

Hartford Energy Commission minutes
November 17, 2022

Present in person: Jesse Pollard (2023), Ashton Todd (2023), Molly Smith (2033), Lynn Bohi (2024); Dana Clawson, staff; guests Matthew Bakerpoole, Marysol Newton, Monica Neitz, Hayley Wilburn, and Jeannie Oliver

Present virtually: Esme Cole (2025)

Note: the Town website crashed and not available.

Molly called the meeting to order at 5:07pm by reading the public comment from public meeting law.

Minutes: Molly moved and Jesse seconded that the October minutes pass as presented. The motion passed.

Elections:

- Chair: Ashton nominated Jesse, Lynn seconded and Jesse accepted. Molly moved and Ashton seconded the Jesse be elected as Chair. The motion passed.

Jesse took the Chair

- Vice Chair: Ashton nominated Molly, Lynn seconded and Molly accepted. Jesse moved, Molly seconded that Molly be elected Vice Chair and the motion passed.
- Clerk: Molly nominated Lynn, Jesse seconded and Lynn agreed. Jesse moved that Lynn be elected Clerk, Molly seconded and the motion passed.

Jesse yielded the chair to Molly

Bylaws: HEC bylaws say there are between 5 and 7 members while the charter says there are seven. The bylaws should reflect seven members. Also in need of changing is who provides administrative support to the commission and where minutes are kept. The new language needs to be sent to the Selectboard and HEC 15 days prior to voting on changes.

VLGS de-carbonization team presentation: They presented an evaluation matrix for RFPs. The matrix uses math to evaluate common factors from RFPs. It should help HEC to prioritize RFPs in a transparent manner and is advisory. The VLGS team used Hartford's Climate Action Plan as a guide for categories. State statute can also be a guide. The scoring can be based on facts but can also be subjective.

The team suggested that HEC try various scenarios to see how it works. We would then verify expectations and adjust. The matrix uses number values, such as 1, 2, and 3 to prioritize. There can be many categories with the same number value. The VLGS team will share the links to all documents with Dana. HECs next step is to name the categories.

Wilder One: move discussion to another meeting. The Planning Commission will hold a special meeting about Wilder One on December 5 at 6::00pm.

Updates:

- Building Integrity and Energy: Window Dressers was a success, assembling 199 inserts and finishing a day early.
- Transportation: no update.
- Trailblazers: The program is free. Trailblazers will be HEC's fiscal agent. HEC needs to find a location. HACTC will not work. It was suggested the leader be invited to the January meeting.

Special Meeting: HEC will virtually hold a special meeting on **Thursday, December 8 at 5:00pm** to discuss bylaw change and Wilder One.

The meeting adjourned at 6:15pm.

December agenda

UNH student carbon project

REV leader to present ideas about reforming renewable energy

Respectfully submitted

Lynn Bohi, Clerk