for a bingo event to be held at Northwoods Steakhouse at 2732 MN-65, Mora, MN 55051, and a raffle event to be held on Knife Lake on February 4, 2023.

f. Background:

Supporting Documents: None: **Attached:** ☒

Date received in County Coordinators Office: 7/11/22

Coordinators Comments:

To: Kanabec County Coordinator's Office
Kanabec County Board of Commissioners
From: Ed Hamlin, Knife Lake Sportsman's Club President
Date: 7/11/22
RE: Application of Exempt Permit

Good day Kanabec County Board of Commissioners!

The Knife Lake Sportsman's Club is looking forward to the month of February, when our Winter Day of Fun takes place on 2/4/23. Our day is packed with fun for all, including a pancake breakfast, bingo, ice fishing contest and plenty of prizes to be given away for all to enjoy. We are continuing to try to stay ahead of possible price increases with any big-ticket prizes, as our early thoughts are to once again give away an Ice Castle fish house.

Proceeds for this event will again be used for the care and maintenance of Knife Lake and the Knife Lake Sportsman's Clubhouse, as well as the financing of future Knife Lake sportsman's Club events.

Please see the enclosed Exempt Permit Application. Please place this request for approval on the agenda of your next board meeting. If approved, please contact me. I am available to pick up the permit or you can mail it to me at: 2675 Kite Street, Mora, MN 55051, or you can also email it to me at: vp@knifelake.us.

If any questions arise, feel free to contact me at 952-250-0642.

Thank you in advance for your consideration.

Ed Hamlin, President of the Knife Lake Sportsman's Club

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: <u>Knife Lake Sportsmen's Club</u>	Previous Gambling Permit Number: <u>X- X-02117-22-035</u>
Minnesota Tax ID Number, if any: <u>41-1350036</u>	Federal Employer ID Number (FEIN), if any: _____
Mailing Address: <u>2825 Hwy 65 PO Box 254</u>	
City: <u>Mora</u>	State: <u>MN</u> Zip: <u>55051</u> County: <u>Kanabec</u>
Name of Chief Executive Officer (CEO): <u>Ed Hamlin</u>	
CEO Daytime Phone: <u>320-703-8007</u>	CEO Email: <u>pres@knifelake.us</u> (permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____	

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- ☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☒ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Bingo @ Northwoods Steakhouse, raffles on Knife Lake

Physical Address (do not use P.O. box): _____

Check one:

☐ City: _____ Zip: _____ County: _____

☒ Township: Peace Zip: 55051 County: Kanabec

Date(s) of activity (for raffles, indicate the date of the drawing): 2/04/2023

Check each type of gambling activity that your organization will conduct:

- ☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____	Print County Name: _____
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date: _____	Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	
<p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p>	
Print Township Name: _____	
Signature of Township Officer: _____	
Title: _____ Date: _____	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Ed Hamlin Date: 7/11/22
(Signature must be CEO's signature; designee may not sign)

Print Name: Ed Hamlin

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
 A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

Mail to: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, if your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data includes: members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was posted.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Business Record Details »

Minnesota Business Name

Knife Lake Sportsmen's Club, Inc.

Business Type

Nonprofit Corporation (Domestic)

MN Statute

317A

File Number

Q-1078

Home Jurisdiction

Minnesota

Filing Date

11/22/1978

Status

Active / In Good Standing

Renewal Due Date

12/31/2022

Registered Office Address

2825 N Hwy 65
Mora, MN 55051
USA

Number of Shares

NONE

Registered Agent(s)

(Optional) Currently No Agent

President

ED HAMLIN
PO BOX 254
MORA, MN 55051
USA

Filing History

Filing History

Select the item(s) you would like to order: [Order Selected Copies](#)

<input type="checkbox"/>	Filing Date	Filing	Effective Date
<input type="checkbox"/>	11/22/1978	Original Filing - Nonprofit Corporation (Domestic)	
	11/22/1978	Nonprofit Corporation (Domestic) Business Name (Business Name: Knife Lake Sportsmen's Club, Inc.)	

<input type="checkbox"/>	Filing Date	Filing	Effective Date
<input type="checkbox"/>	07/16/1990	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	03/16/1992	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	06/24/1997	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	7/8/2021	Amendment - Nonprofit Corporation (Domestic)	

Agenda Item #4b

July 19, 2022

REQUEST FOR BOARD ACTION

a. Subject: SCORE Claims - May	b. Originating Department: County Coordinator
c. Estimated time: 2 minutes	d. Presenter(s): None

f. Board action requested:

Resolution #__ – 7/19/22

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Waste Management	-
Quality Disposal	\$4,270.60
Arthur Township	-
Total	\$4,270.60

g. Background:

Provider	Billed	Paid Amount
QUALITY DISPOSAL (May)	\$3,770.60	\$3,770.60
WASTE MANAGEMENT (May)	-	-
Sub-Total	\$3,770.60	\$3,770.60
Recycling Center Incentive Payments:		
Quality Disposal (May)	\$500.00	\$500.00
Arthur Township (May)	-	-
TOTAL PAYMENTS =		\$4,270.60

Date received in County Coordinators Office: Various dates in June

January 1, 2022 SCORE Fund balance = \$120,350.31

Revenue: 01-391-392-0000-5332 =

Expenditure: 01-391-392-0000-6211 = \$21,500.36

Current SCORE Funds balance is = \$98,849.95

Agenda Item #5

July 19, 2022

REQUEST FOR BOARD ACTION

a. Subject: Resolution Authorizing Legal Representation in Mediation with the Department Pursuant to Minn. Stat. §256B.69, subd. 3a(d), both on Behalf of the County Individually and Through [SCHA] as the Single Entity Representing a Group of County Boards	b. Origination: South Country Health Alliance
c. Estimated time: 10-15 minutes	d. Presenter(s): Les Nielsen, Board Chair

e. Board action requested:

Approve the attached resolution

f. Background:

Supporting Documents: None Attached: ☒

Date received in County Coordinators Office:

Coordinators Comments:

RESOLUTION

AUTHORIZING LEGAL REPRESENTATION

WHEREAS, the Kanabec County Board of Commissioners objects to the Department's decision to disregard the County's decision to provide healthcare services under Minn. Stat. § 256B.69 and Minn. Stat. § 256B.692 to eligible recipients of Minnesota Senior Health Options (MSHO) and Minnesota Senior Care Plus (MSC+), Special Needs Basic Care (SNBC) and Minnesota's Families and Children's Program (F&C) within the County;

WHEREAS, the Kanabec County Board of Commissioners previously authorized the County to request mediation under Minn. Stat. § 256B.69, subd. 3a to challenge the Department's procurement decision;

WHEREAS, the County Board of Commissioners has authorized [SCHA] as a single entity representing a group of counties, including Kanabec County, to seek mediation with the Department;

WHEREAS, the South Country Health Alliance Joint Powers Board has retained the law firm of Lockridge Grindal Nauen PLLP to represent South Country Health Alliance in mediation with the Department pursuant to Minn. Stat. §256B.69, subd. 3a(d), both on behalf of the County individually and through [SCHA] as the single entity representing a group of county boards.in challenging the Department's procurement determinations in mediation or, as necessary, in other legal action.

NOW, THEREFORE BE IT RESOLVED, that the Kanabec County Board of Commissioners, hereby authorizes Lockridge Grindal Nauen PLLP to represent the County in mediation with the Department pursuant to Minn. Stat. §256B.69, subd. 3a(d), both on behalf of the County individually and through [SCHA] as the single entity representing a group of county boards.

Dated this 19th day of July, 2022.

Agenda Item #6

July 19, 2022

REQUEST FOR BOARD ACTION

a. Subject: Possible Opportunity for County Acquisition of Former Potlatch-Owned Parcels	b. Origination: MN DNR/The Conservation Fund
c. Estimated time: 10-15 minutes	d. Presenter(s): Kris McNally, Coordinator

e. Board action requested:

Approximately 81 acres in Haybrook Township may be available for the County to acquire for conservation purposes according to the MN DNR and The Conservation Fund.

The parcels were owned by Potlatch and are now owned by The Conservation Fund. The parcels were evaluated by the MN DNR and are not ranked a “high priority for the Department to acquire.”

Lessard Sams dollars may be available to be applied for to fund the acquisition, but come with more extensive restrictions according to Kim Berns-Melhus, State Director of The Conservation Fund. The County would be able to purchase it with County funds and fewer restrictions, but would still be restricted to “conservation uses” of the parcels.

If the County is interested in these parcels, a letter of interest would be sent to the State Director of the Minnesota Conservation Fund and they would move forward with an appraisal.

f. Background:

Supporting Documents: None Attached: ☒

Date received in County Coordinators Office:

Coordinators Comments:

Lessard Sams funding window is closed for FY 2024

MN Department of Natural Resources
Division of Forestry
1200 Warner Road
St. Paul, MN, 55106

RECEIVED JUL 01 2022

June 27, 2022

Les Nielsen, County Board Chair

Kanabec County
18 N Vine Street, Suite 181
Mora, MN 55051

Dear Chair Nielsen,

This is a follow-up regarding the MN DNR's Minnesota Heritage Project the county was notified of in January 2022. I have attached the previous letter with additional information regarding this unique opportunity for the state, tribes, and counties.

In Kanabec County there are two (2) parcels totaling approximately 81 acres. All parcels are located in Township 042N, Range 24W, Section 01 (list attached). At this time, these parcels have been evaluated through an interdisciplinary review process within the MN DNR. While these parcels exhibit many values, our preliminary evaluation does not rank them as high priority for the Department to acquire.

There may be an opportunity for you to acquire these parcels in the future if there is interest. The county should contact Kim Berns-Melhus, Minnesota State Director of the Conservation Fund (TCF) if they would like to discuss this option further.

If you would like to have a more complete discussion regarding the status of the project or the evaluation process, please contact me and we can review.

Sincerely,



Bob Milne

Central Region Assistant Manager | Division of Forestry

Minnesota Department of Natural Resources

1200 Warner Road
Saint Paul, MN 55106
Phone: 651-259-5798
Cell: 651-356-1468
Email: Bob.Milne@state.mn.us

CC: Kristine McNally, Kanabec County Coordinator

Grant Wilson, MN DNR Central Region Director

<i>Kanabec</i>	<i>T042NR24WS01_NENW</i>	<i>41.13</i>
<i>Kanabec</i>	<i>T042NR24WS01_NWNW</i>	<i>40.59</i>



January 11, 2022

Gene Anderson
County Board Chairman
Kanebec County
18 N Vine Street, Suite 181
Mora, MN 55051

COPY

Dear Chairman Anderson,

The Minnesota Department of Natural Resources is beginning a project to determine if the state should attempt an acquisition of some of the former Potlatch lands located across 14 northern Minnesota counties and now owned by The Conservation Fund (TCF). The DNR's goal for this project is to conserve forestlands for water quality and ecological benefits, retain timber and fiber supplies, provide for public recreation, and conserve wildlife habitat and connectivity. We appreciate the conservation opportunities TCF is facilitating through their purchase of Potlatch forestlands. This is a rare opportunity for strategic acquisition.

We recognize that DNR is not the only organization who can manage these lands for conservation outcomes and would like to work closely with other land managers such as counties, Tribes and other organizations on helping determine whether some of the parcels would fit best in DNR's land portfolio.

The process would involve creating county-based teams to work with county, tribal and other natural resource land managers to review the available parcels to see if lands may meet DNR's strategic land asset management (SLAM) goals and consider mutual conservation needs. We would like an interdisciplinary team of local DNR staff who are most familiar with these locales to work together with county land managers and other county officials to complete this analysis. We expect the review process, including obtaining the local support needed for those potentially identified acquisitions to last about a year.

After the analyses and consultations are complete across all potential TCF lands, DNR would complete a single appraisal of the carefully chosen lands to determine a fair value, and then submit a funding request to the Legislature for acquisition.

The DNR will not have an interest in acquiring any of the parcels (through fee acquisition, donation, or other means) before completing this comprehensive assessment and appraisal process. It is important that we allow the process to consider all of the lands with the same goals and metrics and that we take a holistic view in our assessment of their conservation and dollar values.



Summary

Parcel ID 07.00030.00
 Property Address
 Sec/Twp/Rng 01-042-024
 Brief Tax Description Sect-01 Twp-042 Range-024 88.63 AC N1/2 OF NW1/4
 (Note: Not to be used on legal documents)
 Deeded Acres 88.63
 Class 111 - (NON-HSTD) RURAL VACANT LAND
 District (701) HAYBROOK SCH 0473
 School District 0473

Owner

Primary Taxpayer
 The Conservation Fund
 1655 Fort Meyer Dr N Ste 13001
 Arlington, VA 22209

Sales

Multi Parcel	IN	Q	Sale Date	Buyer	Seller	Sale Price	Adj Price	eCRV
N	LW	Q	11/18/2020	THE CONSERVATION FUND	POTLATCH MN TIMBERLANDS LLC.	\$92,549	\$92,549	<u>1184428</u>

Valuation

	2022 Assessment	2021 Assessment	2020 Assessment	2019 Assessment	2018 Assessment	2017 Assessment
+ Estimated Building Value	\$0	\$0	\$0	\$0	\$0	\$0
+ Estimated Land Value	\$115,000	\$91,500	\$83,500	\$83,500	\$78,700	\$83,500
+ Estimated Machinery Value	\$0	\$0	\$0	\$0	\$0	\$0
= Estimated Market Value	\$115,000	\$91,500	\$83,500	\$83,500	\$78,700	\$83,500

Property Valuation Notice

Taxation

	2022 Payable	2021 Payable	2020 Payable	2019 Payable	2018 Payable
Estimated Market Value	\$91,500	\$83,500	\$83,500	\$78,700	\$83,500
- Excluded Value	\$0	\$0	\$0	\$0	\$0
- Homestead Exclusion	\$0	\$0	\$0	\$0	\$0
= Taxable Market Value	\$91,500	\$83,500	\$83,500	\$78,700	\$83,500
Net Taxes Due	\$1,080.00	\$988.00	\$1,040.00	\$972.00	\$1,058.00
+ Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= Total Taxes Due	\$1,080.00	\$988.00	\$1,040.00	\$972.00	\$1,058.00

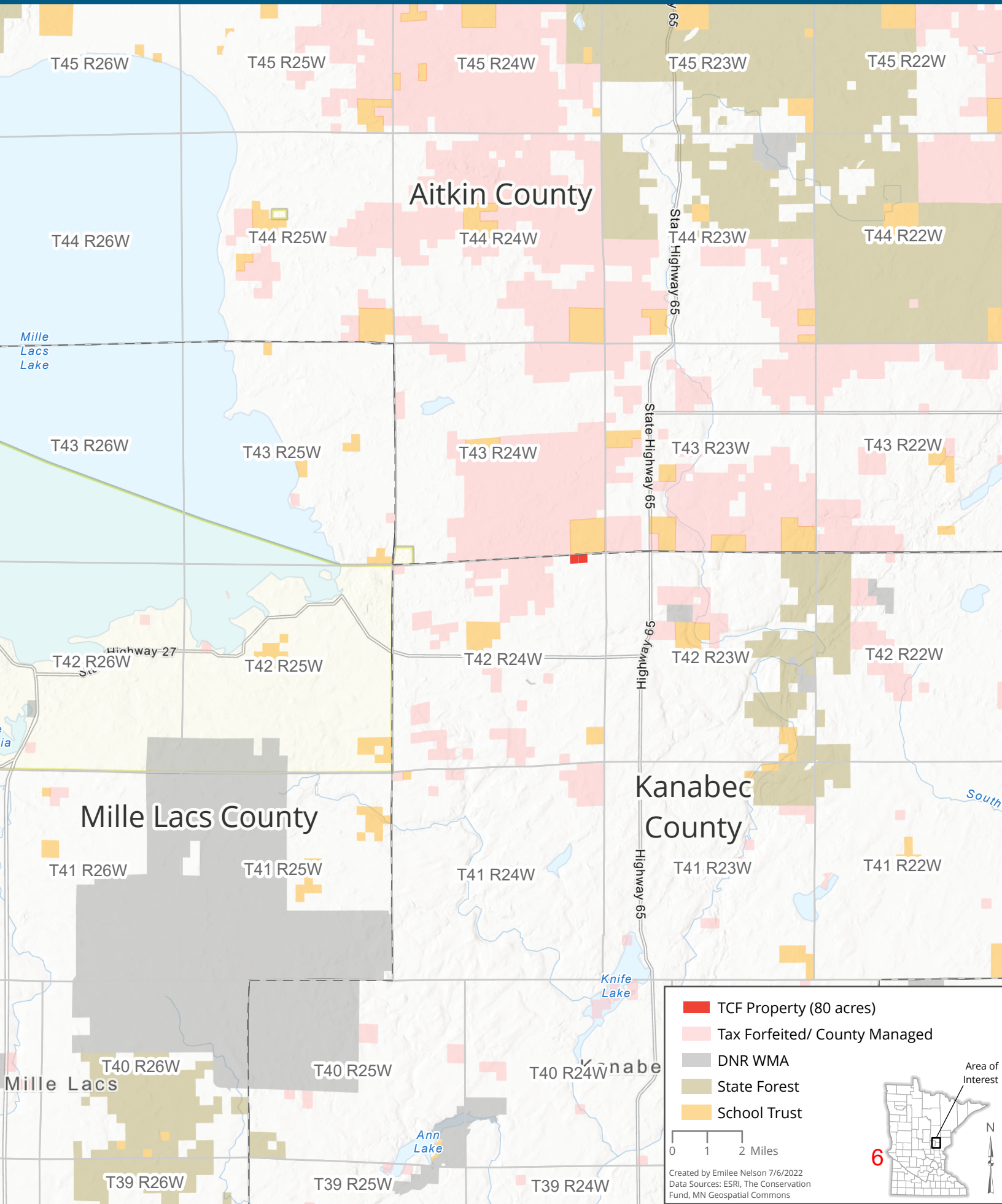
Unpaid Taxes

	2022 Payable
Unpaid Tax	\$1,080.00
+ Unpaid Spec Asmt	\$0.00
+ Unpaid Fees	\$0.00
+ Unpaid Penalty	\$48.60
+ Unpaid Interest	\$0.00
= Unpaid Total	\$1,128.60

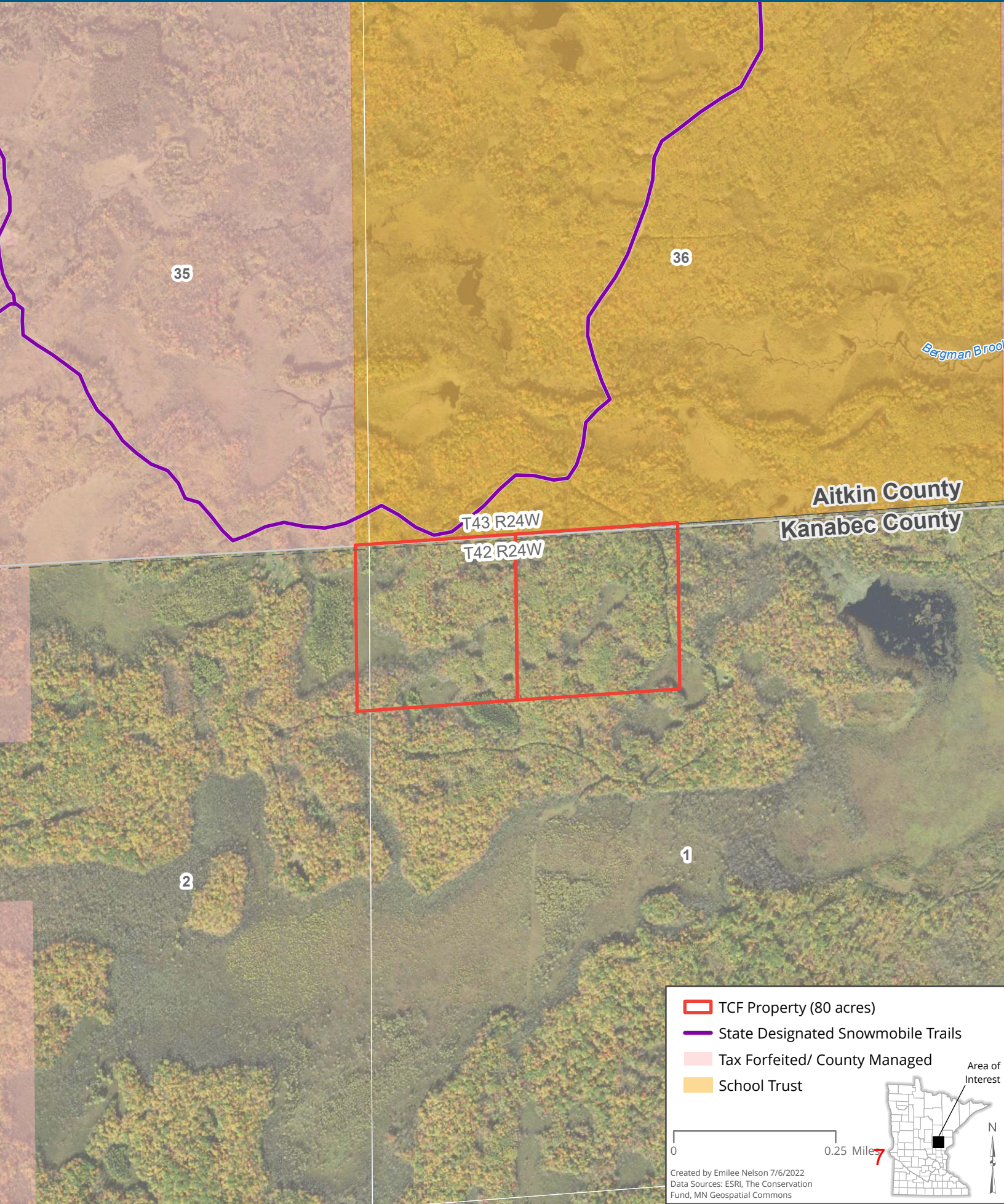
TCF Lands in Kanabec County


Kanabec County, Minnesota Heritage Forest


THE CONSERVATION FUND





TCF Lands in Kanabec County
Kanabec County, Minnesota Heritage Forest



 TCF Property (80 acres)

 State Designated Snowmobile Trails

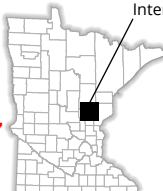
 Tax Forfeited/ County Managed

 School Trust

Area of Interest

0 0.25 Miles **7**

Created by Emilee Nelson 7/6/2022
Data Sources: ESRI, The Conservation Fund, MN Geospatial Commons



Agenda Item #7

July 19, 2022

REQUEST FOR BOARD ACTION

a. Subject: Ann River Erosion Project – County Staff Involvement	b. Origination: Kanabec County Soil & Water Conservation District
c. Estimated time: 5-10 minutes	d. Presenter(s): Commissioner McNally

e. Board action requested:

Discuss expectations for County Staff involvement with the Ann River Erosion Control Project

f. Background:

Supporting Documents: None ☒ Attached:

Date received in County Coordinators Office:

Coordinators Comments: