

NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF HEMPSTEAD

Notice is hereby given that a Regular Meeting of the City Council of the City of Hempstead will be held on **Monday, the 7th day of August A.D., 2023 at 6:00 P.M.** at the **Hempstead City Hall, 1125 Austin Street, Hempstead, Texas**, at which time the following subjects will be considered, to-wit:

1. Call to order and invocation.
2. Pledge of Allegiance.
3. Public Comments.
4. Consideration and action of a Budget Amendment for part time employee in the Utility Department for Heavy Equipment Operator. (Johnny Wallin)
5. Consideration and action on Replat from Luis Orostieta, Block 114, Lots 4,5,8,9 & 10.
6. Consideration and action from Dave Burkey for a Hemp Festival to be held on April 20, 2024, at the Gazebo Park in Downtown Hempstead.
7. Consideration and action on a Public Comment Policy applicable to City Council and all City Boards and Committee Meetings.
8. Consideration and action on a Rules of Decorum Policy applicable to City Council and all City Boards and Committee Meetings.
9. Discussion and presentation of Council Room Security Plan. (Chief Hartley)

CLOSED SESSION

10. Council will convene in closed session pursuant to Section 551.071 of the Texas Government Code for consultation with its attorney regarding contemplated or pending litigation.

OPEN SESSION

11. Presentations.

A. Mayor's Reports-

1. Department of the Month (June)-Street Department
2. Department of the Month (July) – Grounds Department
3. Employee of the Month (June) – Kollye Kilpatrick
4. Employee of the Month (July) – Emily Grennon

B. Councilmember's Report-

1. Karon Neal- On July 20-21, 2023 I attended the TML Newly Elected Officials Orientation, it was very helpful and informative, also got a chance to meet and connect with other elected officials. Also, a Thank You to Ms. Nora Hodges, Mr. Kilpatrick, and Ms. Alvarez for your help during that time of training.
2. Nora Hodges-On July 18, 2023, I attended the Texas General Land Office (GLO) virtual meeting for the Central Region Combined River Basin Flood Study to hear about the large-scale modeling in our area. Items discussed included Dam Rehabilitation, Community Engagement, Land for Mitigation Project, Drainage Improvements, Stakeholder Coordination, Awareness of funding time,

FEMA Remapping, Watershed Modeling results, Project Identification. Contact phone number 512-750-6014; Email contact: glofloodstudies.central@recovery.texas.gov. The conclusion was "**planning together will promote unity and trust to empower decision makers to better protect Texans from disasters**".

B. On July 20-21, 2023, I attended the TML Newly Elected City Officials Orientation held in Round Rock, Texas which was very informative and educational; Topics included Collaborative Leadership, Parliamentary Procedure, City's Revenue Sources and Economic Development, Fundamentals of City Regulation, Land Use Zoning, Advocating for Your City, Texas Public Information Act and Texas Open Meetings Act.

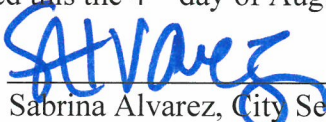
C. On July 28, 2023, I attended a forum sponsored by West Houston Association's Quality Growth Partners (QGP) in collaboration with Houston Community College, on "Collaborating for Quality Growth". The forum featured three panels each providing a valuable perspective on the significance of planning in development. Panel 1 - "Success stories of Quality Developments in Rural Communities", Panel 2 - "Understanding Market Share and Lot Size Ratio, Panel -3- " Development, Growth, & The Workforce". Other individuals attending from Waller County were County Judge Trey Duhon; Pattison Mayor, Joe Garcia, John Isom, Waller County Economic Development. This setting also provided me an opportunity to network with others.

The City Council of the City of Hempstead reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Council may act in Open Session on any item listed for Executive Session.

12. Adjourn City Council Meeting.

Dated this the 4th day of August, A.D., 2023.


By:


Sabrina Alvarez, City Secretary

I, the undersigned authority, do hereby certify that the above Notice of a Regular Meeting of the governing body of the City of Hempstead is a true and correct copy of said Notice, and that a true and correct copy of said Notice was posted on the City Hall bulletin board and entrances to City Hall, in the City Hall of said City of Hempstead, Texas, a place convenient and readily accessible to the general public at all times, and that said Notice was posted on August 4, 2023 at 12:00 P.M.

and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 4th day of August, A.D., 2023.

By: 
Sabrina Alvarez, City Secretary

PUBLIC PARTICIPATION BY TELEPHONE

The City of Hempstead City Council **may** conduct the meeting scheduled at **6:00 P.M. on Monday the 7th day of August 2023 at the Hempstead City Hall, 1125 Austin Street, Hempstead, Texas.** The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the telephonic meeting will be made and will be available to the public upon written request.

The toll-free dial-in number to participate in the meeting telephonically is:

1-346-248-7799; Access Code 989-478-2100

IF CITY COUNCIL MEMBERS ARE GOING TO APPEAR BY VIDEOCONFERENCE A QUORUM OF COUNCILMEMBERS MUST BE PRESENT AT THE LOCATION.

NOTICE OF MEETING BY VIDEO CONFERENCE

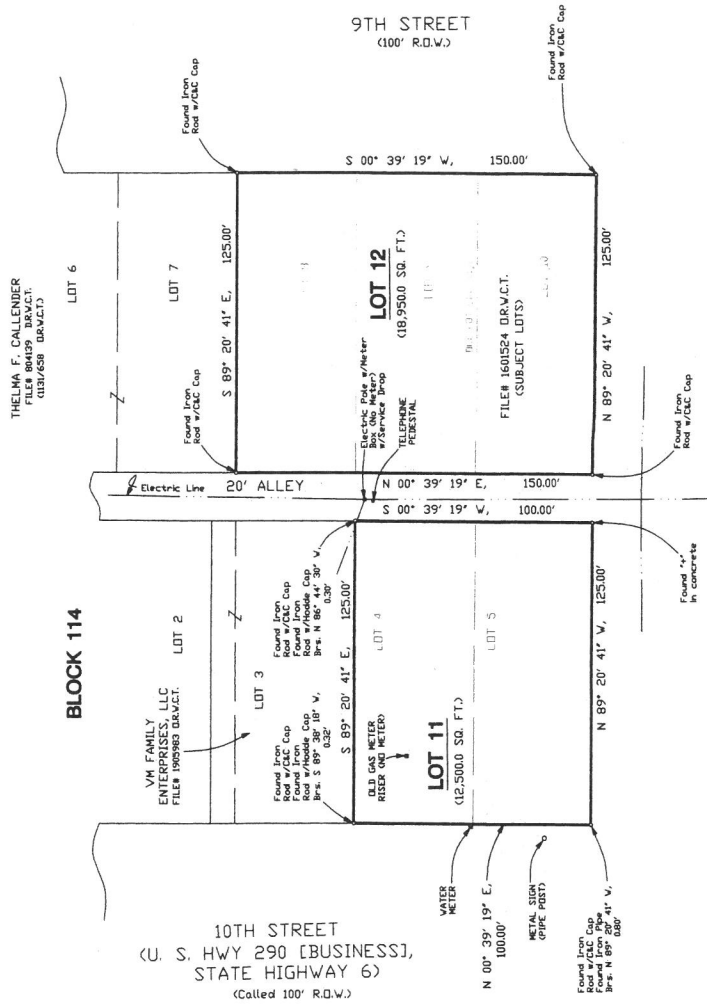
The City of Hempstead City Council **may** conduct the meeting scheduled at **6:00 P.M. on Monday the 7th day of August 2023 at the Hempstead City Hall, 1125 Austin Street, Hempstead, Texas** by videoconference in addition to allowing in person attendance. A quorum of the City Council will be physically present at the Hempstead City Hall, 1125 Austin Street, Hempstead. The public may participate in the City Council Meeting by using the following information:

1-346-248-7799, Access Code 989-478-2100

REPLAT OF LOTS 4, 5, 8, 9 & 10 OF BLOCK 114, CITY OF HEMPSTEAD

BEING COMPOSED OF LOTS 4, 5, 8, 9, 10 OF BLOCK 114 OF THE TOWN (CITY) OF HEMPSTEAD,
RECORDED IN VOLUME 106, PAGE 311 OF THE DEED RECORDS OF WALLER COUNTY, TEXAS,
USING THE DEED RECORDS OF WALLER COUNTY, TEXAS, AS THE OFFICIAL
RECORD OF WALLER COUNTY, TEXAS, JARED E. GROCE SURVEY, A-131, CITY OF HEMPSTEAD,
WALLER COUNTY, TEXAS AND BEING SUBDIVIDED AS SHOWN

TOWN OF HEMPSTEAD
VOL. 106, PG. 311
JARED E. GROCE
A-131
CITY OF HEMPSTEAD
WALLER COUNTY



Proposal for discussion of Hemp Festival in Hempstead pending date April, 19 and 20, 2024

I would like to put on a Hemp festival Hopefully for the date of Friday April 19 and Saturday April 20. These days should be of good weather to have the event. **If we can only have it 1 day I would like it to be [Saturday April 20th, 2024](#).**

Why a Hemp Festival?? We want to grow Hempstead. The name of the city is **HEMPstead**, lets use the name. (Yes, I know it was named after a person and not the plant, but not everyone knows that.) We can showcase our wonderful city and encourage hemp manufacturers to come set up shop in Hempstead to help the economics and help grow this city. (I have a presentation on that still to be shown the city council, some of you have seen it.)

Location - The location is negotiable. It could be down town around the Gazebo Park, or at city park, or other location in the city. Having it be around Gazebo Park would enable people to come into and see the city. They could spend money at restaurants and other locations as well. I honestly do not know how big this event will be. Could be small could be very large. I will have to get the word out.

Activities. – I am planning on reaching out to various companies and peoples through out Texas and the country in the Industrial Hemp industry to have various booths and activities set up. Most of which I want for the education of the benefits of Industrial Hemp. I would like to have vendor and demonstration booths set up for selling and showing various hemp products. Hopefully 25-100 booths, I would like to have educational classes and demonstrations set up to teach people about Hemp and it's uses. Including but not limited to:

- Hemp Farming,
- Hemp Processing
- Hemp Building products
- Hemp Foods
- Hemp Textiles
- Health and beauty (could include CBD)
- Hemp electronics
- Etc.

NO Marijuana, Delta 8/9 , smokables or anything like that will be allowed. (unless you want it to be)

Other vendors. This would be a good opportunity to have food trucks.

Length - If Possible, I would like it to span 2 days. Enough time to get in all the classes and education, as well as ample time for people to see all the hemp products and learn about what they want to.

Entertainment - it is possible, we could have a band or DJ for this event.

Who can come? Anyone and Everyone who is in the hemp industry or wants to learn about Industrial Hemp.

Finances - How much does it cost to put on a festival? I do not know. I have been to several hemp expos and conventions. They are HUGE. The point is. People and companies pay a lot of money for a space to be a vendor. Just like I did for the Watermelon festival. Actually that's where I got this idea. We can also have sponsors of this event who will be showcased and recognition given so hopefully the money to the city is negligible. We could even have people pay to attend the event like is done at other expos and conventions, however that would have to be discussed.

This is all I have, I'm sure that more goes into a festival than what I have presented, It is just an idea, a start, and I know people who do this sort of thing. But what I need to get the ball rolling and the word out is a date. Place can be set later. It will help the city attract people and companies for them to know that the city is on board with this. And help this city grow.

Dave Burkey

CEO

iHemp USA

661-724-6891



Bringing Industrial Hemp products to the USA.

CITY OF HEMPSTEAD
PUBLIC COMMENT PROCEDURES
FOR CITY COUNCIL, CITY BOARDS and COMMITTEES

This Policy is adopted pursuant to Section 551.007 of the Texas Government Code and is applicable to City Council, City Boards and Committee meetings.

Public comment may be received in three different formats. The public comment portion of each meeting will be after the call to order, invocation and pledge of allegiance and before any agenda items are considered. Council will hear public comments for items both on and off the agenda. Council will not be able to respond to public comments concerning items not on the current meeting agenda. Responses to public comments concerning agenda items will be reserved for Council discussion at the time the item is considered. There will not be a separate public comment opportunity for agenda items.

Please review General Instructions for participation, as well as instructions for your communication medium of choice. Time limits apply to all mediums of public comment. Available public comment mediums:

1. In person
2. Video
3. In writing

General Instructions for In-Person Public Comment

- Please state your name and address at the start of your comment.
- Each speaker is limited to three (3) minutes. Speakers will have only one opportunity for public comment.
- If a translator for the speaker is needed, that individual will be limited to six (6) minutes.
- The time limits are not transferable to another individual.
- If speakers have a petition or any handouts pertaining to their subject matter, please present them to the Assistant City Secretary prior to speaking. The Assistant City Secretary will distribute them to the Council.
- Please address your remarks to the whole Council, rather than to a specific member.
- Any electronic media that a citizen would like to use during their presentation may only be introduced into the City's system IF approved by the City's IT department at least 24 hours prior to the meeting. Please contact the Assistant City Secretary and IT Department at 979-826-2486 to coordinate. Time limits still apply.

How to Make Public Comment In-Person

- To ensure an efficient meeting, it is preferred that persons wishing to give public comment sign up prior to the meeting to give public comment. Persons may sign up in-person at City Hall beginning the day of the Council, City Board or Committee meeting at 8:00 a.m. and ending at the beginning of the meeting (6:00 p.m.).

How to Make Public Comment Via Video

- To ensure an efficient meeting, it is preferred that persons wishing to give public comment via video sign up prior to the meeting to give public comment. Persons may sign up in-person at City Hall beginning the day of the Council, City Board or Committee meeting at 8:00 a.m. and ending at the beginning of the meeting or by emailing the City Secretary before 4:00 p.m. the day of the meeting.
- To participate, users should log in between 5:30 p.m. to 6:00 p.m. No public comments, including via video, will be allowed after the public comment portion of the meeting is closed. No exceptions for technological issues.
- If using video, users **MUST** maintain decent attire and a decent environment while participating in the call as if the speaker was appearing in person. The Mayor/City Attorney reserves the right to cancel calls with persons who do not respect decorum.

How to Make Public Comment In Writing

- Persons may submit a written public comment to the Assistant City Secretary before 12 p.m. the day of the meeting.
- Written comments will not be read out loud during the meeting but will be distributed to Council, City Board and Committee members for their separate review.

Rules of Decorum

City of Hempstead

To conduct the business of the city, and to properly discharge its duty, the City Council must hear in many instances a variety of differing viewpoints. To obtain all relevant information from differing viewpoints, rules of decorum are necessary. Thus, the City Council adopts the following rules to assist in the orderly deliberation of matters affecting the City and its citizens.

- a. The City Secretary shall see that the flag of the United States and the flag of Texas are properly and prominently displayed at some convenient place in the City Council Chamber.
- b. When City Council is in session, the City Secretary shall call the roll of the City Council and required City Charter officers and announce the results of such roll call. The City Secretary shall declare if a quorum is present.
- c. The session shall begin with an invocation followed by the Pledge of the Allegiance to the flag of the United States of America.
- d. While the City Council is in session there shall be:
 1. No smoking of cigarettes, pipes, or cigars.
 2. No consumption of any kind by the audience with the exception of water.
 3. No propping of feet on tables or chairs.
 4. No loud noises, talking out of turn, shouting, etc.
 5. No loud demonstration for or against the Council or any speaker, issue, or presentation.
 6. No applause, booing, hissing, foot stomping, parading, singing, or other disruptive inappropriate behavior.
 7. No wearing of hats, caps, or headgear, that potentially impairs the view of audience members.
- e. Demonstrations shall not be permitted while the City Council is in session, including marches, chanting, picketing, any other coercive, argumentative, and/or disruptive behavior of any kind.
- f. Banners, placards, signs, or posters that potentially impair the view of audience members are prohibited. This prohibition does not prohibit maps, photographs, drawings, plats, architectural, or artist renditions, or conceptualization, charts, graphs, slides, motion pictures, video displays, statistical displays, or other material for use in a presentation.

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- g. In addressing the City Council, members of the audience shall rise, go to the podium, and remain standing while addressing the Council. They shall remain at the podium and speak into the microphone for the recording of the proceedings and begin by giving their full name and address. Citizens shall not approach the City Council table except with permission or request of the Mayor or the City Council.
 - h. Citizens, Council Members, and City staff shall be prompt in all sessions of the City Council and in the dispatch of City business. Time limitations imposed by the Mayor or the Council on presentations shall be strictly enforced.
 - i. City Council, City staff, and all fellow citizens shall be courteous, polite, concise, and respectful of one another, and shall respect the letter and spirit of these rules so that the City Council may fairly hear all sides of an issue and by due deliberation act in the best interest of all the citizens. Council Members and the Mayor shall be referred to by title and/or title with surname.
 - j. All remarks shall be addressed to the Mayor and City Council and not to the Council Members as individuals.
 - k. Citizens are authorized and encouraged to present their views to the Council on City-related matters. However, such should be done in a factual, precise presentation and questions of Council or staff are inappropriate. Loud, boisterous, profane, or obscene language or behavior is not allowed.
 - l. Persons in the immediate vicinity of the City Council while in session shall refrain from any disturbing noise, demonstration, or other act disrupting to the City Council business.
 - m. Disruptive citizens, attendees will be asked to leave council chambers immediately.

These rules are not meant to restrain a citizen's First Amendment rights.

COUNCIL ROOM SECURITY PLAN

- **5:25 P.M., A UNIFORMED OFFICER ARRIVES AT CITY HALL CHECKS AND LOCKS REAR DOOR FROM GARAGE AREA AND CLEARS COUNCIL ROOM OF ALL NON-CITY STAFF.**
- **5:30 P.M., A UNIFORMED OFFICER ARRIVES AT CITY HALL LOBBY AND IS SEATED AT A S DESK STATION OUTSIDE OF THE COUNCIL ROOM DOORS.**
- **5:35 P.M., CITY HALL STAFF MEMMBER IS SEATED AT LOBBY DESK STATION WITH ATTENDEE/SPEAKER SIGN IN SHEET**
- **5:45 P.M., COUNCIL ROOM DOORS FROM LOBBY ARE OPENED FOR ENTRY BY PUBLIC**
- **5:55 P.M., OFFICER FROM LOBBY RELOCATES TO DESIGNATED SEAT IN COUNCIL RROM**
- **6:00 P.M. COUNCIL MEETING BEGINS**
- **IF EXECUTIVE SESSION IS REQUIRED THE OFFICER RELOCATES FROM THE COUNCIL ROOM TO THE LOBBY CHECK IN DESK**
- **AT CONCLUSION OF COUNCIL MEETING PATROL OFFICERS STATION AT NORTH AND SOUTH PARKING LOTS FOR DISBURSMEMENT OF PUBLIC**
- **IN THE EVENT OF PUBLIC DISRUPTION, THE MAYOR, STAFF, COUNCILMEMBERS AND CITY ATTORNEY WILL RELOCATE TO THE UTILITY STAFF AREA OF CITY HALL UNTIL AN ALL CLEAR IS GIVEN BY THE POLICE CHIEF.**
- **IF A DISRUPTIVE PERSON OR GROUP HAS TO BE REMOVED FROM CITY HALL THE POLICE CHIEF WILL IMMEDIATELY CALLF OR REQUIRED OFFICER BACKUP TO DISBURSE THEM FROM ALLCITY OWNED PROPERTY.**