



TOWN OF HOPKINTON
SELECT BOARD MEETING AGENDA
Tuesday, March 14, 2023 6:00 PM

Hopkinton Town Hall, 18 Main St, Hopkinton, MA - Room 215/216
(Executive Session will be held in Room 211)

ACTIONS TAKEN

6:00 PM

CALL TO ORDER

1.

EXECUTIVE SESSION

- a. Pursuant to *M.G.L. c.30A, §21(a)* (purpose 3) to consider strategy with respect to collective bargaining relative to Police, Fire and Communications Unions because an open meeting may have a detrimental effect on the negotiating position of the Board;
- b. Pursuant to *M.G.L. c.30A, §21(a)* (purpose 2) to consider strategy with respect to negotiations with non-union personnel (Town Manager and Police Chief)
- c. Pursuant to *M.G.L. c.30A, §21(a)* (purpose 6) to consider the purchase, lease, sale or value of real estate in relation to properties in the vicinity of Town Hall, the Jenner Property (Map R12 Block 9 Lot 0), 0 Spring Street, Map R23 Block 100 Lot 0 West Main Street, Map R23 Block 73 Lot A and Block 73 Lot B Rear West Main Street, and 3 contiguous parcels on College Street totalling 20.74 acres because an open meeting may have a detrimental effect on the negotiating position of the Board; and
- d. Approve Executive Session Minutes (2/28/23)

The Select Board announced completion of the Police Chief and Police union contracts.

6:30 PM

CALL TO ORDER - OPEN SESSION

2.

PLEDGE OF ALLEGIANCE

6:31 PM

PUBLIC FORUM

3.

Residents are invited to share ideas, opinions or ask questions regarding Town Government.

6:40 PM

CONSENT AGENDA

4.

The Select Board will consider the following consent agenda:

- a. **MINUTES** - The Select Board will consider approving the Minutes of the February 28, 2023 meeting.
- b. **MARATHON FUND REQUEST** - The Select Board will consider approving the following Marathon Fund requests:
 1. **\$3,520 for the Friends of Hopkinton Family Day**, of which \$1,110 will be used for portable restrooms and \$2,410 will be used for Magic World inflatables.
 2. **\$950 for the Hopkinton High School Parent Post Prom Committee** - to be used for a hypnotist/magician for the post prom party at Urban Air on 5/12/2023.

The Select Board approved the Consent Agenda. (5-0)

6:45 PM PUBLIC HEARING - COMCAST LICENSE RENEWAL

5. The Select Board as a cable television licensing authority under MGL 166A, s.1, is conducting cable television license renewal proceedings regarding Comcast of Massachusetts and Verizon New England. The public is invited to comment on the renewal.

Supporting Exhibits: [Comcast License Renewal Documents](#)

The Select Board, as statutory cable license Issuing Authority for the Town, voted to accept and approve the Renewal License agreement with Comcast effective November 15, 2023 and execute the renewal license. (5-0)

6:50 PM EMPLOYEE APPOINTMENTS

6. The Select Board will consider confirming the Town Manager's appointment of Diane Hendrickson to the Treasurer/Collector position and Allison Keaney as the Circulation and Technical Services Supervisor at the Library.

Supporting Exhibits: [Applications and resumes](#)

- **The Select Board confirmed the Town Manager's appointment of Diane Hendrickson as Treasurer/Collector. (5-0)**
- **The Select Board confirmed the Town Manager's appointment of Allison Keaney as Circulation and Technical Services Supervisor at the Library. (5-0)**

7:05 PM TEVA, ALLERGEN, CVS, WALMART AND WALGREENS OPIOID SETTLEMENTS

7. The Select Board will consider authorizing the Town Manager to sign the participation forms, which must be submitted no later than April 18. This settlement is similar to the prior opioid settlement that the Town opted into. The only difference is that this settlement would release claims, as to different entities: Teva, Allergan, CVS, Walgreens, and Walmart. Town Counsel recommends that participation is in the Town's interests.

Supporting Exhibits: [National Opioid Settlement Notice and Overview](#)

The Select Board authorized the Town Manager to sign the Teva, Allergen, CVS, Walmart and Walgreens Opioid Settlement participation forms. (5-0)

7:15 PM FY 2024 BUDGET

8. The Select Board will consider adopting the FY2024 Comprehensive Budget (Operating and Capital) and submitting it to the Appropriation Committee.

Supporting Exhibits: [Comprehensive Budget information: \[Town Meeting\]\(#\)](#)

The Select Board adopted the FY 2024 Comprehensive Budget as recommended by the Town Manager and voted to submit it to the Appropriation Committee, with the provision that the Appropriation Committee review the recommended FY 24 OPEB and Stabilization deposits concerning the pending \$110,000 grant to the School Department and report its findings to the Select Board. (5-0)

8:00 PM MAY 1, 2023 ANNUAL TOWN MEETING WARRANT

9. The Select Board will consider reviewing the Annual Town Meeting (ATM) and the draft Warrant. The Select Board will hold a working session with David Daltorio, Town Engineer/Facilities Director, and John Westerling, Director of Public Works, on articles pertaining to easements on the ATM Warrant. The Select Board will consider taking positions on ATM articles. The Board will consider finalizing the language of its own articles, including the Short Term Rental Bylaw.
Supporting Exhibits: Draft Annual Town Meeting Warrant; Memo and Information on Town Meeting Accessibility; Easement Plans & Information

The Select Board voted to recommend Town Meeting approval of the articles concerning easements at 14 Hazel Road, 77 South Street, 20 Downey Place, and for Lake Maspenock Dam repairs. (5-0)

8:30 PM MASSACHUSETTS WATER RESOURCES AUTHORITY (MWRA) SOUTHBOROUGH INTERCONNECTION PROJECT INTERMUNICIPAL AGREEMENT

10. The Select Board will consider approving the Intermunicipal Agreement between the Towns of Southborough and Hopkinton whereby Hopkinton will receive its potable water supply through a Massachusetts Water Resources Authority (“MWRA”) through a connection to Southborough’s water lines in order to secure and supply water for drinking and other uses in Hopkinton.
Supporting Exhibits; Town Manager Cover Memo; MWRA Draft Agreement -[March 14](#)

The Select Board approved the Intermunicipal Water Supply Agreement between the Towns of Hopkinton and Southborough, and authorized the Town Manager to sign the Agreement with any non-substantive changes made prior to its execution. (5-0)

8:50 PM TOWN MANAGER REPORT

11. Town Manager will report on the following:
- a. SWAP/TRIC Shared Housing Services (SHSO) Intermunicipal Agreement - Vote to authorize Town Manager to sign the IMA
 - b. Main Street Corridor Project
 - c. Per- and Polyfluoroalkyl Substances (PFAS) treatment project
 - d. Announce the release of executive session minutes of 12/6/2022
- Supporting Exhibits: Town Manager Report

The Select Board approved the SWAP/TRIC Shared Housing Services Intermunicipal Agreement and authorized the Town Manager to sign the Agreement with any non-substantive changes made prior to its execution. (5-0)

9:00 PM LIAISON REPORTS/BOARD INVITES

12. Supporting Exhibit: FY 23 Liaison Assignments

9:05 PM FUTURE BOARD AGENDA ITEMS

13. Board members will consider identifying future agenda items.
Supporting Exhibit: Board Member Future Agenda Items

9:10 PM ADJOURN

Correspondence to Select Board

1. Board of Appeals Notice of Decision - 9 Bridle Path
2. Board of Appeals Decision - 18 Cedar St.
3. Board of Appeals Public Hearing Notice - 32 Ash St. & 15 East St.
4. [Correspondence for March 9th 2023 Select Board Meeting](#); [Correspondence for March 14 Select Board Meeting](#)

Upcoming Select Board Meetings

1. March 28, 2023
2. April 4, 2023
3. April 11, 2023
4. April 25, 2023

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Unless an agenda item is a posted public hearing, the matter may be considered earlier than the indicated time if there are last minute cancellations or other unforeseen events which cause the Board to move more quickly through the agenda.