



# TOWN OF IRMO MASTER FEE SCHEDULE

| DEPARTMENT/PROGRAM | DETAIL | FY 2023-2024 FEE |
|--------------------|--------|------------------|
|--------------------|--------|------------------|

## ADMINISTRATION

|                    |   |          |
|--------------------|---|----------|
| FOIA Fee           | First 30 minutes                              | \$ 4.00  |
|                    | Each additional minute                        | \$ 0.40  |
|                    | Additional for digital media burned to CD/DVD | \$ 5.00  |
|                    | Per B/W printed copy                          | \$ 0.10  |
|                    | Per color printed copy                        | \$ 0.25  |
| Returned check fee | Per Check                                     | \$ 25.00 |

## POLICE DEPARTMENT

|                |  |           |
|----------------|--|-----------|
| Administration | Collision & Incident Reports             | FOIA Fee* |
| Officer        | Security Services per Hour               | \$ 50.00  |
| Officer        | Traffic Control per Hour                 | \$ 50.00  |
| Officer        | Holiday Rate (Traffic/Security) per Hour | \$ 100.00 |

\*Free to victims or those listed on the case file

## Tickets/Fines

|                                      |  |           |
|--------------------------------------|--|-----------|
| Handicapped Parking                  |  | \$ 500.00 |
| No Parking Zone                      |  | \$ 50.00  |
| Fire Lane                            |  | \$ 200.00 |
| Parked on Yellow Curb                |  | \$ 50.00  |
| Blocking Street                      |  | \$ 200.00 |
| Blocking Sidewalk                    |  | \$ 50.00  |
| Parking within 15 ft of fire hydrant |  | \$ 200.00 |
| Blocking Crosswalk                   |  | \$ 50.00  |
| Blocking Driveway                    |  | \$ 50.00  |

\* Penalty of \$25 if Handicapped Parking fine not paid within 5 days; all others \$10 penalty if not paid within 5 days

## PLANNING, ZONING , AND COMMUNITY DEVELOPMENT

|            |  |           |
|------------|--|-----------|
| Zoning     | Zoning Permit  | \$ 50.00  |
| Zoning     | Administrative Appeal  | \$ 100.00 |
| Zoning     | Variance, Special Exception, or Annexation Application       | \$ 100.00 |
| Zoning     | Verification Letters   | \$ 25.00  |
| Permitting | Special Events Permit  | \$ 25.00  |
| Permitting | Sign Permit  | \$ 50.00  |
| Permitting | Communication Tower Permit (New Construction or Co-Location) | \$ 200.00 |

|            |  |             |
|------------|--|-------------|
| Permitting | Moving a Building (No Construction)                                  | \$ 150.00   |
| Permitting | Moving a Mobile Home; New, Used or De-Title                          | \$ 165.00   |
| Permitting | Appeals of Building Codes Application                                | \$ 75.00    |
| Permitting | Tree Removal Application   | \$ 25.00    |
| Permitting | Locating Small Cell Wireless on New Pole                             | \$ 1,000.00 |
| Permitting | Locating Small Cell Wireless on Modified or Replacement Poles        | \$ 250.00   |
| Permitting | Locating Small Cell Wireless on existing poles or support structures | \$ 100.00   |

| Building Permit Fees - Through CC&I |                                 |
|-------------------------------------|---------------------------------|
| Value of Work                       | Permit Fee Amount               |
| Less than \$5,000                   | \$ 55.00                        |
| \$5,001 to \$100,000                | \$55.00 plus \$9.50/\$1,000     |
| \$100,001 to \$1,000,000            | \$955.00 plus \$4.25/\$1,000    |
| \$1,000,001 to \$5,000,000          | \$4,750.00 plus \$3.20/\$1,000  |
| \$5,000,001 and Up                  | \$17,385.00 plus \$2.15/\$1,000 |

Value of work shall be determined by the construction cost or by using the latest ICC Building Valuation Date using the South Carolina Multiplier

Penalties: Permit fees shall be doubled if construction begins prior to obtaining permits

| Plan Review Fees - Through CC&I |                   |
|---------------------------------|-------------------|
| Commercial                      | 50% of Permit Fee |
| Residential                     | 10% of Permit Fee |

| Demolition Permit Fees - Through CC&I |           |
|---------------------------------------|-----------|
| Commercial                            | \$ 155.00 |
| Residential                           | \$ 105.00 |
| Three Stories                         | \$ 225.00 |
| Each Additional Story                 | \$ 30.00  |

| Subtrade Permit Fees - Through CC&I |  |
|-------------------------------------|--|
| Electrical Permit                   | \$4.75/\$1,000 for jobs over \$1,000 plus \$50.00 base fee |
| Gas Permit                          |  |
| Mechanical Permit                   |  |
| Plumbing Permit                     |  |

\*Unit is defined as any structure having a separate electric meter

| Re-Inspection Fees (All Inspection Types) - Through CC&I |          |
|--|----------|
| 1st Re-inspection  | \$ 65.00 |
| 2nd Re-inspection  | \$ 65.00 |
| 3rd and Greater  | \$ 65.00 |

| Sediment Control & Drainage Plan Submittal Fees |           |
|---|-----------|
| 1 acre or less                                  | \$ 50.00  |
| 1+ to 2 acres                                   | \$ 100.00 |
| 2+ to 5 acres                                   | \$ 150.00 |
| 5+ to 10 acres                                  | \$ 200.00 |
| 10+ to 20 acres                                 | \$ 250.00 |
| 20+ to 50 acres                                 | \$ 300.00 |
| 50+ to 100 acres                                | \$ 350.00 |
| 100+ acres                                      | \$ 400.00 |

| Solid Waste & Stormwater Fees*    |           |
|-----------------------------------|-----------|
| January                           | \$ 300.00 |
| February                          | \$ 275.00 |
| March                             | \$ 250.00 |
| April                             | \$ 225.00 |
| May                               | \$ 200.00 |
| June                              | \$ 175.00 |
| July                              | \$ 150.00 |
| August                            | \$ 125.00 |
| September                         | \$ 400.00 |
| October                           | \$ 375.00 |
| November                          | \$ 350.00 |
| December                          | \$ 325.00 |
| Annual Solid Waste/Stormwater Fee | \$ 300.00 |
| Recycling Bin                     | \$ 50.00  |

\*Includes \$8.00 annual stormwater fee; Fees listed beside month reflect first time fees for the remainder of the year prior to fees being placed on County property taxes. Annual fee of \$300 thereafter.

| Business License   |   |                           |                        |                               |                           |
|--------------------|---|---------------------------|------------------------|-------------------------------|---------------------------|
| In Town Rate Class | Income: \$0-\$2,000 (Minimum)             | Over \$2,000 per thousand | Out of Town Rate Class | Income: \$0-\$2,000 (Minimum) | Over \$2,000 Per Thousand |
| 1                  | \$35.00                                   | \$0.90                    | 1A                     | \$70.00                       | \$1.80                    |
| 2                  | \$40.00                                   | \$1.00                    | 2A                     | \$80.00                       | \$2.00                    |
| 3                  | \$45.00                                   | \$1.10                    | 3A                     | \$90.00                       | \$2.20                    |
| 4                  | \$50.00                                   | \$1.20                    | 4A                     | \$100.00                      | \$2.40                    |
| 5                  | \$55.00                                   | \$1.30                    | 5A                     | \$110.00                      | \$2.60                    |
| 6                  | \$60.00                                   | \$1.40                    | 6A                     | \$120.00                      | \$2.80                    |
| 7                  | \$65.00                                   | \$1.50                    | 7A                     | \$130.00                      | \$3.00                    |
| 8.1                | \$30.00                                   | \$1.00                    | 8.1A                   | \$60.00                       | \$2.00                    |
| 8                  | See additional class 8 rate details below |                           |                        |                               |                           |
| 9.3                | \$200.00                                  | \$0.65                    | 9.3A                   | \$400.00                      | \$1.30                    |
| 9.41               | \$20.00                                   | \$1.75                    | 9.42A                  | \$100.00                      | \$3.50                    |

**Declining Scale applies in all Classes for gross income in excess of \$1,000,000**

| Gross Income in \$Millions | Percent in Class Rate for Each Additional |
|----------------------------|---|
| 0-1                        | 100%                                      |
| 1-2                        | 90%                                       |
| 2-3                        | 80%                                       |
| 3-4                        | 70%                                       |
| Over 4                     | 60%                                       |

**Class 8 Additional Rates**

| Rate Class | Description   | Rate                           |
|------------|---|--------------------------------|
| 8.2        | Railroad  | Set by State Statute           |
| 8.3        | Telephone Companies                                 | MASC Telecommunications        |
| 8.4        | Insurance Companies and Brokers                     | MASC Insurance                 |
| 8.51       | Amusement Machines, Coin Operated (Except Gambling) | \$12.50 + \$12.50/Machine      |
| 8.52       | Amusement Machines, Coin Operated (Non-Payout)      | \$12.50 + \$12.50/Machine      |
| 8.6        | Billiard or Pool Rooms, All Types                   | \$50.00 + \$5 or \$12.50/Table |

Business Licenses expire April 30th. A 5% penalty accrues as of May 1st and each successive month thereafter.

**FACILITY RENTAL**

|                                   |                                     |             |
|-----------------------------------|-------------------------------------|-------------|
| Amphitheater                      | Security Deposit                    | \$ 500.00   |
|                                   | Daily Rental Fee                    | \$ 1,500.00 |
| Amphitheater (In-Town Church)     | Security Deposit                    | \$ 200.00   |
|                                   | Daily Rental Fee (first four hours) | \$ 100.00   |
|                                   | Per hour after 4 hours              | \$ 25.00    |
| Amphitheater (Out-of-Town Church) | Security Deposit                    | \$ 500.00   |
|                                   | Daily Rental Fee (first four hours) | \$ 250.00   |
|                                   | Per hour after 4 hours              | \$ 100.00   |
| Gazebo (In-Town)                  | Security Deposit                    | \$ 150.00   |
|                                   | Daily Rental Fee (first four hours) | \$ 75.00    |
|                                   | Per hour after 4 hours              | \$ 25.00    |
| Gazebo (Out of Town)              | Security Deposit                    | \$ 250.00   |
|                                   | Rental Fee per Hour                 | \$ 125.00   |
| Picnic Shelter (In-Town)          | Security Deposit                    | \$ 150.00   |
|                                   | Daily Rental Fee (first four hours) | \$ 85.00    |
|                                   | Per hour after 4 hours              | \$ 25.00    |
| Picnic Shelter (Out of Town)      | Security Deposit                    | \$ 250.00   |
|                                   | Daily Rental Fee (first four hours) | \$ 300.00   |
|                                   | Per hour after 4 hours              | \$ 100.00   |

## OTHER CHARGES & FEES

|  |  |  |           |
|--|--|--|-----------|
| Hospitality Tax  | Richland County                              | 1% of monthly gross receipts on sale of prepared foods |           |
|  | Lexington County                             | 2% of monthly gross receipts on sale of prepared foods |           |
| Rental Registration  |  |  | \$ 250.00 |
| Rental Registration Late Fee                                     |  |  | \$ 500.00 |
| Set-Off Debt Collection  |  |  | \$ 25.00  |
| Replacement of Trees removed from Public Property                |  |  | \$ 300.00 |
| Request to close, acquire or use a municipal street right-of-way |  |  | \$ 100.00 |
| Small Cell Wireless  | Annual Fee for Placement on an existing pole |  | \$ 100.00 |
| Small Cell Wireless  | Annual Fee for Placement on a new pole       |  | \$ 200.00 |
| Small Cell Wireless  | Annual Fee for Placement on a Municipal Pole |  | \$ 50.00  |