

TOWN OF HARTFORD
AD-HOC COMMITTEE ON
EMERGENCY SHELTER
MEETING AGENDA
Thursday, October 14th, 2021
5:00 PM -6:15 PM

This meeting will be conducted in compliance with
Vermont Open Meeting Law with electronic participation.
Rebecca White is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
<https://us02web.zoom.us/j/82857727191>

Meeting ID: 828 5772 7191
One tap mobile
+13017158592,,82857727191# US (Washington DC)
+13126266799,,82857727191# US (Chicago)

- I. Call to Order
- II. Review of Agenda
- III. Review of and passage of minutes from 9/30/2021**
- IV. Election of new Chair and if needed other positions**
- V. Review of attached documents (community guidelines, RV definition, letter to private property owners)
- VI. Adoption of community guidelines (Ally Tufenkjian)**
- VII. Montpelier and Burlington policy review (Simon Dennis + Ally Tufenkjian)
- VIII. The Haven and warming shelter update (Michael Redmond + Simon Dennis)
- IX. RV policy update
- X. Mutual Aid concept with VFW (Sue Ellen)
- XI. Next Steps
- XII. Adjourn**

**** BOLD means motion required**



TOWN OF HARTFORD
POLICE DEPARTMENT
&
Emergency Communications Center



Serving the Villages of Hartford * West Hartford * White River Junction * Wilder * Quechee

September 14, 2021

Vermont Agency of Transportation
133 State Street
Montpelier, Vermont 05602-2711

To whom it may concern,

It has come to our attention that your property, or the property under your control as a property manager, located at 0 Vermont Route 14 and identified as parcel ID 9-999 in the Town of Hartford property records is being utilized by unhoused individuals. Inasmuch, you may have possible trespassers upon your property without your knowledge and there may be unpermitted structures that were erected upon your property. These structures and their subsequent occupancy are not permitted under the Town of Hartford's zoning regulations on private properties. For state-owned properties, if you wish to permit structures, you should contact Jo-Ann Ells, Hartford Zoning Administrator at 802-295-3075 to discuss permitting requirements.

These individuals often have unpermitted fires. Any person wishing to kindle a fire of any size and nature in the Town of Hartford shall apply and obtain a permit to kindle the fire from the Hartford Fire Department. Such permitted fire may be kindled only by the landowner or the landowner's agent with written permission from the landowner. The permittee must obtain verbal permission for a burn permit each time he/she kindles a fire throughout the year. Violations can result in the property owner receiving a Vermont Fire Prevention Ticket which will result in court action and a fine for each day of violation, in addition to having to pay the cost of the fire department's response to extinguish the fire.

Further, under such circumstances, large amounts of trash, debris and other hazardous waste often accumulate upon the property resulting in a public health hazard. As the property owner, you will be responsible for the cleanup of the property.

To mitigate your liability in such matters, there are steps you can take to prevent unwanted trespassers upon your property. These include posting your property and registering the posted property in accordance with 10 V.S.A, § 5201 to 5206, and/or providing a letter to the Hartford Police Department on appropriate letterhead advising that there is to be no trespassing upon the

property, to be identified by location within the letter, and that you desire police action to be taken if trespassers are located.

Respectfully,

Braedon S. Vail
Deputy Chief of Police

Here are some parts of Hartford's Zoning Regulations which may be relevant to the discussions that have taken place with members of the Hartford Committee on Emergency Shelter.

§ 260-59 (Definitions)

Campground:

Land used or intended to be used for temporary occupancy by two or more tents, trailers, or other movable dwellings.

Recreational Vehicle:

Any vehicle having all the following characteristics: (1) used or constructed to permit its use as a conveyance on the public streets or highways; (2) used or constructed to permit its use as a sleeping or dwelling place for one or more persons; and (3) not capable of readily being connected to a community sewer and water service; includes tent trailers, truck campers and vehicles converted to sleeping facilities; does not include mobile homes.

§ 260-34

Recreational Vehicles

(1) No more than two campers, boats or other recreational vehicles over 20 feet long may be parked in residential or rural lands district, unless screened from all adjacent properties and any public roadway passing within 200 feet of the vehicle or boat.

(2) Except in permitted campgrounds, a recreational vehicle may not be used as sleeping quarters for more than 14 days per year.