

**NOTICE OF A SPECIAL MEETING**  
**OF THE CITY COUNCIL OF THE CITY OF HEMPSTEAD**

Notice is hereby given that a Special Meeting of the City Council of the City of Hempstead will be held on **Monday, the 22<sup>nd</sup> day of May, A.D., 2023 at 6:00 P.M.** at the **Hempstead City Hall, 1125 Austin Street, Hempstead, Texas**, at which time the following subjects will be considered, to-wit:

1. Call to order and invocation.
2. Pledge of Allegiance.
3. Public Comments.
4. Consideration and action on a Resolution of the City Council of the City of Hempstead adopting the hours for the Hempstead Recreation Center effective immediately.
5. Consideration and action on a Summer Enrichment and Discovery Camp to held at the Hempstead Recreation Center June 5<sup>th</sup> – June 29<sup>th</sup>.

The City Council of the City of Hempstead reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Council may act in Open Session on any item listed for Executive Session.

6. Adjourn City Council Meeting.

Dated this the 19<sup>th</sup> day of May, A.D., 2023.

By: \_\_\_\_\_

Sabrina Alvarez, City Secretary

I, the undersigned authority, do hereby certify that the above Notice of a Regular Meeting of the governing body of the City of Hempstead is a true and correct copy of said Notice, and that a true and correct copy of said Notice was posted on the City Hall bulletin board and entrances to City Hall, in the City Hall of said City of Hempstead, Texas, a place convenient and readily accessible to the general public at all times, and that said Notice was posted on May 12<sup>th</sup>, 2023 at 11:30 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 19<sup>th</sup> day of May, A.D., 2023.

By: \_\_\_\_\_

Sabrina Alvarez, City Secretary

**PUBLIC PARTICIPATION BY TELEPHONE**

The City of Hempstead City Council **may** conduct the meeting scheduled at **6:00 P.M. on Monday the 22<sup>nd</sup> day of May 2023 at Hempstead City Hall, 1125 Austin Street., Hempstead, Texas.** The public will be permitted to offer public comments telephonically as provided by the

agenda and as permitted by the presiding officer during the meeting. A recording of the telephonic meeting will be made and will be available to the public upon written request.

The toll-free dial-in number to participate in the meeting telephonically is:

**1-346-248-7799; Access Code 989-478-2100**

**IF CITY COUNCIL MEMBERS ARE GOING TO APPEAR BY VIDEOCONFERENCE A QUORUM OF COUNCILMEMBERS MUST BE PRESENT AT THE LOCATION.**

## **NOTICE OF MEETING BY VIDEO CONFERENCE**

The City of Hempstead City Council **may** conduct the meeting scheduled at **6:00 P.M. on Monday, the 22<sup>nd</sup> day of May 2023 at Hempstead City Hall, 1125 Austin Street., Hempstead, Texas** by videoconference in addition to allowing in person attendance. A quorum of the City Council will be physically present at the Hempstead City Hall, 1125 Austin Street, Hempstead. The public may participate in the City Council Meeting by using the following information:

**1-346-248-7799, Access Code 989-478-2100**



# *City of Hempstead*

1125 Austin Street • Hempstead, Texas 77445 • Tel: 979-826-2486 • Fax: 979-826-6703

## **RESOLUTION NO. 23-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF HEMPSTEAD, TEXAS ADOPTING HOURS FOR THE  
HEMPSTEAD RECREATION CENTER EFFECTIVE  
IMMEDIATELY.**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEMPSTEAD,  
TEXAS:**

**Section 1.** The City Council hereby adopts fees to be effective immediately, as set forth in Exhibit A, attached hereto and incorporated herein for all purposes, for the Hempstead Recreation Center.

**PASSED AND APPROVED** this the 5<sup>th</sup> day of June, A.D., 2023.

**APPROVED:**

\_\_\_\_\_  
**Erica Gillum, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Sabrina Alvarez, City Secretary**

**CITY OF HEMPSTEAD**  
**PARKS & RECREATION**  
**635 BUS 290 EAST**  
**TEL. 979/826-2441 FAX: 979/826-2449**

**EMAIL : [jglover@hempsteadcitytx.gov](mailto:jglover@hempsteadcitytx.gov)**

**RULES AND REGULATIONS**

**OFFICE HOURS**

**MONDAY - THURSDAY 6:00 A.M. - 9:00 P.M.**

**FRIDAY 6:00 A.M. - 4:00 P.M.**

**1<sup>st</sup> & 3<sup>rd</sup> SATURDAY OF THE MONTH- 8:00 A.M. TO NOON**

**SUMMER GYM HOURS – MONDAY-THURSDAY  
5:00 P.M TO MIDNIGHT**

**FACILITY RENTAL HOURS**

**SUNDAY - THURSDAY 7:00 A.M. - 10:00 P.M.**

**FRIDAY - SATURDAY 7:00A.M. -12:00MIDNIGHT**

**RESERVATION REGULATIONS**

1. Reservations must be made during office hours.
2. Reservations will be made on a first come, first served basis.
3. Reservations must be made two weeks in advance of the event date.
4. Rental Agreement must be signed by Renting Party.  
{Reservation Is confirmed when payment is made in full.}
5. Renting Party must vacate premises when time has expired per rental agreement.
6. Failure to vacate premises at expired time will result in additional fees being charged to renting party (Hold over Fee).
7. The City reserves the right to cancel any reservation in the event of unforeseen circumstance and in the best interest of the public. Notice of cancellation will be given to the renting party as early as possible and all rental fees received will be refunded.

8. All Arrangements for the Rental Party's event must be approved by the Parks and Recreation Director in advance of the date of the rental. Failure to do so will result in forfeiture of reservation and deposit fees.

## **FEES AND DEPOSITS**

9. All Fees and Deposits are to be paid upon the execution and approval of rental agreement.

10. Deposit Shall Be Applied toward the cost to repair any damages occurring during the time of rental and any city property included in the Rental Agreement. Deposit shall also include the cost to remove litter left by remaining party.

11. Any damage to the rental Facility in excess of the deposit amount is the sole responsibility of the Renting Party and will be charged to the Renting Party.

12. Notice of Rental Cancellation must be received in writing more than *(14) days prior* to rental date. All rental fees and deposits will be *refunded* to the renting party within *10 to 12 business days*.

13. Failure to submit *Notice of Cancellation* in writing *(14) days prior* to rental will result in forfeiture of *All Fees* and *Deposits Paid*

14. A **Holdover Fee** will be charged to renting party for any hour extended beyond time agreed. Hold over *fee* shall be equal to the amount of the deposit.

15. An additional fee will be charged for security. Officer's must be a Texas Licensed Peace Officer for Waller County at a rate of *\$65.00 per hour* per officer. The numbers of officers required will be determined by the Parks and Recreation Director.

16. Rental fees are subject to change without notice.

## **USAGE POLICY**

17. **SMOKING IS PROHIBITED IN THE RECREATION CENTER AND ON CITY PROPERTY.**

18. The Director of Parks and Recreation Center or Representative of City must be *present* during regular hours and reserved usage times.

19. The P a r k s a n d Recreation Center Director must approve the use of any outside furniture rented from a third-party.

20. VEHICLES MUST PARK ONLY IN ASSIGNED PARKING AREAS.

21. Guests are to be respectful of other guests that are in the other areas of the facility.

22. NO GLASS CONTAINERS ARE ALLOWED ON PREMISES.

23. No Animals allowed inside except those used to assist individuals with disabilities.

24. Use of **Rice, Birdseed, Glitter, Confetti, Silly String**, and anything similar is prohibited inside or outside of Facility and on Grounds. **Soap Bubbles and Flower Petals are permissible.**

25. **Decorations** may not be **Tacked, Pinned, Taped** or **Affixed** to **Facility Walls, Ceilings, Windows, Furniture**, or any property of the City.

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**ALCOHOLIC BEVERAGES** use shall be conducted under the *Laws of The State of Texas* and *Regulations* of the *Texas Alcoholic Beverage Commission*. Security Officer's must be present when Alcoholic Beverages are involved. The Selling of Alcohol is Prohibited at the Center. The Rental Party is responsible for intoxicated guests and will be held responsible for any damage or any actions of a guest. The Rental Party shall hold the **CITY OF HEMPSTEAD** *harmless* from all claims or causes of actions resulting from the use of intoxicating beverages.



# Summer Enrichment & Discovery Camp

Our proposed Summer Enrichment & Discovery Camp to be held at the Recreation Center will run for four weeks during the month of June. This program aims to provide a fun and engaging environment for children and young adolescents during the summer break.

As we all know, summer can be a time when children are left without structured activities and can often find themselves bored or getting into trouble. By offering a Summer Enrichment & Discovery Camp, we can help keep children engaged, active, and safe while providing them with a memorable experience.

To make this program successful, we plan to partner with Workforce Solutions for staffing. This partnership will allow us to employ as many staff members as we need without being responsible for their pay. This will help us to keep the program affordable and accessible to all families in the community.

The program will offer a wide range of activities for children of different ages and interests, including sports, arts and crafts, reading/literacy, drama, and STEM activities. We will also offer workshops and seminars on topics such as nutrition, health and wellness, cooking, and community service. Additionally, we will have field trips to bowling alley, waterparks, and skating. We are also courting PVAMU'S Mobile Kitchen, Student Gardening Program, Grooming Specialist, Roping Activity, Cooking activity with the Extension office and several more community agencies to join us in our endeavor.

Our goal is to provide a program that is affordable and accessible to all families in the community, regardless of their financial situation. We plan to offer this program at a reduced fee this year and increase it upon proven success.

We believe that the Summer Enrichment & Discovery Camp will have a positive impact on the community by providing a safe and fun environment for children and young adults to learn, grow, and connect with their peers. We hope that you will support our proposal and help us bring this exciting program to the Recreation Center.

Thank you for your consideration.



Breakfast, Snack and Lunch provided

# SUMMER

ENRICHMENT

&

DISCOVERY

9A-2P

MON-THUR

HAVE SOME FUN, MAKE  
NEW FRIENDS AND  
LEARN NEW SKILLS!

JUNE

5TH - 29TH

SPORTS, ADVENTURES,  
OUTDOOR GAMES, GARDENING,  
STEM ACTIVITIES  
AND MORE!

635 US 290E Business  
Hempstead 77445

\$20





## Summer Enrichment and Discovery Camp

635 US-290 BUS; Hempstead, TX 77445

### Projected Budget

Personnel	\$4000
Building	N/A
Insurance	N/A
Food (snacks)	\$2000
Transportation	
Program Supplies/Material	\$2,500
Office Expenses	N/A
Field Trips*	\$1000

\*Bowling

Skating

## Worksite Agreement

Worksite: Hempstead Rec Center Contact: James Glover Tel #: 979-826-2441  
Physical Address: 635 US - 290 BUS E-Mail: jjglover@hempsteadcitytx.g

This Agreement is entered by and between G&A Outsourcing II, LLC, a professional employer organization and contractor for Workforce Solutions, hereinafter referred to as "G&A Partners" and \_\_\_\_\_ hereinafter referred to as the "Worksite."

This Agreement establishes the terms and conditions for G&A Partners and the Worksite as follows:

1. This Agreement is effective on the date of countersignature by \_\_\_\_\_ herein and will terminate no later than **September 30, 2024**. This Agreement may be terminated by either party, at any time, upon written notice to the other party with ten (10) business days' notice. No alteration or variation of the terms of this Agreement shall be valid and/or binding unless made in writing and signed by both the parties hereto.
2. The Worksite understands that the purpose of this Agreement is to provide eligible, approved participants with work experience under the work-based learning model. The Worksite's ability to offer full-time employment to qualified workers meeting the job requirements is encouraged.
3. Workforce Solutions designates G&A Partners as the professional employer organization to provide workers compensation insurance and payroll services for the duration of this work-based learning experience. G&A shall be the administrative employer of record and provide the services listed above. Participants in connection with this Agreement are not eligible to participate in or receive any of G&A's benefits or employee-based programs other than the services specifically listed in this Agreement.
4. The Worksite will provide a supervisor to oversee the work of work-based learning participants, including approving hours worked, tracking and reporting attendance, providing feedback on performance, and meeting with monitors from Workforce Solutions and other entities as required.
5. Work assignments shall be for no more than 30 hours weekly; salary and duration of assignment is based on individual Worksite profiles. Worksite or Workforce Solutions may change work assignments for work-based learning participants if additional funding becomes available during the term of this Agreement.
6. The Worksite further agrees to: (1) comply with state and federal labor laws and federal and state equal employment opportunity laws, including but not limited to the Fair Labor Standards Act and section 188 of the Workforce Innovation and Opportunity Act; (2) ensure necessary emergency medical care is provided to work-based learning participants in the event of an occupational injury or illness; (3) provide adequate supervision with a Worksite supervisor and/or alternate supervisor at the Worksite at all times; (4) ensure safe and healthy working conditions; (5) provide work-based learning participants with a written job description; (6) provide an evaluation or progress report on each work-based learning participant when requested; and (7) require the Worksite supervisor and named alternate supervisor attend an orientation to this project and the requirements of this Agreement.

7. The Worksite will not use this agreement to displace, replace or eliminate regular employees, or reduce wages or hours of non-overtime work. Any Worksite participating in this agreement will not (directly or indirectly) cause the displacement of any of the company's regular employees.
8. Work-based learning participants may not work overtime.
9. The Worksite understands and agrees that G&A Partners and Workforce Solutions staff may conduct announced or unannounced on-site visits to evaluate general compliance with rules, regulations, and requirements.
10. Indemnification: G&A Partners shall indemnify and hold harmless the Worksite, Houston-Galveston Area Council/Gulf Coast Workforce Board and its officers, employees and agents ("Indemnified Parties") from any loss, liability, claim or damage that may arise from any activities by workers employed under the terms of this Agreement at the Worksite, and G&A Partners shall defend and indemnify the Worksite from any liability or judgment. G&A Partners warrants that it has adequate general liability insurance in effect.

In Witness Whereof, this agreement has been executed by and on behalf of the parties described herein:

**G&A Partners Authorization:**

\_\_\_\_\_  
John Allen, President  
G&A Partners

\_\_\_\_\_  
Date

**Workforce Solutions Authorization:**

\_\_\_\_\_  
Yolanda Holmes, Director  
Equus

\_\_\_\_\_  
Date

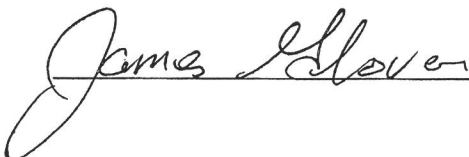
\_\_\_\_\_  
Hilda Robles, Director  
Interfaith of the Woodlands

\_\_\_\_\_  
Date

\_\_\_\_\_  
Russell Tomlin, Director  
BakerRipley

\_\_\_\_\_  
Date

**Worksite Authorization:**

  
\_\_\_\_\_

5-18-23  
Date