TOWN OF IRMO
COUNCIL WORKSHOP
October 04, 2022

The Irmo Town Council held a Workshop on Tuesday, October 04, 2022, in the Municipal Building. In attendance was Mayor Pro Tem Danielson, Councilmen Busch, and Sickinger. Others present were Mr. Courtney Dennis, Town Administrator; Mr. Rodney Tucker, Assistant Town Administrator; Police Chief Bobby Dale; Mrs. Renee Caviness, Finance Director & Municipal Clerk; Mr. Whitt Cline, Public Services Director, and Mr. Will Edwards, Town Attorney.

Mayor Walker and Councilwoman Waldman were absent.

The agenda was published and posted on Friday, September 30, 2022, to meet FOIA requirements.

Mayor Pro Tem Danielson called the workshop to order at 6:02 p.m.

DISCUSSION ITEMS:

A. Discussion on a potential Architectural Review Board for commercial construction projects (Danielson):

Mayor Pro Tem Danielson stated that he would like Council to create the board and believes this would help with the increased growth in Town. This Board would help ease the minds of the citizens and help developers as we grow. He has done research and found that there are many municipalities in surrounding areas that have an Architectural Review Board. Mr. Sickinger and Mr. Busch would like to pursue creating a board. Mr. Busch confirmed that this Board would only deal with both current and new commercial structures and would not affect residential. Mr. Tucker explained how a typical Architectural Review Board will work and explained items that this board will set standard as to what materials can be used in a certain zoning district or could set requirements throughout Town. Mr. Tucker summed up by stating that Architectural Review Board will create "character" for future commercial developments.

Mr. Dennis explained that there are no problems in creating the board and stated that standards and requirements would need to be created based on the aesthetics that Council agrees on. The discussion ended with Council stating that they are interested in moving forward on creating an Architectural Review Board and asked Mr. Dennis to investigate the cost of hiring an Architect to create a set of guidelines and standards for the board to use when reviewing a project.

B. Discussion on Special District guidelines and implementation for the Moseley Street Project (Danielson):

Mr. Danielson stated that he believes that Council should consider creating a special district for this area. Mr. Dennis explained that Council will need to decide whether they want to create certain requirements for that one area or for the whole town. Mr. Tucker added that if Council wanted to create certain requirements for the whole town, then it could be created by Ordinance instead of creating a special zoning district which would transform an area into a certain vision over time.

C. Update from Hybrid Engineering on Rawls Creek Park and Moseley Street Projects (Danielson):

Mr. Dennis stated that approximately $37, 000 has been paid and explained that most of this cost has been reimbursed by a PARD Grant. He further explained that the land disturbance permit is currently being held up by Richland County because of the request for a detention pond waiver. Mr. Larry Watts of Hybrid Engineering added that Richland County will find out if the permit has been approved in an upcoming Richland County meeting. Mr. Dennis reminded Council that the Moseley Street Project is part of the "Penny Tax" which will be voted on this November 2022.

D. Discussion on Ordinance 22-31 and new TMS#'s (Danielson):

Mr. Danielson stated that this ordinance will be on the October Council meeting and explained that the developer has gotten the new TMS Number's from Richland County. He further stated that he wanted to find out the best way Council should handle this item in the meeting. Mr. Dennis explained that Council will need to make a motion to amend the ordinance to change/add the new TMS Numbers which will then need to be seconded and voted on.

E. Discussion on implementation of new appointments to the Construction Board of Adjustments and Appeals (Danielson):

Mr. Dennis explained that once the guidelines and standards have been created and approved by Council, he will advertise for open positions. Then, Council will make appointments to the newly formed board which Council will vote on during a regularly scheduled meeting.

F. Discussion on 2023 Council Meeting Calendar (Staff):

Mr. Dennis stated that he wanted to find out how Council would like to handle a couple of Council Workshops dates for the 2023 Council Meeting schedule. He explained that in the current ordinance that Council is only required to meet once a month on the third Tuesday of each month. Mr. Dennis talked with Council about the January 3rd meeting, which is the day after a holiday, and the August 1st meeting which would be National Night Out. Council directed Mr. Dennis to remove the January 3rd workshop from the schedule. There was a discussion to change the National Night Out from August to another month. Chief Dale stated that a decision will be made on the National Night Out date shortly. Depending on the date of National Night Out, Mr. Dennis will adjust the 2023 schedule.

G. Open Discussion:

1. Mr. Dennis let Council know that he recently found out that the Annual Meeting has been moved from Charleston to Greenville.

2. Mr. Danielson stated that he was approached about the Town sponsoring the upcoming Trunk or Treat event being held on the property of Steve Padgett's Honda of Lake Murray on October 30th. It was decided that Mr. Dennis would talk with the event planner to discuss the sponsorship.

3. Mr. Sickinger stated that he was contacted by a resident that all alerts should be put out on the listserve and social media including the delay of trash pick-up.

4. Mr. Busch took a moment to let Mr. Sickinger know that he appreciates his work for getting the recently installed "Stop" sign.

5. Chief Dale let Council know that they will be helping to patrol the Harbison area during the funeral services of the fallen City of Columbia Police Officer

ADJOURNMENT: There being no further items to discuss, Mr. Danielson made a motion to adjourn, and Mr. Sickinger seconded it. The motion was approved unanimously; therefore, the workshop was adjourned at 7:17 p.m.

Barry A. Walker, Sr., Mayor

ATTEST:

Renee Caviness, Municipal Clerk