

**West Hartford Library Board of Trustees
Meeting Agenda**

Date: December 14, 2022

Time: 6:00 p.m.

Location: West Hartford Library, Community Room

- I. Begin Meeting at 6PM, Pledge of Allegiance
- II. Welcome and Introductions - 5 Minutes
- III. Approval of the Minutes- 5 Minutes **(Action Item)**
- IV. Approval of the Treasurer's Report- 5 Minutes **(Action Item)**
- V. Director's Report- Questions and Discussion - 10 Minutes
- VI. Library Policy Updates- 25 Minutes **(Action Item)**
 - A. Selecting and Purchasing Materials for the Library- 3rd Presentation- Patti Gray
 1. Comments
 2. Vote to adopt
 - B. Mission and Vision Statement - 2nd Presentation- Laura Brooks
 1. Comments
 2. Vote to adopt or rework
 - C. Volunteer Policy- 2nd Presentation- Laura Brooks
 1. Comments
 2. Vote to adopt or rework
- VIII. Advocacy Efforts- 15 Minutes
 - A. Planning for the Future
 1. Community Survey - 1st presentation- Patti Gray
 - a. Methods for distribution
 - b. Questions to ask
 2. Review of Hartford Library's Presentation
 - a. Discussion of future library structure
 3. Plan next meeting
 - a. Assign policies for writing
- IX. Public Comment - 10 Minutes
- X. Adjournment - 7:25 p.m.