

West Hartford Library

Meeting Minutes 2/16/2022 7:00 PM

Present: Sandie Cary, Laura Brooks, Sadie Woods; via Zoom Doug Eisler

Absent: Emily Clough, Veronica Golden

The meeting was called to order at 7:06 PM.

Pledge of Allegiance

Secretary's Report

Upon motion duly made, the minutes were accepted with a correction made to attendance.

Treasurer's Report

The Town Budget reflects YTD expenditures of \$19,293 (42 %) with a balance of \$27,048 (58 %) remaining. Internal West Hartford Library accounting is in agreement.

New Business

Judy Roberts was introduced to the meeting via phone call to discuss the Farmers Market. Permitting is required. The library provides space with the option of tables, chairs, tents and electricity. Sandie, or one of the vendors, keeps a customer count. In previous years, it was held on Wednesday from 3:00 to 6:30 or 7:00. Most customers came before 6:00 PM.

Trustees were asked to consider approving the purchase of additional facing bookshelves.

Director's Report

While Covid case numbers are on the decline, the library will continue to require patrons to wear masks. Curbside pick-up, Book Club and Craft Time continue; a new take home theme card is available outside the library. Circulation this past month was 692, up from 523. The Friends of the West Hartford Library will be supporting the purchase of all award winning children's books again this year. A Summer Reading Grant of \$300 is available through a simple grant application process which requires some information from the town.

The Quilt Group had a 3-day event at the end of January. A card class, hosted by Janet Levasseur, is scheduled for Sunday.

Old Business

Emily and Laura continue working on improved communications with the town, especially around cooperation needed for grant applications. Laura is transitioning into the position of Board of Trustees Chair, to take place officially following the March elections.

Next meeting will be 3/16/2022 at 7:00 PM.

The meeting was adjourned at 7:54 PM.

Respectfully submitted

Sadie Woods

West Hartford Board Secretary