



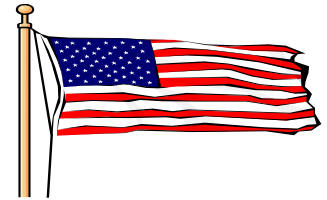
Kanabec County Board of Commissioners

Regular Meeting Agenda The Meeting of December 20, 2022

- Due to COVID-19 safety protocol, this meeting will be in-person and via WebEx (video/phone conference)
- The public may join the meeting via WebEx or in-person at the meeting room.
- If attending the meeting in-person, the total number of persons (including commissioners) may be limited and social distancing/safety protocol may be in effect.

To be held via WebEx telephone call or video meeting:

Telephone call-in number for public access: 1-408-418-9388
Access Code: 2496 082 9434



Video Meeting link:

<https://kanabeccounty.webex.com/kanabeccounty/j.php?MTID=mfd014c73433ef6ced76540e750ff7846>

Meeting number: 2496 082 9434

Password: 8uXpnJ9kPC3 (88976595 from video systems)

To be held at: Kanabec County Courthouse
Boardroom #164
317 Maple Avenue East
Mora, MN 55051

Please use the Maple Ave entrance and parking lot.

Scheduled Appointments: Times are approximate and time allotted to each subject will vary. Appointment times may be changed at the discretion of the board.

The audience is invited to join the board in pledging allegiance:

*I pledge allegiance to the flag
of the United States of America,
and to the Republic for which it stands:
one nation under God, indivisible
with Liberty and Justice for all*

- 9:00am a. Call to Order
 b. Pledge of Allegiance
 c. Agenda approval

9:05am Recess county board to a time immediately following the FSB.
 Family Services Board

9:20am Discuss South Country Health Alliance Membership

- 9:35am Kim Christenson, HR Specialist-
- a. 2023 Non-Union Employee Wages
 - b. 2023 Homemaker Wages
 - c. 2023 Commissioner Wages
 - d. New PTO Schedule for Employees Hired after January 1, 2023
 - e. Request to Hire Above a Step A- Experienced Dispatcher
 - f. 2023 Non-Union Performance Pay Plan

- 9:50am Tina Von Eschen, Assessor- Request to Hire an External Appraiser for a Tax Court Case
- 10:00am Lucas Athey, Probation Director- Consider a Resolution endorsing the efforts of the Community Supervision Work Group and urging the legislature to pass a new funding formula and significant appropriation during the 2023 legislative session
- 10:10am Denise Snyder, A/T-
- a. On-Sale & Sunday Liquor License Request- Ann River Winery
 - b. Request for Additional Regular Bill Check-Run on December 29th
- 10:30am Public Comment**
- Telephone call-in number for public access: 1-408-418-9388
Access Code: 2496 082 9434
- 10:45am Chad Gramentz, Public Works
-

Other business to be conducted as time is available:

1. Minutes
 - a. Regular Meeting 11/15/22 Minutes (Amended for a correction)
 - b. Regular Meeting 12/6/22 Minutes
 - c. Truth in Taxation Meeting 12/8/22 Minutes
2. Paid Bills
3. Regular Bills
 - a. Revenue Fund
 - b. Road & Bridge
4. Consent Agenda
 - a. MAYRA Gambling License Request – Crow’s Nest
 - b. SCORE Claims
5. Resolution to Approve:
 - a. Memorandum of Understanding with Local 107 for Updated Agreement Terms
 - b. Memorandum of Understanding the Local 107 for Performance Pay Program Implementation
6. Resolution to Adopt the Kanabec County 2023 Final Budget and Levy
7. Resolution to End Temporary Change to EMB Use Policy due to COVID-19 Pandemic
8. Commissioner Reports
9. Future Agenda Items
10. Thank You to the Exiting County Commissioners
11. CLOSED SESSION: Consider Offers for the Sale of Property- (This portion of the meeting may be closed pursuant to Minnesota Statue 13D.05 subd.3)
12. CLOSED SESSION: Union Negotiation Strategy–(This portion of the meeting may be closed pursuant to Minnesota Statute §13D.03)
13. Discuss any other matters that may come before the County Board
14. ADJOURN

Kanabec County Family Services

905 East Forest Avenue, Suite 150
Mora, MN 55051
Phone: 320-679-6350
Fax: 320-679-6351

Kanabec County Family Services Board Agenda December 20, 2022 9:05 a.m.

- | | |
|--|------------------|
| 1. Agenda Approval | Pg. 1 |
| 2. Director's Report | Pg. 2 |
| - Staffing – | |
| - Ongoing Number of Children in Placement | |
| 3. Dr. Richardson Psych Agreement | |
| - Action requested | |
| - See attached Agreement and resolution | Pg. 3-7 |
| 4. 2023 Group Housing Support List (formerly GRH) | |
| - See attached list | Pg. 8 |
| 5. Welfare Fund Report | |
| - See attached report | Pg. 9 |
| 6. Financial Report | |
| - See attached report | Pg. 10-11 |
| 7. Abstract Approval | |
| - See attached abstract and board vendor paid list | Pg. 12-14 |
| 8. Other Business | |
| 9. Adjourn | |

Family Service Director's Report

December 2022

Staffing

No change currently.

Ongoing Update on Number of Children in Placement

Last month we had 24 children in our care in out of home placements. We have 22 children in care this month compared to 14 last year for the same month.

Agreement to Provide Psychiatric and Supervision Services

WHEREAS, Kanabec County Family Service Center, hereinafter referred to as the “Contractor” provides mental health services to its clients,

WHEREAS, The Contractor has a need to obtain psychiatric services for its clients and supervision for their Advanced Nurse Practitioner from a professional source, and

WHEREAS, Dr. Richardson herein referred to as the “Provider”, offers the expertise and professional discipline to provide the needed services,

WHEREAS, the Contractor does not intend to enter into an employer-employee relationship with the Provider

NOW THEREFORE, the parties agree to the following:

AGREEMENT

The term of this Agreement shall be January 1, 2023 to December 31, 2023. This agreement is subject to annual renewal by both parties as provided in Section 5, Clause D of this agreement.

1. SCOPE OF SERVICES:

The Provider shall provide Contractor with a full range of services: Including

- Psychiatric assessments and medication management via telemedicine and/or telephone.
- Regular supervision of an advanced nurse practitioner via telemedicine and/or telephone.

2. PRIMARY RESPONSIBILITIES:

The Provider agrees to provide the following:

- A. Psychiatric assessments for clients referred by the Contractor
- B. Consultation/training services to staff as requested by video-conferencing, telephone or other means of communication.
- C. Psychiatric supervision, providing to the advanced nurse practitioner by video-conferencing and/or Telephone and /or in person

The Contractor agrees to provide the following:

- A. Suitable equipment so the Provider may deliver services as specified by this agreement. Any equipment provided to the Provider by the Contractor will only

be used as specified in this agreement. Any use of this equipment other than as specified in this agreement must be approved by resolution of the Kanabec County Board of Commissioners. Upon termination of this agreement all equipment provided by contractor to provider shall be returned to contractor within thirty (30) days.

- B. Support sufficient enough to have organized appointments for the day and patient information communicated to the Contractor in a timely manner
- C. Patient information 2 days prior to the scheduled appointment.

3. FINANCIAL ARRANGEMENTS

- A. The Contractor shall pay \$275.00 for an hour of service provided by the Provider.
- B. The Provider shall provide services in a total amount of 4 hours per week. This amount may be modified with the approval of both parties. If the Provider is unable to provide services in the amount of 4 hours per week, the parties shall reschedule those hours at a later time that best meets the needs of both parties.
- C. The Provider shall submit an invoice detailing the services rendered under this agreement and the cost for those services each month. The invoice for services rendered in any particular month must be submitted to the Contractor no later than the first day of the following month. The Contractor shall submit payment to Provider on invoices in full no later than the last day of the month in which the invoice is submitted.
- D. Billing Prohibition: The Provider agrees not to bill the Medicare carrier or any Medicare beneficiary or other insurer for Kanabec County Services or for services not meeting the requirements of 42 C.F.R. 415.102(c) etseq., and to indemnify and hold Kanabec County harmless for any loss or damage arising out of their failure to comply with these requirements

4. RECORD KEEPING

- A. All data collected, created, received, maintained, or disseminated for any purposes by the activities of the Contractor under this agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and all other applicable state or federal statutes, rules, or regulations. The Provider shall have access to Contractor's data to the extent necessary to perform services under this agreement.
- B. The Contractor agrees to appropriately safeguard protected health information as required by the provisions of 42 U.S.C. 1171 et seq. known as the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and will enter into a Business Associate Agreement defining the obligations and activities of the Business Associate as it relates to HIPAA
- C. The Provider shall be responsible for dictating and transcribing all patient contacts. Documentation of these contacts shall be submitted to the Contractor in a manner acceptable to both parties and then placed in the client's medical record. The client's medical records shall be held at a place of the Contractors choosing. The Contractor shall have access to any and all records generated by Provider at any time.

5. GENERAL TERMS AND CONDITIONS

- A. Assignments: Neither party to this agreement may assign their interests under this agreement without the written consent of the other party.
- B. Termination without cause: Either party may terminate this agreement without cause at any time upon ninety (90) days prior notice to the other of the intention to terminate.
- C. Termination for cause: In the event either party breaches a material provision of the agreement (“cause”), the non-breaching party shall give the other party notice of such cause. In the event the cause is remedied within ten (10) days, the non-breaching party shall no longer have cause to terminate the agreement. In the case of failure to make payment when due under this agreement, the breaching party shall have sixty (60) days to remedy such cause. If such cause is not remedied within the specific time period, this contract shall terminate upon the expiration of such remedy period.
- D. Renewal: The agreement shall be automatically renewed on a yearly basis unless either party executes termination as indicated in Clause B or C above.
- E. Independent contractors: The parties enter into the contract as independent contractors and nothing contained in this contract shall be construed to create a partnership, joint venture, agency, officer or employment relationship between the parties.
- F. Licensure: The Provider shall maintain and keep in full force and effect all licenses, certifications, necessary to practice psychiatry in the State of Minnesota.
- G. Liability: Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and not be responsible for the acts of the other party and the results thereof. The parties further agree to indemnify and hold each other harmless against any and all liability, loss, cost, damage, expense, claim or action arising out of any act or omission of the other party in their execution, performance, or failure to perform their obligations under this agreement. The Contractor’s liability shall be governed by the provisions of Minnesota Statutes Chapter 466 (Tort Liability, Political Subdivisions).
- H. Insurance: The Provider, for the benefit of itself and the Contractor, shall maintain and keep in full force and effect professional liability insurance in an amount of not less than one million dollars until the agreement is terminated.
- I. Notices: Any notice or communication required or permitted to be given under this contract shall be in writing addressed to the other party as follows:

Notice to Provider: Paul T. Richardson, MD, LLC
 3727 Fairway Point
 Woodbury, MN 55125

Notice to Contractor: Kanabec County Family Services
 Chuck Hurd, Director

905 Forest Ave. East Suite 150
Mora, MN 55051

- J. Amendments to Agreement: Each section of this agreement shall remain in effect throughout the terms of this agreement unless the parties agree, in written document signed by both parties to amend, add or delete a section. This agreement contains all the agreements of the parties, superseding any prior agreements and writing and may not be changed other than by an agreement in writing signed by the parties.
- K. Severability: The provisions of this agreement shall be severable. If any part of this agreement is held to be void, invalid, or unenforceable, that holding shall not affect the validity and enforceability of the remainder of this agreement.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

BY: _____ DATED: _____
(Chairperson, Kanabec County Board of Commissioners)

ATTESTED TO

BY: _____ DATED: _____,
(County Coordinator)

BY: _____ DATED: _____,
(Director, Kanabec County Social Service Agency)

BY: _____ DATED: _____,
(Dr. Richardson)

APPROVED AS TO FORM

BY: _____ DATED: _____,
(Kanabec County Attorney)

Resolution # FS - 12/20/2022
Psychiatric Services Contract – Dr. Paul Richardson

WHEREAS, the Family Services Agency does contract for psychiatric services, and

WHEREAS, such a contract was presented to the Kanabec County Board of Commissioners for the year 2023 at the November 15 board meeting, and

WHEREAS, the provider has requested an increase in his hourly rate, from \$250.00 per hour to \$275.00 per hour, and

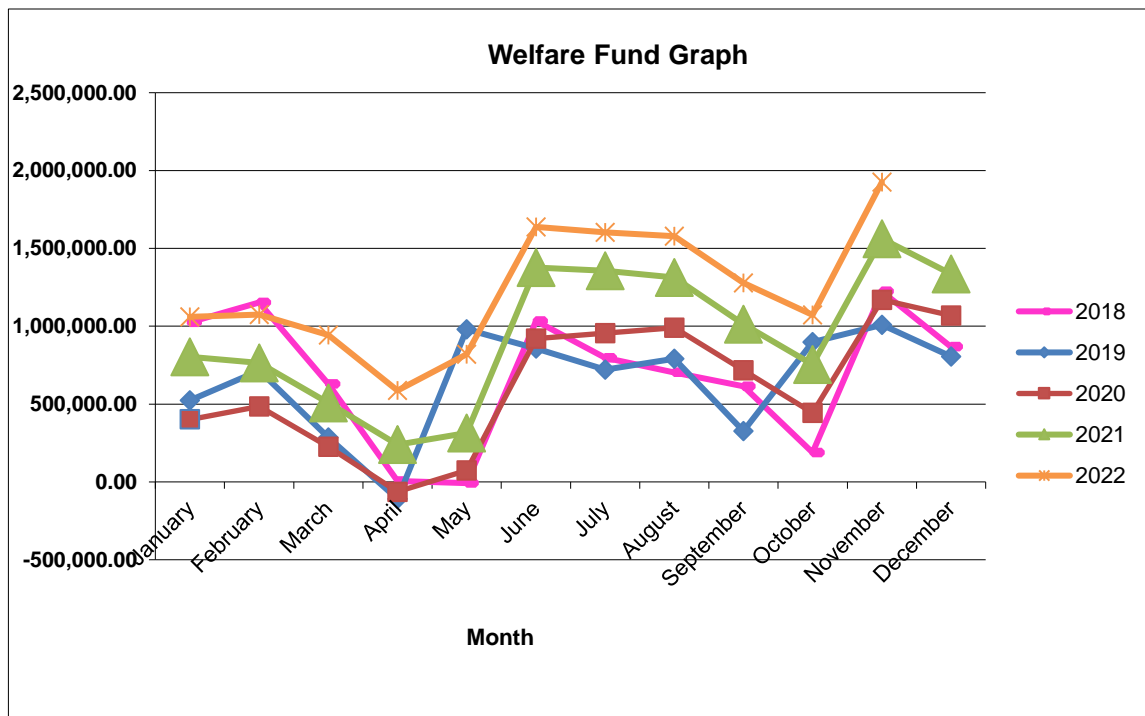
WHEREAS, the Family Services Director is recommending accepting the rate increase due to the agency's need to contract for psychiatric services as well as the lack of providers.

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the year 2023 with Dr. Paul Richardson for 4 hours per week at \$275.00 per hour for the time period January 1, 2023 through December 31, 2023.

Kanabec County Group Housing Support Provider List 2023

| | |
|-----------------------------------|--|
| Better Avenues | Residential Svces Inc of NE MN (Nord) |
| Better Avenues 2 | Residential Svces Inc of NE MN |
| Dungarvin MN LLC. Ogilvie | Residential Svces Inc of NE MN |
| Dungarvin MN LLC. Woodmoor | River Bend Cottage |
| Eastwood Senior Living | Scandia Senior Care LLC |
| Lakes & Pines CAC Inc. | Taylor Schoumaker |
| Lakeside True Directions | Serenity Manor - True Directions Inc |
| Jennifer Miech | Signe & Olivias |
| Carol & Ernest Mohn | Thomas Foster Care |
| Shelly & Vince Pavlak | Villages of St. Clare Benedictine Living Community of Mora |
| Residential Svces Inc of NE MN | Volunteers of America |
| Residential Svces Inc of NE MN | Volunteers of America |
| Residential Svces Inc of NE MN | Volunteers of America |

| | 2018 | 2019 | 2020 | 2021 | 2022 |
|----------------------|--------------|--------------|--------------|---------------|---------------|
| January | 1,024,705.97 | 523,556.70 | 401,131.39 | 802,602.99 | 1,060,669.83 |
| February | 1,151,821.98 | 715,738.74 | 483,781.08 | 764,375.81 | 1,074,400.99 |
| March | 629,190.77 | 285,341.21 | 225,078.17 | 507,711.89 | 942,838.71 |
| April | 5,607.36 | -109,902.43 | -63,141.11 | 239,129.82 | 586,755.76 |
| May | -7,853.46 | 979,247.26 | 73,382.15 | 313,993.85 | 820,322.23 |
| June | 1,032,778.15 | 855,820.47 | 920,867.09 | 1,376,518.14 | 1,638,762.92 |
| July | 796,820.09 | 721,467.48 | 955,700.06 | 1,355,779.92 | 1,603,064.80 |
| August | 703,093.77 | 791,435.79 | 990,235.56 | 1,312,346.82 | 1,578,429.94 |
| September | 613,301.63 | 326,963.03 | 716,408.79 | 1,012,985.41 | 1,277,604.14 |
| October | 187,807.92 | 897,606.65 | 443,084.51 | 753,774.16 | 1,072,396.60 |
| November | 1,222,983.64 | 1,008,939.34 | 1,170,024.75 | 1,562,104.61 | 1,925,516.68 |
| December | 867,114.62 | 804,618.63 | 1,067,709.00 | 1,335,030.43 | |
| Totals | 8,227,372.44 | 7,800,832.87 | 7,384,261.44 | 11,336,353.85 | 13,580,762.60 |
| Averages | 685,614.37 | 650,069.41 | 615,355.12 | 944,696.15 | 1,234,614.78 |
| 6 month Avg. | 731,853.61 | 758,505.15 | 890,527.11 | 1,222,003.56 | 1,515,962.51 |
| Rolling 12 month Avg | 685,614.37 | 650,069.41 | 615,355.12 | 944,696.15 | 1,242,982.75 |



| Kanabec County Family Services - Board Financial Report | | | | Through November 2022 | | | | | | | | | | |
|---|---------------------|-------------|------------|-----------------------|-----------|-----------|-----------|-----------|------------|-----------|-----------|-----------|-----------|------------|
| | | | | | | | | | | | | | | |
| | Total year to date/ | | | 8.33% | 16.67% | 25.00% | 33.33% | 41.67% | 50.00% | 58.33% | 66.67% | 75.00% | 83.33% | 91.67% |
| Department | Budget | % of budget | Total | January | February | March | April | May | June | July | August | September | October | November |
| Income Main. Service | | | | | | | | | | | | | | |
| Exp | 717,387.00 | 87.31% | 626,326.29 | 51,831.67 | 48,106.77 | 80,924.69 | 53,106.34 | 52,548.82 | 52,868.70 | 73,249.81 | 54,106.51 | 53,456.70 | 52,704.88 | 53,421.40 |
| Rev | 364,991.00 | 83.28% | 303,953.09 | 7,767.70 | 60,202.65 | 10,634.90 | 9,823.22 | 57,730.12 | 9,823.22 | 10,055.92 | 58,070.33 | 9,950.80 | 9,880.32 | 60,013.91 |
| Tax | 345,232.48 | 89.83% | 310,135.04 | 4,846.42 | | | | | 172,345.37 | | | | | 132,943.25 |
| State Shared Rev | | | 17,214.17 | | | | | | | 14,518.14 | | | 2,696.03 | |
| Recoveries | | | | | | | | | | | | | | |
| Exp | 19,100.00 | 99.57% | 19,017.06 | 1,368.08 | 2,734.61 | 236.82 | 8,189.75 | 0.00 | 0.00 | 4,054.65 | 0.00 | 2,433.15 | 0.00 | 0.00 |
| Rev | 21,100.00 | 96.31% | 20,321.23 | 8,478.45 | 1,272.36 | 4,949.84 | 1,224.96 | 1,190.92 | 972.72 | 39.00 | 1,411.79 | 39.00 | 620.19 | 122.00 |
| Tax | 22,426.52 | 90.24% | 20,238.70 | 406.95 | | | | | 11,195.67 | | | | 0.00 | 8,636.08 |
| State Shared Rev | | | 1,118.25 | | | | | | | 943.11 | | | 175.14 | |
| Burials | | | | | | | | | | | | | | |
| Exp | 25,000.00 | 114.36% | 28,590.13 | 5,400.00 | 5,076.69 | 3,089.50 | 3,504.92 | 0.00 | 3,062.20 | 3,177.11 | 1,500.00 | 1,664.00 | 958.71 | 1,157.00 |
| Rev | | | 0.00 | | | | | | | | | | | |
| Tax | | | 0.00 | | | | | | | | | | | |
| Child Support | | | | | | | | | | | | | | |
| Exp | 367,603.00 | 86.61% | 318,391.81 | 28,185.73 | 27,219.76 | 35,570.35 | 29,925.04 | 27,313.36 | 27,319.45 | 36,457.37 | 26,781.58 | 27,334.03 | 23,572.75 | 28,712.39 |
| Rev | 410,000.00 | 86.90% | 356,292.11 | 1,766.08 | 77,547.00 | 17,547.55 | 16,174.48 | 61,633.51 | 16,420.64 | 29,562.23 | 42,584.64 | 16,297.66 | 16,312.52 | 60,445.80 |
| Tax | | | | | | | | | | | | | | |
| MA Services | | | | | | | | | | | | | | |
| Exp | 483,900.00 | 82.74% | 400,382.02 | 36,658.39 | 36,290.38 | 17,701.02 | 72,826.52 | 19,329.61 | 38,645.07 | 31,681.21 | 51,151.15 | 23,418.93 | 35,945.44 | 36,734.30 |
| Rev | 418,000.00 | 100.20% | 418,816.92 | 59,484.31 | 26,993.02 | 45,877.24 | 28,436.21 | 65,208.57 | 8,950.23 | 24,547.76 | 31,893.41 | 24,917.30 | 21,451.64 | 81,057.23 |
| Tax | 64,561.19 | 90.06% | 58,142.06 | 1,050.67 | | | | | 32,229.95 | | | | | 24,861.44 |
| State Shared Rev | | | 3,219.19 | | | | | | | 2,715.01 | | | 504.18 | |
| Child Care | | | | | | | | | | | | | | |
| Exp | 230,950.00 | 95.41% | 220,356.93 | 36,031.78 | 93.00 | 18,896.48 | 24,495.11 | 38,761.74 | 14,138.85 | 22,728.20 | 20,024.71 | 9,330.64 | 15,753.82 | 20,102.60 |
| Rev | 224,025.00 | 123.09% | 275,754.08 | 392.00 | 0.00 | 86,358.00 | 462.00 | 73,807.08 | 895.00 | 752.00 | 59,529.00 | 685.00 | 531.00 | 52,343.00 |
| Tax | 6,795.92 | 88.70% | 6,028.13 | 18.50 | | | | | 3,392.63 | | | | | 2,617.00 |
| State Shared Rev | | | 338.86 | | | | | | | 285.79 | | | 53.07 | |
| Fraud | | | | | | | | | | | | | | |
| Exp | 78,622.00 | 80.07% | 62,951.80 | 5,508.04 | 5,429.00 | 5,430.06 | 5,655.37 | 5,428.98 | 5,636.81 | 7,609.46 | 5,429.00 | 5,807.67 | 5,428.97 | 5,588.44 |
| Rev | | | 0.00 | | | | | | | | | | | |
| Tax | 77,020.37 | 90.00% | 69,318.76 | 1,209.75 | | | | | 38,449.76 | | | | | 29,659.25 |
| State Shared Rev | | | 3,840.43 | | | | | | | 3,238.95 | | | 601.48 | |
| Adult Services | | | | | | | | | | | | | | |
| Exp | 4,000.00 | 38.50% | 1,540.00 | 440.00 | 220.00 | 220.00 | 220.00 | 220.00 | 220.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Rev | 8,581.00 | 154.16% | 13,228.75 | 18.41 | 36.40 | 18.20 | 18.20 | 3,190.88 | 18.20 | 9,306.66 | 18.20 | 567.20 | 18.20 | 18.20 |
| Tax | | | | | | | | | | | | | | |
| Dev. Disability | | | | | | | | | | | | | | |
| Exp | 94,389.00 | 56.24% | 53,082.45 | 4,574.62 | 4,909.09 | 3,506.09 | 5,919.59 | 4,751.33 | 4,979.64 | 3,811.70 | 4,950.36 | 6,269.12 | 4,330.89 | 5,080.02 |
| Rev | 69,865.00 | 58.76% | 41,053.00 | | 0.00 | 10,771.00 | 0.00 | 9,153.00 | 0.00 | 0.00 | 10,916.00 | 0.00 | 0.00 | 10,213.00 |
| Tax | 24,012.23 | 89.59% | 21,511.46 | 277.47 | | | | | 11,987.28 | | | | | 9,246.71 |
| State Shared Rev | | | 1,197.31 | | | | | | | 1,009.79 | | | 187.52 | |

| | | | | | | | | | | | | | | |
|------------------------|--------------|---------|--------------|------------|------------|------------|------------|------------|--------------|------------|------------|------------|------------|--------------|
| Mental Health | | | | | | | | | | | | | | |
| Exp | 1,211,095.00 | 92.83% | 1,124,314.57 | 99,533.69 | 87,914.73 | 79,526.55 | 99,411.21 | 84,887.65 | 117,900.40 | 117,092.80 | 122,399.42 | 100,378.74 | 96,628.86 | 118,640.52 |
| Rev | 740,269.00 | 106.45% | 788,008.70 | 75,682.62 | 39,629.88 | 83,668.40 | 61,291.77 | 149,017.91 | 84,299.63 | 29,720.12 | 63,875.79 | 51,171.22 | 101,492.59 | 48,158.77 |
| Tax | 461,216.10 | 90.24% | 416,195.30 | 8,342.49 | | | | | 230,246.21 | | | | | 177,606.60 |
| State Shared Rev | | | 22,997.41 | | | | | | | 19,395.62 | | | 3,601.79 | |
| Chemical Dependency | | | | | | | | | | | | | | |
| Exp | 117,000.00 | 19.80% | 23,171.40 | 1,500.00 | 0.00 | 4,612.35 | 1,923.72 | 0.00 | 6,635.33 | 0.00 | 2,500.00 | 5,000.00 | 0.00 | 1,000.00 |
| Rev | 51,000.00 | 66.11% | 33,718.42 | | 15,181.89 | 1,000.60 | 2,124.15 | 4,476.00 | 1,292.40 | 0.00 | 5,409.93 | 1,728.65 | 1,441.82 | 1,062.98 |
| Tax | 64,561.19 | 90.06% | 58,145.76 | 1,054.37 | | | | | 32,229.95 | | | | | 24,861.44 |
| State Shared Rev | | | 3,219.19 | | | | | | | 2,715.01 | | | 504.18 | |
| Child Services | | | | | | | | | | | | | | |
| Exp | 586,512.00 | 97.99% | 574,712.83 | 32,504.74 | 42,541.26 | 54,226.44 | 42,238.18 | 31,880.75 | 75,359.11 | 53,451.46 | 47,816.21 | 69,690.05 | 43,791.10 | 81,213.53 |
| Rev | 377,005.00 | 96.18% | 362,589.21 | 6,341.12 | 49,382.16 | 10,351.13 | 5,926.90 | 67,710.07 | 26,068.22 | 65,045.64 | 52,165.05 | 9,719.28 | 22,671.23 | 47,208.41 |
| Tax | 205,236.63 | 90.19% | 185,093.85 | 3,603.36 | | | | | 102,457.30 | | | | | 79,033.19 |
| State Shared Rev | | | 10,233.62 | | | | | | | 8,630.86 | | | 1,602.76 | |
| Social Services | | | | | | | | | | | | | | |
| Exp | 1,324,304.00 | 86.49% | 1,145,326.63 | 106,484.12 | 101,570.28 | 102,421.94 | 105,633.71 | 101,399.99 | 101,981.50 | 143,365.88 | 91,624.27 | 98,556.06 | 96,900.07 | 95,388.81 |
| Rev | 1,144,459.00 | 99.94% | 1,143,801.14 | 35,569.68 | 140,631.39 | 69,293.91 | 58,141.60 | 136,048.36 | 52,275.60 | 295,752.26 | 117,253.44 | 60,999.86 | 52,043.90 | 125,791.14 |
| Tax | 176,240.73 | 90.39% | 159,312.24 | 3,462.78 | | | | | 87,982.10 | | | | | 67,867.36 |
| State Shared Rev | | | 8,787.81 | | | | | | | 7,411.49 | | | 1,376.32 | |
| Income Main. Admin | | | | | | | | | | | | | | |
| Exp | 92,014.00 | 87.65% | 80,650.59 | 7,236.42 | 6,916.35 | 6,698.47 | 7,541.00 | 7,066.37 | 6,793.37 | 9,923.12 | 7,141.18 | 7,246.22 | 6,982.17 | 7,105.92 |
| Rev | 44,300.00 | 90.59% | 40,130.66 | 908.20 | 8,858.52 | 1,129.75 | 1,098.78 | 8,452.19 | 1,098.78 | 1,017.51 | 7,068.98 | 1,122.63 | 1,112.91 | 8,262.41 |
| Tax | 46,665.28 | 89.65% | 41,835.79 | 569.74 | | | | | 23,296.03 | | | | | 17,970.02 |
| State Shared Rev | | | 2,326.84 | | | | | | | 1,962.43 | | | 364.41 | |
| Social Services Admin. | | | | | | | | | | | | | | |
| Exp | 252,170.00 | 88.61% | 223,439.67 | 19,236.45 | 18,767.34 | 17,416.47 | 22,712.06 | 19,056.44 | 19,079.71 | 27,006.13 | 19,315.94 | 19,459.20 | 17,678.08 | 23,711.85 |
| Rev | 65,000.00 | 90.67% | 58,937.00 | | 16,331.00 | 0.00 | 0.00 | 14,960.00 | 0.00 | 0.00 | 13,127.00 | 0.00 | 0.00 | 14,519.00 |
| Tax | 183,716.24 | 90.49% | 166,244.68 | 3,784.64 | | | | | 91,713.99 | | | | | 70,746.05 |
| State Shared Rev | | | 9,160.56 | | | | | | | 7,725.86 | | | 1,434.70 | |
| FS Admin | | | | | | | | | | | | | | |
| Exp | 742,159.00 | 84.83% | 629,607.60 | 74,095.17 | 57,510.68 | 46,459.92 | 60,541.19 | 47,976.79 | 44,566.61 | 66,259.52 | 52,464.84 | 52,145.00 | 54,124.14 | 73,463.74 |
| Rev | 142,305.00 | 78.57% | 111,805.25 | 2,824.10 | 22,964.83 | 3,774.35 | 3,678.00 | 21,929.69 | 3,678.00 | 3,726.57 | 18,902.69 | 3,726.57 | 3,706.77 | 22,893.68 |
| Tax | 587,620.12 | 89.85% | 528,000.12 | 8,368.39 | | | | | 293,349.05 | | | | | 226,282.68 |
| State Shared Rev | | | 30,082.84 | | | | | | | 24,711.32 | 344.06 | 438.54 | 4,588.92 | |
| Agency Totals | | | | | | | | | | | | | | |
| Exp | 6,346,205.00 | 87.17% | 5,531,861.78 | 510,588.90 | 445,299.94 | 476,937.15 | 543,843.71 | 440,621.83 | 519,186.75 | 599,868.42 | 507,205.17 | 482,189.51 | 454,799.88 | 551,320.52 |
| Rev | 4,080,900.00 | 97.24% | 3,968,409.56 | 199,232.67 | 459,031.10 | 345,374.87 | 188,400.27 | 674,508.30 | 205,792.64 | 469,525.67 | 482,226.25 | 180,925.17 | 231,283.09 | 532,109.53 |
| Tax | 2,265,305.00 | 90.06% | 2,040,201.89 | 36,995.53 | 0.00 | 0.00 | 0.00 | 0.00 | 1,130,875.29 | 0.00 | 0.00 | 0.00 | 0.00 | 872,331.07 |
| State Shared Rev | | | 113,736.48 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 95,263.38 | 344.06 | 438.54 | 17,690.50 | 0.00 |
| Total Revenue | 6,346,205.00 | 96.47% | 6,122,347.93 | 236,228.20 | 459,031.10 | 345,374.87 | 188,400.27 | 674,508.30 | 1,336,667.93 | 564,789.05 | 482,570.31 | 181,363.71 | 248,973.59 | 1,404,440.60 |

Board Approval Report

SSIS pymt. batch #: 135461003

| Paid Cnty Vendor | | | | Total Payments | Total Amount |
|--|-----------------|-----------------|---------------|----------------|--------------|
| All American Wrestling Academy, 000010309 | | | | 1 | 150.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Parent Support Outreach Services | 167 | 1 | 150.00 | | |
| Central Minnesota Jobs & Training, 000015800 | | | | 4 | 7,901.85 |
| Svc Description | Svc Code | Payments | Amount | | |
| Statewide MFIP Employment Services | 237 | 4 | 7,901.85 | | |
| Central MN Housing Partnership, 000011295 | | | | 1 | 755.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Housing Services | 144 | 1 | 755.00 | | |
| Central Mn Mental Health Center, 000011298 | | | | 4 | 3,500.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Detoxification | 371 | 4 | 3,500.00 | | |
| DHS STATE OPERATED SERVICES, 000011816 | | | | 14 | 26,013.45 |
| Svc Description | Svc Code | Payments | Amount | | |
| State-Operated Inpatient | 472 | 14 | 26,013.45 | | |
| EAST CENTRAL REG. JUVENILE CTR., 000012085 | | | | 1 | 8,400.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Correctional Facilities | 185 | 1 | 8,400.00 | | |
| Families in Transition Services Inc, 000012296 | | | | 1 | 915.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Family-Based Counseling Services | 162 | 1 | 915.00 | | |
| Family Pathways, 000012298 | | | | 1 | 2,005.08 |
| Svc Description | Svc Code | Payments | Amount | | |
| Family-Based Counseling Services | 162 | 1 | 2,005.08 | | |
| Holewa/Kayla, 000012793 | | | | 1 | 400.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Parent Support Outreach Services | 167 | 1 | 400.00 | | |
| Ignaszewski/Karissa, 000012959 | | | | 2 | 13,386.60 |
| Svc Description | Svc Code | Payments | Amount | | |
| Adult Outpatient Psychotherapy | 452 | 2 | 13,386.60 | | |
| Innovative Office Solutions, 000012990 | | | | 1 | 460.81 |
| Svc Description | Svc Code | Payments | Amount | | |
| Adolescent Life Skills Training | 146 | 1 | 460.81 | | |
| Kanabec County Community Health, 000013263 | | | | 1 | 9,308.19 |
| Svc Description | Svc Code | Payments | Amount | | |
| Adult Outpatient Psychotherapy | 452 | 1 | 9,308.19 | | |
| Kanabec County Recorder's Office, 000013295 | | | | 4 | 104.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Court-Related Services and Activities | 119 | 4 | 104.00 | | |
| Little Sand Group Homes, 000013715 | | | | 1 | 8,584.50 |
| Svc Description | Svc Code | Payments | Amount | | |
| Children's Group Residential Care | 183 | 1 | 8,584.50 | | |
| Minnesota Monitoring, Inc., 000014649 | | | | 2 | 759.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Health-Related Services | 118 | 2 | 759.00 | | |
| Nexus-Mille Lacs Family Healing, 000014598 | | | | 1 | 14,388.00 |

Board Approval Report

| Paid Cnty Vendor | | | | Total Payments | Total Amount |
|---|----------|----------|-----------|----------------|--------------|
| Svc Description | Svc Code | Payments | Amount | | |
| Children's Residential Treatment | 483 | 1 | 14,388.00 | | |
| Options Residential, 000015334 | | | | 1 | 1,422.30 |
| Svc Description | Svc Code | Payments | Amount | | |
| Child Family Foster Care | 181 | 1 | 1,422.30 | | |
| PHASE, Inc., 000015579 | | | | 2 | 1,481.76 |
| Svc Description | Svc Code | Payments | Amount | | |
| Day Training and Habilitation | 566 | 1 | 997.92 | | |
| Transportation | 516 | 1 | 483.84 | | |
| Prairie Lake Youth Programs, 000015767 | | | | 1 | 8,580.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Correctional Facilities | 185 | 1 | 8,580.00 | | |
| Premier Biotech Labs, LLC, 000015779 | | | | 1 | 294.25 |
| Svc Description | Svc Code | Payments | Amount | | |
| Health-Related Services | 118 | 1 | 294.25 | | |
| Procentive.Com LLC, 000010757 | | | | 2 | 590.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Adult Outpatient Psychotherapy | 452 | 2 | 590.00 | | |
| Richardson MD/Paul T, 000016136 | | | | 2 | 4,045.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Adult Outpatient Psychotherapy | 452 | 2 | 4,045.00 | | |
| RSI, 000016246 | | | | 1 | 341.10 |
| Svc Description | Svc Code | Payments | Amount | | |
| Semi-Independent Living Services (SILS) | 534 | 1 | 341.10 | | |
| State of MN DHS, 000016680 | | | | 1 | 1,475.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Statewide MFIP Employment Services | 237 | 1 | 1,475.00 | | |
| Stokes, Jessica, 000016761 | | | | 2 | 10,415.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Adult Outpatient Psychotherapy | 452 | 2 | 10,415.00 | | |
| The Heritage of Hannah Neil, 000017011 | | | | 1 | 18,000.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Children's Residential Treatment | 483 | 1 | 18,000.00 | | |
| Timber Trails Public Transit, 000017159 | | | | 1 | 121.88 |
| Svc Description | Svc Code | Payments | Amount | | |
| Transportation | 116 | 1 | 121.88 | | |
| Volunteers Of America, 000017460 | | | | 4 | 2,862.00 |
| Svc Description | Svc Code | Payments | Amount | | |
| Semi-Independent Living Services (SILS) | 534 | 4 | 2,862.00 | | |
| Report Totals: | | | | 59 | 146,659.77 |

I hereby certify that the above amounts have been approved and allowed by the county Welfare Board for payment to the claimant as in each instance stated that said county Welfare Board authorizes and instructs the county Auditor and county Treasurer of said county to pay the same.

Signature

Title

Date

| DECEMBER 2022 BOARD REPORT | | | |
|---|----------------------|-----|----------------------|
| Vendor Name | Amount | | |
| Jen Anderson (CP Travel) | \$ 631.05 | | |
| Rhonda Bergstadt (Mental Health Travel) | \$ 661.88 | | |
| Card Services (CSP Group Supplies) | \$ 270.32 | | |
| Cassie Dahlberg (Mental Health Travel) | \$ 128.75 | | |
| DHS | \$ 628.55 | | |
| East Central Solid Waste Commission | \$ 50.00 | | |
| Katie Heacock (SS Admin Travel) | \$ 77.50 | | |
| Linda Hosley (Childrens Mental Health Travel) | \$ 610.63 | | |
| Innovative Office Solutions (Office Supplies) | \$ 343.36 | | |
| JD Power & Associates | \$ 165.00 | | |
| Kanabec County Attorney | \$ 5,447.70 | | |
| Kanabec County LCTS | \$ 23,291.00 | | |
| Kanabec County Aud Treasurer | \$ 11,889.18 | | |
| Kanabec County Aud Treasurer Car Pool Vehicle Lease Agreement | \$ 369.65 | | |
| Kanabec County Comm Health | \$ 6,006.37 | | |
| Tamara Kelash (Child Protection Travel) | \$ 320.63 | | |
| Kari Lindstrom (Child Protection Travel) | \$ 296.88 | | |
| Marco Technologies LLC | \$ 238.20 | | |
| Minn Dept of Health (Child Support Paperwork) | \$ 40.00 | | |
| Kelly Mitchell (DD Travel) | \$ 77.50 | | |
| Kurt Seidel (Mental Health Travel) | \$ 95.00 | | |
| Sherburne County Sheriff Office (Child Support Paperwork) | \$ 65.50 | | |
| Timber Trails Public Transit | \$ 3,450.93 | | |
| Pamela Vojvodich (Child Protection Travel) | \$ 53.75 | | |
| Katie Vork (Child Protection Travel) | \$ 717.38 | | |
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| | | | |
| | | | |
| TOTAL IFS DOLLARS | \$ 55,926.71 | 26 | Total IFS Vendors |
| | | | |
| TOTAL SSIS DOLLARS | \$ 146,659.77 | 27 | Total SSIS Vendors |
| | | | |
| | | | |
| Total | \$ 202,586.48 | | |
| | | | |
| Cost Effective Health Insurance & Medicare Part B Reimbursements | \$ 14,945.23 | 52 | Ins. Reimb.Vendors |
| MA Medical Mileage | \$ 6,522.51 | 13 | Med Mileage Vendors |
| | | | |
| Grand Total | \$ 224,054.22 | | |
| | | | |
| | | 118 | Total Vendors |

9:20am Appointment

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|---|---|
| a. Subject: South Country Health Alliance Membership | b. Origination: Board of Commissioners |
| c. Estimated time: 10 minutes | d. Presenter(s): |

e. Board action requested:

Discuss ongoing SCHA membership in light of procurement changes.

f. Background:

Article IX. Member County Withdrawal

A Member County may withdraw from SCHA with the authority granted to it by the provisions of Section 11(1) of the Joint Powers Agreement. The deadline for notice of withdrawal shall be December 31, one year prior to the year of withdrawal, or 30 days after budget approval by the Board, but no later than March 31st of the withdrawal year.

Section 11: WITHDRAWAL

11.1. Method of Withdrawal

A Member County may withdraw from this Agreement by filing with the CEO and copied to the Board Chair a written board action notifying SCHA of its withdrawal, by the deadline determined in advance by the by-laws. For purposes of this Agreement and the By-Laws, the "Effective Date of Withdrawal" shall be December 31st at 11:59pm in the year the Member County provided the notice of withdrawal.

11.2. Responsibilities on and after Withdrawal

Following its withdrawal from this Agreement, the withdrawing Member County shall fulfill any outstanding contractual responsibilities it may have with the State of Minnesota, the federal government, other Member Counties, and SCHA. This includes providing all information necessary for the submission of reports and/or responding to regulatory audits. The withdrawing Member County shall be responsible for notifying the State of Minnesota and any other appropriate governmental authority of its withdrawal.

Upon providing a notice of withdrawal, a Board Member or Alternate from a Member County will not be entitled to a vote on any board action related to contracts, budgets, or other issues impacting SCHA after the County's Effective Date of Withdrawal.

11.3. Payment of Surplus to Withdrawing Member County

Any withdrawing Member County is entitled to receive its share of SCHAs capital and surplus, determined as set forth in Section 4 above. The Member County's Capital Account shall become available for withdrawal after the annual audited financial statements have been issued and filed with the State of Minnesota, when such Member County's Capital Account shall be determined. Such payments may, at the option of SCHAs, be:

- (a) Made in one lump sum, without interest, by April 30th following the Effective Date of Withdrawal; or
- (b) In equal annual payments of principal commencing September 30th following the Effective Date of Withdrawal and continuing over a period not to exceed five years. Simple interest shall accrue from May 1st following the Effective Date of Withdrawal starting at the Wall Street Journal Prime Rate in effect on that date, and shall be paid to date with each installment of principal. For each subsequent year of annual payments, the prevailing interest rate will be re-set to the current Wall Street Journal Prime Rate in effect on May 1st of the payment year. SCHAs at its option, may prepay any or all of the outstanding balance at any time, on seven days advance notice to the counties. If not prepaid in full, SCHAs may, if it chooses, reduce the principal amount of each subsequent payment to an amount not less than the outstanding principal divided by the number of years remaining in the original term, together with interest.

Supporting Documents: None ☒ Attached:

Date received in County Coordinators Office:

Coordinators Comments:

9:35am Appointment - Item a.

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|--|---|
| a. Subject: 2023 Non-Union Employee Wages | b. Origination: Coordinator |
| c. Estimated time: 2 minutes | d. Presenter(s): HR Specialist Kim Christenson |

e. Board action requested:

Approve the Non-union and elected officials 2023 wage scale.

Resolution #__ – 12/20/22

ORDER OF THE BOARD

BE IT RESOLVED to approve the following wage scale for non-union employees and elected officials effective January 1, 2023:

2023 - 3% Increase

| Grade | A | B | C | D | E | F | G | Grade |
|-------|----------|----------|----------|----------|----------|----------|----------|-------|
| 1 | \$ 13.42 | \$ 13.92 | \$ 14.43 | \$ 14.94 | \$ 15.44 | \$ 15.94 | \$ 16.44 | 1 |
| 2 | \$ 14.23 | \$ 14.76 | \$ 15.30 | \$ 15.83 | \$ 16.37 | \$ 16.90 | \$ 17.44 | 2 |
| 3 | \$ 15.08 | \$ 15.65 | \$ 16.21 | \$ 16.78 | \$ 17.35 | \$ 17.92 | \$ 18.47 | 3 |
| 4 | \$ 15.99 | \$ 16.59 | \$ 17.19 | \$ 17.78 | \$ 18.38 | \$ 18.99 | \$ 19.59 | 4 |
| 5 | \$ 16.95 | \$ 17.58 | \$ 18.22 | \$ 18.85 | \$ 19.49 | \$ 20.12 | \$ 20.76 | 5 |
| 6 | \$ 17.96 | \$ 18.64 | \$ 19.31 | \$ 19.99 | \$ 20.66 | \$ 21.33 | \$ 22.01 | 6 |
| 7 | \$ 19.04 | \$ 19.76 | \$ 20.47 | \$ 21.18 | \$ 21.90 | \$ 22.61 | \$ 23.32 | 7 |
| 8 | \$ 20.18 | \$ 20.94 | \$ 21.70 | \$ 22.45 | \$ 23.21 | \$ 23.97 | \$ 24.73 | 8 |
| 9 | \$ 21.39 | \$ 22.20 | \$ 23.00 | \$ 23.80 | \$ 24.61 | \$ 25.41 | \$ 26.21 | 9 |
| 10 | \$ 22.68 | \$ 23.54 | \$ 24.38 | \$ 25.23 | \$ 26.08 | \$ 26.94 | \$ 27.78 | 10 |
| 11 | \$ 24.27 | \$ 25.17 | \$ 26.09 | \$ 27.00 | \$ 27.91 | \$ 28.82 | \$ 29.72 | 11 |
| 12 | \$ 25.97 | \$ 26.94 | \$ 27.92 | \$ 28.89 | \$ 29.86 | \$ 30.84 | \$ 31.81 | 12 |
| 13 | \$ 27.78 | \$ 28.83 | \$ 29.87 | \$ 30.90 | \$ 31.95 | \$ 32.99 | \$ 34.04 | 13 |
| 14 | \$ 29.73 | \$ 30.85 | \$ 31.96 | \$ 33.07 | \$ 34.18 | \$ 35.30 | \$ 36.41 | 14 |
| 15 | \$ 32.11 | \$ 33.31 | \$ 34.52 | \$ 35.72 | \$ 36.92 | \$ 38.13 | \$ 39.33 | 15 |
| 16 | \$ 34.67 | \$ 35.98 | \$ 37.27 | \$ 38.58 | \$ 39.88 | \$ 41.17 | \$ 42.48 | 16 |
| 17 | \$ 37.45 | \$ 38.85 | \$ 40.26 | \$ 41.66 | \$ 43.07 | \$ 44.47 | \$ 45.88 | 17 |
| 18 | \$ 40.45 | \$ 41.96 | \$ 43.48 | \$ 45.00 | \$ 46.51 | \$ 48.03 | \$ 49.55 | 18 |
| 19 | \$ 43.68 | \$ 45.32 | \$ 46.96 | \$ 48.60 | \$ 50.24 | \$ 51.88 | \$ 53.51 | 19 |
| 20 | \$ 47.17 | \$ 48.71 | \$ 50.47 | \$ 52.22 | \$ 53.99 | \$ 55.75 | \$ 57.50 | 20 |
| 21 | \$ 50.95 | \$ 52.86 | \$ 54.77 | \$ 56.68 | \$ 58.59 | \$ 60.50 | \$ 62.41 | 21 |
| 22 | \$ 55.03 | \$ 57.09 | \$ 59.16 | \$ 61.22 | \$ 63.28 | \$ 65.34 | \$ 67.41 | 22 |

f. Background:

Supporting Documents: None

Attached:

Date Received in County Coordinator's Office:

N/A

Coordinator's Comments:

9:35am Appointment

Item b

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|---|---|
| a. Subject: 2023 Homemaker Pay Scale | b. Origination: Coordinator's Office |
| c. Estimated time: 2 mins | d. Presenter(s): HR Specialist Kim Christenson |

e. Board action requested:

Resolution #__ – 12/20/22

WHEREAS the State of Minnesota's minimum wage has increased to \$10.59 per hour effective January 1, 2023, and

WHEREAS the starting wage for a Homemaker with Kanabec County is currently \$10.33, and

WHEREAS Kanabec County needs to be in compliance as of January 1, 2023, and

NOW, THEREFORE BE IT RESOLVED, that the new pay scale per the new minimum wage is adopted for the Homemaker position:

2023 Homemaker Pay Scale

| A | B | C | D | E | F | G |
|---------|---------|---------|---------|---------|---------|---------|
| \$10.59 | \$10.91 | \$11.23 | \$11.57 | \$11.92 | \$12.28 | \$12.65 |

f. Background:

Minimum wage is increasing from \$10.33 per hour to \$10.59 per hour effective Jan 1, 2023.

Previous pay scale:

2022 Homemaker Pay Scale

| A | B | C | D | E | F | G |
|---------|---------|---------|---------|---------|---------|---------|
| \$10.33 | \$10.64 | \$10.98 | \$11.35 | \$11.74 | \$12.15 | \$12.56 |

Supporting Documents: None: ☒ **Attached:**

Date Received in County Coordinator's Office:

Coordinators Comments:

9:35am Appointment

Item c.

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|---|---|
| a. Subject: Commissioners Wage Order | b. Originating Dept: County Coordinator |
| c. Estimated time: 2 Min. | d. Presenter(s): HR Specialist Kim Christenson |

e. Board action requested:

Resolution #__ – 12/20/22

WHEREAS, Minnesota Statute 375.055 requires that the County Commissioners' compensation be set by resolution in the year preceding the action; and

WHEREAS, the Kanabec Commissioners are budgeted to receive the same 3% cost of living adjustment as the non-union employees and other elected officials;

BE IT HEREBY RESOLVED to set the annual wage for the year 2023 for Kanabec County Commissioners set at \$24,388.00 annually.

f. Background:

Previous Wages:

| | Hourly | Annual |
|-----------|---------|----------|
| 2022 rate | \$13.01 | \$23,678 |
| 2021 rate | \$12.69 | \$23,095 |
| 2020 rate | \$12.69 | \$23,095 |
| 2019 rate | \$12.47 | \$22,695 |
| 2018 rate | \$12.47 | \$22,695 |
| 2017 rate | \$12.05 | \$22,027 |
| 2016 rate | \$11.59 | \$21,107 |
| 2015 rate | \$11.21 | \$20,492 |
| 2014 rate | \$11.21 | \$20,492 |
| 2013 rate | \$11.05 | \$20,199 |
| 2012 rate | \$11.09 | \$20,261 |

Supporting Documents: None Attached:

Date Received in County Coordinator's Office: N/A

Coordinators Comments:

9:35am Appointment

Item d

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|--|--|
| a. Subject: County Paid Time Off (PTO) Maximum Accrual Schedule for New Non-Union Employees | b. Origination: Coordinator's Office |
| c. Estimated time: 5 minutes | d. Presenter(s): HR Specialist, Kim Christenson |

e. Board action requested: Approve the following Resolution:

RESOLUTION #__ - 12/20/22

PTO Schedule for Non-Union Employees

WHEREAS, The Board of Commissioners is committed to the County's fiduciary responsibility, as well as the satisfaction and productivity of the County employees, and

WHEREAS, the current Paid Time-Off (PTO) Schedule for non-union employees has been reviewed, and

WHEREAS, the Board of Commissioners believe that by reducing the PTO bi-weekly accrual rate and the accrual maximums for future non-union new hires the board is able to substantially improve its longer-term financial position while limiting any negative impact on existing employees;

THEREFORE BE IT RESOLVED, the Kanabec County Board of Commissioners approves the new PTO bi-weekly accrual rate and maximums as listed below for non-union employees hired on or after January 1, 2023:

| PAID TIME OFF ACCRUAL SCHEDULE FOR EMPLOYEES HIRED ON OR AFTER 1/1/2023 | | | | |
|--|---------------------|---------------------|----------------------|---------------------|
| Years | Tier 1 0-3 years | Tier 2 4-8 years | Tier 3 9-14 years | Tier 4 15+ years |
| PTO Hours | 173 hours | 202 hours | 248 hours | 281 hours |
| Accrual Rate (hours per pay period x rate) | .0830 | .0974 | .1190 | .1352 |
| Max Accrual | 240 hours | 360 hours | 420 hours | 900 hours |

f. Background:

Supporting Documents: None ☒ Attached:

Date received in County Coordinators Office:

Coordinators Comments:

This reduction in the PTO schedule for non-union employees hired on or after 1/1/23 is consistent with the negotiated agreement with the Local 106 and Local 107.

For comparison, below is the most recent PTO schedule for employees hired between 4/1/21-12/31/22.

| PAID TIME OFF ACCRUAL SCHEDULE FOR EMPLOYEES HIRED BEFORE 4/1/2021 | | | | |
|---|---------------------|---------------------|----------------------|---------------------|
| Years | Tier 1 0-3 years | Tier 2 4-8 years | Tier 3 9-14 years | Tier 4 15+ years |
| PTO Hours | 230 hours | 270 hours | 330 hours | 375 hours |
| Accrual Rate (hours per pay period x rate) | .1106 | .1298 | .1587 | .1803 |
| Max Accrual | 320 hours | 480 hours | 460 hours | 1200 hours |

9:35am Appointment

Item e

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|--|--|
| a. Subject: Hired experienced dispatcher above Step A | b. Origination: Coordinator's Office |
| c. Estimated time: 5 minutes | d. Presenter(s): HR Specialist, Kim Christenson |

e. Board action requested:

Approve the following Resolution:

RESOLUTION #__ - 12/20/22

WHEREAS, there is a vacancy for a part-time Correctional Officer/Dispatcher position, and

WHEREAS, an employee who has resigned from her full-time position within the Sheriff's Office has agreed to continue working for Kanabec County as a part time, casual Dispatcher, and

WHEREAS, this employee previously held a full-time Dispatcher position for the Sheriff's Office in the past and is requesting credit for experience pursuant to County Policy P-106, and

WHEREAS the County Sheriff and P.S.A.P Administrator would like to transfer this employee to the vacant position and start her at a Grade 10, Step F of the pay plan;

BE IT RESOLVED to transfer Jessica Hallstrom from full-time Jail/Office Assistant to part time Correctional Officer/Dispatcher effective December 9, 2022, and

BE IT FURTHER RESOLVED to pay Ms. Hallstrom at a Grade 10, Step F which is \$26.15 per hour.

f. Background:

Jessica Hallstrom was a full time dispatcher for the Sheriff's Office for over 10 years, she then transferred to the Jail/Office Assistant position in the Jail. She has accepted a full-time job outside of Kanabec County but has agreed to stay on as a part time dispatcher.

Supporting Documents: None ☒ **Attached:**

Date received in County Coordinators Office:

Coordinators Comments:

9:35am Appointment, Item f

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|--|--|
| a. Subject: Non-union performance pay | b. Origination: Coordinator's Office |
| c. Estimated time: 5 minutes | d. Presenter(s): HR Specialist, Kim Christenson |

e. Board action requested:

Approve the following Resolution:

RESOLUTION #__ - 12/20/22 Performance Pay Program

WHEREAS, the County Board has agreed to a new Performance Pay program beginning January 1, 2023 and implementation thereof with the Local 106 union; and

WHEREAS, said Performance Pay program offers pay increases for employees at their 10 and/or 15 year service anniversaries upon receiving satisfactory performance reviews; and

WHEREAS, the Employer has multiple non-union employees who have achieved their 10 and/or 15-year service anniversaries;

NOW, THEREFORE BE IT RESOLVED, the County Board agrees to implement said Performance Pay program as follows for Non-Union employees:

If on 1/1/2023, an employee has already obtained hers/his 10 and/or 15-year service mark, the Department Head will conduct a performance review on said employee as soon as practical, but will be completed no later than 1/31/2023. If the result of that review is satisfactory, the employee will receive the appropriate performance pay that corresponds with their years or service retroactively to 1/1/2023.

Performance pay is cumulative and structured as follows:

- 10 years= 1%
- 15 years= 2%

f. Background:

This performance pay program was originally negotiated with the Local 106 union and is in their 2023 union contract. We would like to implement this performance pay for non-union employees effective Jan 1, 2023. This program and related terms have been accepted by the Local 107 as well.

Supporting Documents: None ☒ Attached:

Date received in County Coordinators Office:

Coordinators Comments:

9:50am Appointment

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|---|--|
| a. Subject: Appraisal Engagement | b. Origination: Assessor's Office |
| c. Estimated time: 5 minutes | d. Presenter(s): Tina Von Eschen, County Assessor |

e. Board action requested:

Approval to move forward with outsourced appraisal services as attached.

f. Background:

RHTC has filed a tax court petition for payable tax years 2021 and 2022. Appraisal exchange date on the 2021 petition is set for early 2023 and we need to move forward with the engagement letter at this time.

Supporting Documents: None Attached: ☒

Date received in County Coordinators Office:

Coordinators Comments:

NAGELL APPRAISAL INCORPORATED

12805 Highway 55
Plymouth, MN 55441
Established in 1968

Phone: 952-544-8966
Fax: 952-544-8969

Client: Kanabec County
Attn: Tina Diedrich-Von Eschen, SAMA
317 Maple Avenue East, Suite 271
Mora, MN 55051

December 15, 2022

RE: Recovering Hope (PIDs 22.08060.00 & 22.08060.10)
2031 Rowland Road
Mora, MN 55051

To Tina Diedrich-Von Eschen:

Thank you for your interest in obtaining appraisal services regarding the property above. Per email and our conversation, you indicated the following potential scope of work is needed.

Report Use: Tax appeal purposes in Minnesota Tax Court. The intended users would be Kanabec County and MN Tax Court.

Value Type: Market value as of 1/2/2020 (Pay 21) and 1/2/2021 (Pay 22), reflecting the as is condition, as it relates to highest and best use per Uniform Standards of Professional Appraisal Practice will be provided.

Property Description: The property is comprised of a recovery center (built in 2016 & 2019, 37,440 SF building) and a 39.49 acre parcel of land. **Contact for access:** To be provided/coordinated.

Scope of Report: (1) View the property and neighborhood. (2) Report the physical and/or economic factors that could affect the property. (3) Appropriate research, collection, verification, analysis and viewing of pertinent market data will be conducted. ***The applicable approaches to value will be applied. It is likely the Cost, Sales, and Income Approaches will all be considered.*** (4) Report findings and conclusions.

Report Format: An **Appraisal Report** (summary narrative format) will be used. It has a summary of statements of the data, analysis, and conclusions. Appropriate photos, maps and exhibits are included. *An electronic (PDF) copy of the report will be provided.*

Fee: The fee is **\$7,000 for an appraisal report for court (Pay 21 and Pay 22).** The fee is to be paid in a timely manner after completion of the report. If settled, the fee would be \$0 prior to starting any work and then an hourly rate for work completed (if settled before report completion). After submitting the finalized report, any meetings, and/or appraisal revision, updates, upgrades, trial preparation, discovery, testifying, etc. would be extra and billed at \$175 per hour.

Due Date: The report exchange date for Pay 2021 and 2022 is February 17, 2023. The report can be completed approximately 2 weeks prior to the exchange for review by the client. The due date assumes all the income and property information, as well as other data requests, are provided in a timely manner.

Information needed by the appraiser: Site survey, building plans, historic past 3 years of profit and loss statements, leases, occupancy, etc. if available or applicable. Information would be kept confidential.

Our Company: has 12 employees and has been in business since 1968 and has sufficient knowledge, experience, education, contacts and resources to competently complete this assignment. Neither the employment to make the appraisal, nor the compensation for it, is contingent upon the appraised value of the property. If you agree to the above terms, please sign below and return by email, fax, or mail. If you have any additional questions, please do not hesitate to contact me.

Sincerely,



Ethan Waytas, MAI
Certified General 40368613, MN

Signature_____

Date_____

10:00am Appointment

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|--|--|
| a. Subject: Consider AMC's Resolution in Support of Legislative Action for an Improved Funding Formula for Community Supervision Services | b. Origination: Association of MN Counties & the Community Supervision Work Group |
| c. Estimated time: 5-10 minutes | d. Presenter(s): Lucas Athey, Probation Director |

e. Board action requested:

Adopt the following Resolution endorsing the efforts of the Community Supervision Work Group and urging the legislature to pass a new funding formula and significant appropriation during the 2023 legislative session:

RESOLUTION # -12/20/22

Urging Legislature to Pass a New Funding Formula and Significant Appropriation for Community Supervision Services

WHEREAS, community supervision is a fundamental part of the criminal justice system in Minnesota and funding sufficient to ensure effective services is vital to public safety in all communities across the state; and

WHEREAS, community supervision includes services such as probation, supervised release, and intensive supervised release; and

WHEREAS, Minnesota's counties provide essential community supervision services both as mandated by M.S. Chapter 244.19 and also as delegated by the Department of Corrections under M.S. Chapter 401; and

WHEREAS, when the Legislature decided that community supervision was best delivered through a state-county partnership, it stated a clear intent that the state would provide significant funding to the counties for the operation of local programs; and

WHEREAS, over the past 20 years, Minnesota has become the state with the lowest level of corrections funding in the nation because the Legislature has not upheld its promise to provide adequate state resources to support community supervision; and

WHEREAS, the Legislature's failure to adequately fund community supervision has increased local property taxes on residents and businesses; and,

WHEREAS, a revised community supervision funding formula is necessary to ensure that all communities in Minnesota have enough state funding to provide a consistent standard for effective, evidence-based community supervision services, regardless of local capacity to pay; and

WHEREAS, the Association of Minnesota Counties assembled the Community Supervision Work Group including county leaders and experts in community supervision from all three supervision delivery systems to study the needs of community supervision departments statewide and develop a single funding formula that is transparent, needs based, and equitable among county and state supervision providers; and,

WHEREAS, the Community Supervision Workgroup has taken up its charge to convene stakeholders across the three probation delivery systems to oversee a study to create a unified recommendation for an equitable and adequate funding formula and appropriation; and,

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support a new funding formula that provides counties with the resources needed to keep communities safe; now, therefore,

BE IT RESOLVED, the Kanabec County Board of Commissioners endorses the efforts of the Community Supervision Work Group and urges the Legislature to pass a new funding formula and significant appropriation during the 2023 legislative session.

f. Background:

Supporting Documents: None **Attached:** ☒

| |
|---|
| Date received in County Coordinators Office: |
|---|

| |
|-------------------------------|
| Coordinators Comments: |
|-------------------------------|

What is Probation?

Probation is one form of community supervision, which is an umbrella term that includes probation, supervised release, and pre-trial services. Many people use the term probation and community supervision interchangeably. Throughout this document, probation is used to refer to all parts of the community supervision system which are defined below.

Pre-Trial Supervision

Pretrial supervision is community supervision of person that has not yet been convicted of a crime. Agents ensure clients show up to court, comply with conditions of release, and connect them with voluntary services like substance use disorder and mental health treatment.

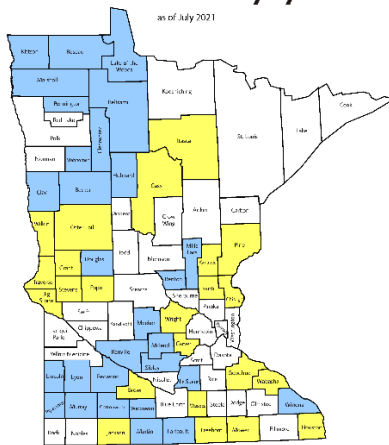
Supervised Release

Community supervision for those who committed felony offenses are released from prison on their court-ordered release date. In Minnesota, state law requires most people serve two-thirds of their sentence in prison and one-third in the community under supervision. Some people who require greater supervision are placed on intensive supervised release.

Probation

A community supervision sanction imposed on a person by the court as an alternative to or in conjunction with confinement or intermediate sanctions. They may be convicted of felony, gross misdemeanor, or misdemeanor offenses

Correctional Delivery Systems



There are three probation delivery systems in Minnesota that use a combination of state and county provided services. **Counties provide about 80% of the probation and supervised release services in the state and the Department of Corrections (DOC) provides the other 20%.**

DOC

State Corrections Department provides all supervision services.

DOC/CPO

State Corrections Department provides services for adult felons; county provides services for juveniles/adult non-felons.

CCA

Community Corrections Act provides all supervision services.

How is Probation Funded in Minnesota?

Every probation delivery system has its own method of funding.

- The DOC receives a direct agency appropriation from the Legislature and is included in the Governor's budget request to the Legislature. The Legislative funding is the main source of funding for the DOC. For DOC contract counties, the DOC provides all supervision services and bills the county for juvenile and adult non-felony cases. The county is eligible for a 50% reimbursement of costs just like the CPO Counties described in the next paragraph.
- CPO counties provide and pay for probation services for juveniles and adult non-felons, which is reimbursable up to 50% from the DOC. If the Legislature does not appropriate enough money to the DOC to reimburse the entire 50% of costs, the DOC pro-rates the reimbursements. CPO counties have not received the complete reimbursement amount since the 1990's.
- CCA counties receive a subsidy from the Legislature after it passes through the DOC budget. The subsidy is distributed to the CCA counties through a complicated formula considering population, case filings, criminal defendants that are not sent to prison, and adjusted net tax capacity. In most counties, the state subsidy does not cover more than 1/3 of costs for probation that is provided by the county on behalf of the DOC – well below the intended 50% cost-share by the state.

The Problem – Confusion and Underfunding

The three different funding mechanisms used to fund Minnesota's probation systems are not only difficult to understand but also create inequalities in service and outcomes. Every year, the three delivery systems approach the Legislature separately for funding to provide an essential public safety service. Counties are at a disadvantage because they are not at the table as a state agency therefore, they must rely on the DOC to include county funding in the governor's proposed budget. If that does not happen, counties must bring an independent bill to ask for funding. When choosing between the state budget and county subsidies and reimbursements, legislators often cut the county funding proposals, which means that counties – who deliver more than 80% of the State's probation services – are consistently underfunded. Even when the DOC field services budget gets an increase, it has not been enough to hire additional field agents.

Minnesota is last in the nation when it comes to general fund spending on corrections. The impact is felt severely by smaller counties with fewer resources. Without proper resources, probation staff cannot do their job effectively which impacts public safety in every county regardless of delivery system.

The Solution – More Funding and a New Formula Created by Counties

AMC has gone to the Legislature year after year for funding to support better outcomes but has been unsuccessful in obtaining any meaningful changes. Until the outdated formula and funding structure are amended, counties will be required to make up the difference between what the state provides and what public safety necessitates through increased property tax levies. Counties have the solution and are unified in their proposal to fix the probation funding formula.

The AMC Community Supervision Workgroup is creating a better probation funding formula to apply one method of funding for all counties. All three probation delivery systems are retained in this proposal, preserving county choice. The simplified formula will be based on data from a workload study that is currently underway and will be used to calculate the actual cost for probation. The workload study is tracking the work of agents throughout the state to determine how many staff are required to provide evidence-based practices throughout the state. Once the required staffing is determined, the Workgroup determine the daily cost of probation for each case which will be the basis for legislative appropriations. This will ensure that counties are part of the same funding stream as the DOC, so the entire system is funded as part of the state budget. **There will be a substantial appropriation request in addition to the proposed formula to ensure that all counties can maintain a base level of probation** and evidence-based practices that are proven to reduce the rate of reoffense.

The Resolution

AMC is asking for the support of all 87 counties to support the efforts of the Community Supervision Workgroup to create a more effective probation system in Minnesota. A resolution by all 87 counties is a message to legislators that they can no longer ignore this critical aspect of Minnesota's public safety system and must do their job in 2023 by passing a new formula and accompanying funding.

If you have questions or would like more information, please contact Carli Stark, AMC Public Safety Policy Analyst and MACCAC Director, at 651-789-4335 or cstark@mncounties.org.

December 2022

10:10am Appointment

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|---|---|
| a. Subject: a. Ann River Liquor Licenses b. Additional Check Run Needed in Dec 2022 | b. Origination: Auditor/Treasurers Office |
| c. Estimated time: 10 minutes | d. Presenter(s): Denise Snyder, Auditor/Treasurer |

e. Board action requested:

- a. Approve New Liquor Licenses for Ann River Winery

Resolution #__ - 12/20/22

Ann River Winery Liquor Licenses

WHEREAS the Kanabec County Auditor/Treasurer has received applications for On-Sale and Sunday Liquor from The Ann River Winery located at 1999 180th Ave, Mora, MN 55051; and

WHEREAS the applications are complete, included all necessary documentation, appears in accordance with County Policies and licensing requirements and the applicant is in good standing with the County;

BE IT RESOLVED to approve the On-Sale and Sunday Liquor Licenses for The Ann River Winery located at 1999 180th Ave, Mora, MN 55051, to become effective February 1, 2023.

- b. Request for Authorization for an Additional Regular Bill Check-Run on December 29th

f. Background:

Supporting Documents: None ☒ Attached:

Date received in County Coordinators Office:

Coordinators Comments:

December 20, 2022
10:45am Appointment
Agenda of Chad T.
Gramentz, PE Public
Works Director

- | | |
|--------------------------------------|----------------------------|
| 1. Equipment Purchases | Resolution #1-4 (12-20-22) |
| 2. Driver's License (closed session) | |
-

Resolution #1 (12-20-22)
Purchase Skid Steer Loader

WHEREAS the following quote was provided by Crawford's Equipment Inc. for a S770 Bobcat Skid Steer Loader:

| | |
|----------------------------------|-------------|
| S770 T4 Bobcat Skid Steer Loader | \$70,069.24 |
|----------------------------------|-------------|

WHEREAS said quote are based on State Contract program pricing and were presented before the Board, and

WHEREAS said quote includes trade-in credit of \$17,500 for a S220 (unit 236) Bobcat skid steer loader for a, and

THEREFORE BE IT RESOLVED to accept the quote of \$52,569.24 by Crawford's Equipment Inc. for a 2023 S770 T4 Bobcat skid steer loader.

Resolution #2 (12-20-22)
Purchase Disk Mower

WHEREAS the following quote was provided by Fluegge's Ag, Inc for a 3-point Kuhn Disk Mower:

| | |
|-------------------------|-------------|
| Kuhn GMD 310 Disk Mower | \$18,770.00 |
|-------------------------|-------------|

WHEREAS said quote was presented before the board, and

THEREFORE BE IT RESOLVED to accept the quote of \$18,770.00 Fluegge's Ag Inc. for a Kuhn GMD 310 disk mower.

Resolution #3 (12-20-22)
Purchase Brush Chipper

WHEREAS Trenchers Plus has provided the following quote for a brush chipper:

| | |
|-----------------------------------|--------------|
| 2022 Morbark 2131SA Brush Chipper | \$89,605.00 |
| Trade In – 2001 Vermeer BC1800 | -\$17,000.00 |
| Dealer Discout | -\$1,000.00 |
| Total: | \$71,605.00 |

WHEREAS the quote is based on State Contract pricing, and

WHEREAS said quotes were presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$71,605.00 by Trenchers Plus for a 2022 Morbark 2131SA Brush Chipper and approve the purchase thereof.

Resolution #4 (12-20-22)
Purchase Equipment Trailers

WHEREAS RDO Equipment has provided the following quotes for Towmaster equipment trailers:

| | |
|--------|-------------|
| T-16DT | \$18,075.75 |
| T-50T | \$48,272.00 |
| Total: | \$66,347.75 |

WHEREAS the quote is based on State Contract pricing, and

WHEREAS said quotes were presented before the Board, and

THEREFORE BE IT RESOLVED to accept the quote of \$66,347.75 RDO Equipment as a total price for a T-16DT and A T-50T equipment trailers.



Bobcat

Product Quotation

Quotation Number: MMB-01721

Date: 2022-11-10 14:30:10

Customer Name/Address:

Bobcat Delivering Dealer

ORDERS TO BE PLACED WITH:
Contract Holder/Manufacturer

KANABEC COUNTY HWY DEPT
G7024
903 Forest Ave E
Mora, MN 55051-1617

Crawford's Equipment, Inc.,
Cambridge, MN
4898 HWY 95 NW
CAMBRIDGE MN 55008
Phone: (763) 689-1794
Fax: (763) 689-3028

Clark Equipment Company
dba Bobcat Company
250 E Beaton Dr
West Fargo, ND 58078
Phone: 701-241-8719
Fax: 855-608-0681
Contact: Heather Messmer@doosan.com

Description

S770 T4 Bobcat Skid-Steer Loader

92 HP Turbo Tier 4 Diesel Engine
Air Intake Heater (Automatically Activated)
Auxiliary Hydraulics: Variable Flow
Backup Alarm
Bob-Tach
Bobcat Interlock Control System (BICS)
Controls: Bobcat Standard
Engine/Hydraulic Systems Shutdown
Horn
Instrumentation: Engine Temp and Fuel Gauges,
Hourmeter, RPM and Warning Lights

| Part No | Qty | Price Ea. | Total |
|---------|-----|-------------|-------------|
| M0283 | 1 | \$49,957.84 | \$49,957.84 |

Lift Arm Support

Lift Path: Vertical

Lights, Front & Rear

Operator Cab

- Includes: Adjustable Suspension Seat, Top & Rear Windows, Parking Brake, Seat Bar, Seat Belt
- Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471
- Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts)

Tires: 12-16.5 12 PR Bobcat Heavy Duty

Warranty: 2 years, or 2000 hours whichever occurs first

P69 Performance Package

Power Bob-Tach
7-Pin Attachment Control Kit
High Flow
2-Speed

| | | | |
|---------------|---|------------|------------|
| M0283-P06-P69 | 1 | \$5,311.64 | \$5,311.64 |
|---------------|---|------------|------------|

Hydraulic Bucket Positioning

Automatic Ride Control

Reversing Fan

C37 Comfort Package

Enclosed Cab with AC/Heat
Sound Reduction
Cab Accessories Package

| | | | |
|---------------|---|------------|------------|
| M0283-P07-C37 | 1 | \$4,890.60 | \$4,890.60 |
|---------------|---|------------|------------|

Deluxe Instrument Panel with Keyless Start

Radio

Heated Cloth Air Ride Suspension Seat

Grapple

Forks & Frame

Selectable Joystick Controls (SJC)

Block Heater

80" Heavy Duty Bucket

--- Bolt-On Cutting Edge, 80"

| | | | |
|---------|---|------------|------------|
| 7166624 | 1 | \$4,605.60 | \$4,605.60 |
|---------|---|------------|------------|

| | | | |
|-----------------|---|------------|------------|
| 7294332/6541518 | 1 | \$1,067.20 | \$1,067.20 |
|-----------------|---|------------|------------|

| | | | |
|---------------|---|----------|----------|
| M0283-R01-C04 | 1 | \$718.20 | \$718.20 |
|---------------|---|----------|----------|

| | | | |
|---------|---|---------|---------|
| 7328972 | 1 | \$84.28 | \$84.28 |
|---------|---|---------|---------|

| | | | |
|---------|---|------------|------------|
| 7272681 | 1 | \$1,156.00 | \$1,156.00 |
|---------|---|------------|------------|

| | | | |
|---------|---|----------|----------|
| 6718008 | 1 | \$326.88 | \$326.88 |
|---------|---|----------|----------|

Total of Items Quoted

\$68,118.24

Freight Charges

\$1,951.00

Trade-in 2009 s220 a-91 s949 hrs

(\$17,500.00)

Quote Total - US dollars

\$52,569.24

Notes:

Machine Configuration

Summary of your request

General information

Model : GMD 310
Pack : GMD310A06

Fluegge's Ag, Inc
2040 Mahogany St
Mora, MN 55051
320-679-2981

| No | Item Number | Description | Qty | Unit price |
|--|-------------|-------------------------------|-----|-------------|
| Mandatory equipment chosen (4) | | | | |
| 1 | 1061320 EM | GMD 310 | 1 | \$20,430.00 |
| 2 | 9FA1KNA | CONF KUHN KNA NORTH AMERICA | 1 | |
| 3 | 1066110 | MECHANICAL BREAK AWAY | 1 | |
| 4 | 4600493 | 1 3/8 - 6 SPLINE PTO | 1 | |
| Mandatory equipment generated by the selected configuration (5) | | | | |
| 7 | 599928CA | COLL.SURC.PICTO.GMD16->310 CA | 1 | |
| 8 | 599928US | COLL.SURC.PICTO.GMD16->310 US | 1 | |
| 9 | 09993000 | MAIN STATUTORY PLATE | 1 | |
| 10 | 09990000 | INFO NO CONFORMITY PLATE | 1 | |
| 11 | 09991000 | IDENTIFICATION PLATE-CRATE | 1 | |
| Optional equipment chosen (2) | | | | |
| 5 | 1066360 | CHAIN LIMITER | 1 | +\$90.00 |
| 6 | 1016610 | ROAD LIGHTS AND SIGNALING | 1 | +\$650.00 |

Unit price : \$21,170.00

Dealer Discount - 2117⁰⁰SubTotal 19053⁰⁰Kuhn Gov. Discount - 793⁰⁰SubTotal 18260⁰⁰Frt Charges 510⁰⁰Total \$18770⁰⁰

Kanabec County Highway Department
Attn: Nate
320 679 6306

This is current Pricing For 30 Days.

GMD 240/280/310 are similar in
build. Cutter Bar Length is only
Difference.

Rodney Fluegge, President

Rodney Fluegge 7 Nov 2022



2309 W Hwy. 13 Burnsville, MN 55337

Ph: 952-890-6000 Fax: 952-890-4563

www.trenchersplus.com

December 6, 2022

**Kanabec County Public Works
903 Forest Avenue East
Mora, MN 55051
Attn: Nate Westling**

In line with your conversations, we are pleased to quote you the following 2023 MN State bid pricing equipment, contract number **203463:**

1-New 2022 Morbark Brush Chipper Model 2131SA (Single Axle)

Morbark orange urethane paint system

21" X 31" Throat Opening

Infeed with rigid tray and control handle to actuate feed wheels and dual safety pull cables

Dual horizontal feed wheels with TorqMax™ top feed wheel compression system, hydraulic lift assist, Variable Force™ constant hydraulic down pressure system with additional manually applied hydraulic down pressure at the valve handle and direct drive bottom feed wheel with box mount coupler

Reversing automatic feed system

37-3/8" diameter x 23-3/4" wide, four (4) dual-edged knife staggered pocket drum with removable knife holders, dual sided chambered air impeller system and controllable air flow vents

60-gallon lockable fuel tank with drain plug, sight gauge, shut-off valve and electronic fuel gauge

41-gallon lockable hydraulic reservoir with sight gauge, drain plug and clean-out cover

Live hydraulic system including: ball valve, pump, motor, and valve bank with additional valve section for installation of winch package

Hydraulic crank swivel discharge with 360° rotation, turnbuckle height adjustment, bottom clean-out door and adjustable flipper

6" x 2" tubular steel frame with cross bracing for additional structural rigidity

6" x 4" tubular steel telescoping drawbar with (2) 12" extensions, adjustable hitch plate with 2-1/2" pintle ring and 3/8" thick safety chains with clasp hooks

10,000# Torflex axle, electric brakes, break-away actuator with 235/75R x 17.5", 16-ply radial tires and hexagon splash guard fenders

10,000# tongue jack with stationary foot pad

Lockable steel combination tool and battery box compartment with 8D, 1400CCA battery

Registration and operator guide holder

Complete set of manuals including: Safety and Operator's, Parts Manual with electronic back-up, which also includes a Safety Video and OEM component manuals. Also included is an engine manual if applicable along with start-up paperwork

Enclosed engine with gauge panel, radiator fines screen and slide rails for belt adjustment

Trailer wiring package includes: 7-pin flat electrical connector, LED tail lamps, LED side marker lamps, tail lights and license plate holder with light

Includes the following options:

Ford Gas 165 HP Engine

Hydraulic infeed Up/down pressure control

Variable Speed control

Auto Feed System

Winch ready control valve

Adjustable Chute

18" Telescoping Tongue

QR Code labels including safety and maintenance procedures

| | |
|---|------------------------------|
| Freight Set up and delivery | \$ 89,605.00 |
| Additional Morbark/Dealer discount | (\$ 1,000.00) |
| 2001 Vermeer BC1800 Chipper Trade In | <u>(\$ 17,000.00)</u> |
| Total Special price | \$ 71,605.00 |

*Prices do not include taxes and regulation fees

We appreciate your past business and opportunity, and looks forward to serving your future underground equipment needs.

Sincerely,

John Rabideaux
Trenchers Plus, Inc.
612-868-5646 Mobile



Reference No.
QT 76051

QUOTATION

| | | | | | |
|------------------------|--------------|----------|---------------|-----------------------|---------------|
| Ship To: | Cust: | 9 | Phone: | Bill To: | Phone: |
| KANABEC COUNTY | | | | MONROE TOWMASTER, LLC | |
| 903 FOREST AVENUE EAST | | | | 61381 US HWY 12 | |
| CONTRACT: 189154 | | | | CONTRACT: 189154 | |
| MORA | | MN 55051 | USA | LITCHFIELD | MN 55355 |

ATTN: Matt Lehrer

| PO# | Salesman | Terms | Created | Last Revised | Appx Comp |
|-----|--------------|-------|----------|--------------|-----------|
| | ANNA JOHNSON | COD | 11/03/22 | 11/03/22 | 0/00/00 |

| | | | | | | |
|---------------------------|-----------------|-------------------|------------|----------|----------|----------|
| Serial No. | | Discounts: | 15% | % | % | % |
| Build Instructions | STATE BID QUOTE | | | | | |

NOTIFY PRIOR TO SHIPPING: Matt Lehrer Mlehrer@rdoequipment.com

Kanabec County
903 Forest Avenue East
Mora, MN 55051

Hauling a CAT 314E and various attachments

| Qty | Feature | Description | List |
|-----|---|-------------|-------------|
| 1 | Base Model - T-16DT | | \$19,250.00 |
| 1 | Option - DOT INSPECTION | | \$160.00 |
| 1 | Std Features - 24" Diamond Plate Approach | | |
| 1 | Std Features - Side Lip Down | | |
| 18 | Decking Type - 2'' Nominal Oak | | |
| 1 | Width - 102" OD, 82" ID | | |
| 1 | Stationary Deck - 4' stationary deck wood | | \$995.00 |
| 2 | Axles - 8k EZ Lube Torsion | | |
| 1 | Brakes - Electric Brakes | | |
| 4 | Tires - 215/75Rx17.5(H) | | |
| 4 | Wheels - Steel Wheels | | |
| 1 | Jack - 12K Drop Leg | | |

--- Continued ---

NOTE: If changes are made to an order after a P.O. has been issued, a fee may be assessed and a revised or new P.O. MUST BE submitted to reflect changes.

FET required on all trailers with a GVWR OF 26,000 lbs or more.

Price:
Total Discounts:
Net Cost:

Accepted by _____ Date _____

Freight
Material Surcharge:
Fuel Surcharge:
Total Due:

7



Reference No.
QT 76051

QUOTATION

| | | | | | |
|------------------------|--------------|----------|---------------|-----------------------|---------------|
| Ship To: | Cust: | 9 | Phone: | Bill To: | Phone: |
| KANABEC COUNTY | | | | MONROE TOWMASTER, LLC | |
| 903 FOREST AVENUE EAST | | | | 61381 US HWY 12 | |
| CONTRACT: 189154 | | | | CONTRACT: 189154 | |
| MORA | | MN 55051 | USA | LITCHFIELD | MN 55355 |

ATTN: Matt Lehrer

| PO# | Salesman | Terms | Created | Last Revised | Appx Comp |
|-------------------|---|--------------------|------------|--------------|-------------|
| | ANNA JOHNSON | COD | 11/03/22 | 11/03/22 | 0/00/00 |
| Serial No. | | Discounts: | 15% | % | % |
| Qty | Feature | Description | | | List |
| 1 | Lights - L.E.D. | | | | |
| 1 | Plug - 7 Pole Rv | | | | |
| 1 | Hitch/Neck - 3'' Pintle Ring | | | | |
| 1 | Trailer Color - Equipment Black | | | | |
| 12 | Tie Downs - D-Rings | | | | \$70.00 |
| | 2 PER SIDE OF STATIONARY, 2 AHEAD OF FENDERS AND 2 BEHIND FENDERS | | | | |
| 1 | Option - Tool Box Lid | | | | \$125.00 |
| 1 | Option - Pallet Fork Holders | | | | \$295.00 |
| | ROADSIDE | | | | |
| | Freight | | | | \$315.00 |

NOTE: If changes are made to an order after a P.O. has been issued, a fee may be assessed and a revised or new P.O. MUST BE submitted to reflect changes.

FET required on all trailers with a GVWR OF 26,000 lbs or more.

Price: \$20,895.00
Total Discounts: \$3,134.25
Net Cost: \$17,760.75

Accepted by _____ Date _____

Freight \$315.00

Material Surcharge:

Fuel Surcharge:

Total Due: **\$18,075.75**



Reference No.
QT 76523

QUOTATION

| | | | | | |
|---------------------|--------------|----------|---------------|-----------------------|---------------|
| Ship To: | Cust: | 9 | Phone: | Bill To: | Phone: |
| KANABEC COUNTY | | | | MONROE TOWMASTER, LLC | |
| 903 FOREST AVE EAST | | | | 61381 US HWY 12 | |
| CONTRACT: 206481 | | | | CONTRACT: 206481 | |
| MORA | | MN 55051 | USA | LITCHFIELD | MN 55355 |

ATTN: Matt Lehrer

| PO# | Salesman | Terms | Created | Last Revised | Appx Comp |
|-----|--------------|-------|----------|--------------|-----------|
| | ANNA JOHNSON | COD | 12/08/22 | 12/08/22 | 0/00/00 |

| | | | | | |
|---------------------------|------------------------|------------|----------|----------|----------|
| Serial No. | Discounts: | 15% | % | % | % |
| Build Instructions | STATE BID QUOTE | | | | |

NOTIFY PRIOR TO SHIPPING: Matt Lehrer Mlehrer@rdoequipment.com

Kanabec County
903 Forest Avenue East
Mora, MN 55051

Hauling a CAT 314E and various attachments

| Qty | Feature | Description | List |
|-----|---|-------------|-------------|
| 1 | Base Model - T-50T | | \$51,900.00 |
| 1 | Option - DOT INSPECTION | | \$160.00 |
| 24 | Deck Length - In Feet | | |
| 24 | Decking Type - 2'' Nominal Oak | | |
| | Overall Width - 102" Wide | | |
| 1 | Stationary Deck - 8' Stationary Deck | | \$1,320.00 |
| 3 | Axles - 22.5k Oil Bath, Spring Ride, 49" Spread | | |
| 3 | Brakes - Air 2S/1M SENSORS ON 1 AXLE | | |
| 1 | Deck Height - 36'' | | |
| 12 | Tires - 215/75Rx17.5(H) | | |
| 12 | Wheels - 8 Bolt, Outboard, Hub Piloted, Steel | | |
| 2 | Jack - Dual 25K 2 Speed | | \$395.00 |

--- Continued ---

NOTE: If changes are made to an order after a P.O. has been issued, a fee may be assessed and a revised or new P.O. MUST BE submitted to reflect changes.

FET required on all trailers with a GVWR OF 26,000 lbs or more.

Price:
Total Discounts:
Net Cost:

Accepted by _____ Date _____

Freight
Material Surcharge:
Fuel Surcharge:
Total Due:



Reference No.
QT 76523

QUOTATION

| | | | | | |
|---------------------|--------------|----------|---------------|-----------------------|---------------|
| Ship To: | Cust: | 9 | Phone: | Bill To: | Phone: |
| KANABEC COUNTY | | | | MONROE TOWMASTER, LLC | |
| 903 FOREST AVE EAST | | | | 61381 US HWY 12 | |
| CONTRACT: 206481 | | | | CONTRACT: 206481 | |
| MORA | | MN 55051 | USA | LITCHFIELD | MN 55355 |

ATTN: Matt Lehrer

| PO# | Salesman | Terms | Created | Last Revised | Appx Comp |
|-------------------|--|--------------------|------------|--------------|-------------|
| | ANNA JOHNSON | COD | 12/08/22 | 12/08/22 | 0/00/00 |
| Serial No. | | Discounts: | 15% | % | % |
| Qty | Feature | Description | | | List |
| 1 | Lights - L.E.D. | | | | |
| 1 | Plug - 7 Pole Round | | | | |
| 1 | Hitch/Neck - 3'' Pintle Ring | | | | |
| 1 | Trailer Color - Equipment Black | | | | |
| 14 | Tie Downs - D Rings | | | | |
| 2 | PER SIDE OF STATIONARY AND 5 PER SIDE OF TILT | | | | |
| 1 | Option - Hitch Extension | | | | \$595.00 |
| 12" | BOLT-ON HITCH EXTENSION | | | | |
| 2 | Option - Lockable Tool Box 18"x18"x48", (under side of deck) | | | | \$2,050.00 |
| | STEEL TOOLBOX (STEEL PAINTED) - BOLT-ON 18X18X48 PLACE ON EACH SIDE OF STATIONARY DECK | | | | |
| | Freight | | | | \$315.00 |

NOTE: If changes are made to an order after a P.O. has been issued, a fee may be assessed and a revised or new P.O. MUST BE submitted to reflect changes.

FET required on all trailers with a GVWR OF 26,000 lbs or more.

Price: \$56,420.00
Total Discounts: \$8,463.00
Net Cost: \$47,957.00

Accepted by _____ Date _____

Freight \$315.00

Material Surcharge:

Fuel Surcharge:

Total Due: **\$48,272.00**

Agenda Item #1a

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

AMENDED MINUTES

November 15, 2022

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, November 15, 2022 pursuant to adjournment with the following Board Members present: Rick Mattson and Alison Holland. Absent: Les Nielsen, Dennis McNally and Craig Smith. Staff present: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to attend virtually.

9:08am – Commissioner Dennis McNally arrived.

Commissioner Rick Mattson called the meeting to order at 9:08am and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Alison Holland, seconded by Dennis McNally and carried unanimously to approve the agenda with the following changes: Add Agenda Item #10, Gambling Request from Kanabec County Pheasants Forever.

Action #2 – It was moved by Alison Holland, seconded by Dennis McNally and carried unanimously to recess the meeting at 9:09am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:09am on Tuesday, November 15, 2022 pursuant to adjournment with the following Board Members Present: Rick Mattson, Dennis McNally and Alison Holland. Family Services Director Chuck Hurd presented the Family Services Board Agenda.

Action #FS3 – It was moved by Dennis McNally, seconded by Alison Holland and carried unanimously to approve the Family Services Board Agenda as presented.

CSO/Financial Assistant Supervisor Tim Dahlberg met with the County Board to give a presentation regarding Child Support. Information only, no action was taken.

Social Services Supervisor Katie Heacock met with the County Board to give a presentation regarding Adult Protection. Information only, no action was taken.

Family Services Director Chuck Hurd gave the Director's Report.

9:21am – Chairperson Les Nielsen arrived.

9:21am – Commissioner Rick Mattson handed the gavel over to Chairperson Les Nielsen.

9:22am – Commissioner Dennis McNally left the meeting.

The Board held a discussion regarding a request to authorize Family Services Director Chuck Hurd to purchase budgeted computer equipment, over and above the \$2,500 policy threshold without Board approval, in order to make purchases during times of intermittent sales/discounts. The Board expressed consensus to defer the discussion to a later date.

Action #FS4 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution pending review of the contract by County Attorney Barbara McFadden:

Resolution #FS4 – 11/15/22

Health Plans Care Coordination Agreement Resolution

WHEREAS, the Minnesota Department of Human Services has determined that it is in the best interest of counties and their residents to have a choice in the health plans available to them for public programs, and

WHEREAS, Kanabec County was notified that Blue Cross Blue Shield, Medica and U Care will be added along with South Country Health Alliance as the health plans providing service in the County, and

WHEREAS, the Family Services Director has met with the three new health plans and their request is that Kanabec County would provide the care coordination services/case management for Kanabec County residents to foster communication and coordinate care and services among members, providers, staff and other organizations, and

WHEREAS, Kanabec County desires to provide the delegated services in accordance with the health plans' policies and procedures and in compliance with applicable federal and state laws and regulations and the National Committee for Quality Assurance accreditation standards, and

WHEREAS, the Kanabec County Attorney has reviewed and approved the aforementioned contracts with liability language changes to be made by UCare.

THEREFORE BE IT RESOLVED the Kanabec County Human Service Board approves the Family Services Director signing contracts with Blue Cross Blue Shield, Medica and U Care to provide public programs care coordination /case management for County residents for the contracted period and per the health plans' rate schedules.

Action #FS5 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #FS5a – 11/15/22

Psychiatric Services Contract – Dr. Paul Richardson

WHEREAS, the Family Services Agency does contract for psychiatric services, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for the year 2023;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the year 2023 with Dr. Paul Richardson for 4 hours per week at \$250 per hour for the time period January 1, 2023 through December 31, 2023.

Resolution #FS5b – 11/15/22

Psychological Services Contract –Karissa Ignaszewski

WHEREAS, the Family Services Agency does contract for psychiatric evaluations and counseling services for the Region 7E Mental Health Project, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for a period beginning January 1, 2023 and ending December 31, 2023, and

WHEREAS, this position is fully funded by the Regional Adult Mental Health Initiative Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the period beginning January 1, 2023 and ending December 31, 2023 with Karissa Ignaszewski at the rate of \$92.65 not to exceed 416 hours quarterly.

Resolution #FS5c – 11/15/22

Mille Lacs County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§235.461 through 235.486 and Minn. Stat. §§235.487 through 235.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children's Mental Health Act, respectively; and

WHEREAS, Mille Lacs County Community and Veterans Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Mille Lacs County.

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2023 through December 31, 2023 with Mille Lacs County.

Resolution #FS5d – 11/15/22

Psychiatric Services Contract Jessica Stokes– resolution

WHEREAS, the Family Services Agency does contract for psychiatric evaluations and counseling services for the Region 7E Mental Health Project, and

WHEREAS, such a contract has been presented to the Kanabec County Board of Commissioners for a period beginning January 1, 2023 and ending December 31, 2023, and

WHEREAS, this position is fully funded by the Regional Adult Mental Health Initiative Funds;

THEREFORE BE IT RESOLVED to approve an agreement for psychiatric services for the period beginning January 1, 2023 and ending December 31, 2023 with Jessica Stokes at a rate of \$87.50 per hour not to exceed 390 hours per quarter.

Resolution #FS5e – 11/15/22

Pine County Psychiatric Services Resolution

WHEREAS, Minn. Stat. §§235.461 through 235.486 and Minn. Stat. §§235.487 through 235.488 establishes the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children's Mental Health Act, respectively; and

WHEREAS, Pine County health and Human Services wishes to secure the provision of Psychiatric Services from Kanabec County Family Services, and

WHEREAS, Kanabec County Family Services is suitably qualified and desires to provide Psychiatric services for Pine County.

NOW, THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves Kanabec County Family Services entering into an agreement for Psychiatric Services to commence January 1, 2023 through December 31, 2023 with Pine County.

Resolution #FS5f – 11/15/22

Regional AMHI Medication Management Resolution

WHEREAS, the Region 7E Adult Mental Health Initiative has funds available to provide regional adult mental health outpatient medication management and client outreach services through management of the Region 7E mental health website, and

WHEREAS, Isanti County, as fiscal agent for the Regional Adult Mental Health Initiative (AMHI) is also the contracting entity and wishes to contract with Kanabec County, through its Family Services Agency to provide said medication management services and client outreach services through management of the Region 7E mental health website, and

WHEREAS, Kanabec County Family Services is willing and able to provide said medication management services and client outreach services through management of the Region 7E mental health website.

THEREFORE BE IT RESOLVED that the Kanabec County Family Services Board approves entering into an agreement with Isanti County, on behalf of the Region 7E Adult

Mental Health Initiative for regional adult mental health outpatient medication management and client outreach services through management of the Region 7E mental health website for the period January 1, 2023 through December 31, 2023.

Resolution #FS5g – 11/15/22

Detoxification Services – Central MN Mental Health Center

WHEREAS, Kanabec County Family Services contracts for detoxification services, and

WHEREAS, Central Minnesota Mental Health Center agrees to accept appropriate referrals from Kanabec County for the purpose of providing detoxification services, and

WHEREAS, such an agreement has been presented to the Kanabec County Board of Commissioners, for the year 2023;

THEREFORE BE IT RESOLVED to approve an agreement for detoxification services for the year 2023 at a daily rate of \$600.00 per client, with Central Minnesota Mental Health Center for the time period January 1, 2023 through December 31, 2023 and for the Health & Human Services Director to sign such Agreement.

Resolution #FS5h – 11/15/22

Sue's Bus Service Agreement Resolution

WHEREAS, Kanabec County Family Services is in need of transportation daily for clients between home and school, and

WHEREAS, Sue's Bus Service is transporting said clients to school at this time and are willing and able to continue to transport them daily between home and school.

THEREFORE BE IT RESOLVED the Kanabec County Human Services Board approves the Agreement with Sue's Bus Service for transporting clients' to and from school daily until further notice and billed at the current DHS Non-emergency Medical Transportation rate.

Resolution #FS5i – 11/15/22

Central MN Jobs and Training
Agreement and Budget Resolution

WHEREAS, Kanabec County Family Services has contracted with Central Minnesota Jobs and Training (CMJTS) for employment and training services for cash and assistance clientele, and

WHEREAS, Central Minnesota Jobs and Training has submitted an annual budget and Agreement for 2023; and

WHEREAS, the Kanabec County Human Services Director is recommending approving contracting with Central Minnesota Jobs and Training in 2023 for employment and training services and approving the budget and Agreement they have submitted;

THEREFORE BE IT RESOLVED the Kanabec County Human Services Board approves contracting with Central Minnesota Jobs and Training for employment and training services and approves the 2023 budget and Agreement submitted.

Action #FS6 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to adjourn Family Services Board at 9:35am and to meet again on December 20, 2022 at 9:05am.

The Board of Commissioners reconvened.

Administrative Assistant Renee Petersen met with the County Board to request approval for Community Health Director Kathy Burski to sign agreements with DHS designated health plans to provide care coordination and case management for county residents and non-emergency medical transportation by Timber Trails Public Transit.

Action #7 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution, pending review of the contract by County Attorney Barbara McFadden:

Resolution #7 – 11/15/22

Health Plans Care Coordination Agreement Resolution

WHEREAS, the Minnesota Department of Human Services has determined that it is in the best interest of counties and their residents to have a choice in the health plans available to them for public programs, and

WHEREAS, Kanabec County was notified that Blue Cross Blue Shield, Medica and U Care will be added along with South Country Health Alliance as the health plans providing service in the County, and

WHEREAS, the Community Health Director has met with the three new health plans and their request is that Kanabec County Community Health would provide the care coordination services/case management for Kanabec County residents to foster communication and coordinate care and services among members, providers, staff and other organizations, and

WHEREAS Kanabec County desires to provide the delegated services in accordance with the health plans' policies and procedures and in compliance with applicable federal and state laws and regulations and the National Committee for Quality Assurance accreditation standards.

WHEREAS, the Kanabec County Attorney has reviewed and approved the aforementioned contracts with liability language changes to be made by UCare

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Community Health Director signing contracts with Blue Cross Blue Shield, Medica and U Care to provide public programs care coordination /case management for County residents for the contracted period and per the health plans' rate schedules.

Action #8 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following resolution, pending review of the contract by County Attorney Barbara McFadden:

Resolution #8 – 11/15/22

TTPT - Health Plans Transportation Agreement Resolution

WHEREAS, the Minnesota Department of Human Services has determined that it is in the best interest of counties and their residents to have a choice in the health plans available to them for public programs, and

WHEREAS, Kanabec County was notified that Blue Cross Blue Shield, Medica and U Care will be added to South Country Health Alliance as the health plans providing service in the County, and

WHEREAS, Timber Trails Public Transit is the main transportation provider within Kanabec County and as such would like to contract with the health plans to provide medical rides for county residents, and

WHEREAS the Transit Director is recommending to contract with the health plans to provide medical transportation services to county residents.

WHEREAS, the Kanabec County Attorney has reviewed and approved the aforementioned contracts with liability language changes to be made by UCare

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Transit Director to sign contracts with Blue Cross Blue Shield, Medica and U Care to provide medical transportation for County residents for the contracted period with negotiated rate schedules.

Regional Director Northeast Region Susanne Hinrichs, Program Leader for the Northeast Region for the Center for Youth Development Jan Derdowski, and Chair of the Kanabec County Extension Committee Jean Mattson met with the County Board to give a presentation regarding University of Minnesota of Extension. Information only, no action was taken.

County Sheriff Brian Smith met with the County Board to discuss matters concerning his department.

Action #9 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #9 – 11/15/22

Medical Examiner Contract

WHEREAS the terms of the contract with River Valley Forensic Services, P.A. expire December 31, 2022, and

WHEREAS River Valley Forensic Services, P.A. has agreed to contract for services in 2023; and

WHEREAS the County Sheriff is satisfied with the services provided by River Valley Forensic Services, P.A.; and

BE IT RESOLVED to approve the Medical Examiner Contract Agreement with River Valley Forensic Services, P.A. for services provided by or under Dr. Kelly Mills as Kanabec County Medical Examiner effective January 1, 2023 for a term ending December 31, 2023.

Action #10 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #10 – 11/15/22

Animal Control Agreement

WHEREAS the terms of the contract with Gratitude Farms in East Bethel for animal control services expire December 31, 2022, and

WHEREAS the Board requested the Sheriff's Office and Coordinator to seek a local vendor for this service; and

WHEREAS, Fox Run Kennels in Brook Park agreed to contract for services on a trial basis through June 30, 2023;

THEREFORE BE IT RESOLVED to approve the Animal Control Agreement with Fox Run Kennels for animal control services effective January 1, 2023 for a term ending June 30, 2023;

BE IT FURTHER RESOLVED that if both the Sheriff and vendor are satisfied with the service and terms of the agreement as of June 30, 2023, the duration of the agreement may be extended until December 31, 2023;

BE IT FURTHER RESOLVED that the Sheriff and Coordinator are authorized to sign the agreement and any extension thereof.

Action #11 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following resolution:

Resolution #11 - 11/15/22

WHEREAS, the Sheriff's Office Dispatch Center is managed by the P.S.A.P. Administrator/Emergency Management Director; and

WHEREAS, the current P.S.A.P. Administrator/Emergency Management Director will

be taking a medical leave of absence; and

WHEREAS, to ensure the highest level of continuity of operations the Sheriff is requesting temporary reinstatement of the Dispatch Sergeant position and authorization to promote an employee to said position in the near future through the duration of the P.S.A.P. Administrator/Emergency Management Director's leave of absence time; and

WHEREAS, the Dispatch Sergeant position job description has been reviewed and updated;

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby approves the temporary reinstatement of the Dispatch Sergeant position and promotion of an employee for a period of time ending at the conclusion of the leave of absence of the current P.S.A.P. Administrator/Emergency Management Director.

BE IT FURTHER RESOLVED, the employee will return to hers/his previous position and wage at the end of the temporary promotion.

10:21am – Commissioner Dennis McNally arrived.

The Board reviewed the Sheriff's Quarterly Report. Information only, no action was taken.

Public Works Director Chad Gramentz met with the County Board to give an update regarding the Safety Plan. The Board expressed consensus to wait for updated data before moving forward with updates of the Safety Plan.

Action #12 – It was moved by Alison Holland, seconded by Dennis McNally and carried unanimously to approve the minutes as presented.

Action #13 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to approve the following paid claims:

| <u>Vendor</u> | <u>Amount</u> |
|-----------------------|----------------------|
| Ann Lake Twp | 30,564.71 |
| Arthur Twp | 109,146.00 |
| Besser, Blaine | 500 |
| Braham Public Schools | 51,347.95 |
| Brunswick Twp | 54,704.49 |

| | |
|---------------------------------|--------------|
| Chamberlain Oil | 4,118.40 |
| City of Braham | 16,868.85 |
| City of Grasston | 7,699.35 |
| City of Isle | 500 |
| City of Mora | 599,818.57 |
| City of Ogilvie | 49,209.08 |
| City of Quamba | 25,767.84 |
| Comfort Twp | 53,301.31 |
| Comm of Finance-Treas Div | 178.81 |
| East Cent. Reg Dev Commission | 9,891.57 |
| East Central Energy | 317.92 |
| East Central Energy | 186.34 |
| East Central School District | 17,986.34 |
| Ford Twp | 30,002.09 |
| Gallagher, Stephanie | 500 |
| Grass Lake Twp | 36,946.10 |
| Haybrook Twp | 27,199.05 |
| Hillman Twp | 23,678.84 |
| Hinckley-Finalyson Schools | 16,791.18 |
| Isle Public Schools | 16,181.78 |
| Kanabec County | 110,981.88 |
| Kanabec County Auditor HRA | 424 |
| Kanabec Twp | 35,990.19 |
| Knife Lake Improvement District | 18,154.98 |
| Knife Lake Twp | 51,912.01 |
| Kroschel Twp | 16,738.36 |
| Kwik Trip Inc | 13,984.43 |
| Long, Devon | 600 |
| Midcontinent Communications | 465.34 |
| Milaca Public Schools | 4,215.29 |
| Mora Municipal Utilities | 14,740.92 |
| Mora Municipal Utilities | 834.83 |
| Mora Public Schools | 1,138,755.29 |
| Ogilvie Public Schools | 159,713.15 |
| Peace Township | 56,164.99 |

| | |
|----------------------------------|-----------|
| Pine City Public Schools ISD 578 | 176.41 |
| Pomroy Twp | 37,334.34 |
| Price Custom Homes | 500 |
| Quadient Finance USA, Inc. | 421.8 |
| Quadient Finance USA, Inc. | 2,500.00 |
| Southfork Twp | 16,318.13 |
| Spire Credit Union | 4,727.16 |
| St Paul Port Authority | 1,917.39 |
| VC3, Inc. | 3,224.40 |
| Verizon Wireless Aircards | 1,370.41 |
| Verizon Wireless Cell Phones | 2,903.44 |
| Wellnitz, Rosella | 500 |
| Whited Township | 31,411.65 |

46 Claims Totaling: \$2,910,387.36

Action #14 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

| <u>Vendor</u> | <u>Amount</u> |
|----------------------------------|----------------------|
| A and E Cleaning Services | 550.00 |
| Ace Hardware | 27.70 |
| Ace Hardware | 115.67 |
| Ace Hardware | 5.04 |
| Ace K9 | 168.00 |
| Adam's Pest Control, Inc. | 250.00 |
| Advanced Correctional Healthcare | 18,464.14 |
| American DataBank | 113.35 |
| Aspen Mills | 255.17 |
| Aspen Mills | 243.27 |
| Aspen Mills | 52.95 |
| Association of MN Counties | 35.00 |
| Auto Value | 27.37 |
| Auto Value | 220.42 |
| Bracewell, Earl | 88.13 |

| | |
|--|----------|
| Certified Crime Fighter | 1,656.00 |
| Clifton Larson Allen LLP | 2,625.00 |
| Cook, Brandon | 69.38 |
| Curtis, Michael | 536.88 |
| Daniels Health | 284.33 |
| DataWorks Plus LLC | 2,388.23 |
| DS Solutions | 928.20 |
| East Central Regional Juvenile Center | 4,335.00 |
| Electric Motor Service, Inc | 213.51 |
| FBG Service Corporation | 4,829.00 |
| FBG Service Corporation | 2,543.00 |
| FBG Service Corporation | 672.00 |
| G & N Enterprises | 185.76 |
| Galls | 54.34 |
| Glen's Tire | 955.02 |
| Glen's Tire | 901.27 |
| Granite City Jobbing Co | 1,197.03 |
| Granite City Jobbing Co | 287.16 |
| Granite Electronics | 225.00 |
| Hartshorn, Jim | 62.50 |
| Henry Schein | 523.33 |
| Hoefert, Robert | 1,204.38 |
| IAEMD | 110.00 |
| Ideal Service, Inc. | 407.00 |
| Industrial Health Services Network Inc | 45.90 |
| Innovative Office Solutions, LLC | 29.73 |
| IT SAVVY | 1,502.21 |
| J.F. Ahern Co | 180.14 |
| J.F. Ahern Co | 837.02 |
| J.F. Ahern Co | 434.06 |
| JCF Properties LLC | 2,100.00 |
| Kanabec County Highway Dept | 597.46 |
| Kanabec Publications | 562.00 |
| Kanabec Publications | 345.41 |
| Kanabec Publications | 502.30 |
| Koenings, Katie | 20.80 |
| LexisNexis (RELX Inc.) | 225.00 |

| | |
|---|-----------|
| LexisNexis (RELX Inc.) | 189.08 |
| Marco | 3,267.40 |
| Marco Technologies, LLC. | 100.00 |
| Marco, Inc. | 159.00 |
| MCAA | 325.00 |
| McNally, Dennis | 85.00 |
| McNally, Kris | 75.00 |
| Michael Keller, Ph.D., L.P. | 650.00 |
| Mid-American Research Chemical | 800.00 |
| Mille Lacs County Jail | 1,045.00 |
| Minnesota County Attorney's Association | 175.00 |
| Minnesota Pollution Control Agency | 37,898.64 |
| MNCCC Lockbox | 1,240.00 |
| Motorola Solutions | 2,115.00 |
| Novus Glass | 60.00 |
| O'Brien, Pat | 108.75 |
| O'Brien, Pat | 92.50 |
| ODP Business Solutions LLC | 50.80 |
| Olson, Rhonda | 85.00 |
| O'Reilly Auto Parts | 29.22 |
| Peterson, Ronald | 139.38 |
| Quality Disposal | 222.65 |
| Quality Disposal | 235.62 |
| Quality Disposal | 33.97 |
| Quality Disposal | 238.22 |
| Reliance Telephone, Inc | 2,100.00 |
| River Valley Forensic Services | 750.00 |
| RS EDEN | 716.95 |
| RT Vision | 3,583.12 |
| RT Vision | 3,583.13 |
| Sabinash, Douglas | 86.25 |
| Sawatzky, Fred | 106.25 |
| Schumacher, Sarah | 69.38 |
| Sea Change Print Innovations | 3,358.65 |
| Stellar Services | 147.08 |
| Stellar Services | 114.63 |
| Summit Food Service Management | 4,196.80 |

| | |
|--------------------------------|----------|
| Summit Food Service Management | 4,150.82 |
| SwipeClock LLC | 362.00 |
| Tinker & Larson Inc | 61.90 |
| Van Alst, Lillian | 1,412.50 |
| Welia Health | 47.00 |
| Zaudtke, Wayne | 78.75 |

95 Claims Totaling: \$ 129,537.00

Road & Bridge

| <u>Vendor</u> | <u>Amount</u> |
|-----------------------------|----------------------|
| A & E Cleaning Services | 1,100.00 |
| Ace | 636.00 |
| Aramark | 405.36 |
| Auto Value | 1,693.10 |
| Beaudry Oil & Propane | 30,700.55 |
| Blum Sand and Gravel | 2,120.00 |
| Central McGowan | 307.63 |
| Central Pension Fund | 350.40 |
| City of Mora | 16,235.20 |
| Crawford's Equipment | 328.80 |
| Diamond Mowers | 245.66 |
| East Central Energy | 354.00 |
| Glens Tire | 1,061.90 |
| Gopher State One-Call | 27.00 |
| H&L Mesabi | 44,861.50 |
| Houtsma, Wes | 350.00 |
| Jamar Technologies | 229.37 |
| Johnson Hardware and Rental | 1,422.74 |
| Kanabec County Highway Dept | 117.04 |
| Kanabec Publications | 189.30 |
| Kanabec County Times | 83.00 |
| Knife River Corporation | 1,124,353.86 |
| Little Falls Machine | 1,137.44 |
| Locators & Supplies | 2,026.86 |

| | |
|-----------------------------|-----------|
| Marco | 330.89 |
| Mora Chev | 264.35 |
| Morton Salt | 20,788.08 |
| Newman Traffic Signs | 76.02 |
| North Central International | 6,984.08 |
| Northpost | 531.60 |
| Nuss Truck Equipment | 13,379.83 |
| ODP | 58.03 |
| Owens Auto Parts | 137.80 |
| Pomp's Tire Service | 3,343.04 |
| Power Plan | 1,436.35 |
| Premier Outdoor Services | 7,117.50 |
| RTVision | 3,000.00 |
| Trueman Welters | 6,069.33 |
| Usic Locating | 100.00 |
| Vault Health | 237.52 |
| Wiacom | 675.30 |

41 Claims Totaling: \$1,294,866.43

10:30am – The Chairperson called for public comment. Those that responded included:

| | |
|------------------|--|
| Barbara McFadden | Comments regarding how Extension closely aligns with education and provides long term benefits to the community. |
| Mary Ringler | Comments regarding support of Extension in Kanabec County. |

10:35am – The Chairperson closed public comment.

10:35am – The Board took a five minute recess.

10:44am – The Board reconvened.

Action #15 – It was moved by Dennis McNally, seconded by Alison Holland and carried unanimously to adjourn the meeting at 10:44am to a time immediately following the Drainage Authority Board.

Public Works Director Chad Gramentz and Engineer Chris Otterness from Houston Engineering met with the County Board to present and discuss bid recommendation for the Kanabec County Ditch 2 Repair Project.

Action #16 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the agenda of the Drainage Authority Board as presented.

The County Board reviewed the bid recommendation for the Kanabec County Ditch 2 Repair Project as presented by Houston Engineering.

Action #17 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to accept the Base Bid of \$439,312.54 by JACON LLC for the Kanabec County Ditch 2 Repair Project.

Action #18 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to authorize County Ditch Inspector/Public Works Director Chad Gramentz as the staff representative to execute change orders for the Kanabec County Ditch 2 Repair Project.

Action #19 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to adjourn The Drainage Authority Board at 11:10am.

The Board of Commissioners reconvened.

County Coordinator Kris McNally gave an update regarding the Snake River One Watershed, One Plan Comprehensive Watershed Management Plan. Information only, no action was taken.

County Coordinator Kris McNally led a discussion regarding consideration to change the address of the Kanabec County Courthouse.

Action #20 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to authorize the process to change the address of the Kanabec County Courthouse to a Maple Avenue address.

County Coordinator Kris McNally led a discussion regarding the existing Travel Reimbursement Policy. The Board expressed consensus for her to begin revising the policy to be brought back to the County Board for review at a later date.

County Coordinator Kris McNally led a discussion regarding the 2023 Final Budget & Levy. The Board will further discuss potential adjustments to the 2023 Final Budget at the next Regular County Board Meeting.

Future Agenda Items: None.

Action #21 – It was moved by Rick Mattson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #21 – 11/15/22

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Kanabec County Pheasants Forever for a raffle event to be held at Pheasants Ridge Shooting Preserve, 1547 Imperial St, Ogilvie, MN 55358 on December 27, 2022.

Action #22 – It was moved by Dennis McNally, seconded by Alison Holland and carried unanimously to adjourn the meeting at 11:21am. The Board will meet again in Regular Session on Tuesday, December 6, 2022 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk

DRAFT

Agenda Item #1b

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

UNAPPROVED MINUTES

December 6, 2022

The Kanabec County Board of Commissioners held a Regular Board Meeting in person and via telephone/video conference call at 9:00am on Tuesday, December 6, 2022 pursuant to adjournment with the following Board Members present on-site: Les Nielsen, Rick Mattson, Dennis McNally, Alison Holland, and Craig Smith. Absent: None. Staff present on-site: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

The meeting was held in the County Board Room and via WebEx for anyone wishing to participate remotely.

The Chairperson called the meeting to order and led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Rick Mattson, seconded by Craig Smith and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the November 15, 2022 minutes as presented.

Action #3 – It was moved by Alison Holland, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

| <u>Vendor</u> | <u>Amount</u> |
|--------------------------|---------------|
| Ann Lake Twp | 2,854.27 |
| Arthur Twp | 11,142.04 |
| Braham Public Schools | 17,752.02 |
| Brunswick Twp | 10,790.43 |
| Card Services (Coborn's) | 72.63 |
| Card Services (Coborn's) | 6.79 |
| Card Services (Coborn's) | 136.93 |

| | |
|---|------------|
| City of Grasston | 695.4 |
| City of Mora | 9,283.77 |
| City of Ogilvie | 4,800.74 |
| City of Quamba | 2,727.71 |
| Comfort Twp | 11,511.47 |
| Consolidated Communications | 1,127.39 |
| Dearborn National Life Insurance Co | 794.69 |
| East Cent. Reg Dev Commission | 1,270.79 |
| East Central Energy | 1,217.09 |
| East Central Energy | 233.19 |
| East Central Energy | 180.11 |
| East Central School District | 3,469.89 |
| Ford Twp | 4,685.73 |
| Grass Lake Twp | 9,590.08 |
| Haybrook Twp | 2,015.98 |
| Health Partners | 6,559.42 |
| Hillman Twp | 4,954.24 |
| Hinckley-Finlayson Schools | 8,772.06 |
| Isle Public Schools | 3,690.03 |
| Kanabec County | 5,804.66 |
| Kanabec County AT ACH_VISA | 1,622.75 |
| Kanabec County Auditor - Treas | 8,180.71 |
| Kanabec County Auditor HRA | 100.07 |
| Kanabec County Auditor HRA | 106 |
| Kanabec Twp | 7,636.17 |
| Knife Lake Improvement District | 577.5 |
| Knife Lake Twp | 4,403.37 |
| Kroschel Twp | 2,129.99 |
| Life Insurance Company of North America | 655.15 |
| McIalwain, Brian | 500 |
| Milaca Public Schools | 1,547.37 |
| Minnesota Department of Finance | 6,474.00 |
| Minnesota Energy Resources Corp | 9,631.39 |
| MNPEIP | 11,036.82 |
| MNPEIP | 145,316.80 |
| Mora Municipal Utilities | 14,017.87 |

| | |
|--------------------------------|------------|
| Mora Public Schools | 186,842.95 |
| Office of MN.IT Services | 1,338.65 |
| Ogilvie Public Schools | 53,497.42 |
| Peace Twp | 4,221.01 |
| Pine City Public Schools | 23.41 |
| Pomroy Twp | 11,158.75 |
| Quadient Finance | 2,500.00 |
| Quality Disposal | 189.31 |
| Southfork Twp | 5,929.56 |
| The Hartford Priority Accounts | 6,075.36 |
| VSP Insurance Co | 504.02 |
| Whited Twp | 4,328.92 |

55 Claims Totaling: \$616,684.87

Action #4 – It was moved by Alison Holland, seconded by Craig Smith and carried unanimously to recess the meeting at 9:04am to a time immediately following the Community Health Board.

Action #CH5 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to approve the Community Health Board Agenda as presented.

Action #CH6 – It was moved by Craig Smith, seconded by Rick Mattson and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #CH6a – 12/6/22

Statewide Health Improvement Program (SHIP) contracts Resolution

WHEREAS, Kanabec County Community Health has allocated and encumbered funds for the purpose of reducing obesity and tobacco use and exposure through increasing healthy eating, increased activity, and managing chronic disease through the Statewide Health Improvement Program (SHIP) grant, and

WHEREAS, as the fiscal agent for the grant, Kanabec County Community Health requests contracts for the purpose of providing staffing to implement the chosen strategies and carrying out the work plans, assisting with evaluation of the strategies, data reporting, and other duties as needed, and

WHEREAS, Isanti, Mille Lacs and Pine counties have qualified staff and are willing and able to provide these services.

THEREFORE, the Kanabec County Community Health Administrator requests contracts with Isanti, Mille Lacs and Pine counties to fulfill the duties of the SHIP grant.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Community Health Board approves contracting with the Isanti County Community Health Board, Mille Lacs County Community Health Board and Pine County Public Health Board to provide staffing to carry out the chosen strategies of the Statewide Health Improvement Program grant effective November 1, 2022 through October 31, 2023.

Resolution #CH6b – 12/6/22

Lighthouse Children's and Family Services
Infant Mental Health Consultant Agreement Resolution

WHEREAS, Kanabec County Community Health is responsible for ensuring that the terms of the Family Home Visiting Grant contract (hereinafter "EBHV") are met, and

WHEREAS, the Mental Health Consultant desires to function in the role of Infant Mental Health Consultant to Kanabec County Community Health for the Evidence-Based Family Home Visiting Program.

THEREFORE BE IT RESOLVED to approve an agreement between Kanabec County Community Health and Julie Hanenburg of Lighthouse Child and Family Services for Infant Mental Health Consulting for the year January 1, 2023 through December 31, 2023 and for the Community Health Administrator to sign said agreement.

Resolution #CH6c – 12/6/22

Medical Consultant Resolution

WHEREAS, The Kanabec County Community Health Board has the responsibility to and shall ensure responsible medical consultation and direction by employing or contracting with a practicing licensed physician pursuant to Minnesota Statute 145A.04, subdivision 3, and ,

WHEREAS, Randall Bostrom, M.D. represents that he is a practicing licensed physician and is duly qualified and willing to perform the services and duties set forth herein.

THEREFORE BE IT RESOLVED that the Kanabec County Community Health Board approves a contract with Randall Bostrom, M.D. for Medical Consultant services for the period January 1, 2023 through December 31, 2023.

Action #CH7 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #CH7 – 12/6/22

Request to Apply for Walmart Local Community Grant Resolution

WHEREAS, Kanabec County Community Health has an opportunity to apply for a Walmart Local Community grant, and

WHEREAS, Community Health has been looking for grant opportunities that will fund complete dental services for local residents as Kanabec County has been designated a Health Professional Shortage Area for low-income dental services, and

WHEREAS, the Walmart Local Community grants are for non-profits, primary or secondary schools, faith-based organizations or government entities with proposed projects that benefit the community at-large, and

WHEREAS, the grant offers a range from \$250 - \$5,000 in awards to eligible organizations.

THEREFORE, the Kanabec County Community Health Director is requesting permission to apply for said grant to provide complete dental services to local individuals ages 0-100+ who are uninsured/underinsured or on medical assistance, with services being provided by Children's Dental Services out of Minneapolis.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves the Kanabec County Community Health Director to apply for the Walmart Local Community grant for dental services and if the grant is approved to accept the funds and sign a contract upon approval by the County Attorney.

Action #CH8 – It was moved by Craig Smith, seconded by Alison Holland and carried unanimously to approve the payment of 67 claims totaling \$35,398.05 on Community Health Funds.

Action #CH9 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to adjourn the Community Health Board at 9:12am.

The Board of Commissioners reconvened.

Action #10 – It was moved by Craig Smith, seconded by Alison Holland and carried unanimously to approve the following claims on the funds indicated:

| <u>Vendor</u> | <u>Revenue Fund</u> | <u>Amount</u> |
|---------------------------------------|----------------------------|----------------------|
| Ace Hardware | | 51.03 |
| Ace Hardware | | 14.95 |
| Adam's Pest Control | | 125.00 |
| Anne M. Carlson Law Office, PLLC | | 110.50 |
| Anne M. Carlson Law Office, PLLC | | 790.50 |
| Aspen Mills | | 127.39 |
| AT&T Mobility | | 887.43 |
| AT&T Mobility | | 44.63 |
| Athey, Lucas | | 90.00 |
| Auto Value | | 224.58 |
| Auto Value | | 66.43 |
| Auto Value | | 31.98 |
| Auto Value | | 42.46 |
| BlueStar Graphics | | 495.00 |
| BlueStar Graphics | | 680.00 |
| Carda, Eugene | | 105.00 |
| Clifton Larson Allen LLP | | 2,310.00 |
| Coborn's Inc. | | 35.86 |
| Curtis, Michael | | 1,799.63 |
| East Central Regional Juvenile Center | | 4,335.00 |
| East Central Solid Waste Commission | | 47.34 |
| EATI | | 360.35 |
| EATI | | 484.00 |
| Ernest, Jennifer | | 75.00 |
| Glens Tire | | 553.91 |
| Grainger | | 258.92 |
| Granite City Jobbing Co Inc | | 992.24 |
| Granite Electronics | | 1,509.40 |
| Gratitude Farms | | 500.00 |
| Hamilton Funeral Homes | | 430.00 |

| | |
|---|----------|
| Hartshorn, Jim | 111.24 |
| Hoefert, Robert | 1,653.13 |
| Hohn's Auto Body & Glass | 3,862.05 |
| Horizon Towing | 268.44 |
| Isanti County Sheriff's Office Civil Process | 70.00 |
| Kanabec County A/T | 4,335.50 |
| Kanabec County A/T | 4,335.50 |
| Kanabec County Highway Dept | 189.92 |
| Kanabec Publications | 245.70 |
| Kanabec Publications | 91.00 |
| Kanabec Publications | 469.40 |
| Kanabec Publications | 2,291.53 |
| Kanabec Publications | 44.25 |
| Kanabec Publications | 205.00 |
| Krista Spreeman, Isanti County Court Reporter | 511.75 |
| LeadsOnline | 2,537.00 |
| MACO | 720.00 |
| MACO | 360.00 |
| Marco | 477.00 |
| Marco | 3,267.40 |
| Marco | 176.00 |
| Mattson, Jean | 95.00 |
| McClellan, Karen | 41.25 |
| MHSRC/Range | 490.00 |
| Mike's Auto Body | 3,053.30 |
| Milaca Chiropractic Center | 85.00 |
| Minnesota Dept of Labor & Industry, Financial Services Office | 220.00 |
| Minnesota Monitoring, Inc. | 64.00 |
| MRA | 185.00 |
| National PELRA | 100.00 |
| Oak Gallery | 42.62 |
| O'Brien, Pat | 92.50 |
| Office Depot | 22.39 |
| Office Depot | 34.05 |
| Office Depot | 19.99 |
| Office Depot | 52.36 |
| Office Depot | 103.43 |
| Oslin Lumber | 64.00 |

| | |
|---|-----------|
| Peterson, Ronald | 90.00 |
| Pine SWCD | 5,312.25 |
| Postmaster | 60.00 |
| Premium Waters, Inc | 35.10 |
| Quill | 24.99 |
| Ramsey County | 1,615.00 |
| Regents of the University of MN | 300.00 |
| Rocky's H2O Softeners | 5,590.39 |
| Rupp, Anderson, Squires & Waldspurger, PA | 1,250.00 |
| Salmela, Terry | 87.50 |
| Sawatzky, Fred | 78.75 |
| Schiferli, Kelsey | 75.00 |
| Snake River Watershed Management Board | 24,072.00 |
| Stellar Services | 81.70 |
| Stellar Services | 37.16 |
| Stellar Services | 61.32 |
| Summit Companies | 507.00 |
| Summit Companies | 781.00 |
| Summit Companies | 1,627.00 |
| Summit Food Service Management | 4,097.46 |
| Summit Food Service Management | 4,097.44 |
| Sunshine Printing | 305.00 |
| Sunshine Printing | 54.65 |
| SwipeClock LLC | 362.00 |
| Van Alst, Lillian | 2,110.63 |
| WEX | 686.25 |

94 Claims Totaling: \$ 101,964.82

Road & Bridge Fund

| <u>Vendor</u> | <u>Amount</u> |
|----------------------|----------------------|
| Ace | 98.85 |
| Auto Value | 2,880.86 |
| Central McGowan | 132.07 |
| Corrpro | 1,700.00 |
| Crawford's Equipment | 71.46 |
| Diamond Mowers | 202.43 |
| Dooley, Mark | 350.00 |

| | |
|-------------------------------|---------------------------|
| Force America Distributing | 1,337.23 |
| Frontier Precision | 886.50 |
| Houston Engineering | 5,369.75 |
| Johnson Hardware and Rental | 655.79 |
| Kanabec County Highway Dept | 120.35 |
| Little Falls Machine | 1,628.29 |
| MCEA | 210.00 |
| MN Dept of Labor and Industry | 110.00 |
| MN Dept of Transp | 2,623.04 |
| Morton Salt | 1,976.85 |
| Northern States Supply | 961.55 |
| Northpost | 78.50 |
| Nuss Truck Equipment | 50.00 |
| ODP Business Solutions | 276.55 |
| Oslin Lumber | 43.27 |
| Roeschlein, Tom | 3,392.00 |
| Schiferli, Kevin | 94.63 |
| Stafford Trucking | 940.00 |
| Stenstrom Collision & Detail | 3,154.62 |
| Summit Companies | 607.00 |
| Tomlinson, Timothy | 292.05 |
| Towmaster | 238.44 |
| Trueman Welters | 788.60 |
| USIC Locating | 40.00 |
| 31 Claims Totaling: | <u>\$31,310.68</u> |

Action #11 – It was moved by Dennis McNally, seconded by Alison Holland and carried unanimously to approve a consent agenda including all of the following actions:

Resolution #11a – 12/6/22

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

| | |
|------------------|------------|
| Waste Management | - |
| Quality Disposal | \$5,594.20 |
| Arthur Township | \$500.00 |
| Total | \$6,094.20 |

Resolution #11b – 12/6/22

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Minnesota Darkhouse and Angling Association East Central Chapter for a raffle event to be held at Braham Moose Lodge, 2353 103rd Ave, Braham, MN 55006 on February 11, 2023.

County Coordinator Kris McNally presented a resolution to approve a collective bargaining agreement and memorandum of understanding with the Local 106 Union.

Action #12 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #12 - 12/6/22

WHEREAS the negotiating committee has presented the Board with a proposed 2023-2025 bargaining unit agreement and memorandum of understanding between Kanabec County and the Law Enforcement Labor Services, Inc., Local 106, and

WHEREAS the Union has indicated acceptance by signature of the Union Business Agent and Stewards;

BE IT RESOLVED to approve a 2023-2025 bargaining unit agreement and a related memorandum of understanding between Kanabec County and the Law Enforcement Labor Services, Inc., Local 106;

BE IT FURTHER RESOLVED the Board Chair and Coordinator are authorized to sign the 2023-2025 bargaining unit agreement and memorandum of understanding.

County Coordinator Kris McNally presented a resolution to approve a 2022 MCIT/Workers' Compensation Reinsurance Association Disbursement.

Action #13 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #13 – 12/6/22
2022 MCIT/MWCRA Disbursement

WHEREAS, Kanabec County received a one-time distribution from MCIT in the amount of \$107,414 as a result of a special distribution from the Minnesota Workers' Compensation Reinsurance Association (WCRA); and

WHEREAS, the Board of Commissioners voted to appropriate \$50,000 of this special distribution to the Kanabec County Veterans Memorial in 2023 via Action #17 on 9/20/22;

NOW THEREFORE BE IT HEREBY RESOLVED, that the County Auditor/Treasurer is authorized to proceed with the one-time appropriation of \$50,000 to Kanabec County Veterans Memorial out of the MCIT/WCRA disbursement funds after 1/1/23.

County Coordinator Kris McNally gave an update regarding ARPA funds and led a discussion regarding ARPA Funding Request #7.

Action #14 – It was moved by Alison Holland, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #14 - 12/6/22
ARPA Update and Funding Request #7

WHEREAS, Kanabec County received \$3,173,271 in American Rescue Plan-Coronavirus Local Fiscal Recovery Funds; and

WHEREAS, Kanabec County's intent is to maximize the short and long-term relief

impact of these funds both internally and across our County, and

WHEREAS, the following expenditures have been reviewed and recommended by the Kanabec County ARPA Committee as priorities for Board consideration; and

WHEREAS, the following items are eligible expenditures under the provisions of general government services under the American Rescue Plan- Coronavirus Local Fiscal Recovery Fund:

- Up to \$325,000 for a replacement motor grader or plow truck/blade; and
- Up to \$300,000 for HVAC control system for the Courthouse and heat system improvement for the Public Service Building
- Up to \$250,000 to replace the boilers in the Courthouse; and
- Up to \$100,000 for 800Hz Signal Boosters at Ogilvie and Mora Schools (with reasonable match from each school); and
- Up to \$40,000 for the Family Services Collaborative Board to provide programming; and
- Up to \$40,000 for a P.A. System for all the county buildings; and
- Up to \$30,000 for the migration to Microsoft Office 365; and
- Up to \$2,000 for a portable breath testing device for the Probation Office.

BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the expenditures as stated using American Rescue Plan-Coronavirus Local Fiscal Recovery Funds.

County Coordinator Kris McNally presented a request from PSAP Administrator/Emergency Management Director Kelly Schmitt to renew the Emergency Management Performance Grant Agreement.

Action #15 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #15 – 12/6/22

WHEREAS, Kanabec County was awarded an Emergency Management Performance

Grant in 2021; and

WHEREAS, said grant requires annual renewal and budget updates;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners approves the updated Emergency Management Performance Grant Agreement for 2022 and authorizes the Board Chair and County Coordinator to sign on behalf thereof.

HR Specialist Kim Christenson met with the Board to request approval of the temporary Dispatch Sergeant job description re-evaluation.

Action #16 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the following resolution:

Resolution #16 – 12/6/22

Dispatch Sergeant Evaluation

WHEREAS the board did by Resolution #11 – 11/15/22 approve the hire of a temporary Dispatch Sergeant, and

WHEREAS the job description for the Dispatch Sergeant has not been evaluation by the pay consultant since 2008, and

WHEREAS the County Sheriff and the P.S.A.P Administrator did review the job description and decided no changes need to be made at this time, and

WHEREAS the job description was sent to the pay consultant for review and did send back the results;

BE IT RESOLVED to accept the following ranking for the “Dispatch Sergeant” position, which results in Pay Range 12:

| Category | Rank | Points |
|-----------------|-------------|---------------|
| Qualifications | q34 | 69 |
| Decisions | d31 | 63 |
| Problem Solving | p15 | 74 |
| Relationships | r19 | 79 |
| Effort A | ea5 | 4 |
| Effort B | eb8 | 12 |
| Hazards | h13 | 10 |
| Environment | n13 | 13 |

| | |
|---------------------|------------|
| TOTAL POINTS | 324 |
|---------------------|------------|

HR Specialist Kim Christenson led a discussion regarding Christmas Eve and Christmas Day holidays for 2023 as it relates to county holiday policy.

Action #17 – It was moved by Alison Holland, seconded by Craig Smith and carried unanimously to approve making Monday, December 25th and Tuesday, December 26th 2023 the Christmas holiday as recommended by staff.

County Coordinator Kris McNally led a discussion regarding scheduling a work session to discuss upcoming committee appointments. The board expressed consensus to schedule the work session on Tuesday, December 13, 2022 at 9:00am.

Action #18 – It was moved by Dennis McNally, seconded by Rick Mattson and carried unanimously to recess the meeting at 9:45am to a time immediately following the Drainage Authority Board.

The Kanabec County Drainage Authority Board met at 9:45am on Tuesday, December 6, 2022 pursuant to adjournment with the following Board Members present: Les Nielsen, Rick Mattson, Dennis McNally, Alison Holland and Craig Smith. Others present: Public Works Director/Ditch Inspector Chad Gramentz, County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

County Ditch Inspector Chad Gramentz presented the Drainage Authority Board Agenda.

Action #19 – It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to approve the Drainage Authority Board Agenda as presented.

County Ditch Inspector Chad Gramentz gave a verbal review of the costs allocated to the inspection of County Ditch 10 and statutory requirements for payment of said costs. Information only, no action was taken.

10:03am – The Chairperson called for public comment. Those that responded included:

| | |
|-------------------------|---|
| Kim Johnson (via WebEx) | Comments regarding all expenditures relating to County Ditch 10 being previously approve by the Drainage Authority Board. |
| Lauren Barnick | Questions regarding the criteria sued to set the interest rate for repairs on County Ditch 2, as well as if there was ever a fund for County Ditch maintenance. |

10:10am – The Chairperson closed public comment.

Action #20 – Craig Smith introduced a motion to not assess the benefited-land owners of County Ditch 10 for inspection fees. The motion failed for lack of a second.

Action #21 – It was moved by Alison Holland, seconded by Dennis McNally and carried unanimously to adjourn the Drainage Authority Board at 10:12am.

The Board of Commissioners reconvened.

SWCD District Manager Deanna Pomije met with the County Board to present and discuss structural options for the Snake River 1W1P Comprehensive Watershed Management Governing Entity Options.

Discussion was held regarding different options. Jason Weinerman, BWSR Representative, commented via WebEx regarding historical structure of the Watershed Management Board.

Action #22 – Craig Smith introduced the following resolution and moved its adoption:

Resolution #22 – 12/6/22

BE IT RESOLVED that the Kanabec County Board of Commissioners wishes to continue with the existing Snake River Watershed Joint Powers Agreement and the Snake River Watershed Management Board and Citizens Advisory Committee administering the One Watershed, One Plan.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Rick Mattson, Dennis McNally, Craig Smith

OPPOSED: Alison Holland

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

10:43am – The Chairperson called for Public Comment. None responded.

10:44am – The Chairperson closed Public Comment.

County Assessor Tina Von Eschen met with the Board to discuss a tax court petition filed by Spire Credit Union.

Action #23 – Alison Holland introduced a motion to approve lowering the following Spire Properties for the 2021AY/pay 2022 tax year as follows:

| | | | |
|-------------|-----------------|----------------|---|
| 22.02925.00 | was \$1,690,000 | to \$1,127,200 | |
| 22.02915.00 | was \$14,100 | to \$7,100 | |
| 22.00130.00 | was \$3,600 | to \$3,600 | |
| 22.06640.00 | was \$26,100 | to \$12,100 | |
| Total | was \$1,733,800 | to \$1,150,000 | |
| Tax | was \$76,906 | Est \$50,270 | Approximate \$26,600 refund with minimal interest |

The motion was seconded by Rick Mattson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Rick Mattson, Alison Holland, Craig Smith

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the motion was declared passed.

The Chairperson led a discussion regarding the 2023 Budget & Levy. Environmental Services Supervisor Teresa Wickeham, I.S. Director Lisa Blowers, County Auditor Denise Snyder, County Attorney Barbara McFadden, County Assessor Tina Von Eschen and Coordinator Kris McNally met with the Board to discuss the budget for their respective departments.

The Board expressed consensus to make the following changes to the 2023 Budget and Levy: Reduce appropriation to Kanabec Soil & Water Conservation District (in the Environmental Services budget) from \$30,000 to \$10,000; increase Commissioner Staff Development from \$1,000 to \$4,000; and to increase the utilization of the Family Services fund balance to \$200,000.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning his department.

Action #24 – Rick Mattson introduced the following resolution and moved its adoption:

Resolution #24 - 12/6/22

WHEREAS, Kanabec County has a full-time CADD Technician, Civil position vacant;
and

WHEREAS, Kanabec County has an opportunity to hire a highly qualified candidate;
and

WHEREAS, said candidate has 6.5 years of direct experience in addition to a 2 year degree; and

WHEREAS, said candidate has expressed a desire to work for Kanabec County;

WHEREAS, Kanabec County's Wage & Salary Policy P-106 allows the Board to recognize relevant experience and education for hiring a candidate above Step A on the wage chart; and

WHEREAS, the Public Works Director is recommending hiring this candidate at Grade 12, Step F (\$29.94/hour);

THEREFORE BE IT RESOLVED, the Kanabec County Board of Commissioners hereby authorizes the Public Works Director and Coordinator's Office to hire said candidate at Grade 12, Step F.

The motion for the adoption of the foregoing Resolution was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Rick Mattson, Alison Holland, Craig Smith

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #25 – Alison Holland introduced a motion to approve hiring an HEO II in lieu of the approved Mechanic's Assistant.

The motion was seconded by Rick Mattson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Les Nielsen, Rick Mattson, Dennis McNally, Alison Holland

OPPOSED: Craig Smith

ABSTAIN: None

whereupon the motion was declared passed.

Commissioner Mattson left the boardroom.

Action #26 – It was moved by Craig Smith, seconded by Alison Holland and carried unanimously to direct the Public Works Director to get a sample of borrow from the landfill to test to determine if it qualifies as gravel and thus be subject to the County's gravel tax.

Commissioner Mattson returned to the boardroom.

The Board expressed consensus to table Commissioner Reports until the next meeting.

Future agenda items – Funding options for SCORE, information regarding potential establishment of funds for the maintenance of County Ditches.

Action #27 – It was moved by Rick Mattson, seconded by Alison Holland and carried unanimously to close the meeting at 12:19 p.m. pursuant to the Open Meeting Law, MN Statute §13D.03 to discuss matters related to Union Negotiation Strategy. Those present during the closed portion of the meeting include Commissioners Les Nielsen, Rick Mattson, Dennis McNally, Alison Holland, and Craig Smith; as well as County Coordinator & Personnel Director Kris McNally and HR Specialist Kim Christenson.

Action #28 - It was moved by Craig Smith, seconded by Alison Holland and carried unanimously to return to open session at 12:31 p.m.

Action #29 - It was moved by Alison Holland, seconded by Rick Mattson and carried unanimously to recess the meeting at 12:32 p.m.. The Board will meet again for the Truth in Taxation Public Hearing on Thursday, December 8, 2022 at 6:00pm.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk

DRAFT

Agenda Item #1c

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

UNAPPROVED MINUTES

December 8, 2022

The Kanabec County Board of Commissioners met at 6:00pm on Thursday, December 8, 2022 pursuant to recess with the following Board Members present: Les Nielsen, Rick Mattson, Dennis McNally, Alison Holland and Craig Smith. Others Present: County Coordinator Kris McNally and Recording Secretary Kelsey Schiferli.

The Vice Chairperson called the meeting to order and led the assembly in the Pledge of Allegiance.

6:00pm – The Kanabec County Truth in Taxation Public Hearing was held to discuss the 2023 budget and 2023 tax levy.

County Coordinator Kris McNally read the following public notice aloud:

**Notice of Public Hearing
Kanabec County Board of Commissioners**

Notice is hereby given that the Kanabec County Board of Commissioners will hold the Truth in Taxation public hearing on Thursday, December 8, 2022 at 6:00pm in Meeting Rooms 3 & 4 of the County Courthouse, 18 N Vine St, Mora, MN to seek public input on Kanabec County's proposed 2023 budget and levy.

Comments may also be submitted in writing prior to the meeting at:

Kanabec County Board of Commissioners
c/o County Coordinator's Office
18 North Vine Street
Mora, MN 55051

For further information, contact the office of the Kanabec County Coordinator at 679-6440.

County Coordinator Kris McNally gave a presentation including the process of determining the budget and setting the levy, revenues, expenses, trends and the current, proposed 2023 Budget and the 2023 Levy.

6:17pm – The Chairperson called for public comment. Those that responded included the following:

| | |
|-------------------|---|
| Melanie Mainquist | Comments regarding reducing the levy and high taxes |
| Kathy Schnieder | Comments regarding budgeting funds for law enforcement mental health training |

6:32pm – The Chairperson closed public comment.

6:33pm – The Chairperson recessed the Public Hearing after all questions and comments were made. The Board will meet again for a work session on Tuesday, December 13, 2022 at 9:00a.m.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk

Agenda Item #2

Paid Bills

| <u>Vendor</u> | <u>Amount</u> | <u>Purpose</u> | <u>Dept</u> |
|----------------------------------|---------------------|--|-------------------|
| Hohn's Auto Body & Glass | 3,356.80 | Remainder of Accident Repair Squad 181 | Sheriff |
| Kwik Trip Inc | 13,368.65 | Gas Credit Cards | Various |
| Minnesota Department of Finance | 4,413.50 | 11.22 State Fees & Surcharges | Recorder |
| Quality Disposal | 238.22 | Disposal Services | Jail |
| Spire Credit Union | 4,948.83 | See Below | |
| Verizon Wireless Aircards | 1,370.35 | Aircards | Various |
| Kanabec County Auditor-Treasurer | 9,515.98 | Vehicle Leases | Various |
| AT&T Mobility | 730.35 | Monthly Service | Sheriff |
| Consolidated Communications | 1,127.39 | Monthly Phone Service | Various |
| Kanabec County AT ACH VISA | 1,307.17 | See Below | |
| Midcontinent Communications | 450.04 | Utilities | Various |
| Office of MN.IT Services | 1,338.65 | WAN | IS |
| Quality Disposal | 691.99 | Solid Waste Fees | Various |
| Verizon Wireless Cell Phones | 2,692.02 | Monthly Service | Various |
| Chamberlain Oil | 350.44 | Shop Supplies | Highway |
| East Central Energy | 371.00 | Intersection Lighting | Highway |
| Card Services | 227.75 | Wellness Snacks | Employee Wellness |
| 17 Claims Totaling: | \$ 46,499.13 | | |
| Spire Credit Union | 13.04 | Amazon - Office Supplies | Auditor |
| | 14.58 | Amazon - OB Testing Cords | Elections |
| | 24.66 | Amazon - Election Supplies | Elections |
| | 4.05 | Amazon - Power Cable Replacement | IS |
| | 59.99 | Amazon - UPS Battery Pack | IS |
| | 113.00 | 1.80 Contr Solutions/Calibrate | ARPA |
| | 100.00 | Realtor Assn - MLS Serv Fee | Assessor |

| | | |
|--------|-----------------------------------|------------------|
| 384.20 | Marshall & Swift - Res. Handbook | Assessor |
| 105.00 | MAAO - Membership Renewal | Assessor |
| 105.00 | MAAO - Membership Renewal | Assessor |
| 105.00 | MAAO - Membership Renewal | Assessor |
| 105.00 | MAAO - Membership Renewal | Assessor |
| 105.00 | MAAO - Membership Renewal | Assessor |
| 174.93 | B&H - Logitech Mice | Assessor |
| 446.45 | Amazon - Office Supplies | Assessor |
| 14.45 | Amazon - USB Smart Card Reader | VSO |
| 167.47 | Ownersite.com/Maint. Program | Transit |
| 82.48 | Ownersite.com/Maint. Program | Transit |
| 14.99 | Amazon Prime Membership | Sheriff |
| 295.00 | MSA - Winter Sheriff's Conference | Sheriff |
| 225.00 | Stree Cop Trng - K-9 | Sheriff |
| 114.80 | Amazon - Ribbon Cartridge | Sheriff |
| 5.79 | Amazon - Batteries | Sheriff |
| 24.67 | Amason - Phone Case | Sheriff |
| 69.99 | Amazon - Nitrile Gloves | Sheriff |
| 25.70 | UPS - Toughbook Repair | Sheriff |
| 353.25 | Gamber Johnson - Toughbook Dock | Sheriff |
| 20.70 | Amazon - USB Wall Charger | Jail |
| 232.05 | Axon - Taser Holsters (Jail) | Jail |
| 92.27 | Amazon - Coffee Dispensers | Jail |
| 31.08 | Amazon - Karen S'Gaw Bible | Jail |
| 28.98 | Amazon - Dove Soap | Jail |
| 144.99 | Amazon - Brother Toner | Highway |
| 70.00 | MN Commercial Assn Real Est | EDA |
| 30.00 | Mora Chamber Gala Tickets | EDA |
| 30.65 | MN Deed Bus & Comm Dev | EDA |
| 31.98 | Network Solutions - EDA Web | EDA |
| 447.00 | Universal Apparel - T-Shirts | Community Health |
| 25.60 | Availity | Community Health |
| 22.50 | MN State Multi Reg Trng Ctr | Community Health |
| 28.77 | Amazon - MIECHV Program Supplies | Community Health |

| | | | |
|----------------------------|-----------|-------------------------------------|-------------------|
| | 40.99 | ETR MIECHV Program Supplies | Community Health |
| | 15.00 | MN State Multi Reg Trng Ctr | Community Health |
| | 69.97 | Control Solutions - Docking Station | Community Health |
| | (97.64) | Acuity Credit for Service | Community Health |
| | 22.40 | Availity | Community Health |
| | 15.00 | MN State Multi Reg Trng Ctr | Community Health |
| | 32.00 | Availity | Community Health |
| | 60.00 | MN State Multi Reg Trng Ctr | Community Health |
| | 112.44 | Walmart - Wellness Supplies | Employee Wellness |
| | 146.43 | Walmart - Wellness Supplies | Employee Wellness |
| | 42.18 | Walmart - Wellness Supplies | Employee Wellness |
| 52 Claims Totaling: | \$ | 4,948.83 | |

Kanabec County AT ACH VISA

| | | | |
|----------------------------|-----------|---|----------------------|
| | 99.90 | Amazon - Nitrile Gloves - Courthouse | Building Maintenance |
| | 17.22 | Amazon - Carpet Repair Adhesive-Courthouse | Building Maintenance |
| | 69.99 | Amazon - Fiber Optic Cleaner - Courthouse | Building Maintenance |
| | 69.99 | Amazon - Fiber Optic Cleaner - Courthouse | Building Maintenance |
| | 125.74 | Amazon - Cable Tester & Detect - Courthouse | Building Maintenance |
| | 69.85 | Amazon - Wall Clocks - Courthouse | Building Maintenance |
| | 350.44 | SupplyHouse - Valve Actuator - Courthouse | Building Maintenance |
| | 89.97 | Amazon - Spider Coupling - Courthouse | Building Maintenance |
| | 25.60 | Amazon - Flitz Tar Remover - PSB | Building Maintenance |
| | 31.82 | TV Replacement Cord/Mount - PSB | Building Maintenance |
| | 23.85 | Amazon - Shower & Eyewash Signs - Jail | Building Maintenance |
| | 332.80 | OSI Batteries - Jail | Building Maintenance |
| 12 Claims Totaling: | \$ | 1,307.17 | |

Agenda Item #3a

Regular Bills - Revenue Fund

Bills to be approved: 12/20/22

| Department Name | Vendor | Amount | Purpose |
|-----------------------|------------------------------|---------------|---|
| ASSESSOR | Bowland, Jacob | 25.00 | Region III Meeting Registration |
| ASSESSOR | Bowland, Tim | 25.00 | Region III Meeting Registration |
| ASSESSOR | Itsavvy LLC | 40.79 | 8GB RAM |
| ASSESSOR | Kanabec Publications | 91.00 | Homestead Publication 2nd week - Advertiser |
| ASSESSOR | Kanabec Publications | 245.70 | Homestead Publication 2nd week - Times |
| ASSESSOR | MAAO Region III | 100.00 | 2023 MAACO Region III Membership Dues |
| ASSESSOR | Marco | 150.69 | Annual Contract |
| ASSESSOR | Marco | 159.00 | Standard Payment |
| ASSESSOR | Von Eschen, Tina | 108.75 | Mileage, Meal & Registration for Meetings on 11/22 & 12/8 |
| | | 945.93 | |
| AUDITOR | Oak Gallery | 14.70 | UPS Shipping to CPS Tech |
| | | 14.70 | |
| BUILDINGS MAINTENANCE | Beaudry Oil & Propane | 2,878.61 | Diesel Fuel for Generator 590 Gallons @ \$4.879/gallon - Jail |
| BUILDINGS MAINTENANCE | DKN Construction | 8,400.00 | Courthouse Window Infill After Jail Demo - Old Jail |
| BUILDINGS MAINTENANCE | FBG Service Corporation | 4,829.00 | November Cleaning Services - Courthouse |
| BUILDINGS MAINTENANCE | FBG Service Corporation | 2,543.00 | November Cleaning Services - PSB |
| BUILDINGS MAINTENANCE | FBG Service Corporation | 672.00 | November Cleaning Services - Jail |
| BUILDINGS MAINTENANCE | Granite City Jobbing Company | 377.35 | Garbage Bags & Paper Towels - PSB |
| BUILDINGS MAINTENANCE | Handyman's Inc | 609.83 | Filters - Jail |
| BUILDINGS MAINTENANCE | Handyman's Inc | 1,357.10 | Filters - Courthouse |
| BUILDINGS MAINTENANCE | Johnsons Hardware | 147.96 | Misc. Electrical, Conduit Hangers - PSB |
| BUILDINGS MAINTENANCE | MEI Total Elevator Solutions | 1,742.72 | Dec-Feb Quarterly Service - Courthouse |

| | | | |
|--------------------|----------------------------------|------------------|---|
| | | 23,557.57 | |
| COMMISSIONERS | McNally, Dennis | 310.00 | 2022 Board Meeting Mileage - 496 miles x \$.625 |
| COMMISSIONERS | Nielsen, Les | 199.38 | 2022 Board Meeting Mileage - 319 miles x \$.625 |
| COMMISSIONERS | Smith, Craig | 398.75 | 2022 Board Meeting Mileage - 638 miles x \$.625 |
| COMMISSIONERS | Smith, Craig | 715.00 | 2022 Committee Meeting Mileage - 1144 miles x \$.625 |
| | | 1,623.13 | |
| PUBLIC HEALTH | MNCCC | 38.80 | Adobe Subscription (.5) |
| | | 38.80 | |
| COUNTY ATTORNEY | Burnett County | 21.25 | Copies of Complaint and Judgement of Convictions |
| COUNTY ATTORNEY | Harvey, RadiAnn | 38.25 | Court Reporter Transcript of Hearing Held 11/17 |
| COUNTY ATTORNEY | Marco | 9,321.04 | Printer/Copier Purchase |
| COUNTY ATTORNEY | Marco | 237.63 | Annual Contract |
| COUNTY ATTORNEY | McFadden, Barbara | 87.50 | MCAA Conference Round Trip to Airport Hilton |
| COUNTY ATTORNEY | McFadden, Barbara | 484.44 | MCAA Conference 3 day - Airport Hilton Hotel |
| COUNTY ATTORNEY | MN County Attorney's Association | 3,081.00 | MCAA Dues for 2023 |
| COUNTY ATTORNEY | MNCCC | 388.00 | Adobe Subscription (5) |
| COUNTY ATTORNEY | Nascene, Barbara | 10.02 | Reimbursement of Wages for Travel Time for Jury Trial |
| COUNTY ATTORNEY | ODP Business Solutions LLC | 118.22 | Fasteners, Labels, Legal Pads, Mailers |
| COUNTY ATTORNEY | RELX Inc. DBA LexisNexis | 189.08 | LexisNexis Nov 2022 Charges |
| COUNTY ATTORNEY | Westerman, LoAnn | 29.75 | Reimbursement of Wages for Travel Time for Jury Trial |
| | | 14,006.18 | |
| COUNTY COORDINATOR | Marco | 340.11 | Annual Contract |
| COUNTY COORDINATOR | MNCCC | 77.60 | Adobe Subscription |
| COUNTY COORDINATOR | SHRM | 229.00 | Society for HR Management Membership 2023 - KM |
| | | 646.71 | |
| COUNTY CORONER | River Valley Forensic Services | 750.00 | Contract Monthly Medical Examiner Svc Oct. & Post Mortem Exam |
| | | 750.00 | |

| | | | |
|------------------------|---------------------------------|------------------|---|
| COUNTY EXTENSION | Kanabec County Coordinator | 72.90 | 2022 Printing Services - Master Gardeners |
| COUNTY EXTENSION | Kanabec County Coordinator | 77.40 | 2022 Printing Services - 4-H |
| COUNTY EXTENSION | Regents of the University of MN | 19,237.25 | Oct-Dec 2022 MOA Billing |
| | | 19,387.55 | |
| COUNTY RECORDER | Marco | 33.05 | Annual Contract |
| COUNTY RECORDER | MNCCC | 77.60 | Adobe Subscription |
| COUNTY RECORDER | ODP Business Solutions LLC | 51.42 | Address Labels |
| COUNTY RECORDER | Trimin Systems, Inc. | 26,710.00 | 2023 Program Maintenance (8) |
| COUNTY RECORDER | Trimin Systems, Inc. | 1,800.00 | 2023 Land Link Migration |
| | | 28,672.07 | |
| COURT ADMINISTRATOR | Johnson Brothers Law | 1,079.50 | Courth Appt Attorney Fees |
| COURT ADMINISTRATOR | McKinnis & Doom PA | 170.00 | Court Appt Attorney Fees |
| COURT ADMINISTRATOR | McKinnis & Doom PA | 93.50 | Court Appt Attorney Fees |
| | | 1,343.00 | |
| ELECTIONS | DS Solutions | 1,947.00 | 2022 Online EJ Training |
| ELECTIONS | Sea Change Print Innovations | 103.33 | DS200 Thumb Drive |
| ELECTIONS | VC3 | 10,795.85 | Security Appliance |
| | | 12,846.18 | |
| ENVIRONMENTAL SERVICES | MNCCC | 77.60 | Adobe Subscription |
| ENVIRONMENTAL SERVICES | Quill | 17.97 | File Folders, Lead Pencil Refills |
| | | 95.57 | |
| FORFEIT TAX SALE | Scott's Lawn and Landscapes | 100.00 | 23.00350.00 Lawn Mowing/Trimming 9/15, 9/29 |
| FORFEIT TAX SALE | Scott's Lawn and Landscapes | 100.00 | 22.06720.00 Lawn Mowing/Trimming 9/13, 9/27 |
| | | 200.00 | |
| HIGHWAY | MNCCC | 77.60 | Adobe Subscription |

| | | | |
|--------------------------------|---------------------------------|-----------------|--|
| | | 77.60 | |
| HUMAN RESOURCES | American DataBank | 53.45 | Background Study for New Employee |
| HUMAN RESOURCES | WEX | 585.00 | Administrative Fees for November |
| | | 638.45 | |
| INFORMATION SYSTEMS | CW Technology | 376.00 | Subscription Renewal |
| INFORMATION SYSTEMS | MNCCC | 77.60 | Adobe Subscription |
| INFORMATION SYSTEMS | VC3 | 709.40 | Monthly Services |
| | | 1,163.00 | |
| LAW LIBRARY | RELX Inc. DBA LexisNexis | 225.00 | Law Library Invoice |
| | | 225.00 | |
| PROBATION & JUVENILE PLACEMENT | Marco | 109.91 | Annual Contract |
| PROBATION & JUVENILE PLACEMENT | RS Eden | 13.60 | 2 Drug Testing Samples Sent to Lab |
| | | 123.51 | |
| PUBLIC TRANSPORTATION | Curtis, Michael | 737.88 | Volunteer Driver - Mileage, Meals, Parking |
| PUBLIC TRANSPORTATION | Glen's Tire | 120.10 | Bus Repairs (2), Bus Oil Change (1), Van Repairs (1) |
| PUBLIC TRANSPORTATION | Granite City Jobbing Company | 379.52 | Office Supplies |
| PUBLIC TRANSPORTATION | Hoefert, Robert | 1,163.75 | Volunteer Driver - Mileage |
| PUBLIC TRANSPORTATION | Kanabec Publications | 562.00 | Advertising |
| PUBLIC TRANSPORTATION | Premium Waters, Inc. | 26.45 | Bottled Water Supplies |
| | | 2,989.70 | |
| PUBLIC TRANSPORTATION | Van Alst, Lillian | 1,451.25 | Volunteer Driver Mileage |
| | | 1,451.25 | |
| SANITATION | Kanabec County 4-H Clean Up Day | 3,588.31 | 2022 Kanabec County Clean Up Day Expenses |
| SANITATION | Kanabec County 4-H Clean Up Day | 3,232.70 | 2021 Kanabec County Clean Up Day Expenses |
| SANITATION | Veolia Environmental Services | 6,913.68 | 2022 HHW Collection, HHW Event 10/15/22 |

| | | | |
|-------------------------|----------------------------------|------------------|--|
| | | 13,734.69 | |
| SHERIFF | Crider, Grant | 319.96 | Reimbursement for Soft Shell Liner & Shirt |
| SHERIFF | EATI | 46.36 | Squad Car Parts - Siren Controller |
| SHERIFF | EATI | 986.14 | Squad Car Parts - Armrest/Pocketjet Printer Holder (3) |
| SHERIFF | Galls | 145.64 | Flashlight - AG |
| SHERIFF | Glen's Tire | 2,045.84 | Mount/Dismount/Disposal (4 Squads), Oil Change (1 Squad) |
| SHERIFF | Horizon Towing | 529.50 | Towing Services (2) |
| SHERIFF | Johnson Hardware & Rental | 1.99 | Impound Key Copy |
| SHERIFF | MNCCC | 155.20 | Adobe Subscription (2) |
| SHERIFF | O'Reilly Auto Parts | 9.99 | Squad Car Key Fob Battery |
| SHERIFF | O'Reilly Auto Parts | (29.22) | Credit |
| SHERIFF | SHI | 3,112.92 | Panasonic Toughbook - AG |
| SHERIFF | SIRCHIE | 211.25 | Integrity Bags, Evidence Tubes, Box Sealing Tape |
| SHERIFF | Tinker & Larson Inc | 791.36 | Squad Oil Changes (5), Battery Replacements (2) |
| | | 8,326.93 | |
| SHERIFF - 911 EMERGENCY | Granite Electronics | 190.99 | Volume Switch, Supplies & Labor |
| SHERIFF - 911 EMERGENCY | Marco | 238.29 | Annual Contract - Dispatch Office |
| SHERIFF - 911 EMERGENCY | OnSolve LLC | 5,782.95 | CodeRED Standard 1/1/23 - 12/31/23 |
| SHERIFF - 911 EMERGENCY | OnSolve LLC | 1,503.57 | CodeRed Weather Warning 1/1/23 - 12/31/23 |
| SHERIFF - 911 EMERGENCY | OnSolve LLC | 1,387.91 | IPAWS 1/1/23 - 12/31/23 |
| | | 9,103.71 | |
| SHERIFF - CITY OF MORA | Glen's Tire | 704.25 | Mount/Dismount/Disposal (2 Squads), Oil Change (1 Squad) |
| SHERIFF - CITY OF MORA | O'Reilly Auto Parts | 39.88 | Squad Car Wiper Blades |
| | | 744.13 | |
| SHERIFF - JAIL/DISPATCH | Adam's Pest Control, Inc. | 250.00 | Pest Control - Prevention Plus |
| SHERIFF - JAIL/DISPATCH | Advanced Correctional Healthcare | 18,464.14 | January 2023 On Site Medical & MH Services |
| SHERIFF - JAIL/DISPATCH | Aspen Mills | 1,242.75 | Initial Issue Jacket - CL, Initial Issue Uniform - KM |
| SHERIFF - JAIL/DISPATCH | Aspen Mills | 941.87 | Initial Issue Uniform - BG |

| | | | |
|-----------------------------|--------------------------------|-----------------------------|--|
| SHERIFF - JAIL/DISPATCH | Bob Barker | 370.80 | Paper Towels |
| SHERIFF - JAIL/DISPATCH | Marco | 21.19 | Annual Contract - Jail Admin Office |
| SHERIFF - JAIL/DISPATCH | Mille Lacs County Jail | 220.00 | Inmate Boarding 10/13-11/4 |
| SHERIFF - JAIL/DISPATCH | Stellar Services | 107.37 | Canteen |
| SHERIFF - JAIL/DISPATCH | Stellar Services | 126.62 | Canteen |
| SHERIFF - JAIL/DISPATCH | Summit Food Service Management | 4,029.00 | Inmate Meals 11/19 - 11/25 |
| SHERIFF - JAIL/DISPATCH | Summit Food Service Management | 4,050.37 | Inmate Meals 11/26 - 12/2 |
| | | 29,824.11 | |
| STATE FISCAL RECOVERY ARP | Henry Schein | 1,555.29 | Quick View At-Home COVID Tests 25 tests/box x6 |
| STATE FISCAL RECOVERY ARP | VC3 | 2,515.00 | Monthly Service - Backup |
| | | 4,070.29 | |
| UNALLOCATED | Hildi Inc | 3,100.00 | Actuary Study GASB 75 1/1/22 - 12/31/22 |
| UNALLOCATED | Kanabec Publications | 340.55 | County Board Minutes 10/4 & 10/18, TNT Public Hearing Notice |
| | | 3,440.55 | |
| VETERAN SERVICES | Bliss, Erica | 74.71 | VistaPrint Business Cards |
| VETERAN SERVICES | Burnett Dairy | 565.43 | From Emergency Fund Propane - PO |
| VETERAN SERVICES | Kev's Depot | 192.39 | Donations - Thanksgiving Meals (11 Veterans) |
| VETERAN SERVICES | Marco | 130.67 | Annual Contract |
| VETERAN SERVICES | Marco | 84.75 | Annual Contract |
| VETERAN SERVICES | NACVSO | 50.00 | NACVSO Membership 2023 |
| | | 1,097.95 | |
| WELFARE | MNCCC | 349.20 | Adobe Subscription (4.5) |
| | | 349.20 | |
| 120 Claims Totaling: | | <u>\$ 181,487.46</u> | |

Agenda Item #3b
Regular Bills - Road & Bridge
Bills to be approved: 12/20/22

| Vendor | Amount | Purpose |
|-----------------------------|---------------------|-----------------------------------|
| A & E Cleaning Services | 950.00 | Cleaning offices |
| Aramark | 437.54 | Coveralls and janitorial supplies |
| American Pressure | 294.65 | Repair parts |
| Aspen Equipment | 442.46 | Repair parts |
| Central Pension Fund | 398.00 | Training center use fee |
| DLT Solutions | 10,543.50 | Software subscription 3 years |
| Glens Tire | 537.50 | Tire repair |
| Gopher State One-Call | 14.85 | Locates |
| Grainger | 67.52 | Repair parts |
| Granite Ledge Electrical | 475.00 | Sign flasher repair |
| H & R Construction | 7,160.52 | Guard rail repair |
| Kanabec County Highway Dept | 91.95 | Petty cash, postage |
| Kwik Trip | 21.47 | Fuel |
| Marco | 330.89 | Printer fee |
| Morton Salt | 1,882.13 | Salt |
| North Central International | 990.50 | Repair parts |
| Power Plan | 400.53 | Repair parts |
| Wiacom | 675.30 | GPS |
| Widseth Smith Nolting | 8,388.50 | Professional engineering |
| Ziegler | 1,747.54 | Repair parts |
| 20 Claims Totaling: | \$ 35,850.35 | |

Agenda Item #4a

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|-------------------------------------|---|
| a. Subject: Gambling Request | b. Originating Department/Organization/Person: Mora Area Youth Recreation Association |
| c. Estimated time: 2 Minutes | d. Presenter(s): None |

e. Board action requested: Approve the following resolutions:

Resolution #__ – 12/20/22

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Application for the Mora Area Youth Recreation Association for charitable gambling to be held at Crow's Nest, 2743 Hwy 65, Mora, MN 55051.

f. Background:

Supporting Documents: None: Attached: ☒

| | |
|---|----------|
| Date received in County Coordinators Office: | 12/15/22 |
| Coordinators Comments: | |

LG214 Premises Permit Application**Annual Fee \$150 (NON-REFUNDABLE)****REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "State of Minnesota."

Mail the application and required attachments to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.**ORGANIZATION INFORMATION**Organization Name: Mora Area Youth Recreation AssociationLicense Number: 01119Chief Executive Officer (CEO) Roz HoffDaytime Phone: 320-761-3315Gambling Manager: Bonnie GreskiDaytime Phone: 612-816-2274**GAMBLING PREMISES INFORMATION**Current name of site where gambling will be conducted: CROW'S NEST

List any previous names for this location:

Street address where premises is located: 2743 HWY 65

(Do not use a P.O. box number or mailing address.)

City:

OR

Township:

County:

Zip Code:

RaceKanabec55051

Does your organization own the building where the gambling will be conducted?

☐

Yes

☒

No

If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?

☐

Yes

☒

No

☐

Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?

☐

Yes

☒

No

☐

Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTABank Name: NEIGHBORHOOD NATIONAL BANKBank Account Number: 100594Bank Street Address: 45 N UNION STCity: MORAState: MNZip Code: 55051**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number):

City:

State:

Zip Code:

701 SO. UNION STMORAMN55051400 CARDNIAL STMORAMN55051MN

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION
**CITY APPROVAL
for a gambling premises
located within city limits**

City Name: _____

Date Approved by City Council: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of City Personnel: _____

Title: _____ Date Signed: _____

**Local unit of government
must sign.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

County Name: _____

Date Approved by County Board: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of County Personnel: _____

Title: _____ Date Signed: _____

TOWNSHIP NAME: _____

Complete below only if required by the county.

On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: Prairie

Signature of Township Officer: Pam Koesche

Title: SUPERVISOR Date Signed: 12-14-22
ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
10. I understand the fee is non-refundable regardless of license approval/denial.

Signature of Chief Executive Officer (designee may not sign)

Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

Township Certification of Gambling Approval for Perpetual/Premise Permit Applications

State of Minnesota
County of Kanabec
Certification of the Minutes of the Town Board of Supervisors

Township of PEACE

Minutes of the meeting held: Dec 14th, 2022
(date)

The minutes of the above named Town Board Meeting indicate that the request of

Jodi Erickson/MAYRA to conduct lawful gambling
(party requested gambling approval)

described as pull tabs, raffles, bingo, etabs -
(type of gambling, i.e., pull-tabs, raffle, bingo, etc)

to be conducted at Crows Nest -
(name and address of facility)

was approved by the Town Board.

I, the undersigned certify that the information above has been carefully compared with the original records of the above named Town Board, Kanabec County, Minnesota, those records being in my custody, and is a true reflection of these minutes.

In Witness Whereof, I have hereunto placed my hand and signature:

Tom Roeschlin
(signature)

Tom ROESCHLIN
(printed name)

Certified this 14th day of December, 2022

**PEACE TOWNSHIP SPECIAL MEETING
MINUTES
DECEMBER 14TH, 2022 @ 7:00 P.M.**

The Peace Town Board held a special meeting at the Knife Lake Sportsman's Club building December 14th, 2022 @ 7:00 P.M. This special meeting is due to the cancellation of Peace Township's regular meeting December 13th, 2022 due to weather conditions. The application is due at the Kanabec County meeting December 16th, 2022

Tom called the meeting to order and led the pledge of allegiance
Present were board members Tom Roeschlein, Andrew Smith, Patrick O'Brien, and Betty Caza.

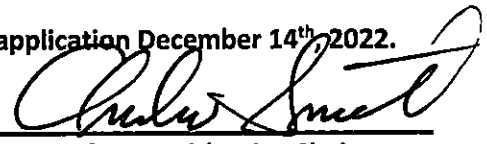
The purpose of this meeting is to sign the proposed township certification of gambling approval permit application for the M.A.Y.R.A. organization to be held at the Crow's Nest.

The Board discussed this issue. Pat made a motion, seconded by Andrew to approve the gambling certificate for M.A.Y.R.A. Vote; Motion carried.

The Peace Township Board approved the Gambling permit application December 14th 2022.


Betty Caza, Clerk

12/14/2022
Date


Andrew Smith, Vice Chairman

Unapproved minutes

From: [Jinx Greski](#)
To: [Kelsey Schiferli](#)
Cc: [Jodi Erickson](#); [Emily Pitman](#); [Roz Hoff](#); [Jess](#); [Kris McNally](#)
Subject: Re: Board meeting.
Date: Tuesday, November 29, 2022 4:55:56 PM
Attachments: [A-107 Gambling revised 6.7.22.pdf](#)
[ATT00001.txt](#)

We do submit an annual report to the county and will continue to do so.

We are on the township agenda for the next meeting on the 7 th of Dec. I spoke with Andrew Smith and he said it won't be a problem.

All Of MAYRA s moneys stay in the county per our bi-laws.

We will get the other nesssary information you are requesting.

Jinx

Sent from my iPhone

> On Nov 29, 2022, at 4:05 PM, Kelsey Schiferli <kelsey.schiferli@co.kanabec.mn.us> wrote:

>

> Good afternoon,

>

> I received your gambling permit application today. Since the application is for a premises permit, there is a little more paperwork needed. In addition to the application, please submit the following:

>

> Proof of registered address as a non-profit organization and active/good standing for the current year from the MN Secretary of State.

>

> Township Certification of Gambling Approval (page 3 of the attached Gambling Policy)

>

> A written guarantee that the organization will annually submit a completed Gambling report, and that a minimum of 75% of the net proceeds will go to contributions within Kanabec County.

>

> Please see attached Gambling Policy for details. Let me know if you have any questions.

>

> Thank you!

>

>

>

> Kelsey Schiferli

> Administrative Assistant

> Kanabec County Coordinator's Office

> 317 Maple Avenue East, Suite 181

> Mora, MN 55051

> 320-679-6440

> Fax: 320-679-6441

>

>

> -----Original Message-----

> From: Kris McNally

> Sent: Monday, November 28, 2022 10:40 AM

> To: Jinx Greski <greski13@yahoo.com>

> Cc: Jodi Erickson <ericksonj0806@gmail.com>; Emily Pitman <emilypitman79@gmail.com>; Roz Hoff <rozhoff@yahoo.com>; Jess <jessdvorak8@gmail.com>; Kelsey Schiferli <kelsey.schiferli@co.kanabec.mn.us>

> Subject: RE: Board meeting.

Business Record Details »

Minnesota Business Name

Mora Area Youth Recreation Association, Incorporated

Business Type

Nonprofit Corporation (Domestic)

MN Statute

317A

File Number

O-679

Home Jurisdiction

Minnesota

Filing Date

04/23/1976

Status

Active / In Good Standing

Renewal Due Date

12/31/2022

Registered Office Address

2643 Jade St
Mora, MN 55051
USA

Number of Shares

NONE

Registered Agent(s)

Jane Skramstad

President

Emily Pitman
19901 Ann Rive Drive
Mora, MN 55051
USA

Filing History

Filing History

Select the item(s) you would like to order:

Order Selected Copies

| <input type="checkbox"/> | Filing Date | Filing | Effective Date |
|--------------------------|-------------|---|----------------|
| <input type="checkbox"/> | 04/23/1976 | Original Filing - Nonprofit Corporation (Domestic) (Business Name: Mora Area Youth Recreation Association, Incorporated) | |

| <input type="checkbox"/> | Filing Date | Filing | Effective Date |
|--------------------------|-------------|--|----------------|
| <input type="checkbox"/> | 04/23/1976 | Nonprofit Corporation (Domestic) Business Name (Business Name: Mora Hockey Association, Incorporated) | |
| <input type="checkbox"/> | 10/12/1976 | Amendment - Nonprofit Corporation (Domestic) | |
| <input type="checkbox"/> | 03/31/1980 | Nonprofit Corporation (Domestic) Business Name (Business Name: Mora Area Youth Recreation Association, Incorporated) | |
| <input type="checkbox"/> | 12/31/1997 | Involuntary Dissolution - Nonprofit Corporation (Domestic) | |
| <input type="checkbox"/> | 05/07/1998 | Nonprofit Corporation (Domestic) Other | |
| <input type="checkbox"/> | 06/14/2001 | Registered Office and/or Agent - Nonprofit Corporation (Domestic) | |
| <input type="checkbox"/> | 09/20/2005 | Involuntary Dissolution - Nonprofit Corporation (Domestic) | |
| <input type="checkbox"/> | 07/25/2006 | Nonprofit Corporation (Domestic) Other | |
| <input type="checkbox"/> | 09/26/2006 | Registered Office and/or Agent - Nonprofit Corporation (Domestic) | |
| <input type="checkbox"/> | 2/27/2013 | Involuntary Dissolution - Nonprofit Corporation (Domestic) | |
| | 2/28/2014 | Involuntary Dissolution Name Hold Release - Nonprofit Corporation (Domestic) | |
| <input type="checkbox"/> | 8/11/2014 | Annual Reinstatement - Nonprofit Corporation (Domestic) | |
| <input type="checkbox"/> | 8/28/2014 | Registered Office and/or Agent - Nonprofit Corporation (Domestic) | |

Agenda Item #4b

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|--|--|
| a. Subject: SCORE Claims – November | b. Originating Department: County Coordinator |
| c. Estimated time: 2 minutes | d. Presenter(s): None |

f. Board action requested:

Resolution #__ – 12/20/22

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

| | |
|------------------|------------|
| Waste Management | \$1,309.32 |
| Quality Disposal | \$4,020.80 |
| Arthur Township | \$500.00 |
| Total | \$5,830.12 |

g. Background:

| Provider | Billed | Paid Amount |
|--------------------------------------|------------|-------------|
| QUALITY DISPOSAL (November) | \$3,520.80 | \$3,520.80 |
| WASTE MANAGEMENT (November) | \$1,309.32 | \$1,309.32 |
| Sub-Total | \$4,830.12 | \$4,830.12 |
| Recycling Center Incentive Payments: | | |
| Quality Disposal (November) | \$500.00 | \$500.00 |
| Arthur Township (November) | \$500.00 | \$500.00 |
| TOTAL PAYMENTS = | | \$5,830.12 |

Date received in County Coordinators Office: Various dates in December

January 1, 2022 SCORE Fund balance = \$120,350.31

Revenue: 01-391-392-0000-5332 =

Expenditure: 01-391-392-0000-6211 = \$57,558.69

Current SCORE Funds balance is = \$62,791.62

Agenda Item #5

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|--|---|
| a. Subject: Resolution to Approve: a. Memorandum of Understanding with Local 107 for 2023 Agreement Terms b. Memorandum of Understanding with Local 107 for Implementation of the Performance Pay Program | b. Origination: Coordinator's Office |
| c. Estimated time: 5-10 minutes | d. Presenter(s): Kris McNally, Coordinator |

e. Board action requested:

- a. Approve the following resolution:

Resolution #___ - 12/6/22

Memorandum of Understanding with Local 107 for Updated Agreement Terms

WHEREAS, the Employer and the Local 107 are parties to a Labor Agreement for 2022-2024 negotiated pursuant to the Public Employment Labor Relations Act of Minnesota; and

WHEREAS, the Employer and the Local 107 wish to implement additional terms effective January 1, 2023; and

WHEREAS the Local 107 has indicated acceptance by signature of the Union Business Agent and Steward on the corresponding Memorandum of Understanding;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Memorandum of Understanding between Kanabec County and the Law Enforcement Labor Services, Inc., Local 107 for the updated agreement terms;

BE IT FURTHER RESOLVED the Board Chair and Coordinator are authorized to sign said Memorandum of Understanding.

- b. Approve the following resolution:

Resolution #___ - 12/6/22

Memorandum of Understanding with Local 107 for Performance Pay Program Implementation

WHEREAS, the Employer and the Local 107 are parties to a Labor Agreement for 2022-

2024 negotiated pursuant to the Public Employment Labor Relations Act of Minnesota; and

WHEREAS, the Employer and the Local 107 wish to implement a new Performance Pay program beginning January 1, 2023; and

WHEREAS, the specific implementation terms have been agreed upon between the parties and are detailed in a Memorandum of Understanding; and

WHEREAS the Local 107 has indicated acceptance by signature of the Union Business Agent and Steward on the corresponding Memorandum of Understanding;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners hereby approves the Memorandum of Understanding between Kanabec County and the Law Enforcement Labor Services, Inc., Local 107 for the implementation of the Performance Pay program;

BE IT FURTHER RESOLVED the Board Chair and Coordinator are authorized to sign said Memorandum of Understanding.

f. Background:

Supporting Documents: None ☒ **Attached:**

Date received in County Coordinators Office:

MOU finalization in process with Local 107 at time of packet finalization.

Coordinators Comments:

Agenda Item #6

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|---|---|
| a. Subject: Resolution to Adopt the Final Budget and Levy for FY2023 | b. Origination: Coordinator's Office |
| c. Estimated time: 10 mins | d. Presenter(s): |

e. Board action requested:

Discuss and resolve to adopt the fiscal year 2023 Final Budget and Levy.

f. Background:

Supporting Documents: None Attached: ☒

| | |
|--|--|
| Date Received in County Coordinator's Office: | |
|--|--|

Coordinators Comments:

Attachments are:

1. Resolution to Adopt the Kanabec County 2023 Final Budget and Levy; and
2. FY2023 Budget & Levy Detail

Resolution to set the Final Budget and Levy for 2023

BE IT RESOLVED by the Kanabec County Board of Commissioners that the following proposed fiscal year 2023 maximum levy and final budget be adopted:

| FUND | 2023 FINAL BUDGET | 2023 MAXIMUM LEVY |
|---|--------------------------|--------------------------|
| <i>a.</i> Revenue Fund | 15,177,117 | 8,263,176 |
| <i>b.</i> Family Services (Welfare) Fund | 6,389,859 | 2,046,362 |
| <i>c.</i> Community Health | 3,045,494 | 406,418 |
| <i>d.</i> Road & Bridge Fund | 6,334,550 | 1,737,550 |
| <i>e.</i> Railroad Authority Fund | 1,965 | 1,090 |
| <i>f.</i> Debt Service – Tax Capacity based (<i>not including market value levy</i>) “ <i>Building Fund</i> ” | 1,049,816 | 869,486 |
| <i>g.</i> SUB-TOTALS (<i>total of a. through f.</i>) | 31,998,803 | 13,324,082 |
| <div> <div>i. + Debt Service For Market Based Referendum Levy</div> <div>ii. + EDA Levy</div> </div> | | 178,740 |
| | | 138,514 |
| j. TOTAL PRELIMINARY PAYABLE Y2023 LEVY (total= $f+i+ii$) | | 13,641,336 |

BE IT FURTHER RESOLVED that \$869,486 of the debt service tax capacity based and all of the market value based of \$178,740 are dedicated to debt service.

BE IT FURTHER RESOLVED that the budget reflects revenue of **\$1,136,623** in County Program Aid.

Les Nielsen, Board Chair

Kris McNally- Board Clerk

Attachment #2: FY2023 Proposed Budget & Levy Detail

| 2023 BUDGET SUMMARY | 2022 Net Budget | 2023 Expenses | 2023 Revenues | 2023 Use of Fund Balance | 2023 Net Levy Amount |
|-------------------------|-----------------|---------------|----------------|--------------------------|----------------------|
| Assessor | \$ 482,804 | \$ 592,805 | \$ 99,750 | | \$ 493,055 |
| Attorney | \$ 667,241 | \$ 862,663 | \$ 179,500 | \$ - | \$ 683,163 |
| Auditor/Treasurer | | | | | |
| Office | \$ 620,727 | \$ 653,912 | \$ 42,600 | | \$ 611,312 |
| Elections | \$ 96,350 | \$ 69,755 | \$ - | | \$ 69,755 |
| Mainframe Expenses | \$ 92,303 | \$ 158,016 | \$ 3,500 | \$ 45,000 | \$ 109,516 |
| Auditor/Treasurer Total | \$ 809,380 | | | | \$ 790,583 |
| Commissioners | \$ 184,705 | \$ 194,742 | \$ - | | \$ 194,742 |
| Coordinator | \$ 498,241 | \$ 576,905 | \$ 69,750 | | \$ 507,155 |
| Court Administration | \$ 37,000 | \$ 37,000 | \$ - | \$ - | \$ 37,000 |
| Law Library | \$ (3,000) | \$ 9,000 | \$ 12,000 | \$ - | \$ (3,000) |
| Culture & Recreation | \$ 11,000 | \$ 61,000 | | \$ 50,000 | \$ 11,000 |
| E Central Reg Library | \$ 169,209 | \$ 170,869 | \$ - | | \$ 170,869 |
| Extension | \$ 88,369 | \$ 91,076 | \$ - | | \$ 91,076 |
| Information Systems | \$ 572,903 | \$ 565,115 | \$ 41,948 | | \$ 523,167 |
| Probation | | | | | |
| Office | \$ 345,514 | \$ 544,689 | \$ 132,326 | | \$ 412,363 |
| Probation Fees | \$ - | \$ 10,000 | \$ 10,000 | | \$ - |
| Probation Total | | | | | |
| Public Works | | | | | |
| Building Maintenance | \$ 614,891 | \$ 688,947 | \$ 55,082 | | \$ 633,865 |
| Environmental Services | | | | | |
| Office | \$ 122,557 | \$ 226,198 | \$ 119,718 | | \$ 106,480 |
| Water Plan | \$ - | \$ 15,071 | \$ 15,071 | | \$ - |
| Wetlands | \$ - | \$ 25,103 | \$ 25,103 | | \$ - |
| Shorelands | \$ - | \$ 4,090 | \$ 4,090 | | \$ - |
| ISTS | \$ - | \$ 18,600 | \$ 18,600 | | \$ - |
| Env. Services Total | \$ 122,557 | | | | \$ 106,480 |
| Sanitation | \$ - | \$ 127,423 | \$ 87,115 | \$ 40,308 | \$ - |
| Surveyor | \$ 2,500 | \$ 5,500 | \$ - | \$ 3,000 | \$ 2,500 |
| Public Works Total | | | | | |
| Recorder | \$ 73,550 | \$ 303,254 | \$ 227,400 | \$ - | \$ 75,854 |
| Sheriff | | | | | |
| Law Enforcement | \$ 1,825,944 | \$ 3,146,644 | \$ 1,058,168 | \$ 100,000 | \$ 1,988,476 |
| Boat & Water | \$ - | \$ 6,415 | \$ 3,895 | \$ - | \$ 2,520 |
| Snowmobile | \$ - | \$ 4,410 | \$ 4,410 | \$ - | \$ - |
| ATV | \$ - | \$ 3,154 | \$ 3,154 | \$ - | \$ - |
| Reserves | \$ - | \$ 8,000 | \$ 8,000 | \$ - | \$ - |
| Coroner | \$ 40,000 | \$ 50,000 | \$ - | \$ - | \$ 50,000 |
| Emergency Mmgt | \$ 17,146 | \$ 34,202 | \$ 17,056 | \$ - | \$ 17,146 |
| Jail/Dispatch | \$ 3,189,710 | \$ 3,464,285 | \$ 131,000 | \$ - | \$ 3,333,285 |
| E-911 System | \$ - | \$ 180,000 | \$ 180,000 | | \$ - |
| Sheriff's Total | \$ 5,072,800 | | | | \$ 5,391,427 |
| Transit | \$ - | \$ 1,046,196 | \$ 1,046,196 | \$ - | \$ - |
| Unallocated | \$ (2,132,874) | \$ 1,063,892 | \$ 2,786,203 | \$ 280,000 | \$ (2,002,311) |
| Veteran's Services | \$ 127,008 | \$ 158,188 | \$ 14,000 | | \$ 144,188 |
| Revenue Fund Totals | \$ 7,743,798 | \$ 15,177,119 | \$ 6,395,635 | \$ 518,308 | \$ 8,263,176 |
| Road & Bridge Fund | \$ 1,798,502 | \$ 6,334,550 | \$ 4,497,000 | \$ 100,000 | \$ 1,737,550 |
| Family Services Fund | \$ 2,265,305 | \$ 6,389,859 | \$ 4,143,497 | \$ 200,000 | \$ 2,046,362 |
| Community Health Fund | \$ 212,024 | \$ 3,045,494 | \$ 2,609,076 | \$ 30,000 | \$ 406,418 |
| EDA Fund | \$ 150,000 | \$ 170,514 | \$ 2,000 | \$ 30,000 | \$ 138,514 |
| Railroad Authority | \$ 925 | \$ 1,965 | \$ 875 | \$ - | \$ 1,090 |
| Bond Fund | \$ 1,040,314 | \$ 1,049,816 | \$ 1,590 | \$ - | \$ 1,048,226 |
| Net Levy 2023: | \$ 13,210,868 | \$ 32,169,317 | \$ 17,649,673 | \$ 878,308 | \$ 13,641,336 |
| | | | NET LEVY 2023= | | 13,641,336 |
| 2021 CPA= \$1,191,242 | | | | REVISION DATE: | 12/8/22 |
| 2022 CPA= \$ 1,183,396 | | | | | |
| 2023 CPA= \$1,136,623 | | | | | |
| | | Current % = | 3.26% | | |

Agenda Item #7

December 20, 2022

REQUEST FOR BOARD ACTION

| | |
|--|---|
| a. Subject: Resolution to Rescind Resolution #25-2/16/21 to End Temporary Change to EMB Use Policy due to COVID-19 Pandemic | b. Origination: Coordinator's Office |
| c. Estimated time: 5 minutes | d. Presenter(s): Kris McNally, Coordinator |

e. Board action requested:

Approve the following resolution:

RESOLUTION ____#12/20/22

Rescinding Resolution #25 – 2/16/21

WHEREAS, on 2/16/21 the Board approved resolution allowing a temporary change in the EMB policy related to the COVID-19 pandemic; and

WHEREAS, the Board has determined that this temporary policy change is no longer necessary;

THEREFORE BE IT RESOLVED that the Board hereby rescinds Resolution #25-2/16/21 (the temporary change in the EMB policy) and restores the EMB Policy it to its original, pre-pandemic status effective immediately.

f. Background:

Supporting Documents: None ☒ Attached:

Date received in County Coordinators Office:

Coordinators Comments: