



**CITY OF HOLLY SPRINGS  
 PARK RENTAL AGREEMENT  
 3237 HOLLY SPRINGS PARKWAY, HOLLY SPRINGS, GA 30115  
 MONDAY-FRIDAY 8:00 A.M.-5:00 P.M.  
 PHONE: (770) 345-5536**

**JB OWENS PARK**

	<b>1</b>	<b>2</b>
Pavilion	<input type="checkbox"/>	<input type="checkbox"/>
Multipurpose Field	<input type="checkbox"/>	

**BARRETT PARK** (NO RESTROOMS AVAILABLE)

Gazebo	<input type="checkbox"/>
Multipurpose Field	<input type="checkbox"/>

<b>FOR OFFICE USE ONLY</b>		
RESERVE DATE: _____		
TYPE OF EVENT & NUMBER OF ATTENDEES: _____		
RESERVE TIME: _____		
Starting: _____	Ending: _____	
Amount	Date paid	Check#
DEPOSIT:	<input type="text"/>	<input type="text"/>
RENTAL FEE:	<input type="text"/>	<input type="text"/>
DEPOSIT RETURNED:	<input type="text"/>	<input type="text"/>
APPROVED: _____	DATE: _____	

**Name of Applicant:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Alternate Contact:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Reserve Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Type of Event:** \_\_\_\_\_ **# of Attendees:** \_\_\_\_\_

**In addition to the fees below, a \$175 damage & cleaning deposit will be collected when the application is submitted.**

PAVILIONS	MULTIPURPOSE FIELD	GAZEBO
\$75 per Day	\$175 per Day	\$75 per Day
\$40 per 1/2 Day	\$100 per 1/2 Day	\$40 per 1/2 Day
\$12 per Hour (2 hr min.)	\$30 per Hour (2 hr min.)	\$12 per Hour (2 hr min.)

**RATE:\$** \_\_\_\_\_ **# OF HOURS:** \_\_\_\_\_ **TOTAL RENTAL FEE:\$** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Facility Rules and Regulations

***Welcome and thank you for selecting the City of Holly Springs for your event. In order to maintain our facilities, you must adhere to the following rules and regulations:***

***Applicants please initial each of the rules and regulations below.***

- Park facilities may be closed at the discretion of the City of Holly Springs due to weather conditions, maintenance, to protect the public from unsafe conditions or to protect the parks from damage due to overuse.
- In the event of a cancellation of an activity due to weather conditions which make the activity impossible, or due to any Act of God beyond the control of the applicant, 1) a credit may be given to the applicant upon the receipt and acceptance of a written request submitted to the City of Holly Springs, or 2) the event may be rescheduled at the earliest available date with no additional fees incurred.
- Rental fees are refundable upon a seven (7) day written notice of cancellation to the City of Holly Springs.
- All commerce is expressly prohibited without the written approval of the City of Holly Springs. Vendors are subject to all business license and insurance requirements.
- Reservations are for the designated area and the immediate surrounding area only. All other park attractions and facilities are open to the public.
- Organizations and individuals are not permitted to sublease any portion of the park or athletic field.
- In the event the organization is conducting business in the park such as a tournament, the organization may be subject to all business license and insurance requirements.
- In the event a City of Holly Springs program or function conflicts with an organization's use of the designated area identified in the application, the City of Holly Springs' program or function shall have priority and the conflict will be resolved by the organization rescheduling its use of the designated area.
- All organizations and spectators shall follow all of the City of Holly Springs ordinances and regulations.
- Applicant is responsible to ensure that all waste is disposed of in designated receptacles.
- No open fires or grilling permitted in the park.
- No alcoholic beverages permitted in the park.
- No unleashed dogs permitted in the park.
- No motorized carts, ATV's or motorcycles permitted in the park.
- No organized sports permitted in the park.

### **Insurance:**

The City of Holly Springs does not maintain insurance that will respond to claims against the application arising out of the use of facilities by the applicant, its member, or those attending the event. If applying organization is required to be covered by bodily injury and property damage liability insurance, they are responsible for obtaining said insurance. If "required," attach proof of insurance.

### **Acknowledgement:**

The undersigned hereby makes application to the City of Holly Springs (City) for use of the park facilities indicated on page 1 and certifies the information given in the application and supporting material is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe all ordinances and regulations of the City of Holly Springs. The applicant/organization agrees to indemnify, defend, and hold harmless the City or its officers, agents, employees, alleging damage or injury arising out of the subject matter of this Application; provided, however, that such provision shall not apply to the extent that damage or injury results from the sole fault of the City or its officers, agents, or employees. The applicant further agrees to reimburse the City of Holly Springs for any damages arising from the applicant's use of said facilities and/or equipment. The applicant or his agent has examined and inspected the park facilities, premises, equipment, and furnishings for defects and finds them fit and safe the purpose stated above. The undersigned further states that he/she has read and understands the attached Parks and Recreation Facilities Code, and the above Facility Rules and Regulations.

***Applicant Signature:*** \_\_\_\_\_ ***Date:*** \_\_\_\_\_

CITY CODE  
CHAPTER 66 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES  
ARTICLE IV. PARKS AND RECREATION FACILITIES\*

**\*Editor's note:** An ordinance adopted June 21, 2004, set out provisions intended for use as §§ 66-3--66-14. For purposes of classification, and at the editor's discretion, these provisions have been included as §§ 66-121--66-132.

**Sec. 66-121. Use of facilities.**

- (a) All park properties are to be used on a first come, first served, basis with no reservations being taken, with the exception of ball fields.
- (b) Each person using the public parks and ground shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order and the facilities in neat and sanitary condition.  
(Ord. of 6-21-04(2))

**Sec. 66-122. Hours of operation; overnight camping.**

- (a) No person shall set up tents, shacks, or any other temporary shelter for the purpose of overnight camping, nor shall any person leave in a park after closing hours any movable structure or special vehicle to be used, or that could be used, for such purpose.
- (b) The hours of operation for all parks and recreational facilities owned, operated and controlled by the city shall be from sunrise until sunset. No persons other than city personnel conducting city business shall occupy or be present in such parks during any other hours.
- (c) Any section or part of a park, or an entire park, may be declared closed to the public by the city at any time and for any interval of time, either temporarily or at regular or stated intervals.  
(Ord. of 6-21-04(2))

**Sec. 66-123. Prohibited acts generally.**

No person using the parks, ground, or facilities shall:

- (1) Willfully mark, deface, disfigure, injure, tamper with, displace or remove, any structures, equipment, facilities or park property or appurtenances.
- (2) Throw, discharge, or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, bay, or other body of water in or adjacent to any park or any tributary, stream, storm sewer, or drain flowing into such waters, any substance, matter, or thing, liquid or solid, which will or may result in the pollution of the waters.
- (3) Damage, cut, carve, transplant, or remove any tree or plant.
- (4) Hunt, molest, harm, frighten, kill, trap, chase, tease, shoot or throw missiles at any animal, reptile, or bird, or remove or have in his possession the young of any wild animal, or the eggs, nest, or young of any other animal.
- (5) Bring in or dump, deposit, or leave any bottled, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or other trash.
- (6) Disturb the peace, or use any profane, or obscene language.
- (7) Endanger the safety of any person by any conduct or act.
- (8) Commit any assault or batter, or engage in fighting.
- (9) Prevent any person from using any park, or any of its facilities, or interfere with such use.
- (10) Swim, bathe, or wade in any waters or waterways in or adjacent to any park, except in such bathing houses or structures as may be provided for that purpose.

(Ord. of 6-21-04(2))

**Sec. 66-124. Motor vehicles.**

No person shall operate any motorized vehicle, including motorcycles, mopeds or any other similar vehicle, in any part of or upon any road in any park or recreational facility owned, operated or controlled by the city, except upon roads within such park or recreational facility and in designated parking areas. No motorized vehicle described in this section shall be parked or left standing at any place in any park or recreational facility owned, operated or controlled by the city, except in areas designated for such purpose.

(Ord. of 6-21-04(2))

**Sec. 66-125. Littering.**

No person shall litter, dump or otherwise dispose of household garbage or any other trash, waste, refuse or debris not connected with his use and enjoyment of the parks and recreational facilities of the city. Littering, dumping and other forms of prohibited disposition are defined in the general laws of this state. All garbage, trash, waste and other debris generated from the use by patrons of the parks and recreational facilities of the city shall be properly disposed of in containers provided for that purpose or at other such places where disposition or disposal may lawfully be made. Where receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for the presence of the same, and properly disposed of elsewhere.

(Ord. of 6-21-04(2))

**Sec. 66-126. Fire restricted.**

No open fires, except in picnic grills, shall be permitted at any time or at any place in any park or recreational facility owned, operated or controlled by the city. No person shall drop, throw, or otherwise scatter lighted matches, burning cigarettes, or cigars, tobacco paper, or other inflammable material within any park area or any contiguous highway, road, or street.

(Ord. of 6-21-04(2))

**Sec. 66-127. Firearms and explosives.**

No person shall discharge any firearm or explosive, including firecrackers or fireworks, except with the express written permission of the director of the recreation and parks department of the city, in any park or recreational facility owned, operated or controlled by the city.

(Ord. of 6-21-04(2))

**Sec. 66-128. Possession of alcoholic beverages or drugs.**

No person shall possess or use any alcoholic beverage, as defined in the laws of this state, in any park or recreational facility owned, operated or controlled by the city, nor shall any person use or possess any drug or any other controlled substance, as defined in the laws of this state, except when given expressed permission by city council as a lawfully permitted use by the laws of this state, in any park or recreational facility owned, operated or controlled by the city.

(Ord. of 6-21-04(2))

**Sec. 66-129. Unleashed dogs.**

No dog may be in any park unless such dog is on a leash not more than ten feet long.

(Ord. of 6-21-04(2))

**Sec. 66-130. Sales prohibited.**

No person shall vend, sell, peddle, or offer for sale any commodity or article within any park unless given expressed permission by the Holly Springs City Council.

(Ord. of 6-21-04(2))

**Sec. 66-131. Signs prohibited.**

No person shall paste, glue, tack, or otherwise post any sign, placard, advertisement, or inscription whatever, nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to a park.

(Ord. of 6-21-04(2))

**Sec. 66-132. Penalties.**

(a) Any person convicted of a violation of any of the provisions of this article shall be punished as provided in section 1-12 of the Code of Holly Springs.

(b) Any person convicted of a violation of this article shall be denied any park permit or other permission to utilize the facilities of any park or recreational facility owned, operated or controlled by the city for a period of 60 days following any conviction for a violation of this article.

(Ord. of 6-21-04(2))