



City of Hempstead

Building Department

PH: 979-826-2486 Option 2 / permits@hempsteadcitytx.gov / FAX: 979-826-6703

Contractor's registration form

Contractor: Mechanical Plumbing Electrical Building

Other: _____

Name of main contact: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Company's name: _____

State License Number: _____ Expiration date: _____

List of employees that are allowed to pull permits:

***Contractors must call in for their inspections. ***

***In the event that you are no longer working on a permit project, a letter declaring your intention to not continue Shall be submitted. ***

Requirements:

Plumber- Responsible Master license / certificate of insurance / Driver's license

Electrician- Master license / certificate of insurance / Driver's license

Mechanic- HVAC and/or Refrigeration license / certificate of insurance / Driver's license

Building- Certificate of insurance / Driver's license

The city of Hempstead (1125 Austin St, Hempstead, Texas 77445) must be listed as the certificate holder on certificate of insurance.

***Plumbers & Electrician* Master license holder must sign off on this form**

Signature

Date