

**West Hartford Library Board of Trustees
Meeting Agenda**

Date: January 18, 2023

Time: 6:00 p.m.

Location: West Hartford Library, Community Room

- I. Begin Meeting at 6PM, Pledge of Allegiance
- II. Welcome and Introductions - 5 Minutes
- III. Approval of the Minutes- 5 Minutes **(Action Item) (Already Completed)**
- IV. Approval of the Treasurer's Report- 5 Minutes **(Action Item)**
- V. Director's Report- Questions and Discussion - 10 Minutes
- VI. Library Policy Updates- 25 Minutes **(Action Item)**
 - A. Selecting and Purchasing Materials for the Library- 4th Presentation- Patti Gray
 1. Comments
 2. Vote to adopt
 - B. Mission and Vision Statement - 3rd Presentation- Laura Brooks
 1. Comments
 2. Vote to adopt
 - C. Volunteer Policy- 3rd Presentation- Laura Brooks
 1. Comments
 2. Vote to adopt or rework
 - D. After-Hours Building/ Meeting Room Use Policy - First Presentation- Doug Eisler
 1. Comments
 2. Vote to adopt or rework
 - E. Membership/Borrowing Policy- Doug Eisler
 1. Comments
 2. Vote to adopt or rework
- VIII. Advocacy Efforts- 15 Minutes
 - A. Planning for the Future
 1. Becoming a 501(c)3
 - a. Discussion (Hard stop at 15 minutes)
 2. Plan next meeting
 - a. Assign policies for writing
- X. Public Comment - 10 Minutes
- XI. Adjournment - 7:25 p.m.