

## CAST Meeting Minutes November 16, 2022

**Present:** John Reid (Planning Commission 2024), Lee Michaelides (Conservation Commission 2025), Molly Smith (Hartford Energy Commission 2022), Carolyn Hooper (Resilient Hartford 2025), Laura Simon (Resilient Hartford, 2023), Dana Clawson, staff

**Minutes from November 2 Meeting:** Approved

**Open Meeting Complaint:** Remington Nevin submitted a formal complaint. It was reviewed by the town lawyer. Subsequently all CAST members were appointed by the Selectboard. It was suggested by the town's lawyer that CAST retroactively approve all previous actions by making a motion and voting. (Until now CAST understood itself to be advisory group of volunteers that didn't have authority over expenditures or policy.) Dana sent a link to information about how CAST should follow the open meeting law. Laura suggested we read the documents and be prepared to discuss them at the next meeting agenda. Moving forward, CAST will make motions and hold formal votes for things such as support of dispersal climate related money that Dana administers. These motions and votes will be recorded in the minutes. In recognition of the changed status of CAST John asked that the following topics be included on the next agenda

*Change name to CASC (to reflect our new status as we move toward becoming a formal committee)*

*A motion and vote to elect a chair and vice chair*

*Addition of possible action items to all future agendas*

*A motion to follow the suggestion of the town lawyer for retroactive approval of prior actions by CAST*

**Window Dressing Update:** Hartford's build drew volunteers from all over the Upper Valley. They made 194 windows. John will prepare a shout-out for the list serve. Molly will send him the info.

**Wilder School Program:** Carolyn has scheduled a brain-storming meeting with the school principal. She thinks that the project will move on a 2-year timeline should it go forward.

**Solarize Hartford:** Laura reports her goal is to have a plan ready to present in January. Laura asked that the next agenda include a discussion of a possible community energy program that goes beyond the installation of solar panels.

**Tree Planting Along Riparian Buffer:** John contacted the Connecticut River Conservancy about a tree planting project in the Three Rivers area. He is waiting for a response from their contact person.

**Wilder 1 Solar project:** Planning Commission hearing will be held December 5. Materials will be on the Planning Commission website.

**New Business:** Agenda item to discuss training for landscapers working around the food forest.

**Future Meetings:** We'll keep the same schedule of bi-monthly meeting on alternate Wednesdays for 2023. Next CAST meeting is November 30 @ 5:00