# NOTICE OF REGULAR JOINT MEETING OF THE HEMPSTEAD ECONOMIC DEVELOPMENT CORPORATIONS TYPE A & B

Notice is hereby given that a regular joint meeting of the Hempstead Economic Development Corporations Type A & B of the City of Hempstead will be held on Monday, December 11, 2023, at 6:00 P.M. at the <u>Hempstead City Hall, 1125 Austin St. Hempstead, Texas,77445</u> at which time the following subjects will be considered, to-wit:

#### **OPEN SESSION**

- 1. Call to order.
- 2. Public Comments.
- 3. Discussion and action on minutes dated November 16, 2023 & November 28, 2023.
- 4. Discussion and action on paying the monthly bills.
- 5. Consideration and action authorizing an appraiser to prepare an appraisal for the 14.9 -acre HEDC property for a fee in the amount of \$2,000.00.
- 6. Discussion on Hempstead Economic Development Corporation Type A & Type B Master Plan Project.
- 7. Adjourn.

I, the undersigned authority, do certify that the above notice of a joint meeting of the Hempstead Economic Development Corporation, Type A and B, was posted in a place convenient to the public at 6:00 P.M. in compliance with Chapter 551 of the Texas Government Code, on Friday, December 8, 2023, and remained so posted continuously for at least 72 hours preceding the scheduled time of the said meeting.

Dated this 8th day of December, A.D., 2023

Lilliana Rodriguez

Lilliana Rodriguez, HEDC Administrative Assistant.

A Quorum of Hempstead City Council members may be present at the Hempstead Economic Development Corporation meeting. However, no official action from the City Council will be taken at the meeting.

As of August 2023, HEDC will no longer offer Zoom broadcasting during meetings.

#### STATE OF TEXAS COUNTY OF WALLER CITY OF HEMPSTEAD

**BE IT REMEMBERED** that on the 16th day of November 2023 at 5:00 P.M., the Type A and Type B Board of Directors of the Hempstead Economic Development Corporation of the City of Hempstead, met in joint session at the Hempstead City Hall, 1125 Austin Street, Hempstead, Texas.

The Open Meetings Act will make the minutes available to the public upon written request.

The HEDC meeting agenda is available online on the City of Hempstead's website at www.hempsteadcitytx.com.

Mayor Erica Gillum	4B President	Present
Mildred Jefferson	4B Treasurer	Present
Rosa DeLoera	4B Member	Present
Brad Austin	4B Vice President	Absent
Z'aundria Warren	4A Treasurer	Present
Soraya Rodriguez	4A Secretary	Absent
Jackie Jackson	4A Member	Present
Overton Stewart	4A Vice President	Absent
Kenneth Pilcher	4B Member	Present
Brent Rystrom	4A President	Absent
Vacant	4B Secretary	N/A

Also in attendance are City Secretary Sabrina Alvarez, City Attorney Charles Williams, and the Chief of Operations, Kollye Kilpatrick.

- 1. Call to Order. Type B Erica Gillum called the meeting to order at 6:00 p.m.
- 2. Public Comments. None
- Discussion and action on Minutes dated October 13, 2023. Type A: No quorum; no action
   Type B: Mildred Jefferson motioned to accept the minutes, seconded by Kenneth Pilcher. All in favor, the motion carried.
- 4. Discussion and action on paying the monthly bills. Type A: No quorum; Type B: Mildred

  Jefferson motioned to accept the payment of monthly bills, seconded by Kenneth Pilcher. All in favor, the motion carried.

- 5. Presentation from Riley Wogernese with Cobblestone Hotels. Presentation by Riley Wogernese with Cobblestone Hotels. Starting in 2008 he recognized the need for smaller communities. They are upper midscale hotels, 35 to 60 rooms. The contractor has 14 under construction across 29 states. Small town investment raises 30% of development costs, work with economic development corporation. A feasibility study is needed. Type B Kenneth Pilcher asked what portion of the hotel are franchised based. Riley Wogernese answered 90%. Type A Kenneth Pilcher stated he loves the concept of a nice addition to the community. He stated that he would like to sit down with owners of the hotel and learn more about the hotel, how it operates and the cost. Type B Mildred Jefferson asked does the feasibility study needs to be done before they sit down and talk. Riley Wogernese replied that it's strictly up to the EDC, whatever they feel comfortable with. Type B Rosa Deloera asked what is the closest hotel to Waller County? Riley Wogernese replied to the closest one is in Winters, TX.
- 6. Consideration and action on a budget amendment to finance a hotel feasibility study in the amount up to \$20,000.00. Type B Kenneth Pilcher made a motion to approve to set the monies aside for a feasibility study. Type B Mildred Jefferson seconded the motion. Type B members all in favor, motion carried. Type A members no action; no quorum.
- 7. Consideration and action authorizing TJ Baggett Company to prepare an appraisal for the 14.9 -acre HEDC property for a fee in the amount of \$2,000.00. Type B Erica Gillum suggested to the board to table this item. Three companies were reached out to, but only one came back with an amount. She suggests the board members have a further conversation with agent. Type 4B Kenneth Pilcher made a motion to table this item. Type B Mildred Jefferson seconded the motion. Type B members all in favor, motion carried. Type A members no action; no quorum.
- 8. Consideration and action on hiring HEDC Director. Type B Erica Gillum stated that we previously had a director and then he stepped down and then the board decided to hire a consulting company. GSLI is very good at what they do, but they are a tool. She stated the EDC needs a full-time in-house director with all commitment and responsibilities that come with the job. GSLI was paid out of last year's budget, utilize tools with GSLI until the contract runs out. Type A Z'aundria Warren stated the city needs someone vested to better the city. Type B Kenneth Pilcher stated he served as the director for 13 months and absolutely agrees that the city needs a full-time person as director. Type B Kenneth Pilcher made a motion to conduct a review of the existing job description, develop a strategic plan, review salary and benefits and advertise recruitment plan and budget. Type B Member Rosa DeLoera seconded the motion. Type B members all in favor, motion carried. Type A members no action; no quorum.
- 9. Consideration and action on a Budget Amendment to fund Finance Director to oversee Hempstead Economic Development Corporation and the City of Hempstead finances. (Council created the position on 11/6/2023. Funds to be transferred from "capital outlay and dues, fees and subscriptions."). Type B Kenneth Pilcher made a motion to accept the budget amendment to fund the Finance Director. Type B Mildred Jefferson seconded the motion. Type B members all in favor, motion carried. Type A members no action; no quorum.
- 10. Consideration and action on removing previous President Wille Ray Gooden and Treasurer Sherion Grant from the First National Bank of Bellville and adding new President Brent Rystrom and Treasurer Z'aundria Warren. Type B Mildred Jefferson made a motion to table the item. Type B Kenneth Pilcher seconded the motion. Type B members all in favor, motion carried. Type A members no action; no quorum.

- 11. Consideration and action on changing Hempstead Economic Development Corp. address for the First National Bank of Bellville back to 1125 Austin Street Hempstead, Texas 77445. Type B Mildred Jefferson made a motion to approve changing Hempstead Economic Development Corp address. Type B Rosa DeLoera seconded the motion. Type B members all in favor, motion carried. Type A members no action; no quorum.
- 12. Adjourn. Type B: Kenneth Pilcher adjourned the meeting at 7:00 p.m., seconded by Rosa Deloera. All in favor, the motion carried. Type A members no action; no quorum.

Mayor Erica Gillum:	
4A President Brent Rystrom	
4A Secretary Soraya Rodriguez	

#### STATE OF TEXAS COUNTY OF WALLER CITY OF HEMPSTEAD

**BE IT REMEMBERED** that on the 28th day of November 2023 at 6:00 P.M., the Type A and Type B Board of Directors of the Hempstead Economic Development Corporation of the City of Hempstead, met in joint session at the Hempstead City Hall, 1125 Austin Street, Hempstead, Texas.

The Open Meetings Act will make the minutes available to the public upon written request.

The HEDC meeting agenda is available online on the City of Hempstead's website at <a href="https://www.hempsteadcitytx.com">www.hempsteadcitytx.com</a>.

Mayor Erica Gillum	4B President	Present
Mildred Jefferson	4B Treasurer	Present
Rosa DeLoera	4B Member	Present
Brad Austin	4B Vice President	Absent
Z'aundria Warren	4A Treasurer	Present
Soraya Rodriguez	4A Secretary	Present
Jackie Jackson	4A Member	Present
Overton Stewart	4A Vice President	Absent
Kenneth Pilcher	4B Member	Present
Brent Rystrom	4A President	Absent
Vacant	4B Secretary	N/A

Also in attendance are City Secretary Sabrina Alvarez, City Attorney Bridgette Begle, and the Chief of Operations, Kollye Kilpatrick.

- 1. Call to Order. Type B President Erica Gillum called the meeting to order at 6:04 p.m.
- Public Comments. Judith Richey addressed the hiring of the EDC Director, the contract of GSLI
  and her concerns about there being no consistency, tremendous money spent on furnishings and
  urged the new board to make sound decisions to keep Hempstead moving forward.
- Discussion and action on Minutes dated October 13, 2023. Type A: Jackie Jackson motioned to
  accept the minutes, seconded by Soraya Rodriguez. All in favor, the motion carried. Type B took
  action on November 16, 2023, Meeting.

- 4. Discussion and action on paying the monthly bills. Type A: Jackie Jackson motioned to accept the payment of monthly bills, seconded by Z'aundria Warren. All in favor, the motion carried. Type B took action on November 16, 2023, Meeting.
- 5. Discussion for Economic Development to conduct a review of existing job description, development strategy plan, review of salary and benefits, advertising recruitment and planned budget. Type B Kenneth Pilcher stated that the board must come up with the responsibilities of the director and setting the direction, plan, and strategy. The director will be held accountable and executes. Type B Erica Gillum agreed with Kenneth Pilcher and stated the director needs a skilled assessor, go to businesses, city officials, and gather information. The director needs to interact and know how to interact. Type B Kenneth Pilcher stated to the board to work off the job description he created and change number one with what he wrote down. Type A Soraya Rodriguez stated that with the right work ethic and drive, the right person will go above and beyond the job description. Mr. Ramiro Bautista with Waller County EDC stated on the job description to insert the word local on maintain liaisons. Type B Kenneth Pilcher stated to the board that he did a salary evaluation of different internet sites to come up with a comparison of salaries across the board. Mr. Kenneth Pilcher stated to the board that the salary can start at 110k up to 135k depending on qualifications, a vehicle allowance, and relocation if possible.
- 11. Presentation from Riley Wogernese with Cobblestone Hotels. Presentation by Riley Wogernese with Cobblestone Hotels. Starting in 2008 he recognized the need for smaller communities. They are upper midscale hotels, 35 to 60 rooms. The contractor has 14 under construction across 29 states. Small town investment raises 30% of development costs, work with economic development corporation. A feasibility study is needed. Type B Kenneth Pilcher asked how long is the development stage? Mr. Riley Wogernese answered with 15 months. Type B Kenneth Pilcher also asked the amount of investment magnitude. Mr. Riley Wogernese stated it depends on the size of the hotel, it ranges from 2.8 million to 3 million.
- 6. A Public Hearing of the Board of Directors of the Hempstead Economic Development Type A and Type B Corporations to hear comments from the public on a Project to sell approximately 14.9 acres of HEDC-owned land for the purpose of economic development. Public Hearing Opened at 6:52 P.M. Public Hearing closed at 6:52 P.M.
- 7. A Public Hearing of the Board of Directors of the Hempstead Economic Development Type A Corporations to hear comments from the public on the proposal to amend its Bylaws pursuant to Section 11.01, "Amendments to Bylaws" to amend the requirements for bonded Officers. Public Hearing Opened at 6:53 P.M. Public Hearing closed at 6:55 P.M. Judith Richey stated to the board to make sound decisions and monies are a great responsibility. To have the board members who write checks have them bonded.
- 8. A Public Hearing of the Board of Directors of the Hempstead Economic Development Type B Corporations to hear comments from the public on the proposal to amend its Bylaws pursuant to Section 11.01, "Amendments to Bylaws" to amend the requirements for bonded Officers. Public Hearing opened at 6:55 P.M. Public Hearing closed at 6:55 P.M.
- 9. Consideration and action on amending Section 4.03 "Bonds" of the Bylaws of the HEDC Type A Board to change the requirements on bonded Officers. Type A: Jackie Jackson motion to accept to change the requirements on bonded officers, seconded by Z'aundria Warren. All in favor, the motion carried.

10. Consideration and action on amending Section 4.03 "Bonds" of the Bylaws of the HEDC Type B Board to change the requirements on bonded Officers. Type B: Mildred Jefferson motion to accept to change the requirements on bonded officers, seconded by Rosa Deloera. All in favor, the motion carried.

Attorney Bridgette Begle stated that multiple board members were bonded in the past, and the board had such a huge turnover, the city pays for the bonds regardless of if they on the board or not. On the A Board the President and the Treasurer will be bonded. On the B Board the President and Treasurer will be bonded as will. No check writing authority will be granted to non-bonded members. Type B: Mildred Jefferson motion to accept to change the requirements on bonded officers stated by City Attorney seconded by Kenneth Pilcher. All in favor, the motion carried. Type A: Z'aundria Warren motion to accept to change the requirements on bonded officers stated by City Attorney seconded by Sorya Rodriguez. All in favor, the motion carried.

- 12. Consideration and action on a budget amendment to finance a hotel feasibility study in the amount up to \$20,000.00 (Type B Board approved to set monies aside for a study 11-16-23) Type A Jackie Jackson made a motion to approve to set the monies aside for a feasibility study. Type A Z'aundria Warren seconded the motion. Type A members all in favor, motion carried.
- 13. Consideration and action on hiring HEDC Director. (Type B Board approved to conduct a review of the job description, development strategy plan, review salary and benefits, advertising, and a recruiting plan budget on 11-16-23) Type A and Type B Board held a workshop on what the job description, salary, please see item 5 on the agenda. City Council will take action on December 4, 2023 meeting, per Attorney's direction.
- 14. Consideration and action on a Budget Amendment to fund Finance Director to oversee Hempstead Economic Development Corporation and the City of Hempstead finances. (Council created the position on 11/6/2023. Funds to be transferred from "capital outlay and dues, fees and subscriptions.") (Type B Board approved 11-16-23) Type A: Jackie Jackson motion to accept to change the Budget Amendment to fund Finance Director to oversee Hempstead Economic Development Corporation and the City of Hempstead Finances, seconded by Soraya Rodriguez. All in favor, the motion carried.
- 15. Consideration and action on removing previous President Wille Ray Gooden and Treasurer Sherion Grant from the First National Bank of Bellville and adding new President Brent Rystrom and Treasurer Z'aundria Warren. Type B Mildred Jefferson made a motion to table the item. Type B Kenneth Pilcher seconded the mot ion. Type B members all in favor, motion carried. (Type A members no action; no quorum.) Type A: Jackie Jackson motion to accept action on removing previous President Wille Ray Gooden and Treasurer Sherion Grant from the First National Bank of Bellville and adding new President Brent Rystrom and Treasurer Z'aundria Warren, seconded by Soraya Rodriguez. All in favor, the motion carried.
- 16. Consideration and action on changing Hempstead Economic Development Corp. address for the First National Bank of Bellville back to 1125 Austin Street Hempstead, Texas 77445. Type B Mildred Jefferson made a motion to approve changing Hempstead Economic Development Corp address. Type B Rosa DeLoera seconded the motion. Type B members all in favor, motion carried. (Type A members no action; no quorum.) Type A: Z'aundria Warren motion to accept action changing Hempstead Economic Development Corp. address for the First National Bank of Bellville back to 1125 Austin Street Hempstead, Texas 77445, seconded by Jackie Jackson. All in favor, the motion carried.

12. Adjourn. Type B: Mildred Jefferson adjourned the meeting at 7:36 p.m., seconded by Kenneth Pilcher. All in favor, the motion carried. Type A: Jackie Jackson adjourned the meeting at 7:36 p.m., seconded by Z'aundria. All in favor, the motion carried.

Mayor Erica Gillum:
4A President Brent Rystrom
4A Secretary Soraya Rodriguez

### Hempstead Economic Development Corp. 745 12th Street Hempstead, Texas 77445

December 11, 2023

FOR: 11/23 BILLS

## **BILLS TO PAY**

	AMO	UNT	<u>P</u>	aid from 4A	Paid from 4B
Smith Lawn Services (Business Park) - 4A only	\$	100.00	\$	100.00	
Hempstead Business Park Meter Reading - 4A only	\$	109.68	\$	109.68	
Reimbursement to the City of Hempstead-Salary/Benefits		\$7,777.29		\$3,888.64	\$3,888.65
Total		\$7,986.97	\$	4,098.32	\$3,888.65

DETAIL LISTING 12-07-2023 4:09 PM PAGE:

FUND : 300-HEM.ECONOMIC DEVE FUND ACTIVE ACCOUNTS ONLY TRANSACTION DATE: 11/01/2023 THRU 11/30/2024
DEPT : 109 HEM.ECONOMIC DEVE FUND ACCOUNTS: 109-5-100.00 THRU 109-5-900 00 NOTE =====AMOUNT==== ===BALANCE==== POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION======= VEND INV/JE # 109-5-101.00 SALARIES BEGINNING BALANCE 11/02/23 11/02 P02503 PYEXP 00734 PAYROLL ENDING 11/1/23 11/16/23 11/16 P02505 PYEXP 00735 PAYROLL ENDING 11/15/23 11/30/23 11/30 P02512 PYEXP 00738 PAYROLL ENDING 11/29/23 1,932.00 5,796.00 1,932.00 7,728.00 1,932.00 0.00 ======= NOVEMBER ACTIVITY DB: 5,796.00 CR: 5,796.00 ======= ACCOUNT TOTAL DB: 5,796.00 CR: 0.00 109-5-101.01 OVERTIME PAY BEGINNING BALANCE 0.00 109-5-115.00 SOCIAL SECURITY BEGINNING BALANCE 11/03/23 11/03 A14233 DFT: 001144 13799 FICA WITHHOLDINGS 1007 T3 202311027014 11/03/23 11/03 A14233 DFT: 001144 13799 MEDICARE WITHHOLDINGS 1007 T4 202311027014 11/17/23 11/17 A14559 DFT: 001152 13833 FICA WITHHOLDINGS 1007 T3 202311167047 11/17/23 11/17 A14559 DFT: 001152 13833 MEDICARE WITHHOLDINGS 1007 T4 202311167047 117.20 406.42 27.41 433.83 117.20 551.03 1007 T4 202311167047 289.22 CR: 0 11/17/23 11/17 A14559 DFT: 001152 13833 MEDICARE WITHHOLDINGS 27.41 578.44 ======== NOVEMBER ACTIVITY DB: 0.00 289.22 695.64 117.20 27.41 144.61 ======= ACCOUNT TOTAL DB: 433.83 CR: 0.00 \_\_\_\_\_\_ 109-5-116.00 RETIREMENT PLAN BEGINNING BALANCE 109-5-116.01 TMRS-RETIREMENT PLAN BEGINNING BALANCE 284.00 ------109-5-118.00 GROUP INSURANCE BEGINNING BALANCE 11/21/23 11/09 A14244 DFT: 001145 13808 TMLIEBP ACTIVE EMPLOYEES 1003 23401JR2311 780.08 1,560.18 780.08 ======== NOVEMBER ACTIVITY DB: 780.08 CR: 0.00

780.08 CR:

DB:

======= ACCOUNT TOTAL

0.00

12-07-2023 4:09 FUND : 300- DEPT : 109 POST DATE TRAN #	HEM.ECONOMIC DEVE FUND HEM.ECONOMIC DEVE FUND		COUNTS ONL	Υ		0.00 THRU 109-	5-900.00
109-5-118.01	RETIREE INSURANCE BEGINNING	BALAN	C E				332.34
	CHK: 092628 13808 RETIREES NOVEMBER ACTIVI		2235 332.34		0.00	332.34 332.34	664.68
	ACCOUNT TOTAL	DB:			0.00		
109-5-118.02	UNITED HOME LIFE INS. BEGINNING						0.00
109-5-120.00	UNEMPLOYMENT INSURANCE B E G I N N I N G	BALANC	E E				0.00
109-5-125.00	WORKER'S COMPENSATION BEGINNING	BALANC	C E				0.00
109-5-126.00	FLEX SPENDING B E G I N N I N G	BALANC	E				0.00
109-5-220.00	MAINTENANCE-BLDG & GRNDS B E G I N N I N G	BALANC	: E				185.00
109-5-245.00	MAINTANCE & MATERIALS B E G I N N I N G	BALANC	E				0.00
109-5-250.00	MAINTENANCE-EQUIPMENT B E G I N N I N G	BALANC	E				0.00
109-5-310.00	LEGAL COUNSEL B E G I N N I N G	BALANC	E				0.00

124.66

109-5-410.00 OFFICE SUPPLIES & PRINT.

109-5-420.00 POSTAGE

BEGINNING BALANCE

PAGE:

12-07-2023 4:09 PM DETAIL LISTING
FUND : 300-HEM.ECONOMIC DEVE FUND ACTIVE ACCOUNTS ONLY
DEPT : 109 HEM.ECONOMIC DEVE FUND TRANSACTION DATE: 11/01/2023 THRU 11/30/2024 ACCOUNTS: 109-5-100.00 THRU 109-5-900.00 POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION====== VEND INV/JE # NOTE =====AMOUNT==== ===BALANCE==== BEGINNING BALANCE ------109-5-450.00 DEPARTMENTAL SUPPLIES BEGINNING BALANCE 1166 04998 11/21/23 11/09 A14319 CHK: 092671 13808 SURGE STRIP 8.76 8.76 ======== NOVEMBER ACTIVITY DB: 8.76 CR: 0.00 8.76 12/01/23 11/29 A14652 CHK: 092776 13849 GRILL COVER TO COVER DES 1166 07861 16.96 25.72 ====== DECEMBER ACTIVITY DB: 16.96 CR: 0.00 16.96 ======= ACCOUNT TOTAL DB: 25.72 CR: 0.00 109-5-460.00 JANITORIAL SUPPLIES BEGINNING BALANCE 0.00 109-5-500.00 TELEPHONE BEGINNING BALANCE \_\_\_\_\_\_ 109-5-610.00 INSURANCE BEGINNING BALANCE 109-5-720.00 DUES, FEES & SUBSCR BEGINNING BALANCE 900.00 11/21/23 11/14 A14391 CHK: 092667 13813 BOND BRENT ROBERT 1161 4824744 NOVEMBER ACTIVITY DB: 350.00 CR: 0.00 350.00 350.00 ======= ACCOUNT TOTAL DB: 350.00 CR: 0.00 109-5-730.00 TRAVEL & TRAINING BEGINNING BALANCE 0.00 109-5-800.00 ADVERTISING & LEGAL NOTICE BEGINNING BALANCE 0.00 109-5-830.00 OTHER OPERATING EXPENSES BEGINNING BALANCE 0.00 11/21/23 11/09 A14314 CHK: 092671 13808 HWN FRANKS & MXD PNPBLVR 1166 03560

59.32 CR:

59.32 CR:

DB:

0.00

0.00

======= NOVEMBER ACTIVITY DB:

======== ACCOUNT TOTAL

59.32

59.32

59.32

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION====== VEND INV/JE # NOTE =====AMOUNT==== ===BALANCE====

109-5-840.00 RENTAL - BLDGS

BEGINNING BALANCE 2,150,00

\*\_\*\_\*\_\*\_\* 000 ERRORS IN THIS REPORT! \*-\*-\*-\*-\*-\*-\*-\*

> \*\* REPORT TOTALS \*\* --- DEBITS --- --- CREDITS --NNING BALANCES: 9,619.51 0.00
> RTED ACTIVITY: 7,777.29 0.00 BEGINNING BALANCES: REPORTED ACTIVITY: ENDING BALANCES: 17,396.80
> TOTAL FUND ENDING BALANCE: 17,396.80 0.00

PAGE: 5

SELECTION CRITERIA

FISCAL YEAR: Oct-2023 / Sep-2024 FUND: Include: 300

TRANSACTION DATES: 11/01/2023 THRU 11/30/2024

TRANSACTIONS: BOTH

\_\_\_\_\_\_

ACCOUNT SELECTION

ACCOUNT RANGE: 109-5-100.00 THRU 109-5-900.00

DEPARTMENT RANGE: - THRU -

NO ACTIVE FUNDS ONLY: YES ACTIVE ACCOUNT ONLY:

INCLUDE RESTRICTED ACCOUNTS: NO

DIGIT SELECTION:

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PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO PRINT ENCUMBRANCES: NO PRINT VENDOR NAME: NO PRINT VENDOR NAME: PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO

PRINT: INVOICE #

PAGE BREAK BY: NONE

\*\*\* END OF REPORT \*\*\*