

West Hartford Library

Meeting Minutes 8/10/2022 7:00 PM

Present: Laura Brooks, Doug Eisler, Emily Clough, Patti Gray, Sadie Woods, Sandie Cary

Pledge of Allegiance

The meeting was called to order at 7:02 PM.

Public Questions or Comments

Secretary's Report

Upon motion duly made, the minutes of the June 2022 meeting were approved without correction.

Treasurer's Report

The final Town Report for the fiscal year ending in June is not available. Library pre-final accounting indicates spending within budget, with a balance of less than \$50.00. Board approval pending. No Town Report has yet been issued for the new fiscal year.

Director's Report

Masks continue to be required based on current Covid case counts. Book Club and Craft Time continue to be well-attended. Circulation for June was 750 and July 527.

A summer grant of \$300 has been spent on approved purchases. Invoices are to be submitted to the town for reimbursement. Board approval remains pending for ARPA grant money, which has been received by the town. The Community Room was used during July and August by AT hikers, the Quilting Group, Zoom calls (medical), Card making classes, the Book Club and the Trustee Meeting. The community gardens have yielded tomatoes, beans, basil and peppers which are shared with patrons and AT hikers.

The Farmer's Market continues a successful season with 9-14 vendors and 90-130 people in attendance.

Old Business

Laura previously proposed that the library, as the only public building in West Hartford, be readied as a potential "Warming or Cooling Station" in the event of public need. Laura has sent a written proposal to the Select Board which among other ideas, suggests a heat pump, generator, cell phone booster and NARCAN.

Board members were asked to complete a general review of policies and by-laws that govern the West Hartford Library prior to the August meeting. Further discussion and a more detailed plan for annual review was tabled until the September meeting. Also tabled until September was discussion of the Director's holiday schedule and pay.

New Business

Rocket, a member of the Hartford Select Board, is proposing an open bottle law. He has asked for comments from Sandie and the Board. A motion was duly made and approved to allow Sandie direct communication with the Select Board around the proposal.

The suggestion was made to appoint Emily Clough as Treasurer. Further discussion to follow.

Sandie will be on vacation the first week in October (10/1-10/8). A google doc will be used to arrange volunteer coverage on 4 of the days the library is scheduled to be open.

The developing WH website will involve a recurring charge.

HCC is looking to collaborate with the WH Library on summer movies, which have been deferred to date.

The meeting was adjourned at 8:17 PM. The next meeting will be on 9/21/2022 at 6:00 PM.

Respectfully submitted,

Sadie Woods
Board Secretary