

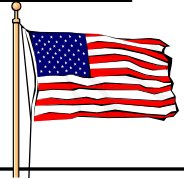


Kanabec County Board of Commissioners

Regular Meeting Agenda

The Meeting of March 3, 2020

To be held at: County Board Room
(Room 164 at the main courthouse lobby, Maple Ave Entrance)
County Courthouse, 18 North Vine St, Mora, MN 55051



Scheduled Appointments: Times are approximate and time allotted to each subject will vary. Appointment times may be changed at the discretion of the board.

- 9:00am a. Pledge of Allegiance
b. Agenda approval
- 9:05am Recess county board to a time immediately following the PHB.
Public Health Board
- 9:30am Tina Curtis, Huth Shores Final Plat Review
- 9:45am Teresa Wickeham & Laura Krist, Kanabec County Clean Up Day
- 10:00am Chad Gramentz, Public Works
- 10:30am Public Comment**
- 11:00am 2nd Amendment Sanctuary County Resolution

The audience is invited to join the board in pledging allegiance:

*I pledge allegiance to the flag
of the United States of America,
and to the Republic for which it
stands:
one nation under God, indivisible
with Liberty and Justice for all*

Other business to be conducted as time is available:

1. Minutes
2. Paid Bills
3. Regular Bills
4. Gambling Request- Ann Lake Watershed Alliance
5. Resolution for the Special Tax Levy for the Benefit of the Kanabec History Center
6. January 2020 budget report
7. Future Agenda Items
8. Discuss any other matters that may come before the County Board

ADJOURN

Kanabec County Community Health Board
AGENDA
Tuesday, March 3, 2020
9:00 a.m.

1. Call meeting to order
2. Agenda Approval page 1
3. Director's Report page 2-4
 - Staffing –Home Health Aide position
 - Annual Reporting – MDH deliverables
 - National Public Health Week
 - See attached proclamation page 5
 - Coronavirus
 - See attached (2) fact sheets page 6-7
 - See attached Continuity of Operations worksheet page 8-10
 - National Association of Counties (NACo) High Performance Leadership Academy (NPLA)
 - Transit
 - See attached Transit Annual Report page 11-14
 - See attached Volunteer Driver Coalition page 15-16
4. PHEP Approach Concurrence Letter
 - Action requested
 - See attached Concurrence Letter and resolution page 17-18
5. Dementia Grant
 - Action requested
 - See attached Dementia Grant resolution page 19
6. Financial Reports – see attached
 - Trial Balance page 20-21
 - January Financial Report page 22
7. Abstract Approval
 - Action Requested
 - See attached Abstract and Vendor List page 23-31
8. Other Business
9. Adjourn

Kanabec County Community Health/Timber Trails
Director's Report
March 2020

Community Health Report

Staffing:

Filling Home Health Aide positions continues to be a challenge. We had four applications the last round, three that met the qualifications. Three accepted interviews but one cancelled prior to the interview. One was looking for more hours than we could offer. We offered a job to the other one; she accepted but later declined as she found full-time employment.

We are advertising again.

Annual Reporting/MDH Deliverables:

Progress continues to be made on all of the deliverables.
All are due March 31.

National Public Health Week:

I will be asking for a proclamation from the Board to recognize National Public Health Week which will occur April 6-12, 2020.

- See attached proclamation

We would also like to recognize individuals and groups within the community that have contributed toward the health of the residents of Kanabec County. There will be a short nomination form that people can fill out that will outline the contribution that the group or individual has made to enhance the health of the county residents. Nominations will be reviewed by administrative staff, a winner chosen and a certificate of recognition presented. The winner will be highlighted on social media and local media outlets.

Coronavirus:

FYI – What you need to know about coronavirus disease 2019 (COVID-19)

FYI – What to do if you are sick with coronavirus disease 2019 (COVID-19)

- See attached fact sheets (2)

In Kanabec County, staff are participating in the regular update calls from the Minnesota Department of Health and Centers for Disease Control. The Isolation, Quarantine and Essential Services Plans are being reviewed.

The Isolation and Quarantine plan gives Community Health staff guidance on how to implement isolation and/or quarantine, and our legal authority to enforce should that be necessary. It also covers community containment actions we could recommend to prevent the spread of the disease by disbanding large gatherings, canceling community events, all the way up to the temporary closer of schools (similar to flu outbreaks when they take a day or two off to allow custodial staff to bleach everything down and not have so many people in close contact to share the bug).

Quarantine is when an individual is suspected to have a risk of becoming ill; they may be infected but not showing symptoms at this time. In contrast, Isolation is for those who are actually symptomatic, or ill.

The Essential Services Plan gives guidance to Community Health in how to assist persons under Isolation or Quarantine to ensure that they stay in their designated location to prevent the spread of the disease. There are 5 items that we in public health consider to be essential for I/Q to be a successful intervention tactic:

- Adequate housing (refuse removal, heat, plumbing)
- Food/water
- Medication

- Mental Health resources
- Communication device

It is the role of Community Health to ensure the individual has access to the above items without going out to obtain them. This does not mean we necessarily assume financial responsibility for these items. Clients would still be required to purchase their own food, medication, etc. but we would assist by providing a delivery service of sorts if the client does not have other contacts to obtain said items. One thing to keep in mind is who lives with the individual may be placed under quarantine status also given their contact with the client. It is a case by case basis to determine how to handle the quarantine with guidance from MDH.

What if we had an individual come into our community that has been identified to be of risk due to travel or exposure and subsequently under voluntary quarantine? It is important to highlight observing quarantine status at this time in the US is voluntary, which means people are being asked to stay home from work, school/daycare, large congregate gatherings, community events, etc. for the period of two weeks from the time of last presumed exposure. They are permitted to go to the grocery store or pharmacy briefly in their own vehicle or on foot. There is no legal enforcement for individuals under quarantine to stay home and no active monitoring to ensure they are following these guidelines. MDH's actions are the three steps below:

1. MDH will conduct a Day Zero phone call – this notifies them of their quarantine status, if not already aware, and provides them with information about what they are permitted to do and where they can go under this status. This call also serves to inform them of the symptoms they should be on the lookout for, as well as directions for what to do and who to contact should they become symptomatic.
 - a. At this point MDH will contact the local health department to notify them that we have a range of cases being monitored. They will not be giving actual numbers or names because the names and numbers are changing so quickly that as soon as information is released it is out dated. Therefore, MDH will tell us when we have a case(s) and when we go up or down a level in monitoring (e.g. 1-5 cases, 6-10 cases, 10-20 cases etc. – not actual ranges, those are not known at this time, I utilized these numbers only for demonstration purposes).
2. During the two week monitoring period that the individual is under Quarantine MDH sends out emails with reminders to stay home and reiterate what was shared in the Day Zero call.
3. MDH will conduct a final monitoring phone call at the conclusion of the monitoring quarantine period to notify the individual of the release from their quarantine status.

In the event that there is an outbreak in Minnesota that is too large for MDH to handle conducting these calls our staff will be trained by MDH on how to conduct these Day Zero calls and monitoring emails and final call.

MDH and the CDC are monitoring supply shortages for facemasks and working with supply chain problems at this time. There have been challenges with over ordering and excessive use. We at a local level are being encouraged to monitor our supplies and keep it secured. We are also being reminded that this is believed to be a droplet spread illness and through close contact (e.g. hugging, kissing, possibly handshakes, etc.). Ultimately surgical masks are thought to be sufficient along with some kind of eye protectant, shield or goggles that protect the eyes from the sides so droplets do not land in the eyes. If monitoring continues to be remote rather than direct/in-person monitoring, and we generally do not see clients that travel to China, we will have limited contact with the individuals who are under quarantine and minimal need for those Personal Protective Equipment resources above and beyond our day to day usage. Additionally, it is believed that people are not contagious until they are symptomatic, so even if guidance does change to active monitoring we are under the presumption that the risk is low, but there are a lot of unknowns about this novel virus.

What else should we be doing?

I would recommend that each department within the county look at their current services and complete the Continuity of Operations Tool (see attached). This tool looks at how to prioritize services should there be a large number of staff absent, recommendations to not come to work etc. It allows the departments to plan for what needs to keep operating and what can be put on hold until the situation improves. It also dictates who completes these functions and who could be a back-up to those functions.

- See attached Continuity of Operations worksheet

The county does operate several functions that are mandated to be continued. If these functions are continuing there will need to be support services in place such as making sure payroll is getting done, computer systems continue to be operational etc.

Staff from our office (Public Health Preparedness Coordinator or I) can assist the departments in working through the tool. Emergency Management should be able to assist as well.

NACO High Performance Leadership Academy (HPLA):

Kris McNally forwarded a scholarship opportunity to me for the NACO Academy.

It is a webinar-based distance learning program that is built around interactivity and community, while retaining the convenience of self-paced learning. The program is guided by an expert moderator to help keep participants on track, and a world-class faculty of prominent public, private and academic sector leaders deliver engaging and thought-provoking sessions.

HPLA focuses on five practical skills:

- **LEAD:** Engage teams and stakeholders to foster positive climates and exceed common expectations
- **ORGANIZE:** Plan, lead and execute organizational change more effectively and consistently
- **COLLABORATE:** Establish alignment and strong partnerships through building stronger relationships
- **COMMUNICATE:** Create clarity, confidence and community
- **DELIVER:** Measure projects and processes to deliver results aligned with county and community priorities

A world-class faculty of prominent public, private and university sector leaders will deliver each course. All module content is guided by an expert moderator.

Each 12-week HPLA course is divided into 4 three-week modules. Each module includes a one-hour live webinar and one-hour breakout discussion, plus daily assignments ranging from 3 to 35 minutes. Live webinars are recorded - so they can be viewed at a later time if there are schedule conflicts.

In addition to videos, reading, writing and reflection, participants are placed in a small group cohort where they'll build their network, receive support from peers facing similar challenges and opportunities and celebrate successes.

The enrollment fee is \$1,995 per participant. The first enrollee from each NACo member county will receive a one-time NACo scholarship of \$1,000 and a \$500 discount. Cost to county is \$495.

Transit:

FYI – Transit annual report (See attached)

FYI - Call to Action – Volunteer Driver Coalition (See attached)

National Public Health Week Proclamation

Whereas, the week of April 6-12, 2020, is National Public Health Week, and the theme is “NPHW@25: Looking Back, Moving Forward.”; and

Whereas, since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policymakers and public health professionals about issues important to improving the public’s health; and

Whereas, U.S. life expectancy has decreased in recent years and the three-year drop represents the longest sustained decline in expected lifespan since the Great Recession; further, studies consistently show the United States has a lower life expectancy than comparable countries; and

Whereas, there is a significant difference in health status, such as obesity, poor mental health and drug use, among people living in rural areas compared with people living in urban areas, and this variance increases because rural residents are often more likely to face social determinants that negatively impact health, such as poverty, transportation barriers and lack of economic opportunity; and

Whereas, public health professionals help communities prevent, prepare for, withstand and recover from the impact of a full range of health threats, including disease outbreaks such as measles, natural disasters and disasters caused by human activity; and

Whereas, public health action, together with scientific and technologic advances, has played a major role in reducing and in some cases eliminating the spread of infectious disease, and in establishing today’s disease surveillance and control systems; and

Whereas, 60 percent of Americans live with a preventable chronic disease, and health risks such as alcoholism, obesity and tobacco use are the primary reason for 7 of every 10 deaths annually in the United States.

NOW, THEREFORE, the Kanabec County Community Health Board does hereby proclaim the week of April 6-12, 2020, as National Public Health Week 2020 in Kanabec County and call upon the people of Kanabec County to observe this week by helping our families, friends, neighbors, co-workers and leaders better understand the value of public health and supporting great opportunities and to celebrate public health’s accomplishments in light of this year’s theme, “**NPHW@25: Looking Back, Moving Forward.**”

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of March, two thousand twenty.

Kanabec County Coordinator

What you need to know about coronavirus disease 2019 (COVID-19)

What is coronavirus disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get COVID-19?

COVID-19 is spreading from person to person in China, and limited spread among close contacts has been detected in some countries outside China, including the United States. At this time, however, this virus is NOT currently spreading in communities in the United States. Right now, the greatest risk of infection is for people in China or people who have traveled to China. Risk of infection is dependent on exposure. Close contacts of people who are infected are at greater risk of exposure, for example health care workers and close contacts of people who are infected with the virus that causes COVID-19. CDC continues to closely monitor the situation.

Have there been cases of COVID-19 in the U.S.?

Yes. The first case of COVID-19 in the United States was reported on January 21, 2020. The current count of cases of COVID-19 in the United States is available on CDC's webpage at <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

How does COVID-19 spread?

The virus that causes COVID-19 probably emerged from an animal source, but now it seems to be spreading from person to person. It's important to note that person-to-person spread can happen on a continuum. Some diseases are highly contagious (like measles), while other diseases are less so. At this time, it's unclear how easily or sustainably the virus that causes COVID-19 is spreading between people. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.

What are the symptoms of COVID-19?

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of

- fever
- cough
- shortness of breath



What are severe complications from this virus?

Many patients have pneumonia in both lungs.

How can I help protect myself?

The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

There are simple everyday preventive actions to help prevent the spread of respiratory viruses. These include

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What should I do if I recently traveled to China and got sick?

If you were in China within the past 14 days and feel sick with fever, cough, or difficulty breathing, you should seek medical care. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?

There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

Is there a treatment?

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.

What to do if you are sick with coronavirus disease 2019 (COVID-19)

If you are sick with COVID-19 or suspect you are infected with the virus that causes COVID-19, follow the steps below to help prevent the disease from spreading to people in your home and community.

Stay home except to get medical care

You should restrict activities outside your home, except for getting medical care. Do not go to work, school, or public areas. Avoid using public transportation, ride-sharing, or taxis.

Separate yourself from other people and animals in your home

People: As much as possible, you should stay in a specific room and away from other people in your home. Also, you should use a separate bathroom, if available.

Animals: Do not handle pets or other animals while sick. See [COVID-19 and Animals](#) for more information.

Call ahead before visiting your doctor

If you have a medical appointment, call the healthcare provider and tell them that you have or may have COVID-19. This will help the healthcare provider's office take steps to keep other people from getting infected or exposed.

Wear a facemask

You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) or pets and before you enter a healthcare provider's office. If you are not able to wear a facemask (for example, because it causes trouble breathing), then people who live with you should not stay in the same room with you, or they should wear a facemask if they enter your room.

Cover your coughs and sneezes

Cover your mouth and nose with a tissue when you cough or sneeze. Throw used tissues in a lined trash can; immediately wash your hands with soap and water for at least 20 seconds or clean your hands with an alcohol-based hand sanitizer that contains at least 60 to 95% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry. Soap and water should be used preferentially if hands are visibly dirty.

Avoid sharing personal household items

You should not share dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people or pets in your home. After using these items, they should be washed thoroughly with soap and water.

Clean your hands often

Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry. Soap and water should be used preferentially if hands are visibly dirty. Avoid touching your eyes, nose, and mouth with unwashed hands.

Clean all "high-touch" surfaces every day

High touch surfaces include counters, tabletops, doorknobs, bathroom fixtures, toilets, phones, keyboards, tablets, and bedside tables. Also, clean any surfaces that may have blood, stool, or body fluids on them. Use a household cleaning spray or wipe, according to the label instructions. Labels contain instructions for safe and effective use of the cleaning product including precautions you should take when applying the product, such as wearing gloves and making sure you have good ventilation during use of the product.

Monitor your symptoms

Seek prompt medical attention if your illness is worsening (e.g., difficulty breathing). **Before** seeking care, call your healthcare provider and tell them that you have, or are being evaluated for, COVID-19. Put on a facemask before you enter the facility. These steps will help the healthcare provider's office to keep other people in the office or waiting room from getting infected or exposed.

Ask your healthcare provider to call the local or state health department. Persons who are placed under active monitoring or facilitated self-monitoring should follow instructions provided by their local health department or occupational health professionals, as appropriate.

If you have a medical emergency and need to call 911, notify the dispatch personnel that you have, or are being evaluated for COVID-19. If possible, put on a facemask before emergency medical services arrive.

Discontinuing home isolation

Patients with confirmed COVID-19 should remain under home isolation precautions until the risk of secondary transmission to others is thought to be low. The decision to discontinue home isolation precautions should be made on a case-by-case basis, in consultation with healthcare providers and state and local health departments.



DEPARTMENT _____

Kanabec County

Continuity of Operations Plan (COOP) Plan Development

DEFINING ESSENTIAL FUNCTIONS WORKSHEET

This worksheet is a tool that aids in identifying, and documents essential functions within a department. Identify essential functions using the following Homeland Security and Emergency Management (HSEM) priority service definitions.

DEFINE PRIORITY SERVICES 1-4 using (HSEM Definitions)

Priority One Services

If not provided, these services/functions have an immediate threat to public health, safety or welfare. These functions must remain uninterrupted. Generally, these would include functions that operate 24 hours a day and/or 7 days a week. Priority One Services do not cease on holidays or weekends.

PRIORITY ONE SERVICES **Services which cannot be interrupted:**

Priority 1	Critical Function	Where Function is Performed (Main and Back-up)
1.		
2.		
3.		
4.		
5.		

Priority Two Services

Direct economic impact, or have constitutionally or statutorily mandated time frames for completion. These functions may be disrupted temporarily or might be periodic in nature, but must be reestablished within a few days.

PRIORITY TWO SERVICES

Priority 1	Critical Function	Where Function is Performed (Main and Back-up)
1.		
2.		
3.		
4.		
5.		

Priority Three Services

Regulatory functions required by law, rule or order that have the ability to be suspended during an emergency. These functions may be disrupted temporarily (a few days or weeks) but must be re-established sometime before the pandemic wave/response to an event is over (<6 weeks).

PRIORITY THREE SERVICES

Priority 1	Critical Function	Where Function is Performed (Main and Back-up)
1.		
2.		
3.		
4.		
5.		

Priority Four Services

All other services that could be suspended during an emergency that are not required by law or rule. These functions may be deferred for the duration of a pandemic wave/response to an event (6-8 weeks).

PRIORITY FOUR SERVICES

Priority 1	Critical Function	Where Function is Performed (Main and Back-up)
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Person Completing Form: _____

Date: _____



Kanabec County- Timber Trails Public Transit

Like the old saying goes, "The only thing that seems certain is change..."

There are things that we don't believe should be subject to change:

Every Individual is unique and worthy of our respect.

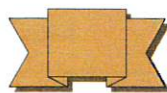
Communication and teamwork are necessary for development and growth.

Change is inevitable, how we respond to change is a choice and our choices determine our future.

Our focus in service is to recognize and evaluate the needs of our customers. Then make and implement wise plans to meet their needs.

Outcomes are guided by informed choices, individual beliefs and values.

Every person should have the right to accessible transportation, however, we know that we do not have unlimited resources.



Public Transit Service

Timber Trails has buses operating daily in Kanabec County.

The service is funded through MN/DOT with state and federal dollars making up roughly 85% of the approved service.

In 2019 the MN/DOT contract was for \$620,000; of that amount: \$138,425 was federal, \$388,575 was state and our local match was \$93,000.

Routes are both "Demand Response" Meaning: built around the ride requests and "Fixed Deviated" meaning: set routes with allowable deviations to pick up riders.

Our productivity goals are at least five riders per hour.

	2019 System Ridership	2018 System Ridership	2017 System Ridership
Disabled	10,868	11,639	11,964
Senior	5,479	5,419	5,242
Adult	12,018	11,130	10,543
Youth	466	376	128
Children	2,062	553	648
	30,893	29,117	28,525
Increase	6.1%	2.08%	

2019	
Trip Type	Trips
ADLT DAYCARE	1048
CHURCH	74
EDUCATION	2204
MEDICAL	6410
OTHER	1787
PUBLIC HEALTH	101
RECREATION	720
SHOPPING	2498
SOC SERV	30
SOCIAL	1048

All bus service is:
Monday thru Friday

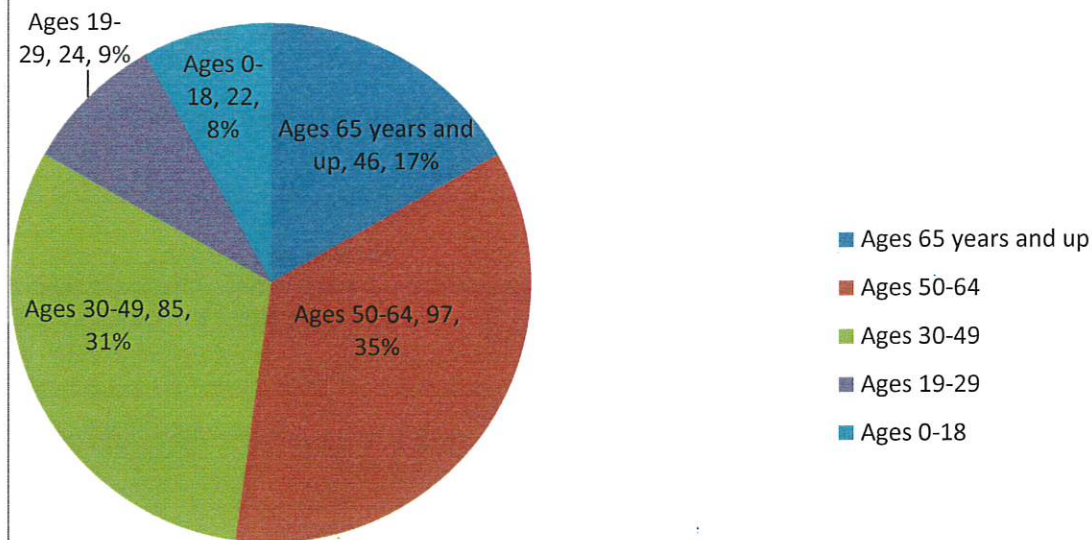
Mora Area Service:
7:00 AM to 6:00 PM

Soup for the Soul
Once weekly - Monday

Shopping Route
Once weekly - Monday

Kanabec County-Timber Trails Public Transit

	Trans K-1	Trans K-2	Soup/ Shopping	Trans K-3	Trans K-4	Headstart
Disabled	2,288	465	34	4,505	3,576	
Senior	1,482	539	1,246	1,404	808	
Adult	4,030	1,257	127	3,787	2,817	
Youth/Student	84	260	0	78	44	
Children	556	296	0	69	586	555
	8,440	2,817	1,407	9,843	7,831	555
Riders/Hour	4.85	2.8	4.32	5.29	3.77	3.39



Miles by Program		+/- 2019/2018	2019		2018		2017	
Kanabec County								
MA-Kanabec	Loaded Miles	-7579	38910	76%	46489	71%	67337	74%
	No-Load Miles	-7044	12031	24%	19075	29%	23790	26%
				50941		65564		91127
SCHA	Total Miles	31499	190847	81%	159348	79%	183407	76%
	No-Load Miles	1482	44452	19%	42970	21%	59372	24%
IM Kanabec		-784	229	235299	1013	202,318		242,779
Admin-Kanabec	(Chuck)	5480	7872		2392		9075	
UCare			1093		710			
			295,434		271,287		342,981	
Other								
BCBS			13		7873		2731	
Meeker County	Total Miles		597					
Douglas County			1040					
Lakes & Pines			130					
Private Pay	Total Miles		1357		1783		5805	
TTPT (cancels)	Total Miles		2044		2716		7767	
Vet Trans	Total Miles		2118		18389		7013	
Total Mileage			302,733		301,035		366,297	

Common Carrier Trip Types

The statistics below are based on the initial destination; it does not include the return trip for each ride.

Medical Clinic data includes trips to non-specific centers such as U of M, HCMC, Mayo as well as local facilities.

Trip Type	Number /Trips	Town	Number of Trips		
Medical Clinic	869	St. Cloud	650	Anoka	8
Substance Treatment	867	Mora	390	Otsego	7
Mental Health	410	Cambridge	330	Edina	6
Dental	211	Minneapolis	261	White Bear	6
Pain	75	Pine City	230	Alexandria	5
Pysch Services	51	Brooklyn Park	139	Mounds View	5
Eye	36	Sartell	115	Rochester	5
Dialysis	26	Rush City	90	Stillwater	5
Ear	15	Woodbury	70	Vadnais	5
Neurology	15	Blaine	64	Duluth	4
Crisis Kids	4	Wyoming	57	Comwell	3
		St. Paul	54	Sandstone	3
		Maple Grove	52	Wayzata	3
		Coon Rapids	50	Eagan	2
		Ogilvie	44	Eden Prairie	2
		Hinckley	38	Elk River	2
		Princeton	30	Forest Lake	2
		Milaca	28	Golden Valley	2
		Isle	13	New Brighton	2
		Deerwood	12	New Hope	2
		North Branch	12	Arden Hills	1
		Plymouth	11	Fridley	1
		Bloomington	9	Waite Park	1
		St. Lewis Park	9	Zimmerman	1

*The numbers here do not tie out perfectly.
Some of the trips didn't have clear types, and at times there were multiple destinations.

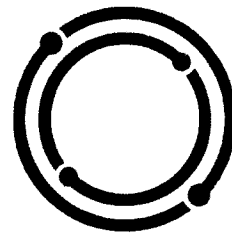
Phone Calls

The total for 2019 - 34,475 (16% decrease in calls)

Year	Kanabec	Mille Lacs County	Vol	Bus	Admin	Vet Trans	Declined	Alternate Ride	MSG	IR
2017	52,947	15,627	29,341	29,341	2,780	1,365	246	17	2,750	208
2018	33,725	7,078	8,802	29,310	2,002	617	242	11	2,861	131
2019	34,224	104	9,101	23,835	1,199	119	81	1	2,524	53

Call to Action

The Volunteer Driver Coalition is working for legislative change to **protect the viability of volunteer driver programs** in Minnesota.



volunteer driver
COALITION

Our Goals

We strive to eliminate barriers for volunteer drivers and to ease the financial burden imposed by current tax requirements on mileage reimbursement received by volunteers.

Challenges We've Identified

In 2018, volunteer drivers in Minnesota provided more than **168,000 rides** for older adults and other non-drivers, giving them access to healthcare and other essential community services and products. Organizations with volunteer driver programs served at least **77,474 people** in 2018 and drivers covered more than **9.5 million miles**.

Organizations that provide rides or transport for meals or donated organs have faced increasing barriers to recruiting and retaining volunteers. Programs face two major issues:

1. Some auto insurance carriers are increasing their insurance rates on volunteer drivers, treating them like for-hire taxicab or Uber/Lyft drivers.
2. Volunteers must pay federal and state income tax on mileage reimbursement received over the IRS-set rate of 14 cents per mile when the total reimbursement exceeds \$600 a year.

How This Legislation Helps

HF 2377/SF 2324 will provide these changes to address the barriers individual drivers and organizations face:

- Clearly **define a volunteer driver** in law as not "for-hire."
- Protect volunteer drivers from **increased insurance rates**.
- Create a state income tax subtraction for volunteer drivers to **reduce their tax liability** in Minnesota.
- **Cap the liability** of nonprofit organizations that offer volunteer driver services at \$1.5 million.

We seek passage of

HF 2377
SF 2324

to protect the valuable
resource of
volunteer drivers

We cannot afford to lose
Minnesota's 1,959 volunteer drivers

Chief Authors
Representative Dan Wolgamott
Senator Jeff Howe

A coalition of nonprofit and public organizations in Minnesota

Sherry Munyon
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612.723.4245

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Metropolitan Area Agency on Aging
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volunteerdriermn.org

About the Coalition

The Volunteer Driver Coalition came together in 2019 with leadership from the Minnesota Public Transit Association and support from the Minnesota Association of Area Agencies on Aging and the Living at Home Network. Members include nonprofit organizations, counties, Area Agencies on Aging, Regional Transportation Coordinating Councils, associations, and others that support the Coalition's advocacy initiative to strengthen volunteer driver programs in Minnesota.

Coalition Members

Age Well Arrowhead	Faith in Action for Cass County	Northeast MN Regional Transportation Coordination Council
Aitkin County CARE, Inc.	Hamline Midway Elders	Northwest Regional Development Commission
Anoka County RSVP	Hastings Family Service	Paynesville Area LAH/BNP aka R.O.S.E. Center
ARDC/Arrowhead Area Agency on Aging	Headwaters RTCC	Prairie Five C.A.C., Inc.
Argyle Hope Program	Highland Block Nurse Program	Roseville Area Senior Program
Arrowhead Transit-Volunteer Driving Program	Horizon Health	Scott County - Smartlink
Big Woods Transit/Bois Forte Band of Chippewa	Keystone Community Services	Semcac
B's Homecare Inc. & B's Adult Day Center	Living at Home Network	Senior Services Consortium of Ramsey County
CARE - Community Action Respecting Elders	Longfellow/Seward Healthy Seniors	Southeast Seniors
Care Partners of Cook County	Metropolitan Area Agency on Aging	Southeastern Minnesota Area Agency on Aging
Carver County	Minnesota Association for Volunteer Administration	The Nokomis Healthy Seniors Group
Central Community Transit	Minnesota Association of Area Agencies on Aging	St. Anthony Park Area Seniors
Central MN Council on Aging	Minnesota Association of Townships	Three Rivers Community Action
City of Sandstone	Minnesota Community Action Partnership	Tri-CAP Transportation
Community Partners	Minnesota Council of Nonprofits	Tri-Valley Opportunity Council, Inc.
Como Park/Falcon Heights Living at Home Block Nurse Program	Minnesota Public Transit Association	United Community Action Partnership
Dakota County	Minnesota River Area Agency on Aging	Volunteer Services of Carlton County, Inc.
Dancing Sky Area Agency on Aging	Minnesota Social Service Association	Warren S.O.S.
East Central Regional Development Commission/East Central Regional Transportation Coordinating Council	Neighborhood Network for Seniors	WeCAB
East Side Elders	Neighbors, Inc.	West Central MN Communities Action, Inc.
ElderCircle	North End -South Como Block Nurse Program	Wright County Community Action
	North Shore Area Partners	

Kanabec County Community Health

905 East Forest Avenue
Mora, MN 55051
Phone: 320-679-6330
Fax: 320-679-6333

March 3, 2020

To Whom It May Concern:

Minnesota Department of Health (MDH) priorities for the second budget period of the five year project period (2020-2021 Budget Period 2) will focus on engaging with community partners serving populations with access or functional needs, promoting personal preparedness, practicing shift/operational period change briefings, pandemic influenza planning, and maintaining foundational preparedness activities. As in past years, there will be recurring, base, and funding level-based elective duties. The set of recurring and base grant-related activities will be completed by all CHBs. Based on funding levels, CHBs will select from a list of elective duties (similar to previous years) to meet jurisdictional priorities and threats.

The duties were developed using input from local and tribal health departments, direction provided in the grant guidance from the Centers for Disease Control and Prevention (CDC), and MDH's programmatic strategic planning. The SCHSAC PHEP Oversight Work Group and the PHEP Grant Duty Development Work Group reviewed the activities and agreed with the proposed direction and focus.

The Recurring duties focus on those activities that occur every year, such as reports, work plans, multi-year exercise and training plans (MYTEP), updating contact and POD information, attending MDH-sponsored preparedness trainings, responding to HANs, conducting volunteer call down drills, and forwarding and monitoring responses from local HAN networks.

The Base duties include engaging with key community sectors, conducting / reviewing jurisdictional risk assessments (every five years) for threats and their public health impacts, practicing shift changes within an ICS structure, sending HANs to local networks and monitoring responses, continuing to communicate with volunteers, and maintaining active membership with the regional Health Care Coalitions. There are duties related to gaps identified in the June 2020 full-scale exercise that will help CHBs continue to operationalize plans.

Based on funding levels, the Elective duties allow CHBs to select duties that advance work on their jurisdictional priorities. Elective duties include work on climate change and disasters, developing, revising, or exercising plans for mass care, family reunification and assistance centers, emergency operations coordination (e.g., writing Incident Action Plans, department operations center activation), responder safety and health planning, testing/retesting identified gaps, and developing CPOD plans and agreements.

I certify that my community health board concurs with the general approach to public health emergency preparedness as outlined by MDH.

Kathy Burski, Administrator
Kanabec County Community Health

Resolution # KCCH 3/3/2020

Public Health Emergency Preparedness Concurrence Resolution

WHEREAS, the Minnesota Department of Health (MDH) Public Health Emergency Preparedness second budget period of the five year project period (2020-2021 Budget Period 2) will focus on engaging with community partners serving populations with access or functional needs, promoting personal preparedness, practicing shift/operational period change briefings, pandemic influenza planning, and maintaining foundational preparedness activities, and

WHEREAS, there will be a set of recurring and base grant-related activities that all CHBs will complete, and

WHEREAS, based on funding levels, CHBs will select from a list of elective duties to meet jurisdictional priorities and threats.

THEREFORE BE IT RESOLVED the Kanabec County Community Health Board approves Minnesota Department of Health's approach to Public Health Emergency Preparedness for the 2020-21 budget period.

Kanabec County Community Health Board # 3/3/2020
Dementia Grant Resolution

Whereas, recently the Community Health Director was previously asked to pursue funding related to dementia services and education, and

Whereas, a grant opportunity has arisen to perform one or more of the focus categories: increase awareness, promote early identification, increase cognitive testing and connect family and friends who are caregivers, and

Whereas, the term of the contract would commence on July1, 2020 through June 30, 2021, and

Whereas, the maximum grant award is \$150,000 and requires a 25% match; a grant request of less than \$50,000 does not require a match.

Therefore Be It Resolved, the Kanabec County Community Health Board approves the Community Health Director applying for Dementia Grant funds and accepting said funds upon approval of the grant, and

Be It Further Resolved, the Community Health Board approves the Community Health Director signing a contract for said funds upon grant approval and County Attorney approval of the contract.

Sheila
2/27/20 9:47AM

**** Kanabec County ****



Page 1

As of Date: 01/2020
Report Basis: 2 1 - Cash
2 - Modified Accrual
3 - Full Accrual

Save Report: N

Comment:

FUND Range From 15 Thru 15

**** Kanabec County ****



Sheila
2/27/20 9:47AM

TRIAL BALANCE REPORT
As of 01/2020

Report Basis: Modified Accrual

Page 2

15 Community Health Fund

<u>Account</u>			<u>Beginning Balance</u>	<u>Actual This-Month</u>	<u>Actual Year-To-Date</u>	<u>Current Balance</u>
		-----Assets-----				
1001	Cash		298,939.58	20,585.71 -	20,585.71 -	278,353.87
		Total Assets	298,939.58	20,585.71 -	20,585.71 -	278,353.87
		---Liabilities and Balance-----				
		Liabilities				
2020	Accounts Payable		523.17 -	0.00	0.00	523.17 -
		Total Liabilities	523.17 -	0.00	0.00	523.17 -
		Fund Balance				
2881	Assigned Fund Balance		298,416.64 -	0.00	0.00	298,416.64 -
2910	Revenue Control		0.00	292,301.26 -	292,301.26 -	292,301.26 -
2925	Expenditure Control		0.00	312,886.97	312,886.97	312,886.97
		Total Fund Balance	298,416.64 -	20,585.71	20,585.71	277,830.93 -
		Total Liabilities and Balance	298,939.81 -	20,585.71	20,585.71	278,354.10 -
488	Kanabec Pine Community Health (fka 59)					
		-----Assets-----				
1001	Cash		0.11 -	0.00	0.00	0.11 -
		Total Assets	0.11 -	0.00	0.00	0.11 -
		---Liabilities and Balance-----				
		Liabilities				
2030	Salaries Payable		0.10	0.00	0.00	0.10
2030	Salaries Payable		0.24	0.00	0.00	0.24
		Total Liabilities	0.34	0.00	0.00	0.34
		Total Liabilities and Balance	0.34	0.00	0.00	0.34
15	Community Health Fund		0.00	0.00	0.00	0.00

Kanabec County Community Health - Board Financial Report

15-484

Department	Budget	Total year to date/ % of budget	Total	8.33% January	16.67% February
Pilt/flex pay/misc expenses VISA					
Rev	0		0.00	0.00	
Exp	0		0.00	0.00	
Local Public Health Infrastructure					
Rev	410,257.00	1.15%	4,722.57	4,722.57	
Exp	372,769.00	16.97%	63,249.82	63,249.82	
Prevent Infectious Disease					
Rev	23,750.00	2.48%	589.25	589.25	
Exp	29,730.00	5.26%	1,564.91	1,564.91	
Environmental Health					
Rev	25.00	0.00%	0.00	0.00	
Exp	4,636.00	0.00%	0.00	0.00	
Healthy Communities-Adult Health					
Rev	290,166.00	9.25%	26,838.64	26,838.64	
Exp	279,446.00	9.14%	25,538.66	25,538.66	
Healthy Communities-Health Improvement					
Rev	502,296.00	18.04%	90,599.09	90,599.09	
Exp	487,991.00	7.04%	34,377.47	34,377.47	
Healthy Communities-Family Health					
Rev	938,192.00	10.17%	95,400.23	95,400.23	
Exp	795,439.00	9.30%	73,994.77	73,994.77	
Emergency Preparedness					
Rev	30,734.00	2.18%	670.76	670.76	
Exp	28,258.00	11.43%	3,230.34	3,230.34	
Assure Access-Case Management					
Rev	372,900.00	7.21%	26,896.20	26,896.20	
Exp	376,002.00	7.78%	29,268.68	29,268.68	
Assure Access-Home Care					
Rev	604,000.00	7.71%	46,584.52	46,584.52	
Exp	798,049.00	10.23%	81,662.32	81,662.32	
Agency Totals					
Rev	3,172,320.00	9.21%	292,301.26	292,301.26	0.00
Exp	3,172,320.00	9.86%	312,886.97	312,886.97	0.00

outstanding payments/payments not vet posted

CTC	
DFC	16,503.87
FAP	
LCTS	
LPHG	30,737.68
MCH	17,191.11
MIECHV	52,251.26
PHEP	6,678.87
RPC	
SHIP	23,633.16
TANF	4,480.60
WIC	21,931.00
MIIC	432.28
CMCOA	
MN Choice	3,125.00
Admin asst	3,728.61
mental hlth	11,326.01
Suicide Prev	2,740.16
MHIG	25,672.44
Home care	93,924.17 estimate only see note below
	314,356.22

SCHA Connector - We get reimbursed twice a year. Not included above.

Home Care-This is the billed amount and we are paid a percentage of that and that percentage varies by paysource. Also, VA may pay up to two years after the date of service.

amount has changed

Board Meeting 03/03/2020

Abstract Totals for Commissioner Vouchers

Board Meeting 03/03/20	Amount	Vendors	Transactions
Abstract #1	52,347.35	47	76
Abstract #2			
Totals	52,347.35	47	76

Abstract Totals for Auditor Vouchers

Board Meeting 03/03/20	Amount	Vendors	Transactions
Abstract #1			
Abstract #2			
Abstract #3			
Abstract #4			
Abstract #5			
Totals			

Sheila
2/27/20 10:04AM

**** Kanabec County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Sheila
2/27/20 10:04AM
15 Community Health Fund

**** Kanabec County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 2

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
30	434 Ability Network Inc					
	15-484-487-8450-6211		61.74	Feb billing svc/eligibility	20M-0024891	Services & Charges N
31	15-484-487-8453-6211		185.21	Feb billing svc/eligibility	20M-0024891	Services & Charges N
29	15-484-493-8452-6211		154.34	Feb billing svc/eligibility	20M-0024891	Services & Charges N
28	15-484-496-8447-6211		216.06	Feb billing svc/eligibility	20M-0024891	Services & Charges N
	434 Ability Network Inc		617.35	4 Transactions		
32	538 Berg/Ashley					
	15-484-496-8447-6331		24.15	February home care mileage		Mileage & Meals N
	538 Berg/Ashley		24.15	1 Transactions		
33	185 Bergstadt/Jennifer					
	15-484-496-8449-6331		299.00	February HHA mileage		Mileage & Meals N
	185 Bergstadt/Jennifer		299.00	1 Transactions		
34	1396 Biever/Laurie					
	15-484-496-8449-6331		264.50	February HHA mileage		Mileage & Meals N
	1396 Biever/Laurie		264.50	1 Transactions		
35	3094 Burski/Kathy					
	15-484-450-0000-6331		117.30	February admin mileage		Mileage & Meals N
	3094 Burski/Kathy		117.30	1 Transactions		
36	1388 Elfstrum/Brenda					
	15-484-496-8449-6331		315.10	February HHA mileage		Mileage & Meals N
	1388 Elfstrum/Brenda		315.10	1 Transactions		
37	3646 Felland/Becky					
	15-484-496-8447-6331		87.40	February home care mileage		Mileage & Meals N
	3646 Felland/Becky		87.40	1 Transactions		
38	3501 Fratzke/Michelle					
	15-484-493-8452-6331		55.20	February CM mileage		Mileage & Meals N
	3501 Fratzke/Michelle		55.20	1 Transactions		
40	1128 Glocke/Beverly					
	15-484-496-8448-6331		28.75	February HM mileage		Mileage & Meals N
39	15-484-496-8449-6331		304.75	February HHA mileage		Mileage & Meals N
	1128 Glocke/Beverly		333.50	2 Transactions		

Sheila
2/27/20 10:04AM
15 Community Health Fund

**** Kanabec County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 3

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1	4184 Health Dimension Rehabilitation Inc						
	15-484-496-8447-6211		8,991.58	January 2020 PT services		Services & Charges	N
2	15-484-496-8447-6211		2,682.80	January 2020 OT services		Services & Charges	N
	4184 Health Dimension Rehabilitation Inc		11,674.38	2 Transactions			
3	324 Healthcare First						
	15-484-496-8447-6211		104.74	February HHCAHPS fee	5092551	Services & Charges	N
	324 Healthcare First		104.74	1 Transactions			
73	1237 Henegar/Teresa						
	15-484-485-8444-6289		440.00	22 manuals Youth MH First aid		Staff Development	Y
74	15-484-485-8444-6289		1,000.00	facilitation Youth MH First ai		Staff Development	Y
75	15-484-485-8444-6289		200.00	hotel Youth MH First aid		Staff Development	Y
76	15-484-485-8444-6289		200.00	mileage Youth MH First aid		Staff Development	Y
	1237 Henegar/Teresa		1,840.00	4 Transactions			
41	234 Holland/Jeff						
	15-484-496-8447-6331		203.55	February home care mileage		Mileage & Meals	N
	234 Holland/Jeff		203.55	1 Transactions			
4	12990 Innovative Office Solutions						
	15-484-450-0000-6412		107.22	admin office supplies	IN2874086	Office Supplies	N
	12990 Innovative Office Solutions		107.22	1 Transactions			
71	653 Kanabec County Auditor						
	15-484-487-8461-6331		50.60	January CTC co. vehicle use		Mileage & Meals	N
	653 Kanabec County Auditor		50.60	1 Transactions			
5	674 Kanabec County Family Services						
	15-484-481-8446-6285		4,220.08	February Knickerbocker salary		Contracted Work - FS	N
7	15-484-481-8446-6285		962.36	Feb Knickerbocker hlth ins		Contracted Work - FS	N
8	15-484-481-8446-6285		316.56	February Knickerbocker PERA		Contracted Work - FS	N
9	15-484-481-8446-6285		306.31	February Knickerbocker FICA		Contracted Work - FS	N
6	15-484-481-8446-6331		20.24	February Knickerbocker mileage		Mileage & Meals	N
	674 Kanabec County Family Services		5,825.55	5 Transactions			
10	2162 Kanabec County Information Systems						
	15-484-450-0000-6380		7,500.00	Q1 and Q2 2020 IS svc	6155, 6156	Interdepartmental Charges	N
	2162 Kanabec County Information Systems		7,500.00	1 Transactions			

Sheila
2/27/20 10:04AM
15 Community Health Fund

**** Kanabec County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 4

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	17401	Kringstad/Mickey						
42		15-484-493-8452-6331		147.78	January CM mileage		Mileage & Meals	N
43		15-484-493-8452-6331		132.83	February CM mileage		Mileage & Meals	N
	17401	Kringstad/Mickey		280.61	2 Transactions			
	667	Lighthouse Child & Family Services LLC						
12		15-484-487-8453-6211	P	54.00	Nov/Dec travel		Services & Charges	3
11		15-484-487-8453-6211	P	675.00	Nov/Dec MIECHV sessions	5101	Services & Charges	Y
	667	Lighthouse Child & Family Services LLC		729.00	2 Transactions			
	377	Marco Inc						
72		15-484-450-0000-6341		737.37	Sharp MX5070v copier agmt	26558758	Rental & Service Contracts Copier	N
	377	Marco Inc		737.37	1 Transactions			
	1143	McKesson Medical-Surgical Govt Solution						
13		15-484-496-8447-6432		5.32	home care supplies	75733956	Medical Supplies	N
14		15-484-481-8481-6432		47.71	PHNC supplies	75733956,75723	Medical Supplies	N
	1143	McKesson Medical-Surgical Govt Solution		53.03	2 Transactions			
	198	Mille Lacs Co. Community & Veterans Ser						
15		15-484-485-8468-6880		1,336.10	Jan hlthy eat/active living		Grant Admin- Pass thru	N
16		15-484-485-8468-6880		5,003.77	January tobacco strategy		Grant Admin- Pass thru	N
18		15-484-485-8468-6411		50.00	reimburse tobacco comp check	2019-10	Supplies	N
	198	Mille Lacs Co. Community & Veterans Ser		6,389.87	3 Transactions			
	610	Minnesota Homecare Association						
17		15-484-496-8447-6289		1,168.10	2020 membership dues	300001378	Staff Development	N
	610	Minnesota Homecare Association		1,168.10	1 Transactions			
	1353	Nelson/Darla						
44		15-484-496-8449-6331		458.28	February HHA mileage		Mileage & Meals	N
	1353	Nelson/Darla		458.28	1 Transactions			
	927	Neumen/Cami						
45		15-484-496-8447-6331		40.25	January home care mileage		Mileage & Meals	N
	927	Neumen/Cami		40.25	1 Transactions			
	52	Olson/Autumn						
46		15-484-487-8450-6331		20.70	Jan/Feb TANF mileage		Mileage & Meals	N
47		15-484-487-8451-6331		46.00	Jan/Feb HP mileage		Mileage & Meals	N

Sheila
2/27/20 10:04AM
15 Community Health Fund

**** Kanabec County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 5

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
48	15-484-487-8453-6331		196.08	Jan/Feb MIECHV mileage		Mileage & Meals	N
49	15-484-487-8457-6331		23.00	Jan/Feb MCH mileage		Mileage & Meals	N
52	Olson/Autumn		285.78	4 Transactions			
4074	Osterdyk/Dorothy						
50	15-484-496-8449-6331		79.35	Jan/Feb HHA mileage		Mileage & Meals	N
4074	Osterdyk/Dorothy		79.35	1 Transactions			
535	Outlook Clinic						
19	15-484-487-8451-6432	P	10.08	14 pregnancy tests		Medical Supplies	N
535	Outlook Clinic		10.08	1 Transactions			
632	Pine County Health & Human Services						
20	15-484-485-8468-6880		5,604.97	Jan hlthy eat/active living		Grant Admin- Pass thru	N
21	15-484-485-8468-6880		2,589.49	January tobacco strategy		Grant Admin- Pass thru	N
632	Pine County Health & Human Services		8,194.46	2 Transactions			
1227	Pivec/Michelle						
22	15-484-485-8468-6211		21.56	supplies for CLT meeting		Services & Charges	N
1227	Pivec/Michelle		21.56	1 Transactions			
2712	Raudabaugh/Carey						
51	15-484-493-8452-6331		38.53	February CM mileage		Mileage & Meals	N
2712	Raudabaugh/Carey		38.53	1 Transactions			
1153	Regents of the University of Colorado						
70	15-484-487-8453-6289		134.00	Annual DANCE registration	AR-US188-20200	Staff Development	N
1153	Regents of the University of Colorado		134.00	1 Transactions			
479	Ring/Elsa						
53	15-484-487-8450-6331		41.40	Jan/Feb TANF mileage		Mileage & Meals	N
52	15-484-487-8453-6331		512.90	Jan/Feb MIECHV mileage		Mileage & Meals	N
479	Ring/Elsa		554.30	2 Transactions			
1030	Ringler/Jennie						
55	15-484-496-8448-6331		8.63	Jan/Feb HM mileage		Mileage & Meals	N
54	15-484-496-8449-6331		108.10	Jan/Feb HHA mileage		Mileage & Meals	N
1030	Ringler/Jennie		116.73	2 Transactions			
3174	Rosburg/Diane						

Sheila
2/27/20 10:04AM
15 Community Health Fund

**** Kanabec County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 6

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
56	15-484-496-8447-6331		February home care mileage		Mileage & Meals	N
3174	Rosburg/Diane		1 Transactions			
16326	Sarkisyan/Amber					
57	15-484-496-8449-6331		Jan/Feb HHA mileage		Mileage & Meals	N
16326	Sarkisyan/Amber		1 Transactions			
1241	Sheraton New Orleans					
23	15-484-487-8456-6331		coord lodging Natl WIC Assn	32-MPG96D	Mileage & Meals	N
1241	Sheraton New Orleans		1 Transactions			
494	SHI International Corp					
69	15-484-487-8453-6405		HP ProBook 450 G6	B11112050	Computers & Hardware	N
494	SHI International Corp		1 Transactions			
1083	Swanson/Lori					
58	15-484-485-8468-6331		Feb WW-Hlth eat/active living		Mileage & Meals	N
59	15-484-485-8468-6331		Feb all strategy mileage		Mileage & Meals	N
1083	Swanson/Lori		2 Transactions			
1893	Tamarac Medical,Inc					
24	15-484-487-8451-6432		quantitative blood lead	101865	Medical Supplies	N
1893	Tamarac Medical,Inc		1 Transactions			
462	Telander/Jenilee					
60	15-484-485-8480-6331		Jan/Feb RPC mileage/meals		Mileage & Meals	N
462	Telander/Jenilee		1 Transactions			
1242	Under One Roof					
25	15-484-490-8403-6289		training reg for hlth coord	NDRNRF2020RGS8	Staff Development	N
1242	Under One Roof		1 Transactions			
12306	WELIA HEALTH					
27	15-484-450-0000-6803	P	refund for pmt rcvd not ours		Miscellaneous Expenditures	N
26	15-484-469-8440-5552	P	refund for pmt rcvd not ours		Fees for Services CH Medicare	N
12306	WELIA HEALTH		2 Transactions			
3688	White/Ellen					
61	15-484-487-8456-6331		January WIC mileage		Mileage & Meals	N

Sheila
2/27/20 10:04AM
15 Community Health Fund

**** Kanabec County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3688	White/Ellen		80.05	1 Transactions		
594	Wilttrout/Shari					
62	15-484-487-8450-6331		14.95	Jan/Feb TANF mileage	Mileage & Meals	N
63	15-484-487-8453-6331		103.50	Jan/Feb MIECHV mileage	Mileage & Meals	N
594	Wilttrout/Shari		118.45	2 Transactions		
1233	Wojcik/Erica					
64	15-484-496-8449-6331		11.50	Jan/Feb HHA mileage	Mileage & Meals	N
1233	Wojcik/Erica		11.50	1 Transactions		
452	Zaiser/Kelly					
65	15-484-487-8450-6331		11.50	Jan/Feb TANF mileage	Mileage & Meals	N
66	15-484-487-8453-6331		153.53	Jan/Feb MIECHV mileage	Mileage & Meals	N
67	15-484-487-8457-6331		1.15	February MCH mileage	Mileage & Meals	N
68	15-484-493-8452-6331		18.40	Jan/Feb CM mileage	Mileage & Meals	N
452	Zaiser/Kelly		184.58	4 Transactions		
15 Fund Total:			52,347.35	Community Health Fund	47 Vendors	76 Transactions
Final Total:			52,347.35	47 Vendors	76 Transactions	

Sheila
2/27/20 10:04AM

**** Kanabec County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Page 8

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	15	52,347.35	Community Health Fund	
	All Funds	52,347.35	Total	Approved by,
			
			

9:30am Appointment

March 3, 2020

REQUEST FOR BOARD ACTION

a. Subject: Huth Shores Final Plat Review	b. Origination: Environmental Services
c. Estimated time: 15 minutes	d. Presenter(s): Tina Curtis

e. Board action requested:

Review and approve attached plat of Huth Shores.

f. Background:

See attached Planning Commission Minutes and letter from Ahlgren Law Office.

Supporting Documents: None

Attached: ☒

Date received in County Coordinators Office:	2/25/20
---	---------

Coordinators Comments:



KANABEC COUNTY PLANNING COMMISSION
Environmental Services Department
903 Forest Ave E
Mora, MN 55051
Phone: 320/679-6456
Fax: 320/679-6433

Kanabec County Planning Commission Meeting Minutes of November 25, 2019

MEMBERS PRESENT: Ron Hallin, Dennis McNally, Dave Etter, Pat O'Brien, Scott Jensen, Earl Bracewell

MEMBERS ABSENT: Dale Voge

STAFF: Ryan Carda – Environmental Services Tech.

APPLICANT REPRESENTATIVE(S): Tina Curtis – Real Estate Agent

PUBLIC ATTENDING: Joy Lewis

Call to Order: Kanabec County Planning Commission was called to order at 7:00pm by Chairman Dennis McNally.

Pledge of Allegiance

Approval of Agenda/Additions to Agenda:

- Look at holding an organizational meeting soon

A motion was made by Dave Etter, seconded by Pat O'Brien to approve the agenda with the additions. All in favor, motion carried.

Approval of Minutes:

A motion was made by Pat O'Brien, seconded by Ron Hallin to approve the minutes from November 26, 2018. All in favor, motion carried.

Old Business:

None.

New Business:

Review of preliminary plat of 'Huth Shores':

Staff presentation:

- Discussion of OHW and soil borings with board members
- Site supports a Type I septic system
- Properties resulting from the proposed plat would meet all shoreland lot requirements required in County Ordinance #5

Applicant presentation:

- Concern over the use of secondary building's space as a living quarters
- The structure currently isn't being used as a living space, although it has an area that is serving as a home office

Public statement:

- None

Conclusion of public hearing:

- No additional questions or comments

Board action:

- A motion was made by Pat O'Brien, seconded by Scott Jensen that the Planning Commission recommends that the County Board approve of the plat of 'Huth Shores' and that the preliminary plat presented shall be used as the final plat. All in favor, motion carried.

Public Comment:

No additional public comments.

Adjourn:

A motion was made by Pat O'Brien, seconded by Scott Jensen to adjourn the meeting at 8:00pm.
All in favor, motion carried.

Respectfully submitted,
Ryan Carda
Recording Secretary

AHLGREN LAW OFFICE, LLC
ATTORNEY AT LAW
ONE NORTH LAKE
MORA, MINNESOTA 55051

Phone: (320) 679-1754
Fax: (320) 679-1378
www.ahlgrenlawoffice.com

ATTORNEY
John P. Ahlgren

Frederic F. Ahlgren
(1916-2005)

LEGAL ASSISTANTS

Kathy Lick
Diane Odencrans
Tammy Balmer
Ashley Oslin
Meriellen Pisarek

February 19, 2020

Barbara McFadden, County Attorney
Kanabec County Courthouse
18 North Vine Street, Suite 202
Mora, Minnesota 55051

Re: Proposed Plat of Huth Shores

Dear Ms. McFadden:

At your request, I have made an office examination based upon information appearing in the public records and rendered upon the assumption that the public records are accurate, and that the recorded documents are genuine. The real estate is described as follows:

DESCRIPTION: For complete legal description of said property, see Exhibit "A" attached hereto and made a part hereof by reference.

PUBLIC RECORDS: In making this examination I have examined the official records of the County Auditor, Court Administrator and County Treasurer. I also examined the official records of the office of the County Recorder which were current as of February 11, 2020, at 7:00 a.m.

TITLE: Based on such examination I find good and marketable title on the last mentioned date in Gary F. Huth and Ramona K. Huth, as joint tenants

ENCUMBRANCES: There are no mortgages that are liens against said real estate except a good and valid FIRST MORTGAGE in favor of Neighborhood National Bank, as mortgagee, with Gary F. Huth and Ramona K. Huth, husband and wife, as mortgagors, dated July 28, 2017, recorded on August 2, 2017, as Document No. 260313, in the original amount of \$75,000.00.

Proposed plat of Huth Shores
February 19, 2020
page two

The property is subject to a Flowage Easement in favor of State of Minnesota, Department of Conservation, dated September 1, 1966, recorded on February 6, 1967, in Book 2 of Miscellaneous Records, page 109-110, over and upon said property, for flowing said premises with water under all conditions, ordinary and extraordinary at all seasons of the year, which will result from the construction and modification of a dam or dams in the outlot stream of Knife Lake, each such dam having a fixed crest spillway at elevation 1,045.40 feet. Sea level datum of 1929, based on the following bench mark: bench mark - a chiseled cross in the top of the left upstream abutment of the dam at the outlet of Knife Lake, Kanabec County, Section 14, Township 40 North, Range 24 West. Elevation, Sea Level Datum of 1929 1,050.64.

The property is subject to a Driveway Easement as shown by that certain Modified Real Estate Driveway Easement Agreement dated January 7, 2020, recorded as January 13, 2020, as Document No. 268885, by and between Peter B. Nelson, as Trustee of the Peter B. Nelson Revocable Trust, and Gary F. Huth and Ramona K. Huth. The location of said easement appears on the proposed plat.

The property is subject to Transfer on Death Deed dated January 15, 2020, recorded on January 23, 2020, as Document No. 268990, from Gary F. Huth and Ramona K. Huth, as Grantor Owners, to Roland Anton and Thomas Anton, as joint tenants, but if Roland Anton and Thomas Anton predecease us, then to Dallas Freemont and George Freemont, as joint tenants, as Grantee Beneficiary.

NOTE: Minnesota Statute 507.71 provides that a Transfer on Death Deed is not effective until the death of the Grantor Owners.

The property is subject to North Lake Drive along the north boundary of the property; the location of which is shown on the proposed plat of Huth Shores.

Proposed plat of Huth Shores
February 19, 2020
page three

REAL ESTATE TAXES: Tax Parcel 12-01545-00. There are no delinquent taxes against said real estate. The proposed current real estate taxes, i.e. those due and payable in 2020, in the amount of \$5,360.00, are paid in full.

NAME SEARCHES: There are no state or federal tax liens, bankruptcies, or judgments against Gary F. Huth or Ramona K. Huth.

SPECIAL ASSESSMENTS: Included in the real estate taxes due and payable in 2020 are special assessments in the amount of \$100.00, for Knife Lake Improvement.

SUGGESTIONS: Care should be taken to ascertain whether any labor or materials have been provided in the care or improvement of said real estate during the last 120 days which remain unpaid and for which a lien might be filed. Inquiry should be made as to riparian rights, the boundaries of the property, including locating fences, neighboring buildings, roads, ditches, driveways and utility lines which have not been disclosed through recorded easements, or claims of easements, not shown by the public records, rights of persons in possession of said real estate since possession is notice of such rights, encroachments not of record, adverse interest of which there is personal knowledge on your part and any applicable building, zoning, subdividing, platting, shoreland, wetland rules, and federal, state or local records concerning the "100 year flood elevation." In addition, unless disclosed in the abstract, this title opinion does not cover the existence of any pollutants, contaminants, adulterants, or hazardous materials on or in the subject property, as defined by local, state or federal law.

Respectfully submitted,

AHLGREN LAW OFFICE, LLC

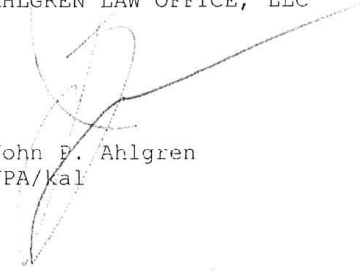

John F. Ahlgren
JPA/kal

Exhibit "A"

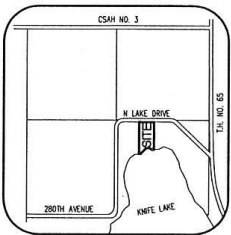
That part of the Northwest Quarter of the Southeast Quarter of Section 30, Township 41, Range 23, Kanabec County, Minnesota, described as follows:

Commencing at the northeast corner of said Northwest Quarter of the Southeast Quarter; thence westerly, along the north line of said Northwest Quarter of the Southeast Quarter a distance of 475 feet to the point of beginning of the property to be described; thence southerly, parallel with the east line of said Northwest Quarter of the Southeast Quarter, a distance of 560.88 feet; thence southeasterly, deflecting to the left 2 degrees 40 minutes 47 seconds, a distance of 94.99 feet; thence southeasterly, deflecting to the left 23 degrees 58 minutes 32 seconds, a distance of 72.99 feet; thence southerly, deflecting to the right 28 degrees 37 minutes 47 seconds, a distance of 65.87 feet; thence southerly, deflecting to the left 2 degrees 07 minutes 53 seconds, a distance of 87 feet, more or less, to the water's edge of Knife Lake; thence northeasterly along said water's edge to the intersection with the west line of the east 90 feet of said Northwest Quarter of the Southeast Quarter; thence northerly, parallel with the east line of said Northwest Quarter of the Southeast Quarter to the north line of said Northwest Quarter of the Southeast Quarter; thence westerly, along said north line to the point of beginning.

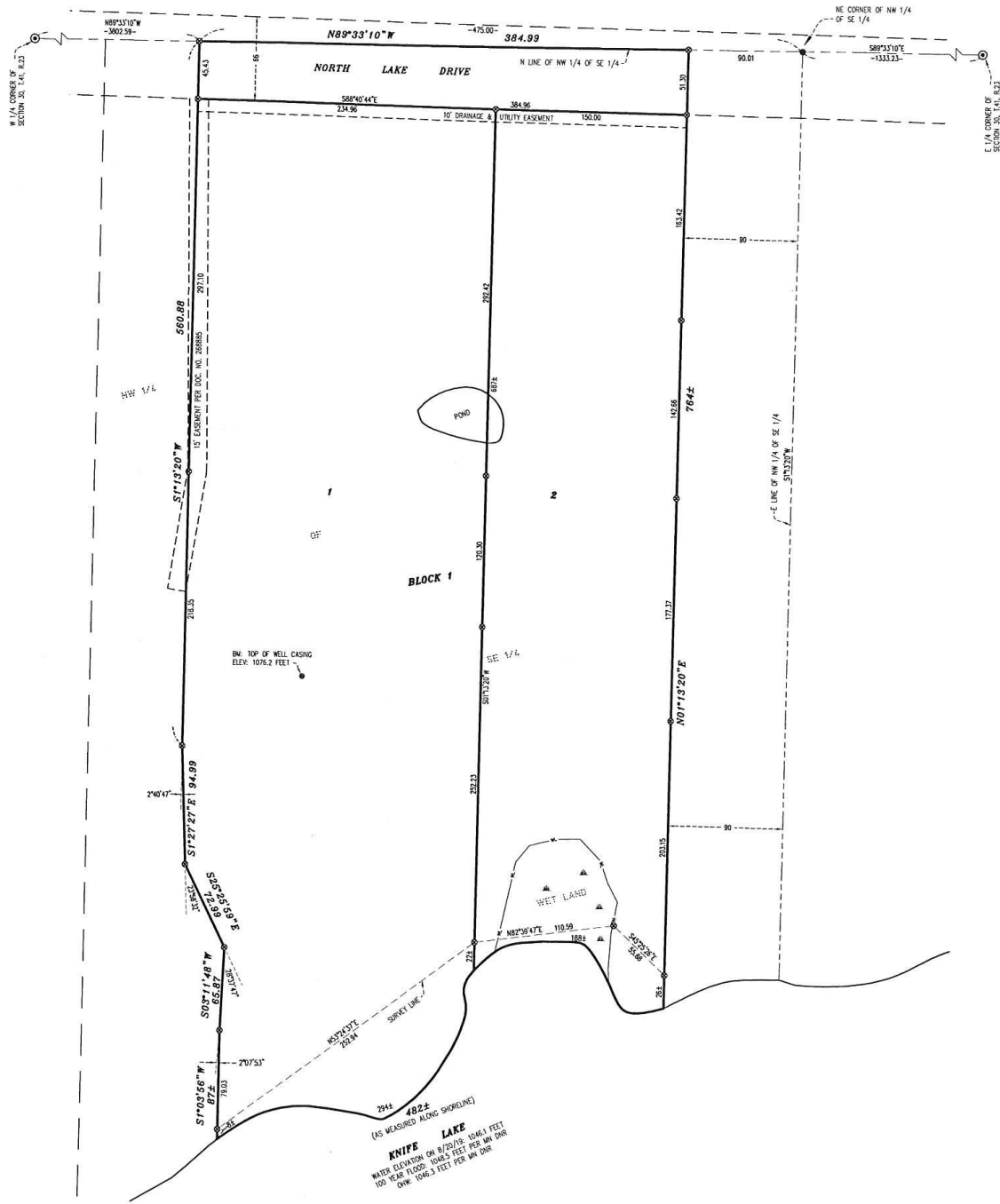
HUTH SHORES

PART OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 23 WEST, KANABEC COUNTY, MINNESOTA

PEACE TOWNSHIP
KANABEC COUNTY, MN



SECTION 30, T.41, R.23
VICINITY MAP
NO SCALE



THE BASIS OF BEARINGS FOR THIS DRAWING IS
THE MNDOT KANABEC COUNTY COORDINATE
SYSTEM, NAD 1983, HARN 1996 ADJUSTMENT

LEGEND

- DENOTES RECORDED KANABEC COUNTY MONUMENT
- DENOTES 1/2" IRON PIPE FOUND MARKED RUDE 8195
- DENOTES 1/2" REBAR SET, MARKED KROSCHER 44490
- DENOTES APPROXIMATE WET LAND BOUNDARY

GRAPHIC SCALE

Scale: 1 inch = 50 Feet

KNOW ALL MEN BY THESE PRESENTS: That Gary F. Huth and Ramona K. Huth, spouses married to each other, fee owners of the following described property situated in the County of Kanabec, State of Minnesota, to wit:

That part of the Northwest Quarter of the Southeast Quarter of Section 30, Township 41, Range 23, Kanabec County, Minnesota, described as follows:

Commencing at the northeast corner of said Northwest Quarter of the Southeast Quarter; thence westerly, along the north line of said Northwest Quarter of the Southeast Quarter a distance of 475 feet to the point of beginning of the property to be described; thence southerly, parallel with the east line of said Northwest Quarter of the Southeast Quarter, a distance of 560.88 feet; thence southeasterly, deflecting to the left 2 degrees 40 minutes 47 seconds, a distance of 94.69 feet; thence southeasterly, deflecting to the left 23 degrees 58 minutes 32 seconds, a distance of 75.89 feet; thence southerly, deflecting to the right 28 degrees 37 minutes 47 seconds, a distance of 65.87 feet; thence southerly, deflecting to the left 2 degrees 07 minutes 53 seconds, a distance of 87 feet, more or less, to the water's edge of Knife Lake; thence northeasterly along said water's edge to the intersection with the west line of the east 90 feet of said Northwest Quarter of the Southeast Quarter; thence northerly, parallel with the east line of said Northwest Quarter of the Southeast Quarter to the north line of said Northwest Quarter of the Southeast Quarter; thence westerly, along said north line to the point of beginning.

have caused the same to be surveyed and platted as HUTH SHORES and do hereby dedicate to the public for public use forever NORTH LAKE DRIVE as shown on this plat. Also dedicating to the public for public use forever the easements as shown on this plat for drainage & utility purposes only.

In witness whereof said Gary F. Huth and Ramona K. Huth, spouses married to each other, have hereunto set their hands this ____ day of ____ 20 ____

Gary F. Huth Ramona K. Huth

STATE OF MINNESOTA)
COUNTY OF _____

The foregoing instrument by Gary F. Huth and Ramona K. Huth, spouses married to each other, was acknowledged before me this ____ day of ____ 20 ____

Notary Public, _____ County, Minnesota
My Commission Expires, _____

I hereby certify: that I have surveyed and platted the land described on this plat as HUTH SHORES and that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on the plat; that all outside boundary monuments of the plat have been correctly set; that as of the date of this certificate, all water boundaries and wet lands, as defined in Minnesota Statutes 505.01, Subd. 3, are shown and labeled on the plat; and that all public ways are shown and labeled on the plat.

Tyler J. Kroschel, Land Surveyor
Minnesota License No. 44490

STATE OF MINNESOTA)
COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this ____ day of ____ 20 ____ by Tyler J. Kroschel, Land Surveyor, Minnesota License No. 44490.

Notary Public, _____ County, Minnesota
My Commission Expires, _____

Approved by the Town of Peace, Kanabec County, Minnesota, this ____ day of ____ 20 ____

Board Chairman Clerk

Approved by the Board of County Commissioners, Kanabec County, Minnesota this ____ day of ____ 20 ____ and is in compliance with the provisions of Section 505.03, Subdivision 2, Minnesota Statutes.

Board Chairman Clerk

No delinquent taxes and transfer entered this ____ day of ____ 20 ____

County Auditor

I hereby certify that the taxes for the year 20 ____ on the property described herein are paid this ____ day of ____ 20 ____

County Treasurer

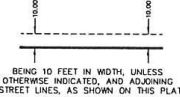
Document No. _____
I hereby certify that this instrument was filed for record in the Office of the County Recorder for record on this ____ day of ____ 20 ____ at ____ o'clock ____ M. and was duly recorded in Kanabec County Records.

County Recorder

Notes to Plat.

1. Wetland locations are approximate only. No professional delineation has been prepared for the site.
2. The site is subject to a Flowage Easement for the Knife Lake Dam recorded in Doc. No. 94554.
3. Benchmark is the top of well casing, located on Lot 1, Block 1. Elevation: 1076.2 feet
4. All elevations shown are referenced to NAVD 1988.

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



Kroschel Land Surveyors, Inc.
1639 Main Street North, Suite 6, Pine City, MN 55063
Phone: 320-629-3267 tyler@kroschelsurvey.com

9:45am Appointment

March 3, 2020

REQUEST FOR BOARD ACTION

a. Subject: Clean Up Day	b. Origination: Environmental Services
c. Estimated time: 10 mins	d. Presenter(s): Teresa Wickeham & Laura Krist

e. Board action requested:

Resolution #__ - 3/3/20

WHEREAS the board has received a request for support of a Kanabec County Clean-Up Day and Household Hazardous Waste Collection to be held on Saturday, May 16, 2020, and

WHEREAS the Kanabec County Board of Commissioners and Environmental Services Supervisor support such an event;

BE IT RESOLVED that the county will provide up to \$5,000, to be paid using SCORE funds to help fund the County Clean-up Day.

f. Background:

Supporting Documents: None: ☒ Attached:

Date Received in County Coordinator's Office:

2/10/20

Coordinators Comments:

March 3, 2020
10:00 a.m. Appointment Agenda of
Chad T. Gramentz, PE
Public Works Director

- | | |
|-----------------------------|--------------------------|
| 1. Aggregate Surfacing Bids | Resolution #1 (03-03-20) |
| 2. Striping Bids | Resolution #2 (03-03-20) |
| 3. Seasonal Employees | Resolution #3 (03-03-20) |
| 4. Purchase Pickups | Resolution #4 (03-03-20) |

Resolution #1 (3-3-20)
KCP 20-09 Aggregate Surfacing

WHEREAS the following bids were received on February 18, 2020:

Aggregate Surfacing:

Bjorklund Companies	\$344,121.75
DLL Excavating, Inc.	\$426,615.75
Wm D. Scepaniak Inc.	\$462,067.00
Central Specialties Inc.	\$496,413.50

WHEREAS the lowest responsible bid was \$344,121.75 submitted by Bjorklund Companies, and

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the bid of \$344,121.75 submitted by Bjorklund Companies, Inc. for aggregate surfacing, and

BE IT FURTHER RESOLVED that the Chairperson and County Coordinator are authorized to sign contracts for this project.

Resolution #2 (3-3-20)
KCP 20-10 Traffic Markings

WHEREAS the following bids were received on February 18, 2020:

Traffic Markings:

Traffic Marking Service	\$151,038.92
AAA Striping Service	\$162,218.36

WHEREAS the lowest responsible bid was \$151,038.92 submitted by Traffic Marking Services, and

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the bid of \$151,038.92 submitted by Traffic Marking Services for traffic markings, and

BE IT FURTHER RESOLVED that the Chairperson and County Coordinator are authorized to sign contracts for this project.

Resolution #3 (3-3-20)

Seasonal Employees

WHEREAS the County Highway Department budget includes funds for the hiring of seasonal employees, and

WHEREAS the County Engineer has requested approval to hire four (4) seasonal employees to perform seasonal maintenance work on county highways and assist with construction staking, and

WHEREAS the Board desires to fill these seasonal positions;

BE IT RESOLVED that the County Board authorizes the Public Works Director, and the County Personnel Director to hire four(4) full-time seasonal workers for the 2020 season, and

BE IT FURTHER RESOLVED that the rate of pay will be set at the time of hire by the Public Works Director and Personnel Director at \$12.50, \$13.24, \$14.04 or \$14.88 per hour, respective to seasons worked, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Resolution #4 (3-3-20)

Purchase Pickups

WHEREAS the following quotes were received for a 2020 ½ ton 4WD Work Truck:

Karl Chevrolet (Iowa)	\$26,741.64
Mora Chevrolet	\$28,442.00
Additional Quotes provided at Board Meeting	

WHEREAS Kanabec County Public Works is requesting the purchase of two 2020 ½ ton 4WD Work Trucks, and

WHEREAS the low quote of _____ was submitted by _____ for a 2020 _____, and

THEREFORE BE IT RESOLVED to accept the quote of _____ by _____ for a _____, and

BE IT FURTHER RESOLVED to approve the purchase of two _____ trucks for the total price of _____ plus applicable fees and taxes.

11:00am Appointment

March 3, 2020

REQUEST FOR BOARD ACTION

a. Subject: Second Amendment Dedicated County	b. Origination: Board of Commissioners
c. Estimated time: 15 minutes	d. Presenter(s): Commissioner McNally

e. Board action requested: Approve the following resolution:

RESOLUTION OF KANABEC COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Second Amendment of the United States Constitution reads: “A well regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear arms, shall not be infringed”;

WHEREAS, the United States Supreme Court in District of Columbia v. Heller, 554 U.S. 570 (2008), affirmed an individual's right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home;

WHEREAS, the United States Supreme Court in McDonald v. Chicago, 561 U.S. 742 (2010), affirmed that the right of an individual to “keep and bear arms,” as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment against the states;

WHEREAS, the United States Supreme Court in United States v. Miller, 307 U.S. 174 (1939), opined that firearms that are part of ordinary military equipment, or with use that could contribute to the common defense are protected by the Second Amendment;

WHEREAS, the People of Kanabec County, Minnesota, derive economic benefit from all safe forms of firearm recreation, hunting, and shooting conducted within Kanabec County using all types of firearms allowable under the United States Constitution;

WHEREAS, certain legislation that has or may be introduced in the Minnesota legislature, and certain legislation which has or may be introduced in the United States Congress could have the effect of infringing on the rights of law abiding citizens to keep and bear arms, as guaranteed by the Second Amendment to the United States Constitution;

WHEREAS, the Kanabec County Board of Commissioners is concerned about the passage of any bill containing language which could be interpreted as infringing on the rights of the citizens of Kanabec County to keep and bear arms;

WHEREAS, the Kanabec County Board of Commissioners wishes to express its deep commitment to the rights of all citizens of Kanabec County to keep and bear arms;

WHEREAS, the Kanabec County Board of Commissioners wishes to express opposition to any law that would unconstitutionally restrict the rights of the citizens of Kanabec County to keep and bear arms; and

WHEREAS, the Kanabec County Board of Commissioners wishes to express its intent to stand as a County Dedicated to Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the State of Minnesota, any efforts to unconstitutionally restrict such rights, and to use such legal means at its disposal to protect the rights of the citizens of Kanabec County to keep and bear arms, including through legal action, the power to appropriate public funds, and the right to petition for redress of grievances.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Kanabec County Minnesota:

That the Kanabec County Board of Commissioners hereby declares Kanabec County, Minnesota, as a “Second Amendment Dedicated County”;

That the Kanabec County Board of Commissioners hereby expresses its intent to uphold the Second Amendment rights of the citizens of Kanabec County, Minnesota;

That the Kanabec County Board of Commissioners hereby expresses its intent that public funds of the county not be used to restrict the Second Amendment rights of the citizens of Kanabec County, or to aid federal or state agencies in the restriction of said right; and

That the Kanabec County Board of Commissioners hereby declares its intent to oppose any infringement on the right of law-abiding citizens to keep and bear arms using such legal means as may be expedient, including, without limitation, court action.

f. Background:

Supporting Documents: None ☒

Attached:

<p>Date received in County Coordinators Office:</p>
--

<p>Coordinators Comments:</p>

Agenda Item #1

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

UNAPPROVED MINUTES

February 18, 2020

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, February 18, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Absent: None. Others Present: County Coordinator Kris McNally, County Attorney Barbara McFadden, and Recording Secretary Kelsey Schiferli.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the agenda with the following changes: Add gambling policy discussion.

Action #2 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the February 4, 2020 minutes with the following corrections:

- a. Remove Barbara McFadden from “Others Present”.
- b. Add language to Action #4 stating that Dennis McNally requested item c be removed from the Consent Agenda.
- c. Edit item letters in Action #4 to match item letters on Agenda Item #4.
- d. Add language to Action #10 to show that it is the resolution that had been removed from the Consent Agenda.

Action #3 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Family Services Board.

The Kanabec County Family Services Board met at 9:05am on Tuesday, February 18, 2020 pursuant to adjournment with the following Board Members present: Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen. Family Services Director, Chuck Hurd presented the Family Services Agenda.

Action #FS4 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the Family Services Agenda as presented.

Chuck Hurd, Family Services Director gave the Director’s Report.

Chuck Hurd led a discussion regarding chemical health assessments. The board expressed consensus to follow the recommendation of the Family Services Director to outsource chemical health assessments to local Rule 25 assessors.

Action #FS5 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the payment of 124 claims totaling \$130,190.80 on Welfare Funds.

Action #FS6 – It was moved by Gene Anderson, seconded by Craig Smith and carried unanimously to adjourn Family Services Board at 9:20am and to meet again on March 17, 2020 at 9:05am.

The Board of Commissioners reconvened.

Action #7 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Further	690.40
Holiday Credit Office	5,962.80
Minnesota Department of Finance	5,484.50
Minnesota Department of Finance	147.53
Mora Municipal Utilities	14,807.42
Spire Credit Union	6,472.93
Verizon Wireless	210.06
East Central Energy	83.47
Mora Municipal Utilities	937.20
The Hartford Priority Accounts	2,043.59
Consolidated Communications	1,070.48
Midcontinent Communications	187.02
Verizon Wireless	4,303.37
East Central Energy	185.92
14 Claims Totaling:	<u><u>\$42,586.69</u></u>

Action #8 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

<u>Vendor</u>	<u>Amount</u>
A and E Cleaning Services	525.00
Ace Hardware	144.47
Advanced Correctional Healthcare	17,415.13
Aspen Mills	574.02
Aspen Mills	144.39
Auto Value	20.94
Auto Value	9.98

Bliss, Erica	63.25
BMO Harris Bank NA	5,862.00
BMO Harris Bank NA	381.27
Bob Barker	1,748.15
Chase on the Lake	189.22
Clifton Larson Allen LLP	1,680.00
Coborn's Inc.	55.81
Coleman, Robert	32.20
Consolidated Communications	722.36
Consolidated Communications	64.46
Consolidated Communications	162.03
Consolidated Communications	69.44
CORE Professional Services P.A.	800.00
Curtis, Michael	98.28
East Central Exterminating	125.00
East Central Solid Waste Commission	30.00
FBG Service Corporation	6,410.24
FBG Service Corporation	584.80
First Witness Child Advocacy Center	100.00
G & N Enterprises	777.80
G & N Enterprises	3,640.25
Glen's Tire	43.05
Glen's Tire	78.30
Glen's Tire	50.00
Grainger	83.59
Grand Event Center	1,280.50
Granite City Jobbing	649.27
Handyman's Inc	113.34
Handyman's Inc	211.32
Hoefert, Robert	1,347.08
IAEMD	30.00
Johnson, Brendan	120.00
Kanabec County Highway Department	60.67
Kanabec County Highway Department	3,680.85
Kanabec Publications	165.00
Kanabec Publications	1,303.00
Kanabec Publications	257.95
Kanabec Publications	773.31
Kanabec Publications	205.00
Kastenbauer, Paul	345.11
Kroschel Land Surveyors, Inc.	400.00
League of Minnesota Cities	1,980.00
MACO-MOMS	750.00
Manthie, Wendy	1,458.58
Marco	134.68

Marco Inc.	159.00
Mattson Electric	222.64
Mattson Electric	93.75
McKinnis & Doom PA	306.00
McKinnis & Doom PA	127.50
McKinnis & Doom PA	552.50
Metropolitan Mechanical Contractors	605.29
Michael K. Pepin Law Offices	714.00
Michael K. Pepin Law Offices	1,946.50
Midcontinent Communications	127.91
Midcontinent Communications	58.43
Minnesota Monitoring Inc	16.00
MN Board of Water & Soil Resources	425.00
Nelson, Ronette	711.53
North TH 65 Corridor Coalition	500.00
Office Depot	70.59
Office Depot	148.16
Office Depot	27.34
Olson, Jessica	87.40
O'Reilly Auto Parts	21.93
O'Reilly Auto Parts	17.95
Oslin Lumber	160.25
Pieper, Helen	352.00
Premium Waters Inc	21.59
Quality Disposal Systems	199.35
Quality Disposal Systems	388.36
Quality Disposal Systems	24.15
Quill	104.97
Risk & Needs Assessment, Inc.	400.00
RJ Mechanical	881.53
RS Eden	17.25
Sea Change LLC	6,062.48
Stellar Services	464.93
Steven, Lisa	188.99
Summit Food Service Management	10,785.62
Tinker & Larson Inc	391.20
Tinker & Larson Inc	99.00
Van Alst, Lillian	119.03
Visser, Maurice	499.02
WCMP-FM	250.00
Welia Health	93.00
Wickeham, Teresa	103.50
Zamora, Ray	1,006.83
95 Claims Totaling:	<u>\$87,503.56</u>

Road & Bridge Fund

Vendor	Amount
Ace	727.87
Ameripride	657.09
Beaudry Oil & Propane	14,775.80
Cragun's Resort	666.00
Federated Co-ops	31.14
Glen's Tire	134.50
Gopher State One-call	6.75
Kanabec County Highway Department	60.25
Kwik Trip	14.01
Little Falls Machine	922.50
Marco	188.00
Midway Iron & Metal	2,708.83
Mille Lacs County Public Works	2,098.00
MADI	50.00
Office Depot	172.54
Owens Auto Parts	1,524.88
Power Plan (RDO)	39,331.53
Quality Disposal Systems Inc	164.25
Scott's Lawn & Landscapes	19,332.50
Ziegler Inc	258.34
20 Claims Totaling:	<u>\$ 83,824.78</u>

Action #9 – Les Nielsen introduced the following resolution and moved its adoption:

Resolution #9 - 2/18/20

WHEREAS the Nemeth Orthodontics utilizes space in the Courthouse Building, and

WHEREAS the lease agreement and the lease rate have not been updated in several years,

BE IT RESOLVED that the Kanabec County Commissioners approve the attached lease agreement and rate increase from \$100 per month to \$105 per month for Nemeth Orthodontics.

The motion for the adoption of the foregoing Resolution was duly seconded by Gene Anderson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Kathi Ellis, Les Nielsen

OPPOSED: Dennis McNally, Craig Smith

ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

County Sheriff Brian Smith met with the County Board to hold a discussion regarding consideration to adopt language that would make the county a Second Amendment Sanctuary County. Information only, no action was taken.

County Assessor, Tina Von Eschen met with the Board to discuss hospital taxation, taxation of entities leasing county property, gravel pits, and the assessment of shoreland properties under the revised Shoreland Ordinance. Information only, no action was taken.

County Auditor, Denise Snyder met with the Board to discuss matters concerning her department.

Action #10 – It was moved by Gene Anderson, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #10 – 2/18/20

Revised 2020 Budget Summary

WHEREAS The Kanabec County Board of Commissioners approved the 2020 Budget, and

WHEREAS the Auditor/Treasurers Office has made recommendations for changes in fund allocations with no change to the net levy amount.

BE IT RESOLVED the Kanabec County Board of Commissioners adopts the Revised 2020 Budget Summary.

Action #11 – It was moved by Dennis McNally, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #11 - 2/18/20

FEDERAL RECREATIONAL TRAIL PROGRAM 2020 EQUIPMENT GRANT APPLICATION

WHEREAS, the County of Kanabec supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to purchase snowmobile trail grooming equipment for the East Central Riders Snowmobile Club

WHEREAS, the East Central Riders Snowmobile Club recognizes the twenty-five (25) percent match requirement for the Federal Recreational Trail Program, and has secured the matching funds

NOW, THEREFORE, BE IT RESOLVED, if Kanabec County is awarded a grant by the Minnesota Department of Natural Resources, Kanabec County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Kanabec County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, Kanabec County names the fiscal agent for this project as:

Denise Snyder
Auditor/Treasurer

Kanabec County
18 North Vine Street
Mora, Minnesota 55051

BE IT FURTHER RESOLVED, Kanabec County hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

County Auditor, Denise Snyder led a discussion regarding the special tax levy for the benefit of the Kanabec History Center. Information only, not action was taken.

10:41am – The Chairperson called for Public Comment. Those that responded included:

Greg Wahlstrom	Comments regarding 2 nd Amendment Sanctuary County
Clayton Berg	Comments regarding 2 nd Amendment Sanctuary County

10:48am – The Chairperson closed Public Comment.

The Board held a discussion regarding the former jail facility.

Action #12 – Les Nielsen introduced a motion to demolish the old jail, to fund the demolition when funds are available, no later than the 2021 County Budget, and to shut off all utilities to the facility immediately.

The motion for the adoption of the foregoing motion was duly seconded by Craig Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Gene Anderson, Dennis McNally, Craig Smith, Les Nielsen
OPPOSED: Kathi Ellis
ABSTAIN:

whereupon the resolution was declared duly passed and adopted.

Action #13 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #13 – 02/18/20

WHEREAS there is a vacancy for an At-Large Member on the governing body of Kanabec County's Economic Development Authority due to a resignation, and

WHEREAS the Economic Development Authority Board desires to refill this vacant position; and

WHEREAS the Economic Development Authority Board recommends the appointment of Wayne Davis to fill the At-Large vacancy, and

WHEREAS Wayne Davis has submitted a letter of interest and application and meets the criteria to be an At-Large Member, and

WHEREAS the Kanabec County Board of Commissioners has the authority to fill this vacant position by appointment for the balance of the unexpired term;

BE IT RESOLVED that the County Board hereby appoints Wayne Davis as an At-Large Member of the Economic Development Authority Board effective 2/18/2020 through 01/03/2023.

Public Works Director, Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #14 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #14 – 2/18/20 **GIS Data Policy and Fee Schedule**

WHEREAS geographic information system (GIS) mapping and data maintenance is necessary to serve the residents of Kanabec County, and

WHEREAS a policy on the transfer of data and a fee schedule for GIS products and services is necessary to operate efficiently, and

WHEREAS a recommended policy, titled “Kanabec County GIS Data Sharing Policy”, and a recommended fee schedule, titled “Kanabec County GIS Fee Schedule” was presented before the Board of Commissioners and is included herein, and

THEREFORE BE IT RESOLVED that we do adopt “Kanabec County GIS Data Sharing Policy” as presented, and

BE IT FURTHER RESOLVED that we do adopt “Kanabec County GIS Fee Schedule” as presented.

Action #15 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #15 – 2/18/20 **Environmental Services Fee Schedule**

WHEREAS the Environmental Services office recommends an update to its fee schedule, and

WHEREAS “Environmental Services Fee Schedule” has been updated with recommended changes and presented before the Board, and

WHEREAS said fee schedule is included herein, and

THEREFORE BE IT RESOLVED that we do adopt “Environmental Services Fee Schedule” as presented with the exception of changing the fee for Ordinance Amendments to \$2,000.

A discussion was held with Environmental Services Supervisor, Teresa Wickham regarding the enforcement of Shoreland Ordinance #5 and vacation rental properties. Information only, no action was taken.

Action #16 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #16 – 2/18/20

Purchase Medium Duty Truck

WHEREAS a quote for a 2020 Chevrolet Silverado 6500 Crew Cab Work Truck chassis at State Contract pricing was received from Ranger Chevrolet for \$57,180.64, and

WHEREAS a quote for a contractor-style dump box at State Contract pricing was received from Towmaster for \$17,897.00, and

THEREFORE BE IT RESOLVED to accept the quote of \$57,180.64 by Ranger Chevrolet and approve the purchase a 2020 Chevrolet Silverado 6500 Crew Cab Work Truck, and

BE IT FURTHER RESOLVED to accept the quote of \$17,897.00 by Towmaster and approve the purchase of a contractor-style dump box, and

BE IT FURTHER RESOLVED for the total purchase price not to exceed \$75,077.64 plus licensing fees.

Public Works Director, Chad Gramentz led a discussion regarding a request to purchase two pickup trucks. The Board expressed consensus for Chad to get quotes from the local Chevrolet, Ford, and Dodge dealerships.

Public Works Director, Chad Gramentz led a discussion regarding a Federal Surface Transportation Program Funding update. Information only, no action was taken.

County Coordinator, Kris McNally led a discussion regarding employee health insurance. The Board expressed consensus for Kris to proceed with contracting with an experienced insurance broker, and going out for bids on employee health insurance.

County Coordinator, Kris McNally led a discussion regarding the updated County Gambling Policy and reporting requirements. Information only, no action was taken.

Action #17 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to close the meeting at 12:28pm pursuant to the Open Meeting Law, MN Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25. Those present during the closed portion of the meeting include Commissioners Gene Anderson, Kathi Ellis, Dennis McNally, Craig Smith, and Les Nielsen; as well as County Coordinator & Personnel Director Kristine McNally.

Action #18 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:31pm.

Action #19 – It was moved by Dennis McNally, seconded by Craig Smith and carried unanimously to clarify language in the tentative agreement with the Local 363 for 100% PTO payout upon the death of an employee.

Action #20 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to approve the following resolution:

Resolution #20 – 2/18/20

WHEREAS the negotiating team has presented the Board with a proposed 2020-2022 bargaining unit agreement between Kanabec County and the City Employees' Union Local 363;

BE IT RESOLVED to approve a 2020-2022 bargaining unit agreement between Kanabec County and the City Employees' Union Local 363.

Future Agenda: Hospital Taxation, Highway Vehicle Bids, 2nd Amendment Sanctuary County, Kanabec History Center Ballot Resolution.

Action #21 – It was moved by Les Nielsen, seconded by Craig Smith and carried unanimously to adjourn the meeting at 12:35pm and to meet again in regular session on Tuesday, March 3, 2020 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk

Agenda Item #2

Paid Bills

<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>	<u>Dept</u>
City of Mora	27,655.00	MCIT Ins Claim for SO #191	Sheriff - City
Kanabec County Auditor HRA	318.00	HRA Contribution	Sheriff - City
Mora Municipal Utilities	13,342.88	Electric, Water, Sewer	Various
Verizon Wireless	934.59	County Aircards	Various
Mora Municipal Utilities	1,512.98	Intersection Lighting, Utilities	Highway
Life Insurance Co of North America	648.10	Accident, Hospital, Critical Illness Ins	Employee Benefits
MNPEIP	148,472.12	Health Insurance Premiums	Employee Benefits
Sun Life Financial	3,926.52	Life Insurance Premiums	Employee Benefits
Further	1,355.00	Admin Fees/ Jan & Feb	HR
Kanabec County Auditor HRA	530.00	HRA Contributions	Sheriff
East Central Energy	1,231.24	Intersection Lighting	Highway
Dearborn National Life Insurance Co	1,506.46	Feb & Mar Short Term Disability	Employee Benefits
Health Partners	6,088.87	March Dental Premiums	Employee Benefits
13 Claims Totaling:	<u>207,521.76</u>		

Agenda Item #4

March 3, 2020

REQUEST FOR BOARD ACTION

a. Subject: Gambling Approval	b. Originating Department/Organization/Person: Ann Lake Watershed Alliance
c. Estimated time: 2 Minutes	d. Presenter(s): None

e. Board action requested: Approve the following resolution:

Resolution #__ – 3/3/20

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application to Conduct Excluded Bingo for Ann Lake Watershed Alliance for two bingo events to be held at Firepit Bar & Grill (formerly Pink Diamond), 1434 Ann Lake Rd, Ogilvie, MN 56358 on April 4, 2020 and November 21, 2020.

f. Background:

Supporting Documents: None: **Attached:** ☒

Date received in County Coordinators Office:	2/19/20
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Coordinators Comments:

LG240B Application to Conduct Excluded Bingo**No Fee**11/17
Page 1 of 2**ORGANIZATION INFORMATION**

Organization Name: Ann Lake Watershed Alliance Previous Gambling Permit Number: X-03662
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-1441738
 Mailing Address: PO Box 1
 City: Ogilvie State: MN Zip: 56358 County: Kanabec
 Name of Chief Executive Officer (CEO): Jeff Hamme
 CEO Daytime Phone: 320-272-6567 CEO Email: jch4629@gmail.com
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization
Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☒ **Current calendar year Certificate of Good Standing**
 Don't have a copy? This certificate must be obtained each year from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
 Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

- ☒ one of four or fewer bingo events held this year. Dates: April 4, 2020 & November 21, 2020
 -OR-
☐ conducted on up to 12 consecutive days in connection with a:
☐ county fair Dates: _____
☐ civic celebration Dates: _____
☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Jeff Hamme Daytime Phone: 320-272-6567Name of premises where bingo will be conducted: Firepit Bar & Grill (formerly Pink Diamond)Premises street address: 1434 Ann Lake RdCity: Ogilvie If township, township name: _____ County: Kanabec

LG240B Application to Conduct Excluded Bingo

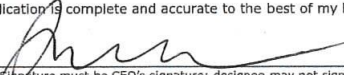
11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p align="center">CITY APPROVAL for a gambling premises located within city limits</p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p align="center">COUNTY APPROVAL for a gambling premises located in a township</p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature:  Date: 2/17/20

(Signature must be CEO's signature; designee may not sign)

Print Name: Jeff Hamme

MAIL OR FAX APPLICATION & ATTACHMENTS

<p>Mail or fax application and a copy of your proof of nonprofit status to:</p> <p align="center">Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032</p> <p>An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.</p> <p>Questions? Call a Licensing Specialist at 651-539-1900.</p>	<p>Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the LIST OF LICENSEES tab, or call 651-539-1900.</p> <p align="center">This form will be made available in alternative format (i.e. large print, braille) upon request.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

An equal opportunity employer

Office of the Minnesota Secretary of State
Minnesota Nonprofit Corporation/Annual Renewal
Minnesota Statutes, Section 5.34



Annual Renewal Year: 2019

Annual Renewal Filing Date: 10/14/2019

Nonprofit Corporation Name: Ann Lake Watershed Alliance

Original Filing Number: G-1020

Home Jurisdiction: Minnesota

Filing Party Information:

Party Type:	Name:	Address:
President	Jeff Hamme	PO Box 1 Ogilvie MN 56358
Registered Office Address		1434 Ann Lake Rd Ogilvie MN 56358



Work Item 1110784200028
Original File Number G-1020

STATE OF MINNESOTA
OFFICE OF THE SECRETARY OF STATE
FILED
10/14/2019 11:59 PM

Steve Simon

Steve Simon
Secretary of State

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

IAS T E G E
CORPORATE UNIT

DEPARTMENT OF THE TREASURY

Rm 4024 P O Box 2508

Date:

Employer Identification Number:
41-1441738

DLN:

17053055059009

Contact Person:

MS. A. MORRIS

ID# 52452

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

June 30

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

February 5, 1968

Contribution Deductibility:

Yes

Addendum Applies:

No

ANN LAKE SPORTSMAN CLUB INC
C/O JEFFREY HAMME
2258 FOREST SHORES RD
OGILVIE, MN 56358

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

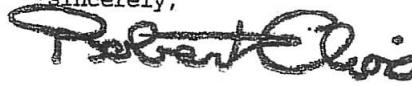
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

ANN LAKE SPORTSMAN CLUB INC

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Choi". The signature is stylized with a large, looped initial "R" and a cursive "C".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

Agenda Item #5

March 3, 2020

REQUEST FOR BOARD ACTION

a. Subject: SPECIAL TAX LEVY FOR THE BENEFIT OF THE KANABEC HISTORY CENTER	b. Origination: Kanabec History Center
c. Estimated time: 10 minutes	d. Presenter(s): Kris McNally, Coordinator

e. Board action requested: Approve the attached resolution.

f. Background:

Action #15 – It was moved by Craig Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #15 – 8/28/19

WHEREAS the Kanabec History Center has presented their annual proposed budget, and

WHEREAS the Kanabec History Center has requested a significant increase in funding;

BE IT RESOLVED that the Kanabec County Board of Commissioners supports the addition of a question to the 2020 ballot pursuant to MN Statute 138.052 to determine whether or not Kanabec County taxpayers would support a special levy to assist with financial support of the Kanabec History Center;

BE IT FURTHER RESOLVED that the Kanabec History Center is directed to work with the Kanabec County Auditor/Treasurer, who is also the Election Administrator, on the necessary steps in the ballot question process.

Supporting Documents: None Attached: ☒

Date received in County Coordinators Office:

Coordinators Comments:

The Auditor/Treasurer/Election Administrator has reviewed and approved this ballot language for the Board's consideration.

EXTRACT OF MINUTES OF MEETING
OF BOARD OF COUNTY COMMISSIONERS
OF KANABEC COUNTY
STATE OF MINNESOTA

HELD: MARCH 3, 2020

Pursuant to due call and notice thereof, a regular meeting of the Board of County Commissioners of Kanabec County, State of Minnesota, was held in said county on March 3, 2020, at 9:00 o'clock a.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution
and moved its adoption:

**RESOLUTION RELATING TO APPROVING A SPECIAL TAX LEVY FOR THE
BENEFIT OF THE KANABEC COUNTY HISTORICAL SOCIETY, AND CALLING
AN ELECTION THEREON**

BE IT RESOLVED by the Board of County Commissioners of Kanabec County, State of Minnesota, as follows:

1. (a) The Board of County Commissioners hereby determines and declares, consistent with its Resolution No. 15 dated August 28, 2019, that it shall call a special election for the County to establish and levy a special tax levy, to be levied against all taxable property in the County in the aggregate sum of \$30,000 per year, beginning with taxes payable in 2021 and each year thereafter, the proceeds of which shall be appropriated to the Kanabec County Historical Society for the promotion and maintenance of the Kanabec County Historical Society, the preservation and publication of historical material at the Kanabec County Historical Society, disseminating historical information of the County, and defraying the expense of carrying on the historical work of the Kanabec County Historical Society. The Kanabec County Historical Society is affiliated with and approved by the Minnesota Historical Society. The levy is authorized by Section 138.052 of the Minnesota Statutes. The question on the approval of this special tax levy shall be County Question 1 on the county ballot at the special election held to approve said special tax levy.

2. The ballot question specified above and herein shall be submitted to the qualified voters of the county at a special election, which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 3, 2020.

3. Pursuant to Minnesota Statutes, the precincts and the polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the county which have been established by the cities or towns located in whole or in part within the County. The voting hours at those polling places shall be the same as those for the state general election.

4. The Clerk of the Board of County Commissioners is hereby authorized and directed to cause written notice of said special election to be provided to the Kanabec County Auditor/Treasurer at least seventy-four (74) days before the date of said election. The notice shall specify the date of said special election and the title and language for the ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The County Auditor/Treasurer is hereby authorized and directed to cause notice of said special election to be posted at the County's administrative offices at least ten (10) days before the date of said special election.

The County Auditor/Treasurer is hereby authorized and directed to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The County Auditor/Treasurer is hereby authorized and directed to post sample ballots for each precinct in the County Auditor/Treasurer's office for public inspection and transmit an electronic copy of these sample ballots to the Secretary of State at least 46 days before the state general election.

The County Auditor/Treasurer is further authorized and directed to, no earlier than 15 days and no later than two days before the state general election, publish a sample state general election ballot in at least one newspaper of general circulation in the County.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The Clerk of the Board of County Commissioners and the County Auditor/Treasurer are authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The Clerk of the Board of County Commissioners, the County Auditor/Treasurer, and members of the County administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.


5. The County Auditor/Treasurer is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

[Form of Ballot on next page.]

Special Election Ballot Kanabec County

November 3, 2020

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

County Question 1 Approval of Special Tax Levy for Kanabec County Historical Society

☐

Yes

☐

No

Shall the Board of County Commissioners of Kanabec County be authorized to establish and levy a special tax levy to be levied on all taxable property in Kanabec County, in the aggregate amount of \$30,000 per year, beginning with taxes payable in 2021, and each year thereafter, the proceeds of which shall be appropriated to the Kanabec County Historical Society to support its work and purposes?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. The individuals designated as judges for the state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the Board of County Commissioners for canvass in the manner provided for other county elections. The election must be canvassed by the Board of County Commissioners between the third and the tenth day following the election.

7. The County Auditor/Treasurer shall make all Campaign Financial Reports required to be filed with the County under Minnesota Statutes, Section 211A.02 available on the County's website. The County Auditor/Treasurer must post the report on the County's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The County must make a report available on the County's website for four years from the date the report was posted to the website. The County Auditor/Treasurer must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

8. Unless otherwise agreed-to in writing by the County and the Kanabec County Historical Society, the total election costs for the instant special election shall be allocated according to each jurisdiction's share of eligible voters and its share of the total ballot (measured as a percent of the total "column inches" of ballot), consistent with procedures recommended by the Minnesota Secretary of State.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Agenda Item #6

March 3, 2020

REQUEST FOR BOARD ACTION

a. Subject: January 2020 Budget Report	b. Origination: County Accounting System
c. Estimated time: 10 minutes	d. Presenter(s): Coordinator

e. Board action requested:

Review and discuss preliminary January 2020 budget report.

f. Background:

Supporting Documents: None Attached: ☒

Date received in County Coordinators Office:

Coordinators Comments:

This budget report reflects the IFS system numbers as of 2.25.2020.

Department/Fund	Budgeted Revenue from IFS	Actual Year to Date Revenue	Difference in Budget vs. Actual Revenue		Budgeted Expenses	Actual Year to Date Expenses	Difference in Budget vs. Actual Expense		LEVY AMOUNT	Actual Year to Date Rev vs. Expense	Difference in Budget vs. Actual	Percentage Over/- Under Budget
Revenue Fund Departments												
Assessor	92,950	112	-92,838		561,178	62,076	-499,102		468,228	61,964	406,264	-87%
Attorney	170,400	12,713	-157,687		725,114	86,122	-638,992		554,714	73,409	481,305	-87%
Auditor/Treasurer	52,100	4,579	-47,521		782,656	91,750	-690,906		730,556	87,171	643,385	-88%
Commissioners	5,000	725	-4,275		195,385	27,913	-167,472		190,385	27,188	163,197	-86%
Coordinator	83,500	7,094	-76,406		524,509	160,260	-364,249		441,009	153,166	287,843	-65%
Court Administrator	0	840	840		34,500	2,800	-31,700		34,500	1,960	32,540	-94%
Law Library	12,000	840	-11,160		9,000	1,121	-7,879		-3,000	281	-3,281	-109%
Culture & Recreation	0	0	0		8,750	0	-8,750		8,750	0	8,750	-100%
E Central Reg Library	0	0	0		163,989	0	-163,989		163,989	0	163,989	-100%
Extension	0	0	0		84,986	18,445	-66,541		84,986	18,445	66,541	-78%
Information Systems	43,592	0	-43,592		442,178	35,673	-406,505		398,586	35,673	362,913	-91%
Probation	187,374	1,130	-186,244		555,112	58,479	-496,633		367,738	57,349	310,389	-84%
Public Works												
Building Maintenance	107,038	1,615	-105,423		742,972	54,721	-688,251		635,934	53,106	582,828	-92%
Environmental Services	167,582	720	-166,862		276,728	26,053	-250,675		109,146	25,333	83,813	-77%
Sanitation	132,210	0	-132,210		132,210	6,430	-125,780		0	6,430	-6,430	#DIV/0!
Surveyor	5,000		-5,000		12,500	0	-12,500		7,500	0	7,500	-100%
Recorder	83,900	12,525	-71,375		136,247	39,782	-96,465		52,347	27,257	25,090	-48%
Sheriff	1,535,866	112,461	-1,423,405		6,217,947	629,772	-5,588,175		4,682,081	517,311	4,164,770	-89%
Transit	1,227,492	136,695	-1,090,797		1,224,751	111,951	-1,112,800		-2,741	-24,744	22,003	803%
Unallocated	5,583,959	167,808	-5,416,151		484,113	148,612	-335,501		-5,099,846	-19,196	-5,080,650	-100%
Veteran's Services	13,500	0	-13,500		117,283	11,071	-106,212		103,783	11,071	92,712	-89%

FUND TOTALS								Total Fund Budget		Difference in Budget vs. Actual	
Revenue Fund Totals	13,558,727	459,857	13,098,870	-	13,558,728	1,573,031	-11,985,697	13,558,728		1,113,174	8%
Road & Bridge Fund	5,769,552	54,463	-5,715,089		5,769,552	457,814	-5,311,738	5,769,552		403,351	7%
Family Services Fund	6,187,867	202,086	-5,985,781		6,187,867	605,573	-5,582,294	6,187,867		403,487	7%
Community Health Fund	3,172,320	292,301	-2,880,019		3,172,320	312,887	-2,859,433	3,172,320		20,586	1%
EDA Fund	152,196	1,905	-150,291		152,196	7,520	-144,676	152,196		5,615	4%
Railroad Authority	1,729	25	-1,704		1,729	936	-793	1,729		911	53%
Bond Fund	1,034,539	22,195	-1,012,344		1,034,539	0	-1,034,539	1,034,539		-22,195	-2%

This is preliminary data from IFS
without journal entries per A/T.