

KANABEC COUNTY

ACCESS MANAGEMENT POLICY

1.0 General

- 1.1 The Kanabec County Board of Commissioners, acting through its County Engineer and Public Works Department, is responsible to protect and maintain the general health, welfare and safety of its citizens and the traveling public who utilize the Kanabec County highway system and its rights of way. In order to meet this obligation it has been deemed necessary to implement an access management policy.
- 1.2 In accordance with MN Statute §160.18, and by resolution of the Kanabec County Board, permits are required for all new access installations and all work performed on existing access locations on all county highways and all county state aid highways.
- 1.3 The Kanabec County Engineer and the Public Works Department are charged with developing standards and implementing this policy in a consistent and fair manner.
- 1.4 The Public Works Department shall supply and install the initial mailbox support for new home sites that access off county highways or county state aid highways and for access repairs that do not meet mailbox support standard. The mailbox support will not be installed until the access installation is complete.
- 1.5 The access permit fees are as follows:
 - Access only permit fee is \$100.
 - Access + mailbox support fee is \$175.
 - Mailbox support only fee is \$75.
- 1.6 A \$500 deposit is required with all access permit applications. Deposits are refunded following installation in accordance to specifications and approval of the properly completed access installation is given. No deposit is required for mailbox support only.

2.0 Access

- 2.1 One access is allowed per parcel that has a standard $\frac{1}{4}$ quarter section (1,320' \pm) of road frontage or less. Parcels with frontage on multiple roads will be considered based on the roadway with the larger amount of road frontage.
- 2.2 The Public Works Department will work toward a zero net gain on the number of accesses installed on existing parcels of property. Property owners wanting to add an additional access will be required to remove an existing access from the county highway system before a permit to install a new one is issued.
- 2.3 The Kanabec County Engineer may allow a second access if:

- It is determined that due to the natural land features (stream, wetland, ravine etc.) a single access is inadequate to provide for proper use of the parcel of property provided that no safety issue is created by doing so.
 - It is determined that for safety reasons it is in the best interest of the traveling public to do so.
 - It is determined that an agricultural field cannot practically be accessed through an existing residential driveway provided that no safety issue is created by doing so.
- 2.4 Access required for the development of property that is subject to the Kanabec County Subdivision Ordinance and other applicable controls will be addressed during the subdivision process.
- 2.5 The Kanabec County Engineer reserves the right to reject any access application if it is determined that it is detrimental to the general health, welfare and safety of the traveling public.
- 2.6 The Public Works Department will utilize the following criteria to determine adequacy of an access location.
- The access location shall meet appropriate requirements for site distance and location from intersections and other entrances.
 - Accesses should be aligned with entrances on the opposite side of the road when possible.
 - If property parcel abuts two or more roads, access should be provided from the lower volume road.
- 2.7 All access connections to Kanabec County roadways shall meet the requirements and specifications of the Kanabec County Public Works Department.
- 2.8 Kanabec County reserves the right to control the access point to the County highway and may require that it be shared. The access point is determined with consideration access spacing, environmental impacts, and safety relative to roadway geometry.
- 2.9 In urban areas (curb & gutter) the applicant is responsible for any removal and installation of the conforming curb ends. All curb replacement must meet and be constructed in accordance with MnDOT standards and specifications.
- 2.10 Kanabec County may install controlled access infrastructure at certain locations of the highway system. No access will be granted across these areas.
- 2.11 Requests for a temporary access will be considered by the County Engineer on a case by case basis. A deposit may be required.

3.0 Culverts

- 3.1 The cost of culvert materials and the installation shall be at the expense of the applicant. The culvert diameter, length and material type will be determined by the Public Works Department.
- 3.2 Culverts must be purchased commercially and must meet the specifications of the Public Works Department. Kanabec County will not sell culverts as a regular course of business.
- 3.3 When an existing culvert is in need of repair, it is the landowner's responsibility to replace the culvert and must obtain an access permit from Kanabec County Public Works.
- 3.4 If an access permit is in need of repair and presents a potential safety issue to the public, the property owner will be notified and given timeframe to complete the repair. If the property owner fails to address the safety issue within the given timeframe, Kanabec County Public Works will make necessary repairs to correct the safety issue and the property owner will be billed for the work.