

West Hartford Library

Meeting Minutes 5/20/2021 4 PM

Present: Sandie Cary, Judy Roberts, Emily Clough, Doug Eisler, Sadie Woods, Veronica Golden (guest), Barbara Gherardi (Friends of West Hartford Library), Alice Hazen (patron)

Absent: Gerda Gofberg

The virtual meeting was called to order at 4:05 pm

Secretary's Report

Upon motion duly made and seconded, the minutes of the April 2021 meeting were approved without correction.

Treasurer's Report

At the end of March, YTD expenditures were \$ 30,862. This is approximately 67% of the yearly budget and on target with approximately \$15,478 remaining. Upon motion made and seconded, the Treasurer's Report was approved without correction.

Director's Report

The West Hartford Library remains open to patrons; the previous requirement for having an appointment has been removed. Masks will continue to be required with special consideration given to use of the library by children. A limit on number of patrons in the library at any given time remains at 5 with a 15 minute limit; computer use is 30 minutes. A record of patron's names continues to be kept by the Library Director, discarded after 30 days per state and federal requirements, until approximately 7/1.

Continuing: Curbside service, Take home crafts, Book Group, Craft Group, Interlibrary loan (108 books, audios or movies). Circulation in past month was 823. Gardening at the library being readied including delivery of dirt, mulch and new planters.

Old Business:

All required paperwork has been submitted to the town for payment to John Newton for shelving with installation.

Sandie continues preparations for summer reading programming for children, "Tales and Tails." Additional information forth-coming.

New Business:

A motion was made and unanimously approved, to increase the hourly rate for the Library Director, effective 7/1/2021.

A balance of approximately \$6,000 remains in the current budget. A motion was made and approved to purchase a printer and a computer with these funds. Sandie will purchase other supplies with the unspent portion, as needed.

Doug and Emily to consider factors concerning the possible resurrection of the Wednesday Farmer's Market. Discussion tabled until June meeting. The idea of a Saturday Flea Market was also suggested.

Judy Roberts tendered her resignation at today's meeting and will be moving to the Westminister, VT area. Veronica Golden, a patron who has expressed an interest in filling a board position, is in attendance today. She will contact the town and begin her application with anticipated appointment to the board pending. Veronica currently works at the Hartness Library and is a West Hartford Library volunteer.

Emily Clough was nominated and unanimously approved, as the new Board of Trustees Chair. Emily assumed the position effective with the close of today's meeting, from Judy Roberts.

The Next meeting will be 6/17/2021, at 4:00 PM. The meeting was adjourned at 5:30 PM.

Respectfully Submitted,

Sadie Woods

Secretary

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