

**STATE OF TEXAS  
COUNTY OF WALLER  
CITY OF HEMPSTEAD**

**BE IT REMEMBERED** that on the 17<sup>th</sup> day of April A.D., 2023 at 6:00 P.M. the City Council met in a Regular Meeting at the Hempstead City Hall, 1125 Austin Street, Hempstead, Texas, there being present, to-wit:

Erica Gillum, Mayor  
Lonnie Garfield, Mayor Pro-Tem  
Cindy Pearce, Councilmember  
Raul Villarreal, Councilmember  
Chase Murray, Councilmember  
Mildred Jefferson, Councilmember

Bridgette Begle, City Attorney  
Sabrina Alvarez, City Secretary

**1. Call to order and invocation.**

Mayor Erica Gillum called the meeting to order at 6:01 P.M. and Bruce Kirby gave the invocation.

**2. Pledge of Allegiance.**

The Pledge of Allegiance was given.

**3. Public Comments.**

No Public Comments.

**4. Consideration and action on minutes of March 20, 2023, and April 3, 2023, meetings.**

Councilmember Chase Murray made a motion to approve the minutes. Councilmember Cindy Pearce seconded the motion and carried unanimously.

**5. Consideration and action on a Resolution of the City Council of the City of Hempstead authorizing the administrator and on-line administrator Visa Business Card account with Prosperity Bank to be updated.**

Councilmember Cindy Pearce made a motion to approve the Resolution. Councilmember Chase Murray seconded the motion and it carried unanimously.

**6. Consideration and action on the Mayor's City Credit Card to be on separate billing.**

Mayor Pro-Tem Lonnie Garfield made a motion to approve. Councilmember Mildred Jefferson seconded the motion and carried unanimously.

**7. Consideration and action on a Resolution of the City Council of the City of Hempstead appointing members and term limits to the Board of Adjustments.**

Attorney Bridgette Begle stated that the board will be a board of seven members. Five regular and two alternates. City Secretary Sabrina Alvarez made copies of the Rules of Operation of the Board of Adjustment and they will be two-year term limits. Mayor Pro-Tem Lonnie Garfield made a motion to approve the Resolution. Councilmember Raul Villarreal seconded the motion and carried unanimously.

**8. Consideration and action on approval for The Leon Chavis and Zydeco Flames Band to play at the Zydeco Festival for the City of Hempstead on June 3, 2023.**

Assistant City Secretary Leslye Gonzalez stated that originally the city approved the band in an earlier meeting for a day at the Sesquicentennial Celebration, but the county cancelled that day for us. The city is requesting to have a Zydeco Festival at the Gazebo on June 3, 2023. Councilmember Chase Murray made a motion to approve the band. Mayor Pro-Tem Lonnie Garfield seconded the motion and carried unanimously.

**9. Consideration and action on a Permit for a Trail Ride to be held on April 22, 2023, hosted by Stephanie Jackson.**

Stephanie Jackson with the Lewisville Riders stated that their organization will have a trail ride leaving Lewisville to the football field at the high school, stay there fifteen to twenty minutes and head back to Lewisville. She stated she will make sure everything is cleaned up. They have already cleared everything with the Police Department, and with the Hempstead Independent School District.

Councilmember Cindy Pearce asked why the permit fee was waived. Mayor Erica Gillum stated she waived it because not everyone knows the procedures and she came in to inquire at 4:30 that afternoon and City Secretary Sabrina Alvarez was asked to amend the agenda.

Councilmember Chase Murray made a motion to approve the parade permit. Councilmember Mildred Jefferson seconded the motion and carried unanimously.

**10. Consideration and action on C & C Sports Apparel Invoice.**

Mayor Pro-Tem Lonnie Garfield made a motion to approve the invoice. Councilmember Raul Villarreal seconded the motion and carried unanimously. Let the record reflect that Councilmember Chase Murray did not vote.

**11. Consideration and action on payment of current bills.**

Mayor Pro-Tem Lonnie Garfield a motion to approve the bills. Councilmember Mildred Jefferson seconded the motion and carried unanimously.

## 12. Presentations.

- a. **Sales Tax** – Sales Tax is up 2.51% for the month of April 2023.
- b. **Introduction of Veronica Villanueva with DSHS** – Mrs. Villanueva services Austin County and Waller County. She is certified to give out car seats, she is willing to come to Waller County, this is a state funded. Immunizations are also given for a small fee.
- c. **San Bernard Annual Membership Meeting wants to invite Hempstead Mayor and City Council on May 20th.** – San Bernard is extending to Mayor and City Council an invitation to their Annual Meeting.
- d. **Police Department (Chief Hartley)**- Chief of Police David Hartley stated the Open House held by the Police Department was a huge success. The food was donated by various businesses in the community. His dispatch department is fully staffed. He has hired one police officer and one is still needed.
- e. **Public Works (Kollye and Scott)** – Kollye Kilpatrick stated that Public Works had a TCEQ investigation. The investigation had six hiccups; three of them have been fixed and the other three will be fixed when parts come in. Lift stations will be worked on, and the water leaks are still addressed.
- f. **Parks and Recreation Report (James Glover)** – James Glover was not present Mayor Erica Gillum stated that the Recreation Center are having events consistently to boost the revenue. The complaints about the restrooms at the park not being cleaned. She called Alvaro and James, and they were cleaned that day.
- g. **150<sup>th</sup> Celebration Gazebo repair update (Scott Duncan)**- Mayor Erica Gillum stated the gazebo repairs have started, they have painted both gazebos, the electrical work will be done, and the Hempstead Garden Club planted flowers.
- h. **City Council and city employees to ride on float in 150<sup>th</sup> Parade.** – Mayor Erica Gillum stated that the Hempstead Chamber allowed the city to use their float. She urged the City Council and staff to participate in the parade.
- i. **Thanks to LCRA for the plants for City Hall and Post office.** – Mayor Erica Gillum wanted to extend thanks from the city for the volunteers who planted plants at city hall and the post office.
- j. **Project Clean Sweep – (Sherion Grant)** – Mr. Sherion Grant with the Hempstead Economic Development Board presented a slide show a project called Project Clean Sweep to have tires recycled. He wants to put a team together to address the issue the tire shops have with so many tires at their businesses. Effective May 1, 2023, the team will want to implement a program to have the removal of waste and unwanted debris in areas of despair. Mr. Grant stated they will have flyers, public hearings and post them on the city website.
- k. **City Project Status Report (Jared Engelke)** – Jared Engelke with Strand Associates gave an update on all city projects. Magnolia Lakes, a new developer resubmitted the plan last Wednesday. On the GLO Grant for drainage, changes had to be resubmitted; ARPA Gas Line the bore under clear creek is fourteen feet below the creek bottom; The Lift Station on FM 1488 is 90% complete; Impact fees the members had their first meeting, it will be mid-July to August to consider an amount of what the impact fees will be; TCEQ Permit for the

wastewater treatment to increase the amount from 1 mdg to 2.5 total mdg; The surveys for Houston and Oakwood Cemeteries were completed in March; GIS is now on the city website for zoning; 23/24 grant we are waiting on funding; TXDOT grant for sidewalks the detailed application was submitted. The deadline will be July 5 to have everything turned in.

- l. IT Report (Charles/Gerald)** – Gerald Saliens stated that he brought the city to a cloud base solution in six months; we changed from .com to .gov; Bring Hempstead Economic Development office up to date so they begin to have meetings at the new office location. The city will begin to digitize files and he wants to implement more cyber security training.
- m. City Secretary Report (Sabrina Alvarez)** – City Secretary Sabrina Alvarez gave an update on the budget. The percentage of how much the budget has been used is 55.7% We are out 199 (October 1-April 17) days out of 365. The spending is on target with the plan FY22-23.
- n. Economic Development Director Report (Clarence Landry)** – Mr. Clarence Landry stated to the council that about 3,000 to 5,000 homes to be built. He had a meeting with Waller County Judge Trey Duhon, it will take a year to get things moving in the right direction. He stated we as the the city needs a main plan.
- o. Permits/Building Department (Frank Rodriguez)** – Building Inspector Frank Rodriguez stated that all weekly inspections are done and completed.

**B. Councilmember Reports.**

1. **Mildred Jefferson-** We are sending our most heartfelt condolences to the family of Mrs. Shandra Jackson Williams and Terry Machac family as well. Please keep them in your prayers.

**Council will convene in closed session pursuant to Section 551.071 of the Government Code (Consultation with Attorney) at 7:15 P.M.**

**Executive Session closed at 7:34 P.M.**

**No action in Executive Session**

**13. Adjourn City Council Meeting.**

There being no further business, Mayor Pro-Tem Lonnie Garfield made a motion to adjourn the meeting at 7:35 P.M. Councilmember Raul Villarreal seconded the motion and carried unanimously.

**PASSED AND APPROVED** this the 15<sup>th</sup> day of May, A.D., 2023.

**APPROVED:**

**/s/: Erica Gillum, Mayor**

**ATTEST:**

**/s/: Sabrina Alvarez, City Secretary**